

## STATEMENT OF COUNCIL PROCEEDINGS

May 6, 2024 6:00 p.m.

The City Council of Boone, Iowa, met in regular session in the City Hall Council Chambers on May 6, 2024, at 6:00 p.m. with Mayor Stines presiding. The meeting was also available via Zoom. The following Council Members were present: Byrd, Henson, Kahookele, Moorman, Hilsabeck, Williamson, and Angstrom. Absent: none.

Moorman moved; Williamson seconded to approve the agenda as presented. Ayes: Henson, Kahookele, Moorman, Hilsabeck, Williamson, Angstrom, and Byrd. Nays: none.

Mayor Stines proclaimed May 6, 2024 through May 10, 2024 as Economic Development Week.

Mayor Stines proclaimed May 2024 Mental Health Awareness Month.

Angstrom moved; Hilsabeck seconded to set a public hearing for May 20, 2024 at 6:00 p.m. for the consideration of the proposed Fiscal Year 2024 Budget Amendments. Ayes: Kahookele, Moorman, Hilsabeck, Williamson, Angstrom, Byrd, and Henson. Nays: none.

Williamson moved; Angstrom seconded to set a public hearing for May 20, 2024 at 6:00 p.m. for a request of a zoning change of parcel(s) of property generally described as Parcel # 088426331482025 in the 1200 Block of South Marshall Street, NE of the intersection of South Marshall Street and Crestwood Drive from C-1 (Special Commercial District) to C-3 (Limited Commercial District). Ayes: Moorman, Hilsabeck, Williamson, Angstrom, Byrd, Henson, and Kahookele. Nays: none.

Hilsabeck advised that at the April 24, 2024 Public Safety meeting, they discussed ways to ease traffic flows on South Jackson and proposed changing it to no parking on the west and south side of the street. Angstrom moved; Henson seconded to direct staff to develop an ordinance change for no parking on the west and south side of South Jackson Street. Ayes: Hilsabeck, Williamson, Angstrom, Byrd, Henson, Kahookele, and Moorman. Nays: none.

Henson moved; Hilsabeck seconded to approve Resolution 3192 reducing the amount owed on a water bill by the Rolling Meadows Association by removing the multiplier of 1.5%, and reducing the amount owed to \$70,849.70. Ayes: Williamson, Angstrom, Byrd, Henson, Kahookele, Moorman, and Hilsabeck. Nays: none.

Moorman moved; Henson seconded to approve Resolution 3193 in support of a Workforce Housing Tax Incentive application to be submitted to the Iowa Economic Development Authority (IEDA) by Kate's Landing, LLC for an eighteen (18) unit housing development project in Boone, Iowa. Ayes: Angstrom, Byrd, Henson, Kahookele, Moorman, Hilsabeck, and Williamson. Nays: none.

Williamson moved; Hilsabeck seconded to approve Resolution 3194 approving and authorizing the execution of a Development Agreement with Alfas Properties, LLC regarding a Community Catalyst Building Remediation Grant for a proposed project located at 812 Keeler Street, Boone, Iowa. Ayes: Byrd, Henson, Kahookele, Moorman, Hilsabeck, Williamson, and Angstrom. Nays: none.

Hilsabeck moved; Williamson seconded to approve and authorize requesting \$100,000.00 in Catalyst Funding from the State of Iowa on behalf of Alfas Properties, LLC. Ayes: Henson, Kahookele, Moorman, Hilsabeck, Williamson, Angstrom, and Byrd. Nays: none.

Williamson moved; Kahookele seconded to approve Resolution 3195 endorsing participation in the Main Street Iowa Program, designating a City official to represent the City on the local nonprofit Main Street Governing Board of Directors, and committing to a three (3) year pledge of \$30,000.00 per year to create a sustainable and successful

program. Ayes: Kahookele, Moorman, Hilsabeck, Williamson, Angstrom, Byrd, and Henson. Nays: none.

Angstrom moved; Hilsabeck seconded to approve the first \$30,000.00 for Main Street support to be distributed in two (2) equal payments in August 2024 and January 2025 utilizing Hotel/Motel Tax reserve funds; if designated as a Main Street Community. Ayes: Moorman, Hilsabeck, Williamson, Angstrom, Byrd, Henson, and Kahookele. Nays: none.

Williamson moved; Angstrom seconded to approve Resolution 3196 accepting a proposal for banking services from Peoples Bank beginning July 1, 2024 through June 30, 2027. Ayes: Hilsabeck, Williamson, Angstrom, Byrd, Henson, Kahookele, and Moorman. Nays: none.

Skare advised that the milling, intersections, and sidewalks have been completed on the 8<sup>th</sup> Street Mill and Overlay Project with the plan to lay the asphalt this week.

Williams advised that the library is doing month long programming for Mental Health Awareness Month and expressed her appreciation for Council's support.

Cornelis stated that the playground equipment was installed at Milwaukee Park but is fenced off until the play surface is installed. The Park Commission had an Arbor Day Proclamation and planted a Cypress Tree at Herman Park.

Moorman moved; Angstrom seconded to approve Resolution 3197 authorizing the execution of a Professional Services Agreement for a Water System Preliminary Engineering Report with Short Elliott Hendrickson, Inc. (SEH) in an amount not to exceed \$47,000.00. Ayes: Williamson, Angstrom, Byrd, Henson, Kahookele, Moorman, and Hilsabeck. Nays: none.

Williamson moved; Henson seconded to approve Resolution 3198 authorizing the execution of a Professional Services Agreement for developing a Wastewater System Facility Plan with Short Elliott Hendrickson, Inc. (SEH) in an amount not to exceed \$84,000.00. Ayes: Angstrom, Byrd, Henson, Kahookele, Moorman, Hilsabeck, and Williamson. Nays: none.

With the recommendation of the Civil Service Commission, Hilsabeck moved; Kahookele seconded to approve to certify Boone Fire Department's Civil Service List with the following names: Garrett Ament, Michael Salati Jr., and Drew Schwering. Ayes: Byrd, Henson, Kahookele, Moorman, Hilsabeck, Williamson, and Angstrom. Nays: none.

Chief Adams announced the Pancake Breakfast Fundraiser is Sunday, May 19, 2024, 7:00 a.m. to 12:00 p.m. at the Boone Fire Department.

Skare advised Council, that there are two (2) Ordinances to consider for first reading regarding urban chickens. After discussion, Byrd moved; Henson seconded to table the Urban Chicken Ordinances until after the Policy and Administration Committee have met and addressed some of the concerns. Ayes: Henson, Moorman, Hilsabeck, Williamson, Angstrom, and Byrd. Nays: Kahookele.

Skare stated a ribbon cutting for Fox Pointe Villas is June 26, 2024 at 2:00 p.m.

Skare advised that there were twenty-two (22) applications received for the Recreation Director Position and the hiring committee will be reviewing the applications Friday, May 10, 2024.

Mayor Stines asked if there were any questions or items to be removed from the Consent Agenda; no requests were made.

Moorman moved; Henson seconded to approve the following items on the Consent Agenda: 1) Minutes of previous meetings. 2) Bills payable. 3) Shortstop Cigarette Permit June 1, 2024 through June 30, 2024. 4) Resolution 3199 authorizing a

Professional Service Agreement for the annual 4<sup>th</sup> of July Fireworks Display with J&M Displays, Inc. 5) Resolution 3200 approving the execution of service agreements for Benefit Insurance Services for Fiscal Year 2025. Ayes: Kahookele, Moorman, Hilsabeck, Williamson, Angstrom, Byrd, and Henson. Nays: none.

A & M Laundry	Mops & Rugs	30.51
Access Systems Leasing	Printing Contract	356.88
Access Systems Leasing	Printing Contract	165.28
Advantage Archives	Microfilm Preservation	9,770.00
Airport Holiday Inn	Conference Hotel	474.88
Alfred's Carpet & Decorating	Carpeting	2,493.63
Alliant Energy	Utilities	3,758.32
Alliant Energy	Utilities	10,466.89
Amazon Capital Services	Library Supplies	478.01
Amazon Capital Services	Miscellaneous Supplies	1,716.31
Arnold Motor Supply	Parts/Supplies	2,187.30
Bituminous Materials & Supply	Spray Patcher Emulsion	542.98
Blank Park Zoo	Adventure Pass-Library	250.00
Bomgaars	Parts/Supplies	600.26
Boone Ace Hardware	Parts/Supplies	63.63
Boone Ace Hardware	Parts/Supplies	400.06
Boone Area Humane Society	Contract Services	7,218.83
Boone County Landfill	Disposal/FY Assessment	7,091.41
Boone Hardware	Parts/Supplies	272.21
Boone News Republican	Publications	733.86
Brodart	Book Processing Supplies	330.03
Brown Electric	Electrical Services	565.80
Builders First Source	Materials	197.69
Center Point Publishing	Library Materials	565.68
Chase	Conferences/Fax/Renewals	448.79
City Of Boone	Utilities	703.30
Clouser Plumbing Technologies	Valve Repair	6,800.00
Cody J Warrick	Carpet Installation	666.50
Core & Main	Water Meter Gaskets	345.00
Cybrarian Corporation	Annual Subscription	249.95
Dakota Supply Group	Parts	2,469.05
David Ades	Car Allowance	250.00
Duncan Heating & Plumbing	Stop Box Repairs	755.00
Ecolab	Pest Control	106.98
Edward Jones	806 7th Street BDIF Grant	633.98
Elite Construction	Little League Building Repairs	6,180.79
Employee Benefit System	Insurance Premiums	101,946.36
ESO Solutions	Software	7,279.87
Fairfield Inn & Suites	Academy Hotel	1,057.32
FirstNet	Wireless Services	1,389.64
Friends Of Grimes Public Library	Adventure Pass	225.00
Gale/Cengage Learning	Library Materials	127.16
Garbage Guys	Waste Removal	20.50
GCMOA	Dues	100.00
Grainger	Battery Backup/Lobbers	184.85
Graymont Western Lime	Chemicals	16,200.84
Hach Company	Probe Cap	1,456.00
Hawkins Water Treatment	Chemicals/Repair Parts	17,568.02
Home Care Aid	Vaccine	17.00
Hull Plumbing And Heating	Sink Repair	114.30
Hy-Vee Food Store	CPA Meals/Dispatch Gift	319.37
IA Police Chiefs Association	Conference Registration	150.00
InfoBunker	Internet Service	169.00

Infomax Office Systems	Printing Contract	555.22
Ingram Book Company	Library Materials	2,387.74
IA One Call	Locates	261.10
IA Pump Works	RAS Pumps Replacement	81,323.10
Itsavvy	Web Camera	25.00
Jamie Williams	Book Drop Cart	55.99
Jim Robbins	Legal Services/Reimbursement	6,968.00
John Frank Jr	License Reimbursement	64.00
Josh Olsen	Reimbursement	55.00
Kaden Sherrard	Training Reimbursement	471.60
Kurt Moeller	Install Ramp	470.00
Kyle Angstrom	Travel Reimbursement	925.28
Lavender Basket	809 Keeler Business Grant	5,000.00
Linda Betsinger McCann	Library Program	100.00
Lindy's Guns	Training Equipment	75.00
Logan Contractors Supply	Parts	40.58
Macqueen Equipment	Street Sweeper Parts	171.92
Martin Marietta Materials	Gravel	81.06
Martins Flag Company	Flags/Poles	883.19
McGill Computer Service	IT Services	1,327.00
Menards-Ames	Leveler Compound	33.97
Midwest Quality Wholesale	Custodial Supplies	129.02
Midwest Tape	Digital Library Materials	675.92
Moffitt's	Door Latch	84.29
Mutual Of Omaha	Insurance Premiums	256.06
Ondrea Elmquist	Car Allowance	250.00
Opencom	Internet Service	154.90
Orkin	Pest Control	110.99
Outdoor Solutions	Lawn Repairs	485.73
Pesticide Bureau	Spraying Certification	15.00
Protex Central	Remote Alarm Monitoring	480.00
Public Safety Upfitters	Vest Carrier	276.42
Quality One	Custodial Services	2,088.00
Quill	Office/Custodial Supplies	286.10
R & W Power	Tiller Recoil Rope	9.00
Reliant Fire Apparatus	Pump Controller	234.25
Rinker Materials	Manhole/Parts	1,104.00
Saints Avenue	Budget Work Session	299.70
Samuel Rengert	Academy Reimbursement	460.55
Scantron	Server Maintenance Agreement	1,665.00
Science Center Of IA	Adventure Pass	250.00
Shelby Lynn Designs	Fire Clothing	116.00
Short Elliott Hendrickson	Engineering	96,666.10
Spring Green Lawn Care	Lawn Care	653.55
Staples Advantage	Office Supplies	407.69
Storey Kenworthy	Office/Custodial Supplies	343.54
Story County Treasurer	Drug Task Force	3,146.58
Strand Associates	Engineering	1,822.75
Teresa C Green	Mailbox Claim	100.00
Terry Moorman	Travel Reimbursement	960.28
Treasurer Of State Of IA	Public Defender Fees	153.30
Treasurer/State Of IA	Sales Tax	12,283.48
Tri-West Development	FY 2024 Tax Rebate	18,268.13
USABlueBook	Chemicals	44.03
Van-Wall Equipment	Parts	135.82
Verizon Wireless Services	Wireless Services	247.47
Walmart	Miscellaneous Supplies	578.22
Walters Sanitary Service	Waste Removal	61.61

Weather Or Naut	Citizens Academy Meals	200.00
Westrum Leak Detection	Leak Detection	557.50
William Skare	Travel Reimbursement	1,363.98
Windstream	Phone Service	1,672.92
Xerox Corporation	Copier Agreement	54.49
Yellowstone Narcotics	Training	300.00
Brogan Avery	Utility Deposit Refund	125.00
Malia D Baker	Utility Deposit Refund	125.00
Ben C Bartmess Yohnke	Utility Deposit Refund	125.00
Alice A Burger	Utility Deposit Refund	125.00
Amy J Blanshan	Utility Deposit Refund	125.00
Craig Bossard	Utility Deposit Refund	125.00
Jeffery A Breedlove	Utility Deposit Refund	125.00
Cody A Brown	Utility Deposit Refund	103.23
Kyle Busch	Utility Deposit Refund	125.00
Faith M Courselle	Utility Deposit Refund	125.00
Clayton Davis	Utility Deposit Refund	125.00
Julie A Delthony	Utility Deposit Refund	125.00
Joseph L Elliott	Utility Deposit Refund	125.00
Jasmine Ferguson	Utility Deposit Refund	125.00
John Genise	Utility Deposit Refund	125.00
Jon Johnson	Utility Deposit Refund	125.00
Kiley A Jones-Hathaway	Utility Deposit Refund	125.00
Kelsey Kappes	Utility Deposit Refund	125.00
Elizabeth E Kilgard	Utility Deposit Refund	125.00
Kristine M Knudsen	Utility Deposit Refund	125.00
Trevor D Lebeck	Utility Deposit Refund	125.00
Stephanie D Marcano	Utility Deposit Refund	125.00
Ashley McCann	Utility Deposit Refund	125.00
Kathy L McCaulley	Utility Deposit Refund	125.00
Kendall E Merk	Utility Deposit Refund	125.00
Rebecca S Millard	Utility Deposit Refund	125.00
Richard J Miller	Utility Deposit Refund	125.00
John L Millstead	Utility Deposit Refund	125.00
Samantha Modeland	Utility Deposit Refund	125.00
Alexis N Monaghan	Utility Deposit Refund	125.00
Marsha Morgan	Utility Deposit Refund	125.00
Alexandra D Mullins	Utility Deposit Refund	125.00
Kevin T Murphy	Utility Deposit Refund	125.00
Emily E Nelson	Utility Deposit Refund	125.00
Kali K Nelson	Utility Deposit Refund	125.00
Myla J Olson	Utility Deposit Refund	38.73
Tyler M Peterson	Utility Deposit Refund	125.00
John D Phillippi	Utility Deposit Refund	125.00
Jannett G Purit	Utility Deposit Refund	125.00
Pam J Sargent	Utility Deposit Refund	125.00
James Short	Utility Deposit Refund	125.00
Leiha Spence	Utility Deposit Refund	75.00
Kevin R Stoll	Utility Deposit Refund	125.00
Dominic J Thielen	Utility Deposit Refund	125.00
Tricia N Tilley	Utility Deposit Refund	125.00
Kaeden C Tuhn	Utility Deposit Refund	125.00
Bailey D Weigel	Utility Deposit Refund	125.00
Spencer J Wilkening	Utility Deposit Refund	125.00
Jared R Winters	Utility Deposit Refund	125.00
Wishing Well Investing	Utility Deposit Refund	12.51
Total Paid Bills		475,496.61

FUND	DISBURSEMENTS
General	63,410.52
Special	19,002.55
Hotel/Motel	-
Road Use Tax	9,459.79
Debt Service	-
Water Utility	65,345.14
Sewer Utility	99,474.01
Family Resource Center	3,869.38
Capital Project	100,258.46
Storm Water Utility	-
Expendable Trust	15,312.78
Agency Account	99,363.98

The Council tabled the first reading of Ordinance 2304 to allow the City of Boone, Iowa to add language for urban chickens in the Code of Ordinances, amending Chapter 55.

The Council tabled the first reading of Ordinance 2305 to allow the City of Boone, Iowa to add language for urban chickens in the Code of Ordinances, adopting Chapter 57.

Williamson moved; Hilsabeck seconded to approve the first reading of Ordinance 2306 to allow the City of Boone, Iowa to change the Finance Officer language in the Code of Ordinances, amending Chapter 18, 19, 5 and 17. Ayes: Moorman, Hilsabeck, Williamson, Angstrom, Byrd, Henson, and Kahookele. Nays: none.

Moorman stated that the May 4, 2024 Nights on the Green was amazing. Henson agreed, stating that it was a great time.

There being no further business to come before the Council the meeting was adjourned at 6:51 p.m.

ATTEST:

\_\_\_\_\_  
Ondrea Elmquist, Clerk/Finance Officer

\_\_\_\_\_  
Elijah Stines, Mayor