

STATEMENT OF COUNCIL PROCEEDINGS

May 20, 2024 6:00 p.m.

The City Council of Boone, Iowa, met in regular session in the City Hall Council Chambers on May 20, 2024, at 6:00 p.m. with Mayor Byrd Pro-Tem presiding. The meeting was also available via Zoom. The following Council Members were present: Byrd, Henson, Moorman, Hilsabeck, Williamson, and Angstrom. Absent: Kahookele.

Moorman moved; Williamson seconded to approve the agenda as presented. Ayes: Henson, Moorman, Hilsabeck, Williamson, Angstrom, and Byrd. Nays: none.

Mayor Byrd Pro-Tem announced that this is the time and place for a public hearing for the consideration of the proposed Fiscal Year 2024 Budget Amendments. Mayor Byrd Pro-Tem asked if there were any written comments; no written comments were presented. Mayor Byrd Pro-Tem asked if there were any oral comments; no comments were made. Whereupon, the Mayor Pro-Tem declared the hearing closed.

Moorman moved; Henson seconded to approve Resolution 3201 adopting the Fiscal Year 2024 Budget Amendments. Ayes: Moorman, Hilsabeck, Williamson, Angstrom, Byrd, and Henson. Nays: none.

Mayor Byrd Pro-Tem announced that this is the time and place for a public hearing for a request of a zoning change of parcel(s) of property generally described as Parcel # 088426331482025 in the 1200 Block of South Marshall Street, NE of the intersection of South Marshall Street and Crestwood Drive from C-1 (Special Commercial District) to C-3 (Limited Commercial District). Mayor Byrd Pro-Tem asked if there were any written comments; no written comments were presented. Mayor Byrd Pro-Tem asked if there were any oral comments; no comments were made. Whereupon, the Mayor Pro-Tem declared the hearing closed.

Hilsabeck moved; Williamson seconded to set a public hearing for June 3, 2024, at 6:00 p.m. for the Water Treatment Plant and Wastewater Treatment Facility Roofs Replacement Project. Ayes: Hilsabeck, Williamson, Angstrom, Byrd, Henson, and Moorman. Nays: none.

Angstrom presented the Human Service Grant appropriations as recommended by the Human Service Committee, totaling \$80,000.00. Angstrom stated that all applicants received funding, and most were fully funded except for HIRTA. Williamson moved; Henson seconded to award the Human Service Grant appropriations as presented. Ayes: Williamson, Angstrom, Byrd, Henson, Moorman, and Hilsabeck. Nays: none.

Kelly Molitor updated the Council that the Main Street Committee will submit the Main Street application this Friday, May 24, 2024.

Brian Reimers introduced himself as he is running for a Boone County Supervisor position.

Skare presented Short Elliott Hendrickson's, Inc. study of parking along Story Street in Downtown Boone and four (4) alternative parking layout options to determine if diagonal parking on one (1) side would be feasible. Henson moved; Angstrom seconded to accept alternative option three (3) that includes removing the half-block crossing between 7th Street and 8th Street and 8th Street and 9th Street, converting the north bound lane parking to diagonal parking, and eliminating the turn lanes at the intersections. Ayes: Angstrom, Byrd, Henson, Moorman, Hilsabeck, and Williamson. Nays: none. This alternative increases the number of parking spaces to eighty-seven (87), including six (6) handicap accessible parking spaces. Ed Shuffleman expressed his concerns about street closures and his business receiving packages with the parking changes.

Moorman stated that the Economic Development Committee met with Fred Griener about partnering together to take down the old Kruck building to build a new Veteran's Center at 807 6th Street, Boone, Iowa with the City's contribution being \$60,000.00. Williamson moved; Henson seconded for staff to move forward with putting together a

Development Agreement for review to partner with the Veteran’s Group. Ayes: Byrd, Henson, Moorman, Hilsabeck, Williamson, and Angstrom. Nays: none.

Hilsabeck moved; Williamson seconded to approve Resolution 3202 in support of a Workforce Housing Tax Incentive application to be submitted to the Iowa Economic Development Authority (IEDA) by Eco Impact REI LLC for a six (6) unit housing development project in Boone, Iowa with a \$30,000.00 Boone Downtown Improvement Fund Grant. Ayes: Henson, Moorman, Hilsabeck, Williamson, Angstrom, and Byrd. Nays: none.

Henson moved; Hilsabeck seconded to approve Resolution 3203 approving the execution of an Engagement Agreement for the Daisy Brand LLC Development Agreement with Ahlers and Cooney, P.C. at an hourly rate for lead attorney, associate attorney, and legal secretary. Ayes: Moorman, Hilsabeck, Williamson, Angstrom, Byrd, and Henson. Nays: none.

Ades presented the staff review of rezoning parcels of property in the 1200 block of South Marshall Street from C-1 to C-3, following a request from Hunziker Companies. Williamson moved; Angstrom seconded to approve the Planning and Zoning Committee’s recommendation to rezone the property to a C-3, limited commercial zoning district. Ayes: Hilsabeck, Williamson, Angstrom, Byrd, Henson, and Moorman. Nays: none.

Elmqvist introduced Resolution 3206 naming the financial institutions as depositories, setting the deposit limits, and authorizing signers on the accounts.

Cornelis stated that Milwaukee Park’s playground equipment is in, but it is still fenced off as they were short on the engineered wood fiber required for fall protection. Cornelis advised that the Park Commission voted on a play structure and obstacle course for Franklin Park.

Henson moved; Angstrom seconded to approve Resolution 3204 authorizing the payment of \$116,578.89 to Manatt’s Inc. for the work completed on the 8th Street Mill and Overlay Project. Ayes: Williamson, Angstrom, Byrd, Henson, Moorman, and Hilsabeck. Nays: none.

Williamson moved; Henson seconded to approve Resolution 3205 awarding the Story Street/Downtown Mill and Overlay Project to Manatt’s Inc. with a base bid amount of \$663,571.95. Ayes: Angstrom, Byrd, Henson, Moorman, Hilsabeck, and Williamson. Nays: none.

Hilsabeck moved; Williamson seconded to approve all the bid alternates as listed on the bid sheet for the Story Street/Downtown Mill and Overlay Project. Ayes: Byrd, Henson, Moorman, Hilsabeck, Williamson, and Angstrom. Nays: none.

Angstrom moved; Henson seconded to extend open burning until June 15, 2024. Ayes: Henson, Moorman, Hilsabeck, Williamson, Angstrom, and Byrd. Nays: none.

Mayor Byrd Pro-Tem asked if there were any questions or items to be removed from the Consent Agenda; no requests were made.

Williamson moved; Angstrom seconded to approve the following items on the Consent Agenda: 1) Minutes of previous meetings. 2) Bills payable. 3) Alcohol License renewal for Walgreens #11193. 4) Resolution 3206 naming financial institutions as depositories and setting deposit limits for each. 5) Appointment of Barbara Madson to the Library Board for a six (6) year term, expiring June 30, 2024. 6) Appointment of Lowell Davis to the Library Board for a six (6) year term, expiring June 30, 2024. 7) Reappointment of Levi Baber to the Library Board for a six (6) year term, expiring June 30, 2024. Ayes: Moorman, Hilsabeck, Williamson, Angstrom, Byrd, and Henson. Nays: none.

A & M Laundry	Mops & Rugs	30.51
Acco Unlimited	Pool Chemicals	12,745.80

Alliant Energy	Utilities	1,200.78
Alliant Energy	Utilities	1,520.34
Alliant Energy	Utilities	46,570.90
Amazon Capital Services	Parts/Supplies/Equipment	301.98
Ames Chamber of Commerce	Washington D.C. Trip	3,192.87
Amsoil	Oil	1,262.50
Arnold Motor Supply	Parts/Supplies	110.58
Arnold Motor Supply	Parts/Supplies	381.76
Automatic Systems	SCADA Repairs	283.75
Bituminous Materials & Supply	Spray Patcher Emulsion	1,055.16
Boland Recreation	Play Equipment Installation	14,500.00
Bolton & Menk	Engineering	14,825.00
Bomgaars	Parts/Supplies	89.77
Bomgaars	Parts/Supplies	153.25
Boone Ace Hardware	Parts/Supplies	179.67
Boone Ace Hardware	Parts/Supplies	204.65
Boone County Landfill	Landfill Disposal	4,042.82
Boone County Recorder	Recording Fees	34.00
Boone Hardware	Parts/Supplies	64.37
Boone News Republican	Publications	239.43
Bradley Rholl	Reimbursement	19.00
Brown Electric	Electrical Services	94.00
Brown Electric	Electric Hookup	1,358.34
CDS Global	Processing/Programming/Newsletter	2,511.70
CDS Global	Postage	2,319.76
CenturyLink	Line Charges	78.25
CenturyLink	Line Charges	173.13
CenturyLink	Line Charges	605.09
Cintas Corporation	First Aid Refill	361.22
City Of Boone	Utilities	50.28
CivicPlus	Archive Social Subscription	7,547.40
Core & Main	Water Main Parts	495.27
Dakota Supply Group	Water Main Parts	827.00
Dale Farnham	Contract Services/Reimbursements	5,340.29
Dick's Fire Extinguisher	Annual Extinguisher Inspections	361.10
Duncan Heating & Plumbing	Flush Valves	93.30
Edward Higgins	Contract Services	660.00
Elixir Rx Solutions	411 Medical	4,551.37
Employee Benefit Systems	Payroll	208.33
Employee Benefit Systems	Payroll	208.33
Employee Benefit Systems	Payroll	10.00
Employee Benefit Systems	Payroll	80.00
Employee Benefit Systems	Payroll	80.00
Employee Benefit Systems	Payroll	10.00
Employee Benefit Systems	Payroll	14.11
Employee Benefit Systems	Payroll	10.00
Employee Benefit Systems	Payroll	10.00
Employee Benefit Systems	Payroll	208.33
Employee Benefit Systems	Payroll	208.33
Employee Benefit Systems	Payroll	20.00
Employee Benefit Systems	Payroll	10.00
Employee Benefit Systems	Payroll	10.00
Employee Benefit Systems	Payroll	19.24
Employee Benefit Systems	Payroll	10.00
Employee Benefit Systems	Payroll	14.70
Employee Benefit Systems	Payroll	4.56
Employee Benefit Systems	Payroll	15.75
Fairfield Inn & Suites	Academy Hotel	996.80

Farley's Wholesale Tire	Oil Changes	132.99
FirstNet	Wireless Services	213.61
Garbage Guys	Waste Removal	89.50
Grimes Asphalt & Paving	Cold Mix	999.75
Herman Drainage	Mowing Services	5,000.00
Hokel Machine Supply	Parts	70.83
IA Police Chiefs Association	Conference Registration	150.00
IMFOA	Dues	50.00
Insight Public Sector	Microsoft Office 365 Licenses	22,770.27
Intensitee	Citizen Police Academy Shirts	282.00
IA Department Of Agriculture	Meter License Application	40.50
IA Department Of Transportation	Custodial Supplies	87.43
IA State University	Municipal Institute Training	512.00
Itsavvy	Adobe Pro-Software	149.00
J & M Displays	2024 Fireworks	13,500.00
Josh Olsen	Reimbursement	55.00
K & R Lawn Care	Nuisance Mowing	905.00
Kallin Johnson Monument	Columbarium Engraving	600.00
Kendall Hilsabeck	Water Grade Application/License	95.33
Kenneth Slaba	Reimbursement	19.00
Kole Hilsabeck	Reimbursement	78.60
Kruck Plumbing & Heating	Air Filters	148.02
KWBG	Advertising Contract	367.20
Les's Auto	Tires	1,021.96
Lisa Kahookele	Training	53.71
Macqueen Equipment	Street Sweeper Parts	418.01
Manatts	8th Street Paving	116,578.89
Martin Marietta Materials	Gravel	386.86
Martin Marietta Materials	Gravel	408.80
Martin Oil Wholesale	Fuel	11,589.00
Martins Flag Company	Flags	601.51
McGill Computer Service	IT Services	1,467.10
Menards-Ames	Supplies/Weed Killer	685.62
Miracle Rec Equipment	Play Equipment	32,698.00
Molitor Construction	Snow Removal	1,079.00
NCL Of Wisconsin	Lab Equipment/Chemicals	233.00
NICUSA	Credit Card Service Fee	4.03
Nikkel & Associates	Repairs	260.25
NUSO	SIP/VOIP Lines	115.58
Ogden Telephone	Internet Service	74.95
OPG-3	Laserfiche License	3,165.00
O'Reilly Automotive	Supplies	13.99
Pens.Com	Police Promotional Items	1,071.00
Portable Pro	Portable Toilet Services	195.00
Portable Pro	Portable Toilet Services	255.00
Quick Oil	Propane	7,282.96
R & W Power	Weed Eater Supplies	85.99
R & W Power	Weed Eater Supplies	501.99
R H Grabau Construction	Fire Station Bay Addition	42,113.20
Roger L Thompson	Equipment Storage	250.00
Samuel Rengert	Academy Meals/Fuel Reimbursement	286.76
Schumacher Elevator	Repair Elevator Phone	482.00
Seneca Companies	Fuel System Updates	18,249.78
Seth Janssen	Clothing Allowance	32.04
Short Elliott Hendrickson	Engineering	87,735.02
Speer Financial	FY 2023 Continuing Disclosure	680.00
Staples Advantage	Office Supplies	336.80
Stuehmer Contracting	Custodial Services	800.00

Syntex Industries	Porta Tank New Tanker	1,092.00
Top & Body Repair	Vehicle Repair	1,647.40
Troy Nordholm	Locker Room Remodel	8,075.00
UnityPoint Health	CPR Cards	136.00
Us Water Services Corporation	Operation/Maintenance Contract	76,624.99
UsaBlueBook	Lab Equipment	806.28
Van Diest Supply Company	Grazonnext/Application	299.30
Van-Wall Equipment	Mower Blades	160.38
Verizon Wireless Services	Wireless Services	286.15
VisionBank Of IA	Conferences/Meals/Digitization/Flags	645.80
VWR International	Glass Fiber Filters	83.58
Walters Sanitary Service	Waste Removal	395.60
Walters Sanitary Service	Waste Removal	411.62
Weather Or Naut	Citizen Police Academy Meals	420.00
WHKS	I/I Phase 5	7,045.50
Wicks Construction	15/33 S. Runway Payment	21,396.37
Xerox Corporation	Copier Agreement	28.88
Ashley M Beisch	Utility Deposit Refund	125.00
Jayne A Berends	Utility Deposit Refund	125.00
Drake Bond	Utility Deposit Refund	51.45
Dan S Broderick	Utility Deposit Refund	19.43
Clayton D Dale	Utility Deposit Refund	125.00
Jessica A Daniels	Utility Deposit Refund	125.00
Marti L Efkamp	Utility Deposit Refund	38.80
Peyton C Gramowski	Utility Deposit Refund	125.00
Kassidy L Grisham	Utility Deposit Refund	125.00
Sandra E Hansen	Utility Billing Refund	62.84
Dustin L Holmes	Utility Deposit Refund	125.00
Adam Huffman	Utility Deposit Refund	54.41
Meldin Kovac	Utility Deposit Refund	103.23
Shannon M Krupski	Utility Deposit Refund	44.00
Zachary H Lieb	Utility Deposit Refund	79.09
Tyler Lyons	Utility Deposit Refund	125.00
Elisabeth A Morgan	Utility Deposit Refund	125.00
OAE Properties	Utility Billing Refund	35.53
Parkton Sparks LLC	Utility Billing Refund	50.00
Siarra I Patten	Utility Billing Refund	63.17
Juana D Ramirez	Utility Deposit Refund	125.00
Jason L Rochette	Utility Deposit Refund	125.00
Abraham Sanchez	Utility Billing Refund	20.59
Nichole M Smith	Utility Deposit Refund	125.00
Melisa Vilums	Utility Deposit Refund	102.04
VME Group LLC	Utility Billing Refund	175.07
Total Bills Paid		632,068.20

FUND	RECEIPTS	DISBURSEMENTS
General	5,476,753.22	84,617.09
Special	2,102,400.38	68,063.75
Hotel/Motel	129,191.79	11,190.00
Road Use Tax	1,425,139.53	29,252.57
Debt Service	161,945.51	-
Water Utility	3,090,728.81	80,285.02
Sewer Utility	3,191,699.50	65,972.40
Family Resource Center	74,041.63	984.37
Capital Project	2,265,052.02	277,963.79
Storm Water Utility	360,301.30	7,061.25
Expendable Trust	95,065.02	2,071.59
Agency Account	2,629,098.38	4,606.37

Hilsabeck moved; Williamson seconded to approve the second reading of Ordinance 2306 to allow the City of Boone, Iowa to change the Finance Officer language in the Code of Ordinances, amending Chapter 18, 19, 5 and 17. Ayes: Hilsabeck, Williamson, Angstrom, Byrd, Henson, and Moorman. Nays: none.

Angstrom moved; Hilsabeck seconded to approve the first reading of Ordinance 2307 to change the parking regulations in the Code of Ordinances, amending Chapter 69, Section 69.08 (116) “on the west and south side of South Jackson Street from Southeast Linn Street to Hancock Drive” and “on the south of Southeast Linn Street from South Cedar Street to South Jackson Street”. Ayes: Williamson, Angstrom, Byrd, Henson, Moorman, and Hilsabeck. Nays: none.

Williamson moved; Angstrom seconded to approve the first reading of Ordinance 2308 to rezone property on South Marshall Street changing the zoning from C-1 (Special Commercial District) to C-3 (Limited Commercial District). Ayes: Angstrom, Byrd, Henson, Moorman, Hilsabeck, and Williamson. Nays: none.

Henson stated that he attended the Airport’s Fly-In Breakfast and the Fire Department’s Pancake Breakfast, and both were fantastic.

Williamson moved; Angstrom seconded to go into closed session at 6:47 p.m. pursuant to Iowa Code 21.5(1)(J) to discuss the purchase of a particular real estate where premature disclosure could be reasonably expected to increase the price the City of Boone would have to pay for that property. Ayes: Byrd, Henson, Moorman, Hilsabeck, Williamson, and Angstrom. Nays: none.

Angstrom moved; Hilsabeck seconded to come out of closed session at 7:13 p.m. Ayes: Henson, Moorman, Hilsabeck, Williamson, Angstrom, Byrd. Nays: none.

There being no further business to come before the Council the meeting was adjourned at 7:14 p.m.

ATTEST:

Ondrea Elmquist, Clerk/Finance Officer

David Byrd, Mayor Pro-Tem