

## **City Council Meeting Notice**

**Governing Body:** City Council of Boone, Iowa

**Date of Meeting:** June 17, 2024

**Time of Meeting:** 6:00 P.M.

**Place of Meeting:** City Council Chambers  
(923 8th Street, Second Floor)

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The City will have this meeting available via Zoom. To join the meeting via internet and/or phone please use the link and/or phone number below. If your computer does not have a mic and you wish to speak, you will have to call in.

<https://us02web.zoom.us/j/86331250153?pwd=bZsYm210ijRUrJB4DV7NCjNd84fWtk.1>

Meeting ID: 863 3125 0153

Passcode: 600083

Phone: 1-301-715-8592 or 1-253-215-8782

1. ROLL CALL
2. APPROVAL OF AGENDA
3. PRESENTATION OF PETITIONS AND OTHER COMMUNICATIONS
  - A. Proclamation Designating June as LGBTQ+ Pride Month.
  - B. Public Hearing for the Consideration of an Application for a Community Development Block Grant (Upper Story Housing Program) for 1003 Marshall Street, Boone, Iowa.
  - C. Public Hearing for the Consideration of Adopting a Community Development and Housing Needs Assessment.
  - D. Set a Public Hearing for July 15, 2024 at 6:00 p.m. on the Proposed Plans, Specifications, Form of Contract, and Estimate of Cost for the Lime Slaker Replacement Project.
4. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA
5. REPORTS OF STANDING COMMITTEES
  - A. POLICY, ADMINISTRATION & EMPLOYEE RELATIONS COMMITTEE – Williamson, Chm.
  - B. PUBLIC SAFETY AND TRANSPORTATION COMMITTEE – Hilsabeck, Chm.
  - C. UTILITY COMMITTEE – Angstrom, Chm.
  - D. ECONOMIC DEVELOPMENT COMMITTEE – Moorman, Chm.
    1. 3220 – Resolution Approving the Execution of an Engagement Agreement for the General Urban Renewal/Economic Development Matters with Ahlers and Cooney, P.C.
6. DEPARTMENT REPORTS

- A. BUILDING OFFICIAL – Dave Ades**
- B. CLERK/FINANCE OFFICER – Ondrea Elmquist**
  - 1. 3221 – Resolution Approving a Community Development and Housing Needs Assessment.
- C. CITY ATTORNEY – Jim Robbins**
- D. DIRECTOR OF PUBLIC WORKS – Waylon Andrews**
  - 1. 3222 – Resolution Awarding the Contract for the Purchase of a Jet Truck to MacQueen Equipment.
- E. LIBRARY – Jamie Williams**
- F. PARK DIRECTOR/SUPERINTENDENT – Mike Cornelis**
- G. ENGINEER –**
  - 1. 3223 – Resolution – Approving the Execution of an Engagement Agreement for the Boone Water and Wastewater Treatment Facilities Roofing Replacement Project with Ahlers and Cooney, P.C.
  - 2. 3224 – Resolution Ordering Construction of the Boone Water and Wastewater Treatment Facilities Roofing Replacement Project and Fixing a Date for Taking of Bids Therefor.
  - 3. 3225 – Resolution Approving the Execution of an Engagement Agreement for the Lime Slaker Replacement Project with Ahlers and Cooney, P.C.
  - 4. 3226 – Resolution Ordering Construction of the Lime Slaker Replacement Project and Fixing a Date for Hearing Thereon and Taking of Bids Therefor.
- H. PUBLIC SAFETY**
  - 1. Chief Adams
  - 2. Chief Wiebold
    - a. Request to Carry Over Fiscal Year 2024 LOST Fund to Fiscal Year 2025.
- I. CITY ADMINISTRATOR**
  - 1. Discuss/Approve New City Promotional Video.
  - 2. Update on Fiscal Year 2024 Goals.
  - 3. 3227 – Resolution Amending Sick Leave Agreement with Edward Higgins.
- 7. CONSENT AGENDA – All items listed under the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion.**
  - A. MINUTES of previous meeting(s)**
  - B. BILLS PAYABLE**
  - C. PERMITS**

1. Alcohol Licenses
  - a. New License –
  - b. New 5-Day License –
  - c. Renewal – MJ’s Venue.
  - d. Transfer – none
2. Cigarette/Tobacco Permit –

**D. RESOLUTIONS**

1. 3228 – Resolution Approving the Hiring of a Full-Time Firefighter, Drew Schwering, to fill a Vacancy in the Boone Fire Department.
2. 3229 – Resolution Approving the Hiring of a Full-Time Firefighter, Michael Salati, to Fill a Vacancy in the Boone Fire Department.

**E. BOARD AND COMMISSION APPOINTMENTS**

1. Appoint Marty Montag to the Planning and Zoning Commission for a Five (5) Year Term, Expiring June 30, 2029, to Replace Rich Sterns.

**F. OTHER**

**8. ORDINANCES**

- A.** Third Reading – Ordinance 2307 To Change the Parking Regulations in the Code of Ordinances, Amending Chapter 69, Section 69.08(116) “On the West and South Side of South Jackson Street from Southeast Linn Street to Hancock Drive.”
- B.** Third Reading – Ordinance 2308 To Rezone Property on South Marshall Street, Changing the Zoning from C-1 (Special Commercial District) to C-3 (Limited Commercial District).

**9. MAYOR’S COMMENTS**

**10. COUNCIL MEMBER’S COMMENTS**

**11. MOTION TO ADJOURN**

## Proclamation Designating June as LGBTQ+ Pride Month

**WHEREAS**, the City of Boone supports the rights of every citizen to experience equality and freedom from discrimination; and

**WHEREAS**, all people regardless of age, gender identity, race, color, religion, marital status, national origin, sexual orientation, or physical challenges have the right to be treated on the basis of their intrinsic value as human beings; and

**WHEREAS**, the City of Boone accepts and welcomes people of diverse backgrounds and believes a diverse population leads to a more vibrant community; and

**WHEREAS**, the Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ+) communities contribute to the cultural, civic and economic successes of the City of Boone; and

**WHEREAS**, while we as a society at large are growing to embrace the LGBTQ+ community, we also acknowledge that the need for education and awareness remains vital to end discrimination and prejudice; and

**NOW, THEREFORE**, be it resolved, I, Mayor Stines hereby proclaim June 2024 as LGBTQ+ Pride Month in Boone, Iowa and encourage our residents to reflect on the ongoing struggle for equality members of the LGBTQ+ community face and celebrate the contributions that enhance our city.

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Elijah Stines, Mayor  
City of Boone, Iowa

## **CITY OF BOONE**

### **COMMUNITY DEVELOPMENT AND HOUSING NEEDS ASSESSMENT**

#### **Community Development and Housing Needs of LMI Persons**

The following needs have been identified by the elected and appointed officials of the City of Boone based on various budget, capital planning sessions, and the development of a hazard mitigation plan over the past several months. Some of the needs identified here have been programmed in the City's Five-Year Capital Improvement Plan while the City is currently working on identifying appropriate resources to help make other projects a reality.

- **Housing Rehabilitation.** The City has a need to increase the quality of the existing housing stock. (HIGH)
- **Housing.** The City has a growing population and housing is hard to find. The development of new housing including both owner-occupied, and rental units is a major need within the community. (HIGH)
- **Park Playground Improvements.** There is a need to review the current park system and update the playground equipment in the parks being highly utilized. (MEDIUM)
- **Pool Painting.** Boone Municipal Pool is in need of painting to meet health and safety standards. (HIGH)
- **Handicap Ramp Replacement.** The City is working to meet health and safety standards for sidewalks throughout the City by installing ADA accessible ramps. (HIGH)
- **Sidewalk Installation and Replacement.** The City has several areas that are lacking sidewalks or existing sidewalks are in need of replacement.

#### **Other Community Development and Housing Needs**

The following identified needs of the City do not directly impact LMI individuals or neighborhoods but other parts of the Boone community or the community as a whole.

- **Nuisance Abatement Demolition.** The City has an aggressive program where dilapidated and vacant homes have fallen into a condition beyond repair. The program provides for acquisition and demolition of these structures; with new home replacement incentives. The program may also fund demolition of commercial structures such as the old Garfield School. (MEDIUM)
- **Wellness Center.** Following the closing of the community YMCA approximately five (5) years ago, the City has a demand for a community wellness center. (MEDIUM)
- **City Vehicle Replacements.** The City has a developing need for the replacement of critical department vehicles including a fire truck, police cars, and public works vehicles (dump trucks, plows, etc.). (HIGH)

- Downtown Street Improvement Project. Safe streets, updated infrastructure and adequate parking in the central business district are critical components to the success of thriving downtown area. The existing street is in need of improvements to ensure a prolonged life that meets the current and future needs of the community and businesses in downtown Boone. (MEDIUM)
- Snedden Drive Lift Station Project. The City has a need to construct improvements to the existing lift station at Snedden Drive to ensure continued operations of the sewer collection system. (HIGH)
- Sanitary Sewer I/I Inspection. The City is trying to identify sources of infiltration and inflow within the wastewater treatment collection system to reduce the amount of wastewater flows going to the treatment plant. (MEDIUM)
- Wastewater Treatment Facility Improvements. The City consulted with Short Elliott Hendrickson in 2021-2022 to complete an expansion study of the Wastewater Treatment Plant Facility. During the study the City became aware of several maintenance projects that needed to be completed: Headworks building improvements, sludge facilities decant improvements, and roof replacement on the headworks/control building and the administration/lab building. (HIGH)
- Water Treatment Plant Improvements: The City's water treatment is aging and is in need of several maintenance items including: replacement of two (2) existing lime slakers and replacement of roofs on the water treatment plant building and the high service pump building.
- Water Treatment Plant Study: With an increase in need for water supply and an aging water treatment plant, it is imperative that the City does a study to determine the current water treatment plant systems capacity and needs.

### **Planned or Potential Activities to Address Housing and Community Needs**

As of this time the City has not identified a planned activity to address all of the above identified needs; however, the City is currently working toward achieving the identified needs in the following ways:

- Housing Rehabilitation. The City is on its second round of Owner-Occupied Housing Rehabilitation grants through the Central Iowa Housing Trust Fund Program. This grant focuses on those that meet the low-to-moderate income levels and need financial assistance in completing home improvements for the betterment of health and safety. The Jumpstart Boone program incentivizes anyone to make home improvements through a five (5) year tax abatement on the first \$75,000.00 of increased valuation if the improvements increase the valuation by more than 10%.
- Low-to-Moderate Income Housing. The City has a need for new low-to-moderate income housing. BJB Boone is finishing the construction of 30 new units designated for senior low-to-moderate income clients and 40 new units designated for family low-to-moderate income clients.
- Housing. The City has a Housing Incentive Program that incentivizes individuals and developers up to \$10,000.00 per owner occupied home sold between \$200,000 and \$400,000.00. An alternative option is the Jumpstart Boone program that offers tax abatement up to \$75,000.00 of increased property valuation for five (5) years. The City has completed the paving of South Marion and West Park Avenue, where Kate's Landing will be starting the construction on 128-

units of market rate rental housing. The City is working with several other developers on bringing in additional market-rate housing options.

- **Park Playground Equipment.** Replacement of the playground equipment at Milwaukee Park was completed in the Spring of 2024. The Park Board has successfully received grant funding to match the City's contributions to order playground equipment for Franklin Park with the estimated replacement being in the Fall of 2024.
- **Boone Municipal Pool Painting.** The City has funded the painting of the Boone Municipal Pool in Fiscal Year 2025. The Park Board has retained Short Elliott Henderickson to provide specifications and bidding services for the project.
- **Sidewalk Installation and Replacement.** The City has funded a program to promote the installation or replacement of sidewalks. With this program property owners may submit a copy of a contractor's invoice to receive up to 25% of the cost of construction.
- **Water Treatment Plant Improvements.** The City has increased rates to accommodate repayment of SRF bonding for the improvements at the Water Treatment Plant. The City will continue to seek out grants for further improvements at the Water Treatment Plant.
- **Wastewater Treatment Facility Improvements.** The City has increased rates to accommodate repayment of SRF bonding for the improvements at the Wastewater Treatment Facility. The City will continue to seek out grants for further improvements at the facility.
- **Sanitary Sewer I/I Inspection.** The City has partnered with WHKS to inspect the Sanitary Sewer infrastructure and sump pump connections. The City has just completed their fifth year of the program and is in the process of selecting and approving the area for phase 6. Funding for this program is limited each year resulting in limited area being inspected.
- **Handicap Ramp Replacement.** The City is working to achieve improvements to the City's pedestrian system by making improvements to the sidewalk approaches throughout the City. This includes making improvements where citizens have realized a need as well as working on improvements in other areas over a period of time. The City is trying to identify potential grants and funding sources for these improvements.
- **Nuisance Abatement Demolition.** The City continues to prioritize the restoration and preservation of existing structures within the community; however, from time to time demolition is needed. The City allocates funds over time to make improvements; however, additional funding needs to be found and the City continues to work to provide other programs and resources.
- **Wellness Center.** Elected officials and staff are working to obtain and develop a potential scope for the project while identifying potential sources of funding for the project.
- **City Vehicle Replacements.** The City is working to identify alternative funding sources to help fund needed vehicle replacements while budgeting existing resources for immediate needs.
- **Downtown Street Improvement Project.** The City has allocated funds for the milling and overlay of Downtown Story Street from 4<sup>th</sup> Street to 11<sup>th</sup> Street and 50 feet East and West at each

intersection in this designated area. In addition, a parking study has been completed and it has been approved to convert the north-bound lane parking to diagonal parking.

- Snedden Drive Lift Station Project. The City is looking for funding for upgrading the Snedden Drive Lift Station. This has become a priority with the increase in proposed development.
- Water Treatment Plant Study. The City has entered into a contract with Short Elliott Henderickson to complete a Water System Preliminary Engineering Report for the evaluation of the potential impacts of the new industry coming to Boone, as well as recommended improvements and associated costs for making improvements to the water system to meet the needs of the community.



**CITY COUNCIL  
CITY OF BOONE, IOWA**

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RESOLUTION NO. 3220

RESOLUTION APPROVING THE EXECUTION OF AN ENGAGEMENT AGREEMENT FOR THE GENERAL URBAN RENEWAL/ECONOMIC DEVELOPMENT MATTERS WITH AHLERS & COONEY, P.C.

WHEREAS, Ahlers & Cooney, P.C. has provided the City of Boone with a proposal for representing the City of Boone, Iowa in connection with the City's economic development activities, including urban renewal matters, development agreements, urban revitalization matters, and similar projects; and

WHEREAS, under the Scope of Engagement, Ahlers & Cooney, P.C., agree to perform the following services:

**Urban Renewal Plan and Amendments to Urban Renewal Plans:**

1. Prepare urban renewal plan and amendment documents and/or review drafts.
2. Prepare related adoption proceedings, related notices, and letters of instruction for Council proceedings.
3. Prepare TIF ordinance(s) to create or modify TIF district(s).
4. Answer questions and advise staff throughout the adoption process for urban renewal plans and amendments.
5. Collect completed documents for the purpose of completing a transcript of the City's actions.

**Development Agreements and Purchase Agreements:**

1. Draft agreements or amendments incorporating terms negotiated by the parties.
2. Prepare proceedings, related notices, and letters of instructions for Council proceedings.
3. Answer questions and advise staff throughout the drafting, negotiation, and approval process for the agreements/amendments.
4. Collect completed documents for the purpose of completing a transcript of the City's actions.

**Urban Revitalization Plans and Amendments to Urban Revitalization Plans:**

1. Prepare urban revitalization plan and amendment documents in accordance with Iowa Code Chapter 404.
2. Prepare related adoption proceedings, related notices, and letters of instruction for Council proceedings.
3. Prepare designating ordinance(s) to designate urban revitalization area boundaries.
4. Answer questions and advised staff throughout the adoption process for urban revitalization plans and amendments.
5. Collect completed documents for the purpose of completing a transcript of the City's actions.

**Other Economic Development Matters:**

1. Consult with and advise staff regarding the matters.
2. Draft legal documents, letters, memorandums, and other documents as requested.
3. Prepare proceedings, related notices, and letters of instructions for Council proceedings.

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NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE  
CITY OF BOONE, IOWA:

**Section 1:** That said Agreement is hereby approved and the City Council authorizes Mayor Elijah Stines to sign the Agreement with Ahlers & Cooney, P.C.

**Section 2:** That the City of Boone shall compensate Ahlers & Cooney, P.C. for their professional services based on the following hourly rates:

Lead Attorney \$340.00  
Associate Attorney \$270.00  
Legal Secretary \$140.00-\$155.00

Services and expenses will be due and payable upon monthly receipt of the invoice.

PASSED THIS 17<sup>th</sup> day of June, 2024.

AYES (A), NAYES (N), ABSENT (X), ABSTAIN (/):

**Cory Henson**   
**Kyle Angstrom**   
**Terry Moorman**

**David Byrd**   
**Linda Williamson**

**Lisa Kahookele**   
**Kole Hilsabeck**

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\_\_\_\_\_  
Mayor  
City of Boone

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\_\_\_\_\_  
Clerk  
City of Boone

Veto  \_\_\_\_\_ Date: \_\_\_\_\_  
Mayor - City of Boone



**Ahlers & Cooney, P.C.**  
*Attorneys at Law*

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Des Moines, Iowa 50309-2231

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Nathan J. Overberg  
515.246.0329

[noverberg@ahlerslaw.com](mailto:noverberg@ahlerslaw.com)

June 3, 2024

Sent via email: [oelmquist@booneiowa.gov](mailto:oelmquist@booneiowa.gov)

Ondrea Elmquist  
City Clerk/Finance Officer  
City of Boone  
923 8<sup>th</sup> Street  
PO Box 550  
Boone, IA 50036

RE: City of Boone General Urban Renewal/Economic Development Matters  
Engagement Agreement

Dear Ondrea:

The purpose of this Engagement Agreement (“Agreement”) is to disclose and memorialize the terms and conditions under which Ahlers & Cooney, P.C. (the “Firm”) will represent the City of Boone, Iowa (the “City”) from time to time in connection with the City’s economic development activities, including urban renewal matters, development agreements, urban revitalization matters, and similar projects (the “Economic Development Matters”).

### **SCOPE OF ENGAGEMENT**

We agree to represent the City in the City’s Economic Development Matters for which the City requests our services. In the course of representing the City on such Economic Development Matters, we will perform the following services, as applicable, for the fees we charge under this Agreement.

#### *Urban Renewal Plans and Amendments to Urban Renewal Plans*

In the role of representing the City with respect to the City’s urban renewal plans currently in existence and with respect to the creation of new urban renewal plans or the amendment of existing plans, upon request for such services by the City, we will provide the following services:

1. Prepare urban renewal plan and amendment documents and/or review drafts of such documents prepared by the City or third parties (depending on City’s selected approach) in accordance with Iowa Code Chapter 403;
2. Prepare related adoption proceedings for Council meetings, related notices, and letters of instructions for Council proceedings;
3. Prepare TIF ordinance(s) to create or modify TIF district(s);

4. Answer questions and advise City staff and the Council throughout the adoption process for urban renewal plans and amendments, and thereafter with respect to questions raised by the City related to administration of urban renewal activities under adopted urban renewal plans and amendments;
5. Collect completed documents from the City for purposes of completing a transcript of the City's actions related to the adoption of the plans/amendments.

#### *Development Agreements and Purchase Agreements*

In the role of representing the City with respect to development agreements or amendments thereto (including agreements involving the purchase or sale of real property), upon request for such services by the City, we will provide the following services:

1. Draft agreements or amendments incorporating terms negotiated by the parties;
2. Prepare related approval proceedings for Council meetings, related notices, and letters of instructions for Council proceedings;
3. Answer questions and advise City staff and the Council throughout the drafting, negotiation, and approval process for the agreements/amendments, and thereafter with respect to questions raised by the City related to interpretation or administration of the agreements (as amended);
4. Collect completed documents from the City for purposes of completing a transcript of the City's actions related to the adoption of the agreement/amendments.

#### *Urban Revitalization Plans and Amendments to Urban Revitalization Plans*

In the role of representing the City with respect to the City's urban revitalization plans currently in existence and with respect to the creation of new urban revitalization plans or the amendment of existing plans, upon request for such services by the City, we will provide the following services:

1. Prepare urban revitalization plan and amendment documents in accordance with Iowa Code Chapter 404;
2. Prepare related adoption proceedings for Council meetings, related notices, and letters of instructions for Council proceedings;
3. Prepare designating ordinance(s) to designate or modify urban revitalization area boundaries;
4. Answer questions and advise City staff and the Council throughout the adoption process for urban revitalization plans and amendments, and thereafter with respect to questions raised by the City related to administration of adopted urban revitalization plans and amendments;
5. Collect completed documents from the City for purposes of completing a transcript of the City's actions related to the adoption of the plans/amendments.

#### *Other Economic Development Matters*

In the role of representing the City with respect to other economic development matters, upon request for such services by the City, we will provide the following services:

1. Consult with and advise City staff regarding the matters;
2. Draft legal documents, letters, memorandums, and other documents as requested by the City;
3. Prepare related proceedings for Council meetings, related notices, and letters of instructions for Council proceedings, as needed.

### **COOPERATION**

To enable us to provide effective representation, the City agrees to: (1) disclose to us, fully and accurately and on a timely basis, all facts and documents that are or might be material or that we may request; (2) keep us apprised on a timely basis of all developments relating to the representation that are or might be material; (3) attend meetings, conferences, and other proceedings when it is reasonable to do so; and (4) cooperate fully with us in all matters relating to the engagement. During the course of this engagement, we will rely on the City's staff to provide us with complete and timely information on all developments pertaining to any aspect of the Economic Development Matters for which the City seeks our services.

### **LIMITATIONS**

Our duties under this Agreement are limited to those expressly set forth above, and shall be on a case-by-case or project-by-project basis, as directed by the City. Absent a separate engagement agreement regarding one or more of the following services, the services we provide and the fees we charge hereunder do not include:

1. Preparing legal descriptions;
2. Services related to Economic Development Matters for which our assistance is not requested by City staff and/or the City Council;
3. Independently administering and/or monitoring compliance with documents approved as part of Economic Development Matters, including but not limited to preparing annual reports, monitoring compliance with terms of development agreements, or preparing or filing certifications related to urban renewal areas (provided however that our engagement would include advising the City on specific questions raised by the City regarding the City's ongoing administration and monitoring related to such documents);
4. Defending any legal challenges to or arising out of Economic Development Matters (absent a separate, written engagement agreement for such representation);
5. Acting in a financial advisory role, including but not limited to confirming or calculating any potential tax increment anticipated within urban renewal areas; or
6. Any bond (finance) related services.

It is not anticipated that it will be necessary for us to personally attend Council meetings in order to accomplish our work. We will be coordinating our services with you and other City staff, as directed by the City. In the event that public hearings or litigation should occur in the course of this matter, we would expect the same to be handled by the City Attorney.

## **ATTORNEY-CLIENT RELATIONSHIP**

As confirmed by the execution of this Agreement, the City will be our client and an attorney-client relationship will exist between us for the Economic Development Matters for which the City staff requests our assistance. Our services are limited to those contracted for in this letter and the City's execution of this Agreement will constitute an acknowledgement of those limitations.

## **OTHER REPRESENTATIONS**

As you are aware, the Firm represents many political subdivisions, companies, and individuals. It is possible that during the time that we are representing the City in its Economic Development Matters, one or more of our present or future clients will have transactions with the City. We do not believe such representation, if it occurs, will adversely affect our ability to represent you as provided in this Agreement, either because such matters will be sufficiently different from the Economic Development Matters so as to make such representations not adverse to our representation of you, or because the potential for such adversity is remote or minor and outweighed by the consideration that it is unlikely that advice given to the other client will be relevant to any aspect of the Economic Development Matters. However, if a conflict with one or more of our present or future clients arises in connection with our representation under this Agreement, we will (i) notify you of the conflict of interest and (ii) decline to participate in any matter where the interests of our clients, including the City, may differ to the point where separate representation is advisable. The Firm historically has arranged its practice to hold such occasions to a minimum, and intends to continue doing so. Occasionally circumstances may arise in which a conflict between clients may be waived, if the informed written consent of the involved clients is obtained. If such circumstances arise, we would submit a separate letter to the City Council requesting such informed, written consent to waive the conflict, which the City Council could consider at that time. Execution of this Agreement will signify the City's consent to our representation of others consistent with the circumstances described in this paragraph.

## **FEES**

The attorneys working in the economic development practice area of the Firm, including Nathan Overberg and Jenna Sabroske, will be the attorneys chiefly responsible for providing you with these legal services. However, if efficient and appropriate, other attorneys and legal assistants may assist with the provision of services from time to time.

The fees charged for all legal services provided under this Agreement will be based on the hours worked by Firm personnel at their hourly rates in effect at the time the work is performed. Mr. Overberg's current hourly rate is \$340 and Ms. Sabroske's current hourly rate is \$270. Work performed by other attorneys will be billed at their current hourly rate (currently ranging from \$200-\$430 per hour). Work by legal assistants is currently billed at \$140-\$155 per hour. The hourly rates reflected herein are subject to our periodic review and adjustment. Our rates are typically adjusted annually as of January 1<sup>st</sup> of each year. We will provide a current rate schedule upon request at any time during the engagement covered under this Agreement.

It is difficult to estimate the total cost for the work on any given project undertaken hereunder. We will charge for our time by the hour, and there are many variables that impact the number of hours spent on the work. Expenses will be billed at the amount incurred. Our statement for services and expenses will be due and payable within 30 days of receipt of the invoice, which in most instances, will be sent monthly throughout our work on a given project. Should you have any questions about a statement or a fee, please do not hesitate to call. We do reserve the right to withdraw from representation for any reason, including failure to pay the monthly statement in accordance with this policy. If, for any reason, the City terminates the engagement governed by this Agreement, we will bill the City for the services rendered as of the date of termination based on the hourly rates of those who provided services.

### **ELECTRONIC DOCUMENTS AND DATA**

In the interest of facilitating our services to you, we may send documents, information or data electronically or via the Internet or store electronic documents or data via computer software applications hosted remotely or utilize cloud-based storage. Your confidential electronic documents or data may be transmitted or stored using these methods. We may use third party service providers to store or transmit these documents or data. In using these electronic communication and storage methods, we employ reasonable efforts to keep such communications, documents and data secure in accordance with our obligations under applicable laws, regulations, and professional standards; however, you recognize and accept that we have no control over the unauthorized interception or breach of any communications, documents or data once it has been transmitted or if it has been subject to unauthorized access while stored, notwithstanding all reasonable security measures employed by us or by our third party vendors. By your acceptance of this Agreement, you consent to our use of these electronic devices and applications and submission of confidential client information to or through third party service providers during this engagement.

### **RECORDS**

At your request, papers and property furnished by you will be returned promptly upon receipt of payment for outstanding fees and client charges. Our own files, including lawyer work product, pertaining to the Economic Development Matters will be retained by us. We may store some or all client file materials in a digital format. After any or all paper documents are digitized, we may destroy all paper documents in the client file. For various reasons, including the minimization of unnecessary storage expenses, we reserve the right to dispose of any documents or other material retained by us after the termination of this Agreement.

### **APPROVAL**

Please carefully review the terms and conditions of this Agreement. ***If the above correctly reflects our mutual understanding, please so indicate by returning a signed and dated copy of this letter, retaining an original for your file as well.***

If you have questions regarding any aspect of the above or our representation, please do not hesitate to contact us. As always, we appreciate the opportunity to represent the City and we look forward to working with you on the City's Economic Development Matters.

Ahlers & Cooney, P.C.

Sincerely,

By:



Nathan J. Overberg

Accepted and approved on behalf of the City Council of the City of Boone\*

By: \_\_\_\_\_ Dated: \_\_\_\_\_

Title: \_\_\_\_\_

\*Authorized by action of the governing body, approved on \_\_\_\_\_, 2024.



**CITY COUNCIL  
CITY OF BOONE, IOWA**

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RESOLUTION 3221

RESOLUTION APPROVING A COMMUNITY DEVELOPMENT AND HOUSING NEEDS ASSESSMENT

**WHEREAS**, the City of Boone has developed a draft Community Development and Housing Needs Assessment to show the needs of the community and;

**WHEREAS**, the City Council held a public hearing on June 17, 2024 to allow citizens to provide comments on the draft community development and housing needs projects and;

**WHEREAS**, the City has provided additional opportunities for public input on the community needs including public hearings during the budget and capital improvement plan process and;

**WHEREAS**, after receiving input from the community the City Council has taken those comments into consideration and made modifications to the proposed assessment as needed.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BOONE, IOWA:

SECTION 1. The City Council formally approves the attached Community Development and Housing Needs Assessment as a planning tool for the community.

PASSED THIS 17<sup>th</sup> day of June 2024.

AYES (A), NAYES (N), ABSENT (X), ABSTAIN (/):

**Cory Henson**  
**Kyle Angstrom**  
**Terry Moorman**

**David Byrd**  
**Linda Williamson**

**Lisa Kahookele**  
**Kole Hilsabeck**

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Mayor  
City of Boone

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Clerk  
City of Boone

Veto

\_\_\_\_\_  
Mayor - City of Boone

Date: \_\_\_\_\_

**CITY COUNCIL  
CITY OF BOONE, IOWA**

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RESOLUTION NO. 3222

RESOLUTION AWARDING THE CONTRACT FOR THE PURCHASE OF A JET TRUCK  
TO MACQUEEN EQUIPMENT

WHEREAS, the current jet truck is a 2016 Freightliner Vactor Sewer Truck that is starting to show wear and requiring more maintenance; and

WHEREAS, the jet truck is heavily relied on to do multiple jobs throughout the City; therefore, reliability is crucial in this piece of equipment; and

WHEREAS, the City of Boone has included the purchase of a new jet truck in the Boone Capital Improvement Plan and budgeted for the purchase in Fiscal Year 2025; and

WHEREAS, Staff has selected to work with MacQueen Equipment, a Vendor of Sourcewell; and

WHEREAS, MacQueen has submitted a proposal for a 2024 Vactor 2100i Fan Unit in the amount of \$535,140.00 plus a trade-in value of \$95,000.00 for the 2016 Vactor truck, based on Sourcewell Contract Vactor 101221-VTR, with an anticipated delivery date of July 2024.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE  
CITY OF BOONE, IOWA:

**Section 1:** That the contract for the 2024 Vactor 2100i Fan Unit, be awarded to MacQueen Equipment in the amount of \$535,140.00.

**Section 2:** That the 2016 Freightliner Vactor Sewer Truck, shall be traded-in for a credit of \$95,000.00, leaving a balance of \$440,140.00.

**Section 3:** That Waylon Andrews, Public Works Director, is hereby authorized to sign said contract.

PASSED THIS 17th day of June 2024.

AYES (A), NAYES (N), ABSENT (X), ABSTAIN (/):

**Cory Henson**  
**Kyle Angstrom**  
**Terry Moorman**

**David Byrd**  
**Linda Williamson**

**Lisa Kahookele**  
**Kole Hilsabeck**

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Mayor  
City of Boone

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Clerk  
City of Boone

Veto

\_\_\_\_\_  
Mayor - City of Boone

Date: \_\_\_\_\_



December 15, 2023

City of Boone  
923 8th St.  
Boone, IA 50036

Waylon Andrews,



We are pleased to offer for your consideration this **Proposal** for a 2024 Vactor 2100i Fan Unit based on Sourcewell Contract Vactor 101221-VTR.

Per our discussions the proposed Vactor 2100i Fan unit will be equipped as follows with the City of Boone's required enhancements per our discussion:

**PRODUCT DESCRIPTION**

- 2100i Single Engine Fan- Dual Stage- 10 yrd Debris- Combo, 1000 Gallons of Fresh Water

**STANDARD FEATURES**

- Under Engine Toolbox
- Aluminum Fenders
- Mud Flaps
- Electric/Hydraulic Four Way Boom
- Color Coded Sealed Electrical System
- Intuitouch Electronic Package
- Double Acting Hoist Cylinder
- Handgun Assembly
- Ex-Ten Steel Cylindrical Debris Tank
- Flexible Hose Guide
- (3) Nozzles with Carbide Inserts w/Rack
- Suction Tube Storage
- 1" Nozzle Pipe
- Flat Rear Door w/Hydraulic Locks
- Dual Stainless Steel Float Shut Off System
- Fixed Rear Door Pipe Rack -7" Pipe
- Subframe Mounted -2 Pipe Rack -7"
- Debris Body Vacuum Relief System
- Debris Deflector Plate
- 48" Dump Height
- Debris Body-Up Message and Alarm
- Low Water Indicator On Screen w/Alarm and Water Pump Flow Indicator
- 3" Y -Strainer at Passenger Side Fill with 25' Fill Hose
- 1000 Gallons STD
- Additional Water Tank Sight Gauge
- Liquid Float Level Indicator
- Single Engine Dual Stage Fan



- Digital Water Pressure Gauge
- Front Joystick Boom Control
- Boom Hose Storage
- Boom Out of Position Message and Alarm
- 3" Y-Strainer @ Water Pump
- Midship Handgun Coupling
- Chassis Engine Cooling Package
- Side Mounted Water Pump
- Digital Hose Footage Counter
- Hose Reel Manual Hyd Extend/Retract
- Hose Reel Chain Cover
- Hydraulic Tank Shutoff Valves
- Hydraulic Extending 15" - Rotating Hose Reel - 1"x800' Capacity
- Tachometer/Chassis Engine w/Hourmeter
- Water Pump Hour Meter
- PTO Hour Meter
- Hydraulic Oil Temp Alarm
- Circuit Breakers
- LED Lights- Clearance- Back-up- Stop- Tail & Turn
- Tow Hooks- Front and Rear
- Electronic Back-Up Alarm
- Camera System- Rear Only
- 7" Vacuum Pipe Package
- Emergency Flare Kit
- Fire Extinguisher 5 Lbs.

**ADDITIONAL FEATURES**

- Debris Body Washout
- 6" Rear Door Butterfly Valve - 3:00 position
- Full Rear Door Swinging Screen
- Centrifugal Separators (Cyclones)
- Folding Pipe Rack - Curbside -7" Pipe
- Rear Door Splash Shield
- Lube Manifold, with Lube Chart
- Front Blower Controls
- Digital Water Level Indicator
- Digital Debris Body Level Indicator Tied to Vacuum Relief
- Bellypack Wireless Controls with hose reel controls- 2-way communications- and LCD Display
- Rotatable Boom Inlet Hose
- 180 deg. 10' x 15' Rapid Deployment Boom
- Heavy Duty RDB Hose
- Anti Splash Valve- Body Inlet
- 80 GPM/2500 PSI Jet Rodder pump
- Cold Weather Recirculator- PTO Driven- 25 GPM
- Rodder System Accumulator - Jack Hammer on/off Control at Hose Reel
- Handgun Couplers- Front and Rear



- Hose Reel- Freespool
- Hydro Excavation Kit - Includes Lances w/Shield- Nozzles- Storage Tray- and Vacuum Tube
- Fan Flushout System
- Cyclone Washout System
- RDB Washout Coupling
- Vactor Standard Manual w/ Cloud Parts
- 700' x 1" Piranha Sewer Hose 2500 PSI in lieu of STD
- Rodder Hose Pinch Roller
- 2 High Pressure Hose Reels
- Rodder Pump Drain Valves
- Hose Wind Guide (Dual Roller)- Auto-Indexing
- 25' Leader Hose (in lieu of standard)
- Rear Directional Control- LED Arrowstick
- Corded- Hand Light w/Bumper Plug
- Rear Mounted- LED Beacon Light w/ Limb Guard
- 14 Light Package- 14 Federal Signal Strobe Lights- LED
- Amber/White Lights for Flashing Light Package
- Worklight- LED- Operators Station
- Worklight- LED- Hose Reel Manhole
- Hose Reel Wrapped for Delivery
- Safety Cone Storage Rack - Post Style
- Toolbox- Front Bumper Mounted- 16 x 12 x 18 w/(2) LED Side Markers
- Toolbox- Behind Cab - 16w 30h x 96d
- **CHASSIS INFORMATION:**
- Tandem Axle - Freightliner 114SD SBA 6x4 - 370 HP - Auto-66-000 GVWR - GHG

**SOURCEWELL VACTOR CONTRACT #101221-VTR**

<b>Sourcewell Contract Price</b>	<b>\$406,868.00</b>
<b>Sourcewell Discount</b>	<b>-\$12,206.04</b>
<b>Sourcewell Contract Price after Discount</b>	<b>\$394,661.96</b>

Items not listed on Sourcewell Contract

<b><u>Quantity</u></b>	<b><u>Part Number</u></b>	<b><u>Description</u></b>	<b><u>Price</u></b>
1	CHASSIS	New Single Axle, 2024 Freightliner 114SD SBA, 370HP	\$134,339.04
1	FREIGHT IN/OUT, PDI, TRAINING		\$6,139.00

<b>Total Sourcewell Contract Price</b>	<b>\$535,140.00</b>
<b>Less Trade: 2015 Vactor 2100 Plus</b>	<b>-\$95,000.00</b>
<b>Total Sales Price</b>	<b>\$440,140.00</b>

**Estimated Delivery: JULY 2024**

Authorized Signature\_\_\_\_\_

Date\_\_\_\_\_



MINNESOTA

WISCONSIN

IOWA

NEBRASKA

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Thank you for this opportunity to submit this proposal on behalf of your equipment needs. If I can be of any further assistance, feel free to contact me at any time.

Sincerely,

*Andrew M Lee*

Andrew Lee  
Territory Manager  
MacQueen Equipment

**CITY COUNCIL  
CITY OF BOONE, IOWA**

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RESOLUTION NO. 3223

RESOLUTION APPROVING THE EXECUTION OF AN ENGAGEMENT AGREEMENT FOR THE BOONE WATER AND WASTEWATER TREATMENT FACILITIES ROOFING REPLACEMENT PROJECT WITH AHLERS & COONEY, P.C.

WHEREAS, Ahlers & Cooney, P.C. has provided the City of Boone with a proposal for representing the City of Boone, Iowa in connection with the preparation of the necessary contract proceedings for the Boone Water and Wastewater Treatment Facilities Roofing Replacement Project where SRF funding is utilized, and a bidding compliance opinion is required; and

WHEREAS, under the Scope of Engagement, Ahlers & Cooney, P.C., agree to perform the following services:

1. Review the engineer's Notice of Public Hearing and Notice to Bidders for compliance with Iowa law.
2. Prepare letters of instructions for Council proceedings, Notice of Meetings, and partial agendas, answer questions and advise City staff.
3. Prepare proceedings and documents for initiation of the public improvement project, including:
  - a. Resolution ordering construction of certain public improvements and fixing a date for the hearing and taking bids.
4. Prepare proceedings to be used on the date fixed for the hearing on the proposed plans, specifications, contract, and estimated total cost of the project, including:
  - a. Resolution adopting plans, specifications, form of contract, and estimated cost.
  - b. Resolution making award of contract.
  - c. Resolution approving contract and bond.
5. Confirm that a performance bond has been obtained and prepare an opinion letter to SRF confirming that the bid letting process has complied with Iowa Code chapter 26.
6. Prepare proceedings to be used upon completion of the public improvement project, including:
  - a. Resolution accepting public improvements.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE  
CITY OF BOONE, IOWA:

**Section 1:** That said Agreement is hereby approved and the City Council authorizes Mayor Elijah Stines to sign the Agreement with Ahlers & Cooney, P.C.

**Section 2:** That the City of Boone shall compensate Ahlers & Cooney, P.C. for their professional services in a flat fee of \$3,500.00. Additional expenses incurred shall be billed in addition to the flat rate to the City, such as photocopying and deliveries. Services and expenses will be due and payable within thirty (30) days of receipt of the invoice.

PASSED THIS 17<sup>th</sup> day of June, 2024.

AYES (A), NAYES (N), ABSENT (X), ABSTAIN (/):

**Cory Henson**  
**Kyle Angstrom**  
**Terry Moorman**

**David Byrd**  
**Linda Williamson**

**Lisa Kahookele**  
**Kole Hilsabeck**

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Mayor  
City of Boone

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Clerk  
City of Boone

Veto

\_\_\_\_\_  
Mayor - City of Boone

Date: \_\_\_\_\_

June 14, 2024

VIA EMAIL

Honorable Mayor and Members of the City Council  
City of Boone  
923 8th Street  
Boone, IA 50036

RE: Engagement Agreement – Boone Water & Wastewater Treatment Facilities  
Roofing Replacement Project  
Contract Proceedings where SRF bidding opinion is required

Dear Mayor and Members of the City Council:

The purpose of this Engagement Agreement ("Agreement") is to disclose and memorialize the terms and conditions under which Ahlers & Cooney, P.C. will represent the City of Boone (the "City") in connection with the preparation of the necessary contract proceedings for the Boone Water & Wastewater Treatment Facilities Roofing Replacement Project where SRF funding is utilized and a bidding compliance opinion is required.

### **SCOPE OF ENGAGEMENT**

Pursuant to this engagement, we will perform the following services:

1. Review the engineer's Notice of Public Hearing and Notice to Bidders for compliance with Iowa law;
2. Prepare letters of instructions for Council proceedings;
3. Answer questions and advise City staff and Council throughout the public improvement contract (bidding and letting) process;
4. Prepare Notices of Meetings and partial agendas
5. Prepare proceedings and documents for initiation of the public improvement project, including:
  - a. Resolution ordering construction of certain public improvements, and fixing a date for hearing thereon and taking of bids therefor



6. Prepare proceedings to be used on the date fixed for the hearing on the proposed plans, specifications, contract, and estimated total cost of the public improvement project, including:
  - a. Resolution adopting plans, specifications, form of contract and estimated cost
  - b. Resolution making award of contract
  - c. Resolution approving contract and bond.
7. Confirm that a performance bond has been obtained for the full cost of the improvement;
8. Prepare an opinion letter to SRF confirming that the bid letting process has complied with Iowa Code chapter 26;
9. Prepare proceedings to be used upon completion of the public improvement project, including:
  - a. Resolution accepting public improvements

Our duties under this particular engagement are limited to those expressly set forth above. Absent a separate engagement agreement regarding one or more of the following services, our duties under this Agreement do not include:

1. Defending any legal challenges to or arising out of the particular public improvement project;
2. Reviewing, revising, or negotiating the City's contract with outside consultants - architects or engineers; and
3. Any bond (finance) related services.

#### **ATTORNEY-CLIENT RELATIONSHIP**

Upon execution of this Agreement, the City will be our client and an attorney-client relationship will exist between us for public improvement project identified herein. Our services are limited to those contracted for in this letter and the City's execution of this Agreement will constitute an acknowledgement of those limitations. Our representation of the City and the attorney-client relationship established by this Agreement will be concluded upon payment of our final invoice.

In rendering the opinion letter to SRF and in performing any other services hereunder, we will rely upon the certified proceedings and other certifications you and other persons furnish us. Other than as we may determine as appropriate to rendering the opinion letter to SRF, we are not engaged and will not provide services intended to verify the truth or accuracy of these proceedings or certifications.

The factual representations contained in those documents which are prepared by us, and the factual representations which may also be contained in any other documents that are furnished to us by you are essential for and provide the basis for our conclusions that there is compliance with State law requirements for compliance with Iowa Code chapter 26. Accordingly, it is important for you to read and understand the documents we provide to you because you will be confirming the truth, accuracy and completeness of matters contained in those documents.

### **FEES**

We will charge a flat fee of \$3,500 for services rendered under this Agreement. If we determine that an adjustment of our fee is necessary, we will advise you. Such adjustment might be necessary in the event that unusual or unforeseen circumstances arise which require a significant increase in the services rendered, such as the rejection of all bids and the need to re-bid, personal attendance at meetings or unexpected revision of the above referenced documents. Typically, personal attendance at Council meetings is not necessary in order to provide the services outlined above. We will, however, attend Council meetings in the event that circumstances require. In addition to the flat fee quoted above, we will bill the City for all expenses incurred on its behalf, such as photocopying, deliveries, and other related expenses. We estimate that such charges will not exceed \$100. We will contact you prior to incurring expenses that exceed that amount.

Our statement for services and expenses will be sent after the hearing on the plans, specifications, form of contract and estimate of costs is held. Payment is due and payable within thirty (30) days of receipt of the invoice.

If, for any reason, the City terminates the engagement governed by this Agreement before a particular public improvement contract is awarded or, if a particular project is cancelled, we will bill the City for the services rendered as of the date of termination based on the hourly rates of those who provided services. The fee charged by the Firm for this representation will be based in part on the current hourly rate of the person performing the service at the time services are performed. We will also bill you for all expenses we have incurred as outlined above. My 2024 hourly rate is \$295. Services performed on your behalf by legal assistants will be billed at \$140 per hour. The Firm's billing rates are reviewed, and sometimes revised, annually in January. Accordingly, these rates are subject to change in January of each year and we expect to submit a new agreement for the Council's consideration annually at that time.

### **RECORDS**

At the City's request, any documents furnished by the City will be returned promptly upon receipt of payment for outstanding fees and client charges. Our own files, including lawyer work product, pertaining to the above referenced project will be retained by us. For various reasons, including the minimization of unnecessary storage expenses, we reserve the right to dispose of any documents or other material retained by us after the termination of this engagement.

**APPROVAL**

Please carefully review the terms and conditions of this Agreement. **If this Agreement accurately reflects the terms of this particular engagement, please obtain approval by the city council, and execute, date and return to me the enclosed copy of this Agreement. Please retain the original for your file.**

If you have questions regarding any aspect of the above or our representation, please do not hesitate to contact me. As always, we appreciate the opportunity to represent the City of Boone and we look forward to working with you on this public improvement project.

Very truly yours,

AHLERS & COONEY, P.C.

*Maria E. Brownell*

Maria E. Brownell

MEB:aes

Accepted and approved on behalf of the City Council\*

By: \_\_\_\_\_ Dated: \_\_\_\_\_  
Title: Mayor

\*Authorized by Resolution \ Motion \_\_\_\_\_ approved on \_\_\_\_\_, 2024.

**CITY COUNCIL  
CITY OF BOONE, IOWA**

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RESOLUTION NO. 3224

RESOLUTION ORDERING CONSTRUCTION OF THE BOONE WATER & WASTEWATER TREATMENT FACILITIES ROOFING REPLACEMENT PROJECT AND FIXING A DATE FOR TAKING OF BIDS THEREFOR

WHEREAS, it is deemed advisable and necessary to construct certain public improvements described in general as the Boone Water & Wastewater Treatment Facilities Roofing Replacement Project; and

WHEREAS, the City has caused to be prepared plans, specifications and form of contract, together with estimate of cost for the construction of the public improvements; and

WHEREAS, after notice duly published and holding a public hearing, the City Council of Boone, Iowa, adopted Resolution No. 3207, adopting the plans, specifications and form of contract as suitable for the making of the public improvements, and approving the engineer's estimate of cost; and

WHEREAS, before a contract for the construction of the public improvements is entered into, it is necessary, pursuant to Chapter 26, Code of Iowa, to advertise for bids:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BOONE, STATE OF IOWA:

Section 1. That it is hereby determined that it is necessary and advisable to construct certain public improvements described in general as the Boone Water & Wastewater Treatment Facilities Roofing Replacement Project, in the manner set forth in the plans and specifications and form of contract, above referred to, the cost thereof to be paid in accordance with the provisions as set out in the posted Notice to Bidders and published Notice of Public Hearing; the public improvements being more generally described as follows:

Division 1: Water Treatment Facility Roofing Replacement

Division 2: Wastewater Treatment Facility Roofing Replacement

Remove and prepare for replacement of roofing including but not limited to membrane, cover board, insulation, flashings, edge metals, copings, rock ballast and related materials down to existing roof deck. Provide water tight temporary roof membrane as necessary to prevent damage to existing building and contents. Provide new roofing system as specified including accessory items such as roof hatches, guard rails, sheet metal flashings and coping, walkway pads and fall protection tie back anchors per building as indicated in the drawings and specifications. Lightning protection removal, replacement and certification at one

building will be required by the bidder to accommodate roofing system removal and replacement.

The new roofing system including metal flashings and copings, will meet building code requirements and provide a warranty for duration and wind speed specified. All roof system materials will be by one single roofing manufacturer who will warrant the entirety of the roofing system in accordance with manufacturers required details, including but not limited to, seams, tie ins, flashings, adhesives, sealants and associated system accessories.

Section 2. That the amount of the bid security to accompany each bid shall be in an amount which shall conform to the provisions of the notice to bidders approved as a part of the specifications.

BE IT FURTHER RESOLVED, that the City Clerk be and is hereby directed to post a notice to bidders once in a relevant contractor plan room service with statewide circulation and a relevant construction lead generating service with statewide circulation and on an internet site sponsored by either the City or a statewide association that represents the City. Posting shall be not less than thirteen clear days nor more than forty-five days prior to July 9, 2024, which is hereby fixed as the date for receiving bids. The bids are to be filed prior to 11:00 A.M., on such date.

The City Council hereby delegates to the City Clerk or her designee the duty of receiving, opening and tabulating bids for construction of the Project. Bids shall be received and opened as provided in the public notice and the results of the bids shall be considered at the meeting of this Council on July 15, 2024, at 6:00 P.M.

PASSED AND APPROVED this 17th day of June, 2024.

AYES (A), NAYES (N), ABSENT (X), ABSTAIN (/):

**Cory Henson**  
**Kyle Angstrom**  
**Terry Moorman**

**David Byrd**  
**Linda Williamson**

**Lisa Kahookele**  
**Kole Hilsabeck**

\_\_\_\_\_  
Mayor  
City of Boone

\_\_\_\_\_  
Clerk  
City of Boone

Veto  \_\_\_\_\_  
Mayor - City of Boone

Date: \_\_\_\_\_

**CITY COUNCIL  
CITY OF BOONE, IOWA**

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RESOLUTION NO. 3225

RESOLUTION APPROVING THE EXECUTION OF AN ENGAGEMENT AGREEMENT FOR THE LIME SLAKER REPLACEMENT PROJECT WITH AHLERS & COONEY, P.C.

WHEREAS, Ahlers & Cooney, P.C. has provided the City of Boone with a proposal for representing the City of Boone, Iowa in connection with the preparation of the necessary contract proceedings for the Lime Slaker Replacement Project where SRF funding is utilized, and a bidding compliance opinion is required; and

WHEREAS, under the Scope of Engagement, Ahlers & Cooney, P.C., agree to perform the following services:

1. Review the engineer's Notice of Public Hearing and Notice to Bidders for compliance with Iowa law.
2. Prepare letters of instructions for Council proceedings, Notice of Meetings, and partial agendas, answer questions and advise City staff.
3. Prepare proceedings and documents for initiation of the public improvement project, including:
  - a. Resolution ordering construction of certain public improvements and fixing a date for the hearing and taking bids.
4. Prepare proceedings to be used on the date fixed for the hearing on the proposed plans, specifications, contract, and estimated total cost of the project, including:
  - a. Resolution adopting plans, specifications, form of contract, and estimated cost.
  - b. Resolution making award of contract.
  - c. Resolution approving contract and bond.
5. Confirm that a performance bond has been obtained and prepare an opinion letter to SRF confirming that the bid letting process has complied with Iowa Code chapter 26.
6. Prepare proceedings to be used upon completion of the public improvement project, including:
  - a. Resolution accepting public improvements.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE  
CITY OF BOONE, IOWA:

**Section 1:** That said Agreement is hereby approved and the City Council authorizes Mayor Elijah Stines to sign the Agreement with Ahlers & Cooney, P.C.

**Section 2:** That the City of Boone shall compensate Ahlers & Cooney, P.C. for their professional services in a flat fee of \$3,500.00. Additional expenses incurred shall be billed in addition to the flat rate to the City, such as photocopying and deliveries. Services and expenses will be due and payable within thirty (30) days of receipt of the invoice.

PASSED THIS 17<sup>th</sup> day of June, 2024.

AYES (A), NAYES (N), ABSENT (X), ABSTAIN (/):

**Cory Henson**  
**Kyle Angstrom**  
**Terry Moorman**

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

**David Byrd**  
**Linda Williamson**

<input type="checkbox"/>
<input type="checkbox"/>

**Lisa Kahookele**  
**Kole Hilsabeck**

<input type="checkbox"/>
<input type="checkbox"/>

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Mayor  
City of Boone

---

Clerk  
City of Boone

Veto

\_\_\_\_\_  
Mayor - City of Boone

Date: \_\_\_\_\_



**Ahlers & Cooney, P.C.**  
*Attorneys at Law*

100 Court Avenue, Suite 600  
Des Moines, Iowa 50309-2231

**Phone:** 515-243-7611

**Fax:** 515-243-2149

**[www.ahlerslaw.com](http://www.ahlerslaw.com)**

Maria E. Brownell

515.246.0322

[mbrownell@ahlerslaw.com](mailto:mbrownell@ahlerslaw.com)

June 14, 2024

VIA EMAIL

Honorable Mayor and Members of the City Council  
City of Boone  
923 8th Street  
Boone, IA 50036

RE: Engagement Agreement – Lime Slaker Replacement Project  
Contract Proceedings where SRF bidding opinion is required

Dear Mayor and Members of the City Council:

The purpose of this Engagement Agreement ("Agreement") is to disclose and memorialize the terms and conditions under which Ahlers & Cooney, P.C. will represent the City of Boone (the "City") in connection with the preparation of the necessary contract proceedings for the Lime Slaker Replacement Project where SRF funding is utilized and a bidding compliance opinion is required.

**SCOPE OF ENGAGEMENT**

Pursuant to this engagement, we will perform the following services:

1. Review the engineer's Notice of Public Hearing and Notice to Bidders for compliance with Iowa law;
2. Prepare letters of instructions for Council proceedings;
3. Answer questions and advise City staff and Council throughout the public improvement contract (bidding and letting) process;
4. Prepare Notices of Meetings and partial agendas
5. Prepare proceedings and documents for initiation of the public improvement project, including:
  - a. Resolution ordering construction of certain public improvements, and fixing a date for hearing thereon and taking of bids therefor

6. Prepare proceedings to be used on the date fixed for the hearing on the proposed plans, specifications, contract, and estimated total cost of the public improvement project, including:
  - a. Resolution adopting plans, specifications, form of contract and estimated cost
  - b. Resolution making award of contract
  - c. Resolution approving contract and bond.
7. Confirm that a performance bond has been obtained for the full cost of the improvement;
8. Prepare an opinion letter to SRF confirming that the bid letting process has complied with Iowa Code chapter 26;
9. Prepare proceedings to be used upon completion of the public improvement project, including:
  - a. Resolution accepting public improvements

Our duties under this particular engagement are limited to those expressly set forth above. Absent a separate engagement agreement regarding one or more of the following services, our duties under this Agreement do not include:

1. Defending any legal challenges to or arising out of the particular public improvement project;
2. Reviewing, revising, or negotiating the City's contract with outside consultants - architects or engineers; and
3. Any bond (finance) related services.

#### **ATTORNEY-CLIENT RELATIONSHIP**

Upon execution of this Agreement, the City will be our client and an attorney-client relationship will exist between us for public improvement project identified herein. Our services are limited to those contracted for in this letter and the City's execution of this Agreement will constitute an acknowledgement of those limitations. Our representation of the City and the attorney-client relationship established by this Agreement will be concluded upon payment of our final invoice.

In rendering the opinion letter to SRF and in performing any other services hereunder, we will rely upon the certified proceedings and other certifications you and other persons furnish us. Other than as we may determine as appropriate to rendering the opinion letter to SRF, we are not engaged and will not provide services intended to verify the truth or accuracy of these proceedings or certifications.



The factual representations contained in those documents which are prepared by us, and the factual representations which may also be contained in any other documents that are furnished to us by you are essential for and provide the basis for our conclusions that there is compliance with State law requirements for compliance with Iowa Code chapter 26. Accordingly, it is important for you to read and understand the documents we provide to you because you will be confirming the truth, accuracy and completeness of matters contained in those documents.

### **FEES**

We will charge a flat fee of \$3,500 for services rendered under this Agreement. If we determine that an adjustment of our fee is necessary, we will advise you. Such adjustment might be necessary in the event that unusual or unforeseen circumstances arise which require a significant increase in the services rendered, such as the rejection of all bids and the need to re-bid, personal attendance at meetings or unexpected revision of the above referenced documents. Typically, personal attendance at Council meetings is not necessary in order to provide the services outlined above. We will, however, attend Council meetings in the event that circumstances require. In addition to the flat fee quoted above, we will bill the City for all expenses incurred on its behalf, such as photocopying, deliveries, and other related expenses. We estimate that such charges will not exceed \$100. We will contact you prior to incurring expenses that exceed that amount.

Our statement for services and expenses will be sent after the hearing on the plans, specifications, form of contract and estimate of costs is held. Payment is due and payable within thirty (30) days of receipt of the invoice.

If, for any reason, the City terminates the engagement governed by this Agreement before a particular public improvement contract is awarded or, if a particular project is cancelled, we will bill the City for the services rendered as of the date of termination based on the hourly rates of those who provided services. The fee charged by the Firm for this representation will be based in part on the current hourly rate of the person performing the service at the time services are performed. We will also bill you for all expenses we have incurred as outlined above. My 2024 hourly rate is \$295. Services performed on your behalf by legal assistants will be billed at \$140 per hour. The Firm's billing rates are reviewed, and sometimes revised, annually in January. Accordingly, these rates are subject to change in January of each year and we expect to submit a new agreement for the Council's consideration annually at that time.

### **RECORDS**

At the City's request, any documents furnished by the City will be returned promptly upon receipt of payment for outstanding fees and client charges. Our own files, including lawyer work product, pertaining to the above referenced project will be retained by us. For various reasons, including the minimization of unnecessary storage expenses, we reserve the right to dispose of any documents or other material retained by us after the termination of this engagement.

**APPROVAL**

Please carefully review the terms and conditions of this Agreement. **If this Agreement accurately reflects the terms of this particular engagement, please obtain approval by the city council, and execute, date and return to me the enclosed copy of this Agreement. Please retain the original for your file.**

If you have questions regarding any aspect of the above or our representation, please do not hesitate to contact me. As always, we appreciate the opportunity to represent the City of Boone and we look forward to working with you on this public improvement project.

Very truly yours,

AHLERS & COONEY, P.C.

*Maria E. Brownell*

Maria E. Brownell

MEB:aes

Accepted and approved on behalf of the City Council\*

By: \_\_\_\_\_ Dated: \_\_\_\_\_  
Title: Mayor

\*Authorized by Resolution \ Motion \_\_\_\_\_ approved on \_\_\_\_\_, 2024.

**CITY COUNCIL  
CITY OF BOONE, IOWA**

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RESOLUTION NO. 3226

RESOLUTION ORDERING CONSTRUCTION OF THE LIME SLAKER REPLACEMENT PROJECT, AND FIXING A DATE FOR HEARING THEREON AND TAKING OF BIDS THEREFOR

WHEREAS, it is deemed advisable and necessary to construct certain public improvements described in general as the Lime Slaker Replacement Project; and

WHEREAS, the City has caused to be prepared plans, specifications and form of contract, together with estimate of cost, which are now on file in the office of the City Clerk for public inspection, for the construction of the public improvements; an

WHEREAS, the plans, specifications and form of contract are deemed suitable for the making of the public improvements; and

WHEREAS, before the plans, specifications, form of contract and estimate of cost may be adopted, and a contract for the construction of the public improvements is entered into, it is necessary, pursuant to Chapter 26, Code of Iowa, to hold a public hearing and to advertise for bids:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BOONE, STATE OF IOWA:

Section 1. That it is hereby determined that it is necessary and advisable to construct certain public improvements described in general as the Lime Slaker Replacement Project, in the manner set forth in the plans and specifications and form of contract, above referred to, the cost thereof to be paid in accordance with the provisions as set out in the posted Notice to Bidders and published Notice of Public Hearing; the public improvements being more generally described as follows

The project includes selective demolition within the lime storage room including removal of the existing lime feed equipment, installation of new lime feed system, knife gate valves, gravimetric weighbelt lime feeder, lime slaker, conveyor type grit remover, equipment support columns, electrical, controls, control panels, welding, painting, piping, and other associated items. Project also includes cleaning the existing splitter box, lime slurry lines, and the aluminum stairs, platform, and rails.

Section 2. That the amount of the bid security to accompany each bid shall be in an amount which shall conform to the provisions of the notice to bidders approved as a part of the specifications.

BE IT FURTHER RESOLVED, that the City Clerk be and is hereby directed to post a notice to bidders once in a relevant contractor plan room service with statewide circulation and a relevant construction lead generating service with statewide circulation and on an internet site sponsored by either the City or a statewide association that represents the City. Posting shall be

not less than thirteen clear days nor more than forty-five days prior to July 9, 2024, which is hereby fixed as the date for receiving bids. The bids are to be filed prior to 11:00 A.M., on such date.

The City Council hereby delegates to the City Clerk or her designee the duty of receiving, opening and tabulating bids for construction of the Project. Bids shall be received and opened as provided in the public notice and the results of the bids shall be considered at the meeting of this Council on July 15, 2024, at 6:00 P.M.

BE IT FURTHER RESOLVED, that the City Clerk be and is hereby directed to publish notice of hearing once in a legal newspaper, printed wholly in the English language, published at least once weekly and having general circulation in this City. Publication shall be not less than four clear days nor more than twenty days prior to the date hereinafter fixed as the date for a public hearing on the plans, specifications, form of contract and estimate of costs for the project, the hearing to be at 6:00 P.M. on July 15, 2024.

PASSED AND APPROVED this 17th day of June, 2024

AYES (A), NAYES (N), ABSENT (X), ABSTAIN (/):

**Cory Henson**  
**Kyle Angstrom**  
**Terry Moorman**

<input type="checkbox"/>
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<input type="checkbox"/>

**David Byrd**  
**Linda Williamson**

<input type="checkbox"/>
<input type="checkbox"/>

**Lisa Kahookele**  
**Kole Hilsabeck**

<input type="checkbox"/>
<input type="checkbox"/>

\_\_\_\_\_  
Mayor  
City of Boone

\_\_\_\_\_  
Clerk  
City of Boone

Veto

\_\_\_\_\_  
Mayor - City of Boone

Date:

\_\_\_\_\_

**CITY COUNCIL  
CITY OF BOONE, IOWA**

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RESOLUTION NO. 3227

RESOLUTION AMENDING SICK LEAVE AGREEMENT WITH EDWARD HIGGINS

**WHEREAS**, the City of Boone adopted an alternative option to the “Sick Leave Buyout” on May 6, 2019; allowing for employees hired before October 1, 2007 an option to apply their sick leave buyout balance towards monthly health insurance premiums for a set period of time agreed upon by the City of Boone and the employee; and

**WHEREAS**, Edward Higgins, former Boone Building Official, and the City of Boone entered into an Agreement on January 16, 2023, where Higgins waived his sick and vacation leave buyout in return for family health insurance plan from February 1, 2023 through June 30, 2024 and a single health insurance plan from July 1, 2024 through April 30, 2025; and

**WHEREAS**, Higgins is currently requesting an extension of the family health insurance coverage through April 30, 2025; and

**WHEREAS**, Higgins continues to be an asset to the City by providing his expertise to the City and the Building Department as a consultant; and

**WHEREAS**, due to the saving that the City has received in health insurance premiums for Fiscal Year 2024 and 2025, the extension requested is still within the buyout funds that Higgins had at the time of his retirement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF  
BOONE, IOWA:

**Section 1:** To approve the amendment to the Sick Leave Agreement between the City of Boone and Edward Higgins to extend the family health insurance coverage to April 30, 2025.

PASSED THIS 17th day of June, 2024.

AYES (A), NAYES (N), ABSENT (X), ABSTAIN (/):

**Cory Henson**  
**Kyle Angstrom**  
**Terry Moorman**

**David Byrd**  
**Linda Williamson**

**Lisa Kahookele**  
**Kole Hilsabeck**

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Mayor  
City of Boone

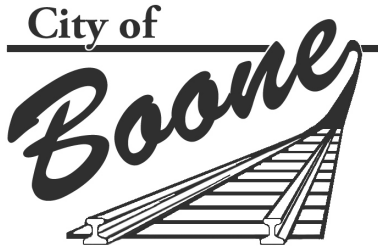
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Clerk  
City of Boone

Veto

\_\_\_\_\_  
Mayor - City of Boone

Date: \_\_\_\_\_



## **Economic Development Committee**

**Date of Meeting:** June 3, 2024

**Time of Meeting:** 4:00 P.M.

**Place of Meeting:** 708 Story Street, Boone, Iowa

1. Call to Order.

*Present: Moorman, Williamson, and Henson.*

*Others present: Skare, Elmquist, and Julianna Starling.*

2. Final Walk-Through for Mrs. Slobberworth's at 708 Story Street, Boone, Iowa for Revitalize Boone Downtown Business Grant.

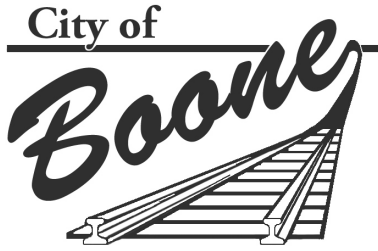
*Starling took the Committee on a tour of her newly remodeled space, pointing out the equipment that was purchased and installed per the Revitalize Boone Downtown Business Grant.*

*Williamson moved; Henson seconded to approve the release of the \$5,000.00 Revitalize Boone Downtown Business Grant. Ayes: all those in attendance.*

3. Other Business.

4. Adjourn.

*With no further business to come before the Committee, the meeting adjourned at 4:05 p.m.*



## Economic Development Committee

**Date of Meeting:** June 3, 2024

**Time of Meeting:** 4:15 P.M.

**Place of Meeting:** City Council Chambers  
(923 8<sup>th</sup> Street, Second Floor)

1. Call to Order.

*Present: Moorman, Williamson, and Henson.*

*Others present: Skare, Elmquist, Robbins, Montag, Brenda Dryer, and Chuck Winkleblack.*

2. Approve Minutes from the May 20, 2024 Meeting.

*Henson moved; Williamson seconded to approve the minutes from the May 20, 2024 Meeting. Ayes: all those in attendance.*

3. Discuss/Approve Prairie Place, LLC. Development Incentives.

*Skare presented a preliminary site plan for the Prairie Place, LLC. with forty-six (46) residential rental units and two (2) retail spaces; an estimated project cost of 15 million including approximately 2.2 million in utility infrastructure. Skare proposed a tax rebate incentive not to exceed 50% of the cost of utilities or \$1,139,000.00 over a ten (10)-year period. Skare advised that the road will be a public road once complete, and we are in the process of rezoning the parcels from C-1 to C-3.*

*Henson moved, Williamson seconded to direct Staff to move forward with the development agreement and presented. Ayes: all those in attendance.*

4. Review/Approve Resolution Approving the Application of Prairie Place, LLC., to the Iowa Economic Development Authority Iowa Workforce Housing Tax Credit Program.

*Williamson moved' Henson seconded to recommend approving Resolution 3212 approving the application for Prairie Place, LLC. to the Iowa Economic Development Authority-Iowa Workforce Housing Tax Credit Program. Ayes: all those in attendance.*

5. Review/Approve Resolution Approving the Application of Lincoln Flats, LLC., to the Iowa Economic Development Authority Iowa Workforce Housing Tax Credit Program.

*Williamson moved; Henson seconded to recommend approving Resolution 3209 approving the Application for Lincoln Flats, LLC. to the Iowa Economic Development Authority-Iowa Workforce Housing Tax Credit Program. Ayes: all*

*those in attendance.*

6. Review/Approve Resolution Approving the Application of Page Flats, LLC., to the Iowa Economic Development Authority Iowa Workforce Housing Tax Credit Program.

*Henson moved; Williamson seconded to recommend approving Resolution 3210 approving the Application for Page Flats, LLC. to the Iowa Economic Development Authority-Iowa Workforce Housing Tax Credit Program. Ayes: all those in attendance.*

7. Review/Approve Resolution Approving the Application of Elite Gutters, LLC., to the Iowa Economic Development Authority Iowa Workforce Housing Tax Credit Program.

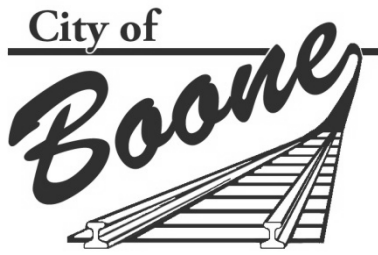
*Williamson moved; Henson seconded to recommend approving Resolution 3211 approving the Application for Elite Gutters, LLC. to the Iowa Economic Development Authority-Iowa Workforce Housing Tax Credit Program. Ayes: all those in attendance.*

8. Other Business.

9. Adjourn.

*With no further business to come before the Committee, the meeting adjourned at 4:37 p.m.*





## **POLICY & ADMINISTRATION**

### **Meeting Notice**

**Governing Body:** P&A Committee

**Date of Meeting:** June 3, 2024

**Time of Meeting:** 5:15 P.M.

**Place of Meeting:** City Council Chambers  
(923 8th Street, Second Floor)

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*Present: Williamson, Byrd, and Kahookele.*

*Others present: Skare, Elmquist, Robbins, Montag, Moorman, Henson, Kester, Turbes, Wiebold, Linda Blakely, Joe Pundzak, Eldon Hutcheson, Mayor Stines, and April Burch.*

1. Minutes of Prior Meetings.

*Byrd moved; Kahookele seconded to approve the minutes from the February 19, 2024 meeting. Ayes: all those in attendance.*

2. Discuss Chicken Ordinance 2304.

*Williamson stated that through her correspondence she received twenty-eight (28) against chickens and six (6) in favor of chickens. Byrd advised that he distributed 728 doorhangers and received a response from 281; the focus was on his Ward, but he did receive feedback from those outside his ward also. Byrd stated that 64% were against chickens and 36% were in favor of chickens. Kahookele received fifty-six (56) responses to an on-line poll conducted via her Facebook page with a result of 50% being in favor of chickens. Kahookele voiced her thoughts regarding the issue.*

*Kahookele moved to recommend approval of Ordinance 2304. No second – motion died.*

*Byrd moved to recommend denying Ordinance 2304; seconded by Williamson. Ayes: Byrd, Williamson. Nays: Kahookele.*

3. Other Business.

4. Adjourn.

*With no further business to come before the Committee, Williamson moved; Byrd seconded to adjourn the meeting at 5:30 p.m.*

## STATEMENT OF COUNCIL PROCEEDINGS

June 3, 2024 6:00 p.m.

The City Council of Boone, Iowa, met in regular session in the City Hall Council Chambers on June 3, 2024, at 6:00 p.m. with Mayor Stines presiding. The meeting was also available via Zoom. The following Council Members were present: Byrd, Henson, Kahookele, Moorman, Hilsabeck, Williamson, and Angstrom. Absent: none.

Moorman moved; Williamson seconded to approve the agenda as presented. Ayes: Henson, Kahookele, Moorman, Hilsabeck, Williamson, Angstrom, and Byrd. Nays: none.

Mayor Stines announced that this is the time and place for a public hearing on the proposed plans, specifications, form of contract, and estimate of cost for the Water Treatment Plant and Wastewater Treatment Facility Roofs Replacement Project. Mayor Stines asked if there were any written comments; no written comments were presented. Mayor Stines asked if there were any oral comments; no comments were made. Whereupon, the Mayor declared the hearing closed.

Williamson moved; Hilsabeck seconded to approve Resolution 3207 approving the proposed plans, specifications, form of contract, and estimate of cost for the Water Treatment Plant and Wastewater Treatment Facility Roofs Replacement Project. Ayes: Kahookele, Moorman, Hilsabeck, Williamson, Angstrom, Byrd, and Henson. Nays: none.

Moorman moved; Angstrom seconded to set a public hearing for June 17, 2024 at 6:00 p.m. on the proposed plans, specifications, form of contract, and estimate of cost for the Lime Slaker Replacement Project. Ayes: Moorman, Hilsabeck, Williamson, Angstrom, Byrd, Henson, and Kahookele. Nays: none.

Hilsabeck moved; Kahookele seconded to set a public hearing for June 17, 2024 at 6:00 p.m. for the consideration of an application for a Community Development Block Grant (upper Story Housing Program) for 1003 Marshall Street, Boone, Iowa. Ayes: Hilsabeck, Williamson, Angstrom, Byrd, Henson, Kahookele, and Moorman. Nays: none.

Williamson moved; Henson seconded to set a public hearing for June 17, 2024 at 6:00 p.m. for the consideration of adopting a Community Development and Housing Needs Assessment. Ayes: Hilsabeck, Williamson, Angstrom, Byrd, Henson, Kahookele, and Moorman. Nays: none.

Mayor Stines advised that public comments regarding the update on the Chicken Ordinance would be taken towards the end of the meeting. Williamson stated that the Policy, Administration and Employee Committee met to discuss the proposed Chicken Ordinance and based on input they received from their wards against chickens, the Committee voted against recommending the ordinance to Council for its first reading, two (2) to one (1).

Henson moved; Hilsabeck seconded to approve Resolution 3208 authorizing the execution of a Professional Services Agreement for the 2024 Sanitary Sewer I/I Inspection Program (Phase 6) with WHKS and Company in an amount not to exceed \$108,548.00. Ayes: Williamson, Angstrom, Byrd, Henson, Kahookele, Moorman, and Hilsabeck. Nays: none.

Skare presented a preliminary plan, incentives, and infrastructure for forty-six (46) housing units on South Marshall Street. Angstrom moved; Henson seconded to approve moving forward with the Prairie Place, LLC Development Project. Ayes: Angstrom, Byrd, Henson, Kahookele, Moorman, Hilsabeck, and Williamson. Nays: none.

Hilsabeck moved; Byrd seconded to approve Resolution 3212 approving the application of Prairie Place, LLC., to the Iowa Economic Development Authority Iowa Workforce Housing Tax Credit Program, with a local match of ten (10) years TIF tax rebates up to 50% of projected infrastructure cost not to exceed \$1,139,000.00. Ayes: Byrd, Henson, Kahookele, Moorman, Hilsabeck, Williamson, and Angstrom. Nays: none.

Williamson moved; Byrd seconded to approve Resolution 3209 approving the application of Lincoln Flats, LLC., to the Iowa Economic Development Authority Iowa Workforce Housing Tax Credit Program, with a local match of up to \$24,000.00 Forgivable Loan per the Development Agreement. Ayes: Henson, Kahookele, Moorman, Hilsabeck, Williamson, Angstrom, and Byrd. Nays: none.

Angstrom moved; Williamson seconded to approve Resolution 3210 approving the application of Page Flats, LLC., to the Iowa Economic Development Authority Iowa Workforce Housing Tax Credit Program, with a local match of up to \$28,000.00 Forgivable Loan per the Development Agreement. Ayes: Kahookele, Moorman, Hilsabeck, Williamson, Angstrom, Byrd, and Henson. Nays: none.

Angstrom moved; Henson seconded to approve Resolution 3211 approving the application of Elite Gutters, LLC., to the Iowa Economic Development Authority Iowa Workforce Housing Tax Credit Program, with a local match of 100% exemption from taxation on the first \$75,000.00 of actual value added by the improvements for a period of five (5) years. Ayes: Moorman, Hilsabeck, Williamson, Angstrom, Byrd, Henson, and Kahookele. Nays: none.

Moorman moved; Byrd seconded to authorize the City Clerk to solicit for Community Development Block Grant (CDBG) Administration Services, regarding 1003 Marshall Street, Boone, Iowa. Ayes: Hilsabeck, Williamson, Angstrom, Byrd, Henson, Kahookele, and Moorman. Nays: none.

Williamson moved; Angstrom seconded to approve Elmquist, Skare, and Robbins to the review committee and the scoring criteria for the Community Development Block Grant (CDBG) Administration Services proposals, regarding 1003 Marshall Street, Boone, Iowa. Ayes: Williamson, Angstrom, Byrd, Henson, Kahookele, Moorman, and Hilsabeck. Nays: none.

Andrews stated that City wide cleanup is underway.

Williams advised that the Library's Summer Reading Program Kick Off Carnival was currently going on until 7:00 p.m.

Cornelis stated that cemetery cleanup has started, and the pool is open.

Williamson moved; Henson seconded to approve Resolution 3213 approving the execution of a Professional Services Agreement for the Story Street/Downtown Mill and Overlay Project with Manatt's Inc., in an amount not to exceed \$777,964.95. Ayes: Angstrom, Byrd, Henson, Kahookele, Moorman, Hilsabeck, and Williamson. Nays: none.

Angstrom moved; Williamson seconded to approve Change Order No. 2 for the 8<sup>th</sup> Street Mill and Overlay Project for adjustments to final quantities, crediting \$5,708.03. Ayes: Byrd, Henson, Kahookele, Moorman, Hilsabeck, Williamson, and Angstrom. Nays: none.

Angstrom moved; Williamson seconded to approve Resolution 3214 accepting the Engineer's Notice of Acceptability of Work and the final pay request of \$6,135.73 for the 8<sup>th</sup> Street Mill and Overlay Project. Ayes: Henson, Kahookele, Moorman, Hilsabeck, Williamson, Angstrom, and Byrd. Nays: none.

Angstrom moved; Hilsabeck seconded to approve moving forward with the Recreation Center Referendum on November 5, 2024. Ayes: Kahookele, Moorman, Hilsabeck, Williamson, Angstrom, Byrd, and Henson. Nays: none.

Henson moved; Williamson seconded to approve Resolution 3215 approving and authorizing the execution of a Contract with ISG Incorporated for Pre-Referendum Services for the Boone Community Recreation Complex, in the amount not to exceed \$57,500.00. Ayes: Moorman, Hilsabeck, Williamson, Angstrom, Byrd, Henson, and Kahookele. Nays: none.

Henson moved; Angstrom seconded to approve Resolution 3216 approving and authorizing an agreement with the Boone Area Veterans Center, Inc. to assist in the demolition cost in an amount of \$60,000.00, concerning property located at 807 6<sup>th</sup> Street, Boone, Iowa. Ayes: Hilsabeck, Williamson, Angstrom, Byrd, Henson, Kahookele, and Moorman. Nays: none.

Mayor Stines asked if there were any questions or items to be removed from the Consent Agenda; no requests were made.

Angstrom moved; Hilsabeck seconded to approve the following items on the Consent Agenda: 1) Minutes of previous meetings. 2) Bills payable. 3) Alcohol License renewal for Bottled Bliss. 4) Alcohol License renewal for Cobblestone. 5) Cigarette/Tobacco Permit renewals for Casey's #24, Casey's #2, Fareway, Hy-Vee, L&M, Shortstop, Walgreens, Dollar General, Casey's #3251, World Liquor/Tobacco, Wal-Mart, Wilson's Tap, Circle K #22654122, Circle K #22654123, Greenleaf Tobacco, Tobacco and Vape Store. 6) Resolution 3217 approving the Fiscal Year adjustments for salary and Health Savings account contributions for full-time non-union, Department Heads, and part-time employees of the City of Boone. 7) Resolution 3218 authorizing the execution of a Services Agreement for animal control services with the Boone Area Humane Society. 8) Resolution 3219 authorizing the City Clerk/Finance Officer to make the appropriate interfund transfers of sums and record the same in the appropriate manner for Fiscal Year 2024. 9) Reappointment of Mike Pritchard to the Planning and Zoning Commission for a five (5) year term, expiring June 30, 2029. 10) Appointment of Randy Schmitz to the Planning and Zoning Commission for a five (5) year term, expiring June 30, 2029, to replace Dan Gould. 11) Reappointment of Cathy Wetzeler to the Family Resource Center Governance Board for a three (3) year term, expiring June 30, 2027. 12) Reappointment of Mike MacDougall to the Family Resource Center Governance Board for a three (3) year term, expiring June 30, 2027. 13) Appointment of Lacey Dreeszen to the Family Resource Center Governance Board for a three (3) year term, expiring June 30, 2027, to replace Jody Fox. Ayes: Williamson, Angstrom, Byrd, Henson, Kahookele, Moorman, and Hilsabeck. Nays: none.

A & E Millwright & Repair	Replaced Blower	320.00
A & M Laundry	Mops & Rugs	30.51
Access Systems Leasing	Printing Contract	171.64
Access Systems Leasing	Printing Contract	164.97
ACME Tools	Drill Press/Set/Plate Tamper	3,339.50
Advantage Archives	Digitization of Library Materials	5,678.10
Allendan Seed Company	Plant Plugs	278.00
Alliant Energy	Utilities	4,240.21
Alliant Energy	Utilities	6,670.06
Amazon Capital Services	Library Materials/Supplies	1,016.52
Amazon Capital Services	Parts/Office Supplies	163.26
Arnold Motor Supply	Parts/Supplies	396.25
Ascend Learning Holdings	Online Training Access	461.06
Bituminous Materials	Spray Patcher Emulsion	1,097.54
Blank Park Zoo	Zoo To You Program	125.00
Bomgaars	Drill Bit	5.99
Bomgaars	Garden Hose Supplies	33.34
Boone Ace Hardware	Light Bulbs	11.98
Boone Ace Hardware	Truck Tarp	16.99
Boone Area Humane Society	Contract Services	7,218.83
Boone County Landfill	Disposal/FY 2024 Assessment	7,128.15
Boone County Abstract	Ownership & Lien Report	150.00
Boone Hardware	Bolt	0.48
Boone Hardware	Parts/Supplies	55.97
Boone News Republican	Publications	372.00
Boulders Inn Boone	FY 2024 Tax Rebate	32,447.49
Builders First Source	Concrete	34.50
CDS Global	Online Credit Card Processing	412.82

Center Point Publishing	Library Materials	565.68
Central IA Ready Mix	Materials	8,898.50
Chase	Library Fax	33.80
Christopher Truckenmiller	Band Services	400.00
City Of Boone	Utilities	526.37
City Of Boone	Pool/Concession Start Up	265.00
Clouser Plumbing	Water Main Valves Install	12,000.00
Cody J Warrick	Carpet Install	110.00
D & J Complete Tree Service	Tree Removal	2,000.00
Dakota Supply Group	Parts	295.00
David Ades	Car Allowance	250.00
David Swenson	Library Program	75.00
Des Moines Children's Museum	Adventure Pass-Library	200.00
East West Books	Library Materials	303.46
Echo Group	Parts	584.64
Elixir Rx Solutions	411 Medical	655.03
Fairfield Inn & Suites	Academy Hotel	996.80
FirstNet	Wireless Services	1,174.89
Gale/Cengage Learning	Library Materials	131.16
Graymont Western Lime	Chemicals	8,028.99
Hawkins Water Treatment	Chlorine Feed Equipment	6,522.21
Hy-Vee Food Store	Water	7.28
Infomax Office Systems	Printing Contract	564.34
Ingram Book Company	Library Materials	2,274.72
Intertwined	Library Program	240.00
IA Finance Authority	Bond Payment	7,596.25
IA One Call	Locates	589.90
IA Water And Waste Systems	Stop Box Repair	1,200.00
Jim Robbins	Legal Services/Reimbursement	6,968.00
JNB Senior 1 LP	FY 2024 Tax Rebate	5,090.66
K & R Lawn Care	Lawn Care/Nuisance Mowing	1,775.00
Kaden Sherrard	Training Reimbursement	430.38
Kim Smith	Library Programs	250.00
KnowBuddy Resources	Library Materials	227.50
Kruck Plumbing & Heating	Quarterly Filters	515.00
Lowe's Home Center	Masonry Bit	14.23
Lynch Auction	Skid Loader Rock Bucket	1,100.00
Martin Marietta Materials	Rock Material	195.64
McGill Computer Service	IT Services	180.00
Menards-Ames	Miscellaneous Supplies	640.58
Mercy College	Paramedic Tuition	4,712.00
Midwest Inflatables	Summer Carnival-Library	1,500.00
Midwest Quality Wholesale	Towel Dispensers	47.69
Midwest Tape	Digital Library Materials	627.79
Mutual Of Omaha	Insurance Premiums	251.93
NICUSA	ACH Return	80.00
NICUSA	ACH Return	40.00
NICUSA	ACH Return	40.00
Nikkel & Associates	Repairs	12,629.84
Ondrea Elmquist	Car Allowance	250.00
Opencom	Internet Service	154.90
O'Reilly Automotive Stores	Weld Epoxy	9.99
Orkin	Pest Control	110.99
Outdoor Solutions	Lawn Services	300.00
Pomp's Tire Service	Tires	2,654.10
Quality One	Custodial Services	2,088.00
Quill	Office/Custodial Supplies	359.13
R & W Power	Chainsaw Chains	123.00

Reiman Gardens	Adventure Pass-Library	300.00
Reliant Gases	Chemicals	3,481.00
Reserve Account	Postage Refill	1,500.00
Rinker Materials	Storm Intake	1,316.00
Ross Chemical Systems	Gear Wash Chemicals	73.45
Salama Greenhouse	Downtown Flowers	4,581.75
Samuel Rengert	Reimburse Academy Meals	255.17
Staples Advantage	Office Supplies	161.95
Storey Kenworthy	Office Supplies	404.74
Story County Treasurer	Drug Task Force	1,284.82
Swords And Roses	Library Program	350.00
The Northway Corporation	Well Rehabilitations	29,250.00
Thermo Fisher Scientific	Motor Incubator/Shipping	144.24
Treasurer/State Of IA	Sales Tax	2,076.40
Treasurer/State Of IA	Water Excise Tax	9,056.51
UMB Bank	Bond Fees	600.00
UMB Bank	2021 Revenue Interest/Principal	754,700.00
UMB Bank	2015 GO Series Interest/Principal	359,765.00
UMB Bank	2016 GO Series Interest/Principal	316,500.00
United Bank Of IA	Purchase Pool Filters CD	128,000.00
Van-Wall Equipment	Mower Belt	128.94
Walmart	Supplies/IPAD	502.45
Walters Sanitary Service	Waste Removal	61.61
William Skare	Car Allowance	300.00
Windstream	Phone Service	1,662.03
Xerox Corporation	Copier Agreement	54.49
Total Paid Bills		1,788,407.08

FUND	DISBURSEMENTS
General	179,035.33
Special	37,787.15
Hotel/Motel	-
Road Use Tax	14,097.14
Debt Service	676,865.00
Water Utility	97,695.31
Sewer Utility	768,935.39
Family Resource Center	3,157.54
Capital Project	2,273.24
Storm Water Utility	3,023.00
Expendable Trust	4,639.28
Agency Account	898.70

Angstrom moved; Byrd seconded to approve the third reading of Ordinance 2306 to allow the City of Boone, Iowa to change the Finance Officer language in the Code of Ordinances, amending Chapter 18, 19, 5 and 17. Ayes: Angstrom, Byrd, Henson, Kahookele, Moorman, Hilsabeck, and Williamson. Nays: none.

Moorman moved; Hilsabeck seconded to adopt Ordinance 2306 to allow the City of Boone, Iowa to change the Finance Officer language in the Code of Ordinances, amending Chapter 18, 19, 5 and 17. Ayes: Byrd, Henson, Kahookele, Moorman, Hilsabeck, Williamson, and Angstrom. Nays: none.

Williamson moved; Hilsabeck seconded to approve the second reading of Ordinance 2307 to change the parking regulations in the Code of Ordinances, amending Chapter 69, Section 69.08 (116) "on the west and south side of South Jackson Street from Southeast Linn Street to Hancock Drive" and "on the south of Southeast Linn Street from South Cedar Street to South Jackson Street". Ayes: Henson, Kahookele, Moorman, Hilsabeck, Williamson, Angstrom, and Byrd. Nays: none.

Hilsabeck moved; Williamson seconded to approve the second reading of Ordinance 2308 to rezone property on South Marshall Street changing the zoning from C-1 (Special Commercial District) to C-3 (Limited Commercial District). Ayes: Kahookele, Moorman, Hilsabeck, Williamson, Angstrom, Byrd, and Henson. Nays: none.

The Council discussed the Chicken Ordinance; Hilsabeck stated the response he received was in favor of allowing chickens. Henson stated that he received a considerable amount of nos. Several citizens spoke in favor of allowing chickens, and Mayor Stines read a statement encouraging the Council to allow chickens.

Henson moved; Angstrom seconded to reject Ordinance 2304 to allow the City of Boone, Iowa to add language for Urban Chickens in the Code of Ordinances, Chapter 55. Ayes: Moorman, Williamson, Angstrom, Byrd, and Henson. Nays: Hilsabeck and Kahookele. Motion passed.

Mayor Stines thanked the appointees for serving on the Boards and Commissions.

Moorman reminded everyone that Nights on the Green is this Friday, June 7, 2024.

There being no further business to come before the Council the meeting was adjourned at 6:47 p.m.

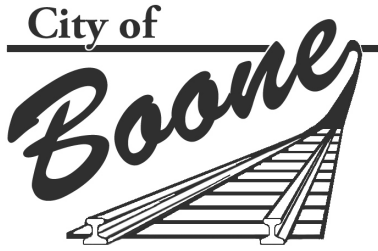
ATTEST:

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Ondrea Elmquist, Clerk/Finance Officer

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Elijah Stines, Mayor



## **Economic Development Committee**

**Date of Meeting:** June 7, 2024

**Time of Meeting:** 9:00 A.M.

**Place of Meeting:** 719 Story Street, Boone, Iowa

1. Call to Order.

*Present: Moorman, Williamson, and Henson.*

*Others present: Skare, Bill Byrd*

2. Boone Downtown Incentive Fund (BDIF) Initial Walk-Through at 719 Story Street, Boone, Iowa

*Bill Byrd discussed the project with the Economic Development Committee and will provide estimates for review. Williamson moved; Henson seconded to approve Bill Byrd receiving estimates for the project and reviewing at a future Economic Development meeting. Ayes: all those in attendance. Nays: none.*

3. Other Business.

4. Adjourn.

*With no further business to come before the Committee, the meeting was adjourned at 9:10 a.m.*



**RECORD OF COUNCIL APPROVED BILLS**

**BYRD**

**June 17, 2024**

<u>DATE</u>	<u>AMOUNT</u>
Airport Bills	
Library Bills	
Park Bills	9,214.09
Utility Billing Refunds	
Manuals/Misc Total	1,910.81
Voided checks	
Council Bills Total	362,065.93
Payroll Wages (6/14/2024)	139,757.63
Payroll Vendor Checks (6/14/2024)	106,546.07
TOTAL EXPENDITURES	<u>\$ 619,494.53</u>

Signed By \_\_\_\_\_

Date \_\_\_\_\_

Contact	Invoice	Description	Due Date	Total Cost	GL Account	GL Account Description
<b>A &amp; M LAUNDRY INC (5)</b>						
	0401720	MOPS/RUGS	06/17/2024	30.51	001-150-6399	LAUNDRY
Total A & M LAUNDRY INC (5):				30.51		
<b>AHLERS &amp; COONEY PC (32)</b>						
	867537	SE BOONE URBAN RENEWAL ADMEN	06/17/2024	170.00	001-520-6411	LEGAL FEES
	867538	DAILY BRAND LLC DEVELOPMENT AG	06/17/2024	1,732.00	001-520-6411	LEGAL FEES
Total AHLERS & COONEY PC (32):				1,902.00		
<b>ALLIANT ENERGY (45)</b>						
	061724A	STREET LIGHTS-1919 S MARSHALL T	06/17/2024	29.85	110-230-6371	STREET LIGHTING
	061724A	STREET LIGHTS-MINI PARK (STORY/9	06/17/2024	31.75	110-230-6371	STREET LIGHTING
	061724A	TRAFFIC LIGHTS-9TH/STORY	06/17/2024	54.35	110-240-6371	TRAFFIC UTILITIES
	061724A	UTILITIES-RR2 WATER TOWER	06/17/2024	31.83	600-811-6371	UTILITIES
	061724A	UTILITIES-1190 188TH RD	06/17/2024	3,493.07	600-811-6371	UTILITIES
	061724A	TRAFFIC LIGHTS-7TH/STORY	06/17/2024	67.19	110-240-6371	TRAFFIC UTILITIES
	061724A	UTILITIES-CITY HALL	06/17/2024	1,857.66	001-650-6371	UTILITIES
	061724A	UTILITIES-1174 188TH RD	06/17/2024	16,854.52	600-811-6371	UTILITIES
	061724A	STREET LIGHTS-KEELER ST CNW PA	06/17/2024	100.53	110-230-6371	STREET LIGHTING
	061724A	TRAFFIC LIGHTS- 8TH/STORY	06/17/2024	42.12	110-240-6371	TRAFFIC UTILITIES
	061724A	STREET LIGHTS-9TH/STORY SEC LT	06/17/2024	13.44	110-230-6371	STREET LIGHTING
	061724A	STREET LIGHTS	06/17/2024	10,702.18	110-230-6371	STREET LIGHTING
	061724B	UTILITIES- 803 STORY ST/BAND SHEL	06/17/2024	17.05	008-499-6371	UTILITIES
	061724C	UTILITIES- STORY & 6TH TRAFFIC LIG	06/17/2024	65.34	110-240-6371	TRAFFIC UTILITIES
	061724D	UTILITES POLICE	06/17/2024	1,074.60	001-110-6371	UTILITIES
	061724E	UTILITIES- 8TH ST ALLY STREET LIGH	06/17/2024	141.15	110-230-6371	STREET LIGHTING
	061724F	UTILITIES- CRAWFORD CNR 19TH ST	06/17/2024	19.87	001-620-6371	UTILITIES/SIRENS/CIVIL DF
	061724G	UTILITIES--1918 LINN ST STREET LIG	06/17/2024	26.64	110-230-6371	STREET LIGHTING
	061724H	UTILITIES-1721 MCHOSE (WW)	06/17/2024	13,812.13	610-816-6371	UTILITIES
	061724H	UTILITIES-8 CEDAR ST (CITY SHED)	06/17/2024	532.87	110-210-6371	UTILITIES
	061724H	UTILIITIES-14 DIVISION ST (SEWER)	06/17/2024	145.39	610-816-6371	UTILITIES
	061724I	UTILITIES- 211 MAIN ST SIREN	06/17/2024	21.70	001-620-6371	UTILITIES/SIRENS/CIVIL DF
Total ALLIANT ENERGY (45):				49,135.23		
<b>AMAZON CAPITAL SERVICES INC (4073)</b>						
	1CNV-3FKH-	TARP REPAIR PARTS	06/17/2024	66.55	110-210-6599	SUPPLIES
	1HLQ-M3K1-	CORE DRILL BIT	06/17/2024	77.49	110-210-6599	SUPPLIES
	1Y39-PJPL-Y	SEAT FOR TRUCK # 8	06/17/2024	112.99	110-210-6350	REPAIRS-EQUIP/MECHANIC
	1YMP-4CHW	BUGG ZAPPER	06/17/2024	35.99	610-816-6599	MISCELLANEOUS
Total AMAZON CAPITAL SERVICES INC (4073):				293.02		
<b>ARNOLD MOTOR SUPPLY (86)</b>						
	08NV170879	TANKER 61 BUMPER MARKER LIGHT	06/17/2024	25.36	001-150-6332	REPAIRS
	08NV171276	COOLANT 8-65	06/17/2024	12.55	001-150-6332	REPAIRS
	08NV171798	DEF	06/17/2024	16.99	001-150-6331	GAS & OIL
	08NV172330	OIL FILTER FOR MOSQUITO SPRAYER	06/17/2024	24.25	110-210-6350	REPAIRS-EQUIP/MECHANIC
	08NV172514	PUNCH AND BRAKE CLEAN	06/17/2024	7.98	110-210-6599	SUPPLIES
	08NV172593	FREON FOR TRUCK # 33	06/17/2024	36.87	110-210-6350	REPAIRS-EQUIP/MECHANIC
	08NV172595	SHOP TOWELS	06/17/2024	3.29	110-210-6599	SUPPLIES
	08NV172960	HEADLIGHT TRUCK # 39	06/17/2024	6.04	110-210-6350	REPAIRS-EQUIP/MECHANIC
Total ARNOLD MOTOR SUPPLY (86):				133.33		

OPEN BILLS

Contact	Invoice	Description	Due Date	Total Cost	GL Account	GL Account Description
<b>BOMGAARS (4040)</b>						
	85673125	REPAIR DRAIN COVER CITY HALL	06/17/2024	3.49	001-650-6310	REPAIRS
	85675933	SPRAYER FITTINGS	06/17/2024	10.48	110-210-6599	SUPPLIES
	85675940	SPRAYER FITTINGS	06/17/2024	11.99	110-210-6599	SUPPLIES
	85682949	IMPACT DRILL-TOOL	06/17/2024	255.02	610-816-6505	EQUIPMENT-MINOR
	85683340	CHAINSAW SHARPINERS	06/17/2024	55.91	600-811-6504	EQUIPMENT-MINOR
Total BOMGAARS (4040):				<u>336.89</u>		
<b>BOONE ACE HARDWARE (2706)</b>						
	79482-2	PAINT AND SUPPLIES FOR LOCKER R	06/17/2024	62.17	121-110-6504	POLICE/MISC
	79857-2	GARDEN HOSE	06/17/2024	81.19	610-816-6310	BUILDING & GROUNDS
Total BOONE ACE HARDWARE (2706):				<u>143.36</u>		
<b>BOONE CHAMBER OF COMMERCE (320)</b>						
	061724	REFUND ELECTRONIC SIGN	06/17/2024	120.00	001-599-6399	MESSAGE BOARD ACCOUNT
Total BOONE CHAMBER OF COMMERCE (320):				<u>120.00</u>		
<b>BOONE COUNTY (4567)</b>						
	061724	HAWKEYE DRIVE EXT TAXES	06/17/2024	20.00	001-620-6418	TAXES
	241478	RECORDING FEES- QUIT CLAIM DEE	06/17/2024	12.00	001-620-6405	RECORDING/COURT FEES
	509317	LANDFILL DISPOSAL	06/17/2024	330.22	610-816-6379	LANDFILL/SLUDGE
	509396	LANDFILL DISPOSAL	06/17/2024	315.40	610-816-6379	LANDFILL/SLUDGE
	509516	LANDFILL DISPOSAL	06/17/2024	330.22	610-816-6379	LANDFILL/SLUDGE
	509593	LANDFILL DISPOSAL	06/17/2024	330.60	610-816-6379	LANDFILL/SLUDGE
	509706	LANDFILL DISPOSAL	06/17/2024	319.20	610-816-6379	LANDFILL/SLUDGE
	509829	LANDFILL DISPOSAL	06/17/2024	319.58	610-816-6379	LANDFILL/SLUDGE
	510012	LANDFILL DISPOSAL	06/17/2024	324.90	610-816-6379	LANDFILL/SLUDGE
Total BOONE COUNTY (4567):				<u>2,302.12</u>		
<b>BOONE COUNTY RECORDER (178)</b>						
	241476	RECORDING FEES	06/17/2024	32.00	001-620-6405	RECORDING/COURT FEES
	241477	RECORDING FEES	06/17/2024	22.00	001-620-6405	RECORDING/COURT FEES
Total BOONE COUNTY RECORDER (178):				<u>54.00</u>		
<b>BOONE HARDWARE (1963)</b>						
	18588-1	BATTERIES	06/17/2024	18.99	001-150-6599	MISC/SUPPLIES
	18588-2	GOOP	06/17/2024	6.49	001-150-6310	BUILDING MAINTENANCE
	18742-1	MASKING TAPE	06/17/2024	38.96	110-210-6599	SUPPLIES
	18810-1	KEYS FOR CITY HALL BLDG	06/17/2024	20.95	001-650-6599	MISCELLANEOUS
	18847-1	TOILET PARTS	06/17/2024	18.47	001-110-6399	BUILDING MAINT/REPAIR
	18848-1	TOILET PART CREDIT	06/17/2024	.50	001-110-6399	BUILDING MAINT/REPAIR
Total BOONE HARDWARE (1963):				<u>103.36</u>		
<b>BOONE NEWS REPUBLICAN (4622)</b>						
	10218410	5/20 COUNCIL PROCEEDINGS	06/17/2024	348.60	001-620-6414	PUBLICATIONS
Total BOONE NEWS REPUBLICAN (4622):				<u>348.60</u>		
<b>BROWN ELECTRIC (254)</b>						
	17861	ELECTRIC FOR LOCKER ROOM REM	06/17/2024	510.40	121-110-6504	POLICE/MISC

Contact	Invoice	Description	Due Date	Total Cost	GL Account	GL Account Description
Total BROWN ELECTRIC (254):				510.40		
<b>CDS GLOBAL (3506)</b>						
	2405D0168	UB-MONTHLY PROCESSING	06/17/2024	1,001.14	610-815-6499	UB OUTSOURCING
	2405D0168	UB-MONTHLY PROCESSING	06/17/2024	1,001.14	600-810-6499	UB OUTSOURCING
	2405D0168	POSTAGE	06/17/2024	1,159.62	600-810-6499	UB OUTSOURCING
	2405D0168	POSTAGE	06/17/2024	1,159.61	610-815-6499	UB OUTSOURCING
Total CDS GLOBAL (3506):				4,321.51		
<b>CENTRAL IA READY MIX (3871)</b>						
	749493	420 S STATE SEWER REPAIR	06/17/2024	1,414.00	610-817-6399	SEWER CLEANING/REPAIRS
	SI00000124	PRECAST INTAKE POUR	06/17/2024	277.50	740-865-6320	GROUNDS MAINT & REPAIRS
	SI00000607	FIRE DEPARTMENT HYDRANT POUR	06/17/2024	2,080.00	600-812-6350	MAIN & VALVE WORK
	SI00001148	FIRE DEPARTMENT HYDRANT	06/17/2024	1,666.50	600-812-6350	MAIN & VALVE WORK
	SI00001330	554 LINDEN LN ST PATCH	06/17/2024	908.00	110-210-6399	REPAIRS-STREET
	SI00001869	CITY HALL STREET PATCH	06/17/2024	1,262.50	110-210-6399	REPAIRS-STREET
	SI00002404	214 S CLINTON MANHOLE REPLACEM	06/17/2024	492.00	610-817-6399	SEWER CLEANING/REPAIRS
	SI00002573	214 S CLINTON MANHOLE REPLACEM	06/17/2024	1,818.00	610-817-6399	SEWER CLEANING/REPAIRS
Total CENTRAL IA READY MIX (3871):				9,918.50		
<b>CENTRAL STATES ROOFING (309)</b>						
	36053	ROOF REPAIR-VVW	06/17/2024	250.02	610-816-6310	BUILDING & GROUNDS
Total CENTRAL STATES ROOFING (309):				250.02		
<b>CENTURYLINK (1454)</b>						
	061724	LINE CHARGES-PD	06/17/2024	74.00	001-110-6373	TELEPHONE
	061724A	LINE CHARGES- SCADA	06/17/2024	96.00	600-812-6499	WATER TOWER MAINTENAN
	061724B	LINE CHARGES- SCADA	06/17/2024	74.00	600-812-6499	WATER TOWER MAINTENAN
	061724C	LINE CHARGES-SCADA	06/17/2024	71.50	600-812-6499	WATER TOWER MAINTENAN
	061724D	LINE CHARGES - SIRENS	06/17/2024	216.75	001-620-6373	TELEPHONE
	061724E	LINE CHARGES-PD	06/17/2024	72.84	001-110-6373	TELEPHONE
Total CENTURYLINK (1454):				605.09		
<b>CORE &amp; MAIN LP (3929)</b>						
	U940650	WATER METERS	06/17/2024	20,319.00	600-812-6727	METERS
	U941477	WATER METER	06/17/2024	2,675.38	600-812-6727	METERS
Total CORE & MAIN LP (3929):				22,994.38		
<b>DICK'S FIRE EXTINGUISHER SVC (3841)</b>						
	26148	EXTINGUISHER MAINTANCE-PARK	06/17/2024	554.75	600-811-6310	BUILDING & GROUNDS
Total DICK'S FIRE EXTINGUISHER SVC (3841):				554.75		
<b>ECOLAB INSTITUTIONAL (3696)</b>						
	5314901	PEST CONTROL-VVW	06/17/2024	106.98	610-816-6495	SERVICE/PEST CONTROL
Total ECOLAB INSTITUTIONAL (3696):				106.98		
<b>EDWARD HIGGINS (752)</b>						
	061724	ED H SUBCONTRACTOR HOURS	06/17/2024	900.00	001-170-6495	CONTRACT SERVICES

Contact	Invoice	Description	Due Date	Total Cost	GL Account	GL Account Description
Total EDWARD HIGGINS (752):				900.00		
<b>EMPLOYEE BENEFIT SYSTEM (3345)</b>						
	000042986	DENTAL PREMIUM-ADMIN	06/17/2024	635.24	113-620-6151	DENTAL-LIFE/ADMINISTRATI
	000042986	DENTAL PREMIUM-BUILDING	06/17/2024	278.87	113-170-6151	DENTAL-LIFE/BLDG OFFL
	000042986	DENTAL PREMIUM-RUT	06/17/2024	965.63	113-210-6151	DENTAL-LIFE/RUT
	000042986	DENTAL PREMIUM-POLICE	06/17/2024	1,518.29	113-110-6151	DENTAL-LIFE/POLICE
	000042986	DENTAL PREMIUM-FIRE	06/17/2024	792.79	113-150-6151	DENTAL-LIFE/FIRE
	000042986	DENTAL PREMIUM-PARKS	06/17/2024	140.71	113-430-6151	DENTAL-LIFE/PARKS
	000042986	DENTAL PREMIUM-CEMETERY	06/17/2024	99.41	113-450-6151	DENTAL-LIFE/CEMETERY
	000042986	DENTAL PREMIUM-WATER	06/17/2024	118.79	600-810-6151	DENTAL-LIFE/WATER
	000042986	DENTAL PREMIUM-SEWER	06/17/2024	41.30	610-815-6151	DENTAL-LIFE/SEWER
	000042986	DENTAL PREMIUM-LIBRARY	06/17/2024	422.14	113-410-6151	DENTAL-LIFE/LIBRARY
	000042986	HEALTH INSURANCE PREMIUM-ADMI	06/17/2024	10,620.88	112-620-6150	INSURANCE/ADMINISTRATIO
	000042986	HEALTH INSURANCE PREMIUM-BUILD	06/17/2024	3,657.92	112-170-6150	GROUP INSURANCE/BLDG O
	000042986	HEALTH INSURANCE PREMIUM-RUT	06/17/2024	19,776.68	112-210-6150	GROUP INSURANCE/RUT
	000042986	HEALTH INSURANCE PREMIUM-FIRE	06/17/2024	11,600.51	112-150-6150	GROUP INSURANCE/FIRE
	000042986	HEALTH INSURANCE PREMIUM-PARK	06/17/2024	3,657.92	112-430-6150	GROUP INSURANCE/PARK
	000042986	HEALTH INSURANCE PREMIUM-POLI	06/17/2024	27,746.92	112-110-6150	GROUP INSURANCE/POLICE
	000042986	HEALTH INSURANCE PREMIUM-WATE	06/17/2024	1,412.62	600-810-6150	GROUP INSURANCE/WATER
	000042986	HEALTH INSURANCE PREMIUM-SEWE	06/17/2024	1,412.62	610-815-6150	GROUP INSURANCE/SEWER
	000042986	HEALTH INSURANCE PREMIUM-RETI	06/17/2024	2,825.24	112-930-6150	GROUP INSURANCE PAYME
	000042986	HEALTH INSURANCE PREMIUM-LIBRA	06/17/2024	8,301.12	112-410-6150	GROUP INSURANCE/LIBRAR
	000042986	HEALTH INSURANCE PREMIUM-CEME	06/17/2024	1,992.56	112-450-6150	GROUP INSURANCE/CEMET
	000042986	FLEX ADMINISTRATION FEE-ADMIN	06/17/2024	4.60	112-620-6150	INSURANCE/ADMINISTRATIO
	000042986	FLEX ADMINISTRATION FEE-RUT	06/17/2024	4.60	112-210-6150	GROUP INSURANCE/RUT
	000042986	FLEX ADMINISTRATION FEE-FIRE	06/17/2024	4.60	112-150-6150	GROUP INSURANCE/FIRE
	000042986	FLEX ADMINISTRATION FEE-POLICE	06/17/2024	18.40	112-110-6150	GROUP INSURANCE/POLICE
	000042986	FLEX ADMINISTRATION FEE-LIBRARY	06/17/2024	13.80	112-410-6150	GROUP INSURANCE/LIBRAR
Total EMPLOYEE BENEFIT SYSTEM (3345):				98,064.16		
<b>FARLEY'S WHOLESALE TIRE (3870)</b>						
	VV9D	TIRES TAHOE	06/17/2024	1,120.00	001-150-6332	REPAIRS
Total FARLEY'S WHOLESALE TIRE (3870):				1,120.00		
<b>FOX ENGINEERING (2193)</b>						
	0211260	UV DISINFECTION ENGINEERING	06/17/2024	1,637.75	388-750-6490	UV DISINFECTION-CONST E
Total FOX ENGINEERING (2193):				1,637.75		
<b>GAGE ROTERT (4692)</b>						
	061724	SIDEWALK PROGRAM- 149 W. 9TH	06/17/2024	625.00	110-210-6490	ADA SIDEWALK/RESIDENTIA
Total GAGE ROTERT (4692):				625.00		
<b>GARBAGE GUYS (4359)</b>						
	061724A	WASTE REMOVAL-PD GARBAGE GUY	06/17/2024	20.50	001-110-6399	BUILDING MAINT/REPAIR
Total GARBAGE GUYS (4359):				20.50		
<b>GPM ENVIRONMENTAL SOLUTUIONS LLC (4529)</b>						
	IE-8204	ISCO PUMP HOSE	06/17/2024	429.50	610-816-6350	REPAIRS
Total GPM ENVIRONMENTAL SOLUTUIONS LLC (4529):				429.50		

Contact	Invoice	Description	Due Date	Total Cost	GL Account	GL Account Description
<b>GRAYMONT WESTERN LIME INC (4147)</b>						
	35-223824	LIME-WATER PLANT TREATMENT	06/17/2024	7,824.65	600-811-6501	CHEMICALS
Total GRAYMONT WESTERN LIME INC (4147):				7,824.65		
<b>HACH COMPANY (702)</b>						
	14044775	LAB CHEMICALS HACH COMPANY	06/17/2024	660.42	600-811-6501	CHEMICALS
Total HACH COMPANY (702):				660.42		
<b>HAWKINS WATER TREATMENT GROUP (595)</b>						
	6778092	CHEMICALS-CHLORINE HAWKINS WA	06/17/2024	5,376.20	600-811-6501	CHEMICALS
Total HAWKINS WATER TREATMENT GROUP (595):				5,376.20		
<b>INFOBUNKER LLC (3650)</b>						
	INV-1048-67	LINE OF SIGHT INTERNET - CITY HAL	06/17/2024	42.00	001-620-6373	TELEPHONE
	INV-1048-67	LINE OF SIGHT INTERNET - AIRPORT	06/17/2024	9.00	001-280-6371	UTILITIES
	INV-1048-67	LINE OF SIGHT INTERNET - FRC	06/17/2024	3.00	730-899-6371	UTILITIES/FAMILY RESOURC
	INV-1048-67	LINE OF SIGHT INTERNET - LIBRARY	06/17/2024	34.00	001-410-6499	COMPUTERS/TECHNOLOGY
	INV-1048-67	LINE OF SIGHT INTERNET - WASTE	06/17/2024	9.00	610-816-6373	TELEPHONE
	INV-1048-67	LINE OF SIGHT INTERNET - PUBIC W	06/17/2024	23.00	110-211-6373	TELEPHONE
	INV-1048-67	LINE OF SIGHT INTERNET - POLICE	06/17/2024	45.00	001-110-6373	TELEPHONE
Total INFOBUNKER LLC (3650):				165.00		
<b>IOWA LEAGUE OF CITIES (1086)</b>						
	101971	MAYOR STINES ASSOCIATION DUES	06/17/2024	30.00	001-620-6210	MEMBERSHIP DUES
Total IOWA LEAGUE OF CITIES (1086):				30.00		
<b>ISU (4564)</b>						
	061724	MUNICIPAL INSTITUTE TRAINING- C	06/17/2024	96.00	110-211-6240	TRAVEL/CONFERENCE EXPE
	061724	MUNICIPAL INSTITUTE TRAINING- C	06/17/2024	96.00	600-810-6240	TRAVEL/CONFERENCE EXPE
	061724	MUNICIPAL INSTITUTE TRAINING- C	06/17/2024	96.00	610-815-6240	TRAVEL/CONF ADMIN
	061724	MUNICIPAL INSTITUTE TRAINING- C	06/17/2024	96.00	110-211-6240	TRAVEL/CONFERENCE EXPE
Total ISU (4564):				384.00		
<b>JOSH OLSEN (2399)</b>						
	061724	RX REIMBURSEMENT	06/17/2024	55.00	112-930-6150	GROUP INSURANCE PAYME
Total JOSH OLSEN (2399):				55.00		
<b>JULIANNA STARLING (4691)</b>						
	061724	708 STORY ST- BUSINESS STARTUP	06/17/2024	5,000.00	001-520-6489	DOWNTOWN BUSINESS GRA
Total JULIANNA STARLING (4691):				5,000.00		
<b>K &amp; R LAWN CARE INC (4278)</b>						
	59805	NUISCANCE MOWING	06/17/2024	435.00	001-198-6498	WEED/SNOW
	59828	NUISCANCE MOWING	06/17/2024	525.00	001-198-6498	WEED/SNOW
Total K & R LAWN CARE INC (4278):				960.00		
<b>KINER MECHANICAL (4693)</b>						
	786	WASH PRESS REPAIR	06/17/2024	3,516.00	610-816-6350	REPAIRS

Contact	Invoice	Description	Due Date	Total Cost	GL Account	GL Account Description
Total KINER MECHANICAL (4693):				3,516.00		
<b>KOMLINE-SANDERSON ENGINEERING (2964)</b>						
	42060212	REPAIR-FILTER BELL PRESS	06/17/2024	997.20	610-816-6350	REPAIRS
Total KOMLINE-SANDERSON ENGINEERING (2964):				997.20		
<b>KRUCK PLUMBING &amp; HEATING (1049)</b>						
	5539	HVAC UNIT & EXHAUST FANS PM	06/17/2024	1,100.00	610-816-6310	BUILDING & GROUNDS
Total KRUCK PLUMBING & HEATING (1049):				1,100.00		
<b>KWBG (1057)</b>						
	24050050	ADVERTISING CONTRACT-MAY	06/17/2024	183.60	001-620-6414	PUBLICATIONS
	24050050	ADVERTISING CONTRACT-MAY	06/17/2024	183.60	110-211-6414	PUBLICATIONS (RADIO/PAPE
Total KWBG (1057):				367.20		
<b>LES'S AUTO (4330)</b>						
	1931	TIRES FOR GATOR	06/17/2024	471.68	110-210-6350	REPAIRS-EQUIP/MECHANIC
Total LES'S AUTO (4330):				471.68		
<b>LEXIPOL (4317)</b>						
	INVLEX1123	LAW ENFORCE MANUALS/TRAININGS	06/17/2024	11,930.97	001-110-6240	TRAVEL/CONF/TRAINING EX
Total LEXIPOL (4317):				11,930.97		
<b>MARTIN OIL WHOLESALE (1168)</b>						
	77480	DIESEL-PW	06/17/2024	2,904.43	110-210-6331	GAS & OIL
	77480	GASOHOL-PUBLIC WORKS	06/17/2024	676.98	110-210-6331	GAS & OIL
	77480	GASOHOL-WATER OPERATION	06/17/2024	45.07	600-811-6331	GAS AND OIL
	77480	DIESEL- WATER COLLECTION	06/17/2024	110.02	600-812-6331	GAS & OIL
	77480	GASOHOL-WATER COLLECTION	06/17/2024	108.12	600-812-6331	GAS & OIL
	77480	GASOHOL-FIRE FORD FUSION	06/17/2024	13.90	001-150-6331	GAS & OIL
	77480	DIESEL - PARK	06/17/2024	1,392.87	001-430-6331	GAS & OIL
	77480	GASOHOL- PARK	06/17/2024	332.02	001-430-6331	GAS & OIL
	77480	GASOHOL- CEMETERY	06/17/2024	49.86	001-450-6331	GAS & OIL
	77480	GASOHOL- POLICE	06/17/2024	988.15	001-110-6331	GAS & OIL
	77480	DIESEL- FIRE	06/17/2024	447.13	001-150-6331	GAS & OIL
	77480	GASOHOL- FIRE	06/17/2024	157.26	001-150-6331	GAS & OIL
	77480	DIESEL - WWV COLLECTION	06/17/2024	565.28	610-817-6331	GAS AND OIL
	77480	GASOHOL-WWV OPERATION	06/17/2024	25.89	610-816-6331	GAS/OIL
	77492	GASOHOL-PUBLIC WORKS	06/17/2024	2,283.59	110-210-6331	GAS & OIL
	77492	GASOHOL-WATER OPERATION	06/17/2024	152.02	600-811-6331	GAS AND OIL
	77492	GASOHOL-WATER COLLECTION	06/17/2024	364.69	600-812-6331	GAS & OIL
	77492	GASOHOL-FIRE FORD FUSION	06/17/2024	46.90	001-150-6331	GAS & OIL
	77492	GASOHOL-PARK	06/17/2024	1,119.96	001-430-6331	GAS & OIL
	77492	GASOHOL-CEMETERY	06/17/2024	168.20	001-450-6331	GAS & OIL
	77492	GASOHOL-POLICE	06/17/2024	3,333.20	001-110-6331	GAS & OIL
	77492	GASOHOL-FIRE	06/17/2024	530.47	001-150-6331	GAS & OIL
	77492	GASOHOL-WWV OPERATION	06/17/2024	87.33	610-816-6331	GAS/OIL
Total MARTIN OIL WHOLESALE (1168):				15,903.34		
<b>MCGILL COMPUTER SERVICE (1194)</b>						
	2024-046	COMPUTER SERVICES- MCGILL	06/17/2024	470.00	001-110-6419	SERVICES & COMPUTER SU

Contact	Invoice	Description	Due Date	Total Cost	GL Account	GL Account Description
	2024-046	COMPUTER, MONITORS, AND SURGE	06/17/2024	1,966.00	001-110-6506	SUPPLIES/OFFICE
Total MCGILL COMPUTER SERVICE (1194):				2,436.00		
<b>MOFFITT'S INC (1279)</b>						
	107309	DOOR SWICH FOR 429	06/17/2024	114.55	001-110-6332	REPAIRS/CARS
Total MOFFITT'S INC (1279):				114.55		
<b>NICUSA, INC. (4418)</b>						
	307482	SERVICE FEE- CREDIT CARD	06/17/2024	10.09	001-620-6599	MISC/MAINTENANCE AGREM
Total NICUSA, INC. (4418):				10.09		
<b>NORSOLV SYSTEMS ENVIRONMENTAL (3814)</b>						
	INVNP02429	USED OIL COLLECTION	06/17/2024	75.40	110-210-6331	GAS & OIL
Total NORSOLV SYSTEMS ENVIRONMENTAL (3814):				75.40		
<b>NUSO LLC (4320)</b>						
	130891488	SIP/VOIP LINES-CITY HALL	06/17/2024	22.82	001-620-6373	TELEPHONE
	130891488	SIP/VOIP LINES-CITY HALL	06/17/2024	22.82	610-816-6373	TELEPHONE
	130891488	SIP/VOIP LINES-CITY HALL	06/17/2024	22.82	600-811-6373	TELEPHONE
	130891488	SIP/VOIP LINES-CITY HALL	06/17/2024	22.82	110-211-6373	TELEPHONE
	130891488	SIP/VOIP LINES-LIBRARY	06/17/2024	24.30	001-410-6373	TELEPHONE
Total NUSO LLC (4320):				115.58		
<b>ONSITE SERVICE SOLUTIONS LLC (4105)</b>						
	11785	LAB EQUIP MAINT/CALIBRATION ONSI	06/17/2024	600.00	600-811-6350	REPAIRS
Total ONSITE SERVICE SOLUTIONS LLC (4105):				600.00		
<b>PITNEY BOWES GLOBAL FINANCIAL SERVICES L (1418)</b>						
	3319139579	QUARTERLY POSTAGE MACHINE LEA	06/17/2024	25.56	001-110-6508	POSTAGE
	3319139579	QUARTERLY POSTAGE MACHINE LEA	06/17/2024	1.70	001-240-6508	POSTAGE
	3319139579	QUARTERLY POSTAGE MACHINE LEA	06/17/2024	1.70	001-150-6508	POSTAGE
	3319139579	QUARTERLY POSTAGE MACHINE LEA	06/17/2024	8.52	001-170-6508	POSTAGE
	3319139579	QUARTERLY POSTAGE MACHINE LEA	06/17/2024	6.84	001-620-6508	POSTAGE
	3319139579	QUARTERLY POSTAGE MACHINE LEA	06/17/2024	17.04	110-211-6508	POSTAGE
	3319139579	QUARTERLY POSTAGE MACHINE LEA	06/17/2024	30.68	600-810-6508	POSTAGE
	3319139579	QUARTERLY POSTAGE MACHINE LEA	06/17/2024	30.68	610-815-6508	POSTAGE
	3319139579	QUARTERLY POSTAGE MACHINE LEA	06/17/2024	1.70	001-450-6508	POSTAGE
	3319139579	QUARTERLY POSTAGE MACHINE LEA	06/17/2024	3.41	001-280-6508	POSTAGE
	3319139579	QUARTERLY POSTAGE MACHINE LEA	06/17/2024	6.82	001-430-6508	POSTAGE
	3319139579	QUARTERLY POSTAGE MACHINE LEA	06/17/2024	1.70	001-435-6508	POSTAGE
	3319139579	QUARTERLY POSTAGE MACHINE LEA	06/17/2024	17.04	001-410-6508	POSTAGE
	3319139579	QUARTERLY POSTAGE MACHINE LEA	06/17/2024	17.04	001-180-6508	POSTAGE
Total PITNEY BOWES GLOBAL FINANCIAL SERVICES L (1418):				170.43		
<b>POMP'S TIRE SERVICE INC (4117)</b>						
	1400143590	6 TIRES FOR SILVER DUMP TRUCK	06/17/2024	2,654.10	610-816-6350	REPAIRS
Total POMP'S TIRE SERVICE INC (4117):				2,654.10		
<b>PREFERRED PEST MANAGEMENT (3916)</b>						
	313063	PEST CONTROL-CITY HALL	06/17/2024	73.00	001-650-6499	SERVICES/PEST CONTROL



Contact	Invoice	Description	Due Date	Total Cost	GL Account	GL Account Description
Total PREFERRED PEST MANAGEMENT (3916):				73.00		
<b>QUICK OIL CO (2861)</b>						
	U005545	PROPANE--WATER PLANT	06/17/2024	1,980.89	600-811-6379	PROPANE
	U0055624	PROPANE--WATER PLANT	06/17/2024	2,035.94	600-811-6379	PROPANE
	U0065631	PROPANE--WATER PLANT	06/17/2024	1,158.20	600-811-6379	PROPANE
	U0065644	PROPANE--WATER PLANT	06/17/2024	336.83	600-811-6379	PROPANE
Total QUICK OIL CO (2861):				5,511.86		
<b>R &amp; D PAINTING (2330)</b>						
	431	2ND FL CITY HALL REMODEL	06/17/2024	4,425.00	121-650-6310	CITY HALL
Total R & D PAINTING (2330):				4,425.00		
<b>RELIANT FIRE APPARATUS INC (3304)</b>						
	5CI000191	ENGINE 65 A/C REPAIR	06/17/2024	111.27	001-150-6332	REPAIRS
Total RELIANT FIRE APPARATUS INC (3304):				111.27		
<b>SAMUEL RENGERT (4666)</b>						
	52368	REIMBURSE RENGERT FOOD - ACAD	06/17/2024	498.40	001-110-6240	TRAVEL/CONF/TRAINING EX
Total SAMUEL RENGERT (4666):				498.40		
<b>SPRING GREEN LAWN CARE (2090)</b>						
	456276	KAWN CARE-SPRAYED	06/17/2024	220.90	730-899-6499	SERVICES
Total SPRING GREEN LAWN CARE (2090):				220.90		
<b>STUEHMER CONTRACTING (3610)</b>						
	820A	CITY HALL CLEANING	06/17/2024	800.00	001-650-6490	SERVICES/CITY HALL
Total STUEHMER CONTRACTING (3610):				800.00		
<b>SUNSTROM MILLER PRESS (1697)</b>						
	10493	BUSINESS CARDS FOR SHIFT OFFICE	06/17/2024	602.00	001-110-6506	SUPPLIES/OFFICE
Total SUNSTROM MILLER PRESS (1697):				602.00		
<b>THE CONCEPT WORKS INC (4357)</b>						
	061724	CONCEPT WORKS CONTRACT SERVI	06/17/2024	3,000.00	001-520-6499	CONTRACT SERVICES
Total THE CONCEPT WORKS INC (4357):				3,000.00		
<b>TIM HILDRETH COMPANY INC (2302)</b>						
	31346	BOILER TEAR DOWN AND CLEAN	06/17/2024	510.00	001-650-6490	SERVICES/CITY HALL
Total TIM HILDRETH COMPANY INC (2302):				510.00		
<b>TROY NORDHOLM (3619)</b>						
	1938	2ND FL CITY HALL REMODEL	06/17/2024	7,800.00	121-650-6310	CITY HALL
	1939	2ND FL CITY HALL REMODEL	06/17/2024	750.00	121-650-6310	CITY HALL
Total TROY NORDHOLM (3619):				8,550.00		

Contact	Invoice	Description	Due Date	Total Cost	GL Account	GL Account Description
<b>US WATER SERVICES CORPORATION (4370)</b>						
	S195842	OPERATION/MAINTENANCE CONTRA	06/17/2024	36,756.85	610-816-6492	CONTRACT SERVICES
	S195842	OPERATION/MAINTENANCE CONTRA	06/17/2024	39,868.14	600-811-6492	CONTRACT SERVICES
Total US WATER SERVICES CORPORATION (4370):				<u>76,624.99</u>		
<b>VAN DIEST SUPPLY COMPANY (1813)</b>						
	131947	WEED SPRAY	06/17/2024	87.15	110-210-6599	SUPPLIES
Total VAN DIEST SUPPLY COMPANY (1813):				<u>87.15</u>		
<b>VERIZON WIRELESS SERVICES LLC (1822)</b>						
	9965188635	WIRELESS SERVICES-WATER TOWER	06/17/2024	41.18	600-811-6373	TELEPHONE
Total VERIZON WIRELESS SERVICES LLC (1822):				<u>41.18</u>		
<b>WALTERS SANITARY SERVICE INC (1848)</b>						
	45K08495	GARBAGE SERVICE	06/17/2024	100.00	110-210-6371	UTILITIES
	45K08496	WASTE REMOVAL- CITY HALL	06/17/2024	61.08	001-650-6371	UTILITIES
	45K08642	WASTE REMOVAL-FRC	06/17/2024	175.54	730-899-6371	UTILITIES/FAMILY RESOURC
	45X00003	GARBAGE SERVICE	06/17/2024	515.00	600-811-6372	LANDFILL/USERS FEES
	45X00004	GARBAGE SERVICE	06/17/2024	1,125.00	610-816-6372	LANDFILL/USERS FEES
Total WALTERS SANITARY SERVICE INC (1848):				<u>1,976.62</u>		
<b>WHKS &amp; CO (3051)</b>						
	51276	I/I INSPECT PHASE 5	06/17/2024	1,132.00	740-865-6498	CMOM
Total WHKS & CO (3051):				<u>1,132.00</u>		
<b>XEROX CORPORATION (3807)</b>						
	021408458	COPIER AGREEMENT	06/17/2024	22.79	610-816-6506	OFFICE SUPPLIES
Total XEROX CORPORATION (3807):				<u>22.79</u>		
Grand Totals:				<u><u>362,065.93</u></u>		

Report GL Period Summary

Vendor number hash: 0  
 Vendor number hash - split: 0  
 Total number of invoices: 0  
 Total number of transactions: 0

Report Criteria:  
 Detail report type printed

Batch	Vendor Number	Name	Invoice Number	Description	Invoice Amount	Check Number	Check Issue Date
PARKS	18	ACCO UNLIMITED CORP	0242651-IN	CHEMICALS START UP	1,430.40	219564	06/10/2024
Total 18:					1,430.40		
PARKS	45	ALLIANT ENERGY	061024	UTILITIES	1,758.01	219565	06/10/2024
Total 45:					1,758.01		
PARKS	86	ARNOLD MOTOR SUPPL	08NV171796	OIL PARK TRUCK	6.09	219567	06/10/2024
Total 86:					6.09		
PARKS	254	BROWN ELECTRIC	17850	LIGHT REPAIR PICKLEBA	226.77	219572	06/10/2024
Total 254:					226.77		
PARKS	1454	CENTURYLINK	061024	PARK TELEPHONE	78.25	219573	06/10/2024
Total 1454:					78.25		
PARKS	1552	R & W POWER	19085	WEED EATER PARTS-CE	161.85	219581	06/10/2024
Total 1552:					161.85		
MANUAL	1659	TREASURER/STATE OF I	06032024	POOL SALES TAX-MAY	1,910.81	60324000	06/03/2024
Total 1659:					1,910.81		
PARKS	1848	WALTERS SANITARY SER	45K08452	TRASH REMOVAL-PARK	444.00	219584	06/10/2024
PARKS			45K08497	TRASH REMOVAL-POOL	140.00	219584	06/10/2024
Total 1848:					584.00		
PARKS	2132	PORTABLE PRO	79810	PORTABLE TOILET SVC-	120.00	219580	06/10/2024
PARKS			79811	PORTABLE TOILET MEM	120.00	219580	06/10/2024
Total 2132:					240.00		
PARKS	2396	HEARTLAND TIRE & AUT	163845	TIRE REPAIR- TRIM MOW	15.00	219575	06/10/2024
Total 2396:					15.00		
PARKS	2690	LESTER REFRIGERATIO	231182	ICE MACHINE REPAIR-P	273.40	219577	06/10/2024
Total 2690:					273.40		
PARKS	2706	BOONE ACE HARDWARE	79560-2	SIGN LETTERS	20.97	219570	06/10/2024
PARKS			79578-2	SINK REPAIR FAUCET PO	31.99	219570	06/10/2024
PARKS			79639-2	SINK REPAIR- MEM	9.99	219570	06/10/2024
PARKS			79642-2	SINK REPAIR POOL	19.98	219570	06/10/2024
PARKS			79722-2	SINK REPAIR- SH	3.99	219570	06/10/2024
PARKS			79724-2	SINK REPAIR SH	88.97	219570	06/10/2024
PARKS			79760-2	CONCRETE VET MARKE	30.96	219570	06/10/2024

PAID BILLS

Batch	Vendor Number	Name	Invoice Number	Description	Invoice Amount	Check Number	Check Issue Date
Total 2706:					206.85		
PARKS	2943	GOLDEN VALLEY HARDS	46361	CERTIFIED PLAY MULCH	500.00	219574	06/10/2024
Total 2943:					500.00		
PARKS	3661	MIDWEST QUALITY WHO	000319728	POOL SUPPLIES	320.08	219578	06/10/2024
Total 3661:					320.08		
PARKS	3681	SALAMA GREENHOUSE I	14330	CEMETERY FLOWERS	416.00	219582	06/10/2024
Total 3681:					416.00		
PARKS	3828	BRADLEY RHOLL	061024	CELL PHONE REIMB BRA	19.00	219571	06/10/2024
Total 3828:					19.00		
PARKS	3958	SETH JANSSEN	061024	CELL PHONE REIMB SET	19.00	219583	06/10/2024
Total 3958:					19.00		
PARKS	4040	BOMGAARS	85683276	TORDON STUMP KILLER	29.48	219569	06/10/2024
Total 4040:					29.48		
PARKS	4073	AMAZON CAPITAL SERVI	17PL-GXGR-	POOL THERMOMETER	14.98	219566	06/10/2024
PARKS			1J61-W943-	AERIAL TRUCK CLUTCH	56.64	219566	06/10/2024
PARKS			1T3D-1NCY-	AERIAL TRUCK CLUTCH	56.64	219566	06/10/2024
PARKS			1VHF-JYKY-	POOL	20.98	219566	06/10/2024
Total 4073:					35.96		
PARKS	4343	OGDEN TELEPHONE CO	061024	PARK INTERNET	74.95	219579	06/10/2024
Total 4343:					74.95		
PARKS	4518	KENNETH SLABA	061024	CELL PHONE REIMBURS	19.00	219576	06/10/2024
Total 4518:					19.00		
PARKS	4681	BOLAND RECREATION	24094	MULCH MILWAUKEE PLA	2,800.00	219568	06/10/2024
Total 4681:					2,800.00		
Grand Totals:					11,124.90		



Alcohol Inspection Form

City of Boone
923 8th Street
Boone, IA 50036

Type of Request: [X] RENEWAL [ ] NEW LICENSE [ ] TRANSFER (date)
MS'S Venue 1805 Marie Eisenhower Ave Boone IA 50036
Company/Applicant Address City, State Zip
Jon Morris 515-851-5041 jon.morris1023@gmail.com
Primary Contact Name Phone e-mail
LC 0048418 6/20/28
License Number Expiration

The applicant is responsible for contacting and obtaining signatures of approval.

To ensure you meet the deadline for renewal you must schedule your inspection date with the Building Official's Office at (515) 433-0633 at least 30 days in advance of your license expiration date. Please have this form available at your inspection to be initialed by each department. Upon completion promptly return this form to the Administration Office at City Hall to be placed on the City Council Agenda for approval. City Council meetings are held on the 1st and 3rd Monday of every month. In order to be considered for approval at the City Council meeting this form must be turned in 10 days prior to that meeting.

APPLICATIONS SUBMITTED THAT DO NOT MEET THIS DEADLINE WILL NOT BE CONSIDERED UNTIL THE FOLLOWING COUNCIL MEETING.

[Signature] Co-Applicant 6/5/24 Date

OFFICE USE ONLY:
Following an investigation of persons and properties connected with this Beer or Liquor License application, we submit our opinion for the approval of this application to the Boone City Council.
Boone Police Department (515) 432-3456 [ ] no objection [ ] object [Signature] 6-5-24
Notes or comments:
Boone Fire Department (515) 432-3446 [X] no objection [ ] object [Signature] 6-5-24
Notes or comments:
Boone Building Official (515) 433-0633 [X] no objection [ ] object [Signature] 6-5-24
Notes or comments:

Final action by City Council: [ ] Approve [ ] Deny Date:

**CITY COUNCIL  
CITY OF BOONE, IOWA**

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RESOLUTION NO. 3228

APPROVING THE HIRING OF A FULL-TIME FIREFIGHTER TO FILL A  
VACANCY IN THE BOONE FIRE DEPARTMENT

WHEREAS, the City desires to fill a full-time vacant firefighter positions within the Boone Fire Department; and

WHEREAS, the Civil Service Commission has developed a Civil Service List of applicants that have successfully completed a physical agility test, a written test, and an interview; and

WHEREAS, the City Council of Boone, Iowa has certified the Civil Service List as recommended by the Civil Service Commission; and

WHEREAS, Drew Schwering, is a candidate on the Civil Service List and is currently a part-time Firefighter, in good standing with the Boone Fire Department; and

WHEREAS, Staff recommends filling the vacant Firefighter position with Drew Schwering.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE  
CITY OF BOONE, IOWA:

**Section 1:** That the Fire Chief, is now authorized to enter into an Employment Agreement with Drew Schwering with an effective date of June 18, 2024.

**Section 2:** That the City will provide certain benefits, establish certain conditions of employment, and set working conditions of the Firefighter.

**Section 3:** That Schwering's wage shall be set at \$4,319.69 per month, set by the Fire Union Contract.

Passed this 17th day of June 2024.

AYES (A), NAYES (N), ABSENT (X): ABSTAIN (/)

**Cory Henson**

**David Byrd**

**Lisa Kahookele**

**Kyle Angstrom**

**Linda Williamson**

**Kole Hilsabeck**

**Terry Moorman**

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Mayor  
City of Boone

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Clerk  
City of Boone

Veto

\_\_\_\_\_  
Mayor - City of Boone

Date: \_\_\_\_\_

**CITY COUNCIL  
CITY OF BOONE, IOWA**

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RESOLUTION NO. 3229

APPROVING THE HIRING OF A FULL-TIME FIREFIGHTER TO FILL A  
VACANCY IN THE BOONE FIRE DEPARTMENT

WHEREAS, the City desires to fill a full-time vacant firefighter positions within the Boone Fire Department; and

WHEREAS, the Civil Service Commission has developed a Civil Service List of applicants that have successfully completed a physical agility test, a written test, and an interview; and

WHEREAS, the City Council of Boone, Iowa has certified the Civil Service List as recommended by the Civil Service Commission; and

WHEREAS, Michael Salati, is a candidate on the Civil Service List and is currently a Paid-on-Call Firefighter, in good standing with the Boone Fire Department; and

WHEREAS, Staff recommends filling the vacant Firefighter position with Michael Salati.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE  
CITY OF BOONE, IOWA:

**Section 1:** That the Fire Chief, is now authorized to enter into an Employment Agreement with Michael Salati with an effective date of June 18, 2024.

**Section 2:** That the City will provide certain benefits, establish certain conditions of employment, and set working conditions of the Firefighter.

**Section 3:** That Salati's wage shall be set at \$4,319.69 per month, set by the Fire Union Contract.

Passed this 17th day of June, 2024.

AYES (A), NAYES (N), ABSENT (X): ABSTAIN (/)

**Cory Henson**  
**Kyle Angstrom**  
**Terry Moorman**

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

**David Byrd**  
**Linda Williamson**

<input type="checkbox"/>
<input type="checkbox"/>

**Lisa Kahookele**  
**Kole Hilsabeck**

<input type="checkbox"/>
<input type="checkbox"/>

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Mayor  
City of Boone

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Clerk  
City of Boone

Veto  \_\_\_\_\_  
Mayor - City of Boone

Date: \_\_\_\_\_

Jim P. Robbins AT0006583

**Return Document To:** Jim P. Robbins 1001 W. Mamie Eisenhower, Boone, IA 50036

**Preparer Information:** Jim P. Robbins, 1001 W. Mamie Eisenhower, Boone, IA 50036, (515) 432-7114

ORDINANCE NO. 2307

**BE IT HEREBY ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOONE, IOWA:**

Section 1. Purpose: To allow the City of Boone, Iowa to change the Parking Regulations in the Code of Ordinances.

Section 2. Chapter 69 is amended by adding the following:

Section 69.08 (116): "On the West and South Side of South Jackson Street from Southeast Linn Street to Hancock Drive."

Section 69.08 (117): "On the South of Southeast Linn from South Cedar Street to South Jackson Street."

Section 3. Repealer Clause. All ordinances in conflict herewith are repealed.

They are: None

Section 4. Severability Clause. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity or the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 5. When Effective. This ordinance shall be in effect after its passage, approval and publication as provided by law.

Passed and adopted by the City Council of the City of Boone, Iowa, this 17<sup>th</sup> day of June, 2024.

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Elijah Stines - Mayor

Attest:

I, William J. Skare, City Administrator of the City of Boone, Iowa, hereby certify that the above and foregoing Ordinance is a true copy as shown by the records of the City of Boone, Iowa.

---

William J. Skare – City Administrator



Jim P. Robbins AT0006583

**Return Document To: Jim P. Robbins 1001 W. Mamie Eisenhower, Boone, IA 50036**

**Preparer Information:** Jim P. Robbins, 1001 W. Mamie Eisenhower, Boone, IA 50036, (515) 432-7114

**Address Tax Statement: City of Boone, 923 8<sup>th</sup> St. Boone, IA 50036**

ORDINANCE NO. 2308

BE IT HEREBY ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOONE, IOWA:

Section 1. Purpose: To rezone the legally described property listed below.

Section 2. Pursuant to Section 165.31 of the Boone City Code a Public Hearing was held on **May 20, 2024**, before the Boone Planning and Zoning Commission and said Commission approved the following changes:

For the property on South Marshall Street, change the Zoning from C-1 (Special Commercial District) to C-3 (Limited Commercial District), legally described as shown on the "Zoning Map of Adjustment" and below.

Section 3. The Boone City Council hereby approves the above designated changes and approves amending the official zoning map of the City of Boone, Iowa as follows:

The property located on South Marshall Street, Boone, IA, shall be changed from C-1 (Special Commercial District) to C-3 (Limited Commercial District), and is legally described as:

THAT PART OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 33, TOWNSHIP 84 NORTH, RANGE 26 WEST OF THE 5TH P.M., CITY OF BOONE, BOONE COUNTY, IOWA, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE INTERSECTION OF THE CENTERLINE OF SOUTH MARSHALL STREET AND THE SOUTH LINE OF PARCEL 'A' OF SOUTHEAST QUARTER (1/4) OF NORTHEAST QUARTER I7/41 OF SAID SECTION THIRTY-THREE (33), AS SHOWN ON PLAT OF SURVEY RECORDED IN PLAT BOOK 17, PAGE 302, IN THE OFFICE OF THE RECORDER OF BOONE COUNTY, IOWA; THENCE N89°50'46"E, 639.55 FEET ALONG THE SOUTH LINE OF SAID PARCEL 'A'; THENCE S00°09'37"W, 276.49 FEET ALONG THE WEST LINE OF HERRALD'S FIRST ADDITION TO THE CITY OF BOONE; THENCE S00°03'57"W, 379.95 FEET ALONG THE WEST LINE OF SAID HERRALD'S FIRST ADDITION; THENCE S89°42'47"W, 580.28 FEET ALONG THE NORTH LINE OF THE NORTHEAST QUARTER (1/4) OF THE SOUTHEAST QUARTER (1/4) OF SAID SECTION 33 TO THE CENTERLINE OF SOUTH MARSHALL STREET; THENCE N00°03'26"W, 59.86 FEET TO THE BEGINNING OF A 300.04 FOOT RADIUS CURVE, CONCAVE SOUTHWESTERLY; THENCE 102.34 FEET ALONG SAID CURVE ALONG THE CENTERLINE OF SOUTH MARSHALL STREET, LONG CHORD BEARS N09°59'12"W, 101.84 FEET; THENCE N19°45'33"W, 67.37 FEET TO THE BEGINNING OF A 300.10 FOOT RADIUS CURVE, CONCAVE NORTHEASTERLY; THENCE 102.40 FEET ALONG SAID CURVE ALONG THE CENTERLINE OF SOUTH MARSHALL STREET, LONG CHORD BEARS N09°37'49"W, 101.91 FEET; THENCE N00°05'26"W, 333.60 FEET ALONG THE CENTERLINE TO THE POINT OF BEGINNING.

Section 4. Repealer Clause. All ordinances in conflict herewith are repealed. They are:  
None

Section 5. Severability Clause. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity or the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 6. When Effective. This ordinance shall be in effect after its passage, approval and publication as provided by law.

Passed and adopted by the City Council of the City of Boone, Iowa, this 17<sup>th</sup> day of June, 2024.

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Elijah Stines – Mayor

Attest:

I, William Skare, City Administrator of the City of Boone, Iowa, hereby certify that the above and foregoing Ordinance is a true copy as shown by the records of the City of Boone, Iowa.

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William Skare –City Administrator

Incident Number	Incident Date/Time	Incident Type	Dispatch Address	Dispatched ACO	Completed Type
2337	5/1/2024 21:30	Animal at Large	State St & W 1st St	Katie	Caller Brought to Shelter
2346	5/8/2024 18:55	Animal at Large	640 S Story St	Katie	Returned to Owner
2334	5/10/2024 17:30	Bite Case	621 Harrison St	Sierra	10 Day Home Quarantine
2338	5/10/2024 21:00	Animal at Large	1322 Maime Eisenhower	Katelyn	Returned to Owner
2335	5/13/2024 13:45	DOA--Dead Animal	1400 block of Story St	Katie	DOA picked up and returned to shelter
2364	5/14/2024 9:10	DOA--Dead Animal	Woodland and South Story St	Katie	DOA picked up and returned to shelter
2341	5/16/2024 10:45	Injured/Sick Animal	1022 12th St	Sierra	Animal picked up
2345	5/20/2024 19:30	Animal at Large	640 S Story St	Katelyn	Returned to Owner
2344	5/21/2024 13:04	Animal at Large	908 Candlewood Dr	Sierra	Animal picked up
2363	5/21/2024 18:15	Ensnared/Trapped Animal	1021 Grant St	Katie	Owner Located
2362	5/23/2024 6:00	Animal at Large	1303 Nebraska St	Katie	Returned to Owner
2358	5/26/2024 20:40	DOA--Dead Animal		Jill	Talked with Owner
2347	5/28/2024 12:58	Bite Case	313 Linn St	Katie	10 Day Home Quarantine

Shelter Code	Species	Entry Type	Date of Entry	Outcome	Outcome Date
S2024072	Cat	Stray - City of Boone	5/14/2024 17:20	Adoption	6/8/2024
S2024081	Cat	Stray - City of Boone	5/31/2024 7:40	Foster	6/10/2024
S2024073	Cat	Stray - City of Boone	5/20/2024 1:08	On Shelter	None
A2024035	Dog	Stray - City of Boone	5/20/2024 14:59	On Shelter	None
S2024077	Cat	Stray - City of Boone	5/23/2024 12:42	On Shelter	None
S2024079	Cat	Stray - City of Boone	5/28/2024 17:55	On Shelter	None
S2024083	Cat	Stray - City of Boone	5/31/2024 10:30	On Shelter	None
S2024082	Cat	Stray - City of Boone	5/31/2024 10:35	On Shelter	None
S2024071	Cat	Stray - City of Boone	5/10/2024 10:20	Released To Wild	6/8/2024
S2024074	Cat	Stray - City of Boone	5/20/2024 14:11	Released To Wild	6/8/2024