

Family Resource Center - Meeting Notice

Governing Body: Governance Board

Date of Meeting: July 8, 2024

Time of Meeting: 4:30 P.M.

Place of Meeting: Family Resource Center (Adult Day Space)

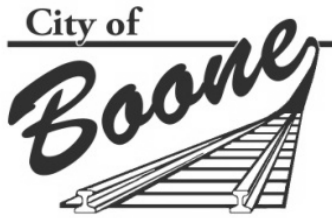
1. **Old Business**
 - A. Review and Approve Previous Board Meeting Minutes (**Action**)

2. **New Business**
 - A. Bills Paid
 - B. Revenue and Expense Report

3. **Tenant Program Updates**
 - A. Head Start-
 - B. Child Care Junction-
 - C. Adult Day Services-

4. **Other Business**

5. **Adjourn (Action)**



Family Resource Center - Meeting Notice

Governing Body: Governance Board

Date of Meeting: June 10, 2024

Time of Meeting: 4:30 P.M.

Place of Meeting: Family Resource Center (Adult Day Space)

Present: Jim Turbes, Cathy Wetzeler, Mike MacDougall, and Jody Fox

Absent: Julianna Starling

Others: Deb Pestotnik, Jennifer Clubine, Lacey Dreeszen, and Kim Majors

1. Old Business

A. Review and Approve Previous Board Meeting Minutes (**Action**)

MacDougall moved; Fox seconded to approve the minutes from the May 13, 2024, meeting.

Ayes: all in attendance.

2. New Business

A. Bills Paid

Fox moved; Wetzeler seconded to approve the bills paid report for May 2024. Ayes: all in attendance.

B. Revenue and Expense Report

The Board reviewed the Revenue and Expense Report for May 2024.

C. Approval of Fiscal Year 2025 Lease Agreements.

1. Head Start Agreement.

2. Child Care Junction Agreement.

3. Beckwith Family Adult Day Services Agreement.

After reviewing Fiscal Year 2025 Lease Agreements, the Board approved the Lease Agreements with Drake University for Head Start, and Boone County Hospital for Beckwith Family Adult Day Service.

A Board member of Child Care Junction questioned through email if snow removal for the playground area could be added to the "snow removal services" of their agreement. The Board discussed needing more information about CCJ's concerns and Mike Slight will contact the Board member for clarification. A representative from Child Care Junction did not attend the meeting and they did not return their Agreement.

3. Tenant Program Updates

A. Head Start- *No Report.*

B. Child Care Junction- *No Report.*

C. Adult Day Services-

Clubine inquired about the available funds in the Fenton Trust Grant to purchase a pergola in the amount of approximately \$1,299.00 for Adult Day Services that was approved at the November 2023 meeting.

4. Other Business

5. Adjourn (**Action**)

Fox moved to adjourn the meeting; seconded by Wetzeler. Ayes: all in attendance.

Report Criteria:

Detail report type printed

Invoice Detail.GL account (6 Characters) = "7308996371"-"7309106910","1218996599"

Vendor Number	Name	Invoice Number	Description	Invoice Amount	Check Amount	Check Issue Date	GL Account
45	ALLIANT ENERGY	060324H	UTILITIES-FRC	1,960.18	1,960.18	06/03/2024	7308996371
Total 45:				1,960.18	1,960.18		
479	CITY OF BOONE	060324A	WATER-FRC	526.37	526.37	06/03/2024	7308996371
Total 479:				526.37	526.37		
1848	WALTERS SANITARY SER	45K08642	WASTE REMOVAL-FRC	175.54	175.54	06/17/2024	7308996371
Total 1848:				175.54	175.54		
2090	SPRING GREEN LAWN C	456276	KAWN CARE-SPRAYED	220.90	220.90	06/17/2024	7308996499
Total 2090:				220.90	220.90		
2433	ORKIN LLC	261707480	PEST CONTROL- FRC	110.99	110.99	06/03/2024	7308996499
Total 2433:				110.99	110.99		
3650	INFOBUNKER LLC	INV-1048-67	LINE OF SIGHT INTERNE	3.00	3.00	06/17/2024	7308996371
Total 3650:				3.00	3.00		
4278	K & R LAWN CARE INC	59804	FRC LAWN CARE	560.00	560.00	06/03/2024	7308996499
Total 4278:				560.00	560.00		
Grand Totals:				3,556.98	3,556.98		

**CITY OF BOONE - FAMILY RESOURCE CENTER
MONTHLY BUDGET REPORT**

Budget Year Remaining: 0%

OPERATION ACCOUNTS

Account	Description	Budget	PTD Expended	YTD Expended	Unexpended Balance	Percent Unexpended
		7/1/2023	6/1/2024	6/30/2024		
Revenue						
			Through			
			6/30/2024			
730-899-4310	FRC/ADULT DAYCARE-RENT	27,433.00	2,286.13	27,433.56	(0.56)	0%
730-899-4311	FRC/HEADSTART-RENT	8,098.00	674.84	8,098.08	(0.08)	0%
730-899-4313	FRC/CHILD CARE-RENT	53,468.00	4,455.71	53,343.35	124.65	0%
730-899-4550	REFUND	-	-	-	-	-
730-899-4705	LOCAL GRANTS	-	-	-	-	-
730-899-4720	INSURANCE SETTLEMENT	-	-	-	-	-
730-899-4830	TRF IN SUBSIDY/DEPRECIATION	-	-	-	-	-
Total		88,999.00	7,416.68	88,874.99	124.01	0%

Expenditures

Account	Description	Budget	PTD Expended	YTD Expended	Unexpended Balance	Percent Unexpended
730-899-6371	UTILITIES/FAMILY RESOURCE	40,000.00	2,665.09	38,176.11	1,823.89	5%
730-899-6399	FRC-REPAIRS	10,000.00	-	2,402.24	7,597.76	76%
730-899-6408	LIABILITY INSURANCE	9,000.00	-	7,949.00	1,051.00	12%
730-899-6409	FRC- JANITORIAL SERVICES	3,000.00	-	-	3,000.00	100%
730-899-6499	SERVICES	9,000.00	891.89	17,107.70	(8,107.70)	-90%
730-899-6505	FRC GRANT EXPENSES	-	-	-	-	-
730-899-6599	SUPPLIES	1,000.00	-	614.06	385.94	39%
730-899-6910	TRF OUT	12,000.00	12,000.00	12,000.00	-	0%
730-910-6910	TRANSFER OUT	-	-	-	-	-
Total		84,000.00	15,556.98	78,249.11	5,750.89	7%

Local Option Sales Tax

Account	Description	Budget	PTD Expended	YTD Expended	Unexpended Balance	Percent Unexpended
121-899-6599	FRC BUILDING IMPROVEMENTS	5,000.00	-	-	5,000.00	100%

Projects

Account	Description	Budget	PTD Expended	YTD Expended	Unexpended Balance	Percent Unexpended
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