

**PROCEEDINGS OF THE BOONE CITY PARKS COMMISSION
MONDAY, MAY 13, 2024**

Sherry called the meeting to order at 7pm.

1. Roll Call: Members present: Kevin Pearson, John Niemants, David Sherry, and. Susan Thorngren. Landas arrived late.
Also present: Mike Cornelis and Cherie Angstrom.
2. Approval of Agenda: Motion by Pearson to approve the agenda after moving item Cemetery/Mesenbrink to the start of new business items, seconded by Niemants. All Ayes.
3. Presentation of Petitions & Other Communication: none
4. Approval of previous meeting minutes: Motion by Pearson to approve the minutes seconded by Niemants. All Ayes.
5. Approval of monthly bills: Motion to approve the monthly bills made by Pearson seconded by Niemants. All Ayes.

Parks

Alliant Energy	Utilities	1,520.34
Arnold Motor Supply	Buildings & Grounds	34.89
Arnold Motor Supply	Repairs/Equipment Maint	134.99
Arnold Motor Supply	Buildings & Grounds	51.89
Arnold Motor Supply	Equipment	159.99
Boland Recreation	Park Equipment	14,500.00
Bomgaars	Urban Forestry	49.99
Bomgaars	Repairs	29.98
Boone Ace Hardware	Buildings & Grounds	13.99
Boone Ace Hardware	Buildings & Grounds	6.99
Boone Ace Hardware	Buildings & Grounds	8.59
Boone Ace Hardware	Buildings & Grounds	23.98
Boone Ace Hardware	Vandalism	2.57
Boone Ace Hardware	Buildings & Grounds	31.99
Boone Ace Hardware	Buildings & Grounds	13.98
Bradley Rholl	Telephone	19.00
CenturyLink	Telephone	78.25
Duncan Heating & Plumbing	Buildings & Grounds	93.30
Iowa Dept. Transportation	Buildings & Grounds	87.43
Kenneth Slaba	Telephone	19.00
Martin Marietta Materials	Street Maintenance	386.86
Miracle Rec Equip Co	Park Equipment	32,698.00
Ogden Telephone	Utilities	74.95
Portable Pro	Buildings & Grounds	255.00
Van Diest Supply Company	Buildings & Grounds	174.30
Van Diest Supply Company	Buildings & Grounds	125.00
Walters Sanitary Service Inc	Buildings & Grounds	395.60

Cemetery

Bomgaars	Clothing Allowance	59.99
Bomgaars	Build/Grounds	13.29
Boone Ace Hardware	Build/Grounds	40.65
Brown Electric	Cemetery/Improv & Equip	1,358.34
Kallin Johnson Monument Co	Build/Grounds	600.00
R & W Power	Repairs/Equipment	501.99
Seth Janssen	Telephone	19.00
Seth Janssen	Clothing Allowance	13.04

Pool

Acco Unlimited Corp	Swimming Pool Improve	7,066.89
Acco Unlimited Corp	Repairs	3,814.11
Acco Unlimited Corp	Chemicals	1,864.80
Boone Ace Hardware	Repairs	27.98
Boone Ace Hardware	Repairs	8.95

6. Old Business:

A. Phone for Pool – Cornelis checked with Verizon to see what options there were for a phone for the pool. The cost would be \$25 a month and \$195 for the phone on a two-year contract. Service can be suspended without billing for three months twice during the year for a total of six months. This will allow us to keep the same number and pause service during the off season. Sherry made a motion to get the phone with the two-year contract, seconded by Thorngren. All ayes. Cornelis will check with Verizon to see if there are any additional charges for long- distance or limit on the number of calls. He will also check to see if voice mail is available and options for outgoing messages.

B. Resolution #145: SEH Engineering – Pool Painting Project- Authorizing the execution of a professional service agreement for engineering service pertaining to the repainting of the pool.
Resolution #145 was voted on: Pearson aye, Niemants aye, Thorngren aye, Sherry aye, and Landas aye. Resolution approved.

7. New Business:

A. Linwood Park Cemetery Section K (Hartman spaces) – In 2018, a lot was purchased by two couples dividing the four spaces into two spaces for each couple. One certificate of Interment Rights was issued designating which spaces for each couple. There is only one monument allowed on a lot and since one was already erected, no other monument would be allowed. Both families were under the impression they could install a monument. According to the cemetery rules this is not allowed. Since two monuments are not allowed in the same lot, Cornelis suggested the Hartman’s purchase lot 164 adjacent to the original lot at a discounted price due to the miscommunication. Sherry made a motion, pending opposing legal direction from the State of Iowa Insurance Division, to remove Hartman’s from Section K-Lot 165 spaces 3 and 4 and sell Section K – Lot 164 spaces 1 through 4 at a discounted price of \$1,000, seconded by Pearson. All ayes.

B. Memorial Park Baseball Field – Steve Crandell – Crandell requested this be tabled until the June meeting.

C. Girls Softball Field – Jesse Howard said there is a new Little League group of 12–13-year-olds (and 14 yrs.) that would like to be able to schedule games on the High School girls’ softball field at the Little League Park. The field wouldn’t be needed for practices, just games when the field isn’t being used. Landas said a special meeting should be set up with Jesse Howard, the high school softball coach, Little League representative and the park commissioners to make sure everyone is included in the decision. Howard will follow up with a time that will work for everyone.

D. Franklin Play Equipment Options – Cornelis presented options from two different companies for new playground equipment for Franklin Park. Sherry made a motion to allow Cornelis to contact Boland Recreation to order Miracle Option #4 for the new play equipment for Franklin Park, seconded by Niemants. A resolution will be voted on and signed at the June meeting.

- 8. Superintendent/Director’s Report** – The pool is full and water should be balanced and ready by the middle of May. Opening day is May 28th. Two new diving boards, 8 lounge chairs, and 12 stackable chairs have been added to the pool. Little League has been using the north field at McHose park with no issues. Cornelis submitted \$37,000 in budget amendments due to increased prices of fuel, pool chemicals and utilities in Parks, Cemetery and Pool. \$4,000 of the building/grounds went to roof replacement at Cap Erbe restroom after an animal shewed a large hole through the old wooden shingles. Availability and price prevented using the wooden shingles again so the whole roof was replaced. In honor of Arbor Day in April, a Cyprus tree was planted at Herman Park.
Also in April, Suzan Zeigler organized a work session to pick up trash along the bike trail south of Senholz Park. 7 full bags of trash were removed thanks to Suzan and her several volunteers. Thorngren reported the cemetery workers have done a great job getting everything

ready for Memorial Day and it is appreciated since people come from all over to visit the cemetery this time of year. Thorngren was concerned about several potholes on the roads inside the cemetery. The cemetery does not have the equipment to fill/repair the potholes. Cornelis will contact Public Works to see if they would be able to help fill/repair the potholes before the Memorial Day holiday.

9. Commissioner's Report – Sherry asked if he could contact Bill Skare and then Ames EDC for help with writing grants for park projects. This is acceptable since the contract with EDC includes this type of assistance. Thorngren reported the Rotary Club has grants available and will work to get one submitted by the May 31st deadline. She said Eric Foley has a plan for expanding tree care within the city. He offered to provide courses and training for park employees focusing on trimming and tree care. Landas and Thorngren discussed having works sessions with the mayor outside of the monthly park meetings. Landas will check with the city attorney on rules regarding these types of meetings. Landas and Thorngren suggested having subject matter experts to focus on specific areas of need for the parks department. There would be designated individuals to concentrate on areas such as playgrounds, parks, marketing, website updates, little league, and cemetery. Thorngren will work on categories to discuss further at future meetings.
10. Public Comment for Items not on agenda – none
11. Adjournment – Sherry made a motion for adjournment seconded by Landas. All ayes. Meeting adjourned at 8:30 p.m.

Commission Secretary _____

Commission President _____

NEXT COMMISSION MEETING ON JUNE 10TH, 2024 AT 7 PM