



## **POLICY & ADMINISTRATION**

### **Meeting Notice**

**Governing Body:** P&A Committee

**Date of Meeting:** June 3, 2024

**Time of Meeting:** 5:15 P.M.

**Place of Meeting:** City Council Chambers  
(923 8th Street, Second Floor)

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1. Minutes of Prior Meetings.
2. Discuss Chicken Ordinance 2304.
3. Other Business.
4. Adjourn.



## **POLICY & ADMINISTRATION**

### **Meeting Notice**

**Governing Body:** P&A Committee

**Date of Meeting:** February 19, 2024

**Time of Meeting:** 5:15 P.M.

**Place of Meeting:** City Council Chambers  
(923 8th Street, Second Floor)

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*Present: Williamson and Byrd*

*Others present: Skare, Elmquist, Adams, Robbins, Montag, Kautza, Petersen, and Dietrick.*

1. Minutes of Prior Meetings.

*Byrd moved; Williamson seconded to approve the May 1, 2023, meeting minutes. Ayes: all those in attendance.*

2. Consider a Request from the Boone Fire Department Union Regarding Residency Requirements.

*Dietrick addressed the Committee requesting that the Boone Fire Department employees have the same residency requirements that the other City of Boone employees are allowed. Dietrick advised that the residency requirements for all other employees was amended to 30-miles.*

*Petersen, President of IAFF Local 678, advised that the current residency requirement for Firefighters depends on your employment status: part-time employees can live wherever as long as they can make their shift, Paid-on-call must reside within the Boone Fire District, and full-time employees must live within 10 miles of the city limits. Petersen stated that they are not all looking to move, that some have established families here have no desire to move.*

*Adams voiced his concerns to efficiently provide services to our community, we generally have one call back per day; with the number and size of fires growing due to the type of materials, it reduces the efficiency when relying on people to come from 10 miles out. If there is a change that needs to be made, we would need to look at the staffing levels.*

*Adams responded to Williamson's question regarding other departments' callbacks by advising that the Police Department has two (2) to three (3) emergency call backs per year. Public Works call people back regularly but not generally for emergency situations. Fire averages 349 per year.*

*The Committee discussed that they felt that staffing levels are not where they need to be to support anything further than the 10-mile residency requirements. Peterson stated that in his opinion the reason for the number of callbacks stems from the staffing level and feels that if we had one (1) more employee this would reduce the number of callbacks and reduce employees' mental fatigue.*

*Williamson stated that currently she feels it needs to stay at the 10-miles, with an annual review based on continual growth of the City.*

*Byrd moved; Williamson seconded to maintain the residency requirement for Firefighters at 10-miles of the city-limits. Ayes: all those in attendance.*

3. Other Business.

4. Adjourn.

*With no further business Byrd moved; Williamson seconded to adjourn the meeting at 5:26 p.m. Ayes: all those in attendance.*

Jim P. Robbins AT0006583

**Return To:** Jim P. Robbins 1001 W. Mamie Eisenhower, Boone, IA 50036

**Preparer:** Jim P. Robbins, 1001 W. Mamie Eisenhower, Boone, IA 50036, (515) 432-7114

**Bill:** City of Boone, Iowa, 923 8th Street, Boone, IA 50036

### **ORDINANCE NO. 2304**

BE IT HEREBY ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOONE, IOWA:

Section 1. Purpose: To allow the City of Boone, Iowa to add language for urban chickens in the Code of Ordinances.

Section 2. Chapter 55 is amended as follows:

A. Add Section 55.02 (6) as follows: “Chicken” shall mean a member of the subspecies Gallus gallus domesticus, a domesticated fowl.

B. Add the following to Section 55.03- “No dog or cat or other domesticated animal which kills a chicken at large will, for that reason alone, not be considered a dangerous or aggressive animal or the City’s responsibility to enforce its animal control provisions.”

C. Add Section 55.13 to state:

55.13 CHICKENS.

1. It shall be unlawful for any person to keep or raise more than a total of six (6) female chickens. Roosters are not allowed.
2. Chickens shall be kept within enclosures set back at least ten feet (10') from any lot line and at least thirty five feet (35') from any residence on adjoining property or City right-of-way. Chickens and their enclosures shall only be located in the rear yard.
3. Enclosures.
  - a. Chickens must be kept in an enclosure or fenced area at all times. Chickens shall be secured within a henhouse or chicken tractor during non-daylight hours.
  - b. Enclosures must be kept in a clean dry, odor-free, neat and sanitary condition at all times.
  - c. Henhouses, chicken tractors and chicken pens must provide adequate ventilation and adequate sun and shade and must be impermeable to rodents, wild birds and predators, including dogs and cats.
  - d. Henhouses and chicken tractors.
    - i. Henhouses and chicken tractors shall be designed to provide safe and healthy living conditions for the chickens with a minimum of four (4) square feet per bird while minimizing adverse impacts to other residents in the neighborhood.
      1. A henhouse or chicken tractor shall be enclosed on all sides and shall have a roof and doors. Access doors must be able to be shut and locked at night. Opening windows and vents must be covered with predator and bird proof wire of less than one (1) inch openings.

2. The materials used in making a henhouse or chicken tractor shall be uniform for each element of the structure such that the walls are made of the same material, the roof has the same shingles or other covering, and any windows or openings are constructed using the same materials. The use of scrap, waste board, sheet metal, or similar materials is prohibited. Henhouse and chicken tractors shall be well maintained.
4. In Section 55.18(5) delete “ducks or other fowl” and ‘quack”.
5. Add to Section 55.22 the following: “All yards shall be kept clean of animal waste. Odor from animal waste or chicken manure shall not be perceptible beyond the boundaries of the property.”

Section 3. Repealer Clause. All ordinances in conflict herewith are repealed.  
They are: None

Section 4. Severability Clause. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity or the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 5. When Effective. This ordinance shall be in effect after its passage, approval and publication as provided by law.

Passed and adopted by the City Council of the City of Boone, Iowa, this \_\_\_\_ day of \_\_\_\_\_, 2024.

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Elijah Stines - Mayor

Attest:

I, William J. Skare, City Administrator of the City of Boone, Iowa, hereby certify that the above and foregoing Ordinance is a true copy as shown by the records of the City of Boone, Iowa.

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William J. Skare – City Administrator