

STATEMENT OF COUNCIL PROCEEDINGS

June 17, 2024 6:00 p.m.

Mayor Stines swore in Firefighters, Drew Schwering and Michael Salati, prior to the meeting starting.

The City Council of Boone, Iowa, met in regular session in the City Hall Council Chambers on June 17, 2024, at 6:00 p.m. with Mayor Stines presiding. The meeting was also available via Zoom. The following Council Members were present: Henson, Kahookele, Moorman, Hilsabeck, Williamson, and Angstrom. Absent: Byrd.

Moorman moved; Hilsabeck seconded to approve the agenda with the removal of item 3-B, Public Hearing for the Consideration of an Application for a Community Development Block Grant (upper Story Housing Program) for 1003 Marshall Street, Boone, Iowa. Ayes: Henson, Kahookele, Moorman, Hilsabeck, Williamson, and Angstrom. Nays: none.

Mayor Stines proclaimed June 2024 as LGBTQ+ Pride Month.

Mayor Stines announced that this is the time and place for a public hearing for the consideration of adopting a Community Development and Housing Needs Assessment. Mayor Stines asked if there were any written comments; no written comments were presented. Mayor Stines asked if there were any oral comments; no comments were made. Whereupon, the Mayor declared the hearing closed.

Hilsabeck moved; Williamson seconded to set a public hearing July 15, 2024 at 6:00 p.m. on the proposed plans, specifications, form of contract, and estimate of cost for the Lime Slaker Replacement Project. Ayes: Kahookele, Moorman, Hilsabeck, Williamson, Angstrom, and Henson. Nays: none.

Drew Derry presented his concerns over the lack of sidewalks in Ward 2 around the parks and the safety issues for children and families. Mayor Stines advised Derry of the City's Sidewalk Improvement Program.

Scott McClure questioned if the City of Boone had a Comprehensive Plan and voiced his concerns about the location of the Daisy Development.

Angstrom moved; Henson seconded to approve Resolution 3220 approving the execution of an Engagement Agreement for the general urban renewal/economic development matters including urban renewal plans and amendments, Development and Purchase Agreements, urban revitalization plans and amendments, and other economic development matters with Ahlers and Cooney, P.C. Ayes: Moorman, Hilsabeck, Williamson, Angstrom, Henson, and Kahookele. Nays: none.

Moorman moved; Henson seconded to approve Resolution 3221 approving a Community Development and Housing Assessment as a planning tool for the community. Ayes: Hilsabeck, Williamson, Angstrom, Henson, Kahookele, and Moorman. Nays: none.

Henson moved; Williamson seconded to approve Resolution 3222 awarding the contract for the purchase of a 2024 Vactor 2100i Fan Unit Jet Truck to MacQueen Equipment in the amount of \$535,140.00, with a trade-in credit of \$95,000.00, leaving a balance of \$440,140.00. Ayes: Williamson, Angstrom, Henson, Kahookele, Moorman, and Hilsabeck. Nays: none.

Andrews stated that the public meeting for the Inflow and Infiltration Phase 6 targeted area will be Tuesday, July 9, 2024 at 5:00 p.m. in the City Hall Auditorium. Andrews updated the Council on the following items: the Water Distribution Leak Detection Survey was completed last week, a pre-construction meeting for the Story Street Overlay Project is June 18, 2024, and the city-wide cleanup is completed with one-hundred seventy-six (176) tons going to the landfill.

Williamson moved; Hilsabeck seconded to approve Resolution 3223 approving the execution of an Engagement Agreement for the Boone Water and Wastewater Treatment

Facilities Roofing Replacement Project with Ahlers and Cooney, P.C. Ayes: Angstrom, Henson, Kahookele, Moorman, Hilsabeck, and Williamson. Nays: none.

Williamson moved; Angstrom seconded to approve Resolution 3224 ordering construction of the Boone Water and Wastewater Treatment Facilities Roofing Replacement Project and fixing a date for taking bids. Ayes: Henson, Kahookele, Moorman, Hilsabeck, Williamson, and Angstrom. Nays: none.

Hilsabeck moved; Williamson seconded to approve Resolution 3225 approving the execution of an Engagement Agreement for the Lime Slaker Replacement Project with Ahlers and Cooney, P.C. Ayes: Kahookele, Moorman, Hilsabeck, Williamson, Angstrom, and Henson. Nays: none.

Moorman moved; Henson seconded to approve Resolution 3226 ordering construction of the Lime Slaker Replacement Project and fixing a date for a hearing and taking of bids. Ayes: Moorman, Hilsabeck, Williamson, Angstrom, Henson, and Kahookele. Nays: none.

Williamson moved; Hilsabeck seconded to approve Chief Adam's request to carry over Local Option Sales Tax (LOST) funds from Fiscal Year 2024 to be spent in Fiscal Year 2025 for the purpose of purchasing a new command vehicle. Ayes: Hilsabeck, Williamson, Angstrom, Henson, Kahookele, and Moorman. Nays: none.

Hilsabeck moved; Henson seconded to approve Chief Wiebold's request to carry over Local Option Sales Tax (LOST) funds from Fiscal Year 2024 to be spent in Fiscal Year 2025 for the purpose of building a training facility and sealing floors at the Police Department. Ayes: Williamson, Angstrom, Henson, Kahookele, Moorman, and Hilsabeck. Nays: none.

Angstrom moved; Henson seconded to move forward with working with Kris Blocker with the Boone County Convention and Visitors Bureau (CVB), for three (3) promotional videos to promote tourism and moving to Boone by Nathaniel Brown Productions for \$3,750.00 and Hello Iowa for \$1,250.00. Ayes: Angstrom, Henson, Kahookele, Moorman, Hilsabeck, and Williamson. Nays: none.

Skare updated the Council on several Fiscal Year 2024 goals: demolitions and nuisance abatements, utilizing the land by the Family Resource Center for soccer fields; review of the City parks, and amending the sidewalk program. Skare provided stats on compliance issues. Skare also reminded the Council of the Fiscal Year 2025 goals: to continue demolitions and nuisance abatements, hiring a part-time Community Service Officer, the mill and overlay of Story Street, a ten (10) year comprehensive plan for the parks and the pool, and the purchase of new Christmas lights and greenery.

Skare stated that the County League meeting is June 26, 2024 at 6:00 p.m. at the Leonard Good Community Center.

Skare stated that City offices will be closed July 4, 2024 and July 5, 2024 for the 4th of July holiday.

Skare announced that staff has identified a Recreation Director through interviews and have made a tentative employment offer subject to background checks.

Williamson moved; Henson seconded to approve Resolution 3227 amending the Sick Leave Agreement between the City of Boone and Edward Higgins to extend the family health insurance coverage to April 30, 2025. Ayes: Henson, Kahookele, Moorman, Hilsabeck, Williamson, and Angstrom. Nays: none.

Mayor Stines asked if there were any questions or items to be removed from the Consent Agenda; no requests were made.

Moorman moved; Henson seconded to approve the following items on the Consent Agenda: 1) Minutes of previous meetings. 2) Bills payable. 3) Alcohol License renewal for MJ's Venue. 4) Resolution 3228 approving the hiring of a full-time firefighter, Drew

Schwering, to fill a vacancy in the Boone Fire Department, with a wage set at \$4,319.69 per month. 5) Resolution 3229 approving the hiring of a full-time firefighter, Michael Salati, to fill a vacancy in the Boone Fire Department, with a wage set at \$4,319.69 per month. 6) Appointment of Marty Montag to the Planning and Zoning Commission for a five (5) year term, expiring June 30, 2029, replacing Rich Sterns. Ayes: Kahookele, Moorman, Hilsabeck, Williamson, Angstrom, and Henson. Nays: none.

A & M Laundry	Mops/Rugs	30.51
Acco Unlimited	Pool Chemical	1,430.40
Ahlers & Cooney	Legal Services	1,902.00
Alliant Energy	Utilities	1,758.01
Alliant Energy	Utilities	49,135.23
Amazon Capital Services	Pool Supplies	35.96
Amazon Capital Services	Parts/Supplies	293.02
Arnold Motor Supply	Parts/Supplies	6.09
Arnold Motor Supply	Parts/Supplies	133.33
Boland Recreation	Playground Equipment Installation	2,800.00
Bomgaars	Parts/Supplies	29.48
Bomgaars	Parts/Supplies	336.89
Boone Ace Hardware	Parts/Supplies	206.85
Boone Ace Hardware	Parts/Supplies	143.36
Boone Chamber Of Commerce	Refund Electronic Sign	120.00
Boone County Treasurer	Property Taxes	20.00
Boone County Landfill	Landfill Disposal	2,282.12
Boone County Recorder	Recording Fees	54.00
Boone Hardware	Parts/Supplies	103.36
Boone News Republican	Publications	348.60
Bradley Rholl	Reimbursement	19.00
Brown Electric	Electrical Services	226.77
Brown Electric	Electrical Services	510.40
CDS Global	Processing/Programming	2,002.28
CDS Global	Postage	2,319.23
Central IA Ready Mix	Concrete Materials	9,918.50
Central States Roofing	Repairs	250.02
CenturyLink	Wireless Services	78.25
CenturyLink	Line Charges	605.09
Core & Main	Water Meters	22,994.38
Dick's Fire Extinguisher	Fire Extinguisher Maintenance	554.75
Ecolab Institutional	Pest Control	106.98
Edward Higgins	Contract Services	900.00
Employee Benefit System	Insurance Premiums	98,064.16
Farley's Wholesale Tire	Tires	1,120.00
Fox Engineering	UV Disinfection Engineering	1,637.75
Gage Rotert	Sidewalk Program	625.00
Garbage Guys	Waste Removal	20.50
Golden Valley Hardscape	Playground Mulch	500.00
GPM Environmental Solutions	Parts	429.50
Graymont Western Lime	Chemicals	7,824.65
Hach Company	Chemicals	660.42
Hawkins Water Treatment Group	Chemicals	5,376.20
Heartland Tire	Tire Repair	15.00
InfoBunker	Internet Service	165.00
IA League Of Cities	Association Dues	30.00
IA State University	Training	384.00
Josh Olsen	Reimbursement	55.00
Julianna Starling	708 Story Business Grant	5,000.00
K & R Lawn Care	Mowing Services	960.00
Kenneth Slaba	Reimbursement	19.00

Kiner Mechanical	Repairs	3,516.00
Komline-Sanderson Engineering	Repairs	997.20
Kruck Plumbing & Heating	Repairs	1,100.00
KWBG	Advertising Contract	367.20
Les's Auto	Tires	471.68
Lester Refrigeration	Ice Machine Repair	273.40
Lexipol	Manuals/Trainings	11,930.97
Martin Oil Wholesale	Fuel	15,903.34
McGill Computer Service	IT Services	2,436.00
Midwest Quality Wholesale	Pool Supplies	320.08
Moffitt's	Parts	114.55
NICUSA	Credit Card Service Fee	10.09
Norsolv Systems	Used Oil Collection	75.40
NUSO	SIP/VOIP Lines	115.58
Ogden Telephone	Internet Services	74.95
Onsite Service Solutions	Equipment Maintenance/Calibration	600.00
Pitney Bowes Global Financial	Postage Machine Lease	170.43
Pomp's Tire Service	Tires	2,654.10
Portable Pro	Portable Toilet	240.00
Preferred Pest Management	Pest Control	73.00
Quick Oil	Propane	5,511.86
R & D Painting	City Hall Remodel	4,425.00
R & W Power	Parts/Repairs	161.85
Reliant Fire Apparatus	Parts/Repairs	111.27
Salama Greenhouse	Cemetery Flowers	416.00
Samuel Rengert	Reimbursement	498.40
Seth Janssen	Reimbursement	19.00
Spring Green Lawn Care	Lawn Care Services	220.90
Stuehmer Contracting	Custodial Services	800.00
Sunstrom Miller Press	Business Cards	602.00
The Concept Works	Contract Services	3,000.00
Tim Hildreth Company	Annual Boiler Cleaning	510.00
Treasurer/State Of IA	Pool Sales Tax	1,910.81
Troy Nordholm	City Hall Remodel	8,550.00
US Water Services	Operation/Maintenance Contract	76,624.99
Van Diest Supply Company	Weed Spray	87.15
Verizon Wireless Services	Wireless Services	41.18
Walters Sanitary Service	Waste Removal	584.00
Walters Sanitary Service	Waste Removal	1,976.62
WHKS	I/I Inspect Phase 5	1,132.00
Xerox Corporation	Copier Agreement	22.79
Total Paid Bills		373,190.83

FUND	RECEIPTS	DISBURSEMENTS
General	5,905,790.83	51,499.80
Special	2,483,357.34	16,347.57
Hotel/Motel	217,508.03	-
Road Use Tax	1,567,035.01	22,037.49
Debt Service	174,216.86	-
Water Utility	3,393,933.71	112,991.50
Sewer Utility	3,449,911.56	71,733.95
Family Resource Center	81,458.31	399.44
Capital Project	2,476,937.52	1,637.75
Storm Water Utility	394,733.10	1,409.50
Expendable Trust	105,285.77	-
Agency Account	2,830,284.90	95,133.83

Williamson moved; Hilsabeck seconded to approve the third reading of Ordinance 2307 to change the parking regulations in the Code of Ordinances, amending Chapter 69, Section 69.08 (116) “on the west and south side of South Jackson Street from Southeast Linn Street to Hancock Drive” and “on the south of Southeast Linn Street from South Cedar Street to South Jackson Street”. Ayes: Moorman, Hilsabeck, Williamson, Angstrom, Henson, and Kahookele. Nays: none.

Hilsabeck moved; Henson seconded to adopt Ordinance 2307 to change the parking regulations in the Code of Ordinances, amending Chapter 69, Section 69.08 (116) “on the west and south side of South Jackson Street from Southeast Linn Street to Hancock Drive” and “on the south of Southeast Linn Street from South Cedar Street to South Jackson Street”. Ayes: Hilsabeck, Williamson, Angstrom, Henson, Kahookele, and Moorman. Nays: none.

Hilsabeck moved; Williamson seconded to approve the third reading of Ordinance 2308 to rezone property on South Marshall Street changing the zoning from C-1 (Special Commercial District) to C-3 (Limited Commercial District). Ayes: Williamson, Angstrom, Henson, Kahookele, Moorman, and Hilsabeck. Nays: none.

Moorman moved; Hilsabeck seconded to adopt Ordinance 2308 to rezone property on South Marshall Street changing the zoning from C-1 (Special Commercial District) to C-3 (Limited Commercial District). Ayes: Angstrom, Henson, Kahookele, Moorman, Hilsabeck, and Williamson. Nays: none.

Mayor Stines thanked the Public Works Department for their work in the city-wide cleanup.

Moorman advised that the Main Street Committee is putting together a public vision meeting on July 9, 2024, at 7:00 p.m. to allow people to weigh in on the process. Moorman stated that the June 7th Nights on the Green had over one-thousand people in attendance.

There being no further business to come before the Council the meeting adjourned at 6:48 p.m.

ATTEST:

Ondrea Elmquist, Clerk/Finance Officer

Elijah Stines, Mayor