

## STATEMENT OF COUNCIL PROCEEDINGS

August 5, 2024 6:00 p.m.

The City Council of Boone, Iowa, met in regular session in the City Hall Council Chambers on August 5, 2024, at 6:00 p.m. with Mayor Stines presiding. The meeting was also available via Zoom. The following Council Members were present: Henson, Kahookele, Moorman, Hilsabeck, Williamson, and Angstrom. Absent: Byrd.

Moorman moved; Williamson seconded to approve the agenda as presented. Ayes: Henson, Kahookele, Moorman, Hilsabeck, Williamson, and Angstrom. Nays: none.

Brenda Dryer, Senior Vice President of Ames Regional Economic Alliance presented to the Council the 2<sup>nd</sup> Quarter report, highlighting that the City of Boone awarded a small business grant to Mrs. Slobberworth's, the announcement that Daisy Brand is coming to Boone and planning to invest \$626.5 million in a 750,000 square foot facility, and that six (6) housing projects have submitted State applications for Workforce Housing Tax Credits in support of 205 housing units.

Eric Smidt, Vice President of Marketing and Communications of Ames Regional Economic Alliance, and Kris Blocker, Executive Director of Boone County Convention and Visitors Bureau, announced that the hosts of the Discovery Channel, "RV There Yet?" will visit Boone County in October and stay at the Ledges State Park, ride the Rail Explorers, and bike the High Trestle Trail. This visit will be featured in the "RV There Yet?" fourth season in April, 2025.

Angstrom moved; Williamson seconded to set a public hearing for August 19, 2024 at 6:00 p.m. for the consideration of the sale of public right-of-way; N/S alley in the 1300 block of West 2<sup>nd</sup> Street between the properties of 1310 West 2<sup>nd</sup> Street and 1316 West 2<sup>nd</sup> Street, Boone, Iowa. Ayes: Kahookele, Moorman, Hilsabeck, Williamson, Angstrom, and Henson. Nays: none.

Moorman moved; Hilsabeck seconded to set a public hearing for August 19, 2024 at 6:00 p.m. for a request of a zoning change of parcel(s) of property generally described as Parcel #088426353182002 and Parcel #088426353182003 in the 2600 block of Eastgate Drive, NE of the intersection of US Hwy 30 and Cpl. Roger Snedden Drive, Boone, Iowa. Ayes: Moorman, Hilsabeck, Williamson, Angstrom, Henson, and Kahookele. Nays: none.

Williamson moved; Hilsabeck seconded to set a public hearing for August 19, 2024 at 6:00 p.m. to consider the granting of an easement along Cpl. Roger Snedden Drive to Interstate Power and Light Company. Ayes: Hilsabeck, Williamson, Angstrom, Henson, Kahookele, and Moorman. Nays: none.

Williamson moved; Hilsabeck seconded to approve Resolution 3239 fixing a date for a meeting on the proposition to authorize a Loan and Disbursement Agreement and the Issuance of Notes to evidence the obligations of the City thereunder. (\$1,700,000 Water Revenue Capital Loan Notes). Ayes: Williamson, Angstrom, Henson, Kahookele, Moorman, and Hilsabeck. Nays: none.

Hilsabeck moved; Henson seconded to approve Resolution 3240 fixing a date for a meeting on the proposition to authorize a Loan and Disbursement Agreement and the Issuance of Notes to evidence the obligations of the City thereunder. (\$780,000 Sewer Revenue Capital Loan Notes). Ayes: Angstrom, Henson, Kahookele, Moorman, Hilsabeck, and Williamson. Nays: none.

Moorman moved; Williamson seconded to set a public hearing for September 3, 2024 at 6:00 p.m. for the consideration of a voluntary annexation of property located at Parcel C in the Southeast Quarter (1/4) of Section Thirty-five (35), Township Eighty-four (84) North, Range Twenty-six (26) West of the 5th P.M., Boone County, Iowa, as shown on Plat of Survey recorded as Instrument No. 241124 in the Office of the Boone County Recorder. Ayes: Henson, Kahookele, Moorman, Hilsabeck, Williamson, and Angstrom. Nays: none.

Hilsabeck moved; Williamson seconded to approve Resolution 3241 setting dates of a consultation and a public hearing on a proposed Amendment No. 10 to the Southeast Boone Urban Renewal Plan in the City of Boone, State of Iowa. Ayes: Kahookele, Moorman, Hilsabeck, Williamson, Angstrom, and Henson. Nays: none.

Kahookele moved; Henson seconded to approve Resolution 3242 determining the necessity and setting dates of a consultation and a public hearing on a proposed South Marshall Urban Renewal Plan for a proposed Urban Renewal Area in the City of Boone, State of Iowa. Ayes: Moorman, Hilsabeck, Williamson, Angstrom, Henson, and Kahookele. Nays: none.

Williamson stated that the Policy and Administration Committee met on July 24, 2024 to review and discuss Chapter 151 of the Code of Ordinance, Noxious Weeds and Growths, and decided that no changes is needed to the current ordinance.

Andrews suggested to leave the downtown traffic lights flashing after the Story Street/Downtown Mill and Overlay Project is finished. There will no longer be any left turn lanes, and this will help to keep traffic flowing. The Council had no objections.

Andrews stated that the Story Street/Downtown Mill and Overlay Project is on schedule and will provide a Press Release, Friday, August 9, 2024. The Public Works Department will start training on the new paint sprayer and staff will be doing the crosswalks, stencils, and train crossings.

Williamson moved; Henson seconded to approve Resolution 3243 approving the execution of a Professional Services Agreement for Davis-Bacon Labor Compliance Monitoring on the Boone Lime Slaker Replacement Project with Simmering-Cory and Iowa Codification at an hourly rate of \$65.00, not to exceed \$4,000.00. Ayes: Hilsabeck, Williamson, Angstrom, Henson, Kahookele, and Moorman. Nays: none.

Moorman moved; Hilsabeck seconded to approve Resolution 3244 approving the execution of a Professional Services Agreement for Davis-Bacon Labor Compliance Monitoring on the Boone Water and Wastewater Treatment Facilities Roofing Replacement Project with Simmering-Cory and Iowa Codification at an hourly rate of \$65.00, not to exceed \$3,000.00. Ayes: Williamson, Angstrom, Henson, Kahookele, Moorman, and Hilsabeck. Nays: none.

Kahookele moved; Henson seconded to approve Resolution 3245 approving the Construction Contract and Bond with WHR, Inc. for the construction of the Lime Slaker Replacement Project with a bid amount of \$659,500.00. Ayes: Angstrom, Henson, Kahookele, Moorman, Hilsabeck, and Williamson. Nays: none.

Williamson moved; Henson seconded to approve Resolution 3246 approving the Construction Contract and Bond with Black Hawk Roof Company for the construction of the Boone Water and Wastewater Treatment Facilities Roofing Replacement Project with a bid amount of \$1,036,409.00. Ayes: Henson, Kahookele, Moorman, Hilsabeck, Williamson, and Angstrom. Nays: none.

Henson moved; Kahookele seconded to approve Resolution 3247 authorizing a payment of \$241,097.20 to Manatt's Incorporated for work completed on the Story Street/Downtown Mill and Overlay Project. Ayes: Kahookele, Moorman, Hilsabeck, Williamson, Angstrom, and Henson. Nays: none.

Chief Adams advised the Fire Department received a \$15,000.00 grant from Prairie Meadows for a second chest compression device.

Elmquist updated the Council on recent Legislative changes on open meeting laws in which cities need to provide board members electronic access to all board, commission, and committee meetings for all official public meetings.

Angstrom moved; Henson seconded to approve Resolution 3248 calling for Special Election on the Issuance of Not to Exceed \$10,000,000.00 General Obligation Bonds or

Capital Loan Notes. Ayes: Moorman, Hilsabeck, Williamson, Angstrom, Henson, and Kahookele. Nays: none.

Skare advised that there is an HVAC system issue with controlling the temperature of the air on the first floor of City Hall; staff received an estimate from FM Controls to install an automated temperature control on the HVAC system for \$12,896.00. Skare stated the funds will come from the Fiscal Year 2025 LOST budget.

Williamson moved; Hilsabeck seconded to approve out-of-state travel for Finance Officer, Christina Weir to attend a Civic Systems conference in Wisconsin, September 11, 2024 through September 13, 2024. Ayes: Hilsabeck, Williamson, Angstrom, Henson, Kahookele, and Moorman. Nays: none.

Mayor Stines asked if there were any questions or items to be removed from the Consent Agenda; no requests were made.

Moorman moved; Hilsabeck seconded to approve the following items on the Consent Agenda: 1) Minutes of previous meetings. 2) Bills payable. 3) Alcohol License renewal for Colorado Grill. 4) Resolution 3249 authorizing the payment of \$440,140.00 to MacQueen Equipment for the purchase of the 2024 Freightliner Vactor Sewer Truck. Ayes: Williamson, Angstrom, Henson, Kahookele, Moorman, and Hilsabeck. Nays: none.

A & M Laundry	Mops & Rugs	61.02
A Tech Inc	Repairs	2,007.50
Access Systems Leasing	Printing Contract	145.48
Access Systems Leasing	Printing Contract	164.97
Alexandria Brown	FY2025 Arts Advisory Grant	225.00
Alliant Energy	Utilities	3,606.79
Alliant Energy	Utilities	8,953.07
Amazon Capital Services	Library Supplies	452.38
Amazon Capital Services	Office Supplies	116.46
Amazon.Com	Office Supplies/Floor Scrubber	673.40
Ames Econ Dev Commission	Economic Development Contract	52,500.00
Arnold Motor Supply	Parts/Repairs	1,561.62
Barco Municipal Products	Parts/Supplies	1,230.44
Bituminous Materials & Supply	Emulsion Material	1,494.53
Blake's Garage	Repairs	134.00
Boesen Care Lawn Service	Mowing Services	1,379.00
Bomgaars	Parts/Supplies	400.62
Boone Ace Hardware	Parts/Supplies	96.01
Boone Area Humane Society	Contract Services	15,015.16
Boone Chamber Of Commerce	1st Half Hotel Motel Grant	5,250.00
Boone Community School	FY2025 Arts Advisory Grant	1,000.00
Boone Community Theatre	FY2025 Arts Advisory Grant	400.00
Boone County Landfill	Landfill Disposal	5,793.97
Boone County Abstract	Ownership/Lien Report	150.00
Boone County Convention	1st Half Hotel/Motel Grant	22,500.00
Boone County Economic Growth	1st Half Hotel Motel Grant	5,000.00
Boone County Hospital	Test	31.76
Boone Farmers Market	1st Half Hotel Motel Grant	1,500.00
Boone Hardware	Parts/Supplies	306.66
Boone News-Republican	Annual Subscription/Publications	372.60
Bottled Bliss	FY2025 Arts Advisory Grant	375.00
Builders First Source	Parts/Supplies	221.91
Business & Legal Reports	Safety Trainer Updates	538.50
Camp Fire Heart Of IA	1st Half Hotel Motel Grant	1,000.00
Casey Klein	Library Concert	125.00
Center Point Publishing	Large Print Books	581.28

Central IA Ready Mix	Concrete Materials	5,043.00
Central IA Reg Trans Plan Alliance	FY 2025 Dues	2,118.00
CenturyLink	Line Charges	72.65
Chase	Subscriptions/Memberships	343.58
Chase Signs & Graphics	Vehicle Decals	1,069.70
Chem-Sult	Chemicals	7,475.00
City Of Boone	Utilities	677.08
Construction & Aggregate Products	Parts	194.42
Core & Main	Water Meters	2,110.04
Dakota Supply Group	Parts/Repairs	6,444.20
David Ades	Car Allowance- August	250.00
DEMCO	Book Processing Supplies	243.02
Downtown Boone	1st Half Hotel Motel Grant	2,000.00
Ecolab Institutional	Pest Control	113.40
Edward Higgins	Subcontractor Services	810.00
Elite Construction	211 Crawford-CIHTF Grant	10,000.00
Elixir Rx Solutions	411 Medical	1,334.94
EMC Insurance Companies	Deductible	2,500.00
Environmental Systems Research	GIS Renewal	1,160.00
Fareway	Parade Candy	47.94
FirstNet	Wireless Services	213.61
Flagshooter	Locate Flags	657.63
Garbage Guys	Waste Removal	20.50
Graymont Western Lime	Chemicals	7,868.92
Hawkins Water Treatment Group	Chemicals	4,855.30
Hive Coalition For The Arts	1st Half Hotel Motel Grant	1,000.00
Hull Plumbing And Heating	Plumbing Services	556.65
I & S Group	Wellness Center Study	5,220.00
DNR	Annual Permit Fee	85.00
Infomax Office Systems	Contract Services	559.08
Ingram Book Company	Library Materials	1,911.31
International Code Council	Annual Membership	170.00
Interstate All Battery Center	Parts/Supplies	757.85
Iowa One Call	Locates	628.10
Terrhyn Jacoby	Reimbursement	934.50
Jim Robbins	Contract Services	7,246.72
Joesph Slight	Reimbursement	175.00
Kiesler's Police Supply	Ammo	1,156.60
Kimball Midwest	Supplies	1,149.99
Kruck Plumbing & Heating	HVAC Repairs	200.00
Les's Auto	Tires	721.96
Lindy's Guns	Rifle Buy-Back	1,120.00
Logan Contractors Supply	Parts/Supplies	671.31
Logue Fabrication	Repairs	700.00
Macqueen Equipment	2024 Vactor 2100	440,140.00
Manatt's	Story Street Mill & Overlay	241,097.20
Martin Marietta Materials	Gravel	2,058.91
McGill Computer Service	IT Services	2,135.00
Menards	Parts/Supplies	8.41
Menards	Parts/Supplies	1,770.13
Mid-IA Planning Alliance	Membership Dues	1,869.00
Midwest Quality Wholesale	Custodial Supplies	603.55
Midwest Tape	Library Materials	541.46
Municipal Emergency Services	Badges/Service Bars/Parts	3,499.75
Mutual Of Omaha	Insurance Premiums	260.19
NCL Of Wisconsin	Bod Seed	281.50
North Risk Partners	411 Medical Claim	1,005.11
North Star Fish Hatchery	Fish	42.50

Hallett Materials	Sand	1,086.45
Ondrea Elmquist	Car Allowance	250.00
Opencom	Internet Services	154.90
O'Reilly Automotive Stores	Parts	301.68
Orkin	Pest Control Services	697.00
Overdrive	Digital Platform/eBook Fee	3,290.40
Photon Laser Engraving	Community Dedication Awards	350.00
Pomp's Tire Service	Tires	1,892.32
Portable Pro	Portable Toilet Services	165.00
Fm Controls	HVAC Repair	537.50
Quality One	Janitorial Service	1,992.00
Quick Oil	Propane	1,931.18
R & W Power	Parts/Supplies	649.97
Rehab System	Repairs	3,510.00
Richard O Grove	411 Medical Claim	74.65
Ryan Hart	FY2025 Arts Advisory Grant	500.00
Seven Oaks Recreation	1st Half Hotel Motel Grant	1,250.00
Short Elliott Hendrickson	Engineering	73,401.72
Staples Advantage	Office Supplies	386.72
State Library Of IA	Cataloging Records	796.30
Storey Kenworthy	Financial Checks	880.00
Stuehmer Contracting	Custodial Services	800.00
Taste Of Home	Library Subscription	38.98
Total Choice Shipping	Shipping	9.05
Transparent Language	Online Database	720.00
Treasurer/State Of IA	Water Excise/Sales Tax	12,881.78
Uniform Den	New Officer Badges	402.55
UnityPoint Health	CPR Cards	8.00
Van Wall Equipment	Parts/Supplies	84.99
Verizon Wireless Services	Wireless Services	224.52
Vision Bank	Conference Fees/Training Meals	2,067.37
Walmart	Library/Pool Supplies	1,434.14
Walters Sanitary Service	Waste Removal	71.61
Walters Sanitary Service	Waste Removal	1,106.62
Whks & Co	I/I Inspection Phase 5	316.00
William Skare	Car Allowance	300.00
Xerox Corporation	Copier Agreement	87.28
Total Paid Bills		1,027,914.52

FUND	DISBURSEMENTS
General	141,906.95
Special	5,441.71
Hotel/Motel	-
Road Use Tax	21,281.61
Debt Service	-
Water Utility	41,517.55
Sewer Utility	37,571.78
Family Resource Center	4,155.85
Capital Project	744,076.30
Storm Water Utility	4,857.35
Expendable Trust	6,063.79
Agency Account	21,041.63

Moorman stated that the August 2, 2024 Nights on the Green Event was good, hoping to have the event back at the 8<sup>th</sup> and Story Street Greenspace in September.

Moorman stated that the lot across from the City Hall parking lot is up for sale for \$70,000.00 and would like to see staff negotiate to purchase the lot. Moorman also proposed budgeting in the future for permanent tables and umbrellas for the 8<sup>th</sup> and Story Street Greenspace at an estimated cost of \$15,000.00, and a potential splash pad.

Williamson stated that the Arts Advisory Board has been busy being involved with the Farmers Market, working on making a community mosaic, and Arts in the Park for Pufferbilly Days.

There being no further business to come before the Council the meeting adjourned at 6:54 p.m.

ATTEST:

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Ondrea Elmquist, Asst City Administrator/Clerk

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Elijah Stines, Mayor