

Family Resource Center - Meeting Notice

Governing Body: Governance Board

Date of Meeting: September 9, 2024

Time of Meeting: 4:30 P.M.

Place of Meeting: Family Resource Center (Adult Day Space)

For Board Members Only: If you are unable to attend the meeting and prefer to call in, please call Bill Skare at 515-298-3965 to join the meeting.

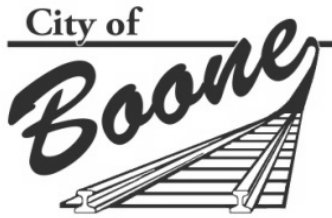
- 1. Old Business**
 - A. Review and Approve Previous Board Meeting Minutes (**Action**)

- 2. New Business**
 - A. Bills Paid
 - B. Revenue and Expense Report

- 3. Tenant Program Updates**
 - A. Head Start-
 - B. Child Care Junction-
 - C. Adult Day Services-

- 4. Other Business**
 - A. Discuss Carpet Quotes
 - B. Discuss Landscaping

- 5. Adjourn (Action)**



Family Resource Center - Meeting Notice

Governing Body: Governance Board

Date of Meeting: August 12, 2024

Time of Meeting: 4:30 P.M.

Place of Meeting: Family Resource Center (Adult Day Space)

For Board Members Only: If you are unable to attend the meeting and prefer to call in, please call Bill Skare at 515-298-3965 to join the meeting.

Present: Jim Turbes, Cathy Wetzeler, Mike MacDougall, and Julianna Starling

Absent: Lacey Dreeszen

Others: Deb Pestotnik, Jennifer Clubine, and William Skare

1. Old Business

A. Review and Approve Previous Board Meeting Minutes (**Action**)

Starling moved; Wetzeler seconded to approve the minutes from the July 8, 2024, meeting. Ayes: all in attendance.

2. New Business

A. Bills Paid

Wetzeler moved; Starling seconded to approve the bills paid report for July 2024. Ayes: all in attendance.

B. Revenue and Expense Report

The Board reviewed the Revenue and Expense Report for July 2024.

C. Approval of Fiscal Year 2025 Lease Agreement.

1. Child Care Junction Agreement.

MacDougall moved; Wetzeler seconded to approve the Fiscal Year 2025 Lease Agreement with Child Care Junction. Ayes: all in attendance.

3. Tenant Program Updates

A. Head Start- *No report.*

B. Child Care Junction- *No report.*

C. Adult Day Services-

Clubine advised that Adult Day Services lost two (2) clients but gained three (3) more. Adult Day's 20-year Anniversary is October 30, 2024. Clubine stated that Adult Day Services has received the pergola and is waiting for their engineers to install.

4. Other Business

A. Discuss South Roof and Carpet for Child Care Junction.

Skare discussed the need for new carpet at Child Care Junction. Mike Slight will get some prices to bring back to the Board. Skare advised the Board that the south roof may need replaced; the plan is to get through the winter and look at the spring of 2025, unless sooner is required.

5. Adjourn (**Action**)

MacDougall moved to adjourn the meeting; seconded by Wetzeler. Ayes: all in attendance.

Report Criteria:

Detail report type printed

Invoice Detail.GL account (6 Characters) = "7308996371"- "7309106910", "1218996599"

Vendor Number	Name	Invoice Number	Description	Invoice Amount	Check Amount	Check Issue Date	GL Account
45	ALLIANT ENERGY	072624-5	UTILITIES-FRC	2,514.55	2,514.55	08/05/2024	7308996371
Total 45:				2,514.55	2,514.55		
479	CITY OF BOONE	071824	WATER-FRC	677.08	677.08	08/05/2024	7308996371
Total 479:				677.08	677.08		
1848	WALTERS SANITARY SER	47K15978	WASTE REMOVAL-FRC	175.54	175.54	08/05/2024	7308996371
Total 1848:				175.54	175.54		
2090	SPRING GREEN LAWN C	463175	LAWN SERVICE FRC	220.90	220.90	08/19/2024	7308996499
Total 2090:				220.90	220.90		
2433	ORKIN LLC	264749444	PEST CONTROL-FRC OR	110.99	110.99	08/19/2024	7308996499
		267344072	SPRAY FOR CARPENTER	697.00	697.00	08/05/2024	7308996499
Total 2433:				807.99	807.99		
3650	INFOBUNKER LLC	INV-1048-68	LINE OF SIGHT INTERNE	3.00	3.00	08/19/2024	7308996371
Total 3650:				3.00	3.00		
3841	DICK'S FIRE EXTINGUISH	26332	FIRE EXTINGUISHER INS	83.00	83.00	08/19/2024	7308996499
Total 3841:				83.00	83.00		
4073	AMAZON CAPITAL SERVI	1XHW-1YFX-	TOILET REPAIR KIN FRC	91.68	91.68	08/05/2024	7308996399
Total 4073:				91.68	91.68		
4278	K & R LAWN CARE INC	59875	FRC MOWING	280.00	280.00	08/19/2024	7308996499
Total 4278:				280.00	280.00		
Grand Totals:				4,853.74	4,853.74		

**CITY OF BOONE - FAMILY RESOURCE CENTER
MONTHLY BUDGET REPORT**

Budget Year Remaining: 83%

OPERATION ACCOUNTS

Account	Description	Budget	PTD Expended	YTD Expended	Unexpended Balance	Percent Unexpended
		7/1/2024	8/1/2024	8/31/2024		
Revenue			Through 8/31/2024			
730-899-4310	FRC/ADULT DAYCARE-RENT	27,740.00	2,311.81	4,623.62	23,116.38	83%
730-899-4311	FRC/HEADSTART-RENT	8,190.00	682.42	1,364.84	6,825.16	83%
730-899-4313	FRC/CHILD CARE-RENT	54,070.00	4,505.77	9,011.54	45,058.46	83%
730-899-4550	REFUND	-	-	-	-	
730-899-4705	LOCAL GRANTS	-	-	-	-	
730-899-4720	INSURANCE SETTLEMENT	-	-	-	-	
730-899-4830	TRF IN SUBSIDY/DEPRECIATION	-	-	-	-	
Total		90,000.00	7,500.00	15,000.00	75,000.00	83%

Expenditures

Account	Description	Budget	PTD Expended	YTD Expended	Unexpended Balance	Percent Unexpended
730-899-6371	UTILITIES/FAMILY RESOURCE	40,000.00	3,370.17	6,360.69	33,639.31	84%
730-899-6399	FRC-REPAIRS	10,000.00	91.68	105.46	9,894.54	99%
730-899-6408	LIABILITY INSURANCE	9,000.00	-	-	9,000.00	100%
730-899-6409	FRC- JANITORIAL SERVICES	3,000.00	-	-	3,000.00	100%
730-899-6499	SERVICES	10,000.00	1,391.89	1,977.88	8,022.12	80%
730-899-6505	FRC GRANT EXPENSES	-	-	-	-	
730-899-6599	SUPPLIES	1,000.00	-	39.99	960.01	96%
730-899-6910	TRF OUT	12,000.00	-	-	12,000.00	100%
730-910-6910	TRANSFER OUT	-	-	-	-	
Total		85,000.00	4,853.74	8,484.02	76,515.98	90%

Local Option Sales Tax

Account	Description	Budget	PTD Expended	YTD Expended	Unexpended Balance	Percent Unexpended
121-899-6599	FRC BUILDING IMPROVEMENTS	5,000.00	-	-	5,000.00	100%

Projects

Account	Description	Budget	PTD Expended	YTD Expended	Unexpended Balance	Percent Unexpended
---------	-------------	--------	--------------	--------------	--------------------	--------------------