

City Budget Fiscal Year 2016

(July 1, 2015 to June 30, 2016)

Table of Contents

Message from the City Administrator.....	3
Your tax dollars.....	5
Staffing in Boone:	7
Goals	9
Administration/City Hall/FRC.....	10
Airport.....	19
Attorney	23
Building Official - Zoning	24
Capital Improvement Plan	28
Economic Development.....	29
Engineering	32
Fire Department	35
Hotel/Motel Tax.....	40
Library.....	42
Local Option Sales Tax.....	47
Park/Pool/Cemetery	50
Police.....	60
Public Works/Road Use Tax.....	66
Utilities/Water-Sewer	74
Utility Billing and Collection.....	87
A Glossary of Spending Categories can be obtained from the City Clerk.	89
Appendix A – Capital Improvement Plan.....	90

Message from the City Administrator

February 7, 2015

To: Honorable Mayor, City Council, and Citizens of Boone

The city of Boone will be entering FY2016 with healthy reserves yet some concerns about our revenues meeting ongoing operational expenses. City Staff continue to research new methods of doing business in an effort to meet the growing needs of citizens yet keep costs low. To gain more insight and further prepare for the future Staff sought to create a 5-year operations budget for our General Fund Departments (Police, Fire, Library, Parks/Pool/Cemetery, Administration, Building, and Airport). This budget assisted department heads in analyzing action steps to help buffer potential impacts of changes in revenue streams. The difficulty in looking forward are the myriad of unknowns such as; State legislation changes, residential rollbacks, and overall community growth. There are two key factors that come from the 5-year budget. First, new revenue sources will be critical for maintaining service levels. Second, voters will likely play an active role in new revenue streams whereby they can be given a choice to see modest tax increases or cope with a reduction in service levels.

Boone is not alone in this situation. However, Boone is ahead of the game compared to many communities in our same population and demographic range. Because of the bold decisions made by the Mayor and Council we are in a position of sound financial base which allows us to look forward several years for financial/operations planning. Our budget will be stable for the next two fiscal years. It isn't until FY2018 that the City will face a need to consider minor tax increases to maintain current service levels. This is based upon the assumption that Boone will have only modest growth. If the City is successful in efforts of driving commercial and residential growth there may not be a need for tax increases.

Revenue Changes

Taxable valuation is relatively unchanged for FY2016. While there has been growth in the community there has also been significant tax valuation protests stemming from equalization requirements from the State of Iowa. Also, the City implemented a tax abatement program several years ago that is masking valuation growth. It is important to note there has been growth in the commercial and industrial arena.

The Road Use Tax revenues are unchanged as the State Legislature held off another year of needed funding for street improvements and maintenance. The fuel tax is again being discussed this year at the State but the outcome is still unknown.

The City did see an increase in franchise fee revenues due to a change in the franchise agreements with Alliant Energy. Previously the City had no franchise fee for electric

Use of Tax Dollars (Summary)

services but utility customers did pay the Local Option Sales Tax (LOST). As of January 1, 2015 the City established a franchise fee of one-percent for electric service. This replaced the LOST which resulted in zero change for most customers. Some tax-exempt entities did see an increase as they would have previously been exempt from the LOST.

In the City Enterprise Funds (water/sewer) we are now seeing revenues more closely matching estimates. The City also recently adjusted water rates to keep pace with inflation and growing water system maintenance needs. Also, just as the City promised, we are lowering our cost of operations at the same time we are asking customers to pay higher utility rates. To accomplish this the City recently eliminated yet another department manager position and combined duties in an effort to reduce operational expenses.

Another future consideration for City utilities are the costs associated with storm water management. Boone has not changed storm sewer fees in over a decade. As storm water issues increase so to the costs to improve that system. The City will need to consider adjustments of storm water rates.

This proposed budget reflects no increase in the total City property tax levy for Fiscal Year 2016.

The Boone City Budget is formally submitted.

Sincerely,

Luke Nelson
City Administrator



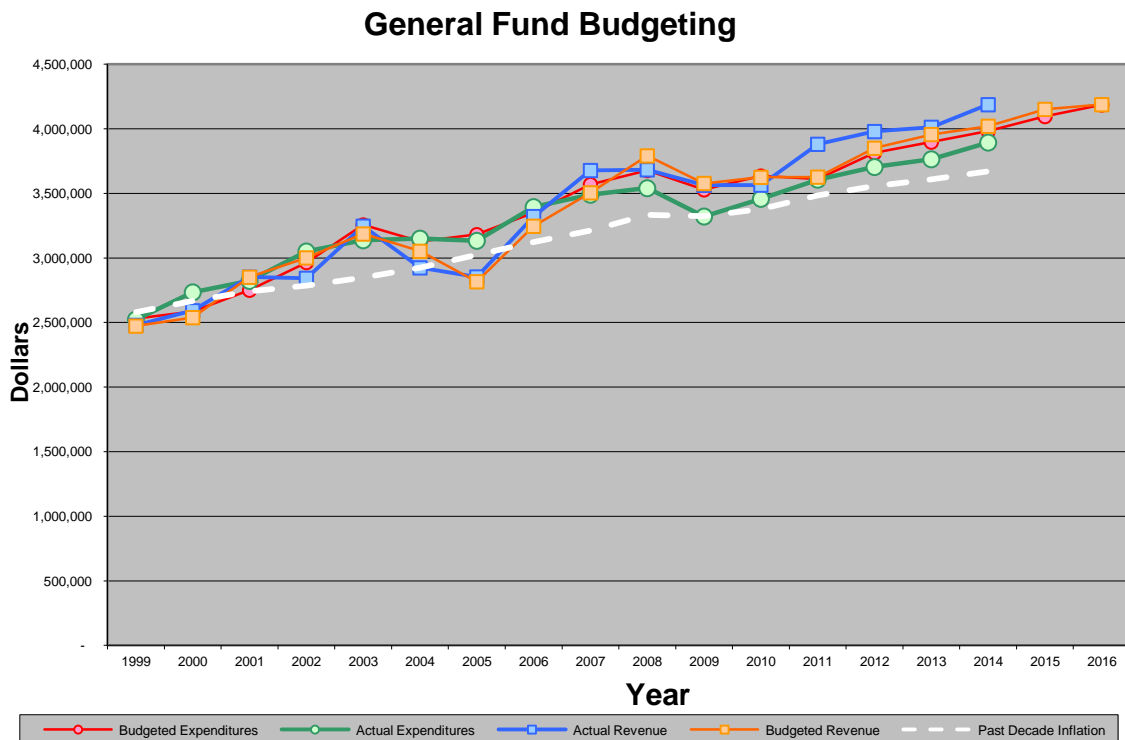
Digital Signature

Your tax dollars

This section of the budget outlines various aspects of the Boone City Budget. Each figure is associated with a brief description explaining the content of the associated figure.

One of the primary funds of Boone finances is the General Fund Budget. Below is a graph showing trends of the general fund budget. It is the goal to keep all revenues and expenditures in close proximity with revenues exceeding expenditures for each respective year. The graph below shows some sharp changes in 2004 and 2009. During the 2003 fiscal year the State of Iowa ended the “Property Tax Replacement” program which ultimately eliminated a large portion of our General Fund revenues. During Fiscal Year 2008 a hiring freeze was adopted. The hiring freeze has brought expenditures in-line with revenues.

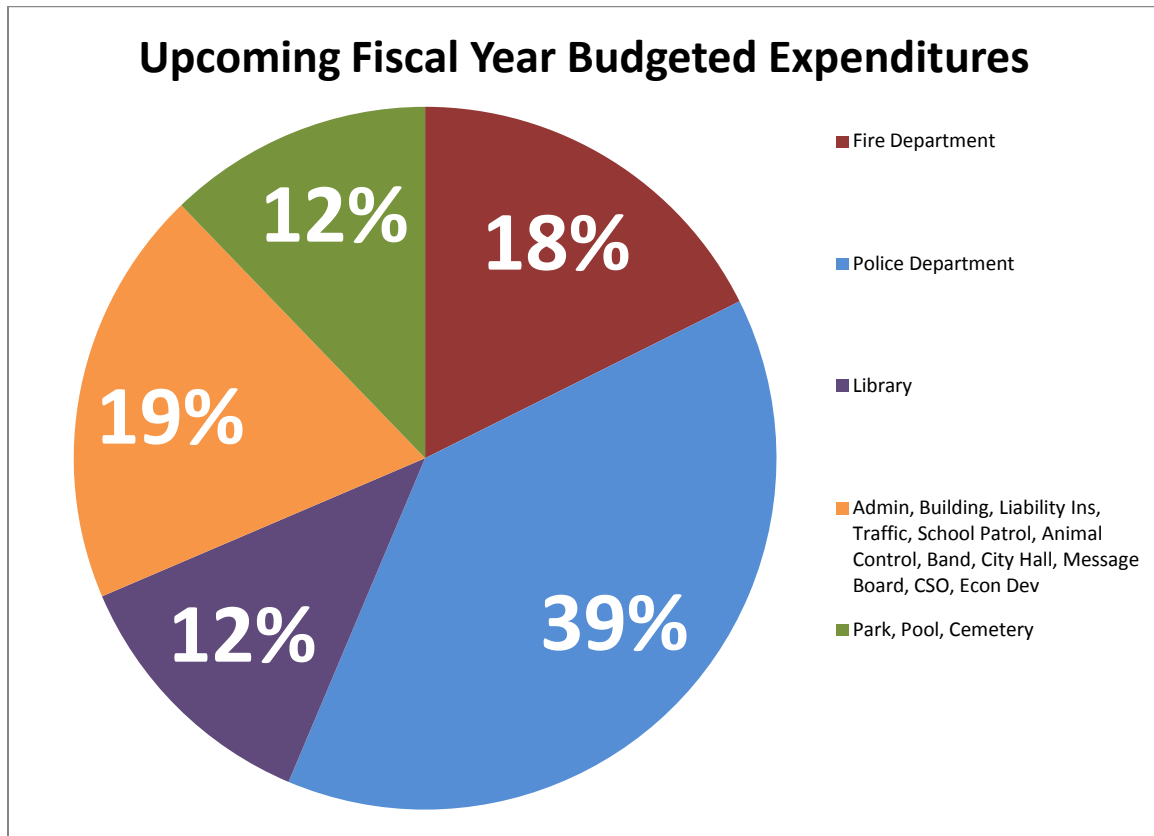
Figure 1 - General Fund Budget (historic data)



Use of Tax Dollars (Summary)

The figure below exhibits how City property taxes are divided among various departments and debt service (the method by which City's pay debt).

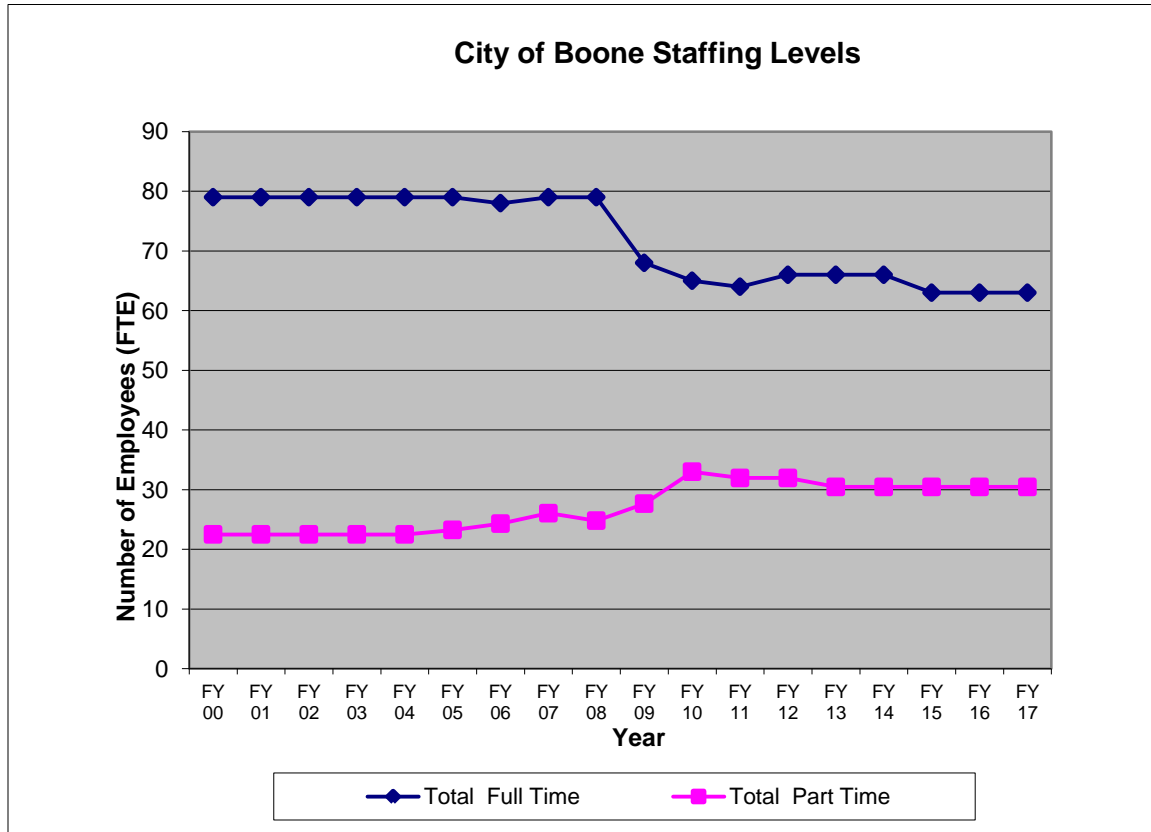
Figure 2 - Property Taxes



Staffing in Boone:

Below is summary information about staffing levels in Boone.

Figure 3 – City of Boone Staffing Levels



Staffing In Boone

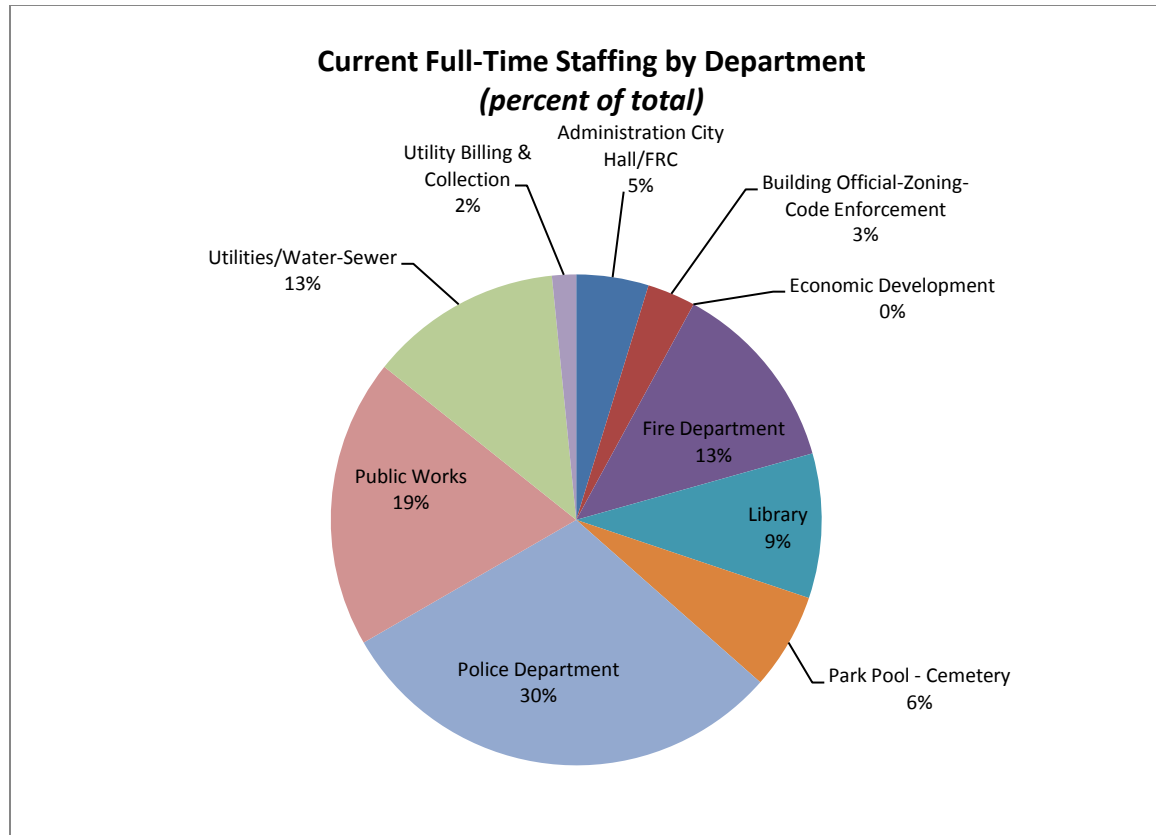


Figure 4 – Current Full-Time Staffing by Department

Goals

Goals

Each year City Council and the Mayor conduct a series of work sessions to outline future goals. Goals are discussed in terms of short-term and long-term. Below is the summary of goals adopted by City Council for the upcoming year.

FY2016	Evaluate Public Safety - Rental Code, Rental Policies, etc.
	Continue Demolitions and Nuisance Abatement
	Continue CMOM for Sanitary Sewer
	Street Maintenance
	<i>Focus on sewer project areas - poor compaction.</i>
	<i>New Subdivisions (Lowell and Kate Shelley)</i>
	<i>Alley maintenance, which PW is doing great (they encouraged continued maintenance and more gravel)</i>
	<i>McHose Park Washouts</i>
	<i>Semi Truck Traffic (wrong routes, signage, enforcement)</i>
	Further Reorganization to stay ahead of projected financial issues.
	Continue to support local businesses (Buy Local)

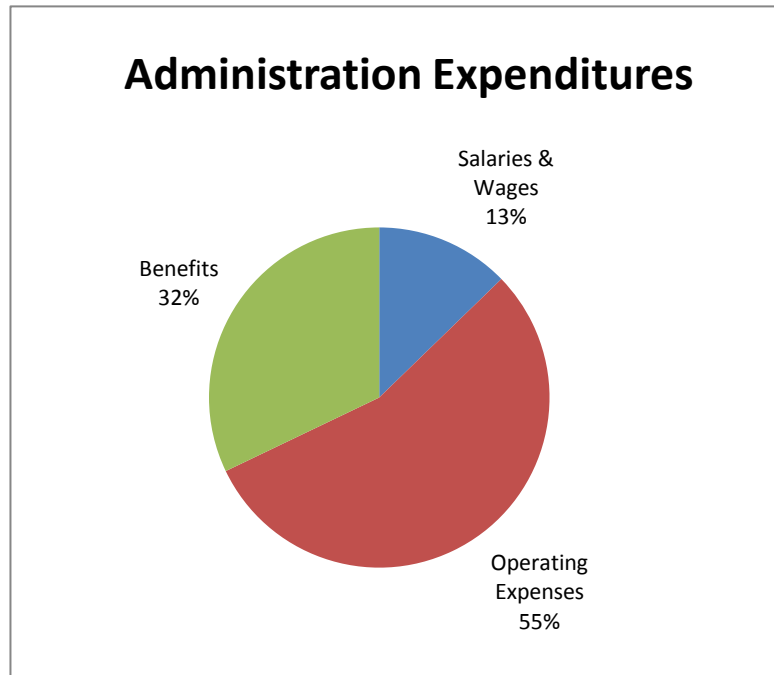
Administration/City Hall/FRC

Department Duties:

The Administration Department oversees all general activities of the City. Administration carries out policies and directives of the Mayor and City Council.

Accomplishments (past FY):

1. Attained reserves as set forth by Council/Mayor policies
2. Human Resource and Management Training
3. Finalized implementation of the Jumpstart Boone program
4. Awarded \$600,000 CDBG Grant for NE Sanitary Sewer Rehabilitation Project
5. First tablet setup for GIS input and tracking of infrastructure
6. Police Department Façade
7. Entrance Sign Project complete along with receiving a grant from Alliant for the signs
8. Transition of municipal infraction to Police Department



Key priorities for next FY (brief explanation):

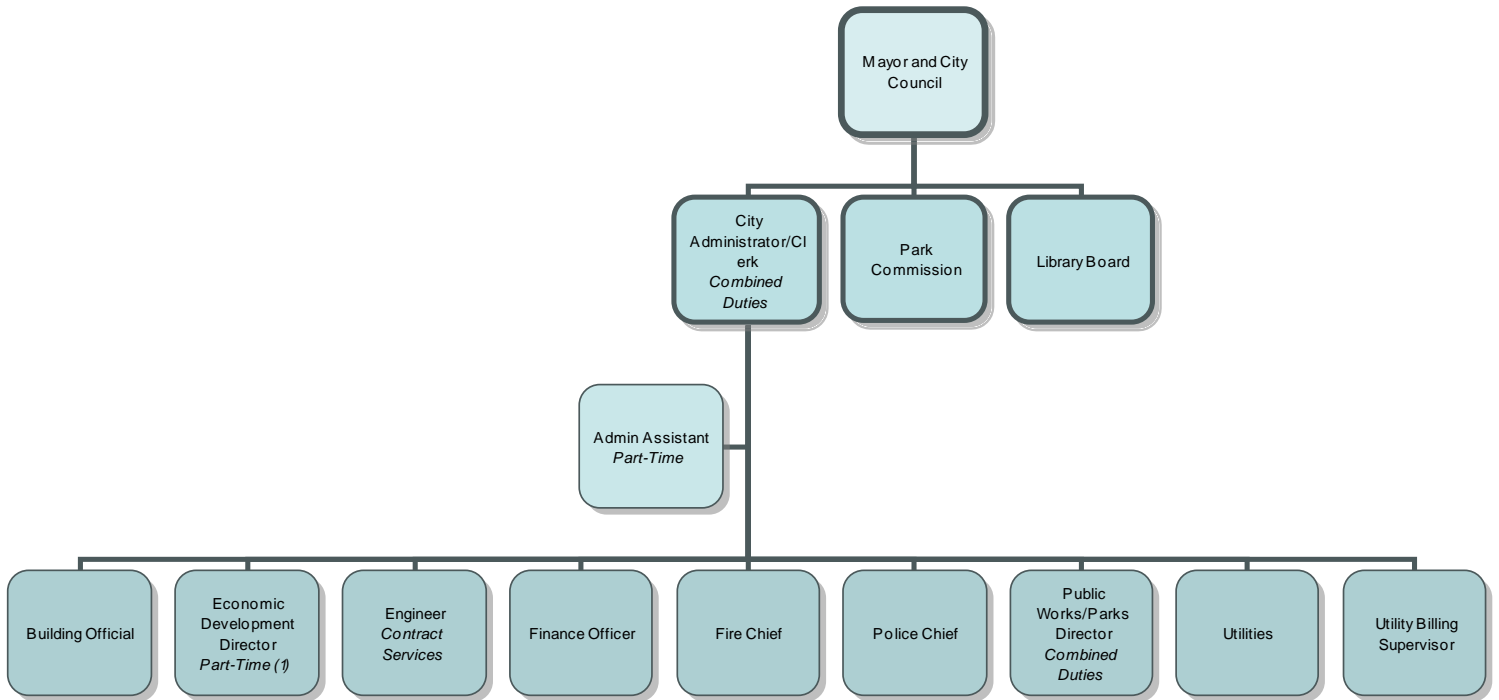
1. Industrial Park Road reconstruction – partnership with Industrial Park and Boone County
2. Focus on GIS implementation (utilization of data and maps to assist in infrastructure management)
3. Economic Development
 - a. Determine future of the overpass
 - b. Residential development
4. Successful and safe low-head dam project

Future goals (include long-term time line):

1. Adapt to potential commercial property rollback proposal by Governor Branstad
2. Quality of Life (central business district rehabilitation – grants)
3. Nuisance Abatement (improve the appearance of Boone)
4. Continue to work on and maintain document retention and organization
5. Further develop a working relationship with Boone County, Boone's Future and the Boone Area Chamber

Administration

- **Management Structure:**



Administration Budget

EXPENDITURE ACCOUNT	Administration	FY 2013 BUDGET	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2014 ACTUAL	FY 2015 BUDGET	FY 2015 ACTUAL	FY 2016 BUDGET
001-620-6010	SALARIES/ADMINISTRATION	31,500	28,715	37,000	43,609	45,232	27,476	46,000
001-620-6050	SALARIES/COUNCILMEMBERS	28,800	28,800	28,800	28,800	28,800	19,200	28,800
001-620-6181	ADM STAFF CLOTHING	0	84	0	129	200	0	200
001-620-6210	MEMBERSHIP DUES	4,300	5,460	6,000	4,784	6,000	2,271	6,000
001-620-6230	TRAINING/GOAL SETTING	500	821	500	460	500	462	600
001-620-6240	TRAVEL/CONFERENCE EXPENSE	10,000	8,628	11,000	8,024	11,000	5,074	11,000
001-620-6340	REPAIRS/OFFICE & COMPUTER	400	856	400	339	400	0	400
001-620-6371	UTILITIES/SIRENS/CIVIL DF	2,000	1,191	2,000	1,327	2,000	1,014	2,000
001-620-6373	TELEPHONE	7,000	7,310	7,200	7,265	7,200	5,431	7,500
001-620-6401	AUDIT/CITY BUDGET	6,800	5,523	7,100	5,731	7,100	6,316	7,100
001-620-6403	ELECTION EXPENSE	0	0	6,500	6,117	0	0	6,500
001-620-6405	RECORDING/COURT FEES	700	151	700	44	700	136	700
001-620-6407	ENGINEERING FEES/CITY	26,500	26,701	35,000	13,728	15,000	1,701	15,000
001-620-6408	INSURANCE/LIABILITY	138,095	151,293	147,000	131,759	170,000	8,305	170,000
001-620-6410	NEGOTIATOR/CITY	7,000	0	0	0	0	0	5,000
001-620-6411	LEGAL FEES/ATTORNEY	33,000	40,106	45,000	43,680	45,000	29,900	49,000
001-620-6414	PUBLICATIONS	10,000	10,821	8,000	8,101	8,000	6,204	10,000
001-620-6418	TAXES	5,000	0	5,000	6	5,000	8	1,000
001-620-6419	COMPUTER UPDATE/TRAINING	7,000	6,739	7,000	7,989	8,000	7,287	8,500
001-620-6420	ORDINANCE UPDATE	800	211	800	0	800	366	400
001-620-6498	REFUNDS	1,000	1,479	1,000	43	1,000	845	1,000
001-620-6506	SUPPLIES/OFFICE	3,500	1,727	3,000	1,899	3,000	1,403	3,000
001-620-6508	POSTAGE	1,500	1,119	1,500	791	1,500	345	1,500
001-620-6599	MISC/MAINTENANCE AGREEMENT	3,000	1,415	3,500	820	3,500	391	3,500
003-620-6504	COMPUTER UPDATE	0	0	0	0	0	0	0

Administration Budget

112-620-6150	INSURANCE/ADMINISTRATION	92,000	82,675	91,000	87,378	111,000	46,034	83,000
112-620-6152	SELF FUNDED INS	3,000	0	1,000	0	1,000	0	1,000
112-620-6153	HSA CITY SHARE	1,200	840	1,200	840	1,800	0	0
113-620-6110	SS/MEDICARE/ADMINISTRATIN	5,000	4,393	5,500	5,378	7,000	3,421	7,000
113-620-6130	IPERS/ICMA/ADMINISTRATION	5,000	3,631	7,000	5,063	7,000	3,348	7,000
113-620-6151	DENTAL PAYMENTS	5,000	5,024	5,100	5,583	6,500	2,388	4,500
113-620-6160	WORK COMP INS/ADMIN	12,000	13,570	12,000	53,039	15,000	0	54,000
113-620-6170	UNEMPLOYMENT	1,500	1,919	2,000	845	2,200	712	2,200
119-620-6399	CITY HALL REPAIRS	0	0	0	0	0	0	0
119-620-6420	RECODIFICATION	0	0	0	0	0	0	0
121-620-6419	COMPUTER SYSTEM & FURNITURE/LO	12,700	12,625	3,000	3,000	5,700	3,751	2,500
121-620-6725	CITY IMPROVEMENTS & EQUIP/LOT	0	0	0	0	0	0	0
121-620-6750	FAREWAY BUILDING	0	0	0	0	0	0	0
398-620-6599	MISC	0	0	0	0	0	0	0
990-620-6419	COMPUTER UPDATE	0	0	0	0	0	0	0
TOTAL EXPENDITURES		465,795.00	453,825.51	491,800.00	476,573.35	527,132.00	183,787.29	545,900.00

City Hall Budget (building and maintenance)

EXPENDITURE ACCOUNT	City Hall	FY 2013 BUDGET	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2014 ACTUAL	FY 2015 BUDGET	FY 2015 ACTUAL	FY 2016 BUDGET
001-650-6181	SHOE ALLOWANCE	230	221	230	234	240	234	240
001-650-6310	REPAIRS	12,000	11,843	8,313	8,840	5,000	1,493	5,000
001-650-6371	UTILITIES	31,000	28,809	31,000	33,729	31,000	21,086	31,000
001-650-6399	LAUNDRY/MAT CLEANING	0	0	0	0	0	0	0
001-650-6409	CITY HALL CLEANING	8,328	8,328	8,328	8,328	8,328	5,552	8,328
001-650-6490	SERVICES/CITY HALL	5,400	5,231	8,250	8,577	5,600	3,051	5,600
001-650-6499	SERVICES/PEST CONTROL	360	90	360	405	360	90	360
001-650-6599	MISCELLANEOUS	2,200	1,613	2,200	1,473	2,200	880	2,200
121-650-6310	CITY HALL	120,000	117,430	10,000	0	10,000	6,700	50,000
TOTAL EXPENDITURES		179,518	173,565	68,681	61,586	62,728	39,086	102,728

Message Board Budget

FY 2016 MESSAGE BOARD

ACCOUNT	DESCRIPTION	FY 2013 BUDGET	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2014 ACTUAL	FY 2015 BUDGET	FY 2015 ACTUAL	FY 2016 BUDGET
001-599-4510	ELECTRONIC SIGN REVENUE	2,400.00	1,762.00	2,400.00	2,530.00	2,000.00	250.00	2,000.00
001-599-6399	MESSAGE BOARD ACCOUNT	500	0	500	39.91	500	0	500
NET:		1,900.00	1,762.00	1,900.00	2,490.09	1,500.00	250	1,500.00

Special Funds

Municipal Band

ACCOUNT	DESCRIPTION	FY 2013 BUDGET	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2014 ACTUAL	FY 2015 BUDGET	FY 2015 ACTUAL	FY 2016 BUDGET
REVENUE								
001-420-4464	MUNICIPAL BAND GRANTS	0	0	0	0	0	0	0
399-420-4400	FEMA PA/DEMOLITION	0	0	0	0	0	0	0
399-420-4440	GRANT MONEY/STATE REIMB/HUD	0	0	0	0	0	0	0
TOTAL REVENUE		0	0	0	0	0	0	0

ACCOUNT	DESCRIPTION	FY 2013 BUDGET	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2014 ACTUAL	FY 2015 BUDGET	FY 2015 ACTUAL	FY 2016 BUDGET
EXPENDITURES								
001-420-6498	REIMBURSEMENT	0	0	0	0	0	0	0
001-420-6499	CITY BAND	9,600.00	9,198.12	9,600.00	9,583.92	9,600.00	8,791.72	9,600.00
113-420-6110	SOCIAL SECURITY/BAND	0	0	0	0	0	0	0
113-420-6151	DENTAL INSURANCE/REC	0	0	0	0	0	0	0
TOTAL EXPENDITURES		9,600.00	9,198.12	9,600.00	9,583.92	9,600.00	8,791.72	9,600.00

- - - - - - -
 NET: 9,600.00 9,198.12 9,600.00 9,583.92 9,600.00 8,791.72 9,600.00

Special Funds

FY 2016 ANIMAL CONTROL

ACCOUNT	DESCRIPTION	FY 2013 BUDGET	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2014 ACTUAL	FY 2015 BUDGET	FY 2015 ACTUAL	FY 2016 BUDGET
EXPENDITURES								
001-190-6498	EUTHANASIA/VET CLINIC	2,000.00	0	1,000.00	0	1,000.00	0	1,000.00
001-190-6499	CONTRACT SERVICES	70,000.00	64,397.65	72,000.00	70,252.00	73,400.00	46,834.68	72,711.00
	Boone Area Humane Society							
001-190-6599	MOSQUITO/PEST CONTROL	15,000.00	14,567.61	15,000.00	14,949.39	15,000.00	12,114.13	15,000.00
TOTAL EXPENDITURES		87,000.00	78,965.26	88,000.00	85,201.39	89,400.00	58,948.81	88,711.00

	-	-	-	-	-	-	-	-
NET:	87,000.00	78,965.26	88,000.00	85,201.39	89,400.00	58,948.81	88,711.00	

Special Funds

FY 2016 FAMILY RESOURCE CENTER BUDGET

REVENUE		FY 2013	FY 2013	FY 2014	FY 2014	FY 2015	FY 2015	FY 2016
ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
730-899-4310	FRC/ADULT DAYCARE-RENT	21,041.00	22,230.36	23,058.00	23,058.72	23,804.00	15,869.27	23,804.00
730-899-4311	FRC/HEADSTART-RENT	6,562.00	6,562.08	6,806.00	6,806.64	7,026.75	4,684.48	7,027.00
730-899-4312	FRC/BUILDING BLOCKS-RENT	0	0	0	0	0	0	0
730-899-4313	FRC/CHILD CARE-RENT	43,327.00	43,327.06	44,941.00	44,941.92	46,395.24	30,930.16	46,395.00
730-899-4550	REFUND	0	0	0	0	0	0	0
730-899-4705	LOCAL GRANTS	4,465.00	4,465.00	0	0	0	0	0
730-899-4830	TRF IN SUBSIDY/DEPRECIATION	7,520.00	7,520.00	19,000.00	19,000.00	19,000.00	0	0
TOTAL REVENUE		82,915.00	84,104.50	93,805.00	93,807.28	96,225.99	51,483.91	77,226.00
EXPENDITURES		FY 2013	FY 2013	FY 2014	FY 2014	FY 2015	FY 2015	FY 2016
ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
730-899-6010	SALARIES-FAMILY RESOURCE	0	0	0	0	0	0	0
730-899-6110	FICA EXPENSE	0	0	0	0	0	0	0
730-899-6130	IPERS-FAMILY RESOURCE	0	0	0	0	0	0	0
730-899-6160	WORK COMP INS	0	0	0	0	0	0	0
730-899-6371	UTILITIES/FAMILY RESOURCE	39,000.00	31,573.79	39,000.00	32,875.24	41,000.00	20,003.55	40,000.00
730-899-6373	TELEPHONE-FAMILY RESOURCE	0	0	0	0	0	89.95	0
730-899-6399	FRC-REPAIRS	8,000.00	9,976.65	8,000.00	2,318.24	8,200.00	931.29	8,200.00
730-899-6408	LIABILITY INSURANCE	3,700.00	3,804.00	3,700.00	3,366.00	4,200.00	0	4,500.00
730-899-6409	FRC- JANITORIAL SERVICES	5,000.00	2,995.00	5,000.00	0	5,200.00	1,500.00	4,500.00
730-899-6499	SERVICES	7,100.00	7,651.19	7,100.00	10,457.81	7,200.00	3,781.41	7,500.00
730-899-6505	FRC GRANT EXPENSES	0	4,464.56	0	0	0	0	0
730-899-6599	SUPPLIES	6,000.00	785.32	1,000.00	1,063.27	1,000.00	332.64	1,000.00
730-899-6910	TRF OUT	5,320.00	5,320.00	5,320.00	5,320.00	5,426.00	0	5,644.00
TOTAL EXPENDITURES		74,120.00	66,570.51	69,120.00	55,400.56	72,226.00	26,638.84	71,344.00
NET:		8,795.00	17,533.99	24,685.00	38,406.72	23,999.99	24,845.07	5,882.00

Airport

Duties:

To operate the municipal airport to best serve its users, and to seek to improve the service and facilities through grants and other options that are available.

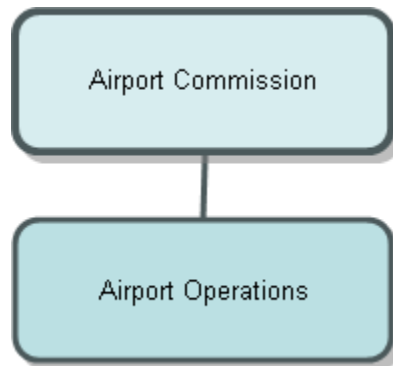
Accomplishments (past FY):

1. Various runway improvements funded through Federal Grants.
 2. Improvement of drainage in and around the airport.
-

Key priorities for next FY

1. Continue expansion and promote use of the municipal airport.
-

Management Structure:



Airport Budget

ACCOUNT	DESCRIPTION	FY 2013 BUDGET	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2014 ACTUAL	FY2015 BUDGET	FY 2015 ACTUAL	FY2016 BUDGET
REVENUE								
001-280-4310	AIRPORT HANGAR/BASE RENT	16,700.00	15,556.50	16,700.00	14,143.50	16,700.00	11,973.25	16,700.00
001-280-4311	AIRPORT RENT/FARM LAND	18,500.00	21,408.50	18,500.00	21,251.50	21,400.00	11,164.25	21,400.00
001-280-4340	AIRPORT/MISCELLANEOUS	1,000.00	2,847.40	1,000.00	1,117.82	1,500.00	1,757.54	1,500.00
301-280-4400	GRANTS/FEDERAL	0	0	0	0	0	0	0
301-280-4440	GRANTS/STATE	0	0	0	0	0	0	0
301-280-4500	MISC	0	0	0	0	0	0	0
344-280-4400	AIRPORT TAXIWAY FED GRANT	0	0	0	0	0	0	0
	FEDERAL GRANT APRON							
348-280-4400	RECONST	0	0	0	44,277.00	0	0	0
348-280-4401	FAA GRANT III 3-19-0009-13	550,958.00	0	0	400,759.00	0	0	0
348-280-4402	FAA APRON GRANT IV 14	0	0	0	0	403,200.00	0	0
348-280-4705	ADVANCE HANGER RENT	0	0	0	0	0	0	0
348-280-4830	TRF IN FROM LOST	29,000.00	29,000.00	0	0	44,800.00	0	0
365-280-4400	AWOS III EQUIPMENT GRANT	155,000.00	0	0	0	0	0	0
365-280-4830	TRANSFER IN FROM LOST	0	0	7,000.00	7,000.00	0	0	0
366-280-4440	T-HANGAR GRANT	165,000.00	20,000.00	0	165,575.00	0	0	0
366-280-4820	T-HANGAR REV BOND PROCEEDS	165,000.00	0	0	0	0	0	0
TOTAL REVENUE		1,101,158.00	88,812.40	43,200.00	654,123.82	487,600.00	24,895.04	39,600.00

ACCOUNT	DESCRIPTION	FY 2013 BUDGET	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2014 ACTUAL	FY2015 BUDGET	FY 2015 ACTUAL	FY2016 BUDGET
EXPENDITURES								
001-280-6240	TRAVEL/CONFERENCE EXPENSE	150	0	150	0	150	150	150
001-280-6310	REPAIRS/BUILDINGS/GROUNDS	7,000.00	7,215.04	11,000.00	4,363.06	11,000.00	2,244.36	11,000.00
001-280-6312	STATE GRANT	0	0	0	0	0	0	0

Airport Budget

001-280-6320	MOWING/SNOW REMOVAL	30,000.00	32,634.62	29,900.00	31,737.10	28,200.00	10,145.74	28,900.00
001-280-6350	EQUIPMENT MAINTENANCE	500	344.62	500	1,192.86	500	1,038.98	500
001-280-6351	SERVICE/HOMER	1,600.00	805.94	1,600.00	953.7	1,600.00	410.68	1,100.00
001-280-6371	UTILITIES	9,500.00	9,866.09	9,500.00	9,990.54	9,500.00	5,362.70	10,000.00
001-280-6373	TELEPHONE	250	346.36	250	1,067.84	250	679.44	1,000.00
001-280-6399	RUNWAY REPAIRS	0	0	0	0	0	0	0
001-280-6408	INSURANCE/LIABILITY	5,000.00	3,150.00	5,000.00	3,293.00	3,500.00	3,293.00	3,500.00
001-280-6411	AIRPORT/LEGAL FEES	1,000.00	1,315.07	1,000.00	1,248.00	1,350.00	874.82	1,400.00
001-280-6430	FBO PAYMENT	28,680.00	29,293.59	29,300.00	29,299.89	29,880.00	17,430.00	30,600.00
001-280-6470	SERVICE/TANK PERMITS & REPAIRS	5,000.00	4,177.60	5,000.00	3,983.65	5,000.00	2,345.33	5,000.00
001-280-6499	CONSTRUCTION	0	0	0	8,939.39	0	0	0
001-280-6508	POSTAGE	200	234.97	200	145.51	200	82.25	200
001-280-6599	SUPPLIES	350	0	350	0	350	55	350
113-280-6160	WORK COMP INS/AIRPORT	0	0	0	0	0	0	0
121-280-6499	AIRPORT IMPROVEMENTS	8,500.00	0	30,000.00	19,706.64	10,000.00	0	0
121-280-6910	LOST AIRPORT TRF OUT AIRPORT HANGAR IMPROVEMENTS	29,000.00	29,000.00	37,150.00	37,150.00	44,800.00	0	25,000.00
125-280-6310	IMPROVEMENTS	0	0	0	0	0	0	0
301-280-6490	AIRPORT-RUNWAY 14/32	0	0	0	0	0	0	0
301-280-6491	AIRPORT LAYOUT PLAN	0	0	0	0	0	0	0
301-280-6492	AIRPORT THRESHOLD PROJECT	0	0	0	0	0	0	0
301-280-6493	PARALLEL TAXIWAY	0	0	0	0	0	0	0
301-280-6494	AIRPORT VERT INFRASTRUCTURE	0	0	0	0	0	0	0
301-280-6495	AIRPORT DRAINAGE PROJECT	0	0	0	0	0	0	0
301-280-6496	PPRL REIMBURSE	0	0	0	0	0	0	0
301-280-6497	AIRFIELD GUIDANCE SIGNS 07	0	0	0	0	0	0	0
301-280-6498	AIRPORT REZONING PRJ	0	0	0	0	0	0	0
301-280-6499	CONSTRUCTION PROJECTS	0	0	0	0	0	0	0

Attorney

Duties:

To provide essential legal services to the City of Boone.

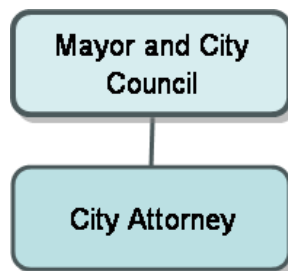
Accomplishments (past FY):

1. City contracted with a new City Attorney, Jim Robbins.
-

Key priorities for next FY

1. As the new City Attorney begins to familiarize himself with City operations he will formulate ideas and concepts for priorities in the upcoming years.
-

Management Structure:



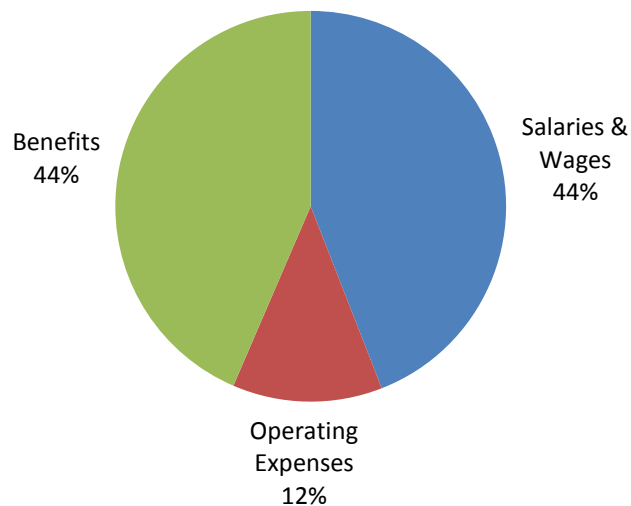
Building Official - Zoning

Department Duties:

The Building Department;

1. The Building Official, under general direction of the City Administrator, oversees all activities in the Building Department.
2. The Building Department inspects new or remodeled construction to enforce the City's Municipal Code. Performs Public Right of Way Administrator duties.
3. The Building Department performs Zoning Administration duties, plans all Planning & Zoning and Zoning Board of Adjustment meetings and organizes the meeting agendas (which includes the preparation of all materials to be included).
4. The Building Department administers trade licenses to contractors, tracks licensing, acts as secretary to the trade exam boards.
5. The Building Official assists the Economic Development director with tracking applications for the Commercial Revitalization and Commercial Property Tax Rebate program's.
6. The Building Official assist's with the CDBG housing rehabilitation grant process.

Building Dept. Expenditures



Accomplishments (past FY):

1. Adoption of the 2012 National Electrical Code, 2009 Uniform Plumbing Code and 2009 International Mechanical Code
2. CDBG Housing Grant/Housing Rehabilitation
3. Property Protection Program
4. Sidewalk rebate/repair program
5. Purchase of new inspection vehicle/snow plow
6. City Hall Building Maintenance (new boilers/sidewalk replacement)
7. Tax Abatement for Residential, Commercial and Industrial Property Improvements
8. CEU training

Building Official – Zoning – Code Enforcement

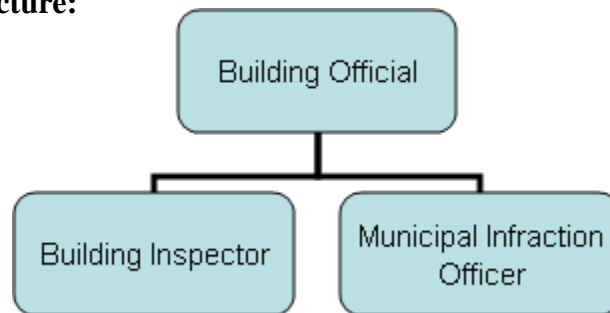
Key priorities for next FY (brief explanation):

1. Utilization of TreeSites
2. Continue to adequately fund the Property Protection Program
3. ADA sidewalk program
4. Cataloging of all large format plans (site plans and building plans). This may require additional large format filing cabinets. Another option is to purchase a new plotter, with scanning abilities and save the plans electronically.
5. Complete State Certification for State Electrical Inspector requirements – The state will require all municipalities that do their own electrical inspections, to certify all local electrical inspectors, prior 2014.

Future goals (include long-term time line):

1. Continue to work with the Iowa Association of Code Enforcement - ongoing
2. Management Training - ongoing
3. Continuing Education training - ongoing
4. Educate the public on the new FEMA Flood Plain zones – ongoing
1. Continue City hall maintenance/building upgrades – i.e. window replacement, sidewalk replacement

Management Structure:



Building Official – Zoning

ACCOUNT	DESCRIPTION	FY 2013 BUDGET	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2014 ACTUAL	FY 2015 BUDGET	FY 2015 ACTUAL	FY 2016 BUDGET
REVENUE								
001-170-4112	BUILDING TRADE LCNS-DO NOT USE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-170-4120	BUILDING PERMITS	64,000.00	60,311.68	65,000.00	52,473.25	65,000.00	36,922.75	65,000.00
001-170-4136	PROW PERMITS-DO NOT USE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-170-4500	MOWING/SNOW REMOVAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-170-4600	ASSESSMENTS-SIDEWALK	600.00	136.00	600.00	0.00	600.00	0.00	600.00
001-170-4710	ENGINEERING/SERVICE REIMB	500.00	0.00	500.00	0.00	500.00	0.00	500.00
001-170-4780	MUNICIPAL INFRACTION FINES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE		65,100.00	60,447.68	66,100.00	52,473.25	66,100.00	36,922.75	66,100.00

ACCOUNT	DESCRIPTION	FY 2013 BUDGET	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2014 ACTUAL	FY 2015 BUDGET	FY 2015 ACTUAL	FY 2016 BUDGET
EXPENDITURES								
001-170-6010	SALARIES/BLD OFFICIAL	50,000.00	50,699.18	51,000.00	52,367.59	54,755.00	33,258.29	62,000.00
001-170-6181	CLOTHING ALLOWANCE/SHOES	400.00	304.74	450.00	257.25	450.00	381.25	490.00
001-170-6220	MEMBERSHIPS/SUBSCRIPTIONS	550.00	601.00	550.00	539.00	550.00	222.00	550.00
001-170-6230	EXAMS/ADMINISTRATION	50.00	0.00	0.00	0.00	0.00	0.00	0.00
001-170-6240	TRAVEL/CONFERENCE EXPENSE	1,500.00	208.80	2,600.00	2,600.48	2,000.00	252.00	2,000.00
001-170-6320	YARD REPAIR	500.00	250.00	765.00	740.00	550.00	0.00	550.00
001-170-6331	GAS & OIL	1,700.00	1,426.50	2,800.00	2,460.98	1,700.00	647.91	1,700.00
001-170-6332	VEHICLE EXPENSE	300.00	0.00	300.00	0.00	300.00	370.00	600.00
001-170-6373	TELEPHONE	2,000.00	2,061.51	2,000.00	1,991.03	2,100.00	1,351.14	2,100.00
001-170-6490	APPRAISALS/LEGAL FEES	1,200.00	375.00	1,200.00	1,150.00	1,400.00	1,200.00	1,400.00
001-170-6496	REFUNDS	200.00	0.00	400.00	400.00	200.00	0.00	200.00
001-170-6497	NUISANCE ABATEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Building Official – Zoning

001-170-6498	WEED/SNOW	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-170-6499	SIDEWALK INSTALLATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-170-6504	GIS	800.00	800.00	800.00	800.00	800.00	800.00	800.00
001-170-6506	SUPPLIES/OFFICE	2,500.00	1,345.22	2,600.00	2,606.74	2,600.00	947.79	2,600.00
001-170-6508	POSTAGE	1,500.00	610.33	1,000.00	409.50	1,000.00	205.47	1,000.00
001-170-6599	PLAN & ZONING ADMINIS	300.00	261.89	300.00	190.96	300.00	317.39	600.00
001-170-6725	EQUIPMENT/RADIO	100.00	0.00	100.00	0.00	100.00	0.00	0.00
112-170-6150	GROUP INSURANCE/BLDG OFF	35,000.00	32,773.20	36,000.00	24,697.19	27,665.00	17,096.88	30,500.00
112-170-6152	SELF FUNDED INS	2,000.00	0.00	2,000.00	0.00	2,000.00	0.00	2,000.00
112-170-6153	HSA CITY SHARE	0.00	0.00	3,600.00	0.00	0.00	0.00	0.00
113-170-6110	SOCIAL SECURITY/BLDG OFF	4,000.00	3,869.90	4,000.00	3,997.56	4,300.00	2,530.32	4,700.00
113-170-6130	IPERS/BUILDING OFFICIAL	4,500.00	4,395.69	5,000.00	4,676.35	5,500.00	2,969.94	6,000.00
113-170-6151	DENTAL INSURANCE/BLDG OFFL	2,000.00	1,900.28	2,000.00	2,075.52	2,000.00	1,383.66	2,200.00
113-170-6160	WORK COMP INS/BLDG	0.00	0.00	0.00	0.00	0.00	0.00	0.00
113-170-6170	UNEMPLOYMENT/BLDG OFF	600.00	1,151.66	1,200.00	506.82	1,200.00	427.22	1,200.00
121-170-6499	BUILDING DEPT	0.00	0.00	15,000.00	0.00	3,000.00	1,714.00	1,000.00
166-170-6599	MARY GARVEY TRUST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
166-170-6750	FAMILY RES-DO NOT USE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		111,700.00	103,034.90	135,665.00	102,466.97	114,470.00	66,075.26	124,190.00

-

NET: -46,600.00 -42,587.22 -69,565.00 -49,993.72 -48,370.00 29,152.51 -58,090.00

Capital Improvement Plan

Vision – Boone, Iowa

It is the vision of Boone City Government to utilize taxpayer dollars wisely. Advance planning and scheduling of community facilities may avoid costly mistakes. Focusing on community needs and capabilities aid in a systematic approach to commit tax dollars for the most effective and necessary projects. Below is a summary of the critical components of Boone's vision:

1. Use taxpayer dollars wisely.
2. Focus on community needs and capabilities.
3. Encourage community involvement and seek support from citizens.
4. Encourage economic development.
5. Increase efficiency of administration.
6. Maintain a stable financial status.
7. Position Boone to take advantage of federal and state grant/loan programs.

The Process

1. Identify the needs for facilities, the timing, costs and means of financing for each project;
2. Preparing a financial analysis of the jurisdiction's capacity to pay for new facilities;
3. Setting priorities among the proposals;
4. Seeking review and comment by the public on the recommended projects and priorities;
5. Preparing a final CIP showing projects, priorities, schedule of completion and methods of funding each project;
6. Adopting the CIP by the governing body and adopting first year's projects as a capital budget as part of annual budget; and
7. Reviewing the CIP annually.

CIP Procedures

1. Appoint a CIP Coordinator and other participants and define responsibilities.
2. Inform citizens
3. Set rules/policies
4. Develop a priority system (Matrix or other point system)
5. Prepare inventory list (age, condition, replacement dates, etc.)
6. Prepare a project list in priority order
7. Review projects and develop project summary lists
8. Establish finances (revenues/expenditures)
9. Final report, adoption and implementation
10. Review and modify the CIP annually

Please go to Appendix A for the full CIP.

Economic Development

Department Duties:

The Economic Development Department coordinates all economic development incentive programs. This department is the primary contact for residential and commercial development proposals.

Accomplishments (past FY):

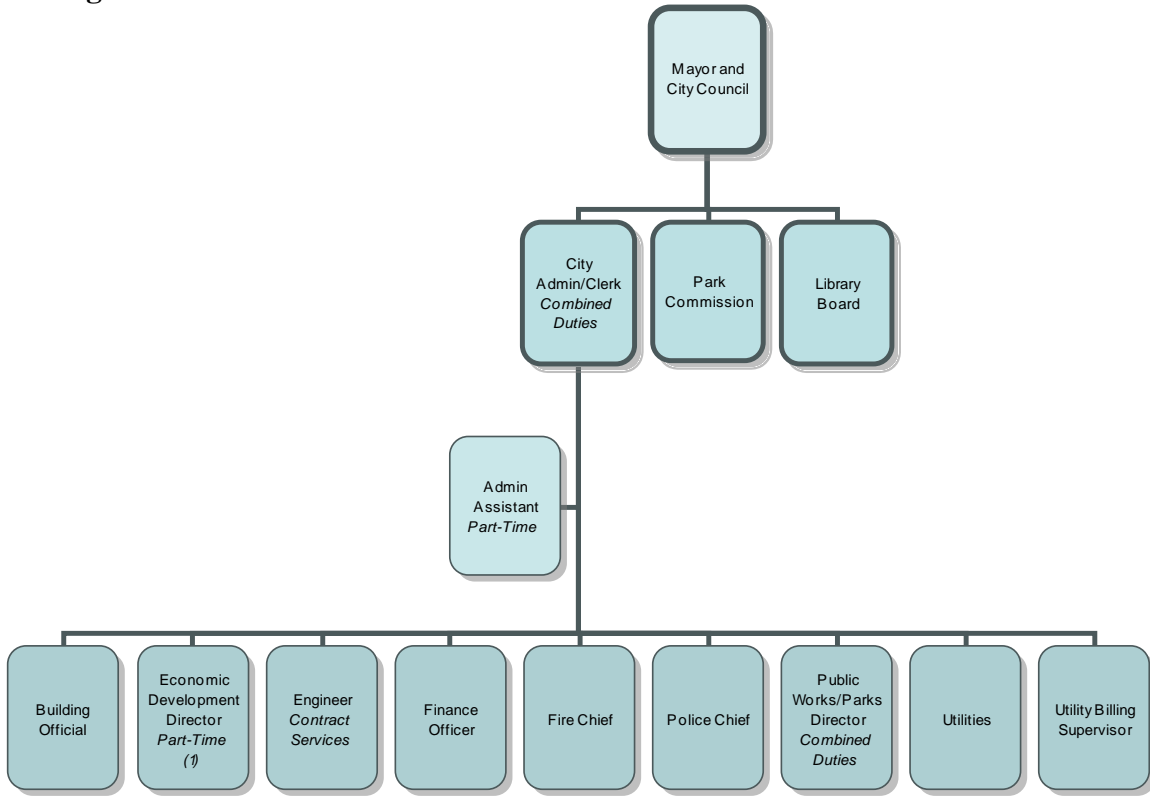
1. Economic Development is in a transition based on Goals established by the City Council and Mayor
-

Key priorities for next FY

1. Priorities in the upcoming years will be to research the ability to create a county-wide economic development entity.

Economic Development Budget

Management Structure:



Economic Development Budget

CITY OF BOONE FY 2016 ECONOMIC DEVELOPMENT BUDGET

ACCOUNT	DESCRIPTION	FY 2013 BUDGET	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2014 ACTUAL	FY 2015 BUDGET	FY 2015 ACTUAL	FY 2016 BUDGET
REVENUE								
001-520-4830	TRF IN FROM HOT/MOT	20,000.00	20,000.00	15,000.00	15,000.00	25,000.00	0	0
TOTAL REVENUE		20,000.00	20,000.00	15,000.00	15,000.00	25,000.00	0.00	0.00

ACCOUNT	DESCRIPTION	FY 2013 BUDGET	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2014 ACTUAL	FY 2015 BUDGET	FY 2015 ACTUAL	FY 2016 BUDGET
EXPENDITURES								
001-520-6010	SALARIES/ECON DEVELOPMENT	21,000.00	11,703.90	15,000.00	13,249.89	5,000.00	5,522.30	6,400.00
001-520-6240	CONF/CAR ALLOW	7,000.00	3,526.01	7,000.00	6,220.47	7,000.00	778.43	5,125.00
001-520-6411	LEGAL FEES	8,000.00	18,116.95	10,000.00	836.13	5,000.00	0	0
001-520-6490	ANNEXATION	15,000.00	0	0	0	0	0	0
001-520-6499	CONTRACT SERVICES	0	0	13,000.00	0	35,000.00	36,138.88	0
001-520-6598	EXPO EXPENSES	0	0	0	0	0	0	0
001-520-6599	MISC/SUPPLIES	3,500.00	4,922.60	3,500.00	3,190.10	3,500.00	1,128.68	3,500.00
TOTAL EXPENDITURES		54,500.00	38,269.46	48,500.00	23,496.59	55,500.00	43,568.29	15,025.00

NET: - - - - - - -
 34,500.00 18,269.46 33,500.00 -8,496.59 30,500.00 43,568.29 15,025.00

Engineering

Department Duties:

The Engineering Department is a consultant for City requested services. The Engineer provides advice and technical expertise to assist elected and appointed officials in understanding key issues and priorities. The Engineer reviews development plans, maintains design and construction specifications, conducts field inspections of construction, and insures all work conforms to City codes to provide quality developments and projects for growth consistent with our long-term commitment to quality development.

Accomplishments (past FY):

- Continued sanitary sewer improvements to work toward satisfying IDNR Consent Order (NE Sanitary Sewer Rehab)
- Performed sanitary sewer flow monitoring study in the NE area of Boone
- Continued assistance to other City departments with Engineering needs

Key priorities for next FY (brief explanation):

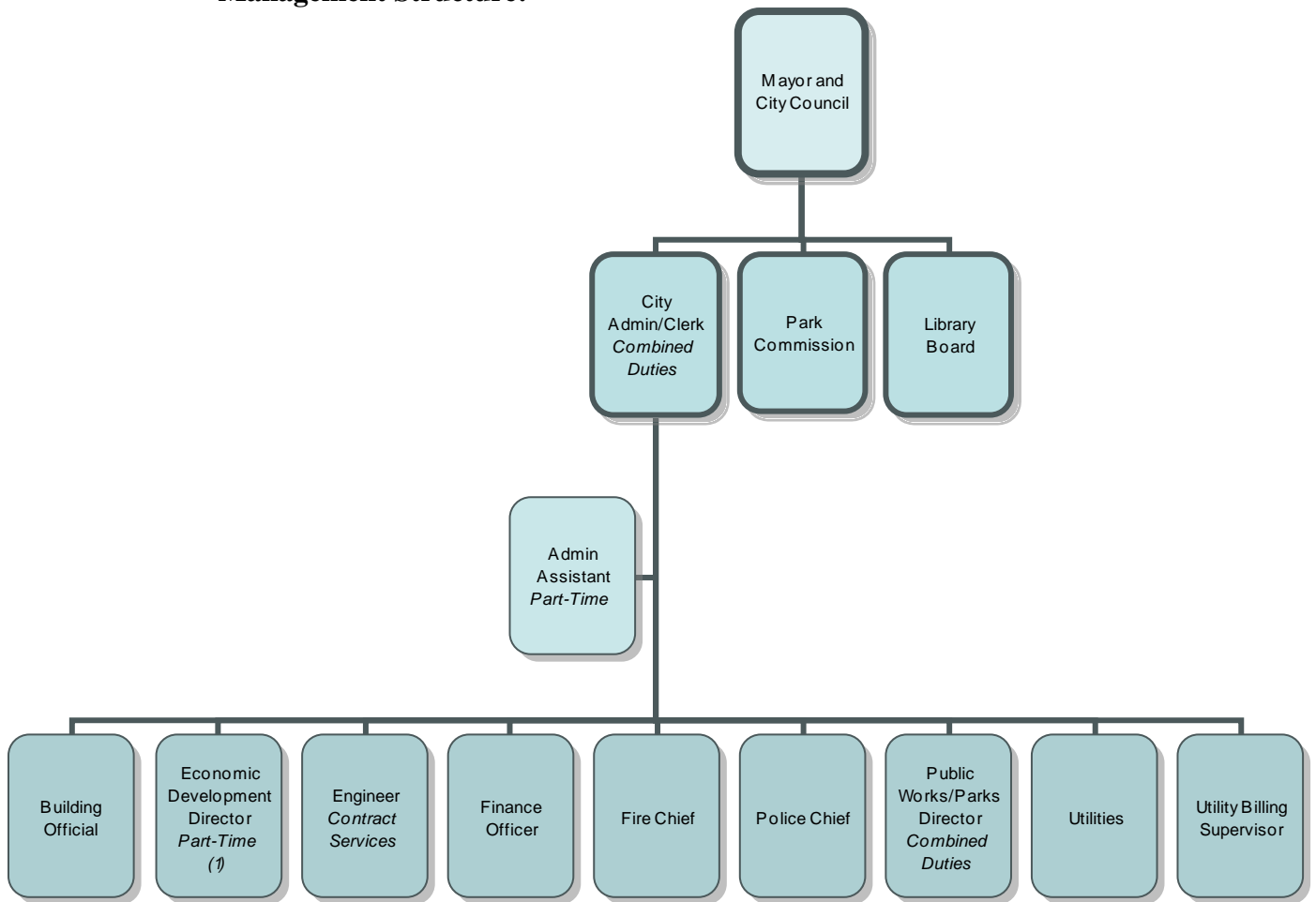
- Complete sanitary sewer I/I removal project in NE Boone to satisfy IDNR Consent Order
- Continue CMOM program for sanitary sewer system.
 - Flow monitoring, televising, cleaning, root cutting, spot repairs
- Complete construction of S. Marshall Street Reconstruction – 1st St. to Prairie Ave.
- Continue using TreeSites program and GIS for inventory and maintenance of trees and municipal utilities.

Future goals (include long-term time line):

- Continue to work with City staff to meet engineering needs
- Work with Administrator and Council to develop long term plan for City Engineer role.

Engineering

- Management Structure:



Engineering

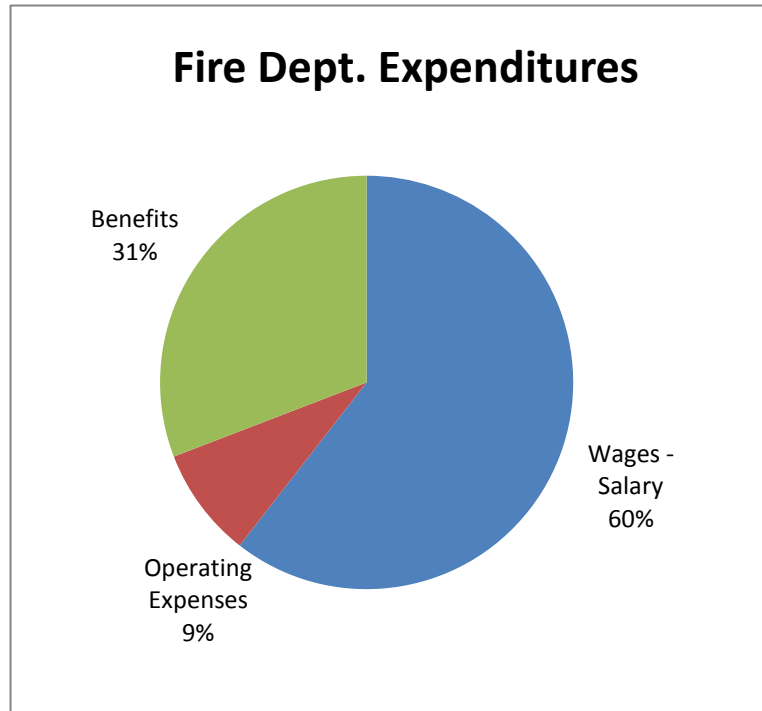
Budget Summary:

The Engineering Budget is a component of all other department budgets as each department uses the services of Foth Engineering.

Fire Department

Department Duties:

The Boone Fire Department's responsibilities include the delivery of fire suppression, code enforcement, building plan review, fire prevention and education, technical rescue and emergency medical services. The department provides these services to the citizens and visitors of the City of Boone, communities of Luther and Fraser and all or part of five townships. Our service area is approximately 160 square miles with a population of 17,000 (+/-) residents. Additional responsibilities include maintenance of our facilities including cleaning, painting, minor repair and minor remodeling. We also perform preventative maintenance on all of our fire apparatus and equipment.



Accomplishments (past FY):

1. Completed a 3rd recruit class for POC Firefighters
2. Received a \$5,000 grant from the Boone County Endowment Fund for partial funding of a new Thermal Imaging Camera
3. Received \$109,500 grant from Assistance to Firefighters Grant program through FEMA, to assist in the cost of new communications equipment
4. Continued to work with Federal Mandate of a communications upgrade for Public Safety (System has been purchased waiting on installation)
5. Started a community box fan drive to assist the less fortunate with a box fan during this past summer's extreme heat wave. The community donated 86 Fans in which we gave out 66.
6. Shift Captains and Chief attended Leadership training
7. Continued annual Smoke Detector Battery replacement drive with Firefighters Union.
8. Continue training with existing POC and Cross-trained Firefighters

Key priorities for next FY (brief explanation):

1. Continue recruiting efforts to strengthen the POC Division

Fire

2. Purchase/Replace Fire Department Suburban with a Utility vehicle (4x4, ¾ Ton Pick-up) to assist in transporting POC firefighters to and from scene along with the vehicle being able to pull the JD Gator to Wildland fires
3. Update members EMS certifications required by Bureau of EMS by 3/31/2014
4. Continue to explore the integration of Mobile Data Terminals in Fire Apparatus
5. Continue to grow the fire prevention/education programs throughout the community
6. Continue to utilize part-time firefighters to maintain staffing levels
7. Developing a formalized physical fitness program

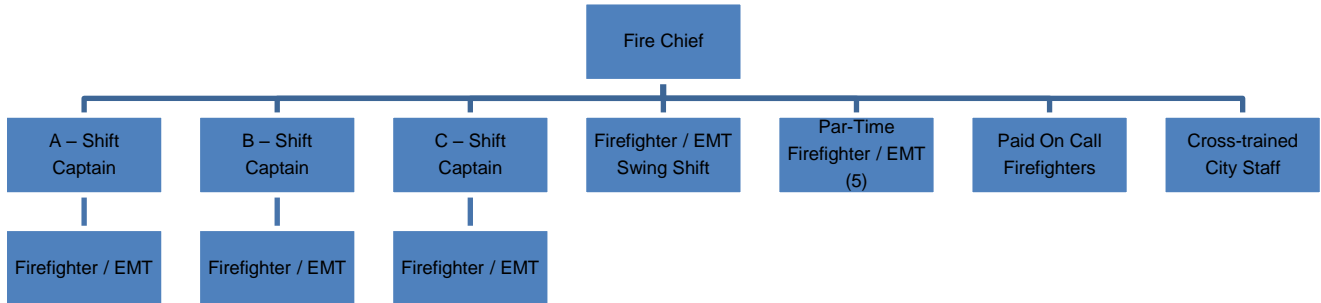
Future goals (include long-term time line):

1. Meeting the demands of training with improving training facilities

Maintain the condition of the Fire Department facility. The addition was built in 1979 and is showing some aging.

Fire

Management Structure:



Fire Department Budget

ACCOUNT	DESCRIPTION	FY 2013 BUDGET	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2014 ACTUAL	FY 2015 BUDGET	FY 2015 ACTUAL	FY 2016 BUDGET
REVENUE								
001-150-4475	TWP/COUNTY FIRE PROTECTN	153,517.00	122,056.34	163,128.00	195,800.23	164,676.00	55,608.32	165,400.00
001-150-4476	IND PARK/FIRE PROTECTION	7,000.00	6,811.84	7,000.00	7,171.00	7,000.00	4,353.00	7,000.00
001-150-4480	REIMBURSEMENTS	0	1,640.13	0	3,044.00	0	4,382.00	1,000.00
001-150-4500	FIRE SERVICE FEES	12,000.00	5,748.58	12,000.00	17,488.00	16,000.00	15,929.00	12,000.00
001-150-4705	LOCAL GRANTS	0	0	4,153.00	4,153.23	0	0	0
168-150-4465	FIRE TRUST FUND	5,500.00	6,510.37	1,500.00	2,514.00	2,500.00	600	2,500.00
TOTAL REVENUE		178,017.00	142,767.26	187,781.00	230,170.46	190,176.00	80,872.32	187,900.00

ACCOUNT	DESCRIPTION	FY 2013 BUDGET	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2014 ACTUAL	FY 2015 BUDGET	FY 2015 ACTUAL	FY 2016 BUDGET
EXPENDITURES								
001-150-6010	SALARIES/FIRE	466,000.00	448,878.32	478,000.00	466,462.72	492,000.00	306,289.98	504,000.00
001-150-6020	FIRE-PART TIME	85,000.00	105,364.88	85,000.00	104,440.14	90,000.00	65,949.25	92,000.00
001-150-6030	POC HRLY WAGE	27,000.00	19,975.00	27,000.00	15,590.00	27,000.00	9,113.76	27,600.00
001-150-6040	OVERTIME/FIRE	30,000.00	24,780.18	32,000.00	23,761.10	34,000.00	16,653.00	34,800.00
001-150-6181	CLOTHING ALLOWANCE	5,750.00	4,898.30	5,750.00	6,257.02	6,000.00	4,387.37	6,000.00
001-150-6230	STIPEN	44,500.00	30,000.00	44,500.00	38,000.00	30,500.00	18,020.83	25,100.00
001-150-6240	TRAVEL/CONF/TRAINING EXP	10,000.00	12,388.43	10,000.00	13,212.63	11,000.00	2,900.28	11,000.00
001-150-6310	BUILDING MAINTENANCE	3,000.00	4,080.05	3,000.00	2,578.67	3,000.00	205.43	3,000.00
001-150-6331	GAS & OIL	8,500.00	13,490.86	12,000.00	13,919.53	12,000.00	6,319.14	12,000.00
001-150-6332	REPAIRS	7,000.00	9,655.08	8,000.00	8,217.59	8,000.00	2,752.40	10,000.00
001-150-6373	TELEPHONE,RADIO REPAIR	3,750.00	4,941.57	3,750.00	3,896.24	3,750.00	2,609.42	4,000.00
001-150-6399	LAUNDRY	800	902.8	800	650	800	403.42	800
001-150-6411	FIRE/LEGAL FEES	600	2,157.54	800	884	800	416	900
001-150-6504	EQUIPMENT	2,000.00	4,848.45	2,000.00	7,485.22	2,000.00	1,102.18	2,000.00

Fire Department Budget

001-150-6506	SUPPLIES/OFFICE	500	0	500	85.4	500	391.71	500
001-150-6508	POSTAGE	400	309.37	400	277.42	400	91.75	400
001-150-6599	MISC/SUPPLIES	3,500.00	3,310.97	3,500.00	3,184.48	3,500.00	1,392.35	3,500.00
001-150-6725	EQUIPMENT/OFFICE	500	356.85	500	269.99	500	0	500
112-150-6150	GROUP INSURANCE/FIRE	140,000.00	110,789.14	130,000.00	112,195.52	145,000.00	77,646.02	133,000.00
112-150-6152	SELF FUNDED INS	5,000.00	0	2,000.00	0	2,000.00	0	2,000.00
112-150-6153	HSA CITY SHARE	2,400.00	3,062.49	10,800.00	9,158.52	10,800.00	9,163.08	7,000.00
113-150-6110	MEDICARE/FIRE	19,000.00	18,473.06	19,500.00	17,656.21	21,000.00	10,753.16	22,000.00
113-150-6130	IPERS/PT FIRE	13,000.00	13,337.30	15,000.00	13,742.89	15,000.00	7,873.59	16,000.00
113-150-6131	ICMA BENEFIT	400	412.54	450	0	500	0	0
113-150-6141	RETIREMENT BENEFIT / FIRE	122,000.00	122,672.29	145,000.00	146,802.71	150,000.00	97,481.51	145,000.00
113-150-6151	DENTAL INSURANCE/FIRE	9,500.00	8,260.39	9,500.00	8,166.96	9,500.00	5,316.15	8,500.00
113-150-6160	WORK COMP INS/FIRE	800	2,423.00	53,500.00	30,061.00	33,000.00	0	35,000.00
113-150-6170	UNEMPLOYMENT/FIRE	3,500.00	4,222.77	4,000.00	1,858.33	5,000.00	1,566.44	5,000.00
114-150-6199	UNFUNDED LIABILITY-FIRE	41,738.00	41,737.18	0	0	0	0	0
119-150-6725	FIRE EQUIPMENT	0	0	0	0	0	0	0
121-150-6504	FIRE/MISC	62,800.00	25,243.55	53,000.00	53,000.00	23,500.00	44,259.21	77,000.00
121-150-6710	FIRE TRUCK/LOT	0	0	40,000.00	40,000.00	0	0	0
166-150-6499	INACTIVE	0	0	0	0	0	0	0
168-150-6499	FIRE TRUST ACCOUNT	7,500.00	6,344.61	8,500.00	4,459.32	4,000.00	2,686.33	5,000.00
911-150-6141	RETIREMENT BENEFIT/FIRE	0	0	0	0	0	0	0
911-150-6414	MISCELLANEOUS/FIRE	0	0	0	0	0	0	0
TOTAL EXPENDITURES		1,126,438.00	1,047,316.97	1,208,750.00	1,146,273.61	1,145,050.00	695,743.76	1,193,600.00

-

NET: -948,421.00 -904,549.71 1,020,969.00 -916,103.15 -954,874.00 614,871.44 1,005,700.00

Hotel/Motel Tax

Use of Revenue:

At least fifty percent (50%) of the revenue generated by Hotel/Motel Tax shall be used for recreation, convention, cultural, or entertainment facilities; or for the promotion and encouragement of tourist and convention business in the City and surrounding areas.

The remaining revenues may be spent by the City for any City operation authorized by law as a proper purpose for the expenditures within statutory limitations of City revenues derived from ad valorem taxes including but not limited to economic development and property tax relief.

The City may pledge, irrevocably, an amount of the revenues derived therefrom, for each of the years the bonds remain outstanding, to the payment of bonds which the City may issue for one or more of the purposes set forth above.

This year the City Council reduced revenues to align with a projected reduction of hotel stays.

Hotel/Motel Tax

<i>Estimated Revenue</i>	\$100,000	\$100,000	\$107,000	\$120,000	\$140,000	\$140,000	\$125,000	\$125,000
<i>Actual Revenue</i>	\$118,336	\$119,701	\$145,902	\$125,007				
	FY2011	FY2012	FY2013	FY2014	FY2015	FY2015	FY2016	FY2016
	<i>Approved</i>	<i>Approved</i>	<i>Approved</i>	<i>Approved</i>	<i>Requested</i>	<i>Approved</i>	<i>Requested</i>	<i>Awarded</i>
Boone County Agricultural Association				\$7,500	\$10,000		\$10,000	
*Boone County Historical/Mamie	\$7,000	\$8,000	\$8,000	\$9,000	\$16,000	\$14,000	\$15,000	\$8,000
*Boone Babe Ruth	\$1,000	\$1,000	\$7,000		\$6,000	\$6,000	\$5,000	\$2,000
*Boone Community Theater	\$1,000							
*Boone City Parks Foundation			\$5,000	\$2,000	\$5,000	\$4,000	\$5,000	\$5,000
*Convention & Visitors Bureau	\$30,000	\$32,000	\$45,000	\$55,000	\$55,320	\$55,320	\$62,000	\$50,000
Boone County Transportation				\$0	\$5,000	\$3,000		
*YMCA			\$1,500		\$1,500	\$0		
*Fourth of July	\$2,867	\$4,000	\$4,000	\$6,000	\$9,000	\$10,000	\$6,000	\$6,000
Economic Development Transfer	\$15,000	\$15,000	\$20,000	\$15,000	\$25,000	\$25,000	\$35,000	\$35,000
*Central Iowa Expo	\$20,000	\$20,000	\$10,000	\$0		\$10,000		
Special Projects					\$15,000	\$0	\$15,000	\$10,000
The Boone Fitness Factory					\$10,000	\$0		
*Ericson Public Library							\$8,500	\$2,000
*Boone County Trails						\$5,000	\$5,000	\$5,000
Boone National Little League							\$11,000	\$2,000
TOTAL	\$76,867	\$80,000	\$100,500	\$94,500	\$157,820	\$132,320	\$177,500	\$125,000
<i>Difference</i>	\$23,133	\$20,000	\$6,500	\$25,500	-\$17,820	\$7,680	-\$52,500	\$0

Council Action
1/6/15

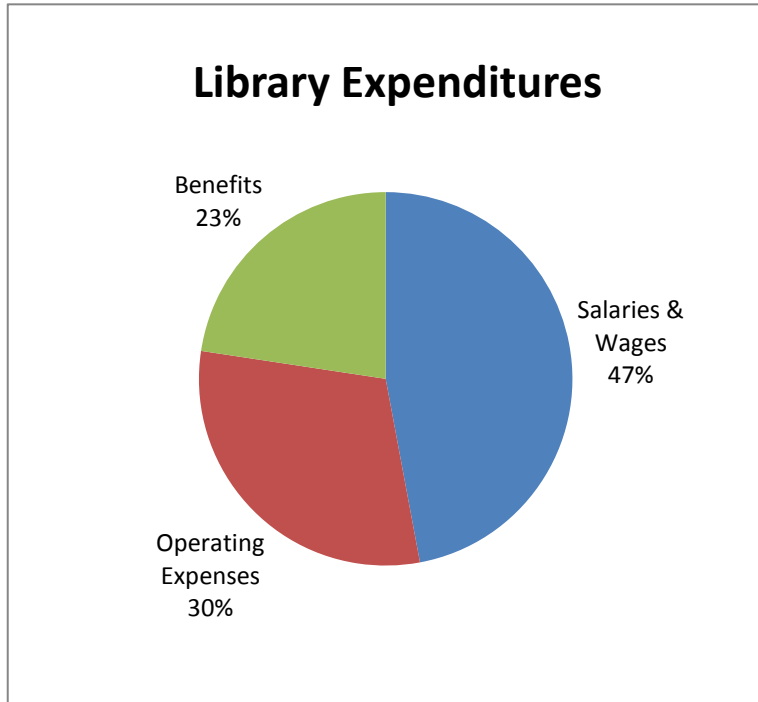
Library

Department Duties:

The Ericson Public Library provides the residents of Boone and the surrounding areas with library materials, programs and services to meet community needs for information, education, culture and recreation. The library promotes reading and supports community activities. The library encourages young readers, stimulates the imagination and supplies information to support informed decisions.

Accomplishments (past FY):

1. Achieved Tier 3 accreditation by the State Library of Iowa.
2. Placed library mechanical equipment on a service contract.
3. Increased the building maintenance service contract by six hours a week.
4. Digitize Boone-News Republican newspaper.



Key priorities for next FY (brief explanation):

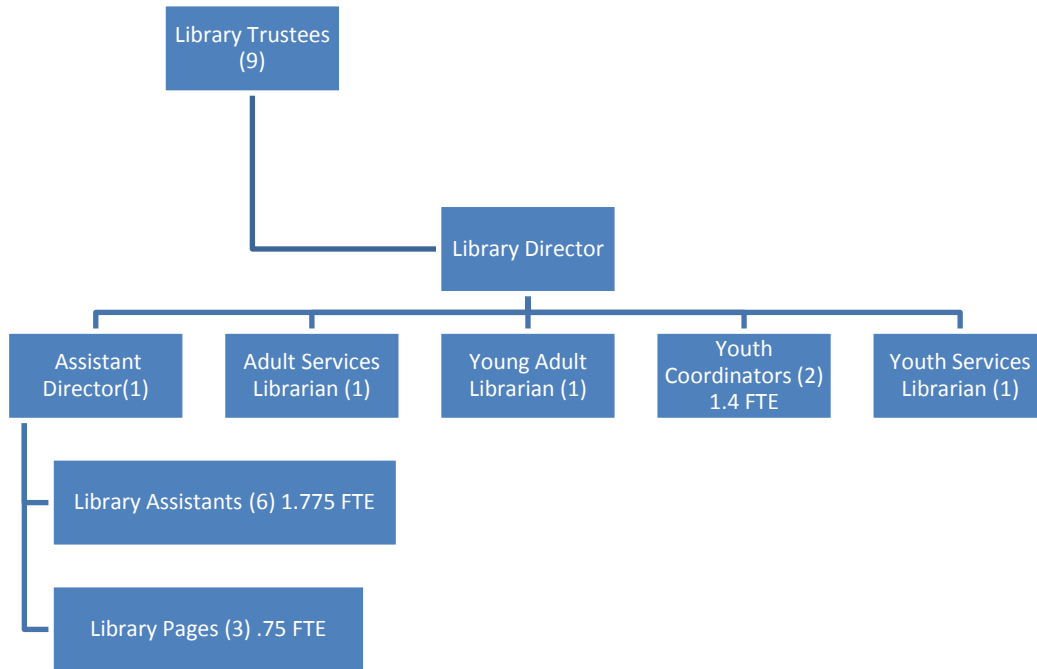
1. Add more electronic/online collections.
2. Provide a more convenient way for users to pay fines and fees.
3. Continue to offer and increase technology programs and workshops.
4. Digitize newspaper scrapbooks to increase browse-ability of obits, marriage and birth announcements.

Future goals (include long-term time line):

1. Increase materials budget.
2. Promote fundraising/bequests with the Friends of the Library.
3. Market and promote library services throughout community.
4. Add a drive-up book drop to the building.

Library

Management Structure:



Library Budget

ACCOUNT	DESCRIPTION	FY 2013 BUDGET	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2014 ACTUAL	FY 2015 BUDGET	FY 2015 ACTUAL	FY 2016 BUDGET
REVENUE								
001-410-4440	GRANTS/STATE-DO NOT USE	0	0	0	0	0	0	0
001-410-4465	LIBRARY/COUNTY REVENUE	48,000.00	45,000.25	48,000.00	46,162.15	49,000.00	26,539.38	54,000.00
001-410-4470	LIBRARY/ENRICH IOWA	3,315.00	3,314.92	3,779.00	3,779.26	3,900.00	3,845.94	4,100.00
001-410-4471	OPEN ACCESS	7,300.00	5,015.60	4,500.00	6,192.40	5,000.00	5,090.67	6,500.00
001-410-4500	LIBRARY/RECEIPTS & FINES	16,000.00	15,148.81	16,000.00	17,999.21	16,000.00	11,341.63	18,000.00
169-410-4300	INTEREST INCOME	400	957.81	800	800	1,000.00	562.5	1,000.00
169-410-4465	LIBRARY/MEMORIAL FUND	14,000.00	11,884.39	12,000.00	8,609.97	12,000.00	15,289.39	15,000.00
169-410-4466	LIBRARY/MARY GARVEY TRUST	0	0	0	0	0	0	0
169-410-4705	LIB IA STORIES 2000 OF BOONE	0	0	0	0	0	0	0
169-410-4810	SALE OF BOOKS	0	1,945.88	3,000.00	1,779.88	2,500.00	1,105.92	2,500.00
TOTAL REVENUE		89,015.00	83,267.66	88,079.00	85,322.87	89,400.00	63,775.43	101,100.00

ACCOUNT	DESCRIPTION	FY 2013 BUDGET	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2014 ACTUAL	FY 2015 BUDGET	FY 2015 ACTUAL	FY 2016 BUDGET
EXPENDITURES								
001-410-6010	SALARIES/LIBRARY	207,746.00	212,057.88	223,000.00	193,912.74	219,000.00	137,236.75	224,000.00
001-410-6020	SALARIES/PARTTIME/LIBRARY	73,567.00	56,220.44	65,500.00	60,797.18	67,500.00	41,484.29	69,100.00
001-410-6230	LIBRARY PROGRAMS	400	438.55	400	345.17	500	544.36	600
001-410-6240	TRAVEL/CONFERENCE/EXPENSE	2,000.00	2,146.79	2,100.00	1,918.38	2,100.00	2,201.24	2,100.00
001-410-6321	BUILDING/GROUNDS REPAIRS	7,000.00	18,499.24	8,000.00	9,990.93	10,000.00	7,612.28	10,000.00
001-410-6340	REPAIRS-OFFICE	3,300.00	4,081.07	3,000.00	15,571.24	3,000.00	1,541.70	3,000.00
001-410-6371	UTILITIES	47,000.00	47,177.05	48,000.00	51,907.92	49,000.00	37,485.57	55,000.00
001-410-6373	TELEPHONE	3,000.00	2,476.33	2,500.00	3,117.38	3,250.00	2,227.67	3,250.00
001-410-6409	CONTRACT SERVICES	47,000.00	44,593.48	51,000.00	46,404.86	49,000.00	28,404.00	49,000.00
001-410-6414	COPIER	1,750.00	1,712.80	1,750.00	1,318.41	1,750.00	1,135.84	1,750.00

Library Budget

	PRINTING/MAINTENANCE							
001-410-6419	DATA PROCESSING	6,000.00	6,338.66	6,000.00	6,925.13	7,500.00	4,498.04	7,500.00
001-410-6496	BOOK REFUNDS	100	67.1	100	37	100	27	100
001-410-6499	COMPUTERS/TECHNOLOGY	16,200.00	17,270.20	16,800.00	16,036.79	9,500.00	8,030.45	9,500.00
001-410-6502	BOOKS/LIBRARY MATERIALS	36,000.00	39,994.28	40,000.00	40,281.57	54,300.00	23,850.15	55,000.00
001-410-6506	SUPPLIES/OFFICE/BINDING	13,250.00	9,206.66	13,250.00	9,423.66	13,250.00	7,563.21	13,250.00
001-410-6508	POSTAGE	3,500.00	3,362.44	3,500.00	2,776.24	3,500.00	1,884.98	3,500.00
001-410-6598	ENRICH IOWA	3,315.00	3,314.11	3,779.00	3,779.26	3,900.00	3,845.94	4,100.00
001-410-6599	DUES/MEMBERSHIP	400	278	400	353.31	400	475	400
001-410-6725	EQUIPMENT/OFFICE	0	0	0	0	0	0	0
003-410-6504	LIBRARY-EQUIPMENT	0	0	0	0	0	0	2,000.00
112-410-6150	GROUP INSURANCE/LIBRARY	75,000.00	71,648.20	80,000.00	61,633.70	83,000.00	34,477.51	70,000.00
112-410-6152	SELF FUNDED INS	2,000.00	0	2,000.00	0	2,000.00	0	2,000.00
112-410-6153	HSA CITY SHARE	1,200.00	0	0	1,200.00	7,200.00	3,600.00	1,800.00
113-410-6110	SOCIAL SECURITY/LIBRARY	22,000.00	23,092.03	23,000.00	19,324.75	24,000.00	13,487.21	24,000.00
113-410-6130	IPERS/LIBRARY	24,500.00	22,330.58	28,000.00	21,676.60	28,000.00	15,844.00	28,000.00
113-410-6151	DENTAL INSURANCE/LIBRARY	4,000.00	3,536.20	4,000.00	3,151.86	3,500.00	2,178.25	4,500.00
113-410-6160	WORK COMP INS/LIBRARY	1,200.00	1,114.00	1,200.00	1,897.09	1,500.00	0	2,200.00
113-410-6170	UNEMPLOYMENT/LIBRARY	1,500.00	1,919.43	2,000.00	844.7	2,200.00	712.02	2,000.00
114-410-6199	UNFUNDED LIABILITY-LIBRARY	40,000.00	35,511.41	0	0	0	0	0
121-410-6502	LIBRARY	27,500.00	27,500.00	29,000.00	26,700.60	23,200.00	4,243.00	43,000.00
121-410-6910	TRANSFERS OUT	0	0	0	0	0	0	0
169-410-6502	LIBRARY MATERIALS-BOOK SALE	0	1,571.99	3,000.00	1,263.87	2,500.00	948.24	2,500.00
169-410-6597	IA STORIES 2000 PRJ	0	0	0	0	0	0	0
169-410-6598	LIBRARY/OPEN ACCESS	0	0	0	0	0	0	0
169-410-6599	LIBRARY/MEMORIAL FUND	14,000.00	10,801.29	33,000.00	28,304.34	12,000.00	10,444.43	15,000.00
200-410-6801	LIB/DEBT SERVICE/PRINCIPAL	0	0	0	0	0	0	0

Library Budget

200-410-6851	LIB/MULTIPURPOSE/INTEREST	0	0	0	0	0	0	0
TOTAL EXPENDITURES		684,428.00	668,260.21	694,279.00	630,894.68	686,650.00	395,983.13	708,150.00

	-	-	-	-	-	-	-	-
NET:	595,413.00	584,992.55	606,200.00	545,571.81	597,250.00	332,207.70	607,050.00	

Local Option Sales Tax

Purpose:

In 1990 a vote of the citizens of Boone granted approval of a one percent (1%) sales and service tax. The revenue generated from this one percent (1%) of sales can be used in the following manner:

- Twenty percent (20%) of such receipts shall be used directly for property tax relief and for no other purpose;
- Five percent (5%) of such receipts shall be used for Human Services;
- Seventy-five percent (75%) of such receipts shall be used for Capital Improvements and Capital Equipment.

Accomplishments (past FY):

1. Various projects completed in conformance with the required percentages noted above.

Local Options Sales Tax

DEPARTMENT	DESCRIPTION	REQUEST	Proposed
PARK	Ash Tree Removal	50,000	30,000
	Park Building Improvements/Completion	20,000	0
TOTAL Park	70,000.00		
Family Resource Ctr.	Repairs	15,000	5,000
TOTAL FRC	15,000.00		
CEMETERY	CIMS GIS Cemetery Mapping	23,000	0
TOTAL Cemetery	23,000.00		
POOL	Pool Maintenance	30,000	15,000
TOTAL Pool	30,000.00		
LIBRARY	Library Roof Replacement	60,000	25,000
	RFID	18,500	
TOTAL Library	78,500.00		
FIRE	SCBA	50,000	50,000
	Hose Replacement	5,000	5,000
	Fire Dept Lighting Replacement	5,000	
	Engine 62 Pump (Refurbish)	12,000	12,000
	Misc Equipment	5,000	0
TOTAL Fire	77,000.00		
Building	Sidewalk Replacement Program	15,000	
	Tablet	1,000	1,000
TOTAL Building	16,000.00		
CITY HALL	Auditorium Floor	23,200	0
	City Hall Windows	20,000	
	Appratus Floor	50,000	50,000
TOTAL City Hall	93,200.00		
POLICE	Emergency Siren Replacement	18,000	
	Vests	7,000	7,000
	Equipment	5,000	0
	One Vehicle	33,000	28,000
	Computers	5,000	5,000
	Firearm Buyback	2,500	0
TOTAL Police	70,500.00		
AIRPORT	Rehab Taxiway Local Match	25,000	25,000
	North Building roof/insulation	67,705	
TOTAL Airport	92,705.00		

Local Options Sales Tax

ADMINISTRATION	Tablet	1,200	
	City-Wide VOiP Phone System	50,000	
	Computers	2,500	2,500
	Council Chamber Screen/Presentation	3,000	
TOTAL Admin	56,700.00		
Economic Development	Downtown Banners	3,600	0
Total Econ Dev	3,600.00		
RUT	Street Maintenance	120,000	120,000
	Street Maint FY 2015 carry-over 120,000		
	120,000.00		
BOND PMT/TRF	Final Bond Payment on 2006 Bond	361,748	361,748
	New Bond Payment 2016	33,130	33,130
TOTAL Bond Pmt/Trf	394,877.50		
GRAND TOTAL		1,141,083	775,378
Balance		-364,833	873

Park/Pool/Cemetery

Department Duties:

The Boone City Park Commission/Department is dedicated to provide facilities and promote ideas that allow all people to enjoy their leisure time in a safe and healthy environment.

Park Department - The Park Department staff performs maintenance and upkeep of 15 city parks.

Pool Department - The Pool staff performs maintenance and upkeep of the city operated pool.

Cemetery Department - The Cemetery staff performs maintenance and upkeep of the city operated perpetual care cemetery.

Park Accomplishments for 2014:

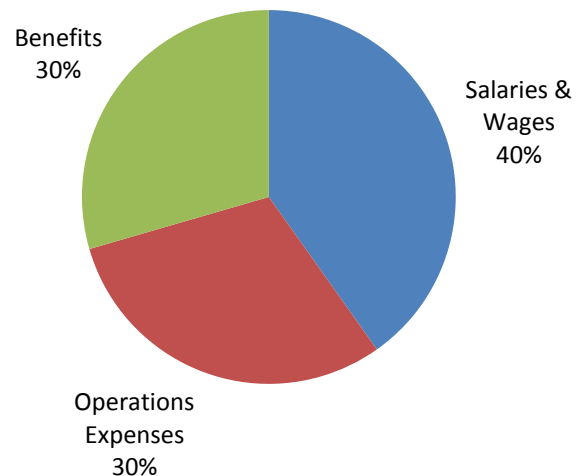
Parks

- Replaced ties for erosion control at North softball diamond
- Filled in N and S softball diamond dugouts with clay for erosion control
- Hung plywood and ceiling fans in Scout Cabin
- Power washed walls of Scout Cabin
- Removed old and got new Kiddie Corral fence
- 2 new spring riders for Kiddie Corral play area
- Mulched all playground safety areas (McHose and City Parks)
- Sprayed weeds downtown
- McHose Park lower road maintenance
- Continue grounds maintenance: mowing, weed eating, spraying weeds, etc.
- Ordered new Park building. Install early spring 2015

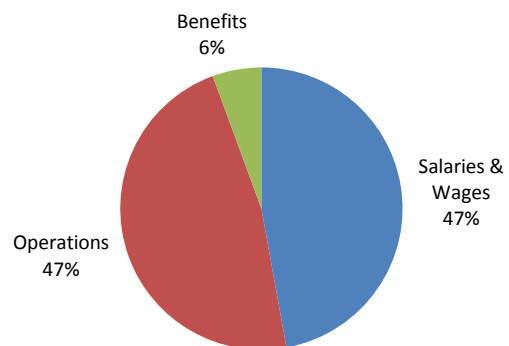
Pool

- Repaired rusted railings
- Removed sand from backwash pit

Park Expenditures



Pool Expenditures



Park/Pool/Cemetery

- Sky light damaged in storm. Repairs early spring 2015

Urban Forestry

- Removed 60 hazard street trees
 - Purchased new chainsaw
 - Alliant Energy topped 30 dead pines east border McHose Urban Forestry staff removed
 - 2 ISU interns to do a complete street tree survey on Ipad GIS
 - Purchased new 15" Brush Bandit 255XP Chipper
 - Mulched downtown trees
 - Emerald Ash Borer found in Boone
 - Initiated Ash tree removal/treatment program
 - Started Ash tree removals (Contract and Staff)
 - Hired part-time employee to help with Ash tree removals
 - Storm damage clean-up
 - Removed hazard trees in Parks
 - Put cemetery records on web site
 - Plot out south end of cemetery
-

Cemetery Accomplishments 2014

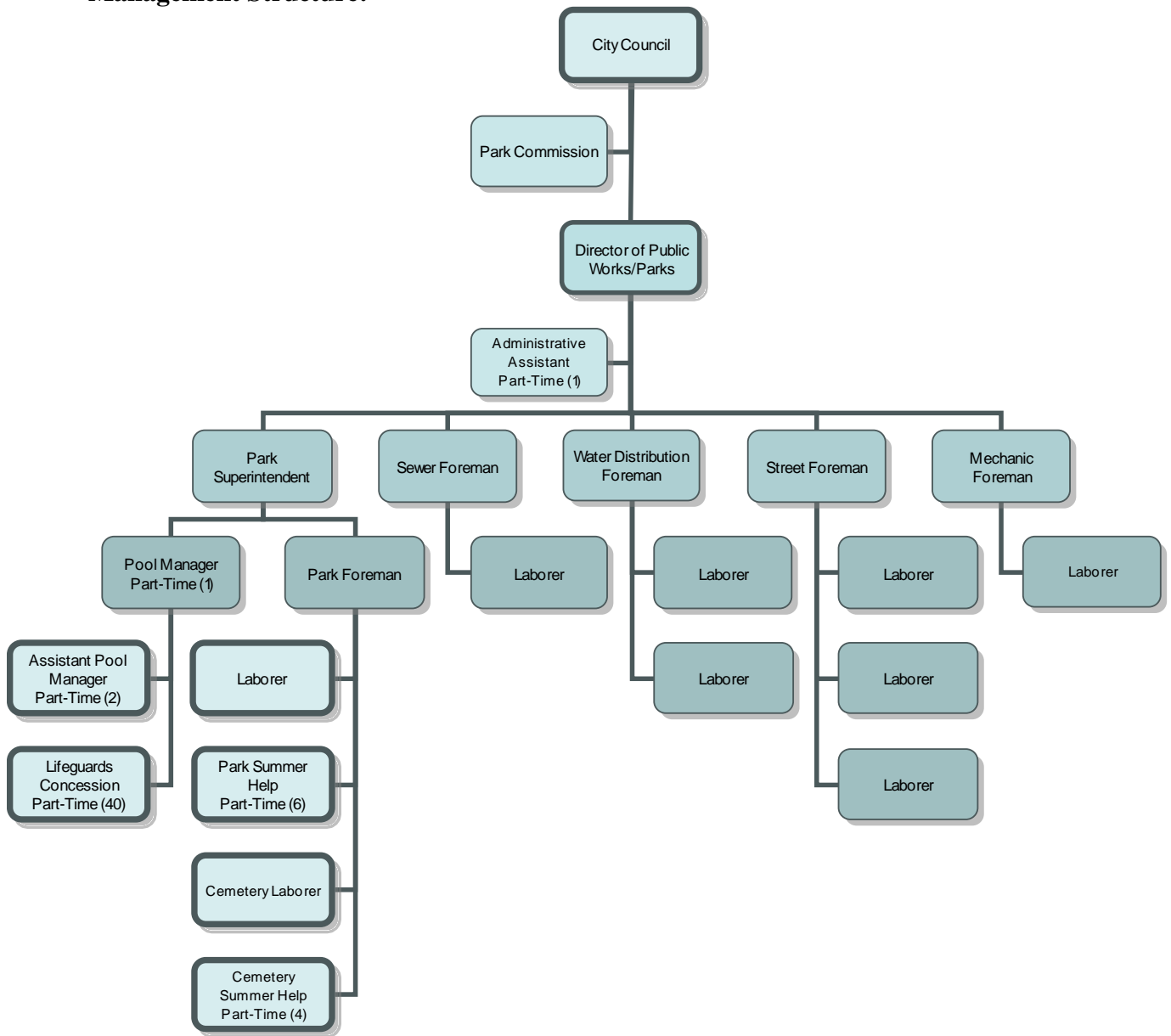
- Continue to use CIMS program
- Continued grounds maintenance (mow, weed eat, spray weeds)
- Repair foundations on markers
- Put cemetery maps on Ipad
- Copied maps to make them user friendly
- Eagle Project – reset head stones
- 74 Internments

Goals Set For 2015

- Cemetery maps put into CIMS program
- Continued ground maintenance (mow, weed eat, spray weeds)
- Continue working on repair of stones
- Repair road on West Division
- Repair office wall
- Remodel Office
- Repair drinking fountain south of office

Park/Pool/Cemetery

Management Structure:



Park Budget

ACCOUNT	DESCRIPTION	FY 2013 BUDGET	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2014 ACTUAL	FY 2015 BUDGET	FY 2015 ACTUAL	FY 2016 BUDGET
REVENUE								
001-430-4310	SHELTER RECEIPTS-PARK	8,000.00	11,310.00	9,000.00	12,400.99	10,000.00	6,990.00	11,000.00
001-430-4311	HOUSE RENT & OTHER-PARK	0	0	0	0	0	0	0
001-430-4340	ASH TREE APPEAL	0	0	0	0	0	225	500
001-430-4710	REIMBURSEMENTS	0	0	0	0	0	292	0
001-430-4755	SKATE POND	0	763.5	0	1,106.10	0	0	500
170-430-4465	PARKS/TRUST/MEMORIAL FUND	12,000.00	700	1,000.00	18,939.44	5,000.00	28,832.33	5,000.00
TOTAL REVENUE		20,000.00	12,773.50	10,000.00	32,446.53	15,000.00	36,339.33	17,000.00

ACCOUNT	DESCRIPTION	FY 2013 BUDGET	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2014 ACTUAL	FY 2015 BUDGET	FY 2015 ACTUAL	FY 2016 BUDGET
EXPENDITURES								
001-430-6010	SALARIES/PARK	112,000.00	107,701.88	108,500.00	128,552.94	111,000.00	82,328.18	131,000
001-430-6020	SALARIES/PARTTIME/PARK	30,000.00	42,388.30	30,000.00	37,294.45	36,000.00	30,537.59	36,000
001-430-6050	SALARIES/PARK COMMISSION	1,300.00	1,040.00	1,300.00	1,560.00	1,300.00	1,040.00	1,300
001-430-6181	CLOTHING ALLOWANCE	1,200.00	1,008.97	1,200.00	958.96	1,200.00	1,204.74	1,200
001-430-6240	TRAVEL/CONFERENCE EXPENSE	2,100.00	1,733.10	2,100.00	1,375.59	2,100.00	551.95	2,100
001-430-6320	REPAIRS/HOUSE/SHOP	1,000.00	768.69	1,000.00	2,348.35	1,200.00	28.14	1,200
001-430-6321	BUILDINGS & GROUNDS	6,000.00	10,535.02	7,000.00	14,980.57	10,000.00	5,784.24	10,000
001-430-6322	VANDALISM	5,000.00	98.46	5,000.00	2,664.09	5,000.00	2,675.39	5,000
001-430-6331	GAS & OIL	12,000.00	13,998.83	15,000.00	14,174.53	15,000.00	10,799.67	15,000
001-430-6350	REPAIRS/EQUIPMENT MAINT	4,000.00	5,902.78	4,000.00	6,940.07	5,000.00	4,768.41	5,000
001-430-6371	UTILITIES	30,000.00	25,589.25	30,000.00	26,603.83	30,000.00	19,630.20	30,000
001-430-6373	TELEPHONE	1,500.00	1,140.62	2,000.00	1,316.05	2,000.00	1,489.21	2,000

Park Budget

001-430-6411	LEGAL FEES-PARKS	500	657.54	650	624	650	416	800
001-430-6417	STREET MAINTENANCE	1,000.00	0	1,000.00	274.59	1,000.00	0	1,000
001-430-6490	REFUNDS/DEPOSITS	100	0	100	0	100	0	100
001-430-6499	URBAN FORESTRY	2,500.00	1,728.02	2,500.00	2,135.78	2,500.00	12,585.41	2,500
001-430-6504	EQUIPMENT	1,000.00	114.96	1,000.00	680.63	1,000.00	1,394.61	1,000
001-430-6506	OFFICE SUPPLIES	500	563.85	500	243.31	1,500.00	268.72	400
001-430-6508	POSTAGE	400	579.08	400	290.47	400	89.1	400
001-430-6599	SUPPLIES	4,500.00	2,203.54	4,500.00	3,161.42	4,500.00	2,044.71	4,500
003-430-6599	PARK PROJECTS	5,000.00	0	2,000.00	1,000.00	4,000.00	0	5,000
004-430-6910	TRANSFERS OUT	0	0	0	0	0	0	0
110-430-6490	URBAN FORESTRY	20,000.00	17,650.00	20,000.00	21,901.97	20,000.00	16,500.00	20,000
110-430-6499	TREE REPLACEMENT	5,000.00	650	5,000.00	349	0	145	0
112-430-6150	GROUP INSURANCE/PARK	55,000.00	49,159.80	56,000.00	52,468.32	59,000.00	36,297.76	63,000
112-430-6152	SELF FUNDED INS	2,000.00	0	1,000.00	0	1,000.00	0	1,000
112-430-6153	HSA CITY SHARE	0	1,245.00	1,800.00	1,992.00	7,200.00	2,988.00	1,500
113-430-6110	SOCIAL SECURITY/PARK	12,000.00	11,402.79	12,000.00	12,520.60	12,000.00	8,388.20	14,000
113-430-6130	IPERS/PARK	12,000.00	9,360.50	14,000.00	11,549.52	14,000.00	7,436.71	16,000
113-430-6151	DENTAL INSURANCE/PARKS	3,000.00	2,708.31	3,000.00	2,990.76	3,000.00	2,005.48	3,250
113-430-6160	WORK COMP INS/PARK	6,000.00	8,062.00	7,200.00	6,534.18	8,000.00	0	8,000
113-430-6170	UNEMPLOYMENT/PARK	4,500.00	7,677.76	7,000.00	3,378.78	8,000.00	2,848.07	8,000
114-430-6199	UNFUNDED LIABILITY/PARK	0	0	0	0	0	0	0
121-430-6499	SOCCER FIELDS/PARK	0	0	0	0	0	0	0
121-430-6725	PARK EQUIPMENT	38,000.00	34,353.57	27,000.00	32,000.00	99,500.00	72,755.18	30,000
	PARK/TRAIL & PLAY							
121-430-6727	EQUIPMENT	0	0	0	0	8,000.00	5,747.00	0
121-430-6730	PARK LAND	0	0	0	0	0	0	0
166-430-6799	PARK PROJECTS	0	0	0	0	0	0	0
170-430-6499	PARK/TREES	0	0	0	0	0	537	0
170-430-6599	PARK TRUST FUND	10,000.00	1,341.82	0	46,474.22	5,000.00	6,189.30	5,000

Park Budget

302-430-6499	MCHOSE PARK BIKE PATH	0	0	0	0	0	0	0
	JOHNNY							
952-430-6599	APPLESEED/CHAMBER	12,000.00	2,183.49	8,000.00	0	0	0	0
990-430-6399	PARK/TRAIL EQUIPMENT	0	0	0	0	0	0	0
990-430-6499	SKATE PARK	0	0	0	0	0	0	0
TOTAL EXPENDITURES		401,100.00	363,547.93	381,750.00	439,338.98	480,150.00	339,473.97	425,250

- - - - - -
 NET: 381,100.00 350,774.43 371,750.00 406,892.45 465,150.00 303,134.64 -408,250

Cemetery Budget

CITY OF BOONE FY 2016 CEMETERY BUDGET

ACCOUNT	DESCRIPTION	FY 2013 BUDGET	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2014 ACTUAL	FY 2015 BUDGET	FY 2015 ACTUAL	FY 2016 BUDGET
REVENUE								
001-450-4300	INTEREST PERPETUAL CARE FUND	6,500.00	6,228.70	6,500.00	3,499.49	6,500.00	1,802.84	6,500.00
001-450-4500	GRAVE FEES/OPENINGS	36,000.00	29,575.00	36,000.00	33,725.00	36,000.00	25,550.00	36,000.00
001-450-4550	CEMETERY INSPECT/RESEARCH	1,000.00	1,800.00	1,000.00	1,950.00	1,500.00	825	1,500.00
001-450-4705	DONATIONS	0	0	0	0	0	0	0
001-450-4740	SALE OF LOTS/80%	10,000.00	11,672.00	10,000.00	15,364.00	12,000.00	9,704.00	12,000.00
001-450-4741	COLUMBARIUM SALES 80%	0	0	0	0	0	0	0
500-450-4300	INTEREST	0	0	0	0	0	0	0
500-450-4740	SALE OF LOTS/20%	2,500.00	2,918.00	2,500.00	3,841.00	3,000.00	2,426.00	3,000.00
500-450-4741	COLUMBARIUM SALE 20%	0	0	0	0	0	0	0
TOTAL REVENUE		56,000.00	52,193.70	56,000.00	58,379.49	59,000.00	40,307.84	59,000.00

ACCOUNT	DESCRIPTION	FY 2013 BUDGET	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2014 ACTUAL	FY 2015 BUDGET	FY 2015 ACTUAL	FY 2016 BUDGET
EXPENDITURES								
001-450-6010	SALARIES/CEMETERY	75,500.00	49,210.20	53,500.00	50,928.32	55,000.00	34,329.01	58,500.00
001-450-6020	SALARIES/EXTRA/CEMETERY	22,000.00	24,541.13	22,000.00	26,280.79	25,000.00	20,699.57	25,000.00
001-450-6181	CLOTHING ALLOWANCE	800	267.98	800	240.49	800	234	800
001-450-6240	TRAVEL/CONFERENCE	200	0	200	52	200	51.99	200
001-450-6321	BUILD/GROUNDS	4,000.00	888.75	4,000.00	949.04	4,000.00	1,398.11	4,000.00

Cemetery Budget

001-450-6331	GAS & OIL	4,000.00	4,281.41	4,000.00	5,171.96	4,000.00	5,087.57	5,000.00
001-450-6350	REPAIRS/EQUIPMENT	4,000.00	1,676.03	4,000.00	1,338.62	4,000.00	1,168.90	4,000.00
001-450-6371	UTILITIES	4,000.00	5,090.45	4,000.00	4,658.14	4,000.00	2,586.94	4,000.00
001-450-6373	TELEPHONE	1,300.00	618.22	1,300.00	664.63	1,300.00	794.96	1,000.00
001-450-6402	ADVERTISING	0	0	0	0	0	0	0
001-450-6499	GRAVE OPENINGS	1,000.00	421.65	1,000.00	915.95	1,000.00	800	1,000.00
001-450-6504	EQUIPMENT/CEMETERY	1,000.00	568.54	1,000.00	1,080.86	1,500.00	267.43	1,500.00
001-450-6506	OFFICE SUPPLIES	500	747.45	500	1,064.54	2,000.00	387.94	1,000.00
001-450-6507	FLOWERS/PLANTS	400	670	400	130	400	928.62	400
001-450-6508	POSTAGE	150	171.86	150	125.7	150	79.38	150
001-450-6599	SUPPLIES	2,000.00	735.59	2,000.00	747.79	2,000.00	808.78	2,000.00
001-450-6730	LOT RESALES	0	0	0	0	0	0	0
112-450-6150	GROUP INSURANCE/CEMETERY	25,000.00	23,786.04	35,000.00	31,965.11	36,000.00	22,119.92	40,000.00
112-450-6152	SELF FUNDED INSUR	2,000.00	0	1,000.00	0	1,000.00	0	1,000.00
112-450-6153	HSA CITY SHARE	0	75	120	120	4,000.00	180	1,000.00
113-450-6110	SOCIAL SECURITY/CEMETERY	8,000.00	5,603.40	8,000.00	5,858.81	8,000.00	4,144.34	7,000.00
113-450-6130	IPERS/CEMETERY	8,500.00	4,266.38	8,500.00	4,547.76	8,500.00	3,080.87	8,000.00
113-450-6151	DENTAL INSURANCE/CEMETERY	1,300.00	1,373.47	1,900.00	2,025.96	2,100.00	1,358.88	2,300.00
113-450-6160	WORK COMP INS/CEMETERY	6,000.00	5,214.00	6,500.00	2,968.21	6,000.00	0	6,000.00
113-450-6170	UNEMPLOYMENT/CEMETERY	4,000.00	7,677.76	7,000.00	3,378.78	8,000.00	2,848.07	8,000.00
119-450-6504	CEMETERY LOCATOR	0	0	0	0	0	0	0
121-450-6499	CEMETERY/IMPRV & EQUIP	16,000.00	11,000.00	14,000.00	14,000.00	14,000.00	14,000.00	0
990-450-6399	CEMETARY REPAIRS	0	0	0	0	0	0	0
TOTAL EXPENDITURES		191,650.00	148,885.31	180,870.00	159,213.46	192,950.00	117,355.28	181,850.00

-

NET: 135,650.00 -96,691.61 -124,870.00 100,833.97 133,950.00 -77,047.44 122,850.00

Tennis Budget

FY 2016 POOL BUDGET		FY 2013	FY 2013	FY 2014	FY 2014	FY 2015	FY 2015	FY 2016
ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
REVENUE								
001-435-4310	SWIM LESSONS/START UP REIMB	13,000.00	21,675.00	13,000.00	18,825.00	15,000.00	2,250.00	15,000.00
001-435-4501	POOL SERVICES	70,000.00	53,450.95	70,000.00	56,816.33	70,000.00	17,256.14	55,000.00
001-435-4560	SALES TAX/POOL	5,000.00	3,658.65	5,000.00	3,963.92	5,000.00	1,290.36	5,000.00
001-435-4760	POOL CONCESSIONS	22,000.00	18,934.61	22,000.00	21,456.92	22,000.00	9,087.24	22,000.00
954-435-4465	SWIM TEAM/DONATIONS	0	0	0	0	0	0	0
954-435-4500	SWIM TEAM/ACTIVITY FEES	5,000.00	5,965.00	5,000.00	6,203.00	5,000.00	0	6,000.00
954-435-4750	SWIM TEAM/MERCHANDISE SALES	0	0	0	0	0	0	0
TOTAL REVENUE		115,000.00	103,684.21	115,000.00	107,265.17	117,000.00	29,883.74	103,000.00

		FY 2013	FY 2013	FY 2014	FY 2014	FY 2015	FY 2015	FY 2016
ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
EXPENDITURES								
001-435-6010	SALARIES/MAINTENANCE	9,500.00	3,757.96	16,500.00	3,833.09	17,000.00	2,627.70	17,500.00
001-435-6030	SALARIES/POOL	64,000.00	57,952.12	64,000.00	57,024.86	66,000.00	42,427.22	60,000.00
001-435-6350	REPAIRS	27,500.00	23,994.08	22,500.00	15,072.32	19,500.00	4,027.16	19,000.00
001-435-6371	UTILITIES	20,000.00	13,933.41	20,000.00	17,723.99	20,000.00	17,141.99	20,000.00
001-435-6373	TELEPHONE	750	721.83	750	752.28	750	328.75	750
001-435-6418	SALES TAX	5,000.00	3,233.79	5,000.00	1,535.00	5,000.00	3,082.00	5,000.00
001-435-6490	LAB TESTS	200	132	200	143.13	200	90	200
001-435-6499	SERVICES	6,500.00	5,784.00	6,500.00	5,929.00	6,500.00	6,574.00	6,500.00
001-435-6501	CHEMICALS	5,000.00	6,209.29	5,000.00	5,535.45	5,000.00	2,378.79	5,000.00
001-435-6503	POOL CONCESSION SUPPLIES	14,000.00	13,986.84	14,000.00	10,159.73	14,000.00	12,281.93	14,000.00
001-435-6504	EQUIPMENT/TOOLS	400	521.72	400	0	3,400.00	11.99	1,000.00
001-435-6508	POSTAGE	75	170.53	75	93.05	75	28.38	75

Tennis Budget

001-435-6599	SUPPLIES	3,000.00	3,076.99	3,000.00	2,260.81	3,000.00	1,065.33	3,000.00
112-435-6153	HSA CITY SHARE	0	0	0	0	0	0	0
113-435-6110	SOCIAL SECURITY/POOL	6,500.00	4,720.50	7,000.00	4,655.33	7,000.00	3,445.07	6,000.00
113-435-6130	IPERS/POOL	900	325.91	2,000.00	342.24	2,000.00	234.72	2,200.00
113-435-6170	UNEMPLOYMENT/POOL	1,200.00	1,919.43	2,000.00	844.7	2,000.00	712.02	2,000.00
119-435-6399	POOL FIXTURES	0	0	0	0	0	0	0
121-435-6499	SWIMMING POOL IMPROVEMENTS	45,000.00	45,935.00	0	0	0	0	15,000.00
954-435-6050	SWIM TEAM/COACHES FEES	4,500.00	5,975.00	4,500.00	5,100.00	6,000.00	0	5,500.00
954-435-6402	ADVERTISING/SWIM TEAM	0	0	0	0	0	0	0
954-435-6503	SWIM TEAM/MERCH FOR RESALE	0	0	0	0	0	0	0
954-435-6599	SWIM TEAM/MISC	2,500.00	163.4	2,500.00	2,428.22	1,600.00	0	500
990-435-6505	POOL PUMP	0	0	0	0	0	0	0
TOTAL EXPENDITURES		216,525.00	192,513.80	175,925.00	133,433.20	179,025.00	96,457.05	183,225.00

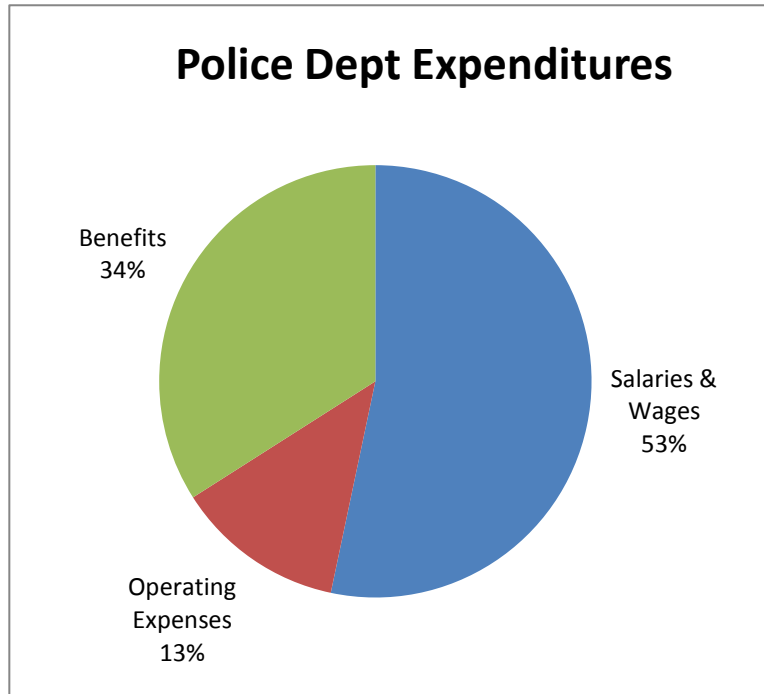
-

NET: 101,525.00 -88,829.59 -60,925.00 -26,168.03 -62,025.00 66,573.31 -80,225.00

Police

Department Duties:

Description: The Boone Police provide a number of services to its citizens and visitors. The main task is protection to the community. In addition the officers of the Boone Police Department perform various duties such as; traffic enforcement, parking enforcement, security checks, directed patrol, criminal investigations, educational programs in identity theft, bank robbery, tobacco and alcohol compliance, child safety and driving safety. The police department has specialized areas such as bike patrol, K-9, and ERT and Community Service Officer.



Accomplishments (past FY):

- Successful Youth Police Academy
- MDT's in all front line vehicles
- Completion of BPD construction on new façade

Key priorities for next FY (brief explanation):

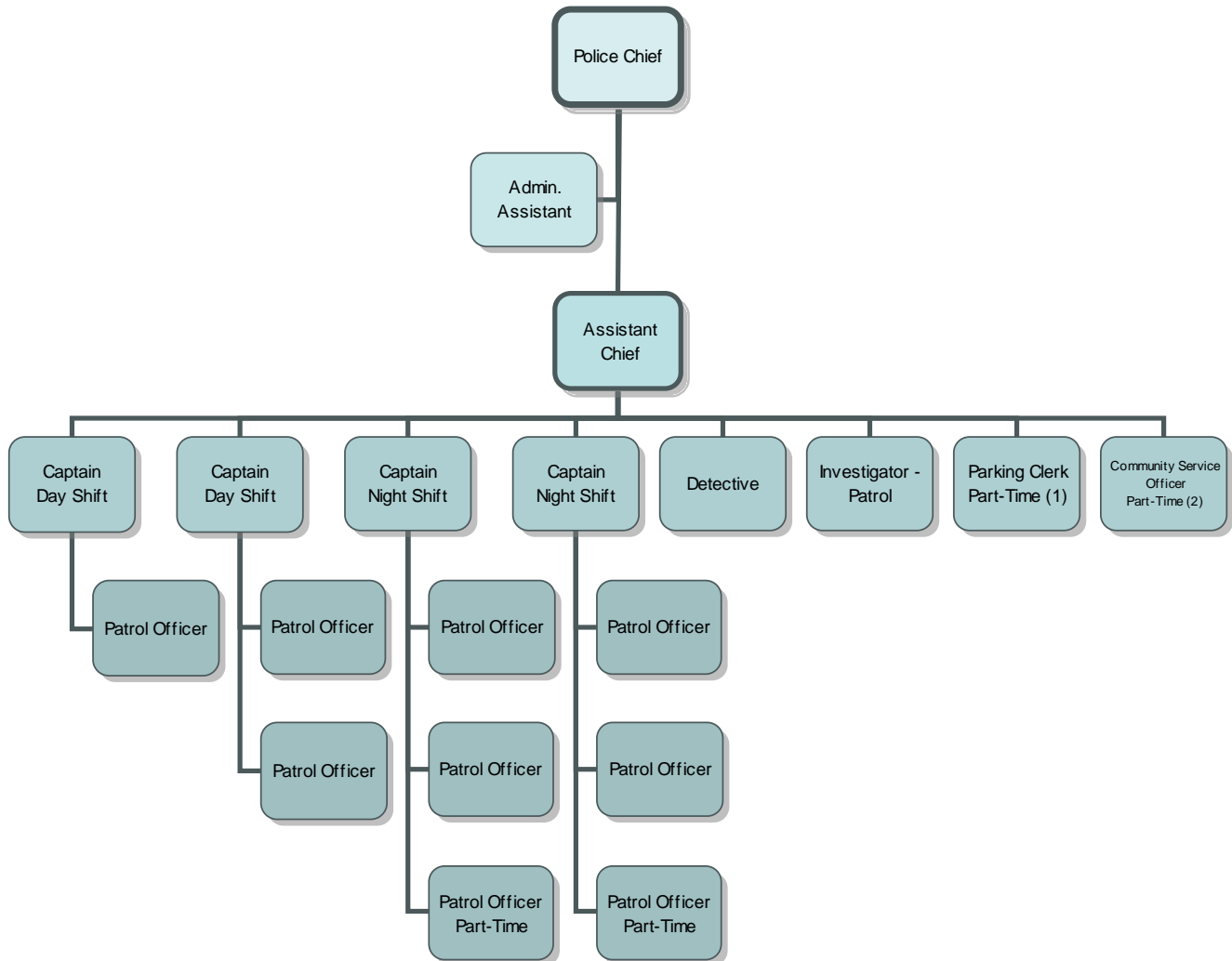
- Maintain current levels of service
- Demolish 3-5 properties/continue aggressive Nuisance Abatement Program
- Initiate a Reserve Officer Program to address future budget considerations

Future goals (include long-term time line):

- Initiate a National Night Out program in Boone
- Initiate a Neighborhood Watch Program in Boone

Police

Management Structure:



Police Department Budget

ACCOUNT	DESCRIPTION	FY 2013 BUDGET	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2014 ACTUAL	FY 2015 BUDGET	FY 2015 ACTUAL	FY 2016 BUDGET
REVENUE								
001-110-4190	PARKING PERMITS	2,000	4,345.00	2,000	3,290.00	2,000	2,550.00	2,000
001-110-4400	GRANTS/FEDERAL	0	0	0	0	0	0	0
001-110-4465	PRISONER CARE/JAIL SERVICES	0	0	0	0	0	0	0
001-110-4550	POLICE CONTRACT SERVICES	67,351	76,849.32	65,000	69,776.23	5,000	7,341.63	5,000
001-110-4710	SCHOOL PATROL REIMBURSEMT	8,000	7,631.81	7,000	8,815.44	8,000	10,152.97	9,000
001-110-4770	COURT FINES	50,000	96,592.67	60,000	76,269.25	70,000	45,976.41	70,000
001-110-4775	PARKING FINES	25,000	27,715.00	15,000	24,452.00	15,000	11,919.00	15,000
167-110-4465	CANINE FUND	0	0	0	0	0	0	0
167-110-4705	POLICE TRUST/DONATIONS	14,000	14,273.85	3,000	16,963.62	4,000	3,961.12	4,000
167-110-4706	REWARD FUND	0	120	0	0	0	0	0
167-110-4745	SALE OF SALVAGE	0	0	0	0	0	0	0
167-110-4765	TOBACCO SALE VIOLATIONS	1,000	2,325.00	1,000	3,650.00	1,000	850	1,000
167-110-4780	DRUG FORFIETURE REVENUE	4,000	16,524.47	4,000	1,218.82	1,000	1,577.74	1,000
356-110-4400	JAG GRANT	0	0	0	0	0	0	0
TOTAL REVENUE		171,351	246,377.12	157,000	204,435.36	106,000	84,328.87	107,000

ACCOUNT	DESCRIPTION	FY 2013 BUDGET	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2014 ACTUAL	FY 2015 BUDGET	FY 2015 ACTUAL	FY 2016 BUDGET
EXPENDITURES								
001-110-6010	SALARIES/POLICE	970,500	983,069.07	998,000	1,011,052.47	1,024,000	645,793.26	1,095,800
001-110-6020	SALARIES/OTHER/POLICE	108,720	83,924.11	115,300	86,617.55	117,700	64,531.58	112,700
001-110-6040	OVERTIME/POLICE	127,500	100,752.57	130,000	105,592.50	133,250	66,866.04	142,000
001-110-6065	ON-CALL PAY	0	0	0	0	0	0	0

Police Department Budget

001-110-6181	CLOTHING ALLOWANCE	12,000	10,864.89	12,500	11,606.81	13,000	6,169.64	13,500
001-110-6240	TRAVEL/CONF/TRAINING EXP	15,000	10,672.07	16,000	14,556.45	20,000	7,829.59	20,000
001-110-6331	GAS & OIL	36,000	43,043.91	41,000	33,913.04	41,000	18,386.96	41,000
001-110-6332	REPAIRS/CARS	7,000	8,421.80	7,300	5,670.59	7,300	2,008.21	7,300
001-110-6350	REPAIRS/RADIO/SIRENS	3,500	1,175.00	3,500	0	3,500	0	3,500
001-110-6371	UTILITIES	12,000	11,969.32	12,000	12,920.41	12,000	6,924.80	13,000
001-110-6373	TELEPHONE	9,500	11,745.57	12,500	13,172.09	12,500	9,062.84	13,200
001-110-6399	BUILDING MAINT/REPAIR	4,000	4,609.43	4,000	11,242.24	4,000	1,405.75	4,000
001-110-6411	LEGAL FEES/POLICE	7,500	11,295.44	8,000	12,488.00	8,000	4,992.00	9,000
001-110-6419	SERVICES & COMPUTER SUPPORT	8,100	9,757.93	9,500	17,329.05	10,100	4,717.77	10,100
001-110-6490	DISPATCH/CONTRACT SERVICES	150,400	129,234.40	151,000	144,988.03	148,300	56,746.02	118,000
001-110-6499	PRISONER CARE	0	0	0	0	0	0	0
001-110-6506	SUPPLIES/OFFICE	4,500	3,133.32	5,000	4,383.80	5,000	2,397.88	5,000
001-110-6508	POSTAGE	3,500	4,205.91	4,800	1,700.64	4,800	410.12	4,800
001-110-6599	POLICE EQUIP/SUPPLIES	7,500	12,165.54	7,500	6,251.08	7,500	2,833.32	7,500
001-110-6710	EQUIPMENT/CAR	0	498.98	0	0	0	0	0
112-110-6150	GROUP INSURANCE/POLICE	314,500	274,814.38	316,000	295,433.02	331,000	204,399.14	364,100
112-110-6152	SELF FUNDED INS	8,000	0	2,000	0	1,000	0	1,000
112-110-6153	HSA CITY SHARE	4,800	6,287.97	4,800	5,361.48	54,000	8,566.92	4,500
113-110-6110	SS/MEDICARE/POLICE	25,000	22,637.48	27,000	23,143.34	27,000	14,856.25	28,000
113-110-6130	IPERS/POLICE/OTHER	10,000	7,630.88	12,000	7,866.67	12,000	4,978.81	12,000
113-110-6141	RETIREMENT BENEFIT / POLICE	253,500	252,969.83	301,000	300,678.29	323,000	196,628.73	315,000
113-110-6151	DENTAL INSURANCE/POLICE	20,200	17,703.56	17,000	20,926.44	20,200	13,943.74	23,000
113-110-6160	WORK COMP INS/POLICE	950	805	950	2,030.58	950	0	3,000
113-110-6170	UNEMPLOYMENT/POLICE	3,800	4,222.77	4,000	1,858.33	4,500	1,566.44	5,000
113-110-6199	DISPATCH BENEFITS	53,000	55,386.40	55,000	55,041.66	57,000	30,555.54	63,500
114-110-6199	UNFUNDED LIABILITY PD	0	0	0	0	0	0	0
119-110-6710	POLICE CARS	0	0	0	0	0	0	0

Police Department Budget

119-110-6725	POLICE EQUIPMENT	0	0	0	0	0	0	0
121-110-6504	POLICE/MISC	39,400	34,538.97	36,900	32,806.33	23,000	21,600.30	35,000
121-110-6505	FIREARM BUYBACK PROGRAM	2,750	2,746.69	5,000	4,502.40	2,500	1,947.48	2,500
121-110-6710	POLICE CARS	30,000	27,799.89	30,000	29,910.32	65,000	59,272.78	33,000
167-110-6498	SALE OF SALVAGE	500	103.95	500	0	500	119.75	500
167-110-6499	MISC CONTRACTS	20,000	9,337.53	30,000	13,985.00	10,000	0	10,000
167-110-6506	MISC POLICE TRUST	6,000	2,850.29	6,000	5,021.87	10,000	1,425.92	10,000
167-110-6507	TOBACCO FUND	3,000	1,216.76	6,500	3,655.08	3,000	365.95	5,000
167-110-6508	CANINE EXPENSE	2,000	0	2,000	128	2,000	0	2,000
167-110-6599	TRUST/DRUG PURCHASE	7,000	4,821.56	7,000	6,106.68	7,000	3,718.41	7,000
324-110-6750	POLICE BUILDING	0	0	0	0	0	0	0
324-110-6899	BOND FEES	0	0	0	0	0	0	0
356-110-6598	JAG GRANT-CITY	0	0	0	0	0	0	0
356-110-6599	JAG GRANT COUNTY	0	0	0	0	0	0	0
398-110-6725	POLICE VEHICLES & EQUIP	0	0	0	0	0	0	0
910-110-6141	RETIREMENT BENEFIT/POLICE	0	0	0	0	0	0	0
TOTAL EXPENDITURES		2,291,620	2,166,413.17	2,401,550	2,301,940.24	2,525,600	1,465,021.94	2,544,500
NET:		2,120,269	1,920,036.05	2,244,550	2,097,504.88	2,419,600	1,380,693.07	2,437,500

Police Department Budget

FY 2016 SCHOOL PATROL BUDGET

EXPENDITURES		FY 2013	FY 2013	FY 2014	FY 2014	FY 2015	FY 2015	FY 2016
ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
001-199-6030	SALARIES/SCHOOL PATROL	14,500.00	16,377.99	15,000.00	18,440.95	16,000.00	9,827.11	19,000.00
112-199-6153	HSA CITY SHARE	0	0	0	0	0	0	0
113-199-6110	SOCIAL SECURITY/SCHOOL PATROL	1,300.00	1,252.88	1,150.00	1,410.55	1,250.00	751.77	1,500.00
TOTAL EXPENDITURES		15,800.00	17,630.87	16,150.00	19,851.50	17,250.00	10,578.88	20,500.00

Public Works/Road Use Tax

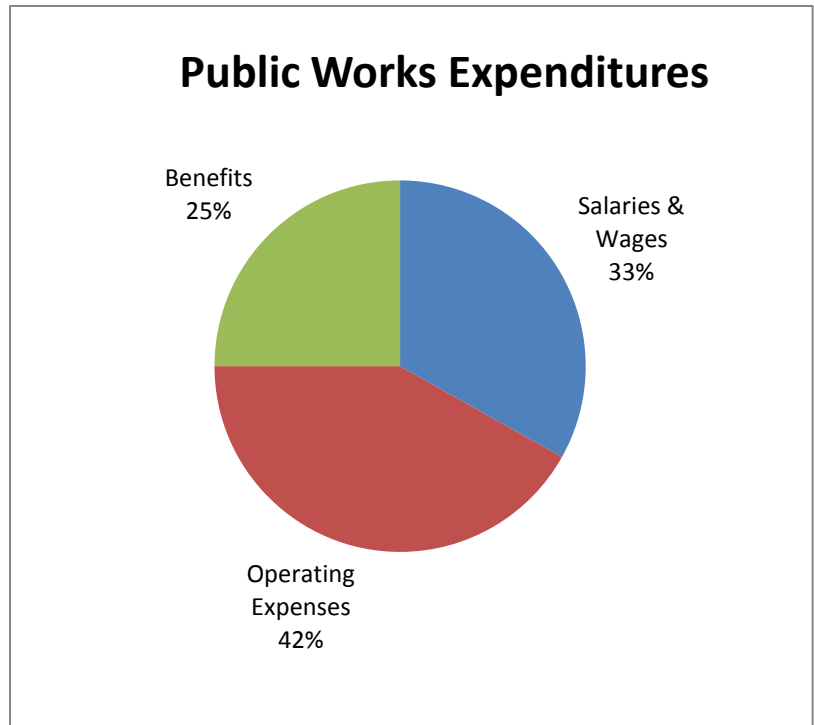
Department Duties:

The Public Works Department manages the basic infrastructure of streets, water, and sewer. The Department also performs the following duties-

- Street Maintenance
- Snow Plowing
- Sidewalk Maintenance
- Sanitary & Storm Sewer Maintenance
- Water Main installation & repair
- Brush Collection
- Leaf Collection
- Tree Trimming
- Street Cleaning
- Water Meter Reading
- Maintain Signs and Traffic Signals
- City-Wide Clean-up

Director Accomplishments (past FY):

- Continue to address alley/gravel road issues. Recorded improvements on maps. Ipad GIS alley/gravel road improvements.
- Curb and gutter improvements along Greene St between 7th & 8th St.
- Continuous hydrant flushing while weather allows. Record information on Ipad GIS.
- Ditch work on west end of 5 Mile Dr completed. Applied white rock material to entire road surface.
- Ordered new Park building. Should be installed early spring 2015.
- Emerald Ash Borer found in Boone. Established program for the removal or treatment of Ash trees.
- Working with committee and Design Alliance on new Public Works Facility.
- Complete street tree survey done and on GIS.
- Continue working on both sanitary and storm sewer issues. (CMOM)
- Continue to upgrade equipment for all departments.



Street Department Accomplishments 2014

- Plowed and hauled snow
- Replaced broken sign posts and faded signs
- Cold patch potholes – 16.5 ton
- Hauled material – white rock and sand for maintenance and repairs
- Maintained all gravel roads and added material

Public Works/Road Use Tax

- Helped sewer department with sewer and water main breaks
- Put up, maintained and removed Boone in Bloom flowers
- City Wide Clean Up
- Hauled street sweeping pile
- Poured 155 yards of concrete for street repairs. 65 yards for 9th St water main break
- Put up, repair or replace and remove Character Counts Banners
- Maintained alleys. Put 700 ton of 1" road stone on alleys
- Painted cross-walks, parking lot, parking stalls, plus yellow and white stripes in the streets
- Sprayed for mosquitoes
- Spread black top chips for the Sportsman Club
- Put out and pick up cones and barricades for all city functions
- Put up, maintain and remove Christmas decorations
- Hauled sand for ice control
- Mixed salt/sand/calcium for ice control
- 14 complete storm water intake rebuilds. Rebuilt 3 with new Nyloplast system.
- Street Sweeper out as long as weather permitted

Mechanic Accomplishments 2014

- Service and repair equipment
- Service and repair Police department vehicles.
- Repair Fire department vehicles, at least the ones they wanted Cory to.
- Service and repair Waste Water department vehicles
- Serviced and repair Park and Cemetery vehicles
- Part of committee for new Public Works Facility
- Helped the Street department when needed
- Helped Water department when needed
- Plow snow, operate snow blower
- Shoulder injury kept Cory off work 7 months (April 17th – October 3rd)

Goals for Mechanic 2015

- Continued maintenance on City fleet
- Remain on committee for new Public Works facility
- Rotate outdated equipment and purchase new

Water/Sewer Department Accomplishments 2014

- Addressed 158 sewer calls, 10 calls City sewer was plugged crew opened, 148 calls City sewer was fine homeowner issue
- Cleaned and unplugged storm water intakes
- 3 storm water intakes and tile repairs
- 2 sanitary sewer main repairs
- 23 water main breaks and leak repair
- 6 fire hydrant repairs
- 2 fire hydrants replaced
- Snow plowing
- Locates for contractors

Public Works/Road Use Tax

- Equipment maintenance
- Wrote up SOP's for Jet Truck, water main and sewer repairs
- Opened up drainage ditch in the retention pond north of 22nd St and east of Linn St
- Root – cut 263 blocks of sanitary sewer
- Cleaned lift stations

2014 Accomplishments - Meter Department

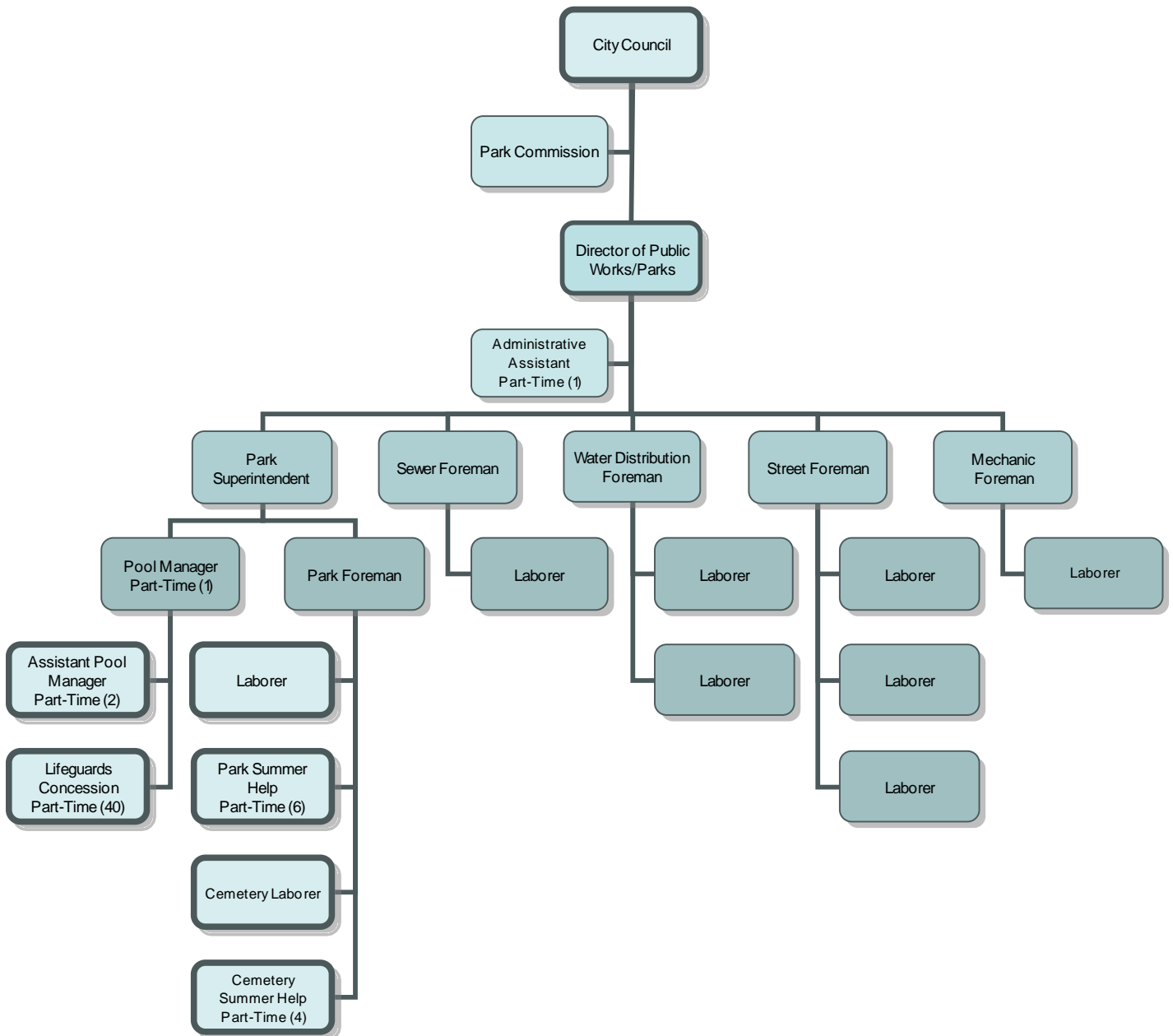
- Installed, repaired, or replaced 346 water meters.
- Performed accuracy tests of removed meters.
- Located 1577 Iowa one call locates including, water mains and services for local contractors as well as for City construction projects. Alliant Energy had a major project with changing or replacing some 200 poles, with locate tickets being processed almost daily.
- Performed meter readings for monthly billings, as well as 782 service reads for customer change of location.
- Investigated customer requests regarding high bills and possible leaks.
- Performed leak protection verifications at requested addresses.
- Performed data logs for customer requests in connection with billing consumption and resolution of disputes.
- Delinquent accounts shut off/collection.
- Assist & coordinate Building Official & Billing departments regarding; repairs, replacement, elimination of dual services, inoperative curb boxes, illegal connections, and demolition of condemned properties.
- Maintain proper inventory levels, order equipment as needed.
- Process invoices and monitor budget reports of equipment purchased.
- Assisted in the repairs or investigation of 28 main breaks, or water service leaks, and changed three hydrants.
- Performed vigorous hydrant flushing program with research and goal setting, with efforts on bettering the quality of water at customer taps, which consisted of flushing 2,296 hydrants for a total of 10,787,525 gallons of water.
- Order and prepare for the installation of a tower mixer to be installed in our water tower located at 1st and Clinton Streets.
- Maintain traffic signals, and performed attached spreadsheet of electrical service.
- Maintain people lights, replaced all 40 bulbs with new high efficiency LED bulbs.
- Perform maintenance on street light poles for Christmas lights.
- Installed a permanent electrical outlet for Christmas tree, and festival use at 8th & Story green space.
- Assist street department with snow removal operations.
- Assist street department with concrete repair to streets and intakes.
- Keep and update daily, monthly, and yearly records associated with above operations.

Public Works/Road Use Tax

As the year 2015 approaches we plan to change 350 to 400 water meters, with an emphasis on our larger meters in the system in efforts to lower the water loss for the City of Boone. Service and repair traffic signals, install battery back up systems on traffic signals, and upgrade some of our older outdated electronic equipment. As the year wraps up we will continue to provide the best quality service to the citizens of Boone that can be provided.

Public Works/Road Use Tax

- Management Structure:



Road Use Tax Budget (RUT)

REVENUE		FY 2013	FY 2013	FY 2014	FY 2014	FY 2015	FY 2015	FY 2016
ACCOUNT		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
110-210-4300	INTEREST ON INVESTMENTS	0	0	0	0	0	0	0
110-210-4430	RUT - REFUNDS/STATE	1,180,134	1,212,492	1,200,000	1,264,248	1,215,400	910,910	1,225,400
110-210-6150	GROUP INSURANCE/RUT	0	0	0	0	0	0	0
TOTAL REVENUE		1,180,134	1,212,492	1,200,000	1,264,248	1,215,400	910,910	1,225,400

EXPENDITURE		FY 2013	FY 2013	FY 2014	FY 2014	FY 2015	FY 2015	FY 2016
ACCOUNT		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
110-210-6310	REPAIRS/CITY SHED	5,000	3,024	5,000	4,801	5,000	1,704	5,000
110-210-6331	GAS & OIL	40,000	48,024	40,000	52,637	41,000	29,820	41,000
110-210-6350	REPAIRS-EQUIP/MECHANIC	25,000	32,592	49,000	47,355	24,000	38,180	30,000
110-210-6371	UTILITIES	10,000	12,796	10,000	12,176	10,000	8,185	10,000
110-210-6372	LANDFILL/USERS FEES	600	388	600	458	600	0	600
110-210-6399	REPAIRS-STREET	30,000	15,836	29,000	22,329	29,000	12,362	30,000
110-210-6490	ADA SIDEWALK/RESIDENTIAL	22,500	22,580	32,500	29,207	22,500	1,800	22,500
110-210-6499	MISC CONTRACT WORK	50,000	64,354	49,000	57,207	50,000	30,464	60,000
110-210-6507	GRAVEL	10,000	6,399	9,000	15,964	9,000	15,118	15,000
110-210-6509	SIGNS/POSTS/SIGNALS	8,000	8,682	8,000	6,269	6,000	5,840	6,000
110-210-6599	SUPPLIES	15,000	18,386	14,000	15,498	13,000	8,918	13,000
110-210-6727	EQUIPMENT	65,000	62,118	70,000	59,182	70,000	103,603	25,000
110-210-6801	BOND PRINCIPAL PMT	0	0	30,000	31,500	30,000	0	60,000
110-210-6851	BOND INTERST PAYMENT	0	0	0	3,951	3,000	1,124	0
110-210-6910	UNFUNDED LIABILITY	0	0	0	0	0	0	0
110-211-6010	SALARIES/RUT	360,000	346,819	384,000	353,480	396,000	230,679	404,000
110-211-6011	SALARY/ADMINISTRATION	82,000	74,356	82,000	88,019	97,500	56,483	99,500

Road Use Tax Budget (RUT)

110-211-6020	SALARIES/PART TIME	25,000	41,326	25,000	43,412	25,000	35,067	30,000
110-211-6040	OVERTIME/RUT	15,000	16,693	28,000	29,361	15,000	15,485	15,000
110-211-6181	CLOTHING/BOOT ALLOWANCE	4,500	2,476	3,500	2,709	3,000	2,550	3,000
110-211-6210	MEMBERSHIP DUES	2,500	1,815	2,500	2,123	2,000	194	2,000
110-211-6230	TRAINING	3,000	740	3,000	965	2,500	500	2,500
110-211-6240	TRAVEL/CONFERENCE EXPENSE	3,000	3,370	3,000	2,709	3,000	812	3,000
110-211-6350	REPAIRS-DO NOT USE	0	0	0	0	0	0	0
110-211-6373	TELEPHONE	5,000	7,255	7,000	8,176	7,000	6,639	7,000
110-211-6401	AUDIT	6,200	5,523	6,200	5,731	6,200	6,206	6,200
110-211-6407	ENGINEERING	26,000	26,619	35,000	13,593	20,000	502	20,000
110-211-6408	INSURANCE/LIABILITY	16,000	16,548	16,000	15,003	18,500	145	18,500
110-211-6411	LEGAL FEES	5,500	6,575	6,500	6,240	6,500	4,940	7,000
110-211-6414	PUBLICATIONS (RADIO/PAPER)	4,000	4,534	4,000	3,060	4,000	2,282	4,000
110-211-6420	ORDINANCE UPDATE	800	211	100	0	100	366	100
110-211-6499	CONTRACT SERVICES	20,000	25,900	20,000	20,002	20,000	20,459	20,000
110-211-6506	SUPPLIES/OFFICE	2,000	1,639	2,000	1,882	2,500	1,503	2,500
110-211-6508	POSTAGE	1,500	1,716	1,500	1,145	1,500	500	1,500
110-211-6599	COMPUTER UPDATES	9,000	7,648	9,000	7,488	8,000	8,829	8,000
110-230-6371	STREET LIGHTING	150,000	155,777	150,000	164,663	150,000	102,382	150,000
110-230-6499	BEAUTIFICATION/DOWNTOWN	7,000	3,982	7,000	3,838	18,000	13,639	7,000
110-230-6725	EQUIP/LED PROJECT	0	0	0	0	0	0	0
110-240-6350	TRAFFIC REPAIRS	10,000	7,864	35,000	27,106	30,000	11,294	30,000
110-240-6371	TRAFFIC UTILITIES	5,000	5,930	6,000	6,350	6,000	4,964	6,500
110-250-6599	SAND/SALT/ETC	40,000	21,145	40,000	38,713	40,000	24,464	40,000
110-299-6399	REPAIRS-STORM SEWER	0	96	0	200	0	0	0
110-299-6499	SERVICE-STORM SEWER	0	0	0	0	0	0	0
110-430-6490	URBAN FORESTRY	20,000	17,650	20,000	21,902	20,000	16,500	20,000
110-430-6499	TREE REPLACEMENT	5,000	650	5,000	349	0	145	0
110-910-4830	TRANSFER FROM OTHER FUNDS	0	0	0	0	0	0	0

Road Use Tax Budget (RUT)

110-910-6910	RUT TRANSFER	311,400	90,365	89,878	89,878	10,000	0	0
TOTAL EXPENDITURES		1,420,500	1,190,402	1,337,278	1,316,631	1,225,400	824,644	1,225,400
NET:		240,366	(22,090)	137,278	52,383	10,000	(86,266)	0

Utilities/Water-Sewer

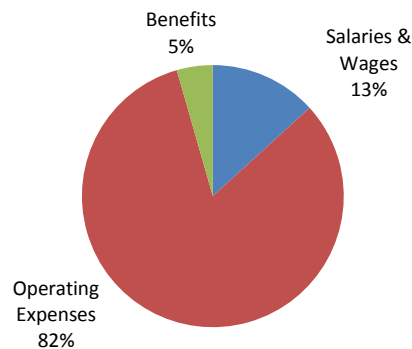
Department Duties:

The Utility Department provides water and wastewater treatment to local citizens and some areas beyond corporate limits.

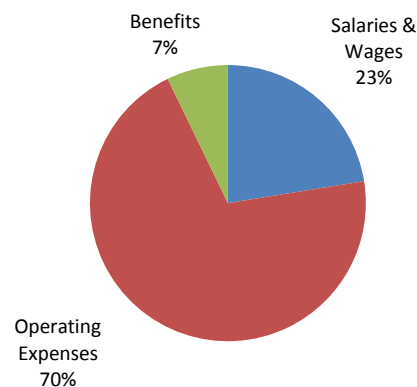
Accomplishments (past FY):

- Continued meter replacement program
- Replaced old Xenia meters
- Computerized meter replacement scheduled
- Continued leak detection
- Up-dated agreements with Logansport and Rolling Meadows water districts
- Assist H&W and Keller with the installation of the new sewer line (valve work, locates, shut off water for main breaks, etc.)
- Repair water main breaks
- Repair/replace fire hydrants
- Storm sewer repairs
- Sanitary sewer repairs
- Repair/clean storm sewer intakes
- Clean sanitary/storm sewers (complaint driven)
- Leak detection
- Continued to work with CMOM program N.E. District (video and cleaning)
- Start video and cleaning Quinn's District (next district for CMOM program)
- Repair drainage tile between Little League Park and Division St.
- Start to put maps on computer

Sewer Utility Expenditures



Water Utility Expenditures



Key priorities for next FY (brief explanation):

- Continue meter replacement program
- Continue leak detection

Utilities

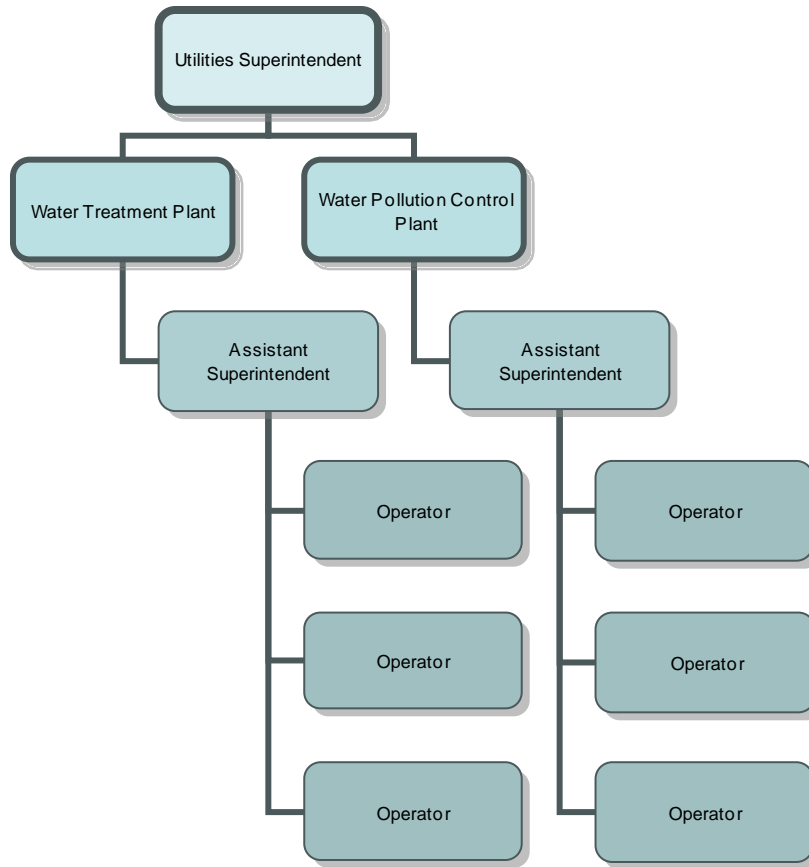
- Maintain computerized records of meter replacement and incorporate that info into GIS
- Continue leak detection/repairs of water mains and fire hydrants
- Continue to correct maps and install on computer/GIS
- Record improvements on computer/GIS
- Improve drainage in the 300 block of Webster St

Future goals (include long-term time line):

- Continue to maintain computer and GIS records
- Continue to be proactive in meter replacement program
- Continue CMOM program
- Implement a water valve exercise/repair replacement program
- Continue leak detection/repair of water mains and fire hydrants

Utilities

Management Structure:



Utilities (Water Utility Budget)

REVENUE ACCOUNT	Water Utility	FY 2013 BUDGET	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2014 ACTUAL	FY 2015 BUDGET	FY 2015 ACTUAL	FY 2016 BUDGET
600-810-4300	INTEREST	20,000	8,686	20,000	11,038	8,500	3,095	8,500
600-810-4340	MISCELLANEOUS/WATER	25,000	10,034	25,000	10,001	10,000	4,940	10,000
600-810-4440	XENIA/CAPITAL IMPROVEMENT	0	0	0	0	0	0	0
600-810-4500	RECEIPTS/WATER	2,120,000	2,087,305	2,120,000	2,188,171	2,190,000	1,447,725	2,275,000
600-810-4510	BULK WATER SALES	3,600	4,079	2,000	3,300	4,000	506	3,500
600-810-4511	NEWSLETTER ADVERTISEMENTS	0	0	0	0	0	0	0
600-810-4530	PENALTIES, WATER	10,300	10,259	10,000	8,473	10,000	5,129	10,000
600-810-4550	MISC CHARGE REVENUE	14,000	23,229	14,000	10,672	14,000	8,652	10,000
600-810-4560	SALES TAX/WATER	125,000	116,889	125,000	122,218	125,000	82,412	135,000
600-810-4600	WATER SERVICE SPECIAL ASSESS	20,000	3,669	10,000	3,348	4,000	917	3,500
600-810-4730	METER DEPOSITS	35,000	41,232	27,000	41,937	35,000	27,078	40,000
600-810-4830	TRANSFER FROM WATER RESERVE	0	0	0	0	0	0	0
600-910-4830	TSF FROM WATER FUND	0	0	0	0	0	0	0
TOTAL REVENUE		2,372,900	2,305,381	2,353,000	2,399,158	2,400,500	1,580,453	2,495,500

EXPENDITURE ACCOUNT		FY 2013 BUDGET	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2014 ACTUAL	FY 2015 BUDGET	FY 2015 ACTUAL	FY 2016 BUDGET
600-710-6801	WATER REV BOND PRINCIPAL	411,000	545,945	306,000	424,000	434,000	0	444,000
600-710-6851	WATER REVENUE BOND INTEREST	92,230	187,622	83,330	83,330	73,308	36,654	61,350
600-710-6899	WATER BOND FEES	933	1,515	900	858	1,500	250	813
600-810-6010	SALARIES/WATER	406,400	357,489	385,000	350,897	373,000	267,282	329,000
600-810-6011	SALARY/ADMINISTRATION	123,000	118,926	125,000	127,547	128,000	69,746	130,000
600-810-6020	SALARIES/PT	7,500	5,094	5,000	0	0	0	30,000
600-810-6040	OVERTIME SALARIES/WATER	55,000	45,396	28,000	29,689	28,000	18,347	28,000
600-810-6110	SOCIAL SECURITY/WATER	45,500	40,002	43,500	37,818	43,500	26,393	46,200

Utilities (Water Utility Budget)

600-810-6130	IPERS/ICMA/WATER	51,500	46,955	52,000	47,548	46,000	29,593	51,000
600-810-6150	GROUP INSURANCE/WATER	78,000	77,975	87,000	62,513	70,000	45,324	77,000
600-810-6151	DENTAL INSURANCE/WATER	3,400	3,655	3,400	4,163	4,100	2,791	4,450
600-810-6152	SELF FUNDED INS	2,000	0	0	0	2,000	0	2,000
600-810-6153	HSA CITY SHARE	1,200	480	10,800	9,156	15,000	3,416	1,800
600-810-6160	WORKER COMP INS	8,300	7,826	8,300	8,806	8,300	0	9,510
600-810-6170	UNEMPLOYMENT/WATER	1,100	1,919	2,000	845	2,000	712	2,000
600-810-6181	CLOTHING ALLOWANCE	100	63	100	74	100	0	100
600-810-6210	MEMBERSHIP DUES	1,000	0	1,000	303	1,000	0	1,000
600-810-6240	TRAVEL/CONFERENCE EXPENSE	2,200	2,650	2,200	3,322	2,200	1,812	3,000
600-810-6340	REPAIRS	200	546	200	80	200	0	200
600-810-6401	AUDIT	6,500	5,523	6,500	5,731	6,500	6,206	6,500
600-810-6407	WATER GENERAL ENGINEERING	20,000	26,543	31,000	13,484	11,000	502	11,000
600-810-6408	INSURANCE/LIABILITY	28,000	31,837	30,000	29,044	35,000	0	35,000
600-810-6411	LEGAL FEES	1,000	1,315	1,300	1,248	1,315	1,612	1,400
600-810-6414	PUBLICATIONS	0	328	350	0	350	59	350
600-810-6418	SALES TAX/WATER	125,000	123,972	125,000	119,543	125,000	67,535	135,000
600-810-6419	COMPUTER UPDATE	8,000	9,071	8,000	8,064	9,500	6,991	12,000
600-810-6420	ORDINANCE UPDATE	800	211	100	0	250	366	250
600-810-6490	WATER DEPOSIT REFUNDS	8,000	15,064	8,000	8,562	10,000	9,662	14,000
600-810-6499	UB OUTSOURCING	0	2,723	10,000	25,665	26,400	16,537	26,400
600-810-6505	EQUIPMENT/OFFICE	5,000	3,730	3,000	933	1,000	0	1,200
600-810-6506	SUPPLIES/OFFICE	6,000	4,951	3,000	3,407	3,000	2,347	3,500
600-810-6508	POSTAGE	15,000	17,558	5,000	3,823	5,500	1,590	4,000
600-810-6599	MISCELLANEOUS	8,000	10,344	8,000	9,421	10,000	2,155	10,000
600-810-6650	CAPITAL IMP FUND/FUTURE	0	0	0	0	0	0	0
600-810-6910	UNFUNDED LIABILITY	0	0	0	0	0	0	0
600-811-6181	CLOTHING ALLOWANCE	2,800	1,795	1,800	1,841	1,800	1,702	2,500

Utilities (Water Utility Budget)

600-811-6210	MEMBERSHIP DUES	2,000	2,295	1,600	1,567	1,600	1,567	1,600
600-811-6240	TRAVEL/CONFERENCE EXPENSE	4,000	2,477	3,000	1,400	3,000	2,088	3,000
600-811-6310	BUILDING & GROUNDS	4,000	8,139	8,500	5,841	3,000	5,353	6,000
600-811-6320	WELL FIELD MAINTENANCE	15,000	0	61,000	56,025	15,000	24,474	20,000
600-811-6331	GAS AND OIL	6,000	6,892	4,000	3,547	4,000	3,414	6,000
600-811-6350	REPAIRS	20,000	40,888	36,000	34,685	20,000	19,494	30,000
600-811-6371	UTILITIES	175,000	174,644	185,000	188,020	170,000	125,826	177,000
600-811-6372	LANDFILL/USERS FEES	1,800	1,664	1,700	3,119	1,700	1,136	1,700
600-811-6373	TELEPHONE	4,000	3,709	4,000	4,384	4,000	3,120	4,400
600-811-6379	PROPANE	45,000	42,806	48,000	42,696	40,000	26,857	48,000
600-811-6399	DAM MAINTENANCE	11,000	10,762	1,000	0	0	0	5,000
600-811-6407	WATER OPERATION ENGINEERING	2,000	1,200	1,200	0	0	0	2,000
600-811-6419	SCADA UPDATES	0	0	500	372	500	0	10,000
600-811-6470	PERMITS/STATE	3,500	4,539	4,500	2,296	3,500	1,579	3,500
600-811-6490	LAB ANALYSIS - STATE	8,000	13,003	14,000	11,129	9,000	9,347	15,000
600-811-6498	LIME DISPOSAL	30,000	29,944	0	0	13,000	0	0
600-811-6499	ROAD MAINTENANCE	1,000	1,750	1,000	230	1,000	0	1,000
600-811-6501	CHEMICALS	120,000	131,400	156,000	159,610	150,000	97,906	165,000
600-811-6504	EQUIPMENT	8,000	11,549	10,000	8,654	10,000	8,400	18,000
600-811-6506	SUPPLIES/OFFICE	1,500	1,042	1,000	907	1,000	481	2,000
600-811-6599	MISCELLANEOUS	1,500	1,504	1,500	1,472	1,500	1,271	2,500
600-812-4820	BOND PROCEEDS	5,000	5,000	0	0	0	0	0
600-812-6181	CLOTHING ALLOWANCE	2,100	1,226	2,100	1,275	2,000	1,275	2,000
600-812-6240	TRAVEL/CONFERENCE EXPENSE	4,000	3,407	4,000	2,024	4,600	2,647	4,600
600-812-6331	GAS & OIL	6,000	7,687	7,500	7,477	7,500	3,401	7,500
600-812-6350	MAIN & VALVE WORK	15,000	6,696	60,000	36,769	30,000	9,669	30,000
600-812-6351	HYDRANTS	5,000	4,707	10,000	6,850	5,000	133	5,000
600-812-6407	DISTRIBUTION ENGINEERING	18,000	11,755	12,000	16,165	2,000	0	12,000

Utilities (Water Utility Budget)

600-812-6490	LAB ANALYSIS/STATE	2,500	3,188	3,000	7,202	3,000	3,054	6,000
600-812-6492	SERVICE/METER READERS	0	0	0	0	0	0	0
600-812-6498	REPAIRS	200,000	142,293	20,000	25,735	20,000	7,553	20,000
600-812-6499	WATER TOWER MAINTENANCE	10,000	4,427	5,000	4,563	5,000	2,837	5,000
600-812-6504	EQUIPMENT	5,000	2,489	3,500	1,216	3,500	501	3,500
600-812-6599	SUPPLIES	4,000	5,403	4,000	4,672	4,000	3,780	4,000
600-812-6727	METERS	50,000	26,962	40,000	22,931	40,000	1,926	40,000
600-812-6780	WEST BOONE WATER TOWER PRJ	1,000	0	500	0	0	0	0
600-812-6781	WATER MAIN IMPROVEMENTS	0	0	0	0	0	0	0
600-812-6782	SNEDDEN DRIVE WATER MAIN	0	0	0	0	0	0	0
600-812-6783	EAST WATER MAIN CONSTRUCT	0	0	0	0	0	0	0
600-910-6910	TRANSFERS OUT	341,854	341,853	227,872	227,872	343,531	0	349,602
600-910-6911	DEPREATION FUND TRF	0	0	0	0	0	0	0
600-910-6920	INTERFUND LOAN TO GENERAL	0	0	0	0	0	0	0
TOTAL EXPENDITURES		2,657,417	2,756,320	2,327,752	2,312,418	2,400,754	988,674	2,495,425
NET:		284,517	450,938	(25,248)	(86,740)	254	(591,778)	(75)

Utilities (Sanitary Sewer Utility Budget)

REVENUE ACCOUNT	Sanitary Sewer	FY 2013 BUDGET	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2014 ACTUAL	FY 2015 BUDGET	FY 2015 ACTUAL	FY 2016 BUDGET
610-815-4300	INTEREST ON INVESTMENTS	25,000	2,379	12,000	10,480	12,000	546	10,000
610-815-4340	MISC SEWER	45,000	36,470	45,000	30,582	45,000	15,942	5,000
610-815-4500	RECEIPTS/SEWER	3,030,000	3,034,599	3,030,000	3,089,708	3,030,000	1,915,383	3,030,000
610-815-4501	SEWER CAPITAL REVENUE	0	12	0	0	0	0	0
610-815-4511	NEWSLETTER ADVERTISEMENT	0	0	0	0	0	0	0
610-815-4530	PENALTIES, SEWER	10,000	10,949	10,000	9,217	10,000	5,586	10,000
610-815-4550	INDUSTRIAL SURCHARGE	1,500	8,176	2,500	19,958	8,000	7,808	8,000
610-815-4551	BOCO LANDFILL-LEACHATE	5,000	2,660	5,000	1,674	2,500	1,783	2,500
610-815-4560	SALES TAX/SEWER	35,000	33,630	33,000	37,380	33,000	23,999	33,000
610-815-4820	PROCEEDS CAPITAL LOAN NOTE	0	0	0	0	0	0	0
610-910-4830	TRANSFER IN	567,039	567,039	438,782	438,782	478,527	0	431,782
TOTAL REVENUE		3,718,539	3,695,914	3,576,282	3,637,782	3,619,027	1,971,047	3,530,282

EXPENDITURE ACCOUNT		FY 2013 BUDGET	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2014 ACTUAL	FY 2015 BUDGET	FY 2015 ACTUAL	FY 2016 BUDGET
610-710-6801	SEWER BOND/PRINCIPAL	1,168,000	1,204,000	1,240,000	1,234,000	1,281,000	0	778,000
610-710-6851	INTEREST/BOND PAYMENT	500,704	405,015	410,744	380,668	380,222	175,267	320,540
610-710-6899	SEWER BOND/FEES	36,659	33,983	22,240	26,645	21,300	250	24,070
610-815-6010	SALARIES/SEWER	358,000	351,493	338,000	360,212	375,000	243,645	384,375
610-815-6011	SALARY/ADMINISTRATION	127,000	118,925	125,000	127,547	128,000	69,746	131,200
610-815-6020	SALARIES/PT	7,500	209	5,000	0	0	0	28,000
610-815-6040	OVERTIME SALARIES/SEWER	25,000	18,903	18,000	17,518	13,000	12,367	28,000
610-815-6110	SOCIAL SECURITY/SEWER	41,500	37,424	38,000	38,418	40,000	24,603	42,500
610-815-6130	IPERS/ICMA/SEWER	47,000	44,509	46,000	47,294	46,000	30,163	50,250
610-815-6150	GROUP INSURANCE/SEWER	60,000	55,952	64,000	68,386	77,000	47,319	79,000
610-815-6151	DENTAL INSURANCE/SEWER	3,500	3,429	3,500	3,726	3,900	2,208	4,250

Utilities (Sanitary Sewer Utility Budget)

610-815-6152	SELF FUNDED INS	2,000	0	0	0	2,000	0	2,000
610-815-6153	HSA CITY SHARE	1,200	679	14,400	2,196	7,000	1,040	7,000
610-815-6160	WORKER COMP INS	8,500	7,826	8,500	8,806	8,500	0	9,180
610-815-6170	UNEMPLOYMENT/SEWER	1,000	1,536	1,500	676	1,500	570	1,500
610-815-6181	CLOTHING ALLOWANCE	100	57	100	74	100	0	100
610-815-6210	MEMBERSHIP DUES	1,100	0	1,100	303	1,100	0	1,100
610-815-6230	SAFETY TRAINING	0	0	0	0	0	0	0
610-815-6240	TRAVEL/CONF ADMIN	2,200	1,319	2,200	2,174	2,200	863	2,200
610-815-6350	REPAIRS	0	0	0	0	0	0	0
610-815-6401	AUDIT	6,000	5,523	6,000	5,731	6,000	6,206	6,000
610-815-6407	GENERAL ENGINEERING	20,000	26,549	31,000	13,484	11,000	502	15,000
610-815-6408	INSURANCE/LIABILITY	29,000	31,837	29,000	27,440	36,000	0	36,000
610-815-6411	LEGAL FEES	1,000	1,315	1,300	1,788	1,350	1,612	1,900
610-815-6414	PUBLICATIONS	0	27	0	30	0	0	100
610-815-6418	SALES TAX/SEWER	35,000	32,314	33,000	31,148	35,000	20,720	33,000
610-815-6419	COMPUTER UPDATE	7,000	8,117	7,000	7,404	9,500	6,991	14,000
610-815-6420	ORDINANCE UPDATE	800	211	100	0	200	366	200
610-815-6499	UB OUTSOURCING	0	2,723	10,000	25,716	26,400	16,537	26,400
610-815-6505	EQUIPMENT/OFFICE	5,000	3,730	3,000	933	1,000	0	1,500
610-815-6506	SUPPLIES/OFFICE	6,000	4,951	3,000	3,406	3,000	2,344	2,000
610-815-6508	POSTAGE	15,000	17,558	5,000	3,825	5,000	1,594	5,000
610-815-6599	MISC REFUNDS/NSF FEE	15,000	10,198	10,000	8,845	11,000	2,155	10,000
610-815-6781	WW TREATMENT PLANT BRIDGE	0	0	0	0	0	0	0
610-815-6910	UNFUNDED LIABILITY	0	0	0	0	0	0	0
610-816-6181	CLOTHING ALLOWANCE	2,500	1,681	2,500	2,248	2,500	1,830	2,500
610-816-6240	TRAVEL/CONFERENCE EXPENSE	3,000	2,926	5,000	2,925	3,000	1,887	3,000
610-816-6310	BUILDING & GROUNDS	5,000	5,047	12,000	9,420	8,000	10,155	33,000
610-816-6331	GAS/OIL	5,000	5,746	7,000	5,139	5,000	2,151	5,000

Utilities (Sanitary Sewer Utility Budget)

610-816-6350	REPAIRS	35,000	50,514	45,000	43,000	40,000	49,826	40,000
610-816-6371	UTILITIES	190,000	166,668	184,000	179,207	170,000	113,555	170,000
610-816-6372	LANDFILL/USERS FEES	4,000	3,211	4,000	3,088	3,500	1,935	3,500
610-816-6373	TELEPHONE	5,000	4,716	5,000	5,357	5,000	4,121	6,000
610-816-6379	LANDFILL/SLUDGE	25,000	12,768	50,000	52,572	50,000	34,877	50,000
610-816-6399	LIFT STATION REPAIR	4,000	10,502	13,000	19,047	4,000	7,484	4,000
610-816-6407	OPERATIONS ENGINEERING	3,000	0	3,000	650	3,000	3,405	3,000
610-816-6419	SCADA UPDATES	0	0	0	0	0	0	0
610-816-6490	LAB TESTS	8,000	15,967	14,000	14,871	12,000	10,501	12,000
610-816-6491	SERVICE/STATE LICENSES	5,000	2,342	4,000	2,999	4,000	1,349	4,000
610-816-6495	SERVICE/PEST CONTROL	1,000	994	1,000	1,032	1,000	619	1,000
610-816-6501	CHEMICALS	14,000	16,184	19,000	23,698	14,000	6,509	14,000
610-816-6505	EQUIPMENT	30,000	43,794	30,000	24,717	13,300	8,037	13,000
610-816-6599	MISCELLANEOUS	4,000	4,245	4,000	2,153	4,000	2,218	4,000
610-817-6181	CLOTHING ALLOWANCE	2,000	810	2,000	850	1,500	873	1,500
610-817-6240	TRAVEL/CONFERENCE EXPENSE	3,000	962	3,000	1,283	3,000	708	3,000
610-817-6331	GAS AND OIL	6,000	6,490	7,000	5,769	7,000	3,700	7,000
610-817-6399	SEWER CLEANING/REPAIRS	10,000	17,407	10,000	4,650	10,000	1,246	10,000
610-817-6407	COLLECTION-ENGINEERING	5,000	0	5,000	0	5,000	0	5,000
610-817-6492	SERVICE/METER READERS	0	0	0	0	0	0	0
610-817-6494	SEWER/TELEVISIONING	3,000	159	2,000	0	2,000	0	2,000
610-817-6497	CMOM	0	0	0	0	0	0	40,000
610-817-6498	SANITARY SEWER EXTENSIONS	0	0	0	0	0	0	0
610-817-6499	I AND I PROJECT	0	129	0	0	0	0	0
610-817-6504	METERS	50,000	56,802	60,000	59,271	50,000	56,945	50,000
610-817-6505	EQUIPMENT	5,000	6,101	12,500	11,991	11,500	9,199	11,500
610-817-6599	SUPPLIES	3,000	1,707	3,000	805	3,000	1,016	3,000
610-910-6910	TRF TO UNFUND LIAB DO NOT USE	0	0	0	0	0	0	0

Utilities (Sanitary Sewer Utility Budget)

610-910-6911	TRANSFER OUT	0	0	0	0	0	0	0
610-910-6912	TRANSFER OUT DEBT SERVICE	472,629	472,629	470,382	470,382	468,911	0	467,195
610-910-6913	TRF TO GEN FOR TIF ASK	210,113	210,113	165,641	165,641	178,612	0	218,426
610-910-6920	INTERFUND LOAN TO GENERAL	0	0	0	0	0	0	0
TOTAL								
EXPENDITURES		3,644,005	3,550,924	3,619,707	3,561,158	3,616,095	1,001,213	3,230,986
NET:		74,534	144,990	(43,425)	76,624	2,932	969,833	299,296

Utilities (Storm Sewer Utility Budget)

REVENUE ACCOUNT	Storm Sewer	FY 2013 BUDGET	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2014 ACTUAL	FY 2015 BUDGET	FY 2015 ACTUAL	FY 2016 BUDGET
740-865-4300	INTEREST ON INVESTMENTS	0	0	0	0	0	0	0
740-865-4340	MISCELLANEOUS/STORM WATER	1,000	1,107	1,000	1,092	1,000	4,058	1,000
740-865-4500	RECEIPTS/STORM WATER	185,000	182,712	188,000	188,831	183,000	116,627	180,000
740-865-4530	PENALTIES, STORM WATER	9,500	9,619	10,000	7,881	9,500	4,675	8,000
740-865-4550	MISC CHARGE REVENUE	0	0	0	0	0	0	0
740-865-4560	SALES TAX/STORMWATER UTILITY	0	2	0	1	0	1	0
TOTAL REVENUE		195,500	193,440	199,000	197,806	193,500	125,361	189,000

EXPENDITURE ACCOUNT		FY 2013 BUDGET	FY 2013 ACTUAL	FY 2014 BUDGET	FY 2014 ACTUAL	FY 2015 BUDGET	FY 2015 ACTUAL	FY 2016 BUDGET
740-865-6010	SALARIES/STORM WATER	26,886	31,619	35,000	35,096	95,000	51,346	113,000
740-865-6040	OVER-TIME/STORM WATER	0	0	0	0	15,000	0	0
740-865-6110	FICA/STORM WATER	2,060	2,416	3,000	2,620	7,800	3,942	8,700
740-865-6130	IPERS STORM WATER	2,400	2,741	3,300	3,134	9,000	5,587	10,100
740-865-6320	GROUND MAINT & REPAIRS	10,000	7,366	10,000	9,084	10,000	1,974	10,000
740-865-6321	22ND & CEDAR STORM SEWER	0	0	0	0	0	0	0
740-865-6322	SOUTH STORY STORM SEWER	0	0	0	0	0	0	0
740-865-6323	NORTH BOONE DRAINAGE	0	0	0	0	0	0	0
740-865-6324	DRAINAGE IMPROVEMENTS	25,000	189	15,000	21,102	15,000	2,923	15,000
740-865-6407	ENGINEERING FEES	0	0	0	0	0	0	0
740-865-6418	SALES TAX/STORMWATER UTILITY	0	0	0	0	0	0	0
740-865-6428	DRAINAGE ASSESSMENT	0	600	0	0	0	0	0
740-865-6490	TRANSFER TO DEBT SERVICE	41,558	41,558	44,560	44,560	44,100	0	210,714
740-865-6498	CMOM	40,000	0	40,000	1,581	40,000	13,427	0

Utilities (Storm Sewer Utility Budget)

740-865-6499	I AND I PROJECT (PPP)	40,000	32,082	40,000	26,835	40,000	5,600	20,000
740-865-6508	POSTAGE	0	0	0	0	0	0	0
740-865-6599	COMPUTERS/EQUIPMENT	8,000	25	8,000	4,649	0	0	0
740-910-6910	TRANSFER OUT	0	0	0	0	0	0	0
TOTAL								
EXPENDITURES		195,904	118,596	198,860	148,661	275,900	84,799	387,514
NET:		404	(74,844)	(140)	(49,145)	82,400	(40,563)	198,514

Utility Billing and Collection

Department Duties:

The Utility Billing Department collects all revenues associated with water/sewer/sanitary sewer utilities.

Accomplishments (past FY):

1. Updated most of our office manuals.
2. Scanned items to Laser fiche to reorganize and maintain file cabinets.
3. All current reports scanned to Laser fiche.

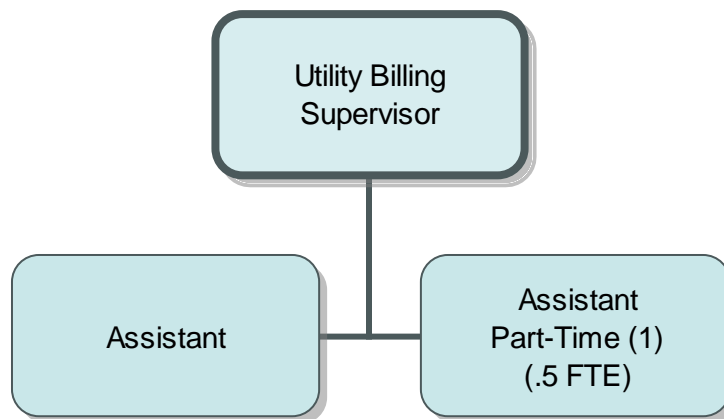
Key priorities for next FY (brief explanation):

1. Re-organize division of duties within our office to make the best use of any time we will gain by out-sourcing bills and remittance.
2. Implement out-sourcing of bills and remittance.
3. Become adept with Laser fiche and train others in our office to make better use of Laser fiche.
4. Continue to update office manuals.
5. Continue cross training.

Future goals (include long-term time line):

1. Online payments
2. Continue to work with meter department to continually change out meters on schedule.

Management Structure:



Utility Billing Department

Budget Summary:

The Utility Billing and Collection Department is included with the Utility Budget.

*A Glossary of Spending Categories
can be obtained from the City Clerk.*

Appendix A – Capital Improvement Plan

FY2016 Boone Capital Improvements Program (CIP)



Document Contents -

- *CIP Program Overview*
- *Projects and Funding Sources by Department*
- *Projects by Funding Source*
- *All Projects – Project Descriptions*

**Prepared by:
Boone City Staff
CIP Committee**

Public Hearing by the Boone City Council: 2/2/2015

CIP Program Overview

Capital Improvement Program (CIP)

The CIP serves a number of important functions for the City of Boone. Some of the most basic functions include the CIP as a formal mechanism for decision making, a link to the long-range goals of the community, a financial management tool, and a reporting tool for communicating financial goals to citizens.

An important aspect of developing the capital improvement program is balancing Boone's needs with our ability to pay for those needs. The process focuses attention on the financial capability of Boone City Government over the long term. Consistency of projects with community goals provides a way to select among competing projects for the limited financial resources available to our City Government.

Below is a detailed outline of the policies that structure the Boone CIP.

Capital Expenditure Defined

The City of Boone defines a "capital expenditure" as –

1. The project is of a nonrecurring nature
2. Minimum cost of \$12,000
3. Estimated service life of at least 10 years

Examples:

1. *The CIP is not intended to include such items as painting and sealing a parking lot; however, it would include the repaving of parking lots.*
2. *The CIP includes the installation of a new roofing surface, but would not include spot patching of a roof.*
3. *The CIP is intended to exclude such items as light poles or playground equipment whose individual replacement costs would be less than \$12,000 but when aggregated would cost more than \$12,000. The exception to that \$12,000 would be when the total of all replacement items is sizeable (i.e., \$40,000 or more). If such items are part of a larger project (e.g. rebuilding a park which includes a playground), then all such items which individually do not qualify as capital, would be considered as capital when presented as a single project.*
4. *Major renovations of existing facilities that cost more than \$12,000 may be submitted for consideration as a capital project. Maintenance of existing facilities, however, should not be included in capital requests. Requests for the funding of maintenance projects should be included in the appropriate operating budget.*

The CIP of Boone shall cover a **FIVE** year time period. The CIP will be reviewed once a year and another year will be added to the program.

Priority Classification

The City of Boone will utilize the following to prioritize projects included in the CIP.

CIP Rating Procedure

- Mandates (legislative/legal/contractual requirements)
- The basics (provide required services, health, safety, general welfare)
- Achieve goals (community growth, new attractions, etc.)

1. Service Level Priority Classification

- a. Critical - Protects life, health or safety
- b. Maintenance - Allows continuation of existing service at same level, or finishes partially complete project.
- c. Enhancement - Improves services or facilities when obsolete or inadequate.
- d. New Service - Expands scope of existing public service or introduces an entirely new service.

2. Policy Priority Classification

- a. Legal Requirement - Legislative/legal or contractual obligation.
- b. Safety / Correction - Protects life, health or safety.
- c. Infrastructure - Public domain fixed assets such as roads, bridges, drainage systems, and similar assets that are immovable and of value only to the government unit.
- d. Other - Other than listed above

3. Expected Useful Life - How long until replacement necessary?

4. Effect on operating and maintenance costs - Salaries, repairs, etc.

5. Effect on Revenue Sources - How does this affect City revenues?

6. Grant Reimbursement - Is it available? What match percentage?

Budget Policies

Capital Improvement Budget Policies-

1. The city will determine the least costly financing method for all new projects.
2. The city will identify the estimated costs and potential funding sources for each capital project proposal before it is submitted to council for approval.

Debt Policies-

1. The city will confine long-term borrowing to capital improvements that cannot be financed from current revenues.
2. When the city finances capital projects by issuing bonds, it will pay back the bonds within a period not to exceed the expected useful life of the project.

3. The city will try to keep the average maturity of GO Bonds at or below 10 years.
4. On all debt-financed projects, the city will make a down payment of at least 5 percent of total project cost from current revenues. The city will maintain a goal of increasing this percentage.
5. Total debt service for general obligation debt will not exceed state allowed total annual locally generated operating revenue.
6. Total general-obligation debt will not exceed 5 percent of the assessed valuation of taxable property.
7. Where possible, the city will use special assessment, revenue, or other self-supporting bonds instead of general obligation bonds.
8. The city will maintain good communications with bond rating agencies about its financial condition. The city will follow a policy of full disclosure on every financial report and bond prospectus.

Revenue Policies-

1. The city will try to maintain a diversified and stable revenue system to shelter it from short-run fluctuations in any one revenue source.
2. The city will estimate its annual revenues by an objective, analytical process.
3. The city will project revenues for the next **five years** and will update this projection annually. Each existing and potential revenue source will be reexamined annually.
4. The city will establish user charges and fees at a level related to the cost of providing the services.
5. The city will periodically recalculate the full costs of activities supported by fees and adjust accordingly (considering such factors as inflation).
6. The city will try to set fees for other user activities, such as recreational services, at a level to support a majority of the direct and indirect cost of the activity.

Capital Improvement Plan- Summary

Active projects summarized by department

City of Boone, IA

Boone CIP

FY '16 thru FY '20

PROJECTS & FUNDING SOURCES BY DEPARTMENT

Department	Project#	Priority	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Airport								
Rehabilitate Taxiway to T-Hangar Area	14AIR-001	2	250,000					250,000
Airport Total			250,000					250,000
<i>Grant</i>			225,000					225,000
<i>Local Option Sales Tax (LOST)</i>			25,000					25,000
Airport Total			250,000					250,000
Cemetery								
CIMS GIS Cemetery Mapping	13CEM-002	3	25,000					25,000
Cemetery Total			25,000					25,000
<i>Bond (Levy)</i>			25,000					25,000
Cemetery Total			25,000					25,000
Economic Development								
LED Community Sign at Story/Mamie	14ED-003	5	43,000					43,000
Economic Development Total			43,000					43,000
<i>Mary Garvey Trust</i>			43,000					43,000
Economic Development Total			43,000					43,000
Fire								
SCBA Replacement Project	13BFD-001	2			200,000			200,000
Apparatus Floor	15BFD-001	2	50,000					50,000
Fire Total			50,000		200,000			250,000
<i>Local Option Sales Tax (LOST)</i>			100,000	50,000	20,000			170,000
Fire Total			100,000	50,000	20,000			170,000

Department	Project#	Priority	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Library								
Library Roof Replacement	12LIB-001	2	60,000					60,000
Library Boiler/Chiller Replacement	13LIB-001	2	203,000					203,000
Library Total			263,000					263,000
<i>Bond (Levy)</i>			203,000					203,000
<i>Local Option Sales Tax (LOST)</i>			25,000	35,000				60,000
Library Total			228,000	35,000				263,000
Parks and Recreation								
Ash Tree Removal	13PRK-001	2	30,000	50,000	50,000	50,000	50,000	230,000
Parks and Recreation Total			30,000	50,000	50,000	50,000	50,000	230,000
<i>Local Option Sales Tax (LOST)</i>			30,000	50,000	50,000	50,000	50,000	230,000
Parks and Recreation Total			30,000	50,000	50,000	50,000	50,000	230,000
Police								
Emergency Siren Replacement Program	10BPD-001	1	18,000					18,000
South Roof Replacement - Boone Police Dept.	10BPD-002	3	42,500					42,500
Demolitions - Nuisance Abatement	13BPD-001	3	50,000	50,000	50,000			150,000
Police Total			110,500	50,000	50,000			210,500
<i>Bond (Levy)</i>			92,500		100,000			192,500
<i>Local Option Sales Tax (LOST)</i>			18,000					18,000
Police Total			110,500		100,000			210,500
Public Works								
Handicap Ramp Replacement Program	04STR-017	1	22,500	22,500	22,500	22,500	22,500	112,500
Quinns Area Sanitary Sewer Rehabilitation	11SAN-008	2			220,000			220,000
Public Works Building Renovation	11STR-003	2	675,000					675,000
Vactor Truck	11STR-004	2	350,000					350,000
W Mamie from Ringold to Corp Limits	11STR-012	3	280,350					280,350
Marion Street from 10th to 12th	11STR-013	2	246,000					246,000
Purchase Leased Equipment (Parks/Public Works)	13STR-003	2	178,000					178,000
Federal Appropriation Repayment - Overpass	13STR-004	1	364,255					364,255
Street Maintenance Program	14STR-001	2	370,000	120,000	120,000	120,000	120,000	850,000
Crawford from 14th to 17th - remove/replace	14STR-002	2	403,000	343,000				746,000
Benton from Mamie to 8th - remove/replace	14STR-003	2	20,000	602,000	594,000			1,216,000
RISE Repayment for Gates Project	14STR-005	1	305,075					305,075

Department	Project#	Priority	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Public Works Total			3,214,180	1,087,500	956,500	142,500	142,500	5,543,180
<i>Bond (Levy)</i>			2,040,255	543,000	196,000			2,779,255
<i>Cash</i>			305,075					305,075
<i>Grant (STP)</i>			220,000	400,000	400,000			1,020,000
<i>Local Option Sales Tax (LOST)</i>			120,000	120,000	120,000	120,000	120,000	600,000
<i>Road Use Tax (RUT)</i>			22,500	22,500	22,500	22,500	22,500	112,500
<i>Sanitary Sewer Receipts</i>					110,000	110,000		220,000
<i>Storm Sewer Receipts</i>			200,000					200,000
Public Works Total			2,907,830	1,085,500	848,500	252,500	142,500	5,236,830
Utilities Department								
Park Ave. Lift Station	09SWR-002	2				585,000		585,000
Lime Feed System Improvements	10WTR-001	2		90,000				90,000
UV Disinfection at WEP	10WWF-002	3		1,661,000				1,661,000
Utilities Department Total				1,751,000		585,000		2,336,000
<i>Sanitary Sewer Receipts</i>						585,000		585,000
<i>Sewer Revenue Bond</i>				1,661,000				1,661,000
<i>Water Receipts</i>				90,000				90,000
Utilities Department Total				1,751,000		585,000		2,336,000
Grand Total			3,985,680	2,938,500	1,256,500	777,500	192,500	9,150,680

Capital Improvement Plan- Summary

Active projects summarized by funding source

City of Boone, IA

Boone CIP

FY '16 thru FY '20

PROJECTS BY FUNDING SOURCE

Source	Project#	Priority	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Bond (Levy)								
South Roof Replacement - Boone Police Dept.	10BPD-002	3	42,500					42,500
Public Works Building Renovation	11STR-003	2	675,000					675,000
Vactor Truck	11STR-004	2	150,000					150,000
Demolitions - Nuisance Abatement	13BPD-001	3	50,000		100,000			150,000
CIMS GIS Cemetery Mapping	13CEM-002	3	25,000					25,000
Library Boiler/Chiller Replacement	13LIB-001	2	203,000					203,000
Purchase Leased Equipment (Parks/Public Works)	13STR-003	2	178,000					178,000
Federal Appropriation Repayment - Overpass	13STR-004	1	364,255					364,255
Street Maintenance Program	14STR-001	2	250,000					250,000
Crawford from 14th to 17th - remove/replace	14STR-002	2	403,000	343,000				746,000
Benton from Mamie to 8th - remove/replace	14STR-003	2	20,000	200,000	196,000			416,000
Bond (Levy) Total			2,360,755	543,000	296,000			3,199,755
Cash								
RISE Repayment for Gates Project	14STR-005	1	305,075					305,075
Cash Total			305,075					305,075
Grant								
Rehabilitate Taxiway to T-Hangar Area	14AIR-001	2	225,000					225,000
Grant Total			225,000					225,000
Grant (STP)								
W Mamie from Ringold to Corp Limits	11STR-012	3	220,000					220,000
Benton from Mamie to 8th - remove/replace	14STR-003	2		400,000	400,000			800,000
Grant (STP) Total			220,000	400,000	400,000			1,020,000
Local Option Sales Tax (LOST)								
Emergency Siren Replacement Program	10BPD-001	1	18,000					18,000
Library Roof Replacement	12LIB-001	2	25,000	35,000				60,000
SCBA Replacement Project	13BFD-001	2	50,000	50,000	20,000			120,000
Ash Tree Removal	13PRK-001	2	30,000	50,000	50,000	50,000	50,000	230,000
Rehabilitate Taxiway to T-Hangar Area	14AIR-001	2	25,000					25,000
Street Maintenance Program	14STR-001	2	120,000	120,000	120,000	120,000	120,000	600,000
Apparatus Floor	15BFD-001	2	50,000					50,000
Local Option Sales Tax (LOST) Total			318,000	255,000	190,000	170,000	170,000	1,103,000
Mary Garvey Trust								
LED Community Sign at Story/Mamie	14ED-003	5	43,000					43,000

Source	Project#	Priority	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Mary Garvey Trust Total			43,000					43,000
Road Use Tax (RUT)								
Handicap Ramp Replacement Program	04STR-017	1	22,500	22,500	22,500	22,500	22,500	112,500
Road Use Tax (RUT) Total			22,500	22,500	22,500	22,500	22,500	112,500
Sanitary Sewer Receipts								
Park Ave. Lift Station	09SWR-002	2				585,000		585,000
Quinns Area Sanitary Sewer Rehabilitation	11SAN-008	2			110,000	110,000		220,000
Sanitary Sewer Receipts Total					110,000	695,000		805,000
Sewer Revenue Bond								
UV Disinfection at WEP	10WWF-002	3		1,661,000				1,661,000
Sewer Revenue Bond Total				1,661,000				1,661,000
Storm Sewer Receipts								
Vactor Truck	11STR-004	2	200,000					200,000
Storm Sewer Receipts Total			200,000					200,000
Water Receipts								
Lime Feed System Improvements	10WTR-001	2		90,000				90,000
Water Receipts Total				90,000				90,000
GRAND TOTAL			3,694,330	2,971,500	1,018,500	887,500	192,500	8,764,330

Capital Improvement Plan-

Active Projects

Descriptions

Funding

Recommendations

The following includes all projects identified as “Active.” This indicates the project will take place in the next fiscal year (or another year as indicated in the plan).

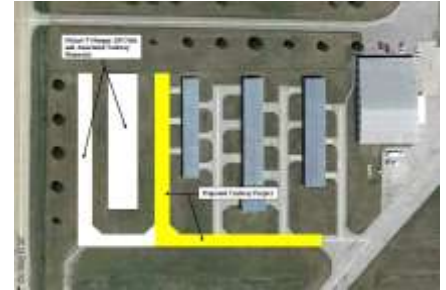
Boone CIP

FY '16 *thru* FY '20

City of Boone, IA

Project # 14AIR-001
Project Name Rehabilitate Taxiway to T-Hangar Area

Type Improvement
Useful Life 40 years
Category Special Projects
Account #
Priority 2 Critical
Contact Airport Commission
Department Airport
Estimated Cost
Actual Cost



Description **Total Project Cost** \$250,000

This project will include rehabilitation of an existing taxiway past existing hangars that is currently in extremely poor condition (shown highlighted in yellow above).

Justification

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Construction/Maintenance	211,650					211,650
Construction Engineering	38,350					38,350
Total	250,000					250,000

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Grant	225,000					225,000
Local Option Sales Tax (LOST)	25,000					25,000
Total	250,000					250,000

Operational Impact/Other

City of Boone, IA

Project # 13CEM-002
Project Name CIMS GIS Cemetery Mapping

Type Unassigned **Priority** 3 Very Important
Useful Life 50 years **Contact** Parks Director
Category Park Improvements **Department** Cemetery
Account # **Estimated Cost**

Actual Cost

Description	Total Project Cost
Conversion of historic cemetery plot maps to digital GIS.	\$25,000

Justification

Current mapping is cataloged by a mapping system developed with paper. The paper maps and records are deteriorating. This provides concern that if maps become damaged the result will be lost records. Maps and documents are kept in a fire-proof safe, but the items are still subject to moisture and temprature fluctuations.

Cemetery Perpetual Care Fund may also be a source of funding for this project. Staff is currently researching.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Planning/Design	25,000					25,000
Total	25,000					25,000

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Bond (Levy)	25,000					25,000
Total	25,000					25,000

Operational Impact/Other

Staff Comment 1/27/15:

Council approved \$25,000 for cemetery road improvements; however, it was discovered that the project for the road improvements was actually \$250,000. Realizing that \$25,000 would not cover the project Staff moved the \$25,000 to this CIMS project as it is important to the Cemetery for future planning and organizational structure.

Boone CIP

FY '16 *thru* FY '20

City of Boone, IA

Project # 14ED-003

Project Name LED Community Sign at Story/Mamie

Type Equipment Priority 5
 Useful Life 10 years Contact Administrator
 Category Equipment: Computers Department Economic Development
 Account # Estimated Cost
 Actual Cost

Description Total Project Cost \$43,000

The current LED sign has lost functionality. The main communications circuit board is not working. Due to scarcity of parts, the sign is not repairable.

Justification

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Equip/Vehicles/Furnishings	40,000					40,000
Software	3,000					3,000
Total	43,000					43,000

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Mary Garvey Trust	43,000					43,000
Total	43,000					43,000

Operational Impact/Other

City of Boone, IA

Project # 13BFD-001
Project Name SCBA Replacement Project

Type Equipment **Priority** 2 Critical
Useful Life 20 years **Contact** Fire Chief
Category Equipment: Miscellaneous **Department** Fire
Account # **Estimated Cost**

Actual Cost

Description **Total Project Cost** \$200,000

Self Contained Breathing Apparatus (SCBA) are used to breathe compressed air during fire suppression, hazardous materials and confined space incidents to keep firefighters safe from harmful gases, smoke and cancer causing agents.

Justification

The current SCBA's were purchased in 2002 with a grant from the Assistance to Firefighters Grant (AFG). The current models of SCBA's have a life span of 15 years which will end in 2017. At this time we will be required to replace our current fleet of SCBA's.
 Note: The Fire Department has applied for a Federal Grant to assist in the purchase of this product.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Equip/Vehicles/Furnishings			200,000			200,000
Total			200,000			200,000

Prior	Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
80,000	Local Option Sales Tax (LOST)	50,000	50,000	20,000			120,000
Total	Total	50,000	50,000	20,000			120,000

Operational Impact/Other

City of Boone, IA

Project # 15BFD-001
Project Name Apparatus Floor

Type Maintenance
Useful Life 40 years
Category Buildings
Account #

Priority 2 Critical
Contact Fire Chief
Department Fire
Estimated Cost
Actual Cost



Description	Total Project Cost
The floors on the second level are of poured concrete joists with a 3" concrete topping slab. The floors are solid and in good condition. There are no signs of deflection or deterioration on this level. The floors on the main level are also poured concrete joists and are in generally good condition, but at the areas where the water flows to the low point, significant deterioration of the concrete below has occurred. It appears that salt and water from the trucks have gone to the low point in the floor and slowly rusted the reinforcing steel inside of the concrete slab. These areas will need to be scheduled for repair.	\$50,000

The floors on the second level are of poured concrete joists with a 3" concrete topping slab. The floors are solid and in good condition. There are no signs of deflection or deterioration on this level. The floors on the main level are also poured concrete joists and are in generally good condition, but at the areas where the water flows to the low point, significant deterioration of the concrete below has occurred. It appears that salt and water from the trucks have gone to the low point in the floor and slowly rusted the reinforcing steel inside of the concrete slab. These areas will need to be scheduled for repair.

The floors in the basement are of poured concrete and are in good condition. There were no major cracks or offset areas. It should be noted that there was a lot of stored items in the basement so all of the areas were not available to view.

Justification

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Planning/Design	10,000					10,000
Construction/Maintenance	40,000					40,000
Total	50,000					50,000

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Local Option Sales Tax (LOST)	50,000					50,000
Total	50,000					50,000

Operational Impact/Other

City of Boone, IA

Project # 12LIB-001
Project Name Library Roof Replacement

Type Maintenance
Useful Life 20 years
Category Buildings
Account #

Priority 2 Critical
Contact Library Director
Department Library
Estimated Cost
Actual Cost



Description **Total Project Cost** \$60,000

The roof has been inspected and needs replaced within the next five years. The south roof was replaced in 1991 and the north side was installed during renovation in 1994. There is also a need to increase insulation efficiency (increased R-value).

Justification

Leaks were discovered and patched in 2011. The roof currently has limited insulation value. Improving insulation efficiency will improve heating/cooling costs. The cost estimate includes 4% increase over three years.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Construction/Maintenance	60,000					60,000
Total	60,000					60,000

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Local Option Sales Tax (LOST)	25,000	35,000				60,000
Total	25,000	35,000				60,000

Operational Impact/Other

Administrator Recommendation 11/5/2012:
 Make active. Maintaining the integrity of a roof is crucial for building longevity.

CIP Committee Recommendation 11/29/2012:
 Make active.

City of Boone, IA

Project # 13LIB-001
Project Name Library Boiler/Chiller Replacement

Type Equipment **Priority** 2 Critical
Useful Life 20 years **Contact** Library Director
Category Equipment: Miscellaneous **Department** Library
Account # **Estimated Cost**
Actual Cost

Description **Total Project Cost** \$203,000

The library's mechanical equipment consists of three boilers and a chiller unit with two compressors. The equipment was installed in 1991. Very little maintenance was completed from 2000-2008. The equipment has shown many signs of failure throughout the last five years with two compressors failing and needing other repairs. Boiler 2 has an igniter that is broken and so cannot operate at this time since the manufacturer no longer manufactures that piece.

Justification

Due to its age and other factors, we will continue to see increasing maintenance levels, operating costs and repair costs. Equipment is inefficient and the library would see energy savings in their budget. The amount of money going to repairs in the last couple of years has increased, parts are harder to find and these problems will continue until equipment is replaced.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Equip/Vehicles/Furnishings	203,000					203,000
Total	203,000					203,000

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Bond (Levy)	203,000					203,000
Total	203,000					203,000

Operational Impact/Other

City of Boone, IA

Project # 13PRK-001
Project Name Ash Tree Removal

Type Maintenance **Priority** 2 Critical
Useful Life 10 years **Contact** Parks Director
Category Park Improvements **Department** Parks and Recreation
Account # **Estimated Cost**

Actual Cost

Description **Total Project Cost** \$371,000

Emerald ash borer (EAB), is an exotic beetle that was discovered in southeastern Michigan near Detroit in the summer of 2002. The adult beetles nibble on ash foliage but cause little damage. The larvae (the immature stage) feed on the inner bark of ash trees, disrupting the tree's ability to transport water and nutrients. Emerald ash borer probably arrived in the United States on solid wood packing material carried in cargo ships or airplanes originating in its native Asia.

Justification

The canopy of infested trees begins to thin above infested portions of the trunk and major branches because the borer destroys the water and nutrient conducting tissues under the bark. Heavily infested trees exhibit canopy die-back usually starting at the top of the tree. One-third to one-half of the branches may die in one year. Most of the canopy will be dead within 2 years of when symptoms are first observed.

Prior	Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total	Future
91,000	Construction/Maintenance	30,000	50,000	50,000	50,000	50,000	230,000	50,000
Total	Total	30,000	50,000	50,000	50,000	50,000	230,000	Total

Prior	Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total	Future
91,000	Local Option Sales Tax (LOST)	30,000	50,000	50,000	50,000	50,000	230,000	50,000
Total	Total	30,000	50,000	50,000	50,000	50,000	230,000	Total

Operational Impact/Other

Staff Comments 10/8/2013:

Parks staff is already removing ash trees as part of regular daily activities. This is our early attempt to get ahead of the issue. It is difficult to predict when we will begin to see this become a bigger issue.

10/27/14 Park Commission Update:

Council approved use of reserves at \$91,000. This was due to arrival of EAB sooner than expected.

Notes 1/20/2015:

Cemetery road funds were mistakenly estimated at \$25,000 instead of \$250,000. Knowing that \$25,000 will not go far for road improvements we are suggesting these funds be used for Ash tree removal, which still assists the Parks Dept.

City of Boone, IA

Project # 10BPD-001
Project Name Emergency Siren Replacement Program

Type Maintenance **Priority** 1 Mandatory
Useful Life 20 years **Contact** Public Safety Director
Category Equipment: Miscellaneous **Department** Police
Account # **Estimated Cost**

Actual Cost



Description	Total Project Cost
Boone has eight emergency sirens used for audio warning notification of severe weather. The replacement program will be a multi-year project, replacing the most critical sirens first. Six of the eight emergency sirens in the City of Boone need to be replaced in the coming years.	\$72,500
The program will involve replacing the siren and the pole at the siren near Boone Glass and the Fairgrounds. Only the siren needs replaced at Franklin school as a new pole was used wh relocated during school construction.	
The last three involve replacing the sirens and placing them on poles at DMACC, City Hall and the Courthouse. Currently the sirens are mounted on the buildings. Sirens located in McHose Park and Lowell Park Subdivision do no need replaced at this time.	
Justification	
Current sirens and poles are becoming outdated and thus less reliable. For the safety of the community it is necessary to start this replacement program.	

Prior	Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
54,500	Construction/Maintenance	18,000					18,000
Total	Total	18,000					18,000

Prior	Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
54,500	Local Option Sales Tax (LOST)	18,000					18,000
Total	Total	18,000					18,000

Operational Impact/Other

Establishing the siren replacement program will assure current functional sirens throughout Boone.

Administrator Recommendation 12/2009:
Approve.

CIP Committee Action 1/7/2010:
Seek grant funds through emergency management. Cover any non-grant covered costs with LOST, maximums according to expenditure and funding outlay in the CIP.

CIP Committee 11/16/2010:
Remain active

Administrator Recommendation 10/20/2011:
Remain active.

CIP Committee 11/18/2011:

City of Boone, IA

Project should remain active.

Administrator Recommendation 10/31/2012:

Remain active. FY2016 should be the last year for replacements. Further replacements should not be necessary for another 20 years.

CIP Committee 11/29/2012:

Project should remain active.

Staff Update 10/25/2013:

DMACC siren replaced FY2013

Courthouse siren will be replaced in FY14

City Hall siren will be replaced in FY15

Staff Comment 1/27/15:

Council originally approved \$28,000 from LOST for a squad car (as of 1-13-2015); however, after Council expressed concern of the choice to not fund the sirens Chief Skare did further review and found that it would be better to fund the siren.

Boone CIP**FY '16 thru FY '20****City of Boone, IA**

Project #	10BPD-002
Project Name	South Roof Replacement - Boone Police Dept.

Type	Maintenance	Priority	3 Very Important
Useful Life	30 years	Contact	Public Safety Director
Category	Buildings	Department	Police
Account #		Estimated Cost	

Actual Cost

Description	Total Project Cost	\$42,500
--------------------	---------------------------	-----------------

The Boone PD has two main roofs. The north roof was replaced in 2007. The south roof is now in need of repair in the coming years.

Justification

Current south roof is showing signs of age. Various small leaks have been discovered.

Staff is working with a local contractor up improve the parapit wall in an effort to reduce some of the minor leaking in the building. 10/25/2013

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Construction/Maintenance	42,500					42,500
Total	42,500					42,500

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Bond (Levy)	42,500					42,500
Total	42,500					42,500

Operational Impact/Other

Administrator Recommendation 11/12/2010:
Preventative maintenance, recommend making this project active.

CIP Committee 11/16/2010:
Recommend making project active.

Administrator Recommendation 10/20/2011:
Remain active. Moved forward one year.

CIP Committee 11/18/2011:
Project should remain active.

Administrator Recommendation 10/31/2012:
Remain active. Funding will be from LOST over a three year cycle. Monies are budgeted and planned to go to reserves in the first two years. In year three the roof replacement will take place utilizing a portion of LOST reserves.

CIP Committee 11/29/2012:
Project should remain active.

City of Boone, IA

Administrator Recommendation 10/25/2013:
Remain Active.

1/20/2014:
Council moved to FY16.

Boone CIP

FY '16 *thru* FY '20

City of Boone, IA

Project # 13BPD-001
Project Name Demolitions - Nuisance Abatement

Type Improvement **Priority** 3 Very Important
Useful Life 50 years **Contact** Public Safety Director
Category Special Projects **Department** Police
Account # **Estimated Cost**
Actual Cost

Description **Total Project Cost** \$150,000

Money for Demolitions in the City of Boone

Justification

To continue the cities aggressive demolition program on properties that are structurally unsound and/or a nuisance to the neighborhoods and downtown Boone.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Construction/Maintenance	50,000	50,000	50,000			150,000
Total	50,000	50,000	50,000			150,000

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Bond (Levy)	50,000		100,000			150,000
Total	50,000		100,000			150,000

Operational Impact/Other

City of Boone, IA

Project # 04STR-017

Project Name Handicap Ramp Replacement Program

Type Improvement
Useful Life 40 years
Category Special Projects
Account #
Priority 1 Mandatory
Contact Scott Hull
Department Public Works
Estimated Cost
Actual Cost

Description	Total Project Cost	\$180,000
-------------	--------------------	-----------

The project provides for a city-wide program to construct handicap ramps. This project addresses a health or safety need, and maintains service level.

Justification

This project addresses a health or safety need, and maintains service level.

TRANSITION PLAN FOR INSTALLATION OF CURB CUTS

City of Boone, Iowa - September 2003

Priority 1: Curb cuts will be installed within six months at all locations requested by disabled residents if investigation confirms any existing curb cut and/or ramp is not ADA compliant. The cost of the curb cuts completed under this priority will be funded using the annually allocated amount budgeted for the construction of curb cuts.

Priority 2: Curb cuts will continue to be included on all newly constructed and reconstructed streets as a part of the street project. The cost of the curb cuts completed under this priority will be funded using the monies budgeted for the construction or reconstruction project.

Priority 3: Curb cuts will be included on all rehabilitated and resurfaced streets as a part of the street project. Based on our current street improvement program, many curb cuts will be completed under this priority during the next seven years. The cost of curb cuts completed under this priority will be funded using the monies budgeted for the rehabilitation and resurfacing of streets.

Priority 4: Curb cuts as necessary will be installed during construction of any public sidewalk project completed under the City's existing sidewalk improvement program. This program provides for an allocation for the upgrade of public sidewalks that are assessed to the property owner for payment. The cost of curb cuts completed under this priority will be funded using the annually allocated amount budgeted for the construction of curb cuts if not already depleted under a higher priority.

Priority 5: Any portion of the annual allocation for curb cuts not expended under priorities 1 through 4 will be used to construct curb cuts at various locations throughout the City. Under priority 5 the City will solicit via the local newspaper and e-mail from the web site, for recommended locations from the public. The final determination of curb cut locations will be at the discretion of the Director of Public Works.

Priority 6: Existing curb cuts and ramps that met ADA requirements until July 1, 2001 will be reconstructed using a dimpled surface when streets abutting these ramps are totally reconstructed. The cost of work under this priority will be funded using the monies budgeted for the street reconstruction project.

Prior	Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total	Future
45,000	Construction/Maintenance	22,500	22,500	22,500	22,500	22,500	112,500	22,500
Total	Total	22,500	22,500	22,500	22,500	22,500	112,500	Total

Boone CIP

FY '16 *thru* FY '20

City of Boone, IA

Prior	Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total	Future
45,000	Road Use Tax (RUT)	22,500	22,500	22,500	22,500	22,500	112,500	22,500
Total	Total	22,500	22,500	22,500	22,500	22,500	112,500	Total

Operational Impact/Other

Committee recommends approval FY2010

Administrator Recommendation 11/5/2010:

Continue funding per DOT agreement. Agreement Attached to this database.

CIP Committee 11/16/2010:

Remain active

Administrator Recommendation 10/20/2011:

Remain active.

CIP Committee 11/18/2011:

Project should remain active.

Administrator Recommendation 10/26/2012:

Remain active.

CIP Committee 11/29/2012:

Project should remain active.

Boone CIP**FY '16 thru FY '20****City of Boone, IA****Project # 11SAN-008****Project Name Quinns Area Sanitary Sewer Rehabilitation**

Type Improvement **Priority** 2 Critical
Useful Life 40 years **Contact** Public Works Director
Category Sanitary Sewer **Department** Public Works
Account # **Estimated Cost**
 Actual Cost

Description	Total Project Cost	\$220,000
-------------	--------------------	-----------

Continuing to remove inflow and infiltration from the sanitary sewer system. Primary focus is lining and manhole replacements.

Justification

Removing inflow and infiltration will further prevent sanitary sewer backups.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Planning/Design			20,000			20,000
Construction/Maintenance			200,000			200,000
Total			220,000			220,000

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Sanitary Sewer Receipts			110,000	110,000		220,000
Total			110,000	110,000		220,000

Operational Impact/Other

CIP Committee 11/18/2011:
Project should remain pending.

Administrator Recommendation 10/26/2012:
Remain pending. This area has been cleaned and televised.

CIP Committee 11/29/2012:
Project should become active.

CIP Committee 11/7/14:
Reduce the project to focus on the line under Quinns.

City of Boone, IA

Project # 11STR-003
Project Name Public Works Building Renovation

Type Equipment **Priority** 2 Critical
Useful Life 30 years **Contact** Public Works Director
Category Equipment: PW Equip **Department** Public Works
Account # **Estimated Cost**

Actual Cost

Description **Total Project Cost** \$715,000

The Public Works Building is showing many signs of failure. There are roof leaks, corrosion on I-beam supports, and doors in cold storage are failing. With insulation improvements there would be savings on electricity due to a reduced need to plug in equipment.

This project will be a full renovation of the existing facility.

Justification

Current conditions of the building are in critical condition. Repairs are necessary.

Prior	Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
40,000	Construction/Maintenance	675,000					675,000
Total	Total	675,000					675,000

Prior	Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
40,000	Bond (Levy)	675,000					675,000
Total	Total	675,000					675,000

Operational Impact/Other

Administrator Recommendation 10/20/2011:
Organize funding and make pending.

CIP Committee 11/18/2011:
Project should remain pending. Allow RUT to build reserve and improve in the future.

Administrator Recommendation 10/26/2012:
Remain pending.

CIP Committee 11/29/2012:
Project should become active. The City should hire a consultant to design and spec the renovations needed as well as the Cold Storage Building. That consultant will help revise numbers necessary for future construction.

Staff Update 10/4/2013:
Engineering/Architecture is being selected. Low price quote for space analysis is \$9,500.

Council Action 1/13/14:
Reduce the project amount to \$675,000 and move forward.

City of Boone, IA

Project # 11STR-004
Project Name Vactor Truck

Type Equipment
Useful Life 10 years
Category Equipment: PW Equip
Account #

Priority 2 Critical
Contact Public Works Director
Department Public Works
Estimated Cost
Actual Cost



Description	Total Project Cost
Truck used to flush and maintain sanitary sewer system.	\$350,000

Justification

The vacuum truck is an important piece of equipment for sanitary sewer operations.

Current vactor truck is a 2006. The type of work and the environment in which this vehicle operates is very hard on pumps, tanks, hoses, etc. Purchasing sooner will provide a better trade-in value.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Equip/Vehicles/Furnishings	350,000					350,000
Total	350,000					350,000

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Bond (Levy)	150,000					150,000
Storm Sewer Receipts	200,000					200,000
Total	350,000					350,000

Operational Impact/Other

Administrator Recommendation 10/20/2011:
Pending.

CIP Committee 11/18/2011:
Project should remain pending.

Administrator Recommendation 10/26/2012:
Remain pending.

Administrator Recommendation 10/26/2012:
Remain pending. Tanks were inspected and we are ok.

CIP Committee 11/29/2012:
Project should remain pending.

Council Action 1/13/2015
approved amount for \$150,000 from FY2016 Bond issue. Remainder will have to come from storm water reserves of \$200,000.

City of Boone, IA

Staff Notes 1/21/2015 Use remaining funds from Bond Series 2014 due to favorable prices for equipment purchase.
--

Boone CIP**FY '16 thru FY '20****City of Boone, IA**

Project #	11STR-012
Project Name	W Mamie from Ringold to Corp Limits

Type	Improvement	Priority	3 Very Important
Useful Life	20 years	Contact	City Engineer
Category	Street Paving	Department	Public Works
Account #		Estimated Cost	
		Actual Cost	

Description	Total Project Cost	\$280,350
--------------------	---------------------------	------------------

Improvements to be determined. Possibly patching and overlay or grind, place and overlay.

Section includes approx 1,100 LF of roadway.

Justification

Poor condition of road.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Planning/Design	2,350					2,350
Construction/Maintenance	275,000					275,000
Construction Engineering	3,000					3,000
Total	280,350					280,350

Prior	Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
60,350	Grant (STP)	220,000					220,000
Total	Total	220,000					220,000

Operational Impact/Other

Administrator Recommendation 10/20/2011:
Remain pending.

Administrator Recommendation 11/5/2012:
Remain pending. Possibly combine with other projects for one bid letting, such as Marion Street CIP project and Industrial Park Road - Argo to Corp limits.

CIP Committee 11/29/2012:
Project should become active.

Wayne 11/14/2013: Estimate is very rough. Also assuming project is STP eligible and being utilized for 80% of all project costs (including engineering).

Boone CIP**FY '16 *thru* FY '20****City of Boone, IA**

Project # 11STR-013
Project Name Marion Street from 10th to 12th

Type Improvement
Useful Life 20 years
Category Street Paving
Account #

Priority 2 Critical
Contact City Engineer
Department Public Works
Estimated Cost

Actual Cost

Description	Total Project Cost
Improvements to approx. 650-lf of roadway. Complete removal and replacement.	\$271,000

Justification

Current street in poor condition.

Prior	Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
25,000	Construction/Maintenance	221,000					221,000
	Construction Engineering	25,000					25,000
Total	Total	246,000					246,000

Prior

271,000

Total**Operational Impact/Other**

Administrator Recommendation 10/20/2011:
Make project activate to coordinate with County project in the area.

CIP Committee 11/18/2011:
Project should remain pending.

Administrator Recommendation 11/5/2012:
Remain pending. Possibly combine with other projects for one bid letting, such as Industrial Park Road - Argo to Corp limits.

CIP Committee 11/29/2012:
Project should be active. This project should be combined with Mamie project.

Boone CIP**FY '16 *thru* FY '20****City of Boone, IA**

Project #	13STR-003
Project Name	Purchase Leased Equipment (Parks/Public Works)

Type	Equipment	Priority	2 Critical
Useful Life	10 years	Contact	Public Works Director
Category	Equipment: PW Equip	Department	Public Works
Account #		Estimated Cost	
		Actual Cost	

Description	Total Project Cost	\$178,000
--------------------	---------------------------	------------------

Purchase all leased equipment from John Deere.

Justification

Lease expires June 2015. With new exhaust and engine regulations the cost to lease new equipment would increase tremendously. We can purchase the current leased equipment for \$161,000.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Equip/Vehicles/Furnishings	178,000					178,000
Total	178,000					178,000

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Bond (Levy)	178,000					178,000
Total	178,000					178,000

Operational Impact/Other

Boone CIP

FY '16 *thru* FY '20

City of Boone, IA

Project # 13STR-004
Project Name Federal Appropriation Repayment - Overpass

Type Unassigned **Priority** 1 Mandatory
Useful Life 10 years **Contact** Administrator
Category Special Projects **Department** Public Works
Account # **Estimated Cost**
Actual Cost

Description **Total Project Cost** \$364,255

The Snedden Drive Overpass Project did not receive additional federal appropriations for a number of years. This impacted the City's ability to continue to move the project forward. The Federal Government has a 10-year rule whereby appropriations must be repaid in the event a project ceases activity or the project is not completed within 10 years.

Justification

The Snedden Drive Overpass project was a great project for Boone; however, the funding simply put the project out of reach for our local budget. Federal appropriations could have bridged the financial gap, but the appropriations process in D.C. changed significantly.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Other	364,255					364,255
Total	364,255					364,255

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Bond (Levy)	364,255					364,255
Total	364,255					364,255

Operational Impact/Other

Boone CIP**FY '16 *thru* FY '20****City of Boone, IA**

Project # 14STR-001
Project Name Street Maintenance Program

Type Maintenance
Useful Life 20 years
Category Street Reconstruction
Account #

Priority 2 Critical
Contact City Engineer
Department Public Works
Estimated Cost

Actual Cost

Description	Total Project Cost
Patching and joint sealing of problem areas throughout the community.	\$850,000

Justification

Road maintenance can greatly extend the life of pavement. Federal STP cannot be used for maintenance. This means that this project must be funded through RUT, LOST or bonds. Essentially this means that if local dollars are not dedicated for this program, the maintenance will not occur.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Construction/Maintenance	370,000	120,000	120,000	120,000	120,000	850,000
Total	370,000	120,000	120,000	120,000	120,000	850,000

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Bond (Levy)	250,000					250,000
Local Option Sales Tax (LOST)	120,000	120,000	120,000	120,000	120,000	600,000
Total	370,000	120,000	120,000	120,000	120,000	850,000

Operational Impact/Other

Council Action 1/13/2014
approved amount for \$250,000 from FY2016 Bond issue.

Boone CIP**FY '16 *thru* FY '20****City of Boone, IA**

Project #	14STR-002
Project Name	Crawford from 14th to 17th - remove/replace

Type	Improvement	Priority	2 Critical
Useful Life	40 years	Contact	City Engineer
Category	Street Construction	Department	Public Works
Account #		Estimated Cost	
		Actual Cost	

Description	Total Project Cost	\$746,000
--------------------	---------------------------	------------------

This is the lowest Pavement Condition Index (7 PCI out of 100) score for all streets in Boone. This is a complete removal and replacement project.

Justification

Road condition is beyond vaibility for maintenance. This is a school bus route also.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Planning/Design	73,000					73,000
Construction/Maintenance	257,000	343,000				600,000
Construction Engineering	73,000					73,000
Total	403,000	343,000				746,000

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Bond (Levy)	403,000	343,000				746,000
Total	403,000	343,000				746,000

Operational Impact/Other

Council Action 1/13/2014
approved amount for \$746,000 from FY2016 Bond issue.

Boone CIP**FY '16 thru FY '20****City of Boone, IA****Project # 14STR-003****Project Name Benton from Mamie to 8th - remove/replace**

Type Improvement **Priority** 2 Critical
Useful Life 40 years **Contact** City Engineer
Category Street Construction **Department** Public Works
Account # **Estimated Cost**
 Actual Cost

Description	Total Project Cost	\$1,216,000
--------------------	---------------------------	--------------------

PCI shows this is one of the lowest rated streets in Boone (15 PCI out of 100). This is a high traffic street. 1,440 linear feet and match existing width. Project will likely require ROW acquisition which will result in a more lengthy process.

Justification

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Planning/Design		102,000				102,000
Land Acquisition	20,000					20,000
Construction/Maintenance			594,000			594,000
Construction Engineering		500,000				500,000
Total	20,000	602,000	594,000			1,216,000

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Bond (Levy)	20,000	200,000	196,000			416,000
Grant (STP)		400,000	400,000			800,000
Total	20,000	600,000	596,000			1,216,000

Operational Impact/Other

Council Action 1/13/2014
approved amount for \$416,000 from FY2016 Bond issue.

Boone CIP

FY '16 *thru* FY '20

City of Boone, IA

Project # 14STR-005
Project Name RISE Repayment for Gates Project

Type Improvement **Priority** 1 Mandatory
Useful Life 40 years **Contact** Administrator
Category Street Paving **Department** Public Works
Account # **Estimated Cost**
Actual Cost

Description **Total Project Cost** \$305,075

Eastgate Drive was planned around Gates Corp expanding and moving into corporate limits. Due to job creation the City qualified for RISE funds at an 80/20 grant match. During the subdivision development process Gates Corp moved out of Boone County. Because there were no jobs created the City is required to repay a portion of the grant to a 50/50 match. The City will owe \$305,074.57.

Justification

The bond used to fund Story/Mamie intersection had excess funds available when the project completed. These excess funds have been reserved for use in repayment of this grant payback.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Construction/Maintenance	305,075					305,075
Total	305,075					305,075

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Cash	305,075					305,075
Total	305,075					305,075

Operational Impact/Other

City of Boone, IA

Project # 09SWR-002
Project Name Park Ave. Lift Station

Type Improvement **Priority** 2 Critical
Useful Life 40 years **Contact** Utilities Superintendent
Category Sanitary Sewer **Department** Utilities Department
Account # **Estimated Cost**
Actual Cost

Description **Total Project Cost** \$585,000

Complete replacement of the existing lift station including structure, pumps, valves, and force main at the north side of Park Ave near the creek just west of Main St. Demolition of the existing lift station. The new lift station will be located adjacent to the existing lift station.

Justification

The current lift station is undersized for the inflow and infiltration problem and contributes to sewer capacity problems. The current lift station was installed in 1972. The repair and maintenance costs of the current equipment is becoming cost prohibitive.

Iowa DNR issued new permit May of 2014 which requires project completion by april 2018.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Planning/Design				55,000		55,000
Construction/Maintenance				475,000		475,000
Study (engineering, etc.)				55,000		55,000
Total				585,000		585,000

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Sanitary Sewer Receipts				585,000		585,000
Total				585,000		585,000

Operational Impact/Other

The new lift station will be operator friendly and will relieve the confined space entry issues caused by the current lift station. This means a safer work environment for city employees. The new lift station will also be sized adequately for the inflow and infiltration in the sanitary sewer system.

CIP Committee 2008:

This lift station was investigated to be replaced as part of the 2009 Lift Station Replacement project. It was decided by City staff to delay replacement of this lift station until more investigation of possible inflow/infiltration sources within the lift station's collection area can be completed. If inflow/infiltration sources can be eliminated, this could reduce the cost of the lift station significantly.

Administrator Recommendation 12/2009:

Remain pending.

CIP Committee Action 1/2009:

Remain pending

Administrator Recommendation 11/10/2010:

A detailed estimate of replacement is necessary. Two recent lift station projects exceeded estimates. The project should move forward if current funds from Sanitary Sewer Receipts can cover project expenses.

City of Boone, IA

CIP Committee 11/16/2010:

Investigation is crucial. Funding of investigation and associated repair should move forward. If I&I is found this may allow the project to be delayed. Project should become active for research and evaluate at that point.

Council action 1/12/2011:

Project to become pending.

CIP Committee 11/18/2011:

Project should remain pending.

Administrator Recommendation 10/26/2012:

Remain pending unless Roy can find \$50,000 in the budget for research of I&I. Polecat Creek Manhole Project (11SAN-009) should be completed prior to this project moving forward.

CIP Committee 11/29/2012:

Project should become active.

Administrator Notes 1/11/2013:

This can be funded with 2016 bond issue.

City of Boone, IA

Project # 10WTR-001
Project Name Lime Feed System Improvements

Type Improvement **Priority** 2 Critical
Useful Life 20 years **Contact** Utilities Superintendent
Category Wastewater **Department** Utilities Department
Account # **Estimated Cost**

Actual Cost

Description **Total Project Cost** \$90,000

The Lime Feeder and Pug mill mixer needs to be replaced in the Sludge Handling Building. The lime silo at the plant was painted in FY2010 while other small miscellaneous improvements need to be made to the lime feed system.

Justification

The lime feed equipment is approaching 25 years of age and is in need of replacement and upgrading. The maintenance of the equipment is becoming cost prohibitive.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Planning/Design		15,000				15,000
Construction/Maintenance		75,000				75,000
Total		90,000				90,000

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Water Receipts		90,000				90,000
Total		90,000				90,000

Operational Impact/Other

These improvements will provide a more operator friendly system with less maintenance requirement.

CIP Committee 2008:

These improvements are a fundability item. This can be delayed.

Administrator Recommendation 12/2009:

Remain pending. Ask Roy to confirm expenditure dates and funding timeframe, they do not match. (this has been corrected as of 11/12/2010)

CIP Committee Action 1/2009:

Remain pending.

Administrator Recommendation 11/12/2010:

Remain pending.

CIP Committee 11/16/2010:

Remain pending.

CIP Committee 11/18/2011:

City of Boone, IA

Project should remain pending.

Administrator Recommendation 10/26/2012:
Remain pending.

CIP Committee 11/29/2012:
Project should become active.

Boone CIP**FY '16 thru FY '20****City of Boone, IA**

Project # 10WWF-002
Project Name UV Disinfection at WEP

Type Equipment
Useful Life 20 years
Category Wastewater
Account #

Priority 3 Very Important
Contact Utilities Superintendent
Department Utilities Department

Estimated Cost**Actual Cost**

Description **Total Project Cost** **\$1,661,000**

Construction of a Ultra-Violet (UV) light disinfection system at the Water Environment Plant.

Justification

The Iowa DNR is in the process of issuing new NPDES discharge permits for wastewater treatment facilities based on new stream assessments throughout the state. The IDNR may require disinfection of the wastewater effluent as part of the re-issued NPDES permit in the near future.

Present permit expired 5/26/2008, as of 10/23/2013 we have not received a renewal permit.

Expenditures	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Planning/Design		140,000				140,000
Construction/Maintenance		1,386,000				1,386,000
Construction Engineering		135,000				135,000
Total		1,661,000				1,661,000

Funding Sources	FY '16	FY '17	FY '18	FY '19	FY '20	Total
Sewer Revenue Bond		1,661,000				1,661,000
Total		1,661,000				1,661,000

Operational Impact/Other

The disinfection system will provide a safer wastewater effluent free of bacteria.

CIP Committee 2008:

This project will not have to be completed unless mandated by the IDNR. This project will be on hold until more information is provided by the IDNR.

Administrator Recommendation 12/2009:

Remain pending.

CIP Committee Action 1/2009:

Remain pending.

Administrator Recommendation 11/12/2010:

Remain pending and consider other financing as SRF abilities are limited.

CIP Committee 11/16/2010:

Remain pending

City of Boone, IA

Administrator Recommendation 10/20/2011:
Remain pending.

CIP Committee 11/18/2011:
Project should remain pending.

Staff Update 6/18/2012:
Perry, with Foth Engineering, has reviewed the estimate and provided an updated and itemized estimate.

Administrator Recommendation 10/26/2012:
Remain pending.

CIP Committee 11/29/2012:
Project should remain active.