

STATEMENT OF COUNCIL PROCEEDINGS

June 3, 2024 6:00 p.m.

The City Council of Boone, Iowa, met in regular session in the City Hall Council Chambers on June 3, 2024, at 6:00 p.m. with Mayor Stines presiding. The meeting was also available via Zoom. The following Council Members were present: Byrd, Henson, Kahookele, Moorman, Hilsabeck, Williamson, and Angstrom. Absent: none.

Moorman moved; Williamson seconded to approve the agenda as presented. Ayes: Henson, Kahookele, Moorman, Hilsabeck, Williamson, Angstrom, and Byrd. Nays: none.

Mayor Stines announced that this is the time and place for a public hearing on the proposed plans, specifications, form of contract, and estimate of cost for the Water Treatment Plant and Wastewater Treatment Facility Roofs Replacement Project. Mayor Stines asked if there were any written comments; no written comments were presented. Mayor Stines asked if there were any oral comments; no comments were made. Whereupon, the Mayor declared the hearing closed.

Williamson moved; Hilsabeck seconded to approve Resolution 3207 approving the proposed plans, specifications, form of contract, and estimate of cost for the Water Treatment Plant and Wastewater Treatment Facility Roofs Replacement Project. Ayes: Kahookele, Moorman, Hilsabeck, Williamson, Angstrom, Byrd, and Henson. Nays: none.

Moorman moved; Angstrom seconded to set a public hearing for June 17, 2024 at 6:00 p.m. on the proposed plans, specifications, form of contract, and estimate of cost for the Lime Slaker Replacement Project. Ayes: Moorman, Hilsabeck, Williamson, Angstrom, Byrd, Henson, and Kahookele. Nays: none.

Hilsabeck moved; Kahookele seconded to set a public hearing for June 17, 2024 at 6:00 p.m. for the consideration of an application for a Community Development Block Grant (upper Story Housing Program) for 1003 Marshall Street, Boone, Iowa. Ayes: Hilsabeck, Williamson, Angstrom, Byrd, Henson, Kahookele, and Moorman. Nays: none.

Williamson moved; Henson seconded to set a public hearing for June 17, 2024 at 6:00 p.m. for the consideration of adopting a Community Development and Housing Needs Assessment. Ayes: Hilsabeck, Williamson, Angstrom, Byrd, Henson, Kahookele, and Moorman. Nays: none.

Mayor Stines advised that public comments regarding the update on the Chicken Ordinance would be taken towards the end of the meeting. Williamson stated that the Policy, Administration and Employee Committee met to discuss the proposed Chicken Ordinance and based on input they received from their wards against chickens, the Committee voted against recommending the ordinance to Council for its first reading, two (2) to one (1).

Henson moved; Hilsabeck seconded to approve Resolution 3208 authorizing the execution of a Professional Services Agreement for the 2024 Sanitary Sewer I/I Inspection Program (Phase 6) with WHKS and Company in an amount not to exceed \$108,548.00. Ayes: Williamson, Angstrom, Byrd, Henson, Kahookele, Moorman, and Hilsabeck. Nays: none.

Skare presented a preliminary plan, incentives, and infrastructure for forty-six (46) housing units on South Marshall Street. Angstrom moved; Henson seconded to approve moving forward with the Prairie Place, LLC Development Project. Ayes: Angstrom, Byrd, Henson, Kahookele, Moorman, Hilsabeck, and Williamson. Nays: none.

Hilsabeck moved; Byrd seconded to approve Resolution 3212 approving the application of Prairie Place, LLC., to the Iowa Economic Development Authority Iowa Workforce Housing Tax Credit Program, with a local match of ten (10) years TIF tax rebates up to 50% of projected infrastructure cost not to exceed \$1,139,000.00. Ayes: Byrd, Henson, Kahookele, Moorman, Hilsabeck, Williamson, and Angstrom. Nays: none.

Williamson moved; Byrd seconded to approve Resolution 3209 approving the application of Lincoln Flats, LLC., to the Iowa Economic Development Authority Iowa Workforce Housing Tax Credit Program, with a local match of up to \$24,000.00 Forgivable Loan per the Development Agreement. Ayes: Henson, Kahookele, Moorman, Hilsabeck, Williamson, Angstrom, and Byrd. Nays: none.

Angstrom moved; Williamson seconded to approve Resolution 3210 approving the application of Page Flats, LLC., to the Iowa Economic Development Authority Iowa Workforce Housing Tax Credit Program, with a local match of up to \$28,000.00 Forgivable Loan per the Development Agreement. Ayes: Kahookele, Moorman, Hilsabeck, Williamson, Angstrom, Byrd, and Henson. Nays: none.

Angstrom moved; Henson seconded to approve Resolution 3211 approving the application of Elite Gutters, LLC., to the Iowa Economic Development Authority Iowa Workforce Housing Tax Credit Program, with a local match of 100% exemption from taxation on the first \$75,000.00 of actual value added by the improvements for a period of five (5) years. Ayes: Moorman, Hilsabeck, Williamson, Angstrom, Byrd, Henson, and Kahookele. Nays: none.

Moorman moved; Byrd seconded to authorize the City Clerk to solicit for Community Development Block Grant (CDBG) Administration Services, regarding 1003 Marshall Street, Boone, Iowa. Ayes: Hilsabeck, Williamson, Angstrom, Byrd, Henson, Kahookele, and Moorman. Nays: none.

Williamson moved; Angstrom seconded to approve Elmquist, Skare, and Robbins to the review committee and the scoring criteria for the Community Development Block Grant (CDBG) Administration Services proposals, regarding 1003 Marshall Street, Boone, Iowa. Ayes: Williamson, Angstrom, Byrd, Henson, Kahookele, Moorman, and Hilsabeck. Nays: none.

Andrews stated that City wide cleanup is underway.

Williams advised that the Library's Summer Reading Program Kick Off Carnival was currently going on until 7:00 p.m.

Cornelis stated that cemetery cleanup has started, and the pool is open.

Williamson moved; Henson seconded to approve Resolution 3213 approving the execution of a Professional Services Agreement for the Story Street/Downtown Mill and Overlay Project with Manatt's Inc., in an amount not to exceed \$777,964.95. Ayes: Angstrom, Byrd, Henson, Kahookele, Moorman, Hilsabeck, and Williamson. Nays: none.

Angstrom moved; Williamson seconded to approve Change Order No. 2 for the 8th Street Mill and Overlay Project for adjustments to final quantities, crediting \$5,708.03. Ayes: Byrd, Henson, Kahookele, Moorman, Hilsabeck, Williamson, and Angstrom. Nays: none.

Angstrom moved; Williamson seconded to approve Resolution 3214 accepting the Engineer's Notice of Acceptability of Work and the final pay request of \$6,135.73 for the 8th Street Mill and Overlay Project. Ayes: Henson, Kahookele, Moorman, Hilsabeck, Williamson, Angstrom, and Byrd. Nays: none.

Angstrom moved; Hilsabeck seconded to approve moving forward with the Recreation Center Referendum on November 5, 2024. Ayes: Kahookele, Moorman, Hilsabeck, Williamson, Angstrom, Byrd, and Henson. Nays: none.

Henson moved; Williamson seconded to approve Resolution 3215 approving and authorizing the execution of a Contract with ISG Incorporated for Pre-Referendum Services for the Boone Community Recreation Complex, in the amount not to exceed \$57,500.00. Ayes: Moorman, Hilsabeck, Williamson, Angstrom, Byrd, Henson, and Kahookele. Nays: none.

Henson moved; Angstrom seconded to approve Resolution 3216 approving and authorizing an agreement with the Boone Area Veterans Center, Inc. to assist in the demolition cost in an amount of \$60,000.00, concerning property located at 807 6th Street, Boone, Iowa. Ayes: Hilsabeck, Williamson, Angstrom, Byrd, Henson, Kahookele, and Moorman. Nays: none.

Mayor Stines asked if there were any questions or items to be removed from the Consent Agenda; no requests were made.

Angstrom moved; Hilsabeck seconded to approve the following items on the Consent Agenda: 1) Minutes of previous meetings. 2) Bills payable. 3) Alcohol License renewal for Bottled Bliss. 4) Alcohol License renewal for Cobblestone. 5) Cigarette/Tobacco Permit renewals for Casey's #24, Casey's #2, Fareway, Hy-Vee, L&M, Shortstop, Walgreens, Dollar General, Casey's #3251, World Liquor/Tobacco, Wal-Mart, Wilson's Tap, Circle K #22654122, Circle K #22654123, Greenleaf Tobacco, Tobacco and Vape Store. 6) Resolution 3217 approving the Fiscal Year adjustments for salary and Health Savings account contributions for full-time non-union, Department Heads, and part-time employees of the City of Boone. 7) Resolution 3218 authorizing the execution of a Services Agreement for animal control services with the Boone Area Humane Society. 8) Resolution 3219 authorizing the City Clerk/Finance Officer to make the appropriate interfund transfers of sums and record the same in the appropriate manner for Fiscal Year 2024. 9) Reappointment of Mike Pritchard to the Planning and Zoning Commission for a five (5) year term, expiring June 30, 2029. 10) Appointment of Randy Schmitz to the Planning and Zoning Commission for a five (5) year term, expiring June 30, 2029, to replace Dan Gould. 11) Reappointment of Cathy Wetzeler to the Family Resource Center Governance Board for a three (3) year term, expiring June 30, 2027. 12) Reappointment of Mike MacDougall to the Family Resource Center Governance Board for a three (3) year term, expiring June 30, 2027. 13) Appointment of Lacey Dreeszen to the Family Resource Center Governance Board for a three (3) year term, expiring June 30, 2027, to replace Jody Fox. Ayes: Williamson, Angstrom, Byrd, Henson, Kahookele, Moorman, and Hilsabeck. Nays: none.

A & E Millwright & Repair	Replaced Blower	320.00
A & M Laundry	Mops & Rugs	30.51
Access Systems Leasing	Printing Contract	171.64
Access Systems Leasing	Printing Contract	164.97
ACME Tools	Drill Press/Set/Plate Tamper	3,339.50
Advantage Archives	Digitization of Library Materials	5,678.10
Allendan Seed Company	Plant Plugs	278.00
Alliant Energy	Utilities	4,240.21
Alliant Energy	Utilities	6,670.06
Amazon Capital Services	Library Materials/Supplies	1,016.52
Amazon Capital Services	Parts/Office Supplies	163.26
Arnold Motor Supply	Parts/Supplies	396.25
Ascend Learning Holdings	Online Training Access	461.06
Bituminous Materials	Spray Patcher Emulsion	1,097.54
Blank Park Zoo	Zoo To You Program	125.00
Bomgaars	Drill Bit	5.99
Bomgaars	Garden Hose Supplies	33.34
Boone Ace Hardware	Light Bulbs	11.98
Boone Ace Hardware	Truck Tarp	16.99
Boone Area Humane Society	Contract Services	7,218.83
Boone County Landfill	Disposal/FY 2024 Assessment	7,128.15
Boone County Abstract	Ownership & Lien Report	150.00
Boone Hardware	Bolt	0.48
Boone Hardware	Parts/Supplies	55.97
Boone News Republican	Publications	372.00
Boulders Inn Boone	FY 2024 Tax Rebate	32,447.49
Builders First Source	Concrete	34.50
CDS Global	Online Credit Card Processing	412.82

Center Point Publishing	Library Materials	565.68
Central IA Ready Mix	Materials	8,898.50
Chase	Library Fax	33.80
Christopher Truckenmiller	Band Services	400.00
City Of Boone	Utilities	526.37
City Of Boone	Pool/Concession Start Up	265.00
Clouser Plumbing	Water Main Valves Install	12,000.00
Cody J Warrick	Carpet Install	110.00
D & J Complete Tree Service	Tree Removal	2,000.00
Dakota Supply Group	Parts	295.00
David Ades	Car Allowance	250.00
David Swenson	Library Program	75.00
Des Moines Children's Museum	Adventure Pass-Library	200.00
East West Books	Library Materials	303.46
Echo Group	Parts	584.64
Elixir Rx Solutions	411 Medical	655.03
Fairfield Inn & Suites	Academy Hotel	996.80
FirstNet	Wireless Services	1,174.89
Gale/Cengage Learning	Library Materials	131.16
Graymont Western Lime	Chemicals	8,028.99
Hawkins Water Treatment	Chlorine Feed Equipment	6,522.21
Hy-Vee Food Store	Water	7.28
Infomax Office Systems	Printing Contract	564.34
Ingram Book Company	Library Materials	2,274.72
Intertwined	Library Program	240.00
IA Finance Authority	Bond Payment	7,596.25
IA One Call	Locates	589.90
IA Water And Waste Systems	Stop Box Repair	1,200.00
Jim Robbins	Legal Services/Reimbursement	6,968.00
JNB Senior 1 LP	FY 2024 Tax Rebate	5,090.66
K & R Lawn Care	Lawn Care/Nuisance Mowing	1,775.00
Kaden Sherrard	Training Reimbursement	430.38
Kim Smith	Library Programs	250.00
KnowBuddy Resources	Library Materials	227.50
Kruck Plumbing & Heating	Quarterly Filters	515.00
Lowe's Home Center	Masonry Bit	14.23
Lynch Auction	Skid Loader Rock Bucket	1,100.00
Martin Marietta Materials	Rock Material	195.64
McGill Computer Service	IT Services	180.00
Menards-Ames	Miscellaneous Supplies	640.58
Mercy College	Paramedic Tuition	4,712.00
Midwest Inflatables	Summer Carnival-Library	1,500.00
Midwest Quality Wholesale	Towel Dispensers	47.69
Midwest Tape	Digital Library Materials	627.79
Mutual Of Omaha	Insurance Premiums	251.93
NICUSA	ACH Return	80.00
NICUSA	ACH Return	40.00
NICUSA	ACH Return	40.00
Nikkel & Associates	Repairs	12,629.84
Ondrea Elmquist	Car Allowance	250.00
Opencom	Internet Service	154.90
O'Reilly Automotive Stores	Weld Epoxy	9.99
Orkin	Pest Control	110.99
Outdoor Solutions	Lawn Services	300.00
Pomp's Tire Service	Tires	2,654.10
Quality One	Custodial Services	2,088.00
Quill	Office/Custodial Supplies	359.13
R & W Power	Chainsaw Chains	123.00

Reiman Gardens	Adventure Pass-Library	300.00
Reliant Gases	Chemicals	3,481.00
Reserve Account	Postage Refill	1,500.00
Rinker Materials	Storm Intake	1,316.00
Ross Chemical Systems	Gear Wash Chemicals	73.45
Salama Greenhouse	Downtown Flowers	4,581.75
Samuel Rengert	Reimburse Academy Meals	255.17
Staples Advantage	Office Supplies	161.95
Storey Kenworthy	Office Supplies	404.74
Story County Treasurer	Drug Task Force	1,284.82
Swords And Roses	Library Program	350.00
The Northway Corporation	Well Rehabilitations	29,250.00
Thermo Fisher Scientific	Motor Incubator/Shipping	144.24
Treasurer/State Of IA	Sales Tax	2,076.40
Treasurer/State Of IA	Water Excise Tax	9,056.51
UMB Bank	Bond Fees	600.00
UMB Bank	2021 Revenue Interest/Principal	754,700.00
UMB Bank	2015 GO Series Interest/Principal	359,765.00
UMB Bank	2016 GO Series Interest/Principal	316,500.00
United Bank Of IA	Purchase Pool Filters CD	128,000.00
Van-Wall Equipment	Mower Belt	128.94
Walmart	Supplies/IPAD	502.45
Walters Sanitary Service	Waste Removal	61.61
William Skare	Car Allowance	300.00
Windstream	Phone Service	1,662.03
Xerox Corporation	Copier Agreement	54.49
Total Paid Bills		1,788,407.08

FUND	DISBURSEMENTS
General	179,035.33
Special	37,787.15
Hotel/Motel	-
Road Use Tax	14,097.14
Debt Service	676,865.00
Water Utility	97,695.31
Sewer Utility	768,935.39
Family Resource Center	3,157.54
Capital Project	2,273.24
Storm Water Utility	3,023.00
Expendable Trust	4,639.28
Agency Account	898.70

Angstrom moved; Byrd seconded to approve the third reading of Ordinance 2306 to allow the City of Boone, Iowa to change the Finance Officer language in the Code of Ordinances, amending Chapter 18, 19, 5 and 17. Ayes: Angstrom, Byrd, Henson, Kahookele, Moorman, Hilsabeck, and Williamson. Nays: none.

Moorman moved; Hilsabeck seconded to adopt Ordinance 2306 to allow the City of Boone, Iowa to change the Finance Officer language in the Code of Ordinances, amending Chapter 18, 19, 5 and 17. Ayes: Byrd, Henson, Kahookele, Moorman, Hilsabeck, Williamson, and Angstrom. Nays: none.

Williamson moved; Hilsabeck seconded to approve the second reading of Ordinance 2307 to change the parking regulations in the Code of Ordinances, amending Chapter 69, Section 69.08 (116) "on the west and south side of South Jackson Street from Southeast Linn Street to Hancock Drive" and "on the south of Southeast Linn Street from South Cedar Street to South Jackson Street". Ayes: Henson, Kahookele, Moorman, Hilsabeck, Williamson, Angstrom, and Byrd. Nays: none.

Hilsabeck moved; Williamson seconded to approve the second reading of Ordinance 2308 to rezone property on South Marshall Street changing the zoning from C-1 (Special Commercial District) to C-3 (Limited Commercial District). Ayes: Kahookele, Moorman, Hilsabeck, Williamson, Angstrom, Byrd, and Henson. Nays: none.

The Council discussed the Chicken Ordinance; Hilsabeck stated the response he received was in favor of allowing chickens. Henson stated that he received a considerable amount of nos. Several citizens spoke in favor of allowing chickens, and Mayor Stines read a statement encouraging the Council to allow chickens.

Henson moved; Angstrom seconded to reject Ordinance 2304 to allow the City of Boone, Iowa to add language for Urban Chickens in the Code of Ordinances, Chapter 55. Ayes: Moorman, Williamson, Angstrom, Byrd, and Henson. Nays: Hilsabeck and Kahookele. Motion passed.

Mayor Stines thanked the appointees for serving on the Boards and Commissions.

Moorman reminded everyone that Nights on the Green is this Friday, June 7, 2024.

There being no further business to come before the Council the meeting was adjourned at 6:47 p.m.

ATTEST:

Ondrea Elmquist, Clerk/Finance Officer

Elijah Stines, Mayor