

## **City Council Meeting Notice**

**Governing Body:** City Council of Boone, Iowa

**Date of Meeting:** May 6, 2024

**Time of Meeting:** 6:00 P.M.

**Place of Meeting:** City Council Chambers  
(923 8th Street, Second Floor)

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The City will have this meeting available via Zoom. To join the meeting via internet and/or phone please use the link and/or phone number below. If your computer does not have a mic and you wish to speak, you will have to call in.

<https://us02web.zoom.us/j/87097491520?pwd=QXZHNWlHRm9HU1pNcnpvamRETjFPUT09>

Meeting ID: 870 9749 1520

Passcode: 043754

Phone: 1-301-715-8592 or 1-253-215-8782

1. ROLL CALL
2. APPROVAL OF AGENDA
3. PRESENTATION OF PETITIONS AND OTHER COMMUNICATIONS
  - A. Proclamation 2024 Economic Development Week.
  - B. Proclamation Declaring May 2024 Mental Health Awareness Month.
  - C. Set a Public Hearing for May 20, 2024 at 6:00 p.m. for the Consideration of the Proposed Fiscal Year 2024 Budget Amendments.
  - D. Set a Public Hearing for May 20, 2024 at 6:00 p.m. for a Request of a Zoning Change of Parcel(s) of Property Generally Described as Parcel # 088426331482025 in the 1200 Block of South Marshall Street, NE of the Intersection of South Marshall Street and Crestwood Drive From C-1 (Special Commercial District) to C-3 (Limited Commercial District).
4. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA
5. REPORTS OF STANDING COMMITTEES
  - A. POLICY, ADMINISTRATION & EMPLOYEE RELATIONS COMMITTEE – Williamson, Chm.
  - B. PUBLIC SAFETY AND TRANSPORTATION COMMITTEE – Hilsabeck, Chm.
    1. Discuss/Propose No Parking on the West and South Side of South Jackson Street from Southeast Linn Street.
  - C. UTILITY COMMITTEE – Angstrom, Chm.
    1. 3192 – Resolution Reducing the Amount Owed by the Rolling Meadows Association on a Water Bill Due to a Water Leak.

**D. ECONOMIC DEVELOPMENT COMMITTEE – Moorman, Chm.**

1. 3193 – Resolution in Support of a Workforce Housing Tax Incentive Application to be Submitted to the Iowa Economic Development Authority (IEDA) by Kate’s Landing, LLC., for a Housing Project in Boone, Iowa.
2. 3194 – Resolution Approving and Authorizing Execution of a Development Agreement with Alfas Properties, LLC Regarding a Community Catalyst Building Remediation Grant.
3. Authorization to Request \$100,000.00 in Catalyst Funding from the State of Iowa on Behalf of Alfas Properties, LLC.
4. 3195 – Resolution Authorizing Participation in the Main Street Iowa Program and Designating a City Official to Represent the City on the Local Nonprofit Main Street Governing Board of Directors.
5. Discuss Main Street Financial Support.

**6. DEPARTMENT REPORTS**

**A. BUILDING OFFICIAL – Dave Ades**

**B. CLERK/FINANCE OFFICER – Ondrea Elmquist**

1. 3196 – Resolution Accepting a Proposal for Banking Services.

**C. CITY ATTORNEY – Jim Robbins**

**D. DIRECTOR OF PUBLIC WORKS – Waylon Andrews**

**E. LIBRARY – Jamie Williams**

**F. PARK DIRECTOR/SUPERINTENDENT – Mike Cornelis**

**G. ENGINEER –**

1. 3197 – Resolution Authorizing the Execution of a Professional Services Agreement for a Water System Preliminary Engineering Report with Short Elliott Hendrickson, Inc. (SEH).
2. 3198 – Resolution Authorizing the Execution of a Professional Services Agreement for the Wastewater System Facility Planning Project with Short Elliott Hendrickson, Inc. (SEH).

**H. PUBLIC SAFETY**

1. Chief Adams
  - a. Approve Certified Civil Service List for Firefighters.
2. Chief Wiebold

**I. CITY ADMINISTRATOR**

1. Discuss Chicken Ordinance.

**7. CONSENT AGENDA – All items listed under the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made**

prior to the time Council votes on the motion.

**A. MINUTES** of previous meeting(s)

**B. BILLS PAYABLE**

**C. PERMITS**

*1. Alcohol Licenses*

a. New License –

b. New 5-Day License –

c. Renewal –

d. Transfer – none

*2. Cigarette/Tobacco Permit –*

a. Short Stop – June 1, 2024 through June 30, 2024.

**D. RESOLUTIONS**

*1. 3199 – Resolution Authorizing the Execution of a Professional Service Agreement for the Annual 4<sup>th</sup> of July Fireworks Display with J&M Displays, Inc.*

*2. 3200 – Resolution Approving and Authorizing Execution of Service Agreements for Benefit Insurance Services for Fiscal Year 2025.*

**E. BOARD AND COMMISSION APPOINTMENTS**

**F. OTHER**

**8. ORDINANCES**

**A. First Reading – Ordinance 2304 To Allow the City of Boone, Iowa to Add Language for Urban Chickens in the Code of Ordinances, Amending Chapter 55.**

**B. First Reading – Ordinance 2305 To Allow the City of Boone, Iowa to Add Language for Urban Chickens in the Code of Ordinances, Adopting Chapter 57, Urban Chickens.**

**C. First Reading – Ordinance 2306 To Allow the City of Boone, Iowa to Change the Finance Officer Language in the Code of Ordinances, Amending Chapters 18, 19, 5 and 17.**

**9. MAYOR'S COMMENTS**

**10. COUNCIL MEMBER'S COMMENTS**

**11. MOTION TO ADJOURN**



## **2024 Economic Development Week Proclamation**

WHEREAS, economic development professionals are engaged in a wide variety of settings including rural and urban, local, state, and federal governments, public-private partnerships, chambers of commerce, universities, and community colleges, helping to create and expand jobs that facilitate growth in these regions; and,

WHEREAS, the creation of new opportunities for businesses and entrepreneurs is one of several key components to securing the City of Boone's economic future for generations to come; and

WHEREAS, Boone is committed to fostering a business-friendly climate that will attract and retain employers, enable the community to grow and remain competitive on a global scale, and generate new jobs and opportunities for our citizens; and

WHEREAS, the Ames Chamber of Commerce and Economic Development Commission is committed to providing quality resources that boost economic growth and enhance quality of life throughout Boone and Boone County;

THEREFORE, I, Elijah Stines, Mayor of the City of Boone, do hereby proclaim May 6th, 2024 through May 10th, 2024, as "ECONOMIC DEVELOPMENT WEEK" in appreciation of all our partners in the economic development field do to make the City of Boone the vibrant and thriving community it is today.

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Mayor Elijah Stines  
City of Boone, Iowa



## **PROCLAMATION DECLARING MAY 2024**

### **“MENTAL HEALTH AWARENESS MONTH”**

**WHEREAS**, mental health is part of overall holistic health; and

**WHEREAS**, one in five adults experience a mental health problem in any given year; and

**WHEREAS**, approximately one-half of chronic mental illness begins by the age of 14 and three-quarters by age 24; and

**WHEREAS**, suicide is the 10<sup>th</sup> leading cause of death in the United States and the 2<sup>nd</sup> leading cause of death among young adults, and 90% of people who die by suicide have an underlying mental illness; and

**WHEREAS**, text messages to the federal disaster distress hotline increased **1,000%** in 2020; and,

**WHEREAS**, many Americans and Iowans are experiencing mental health challenges that they have never experienced before and need assistance to navigate the mental health system; and

**WHEREAS**, this does not include the significant ripple effect on their families and friends. The impact of mental illness reaches families, neighborhoods, schools, the workplaces; and

**WHEREAS**, an important part of educating the community and erasing stigma is raising awareness around the fact that mental health services are inclusive of other services besides a therapist or a medication prescriber. Mental health services include services and supports that help individuals with mental illness recover holistically, inclusive of their social, vocational, and community contributions; and

**WHEREAS**, mental health services support not only the individuals who live with a mental illness, but also are beneficial to their families, friends and the community at large by decreasing homelessness, hospitalizations, and criminalization of the mentally ill - all of which impose a significant emotional, mental and financial cost to our community; and

**WHEREAS**, each business, school, government agency, healthcare provider, organization, park and recreation agency, and citizen share the burden of mental illnesses and have a responsibility to promote mental wellness and support prevention efforts; and

**NOW, THEREFORE**, I, Elijah Stines, Mayor of the City of Boone, Iowa, do hereby proclaim May 2024 as Mental Health Awareness Month in the City of Boone, and call upon the citizens, government agencies, park and recreation agencies, public and private institutions, businesses, and schools in Boone, to recommit our community to increasing awareness and understanding of mental health, and the steps our citizens can take to shine a light on mental illness, fight stigma, provide support, educate the public and advocate for equal care.

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Elijah Stines, Mayor  
City of Boone, Iowa

Signed this 6th Day of May, 2024

**CITY OF BOONE**

**FY 2024 PROPOSED BUDGET AMENDMENTS**

Revenue Accounts	Account Description	Current Budget	Increase	Amended Budget	Reason
<b>General</b>					
001-910-4834	General Transfer In	-	2,110.00	2,110.00	Transfer Emergency Fund Balance to General to close out Fund
<b>Trust Fund</b>					
167-110-4705	Police Trust	4,000.00	30,000.00	34,000.00	Insurance settlement for Police drone.
169-410-4465	Library Memorial	62,000.00	13,000.00	75,000.00	Additional memorial funds came in than anticipated (grants, donations, etc)
170-430-4705	Local Grants - Park	-	25,000.00	25,000.00	Play Equipment Grant - Franklin Park
<b>Transfer Ins</b>					
114-910-4830	Unfunded Liability-Transfer In	-	100,000.00	100,000.00	Transfer in from Employee Benefits to cover sick/vacation buyouts
335-910-4830	Transfer In- Hawkeye Dr. Ext	-	4,930.00	4,930.00	Close out Hawkeye Dr. Ext Prj
309-910-4830	Transfer In - Fire Federal Grants	-	200.00	200.00	Close out Fire Truck Fed Grant Prj \$181.56
382-910-4830	Transfer In - Airport Hangar/Aprons	-	2,150.00	2,150.00	Close out Airport Hangar/Apron Prj Fund \$2,141.02
<b>Capital</b>					
316-750-4442	Central IA Housing Trust Fund	40,000.00	45,000.00	85,000.00	Grant funds

**CITY OF BOONE**  
**FY 2024 PROPOSED BUDGET AMENDMENTS**

Expense Account	Account Description	Current Budget	Increase	Amended Budget	Reason	Funding Source
<b>GENERAL FUND</b>						
001-110-6490	Dispatch	146,700.00	10,000.00	156,700.00	Communication Board approved budget after the City adopted budget and there was a difference between the two budgets	General Fund Cash
001-150-6332	Repairs	15,500.00	8,000.00	23,500.00	Insurance claim due to vehicle accident paid by BCH Insurance	Insurance Settlement
001-150-6020	Part time	62,400.00	30,000.00	92,400.00	Cover Paramedic Class for Upah	General Fund Cash
001-150-6040	Overtime	65,000.00	30,000.00	95,000.00	Down 1 FTE / 3rd Crew	General Fund Cash
001-150-6240	Training	20,800.00	5,000.00	25,800.00	Paramedic / CEH Increase	General Fund Cash
001-435-6371	Utilities	22,000.00	8,000.00	30,000.00	Utilites came in higher than budgeted	General Fund Cash
001-435-6501	Chemicals	7,000.00	11,000.00	18,000.00	Price increased	General Fund Cash
001-435-6418	Pool Sales Tax	6,000.00	4,000.00	10,000.00	Increase in Seasonal passes sold	General Fund Cash
001-430-6321	Building & Grounds	16,000.00	14,000.00	30,000.00	Cap Erbe restroom roof, Anderson Park and Miles Lee - County Grant \$9000	County ARP Grant
730-899-6499	FRC-Services	9,000.00	15,000.00	24,000.00	Snow Removal	FRC Cash
<b>LOST</b>						
121-620-6419	Admin Computer System	10,000	20,000.00	30,000.00	FY 2023 Carry-over for software, used for software enhancements	FY2023 LOST Revenue
121-110-6504	LOST-Police Misc	-	6,000.00	6,000.00	FY2023 LOST carry-over to remodel locker room	FY2023 LOST Revenue
<b>Trust and Agency</b>						
113-199-6130	IPERS-Crossing Guards	1,000	1,000.00	2,000.00	IPERS Benefit for Crossing Guards	Trust & Agency Cash
114-150-6199	Unfunded Liability		20,000.00	20,000.00	Fire Fighter Sick/Vacation Buyout	Trust & Agency Cash
<b>Water</b>						
600-811-6501	Chemicals	250,000	65,000.00	315,000	Increase in the cost of Chemicals	Water Cash
600-812-6498	Repairs	20,000.00	10,000.00	30,000.00	Stop Boxes ordered to be repaired	Water Cash
600-812-6499	Water Tower Maintenance	5,000.00	295,000.00	300,000.00	Green St Water Tower Improvements & mixers	2021 Cash Balance CD
600-812-6350	Main and Valve Work	45,000.00	20,000.00	65,000.00	2 broken hydrants and the county grant money to partialy return	County ARP Grant
<b>Road Use Tax</b>						
110-210-6331	Gas and Oil	50,000.00	15,000.00	65,000.00	Prices and newer equipment is using fuel per hour	RUT Cash
110-210-6350	Repairs	50,000.00	10,000.00	60,000.00	Maintainer #55 lost hydraulic pump, and City Wide Clean up	RUT Cash
<b>Trust Funds</b>						
167-110-6499	MISC Contracts	10,000.00	30,000.00	40,000.00	Purchased several pieces of equipment from the trust account that was then reimbursed by other entities	Donations
168-150-6499	Trust	10,000.00	10,000.00	20,000.00	Additional purchases were able to be made due to increase in grants/donations	Grants & Donations
169-410-6599	Library Memorial	62,000.00	13,000.00	75,000.00	Additional Projects/Programs added due to increase in grants/donations	Grants & Donations
<b>Transfer Outs</b>						
110-910-6910	RUT Transfer Out	314,000.00	4,930.00	318,930.00	Transfer \$4,930.00 to fund 335 to close out Hawkeye Dr. Ext. Prj	RUT Cash
119-910-6910	Emergency-Transfer Out	-	2,110.00	2,110.00	Transfer \$2,108.40 to General Fund to close out Fund	Emergency Cash
121-910-6910	LOST Transfer Out	102,560.00	200.00	102,760.00	Transfer \$181.56 to fund 309 to close out Fire Truck Fund	LOST Cash
113-910-6910	Benefits - Transfer Out	-	100,000.00	100,000.00	Transfer to Fund 114 Unfunded Liability due to unplanned employee resignations	Trust & Agency Cash

**CITY OF BOONE  
FY 2024 PROPOSED BUDGET AMENDMENTS**

385-910-6910	2016 Taxilance Prj	-	2,150.00	2,150.00	Transfer \$2,141.02 to Fund 382 to close out Airport Apron/Hangar Fund	2016 Taxilane Cash (LOST)
Capital Projects						
335-750-6761	School Road	375,000.00	375,000.00	750,000.00	28E Agreement for Hawkey Drive Ext.	Budgeted in FY2023/Spent in 2024
376-210-6406	S. Marion/W Park Paving	1,200,000.00	75,000.00	1,275,000.00	S. Marion/W. Park Paving Project	STP Grant Funds/RUT/General
316-750-6796	2023 Central IA Housing Grants	50,000.00	44,000.00	94,000.00	2023 Central Iowa Housing Grant Payments	Grant Funds/TIF LMI Funds
336-280-6407	2021 Runway Rehab-Engineering	80,000.00	42,000.00	122,000.00	Airport Runway Rehab	Grants and LOST
347-750-6723	Fine Screen Addition	519,500.00	(519,500.00)	-	Moving budget from Fund 347 to fund 404-750-6781	Bond Proceeds
404-750-6781	Roof Replacement	-	519,500.00	519,500.00	Moving budget from Fund 347 to fund 404-750-6781	Bond Proceeds
355-750-6780	Lift Station WW Plant	800,000.00	(800,000.00)	-	Moving budget from Fund 355 to fund 404-750-6780	Bond Proceeds
404-750-6780	WW Drain Line	-	800,000.00	800,000.00	Moving budget from Fund 355 to fund 404-750-6780	Bond Proceeds
391-150-6750	ARP-Fire Dept Expansion	528,320.00	321,610.41	849,930.41	Fire Station Bay Expansion Proj.	LOST Cash
391-750-6490	ARP-Wellness Center Stud	-	69,500.00	69,500.00	Rec Center Study	ARP Cash

**CITY COUNCIL  
CITY OF BOONE, IOWA**

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RESOLUTION NO. 3192

RESOLUTION REDUCING THE AMOUNT OWED BY THE ROLLING MEADOWS ASSOCIATION ON A WATER BILL DUE TO A WATER LEAK

**WHEREAS**, the Rolling Meadows Association experienced a water leak of 10,000,000 gallons of water, resulting in a \$104,907.00 water bill; and

**WHEREAS**, on March 12, 2024 the Utility Committee denied any monetary relief, but did offer a three (3) year payment plan until the bill was paid off in its entirety; and

**WHEREAS**, the Rolling Meadows Association hired an attorney who permitted Scot Kinne and Jeff Dighton to meet with City Staff on behalf of Rolling Meadows Association regarding a settlement; and

**WHEREAS**, Kinne and Dighton proposed that the City remove the multiplier of 1.5% reducing the bill to \$70,849.70, and that the Rolling Meadows Association would pay a lump sum of \$50,000.00 with the remaining balance to be paid in monthly installments.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BOONE, IOWA:

**Section 1:** That relief shall be granted to the Rolling Meadows Association by removing the multiplier of 1.5% reducing the amount owed to \$70,849.70.

**Section 2:** That a payment plan shall be set to include the initial payment of \$50,000.00 with the remaining \$20,849.70 to be paid in monthly installments till balance is paid in full.

PASSED THIS 6<sup>th</sup> day of May, 2024.

AYES (A), NAYES (N), ABSENT (X), ABSTAIN (/):

**Cory Henson**   
**Kyle Angstrom**   
**Terry Moorman**

**David Byrd**   
**Linda Williamson**

**Lisa Kahookele**   
**Kole Hilsabeck**

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Mayor  
City of Boone

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Clerk  
City of Boone

Veto  \_\_\_\_\_ Date: \_\_\_\_\_  
Mayor - City of Boone

**CITY COUNCIL  
CITY OF BOONE, IOWA**

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RESOLUTION NO. 3193

A RESOLUTION IN SUPPORT OF A WORKFORCE HOUSING TAX INCENTIVE APPLICATION TO BE SUBMITTED TO THE IOWA ECONOMIC DEVELOPMENT AUTHORITY (IEDA) BY KATE’S LANDING LLC FOR A HOUSING PROJECT IN BOONE, IOWA

**WHEREAS** Kate’s Landing, LLC has requested City support for its application to the Iowa Economic Development Authority (IEDA) for state tax incentives under the Workforce Housing Tax Incentive Program for its 18-unit housing development project in Boone; and

**WHEREAS** Kate’s Landing, LLC project will address a critical need for rental housing in Boone; and

**WHEREAS** the IEDA’s Workforce Housing Tax Credit allows developers tax incentives that include a refund of sales, service or use taxes paid during construction; and

**WHEREAS** the City of Boone will support the Kate’s Landing LLC project with 100% tax abatement for a period of three years; and

**WHEREAS** Kate’s Landing, LLC intends to apply for Iowa Workforce Housing Tax Credits to support the development involving the construction of said housing units within Boone for 128-unit market rate rental housing units.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE  
CITY OF BOONE, IOWA:**

**Section 1.** Offers its full support for Kate’s Landing, LLC housing project in Boone, Iowa, and the associated Workforce Housing Tax Incentive Application to the Iowa Economic Development Authority.

**Section 2.** Authorizes City staff to assist in the preparation of the application and related materials deemed necessary.

**Section 3.** The Mayor and the City Administrator are authorized and directed to sign any forms required to evidence the City’s support for the application by Kate’s Landing, LLC as described above, upon approval of the same by the City Attorney.

PASSED and APPROVED this 6th day of May, 2024.

**Cory Henson**  
**Kyle Angstrom**  
**Terry Moorman**

**David Byrd**  
**Linda Williamson**

**Lisa Kahookele**  
**Kole Hilsabeck**

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Mayor  
City of Boone

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Clerk  
City of Boone

Veto

\_\_\_\_\_  
Mayor - City of Boone

Date: \_\_\_\_\_

**CITY COUNCIL  
CITY OF BOONE, IOWA**

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RESOLUTION NO. 3194

RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF A DEVELOPMENT AGREEMENT BY AND BETWEEN THE CITY OF BOONE AND ALFAS PROPERTIES, LLC

**WHEREAS**, the City submitted a grant application to the Iowa Economic Development Authority (IEDA) for a Community Catalyst Building Remediation Grant for a proposed project located at 812 Keeler Street, Boone, Iowa to be completed by the Developer, Alfes Properties, LLC; and

**WHEREAS**, the Grant application was approved for this project by the IEDA and accepted by the City upon the terms and conditions set out by the IEDA; and

**WHEREAS**, the “Project Completion Period” commences with the date of Award Letter from the IEDA, June 30, 2022 and ends with the date set out in the Grant, June 30, 2024; and

**WHEREAS**, the project includes roof updates, windows, and tuckpointing and Alfes Properties, LLC, is solely responsible for completing all work. Alfes Properties, LLC, shall maintain the property in good repair and condition and pay for and maintain insurance in an amount not less than the full insurable value of the property and provide a copy of each insurance policy in effect. Alfes Properties, LLC, shall name the City and the IEDA as mortgagees and/or an additional loss payee; and

**WHEREAS**, the City has committed a grant amount of \$30,000.00 to be used towards new windows through the Boone Downtown Investment Fund. Alfes Properties, LLC, shall commit a minimum of \$100,000.00 to be used to cover expenses exceeding the Grant funds and the City’s commitment; and

**WHEREAS**, Alfes Properties, LLC, as owner of the property, accepts the Grant upon the terms and conditions set out in this Agreement.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF BOONE,  
IOWA

**Section 1:** That the City of Boone shall submit two (2) requests for reimbursement. The first request shall be made at the Project Mid-Point after costs, directly related to the project, are equal or greater than 60% of the Grant Fund and the final request of the remaining funds shall be made within thirty (30) days of the Project Completion Date. Payments will be made to the Developer within thirty (30) days of the receipt by the City of funds from the IEDA.

**Section 2:** The City’s obligation to provide funds is contingent on the funds being available to the City from the IEDA under the Community Catalyst Grant Program. Alfes Properties, LLC, will hold the City harmless from any damage Alfes Properties, LLC, sustains as a result of funds for the project being unavailable.

**Section 3:** That said Agreement is hereby approved and the City Council authorizes Mayor Elijah Stines to sign the Agreement with Alfes Properties, LLC.

PASSED THIS 6<sup>th</sup> day of May, 2024.

AYES (A), NAYES (N), ABSENT (X), ABSTAIN (/):

**Cory Henson**  
**Linda Williamson**  
**Terry Moorman**

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

**David Byrd**  
**Kole Hilsabeck**

<input type="checkbox"/>
<input type="checkbox"/>

**Lisa Kahookele**  
**Kyle Angstrom**

<input type="checkbox"/>
<input type="checkbox"/>

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Mayor  
City of Boone

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Clerk  
City of Boone

Veto

\_\_\_\_\_  
Mayor - City of Boone

Date: \_\_\_\_\_

## **DEVELOPMENT AGREEMENT**

### **22-CTBF-003 (State of Iowa contract #)**

This Development Agreement ("Agreement") made this day 6 of May 2024 by and between the CITY OF BOONE, IOWA ("City") and Alfas Properties, LLC ("Developer").

**WHEREAS** the City submitted a grant application to the Iowa Economic Development Authority ("IEDA") for a Community Catalyst Building Remediation Grant for a proposed Project located at 812 Keeler St to be completed at property owned by Developer; and

**WHEREAS** the Grant application was approved for this project by IEDA and accepted by the City upon the terms and conditions set out by IEDA; and

**WHEREAS** the Developer, as owner of the property, accepts the grant upon the terms and conditions set out in this Agreement.

**NOW, THEREFORE**, in consideration of the mutual promises contained in this Agreement and other good and valuable consideration, the Parties agree as follows:

1. **PROJECT.** "Project" means the activities and other obligations to be performed or accomplished by the City and the Developer as described in this Agreement, in the Scope of Work set out herein and, in the application, submitted through IowaGrants.gov.

2. **PROJECT COMPLETION PERIOD.** The "Project Completion Period" commences with the Date of Award Letter from IEDA, June 30, 2022, and ends with the Project Completion Date set out in the grant, June 30, 2024.

3. **COSTS TO BE REIMBURSED.** The costs to be reimbursed under this agreement are those costs that are directly related to the Project, as set out in Section 261-45.2 of Iowa Administrative Code. Those costs specifically do not include expenditures for furnishings, appliances, accounting services, legal services, loan origination and other financing costs, syndication fees and related costs, developer fees, or the costs associated with selling or renting dwelling units whether incurred before or after completion of the Project.

4. **PRIOR EXPENSES.** No expenditures made prior to the Date of Award Letter may be included as Project Costs.

5. **MAINTENANCE OF INSURANCE.** The Developer shall maintain the project property in good repair and condition, ordinary wear and tear excepted, and shall not suffer or commit waste or damage upon the project property. The Developer shall pay for and maintain insurance in an amount not less than the full insurable value of the project property. The Developer shall name the City and the IEDA as mortgagees and/or an additional loss payee(s). The Developer shall provide the City with a copy of each and every insurance policy in effect.

6. **SCOPE OF WORK.** The Project includes roof updates, windows, and tuckpointing as more specifically described in the Grant application.



**7. WORK RESPONSIBILITIES.** Subject to the terms of this Agreement, Developer will be solely responsible for completing all work on the Project. Neither party will be considered an agent of the other for purposes of this Project, and each will hold harmless and indemnify the other for any damages suffered by any person or entity as a result of its own or its agents' acts or failures to act in performance of its obligations under this Agreement.

**8. FINANCIAL OBLIGATION.** In addition to the Grant funding the parties agree to the following financial commitments.

The City has committed a grant amount in the amount \$30,000 to be used towards new windows through their Boone Downtown Investment Fund.

The Developer shall commit a minimum of \$100,000 to be used to cover any expenses exceeding the Grant funds and City commitment. Any additional amounts necessary to complete the project shall be the responsibility of the Developer.

**9. ASSIGNMENT OF AGREEMENT.** The Parties may not assign, transfer or convey in whole or in part this Agreement, without the consent of each Party. Consent shall not be unreasonably withheld.

**10. WRITING REQUIRED.** No change, modification, or termination of any of the terms, provisions or conditions of this Agreement shall be effective unless made in writing and signed by the Parties.

**11. PAYMENT PROCEDURES FOR GRANT FUNDS.** Payment under the Grant shall be made on a reimbursement basis. Requests for reimbursement shall be submitted at two points in the Project. The first request shall be made at the Project Mid-Point after costs directly related to the Project are equal or greater than 60% of the Grant Fund. The final request for reimbursement shall be made within thirty (30) days of the Project Completion Date. Each request for reimbursement will include reports of the work completed, including photographs of the Project. Payments will be made to Developer within thirty (30) days of the receipt by the City of funds from the IEDA.

**12. MISCELLANEOUS.**

a Any publications or media releases related to the Project will contain the following. This Project is Sponsored in Part by the Iowa Economic Development Authority and the City of Boone.

b The City's obligation to provide funds is contingent on funds being available to the City from the IEDA under the Community Catalyst Grant Program. Developer will hold the City harmless from any damage Developer sustains as a result of funds for the Project being unavailable through the Community Catalyst Grant Program.

c If the City's agreement with IEDA is modified in any way, this Agreement will be similarly modified, if necessary, to comply with or carry out the obligations of the IEDA agreement. Developer will hold the City harmless from any damage Developer sustains as a result of modifications to the City's agreement with IEDA over which the City has no control.

d The City's Mayor, City Council members, and employees, and their immediate family members will not be paid for any work they perform on the Project through contracts with the Developer unless that work was contracted through a competitive bidding process.

11 **ENTIRE AGREEMENT.** This Agreement contains the entire understanding between the City and the Developer with respect to the Project contained herein.

IN WITNESS WHEREOF the parties have executed this Agreement at City of Boone, Boone County, Iowa, the day and year first stated.

**City of Boone**

BY. \_\_\_\_\_  
Mayor

ATTEST. \_\_\_\_\_  
City Administrator / Clerk

**Alfas Properties, LLC**

BY. \_\_\_\_\_

**CITY COUNCIL  
CITY OF BOONE, IOWA**

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RESOLUTION NO. 3195

RESOLUTION AUTHORIZING PARTICIPATION IN THE MAIN STREET IOWA PROGRAM AND DESIGNATING A CITY OFFICIAL TO REPRESENT THE CITY ON THE LOCAL NONPROFIT MAIN STREET GOVERNING BOARD OF DIRECTORS.

WHEREAS, Main Street Iowa has been created to assist communities to develop a public-private effort to revitalize their historic commercial “Main Street” districts; and

WHEREAS, the Iowa Economic Development Authority will be selecting Iowa cities to participate in the Main Street Iowa program.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BOONE, IOWA:

**Section 1:** Endorses the submission of this application and agrees to participate in the development and financial support of the local Main Street Program.

**Section 2:** Commits to a 3-year pledge of \$30,000.00 each year towards the application and its commitment to creating a sustainable and successful program.

**Section 3:** Endorses the goal of economic revitalization of the Main Street district within the context of the historic preservation and rehabilitation of its historic buildings and supports the Main Street approach as developed by Main Street America.

**Section 4:** A City Official shall be appointed to represent the City on the local Main Street governing board of directors.

PASSED THIS 6th day of May 2024.

AYES (A), NAYES (N), ABSENT (X), ABSTAIN (/):

**Cory Henson**

**David Byrd**

**Lisa Kahookele**

**Kyle Angstrom**

**Linda Williamson**

**Kole Hilsabeck**

**Terry Moorman**

---

Mayor  
City of Boone

---

Clerk  
City of Boone

Veto  \_\_\_\_\_ Date: \_\_\_\_\_  
Mayor - City of Boone

**CITY OF BOONE, IOWA**

RESOLUTION NO. 3196

RESOLUTION ACCEPTING A PROPOSAL FOR BANKING SERVICES.

WHEREAS, the City of Boone has requested proposals from local financial institutions for banking services for a period of three (3) years; and

WHEREAS, such banking services shall include but not be limited to: depository services and automated clearing house services; and

WHEREAS, the City of Boone received three (3) proposals:

- 1) Boone Bank & Trust
- 2) Peoples Bank
- 3) Vision Bank of Iowa

WHEREAS, the City Clerk/Finance Officer has provided a side-by-side comparison of the three (3) proposals.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BOONE, IOWA:

Section 1: That it is hereby accepting the proposal from Peoples Bank, for banking services beginning July 1, 2024 through June 30, 2027.

Section 2: That Peoples Bank shall provide all depository services and automated clearing house services at no charge.

Section 3: That Peoples Bank shall pay an interest rate on all account balances, adjusted monthly and will be based on the 1<sup>st</sup> business day of the month 3-Month U.S. Treasury Constant Maturity plus 10 bps as published by the Federal Reserve Bank in the H.15 Selected Interest Rates; interest rate will be calculated based on the ending daily balance in the account each day and will be paid monthly on the statement date.

PASSED THIS 6th day of May, 2024.

**Cory Henson**   
**Kyle Angstrom**   
**Terry Moorman**

**David Byrd**   
**Linda Williamson**

**Lisa Kahookele**   
**Kole Hilsabeck**

\_\_\_\_\_  
 Mayor  
 City of Boone

\_\_\_\_\_  
 Clerk  
 City of Boone

Veto  \_\_\_\_\_ Date: \_\_\_\_\_  
 Mayor - City of Boone

Service	Vision Bank	Peoples Bank	Boone Bank & Trust
Credits EFT (75)	No Charge	No Charge	No Charge
Checks Issued (400)	No Charge	No Charge	50% of the Cost
Debit EFT (50)	No Charge	No Charge	No Charge
Deposit Slips (for both accounts)	No Charge	No Charge	50% of the Cost
Deposit Items (4500 Checks)	No Charge	No Charge	No Charge
Multiple Depository Accounts	No Charge	No Charge	No Charge
No Minimum Balance Required	No Charge	No Charge	No Charge
Return Items-Charge Back (Avg 6 month)	No Charge	No Charge	No Charge
Return Items-Redeposit	No Charge	No Charge	No Charge
Stop Payments	No Charge	No Charge	No Charge
Wire Transfer In	No Charge	No Charge	No Charge
Wire Transfer Out (Not Typical Service Used)	No Charge	No Charge	No Charge
Check Imaging Fee	No Charge	No Charge	No Charge
Lock Bags	No Charge	No Charge	No Charge
Bank Bags	No Charge	No Charge	No Charge
Electronic Banking Base Fee	No Charge	No Charge	\$35
Bank transfers between accounts	No Charge	No Charge	No Charge
Commission Charges on Purchases of US Government Securities	No Charge	No Charge	No Charge
Money Orders	No Charge	No Charge	No Charge
Monthly Account Charges	No Charge	No Charge	No Charge
Night Depository	No Charge	No Charge	No Charge
Night Sweep/Auto Transfer of Funds	No Charge	No Charge	
Purchase Investment/Certificate of Deposit			
Deliverd to City	No Charge	No Charge	No Charge
Remote Deposit Capture Processing Fee	No Charge	No Charge	\$35 plus scanner & maintenance
Positive Pay	No Charge		
<b>ACH Services</b>			
ACH Deposits (500)	No Charge	No Charge	.10/item
ACH Deposits (CDS)			No Charge
ACH Debits (250)	No Charge	No Charge	.10/items
ACH Correction Fee	No Charge	No Charge	.10/item
ACH Return Items	No Charge	No Charge	No Charge
Prenote Fee	No Charge	No Charge	.10/item
ACH Upload Fee	No Charge	No Charge	No Charge
		3 mo US Treasury Constant Maturity plus 10 BPS published by Federal Reserve Bank in the H.15 Selected Interest Rates. Adjusted following business day published at 4:15 p.m.	90 day CMT less 2.40% or the banks HIFI Money Market rate, whichever is higher. Adjusted qtrly on the 1st business day of the quarter
<b>Interest</b>			
Current Target Rate 0 -.25		-0.2	0.10%
Account Balance Limit to Receive Interest		No Limit	No Limit
<b>Deadlines</b>			
Wire or other non-paper deposits		5:00	4:30
Instructions for wire out/in		2:00	4:30
Daily Deposits		4:30	4:30
ACH Files for next business day		5:00	5:00

**CITY COUNCIL  
CITY OF BOONE, IOWA**

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RESOLUTION NO. 3197

RESOLUTION AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT FOR A WATER SYSTEM PRELIMINARY ENGINEERING REPORT WITH SHORT ELLIOTT HENDRICKSON INC. (SEH)

**WHEREAS**, a new large industry, Daisy Brands, will be developing a food processing plant in the City of Boone with an anticipated first phase operational date of 3<sup>rd</sup> quarter 2027 and full build-out by 2037. This new industry, along with the potential for other industries that have expressed interest in coming to Boone, will demand a significant amount of new water use; and

**WHEREAS**, Short Elliott Hendrickson Inc. (SEH) has provided the City of Boone with a proposed contract to complete a Water System Preliminary Engineering Report meeting Iowa Department of Natural Resources (IDNR) requirements for evaluating the potential impacts of the new industry(s), as well as the recommended improvements, associated costs and funding sources for making improvements to the water system to meet the needs of the community for a design year of 2044 (20-year design basis as required by the IDNR). The following Scope of Services include:

- 1) Preliminary Engineering Report Services:
  - a. Collect data and determine existing conditions and projections for design year water demand from residential, commercial, and industrial users.
  - b. Evaluate existing facilities including a review of capacity and operation of water source (wells), storage and treatment facilities.
  - c. Determine need for project and ability to accommodate residential, commercial, and industrial growth in the community. Develop opinion of probable project costs, evaluate, and propose recommendations of improvement alternatives.
  - d. Develop an anticipated project schedule, review, and recommend potential funding sources for implementing improvements.
  - e. Prepare a draft and a final Preliminary Engineering Report for review by the City of Boone and the IDNR. Facilitate interim review meetings with the City of Boone and operations staff of the water treatment facility.
- 2) Additional Services (not included in the above Scope of Services):
  - a. Water system modeling, environmental assessment and clearances, flow testing services or inspection of distribution system components, geotechnical investigation, preliminary and final design, bidding and negotiation, and construction phase services.

**WHEREAS**, the draft Preliminary Engineer Report will be submitted within ninety (90) calendar days of approval of the Agreement. The final reports of

each will be submitted within one-hundred (120) calendar days of approval of the Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF  
THE  
CITY OF BOONE, IOWA:

**Section 1:** That the City of Boone shall compensate Short Elliott Hendrickson Inc. (SEH) for their professional services, work, equipment, supplies, or materials provided for a Water System Preliminary Engineering Report in an amount not to exceed \$47,000.00.

**Section 2:** That said Agreement is hereby approved and the City Council authorizes Mayor Elijah Stines to sign the Agreement with Short Elliott Hendrickson Inc. (SEH).

PASSED THIS 6<sup>th</sup> day of May, 2024.

AYES (A), NAYES (N), ABSENT (X), ABSTAIN (/):

<b>Cory Henson</b>	<input type="checkbox"/>	<b>David Byrd</b>	<input type="checkbox"/>	<b>Lisa Kahookele</b>	<input type="checkbox"/>
<b>Kyle Angstrom</b>	<input type="checkbox"/>	<b>Linda Williamson</b>	<input type="checkbox"/>	<b>Kole Hilsabeck</b>	<input type="checkbox"/>
<b>Terry Moorman</b>	<input type="checkbox"/>				

\_\_\_\_\_  
Mayor  
City of Boone

\_\_\_\_\_  
Clerk  
City of Boone

Veto  \_\_\_\_\_ Date: \_\_\_\_\_  
Mayor - City of Boone

## Supplemental Letter Agreement

In accordance with the Master Agreement for Professional Services between City of Boone, Iowa (“Client”), and Short Elliott Hendrickson Inc. (“Consultant”), effective July 1, 2021, this Supplemental Letter Agreement dated May 6, 2024 authorizes and describes the scope, schedule, and payment conditions for Consultant’s work on the Project described as:

### Water System Preliminary Engineering Report

**Client’s Authorized Representative:** Bill Skare, City Administrator

**Address:** 923 - 8th Street, PO Box 550, Boone, Iowa 50036, United States

**Telephone:** 515-432-4211 **email:** bskare@booneiowa.gov

**Project Manager:** Katie Kinsey, P.E. (IA)

**Address:** 5414 NW 88th Street, Suite 140, Johnston, Iowa 50131

**Telephone:** 515-957-2373 **email:** kkinsey@sehinc.com

- A. Background:** A new large industry, Daisy Brands, will be developing a food processing plant in the City of Boone with an anticipated first phase operational date of 3<sup>rd</sup> quarter 2024 and full build-out by 2037. This new industry, along with the potential for other industries that have expressed interest in coming to Boone, will demand a significant amount of new water use.

This Agreement is to complete a Preliminary Engineering Report meeting Iowa Department of Natural Resources (IDNR) requirements for evaluating the potential impacts of the new industry(s) coming to Boone as well as the recommended improvements, associated costs and funding sources for making improvements to the water system to meet the needs of the community for a design year of 2044 (20-year design basis as required by the IDNR).

- B. Scope:** The Services to be provided by Consultant shall consist of:

1. Preliminary Engineering Report Services

- a. Data collection
- b. Determination of existing conditions and projections for design year water demand from residential, commercial and industrial users
- c. Existing facilities evaluation including review of capacity and operation
  - i. Water source (wells), storage and treatment facilities
- d. Determine need for project and ability to accommodate residential, commercial and industrial growth in the community
- e. Develop and evaluate improvement alternatives
- f. Develop opinions of probable project costs for improvement alternatives
- g. Propose recommended improvement alternatives and total project costs
- h. Develop an anticipated project schedule for implementing improvements
- i. Review and recommend potential funding sources for implementing improvements
- j. Prepare draft Preliminary Engineering report for review by Owner and the IDNR
- k. Facilitate interim review meetings with Owner and operations staff of the water treatment facility



I. Prepare final Preliminary Engineering report for approval by Owner and IDNR

C. **Additional Services** not included in the above Scope of Services include, but are not limited to:

1. Water system modeling
2. Environmental assessment and clearances.
3. Flow testing services or inspection of distribution system components. Evaluation shall be based off of readily available data and maintenance records from staff.
4. Geotechnical investigation.
5. Preliminary Design, Final Design, Bidding and Negotiation, and Construction phase services.
6. Items not listed in the above scope of services.

D. **Schedule:** The Consultant will not commence work associated with this Agreement prior to written Notice to Proceed from Client. The draft Preliminary Engineer report will be submitted within 90 calendar days of Boone City Council approval of this Agreement. The final reports of each will be submitted within 120 calendar days of Boone City Council approval of this Agreement.

E. **Payment:** In consideration of the services, work, equipment, supplies, or materials provided herein associated with engineering services for the Base Project, the Client agrees to pay the Consultant the following fees:

1. Client shall pay Consultant as follows:

B.1. Preliminary Engineering Report Services	Lump Sum	Exhibit A-2	\$47,000.00
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- a. Consultant may alter the distribution of compensation between individual Lump Sum phases noted herein to be consistent with services actually rendered but shall not exceed the total Lump Sum amount unless approved in writing by the Client.
- b. The portion of the Lump Sum amount billed for Consultant's services will be based upon Consultant's estimate of the percentage of the total services actually completed during the billing period.
- c. The Lump Sum includes compensation for Engineer's services and services of Engineer's Consultants, if any. Appropriate amounts have been incorporated in the Lump Sum to account for labor costs, overhead, profit, expenses (other than any expressly allowed Reimbursable Expenses), and Consultant charges.

2. Compensation for C. Additional Services - Standard Hourly Rates Method of Payment

- a. Client shall pay Consultant for Additional Services, as set forth in Exhibit A-1, as follows:
  - i. An amount equal to the cumulative hours charged to the Project by each class of Consultant's personnel times Standard Hourly Rates for each applicable billing class for all services performed on the Project, plus Reimbursable Expenses and Consultant's Subconsultants' charges, if any.

The payment method, basis, frequency and other special conditions are set forth in attached Exhibits A-1 and A-2.

**Other Terms and Conditions:** Other or additional terms contrary to the Master Agreement for Professional Services that apply solely to this project as specifically agreed to by signature of the Parties and set forth herein: None.

**Short Elliott Hendrickson Inc.**

**City of Boone, Iowa**

By: 

By: \_\_\_\_\_

Full Name: Perry Gjersvik, P.E.  
Title: Client Service Manager

Full Name: Elijah Stines  
Title: Mayor

**Exhibit A-1**  
**to Supplemental Letter Agreement**  
**Between City of Boone, Iowa (Client)**  
**and**  
**Short Elliott Hendrickson Inc. (Consultant)**  
**Dated May 6, 2024**

**Payments to Consultant for Services and Expenses**  
**Using the Hourly Basis Option**

The Agreement for Professional Services is amended and supplemented to include the following agreement of the parties:

**A. Hourly Basis Option**

The Client and Consultant select the hourly basis for payment for services provided by Consultant. Consultant shall be compensated monthly. Monthly charges for services shall be based on Consultant's current billing rates for applicable employees plus charges for expenses and equipment.

Consultant will provide an estimate of the costs for services in this Agreement. It is agreed that after 90% of the estimated compensation has been earned and if it appears that completion of the services cannot be accomplished within the remaining 10% of the estimated compensation, Consultant will notify the Client and confer with representatives of the Client to determine the basis for completing the work.

Compensation to Consultant based on the rates is conditioned on completion of the work within the effective period of the rates. Should the time required to complete the work be extended beyond this period, the rates shall be appropriately adjusted.

**B. Expenses**

The following items involve expenditures made by Consultant employees or professional consultants on behalf of the Client. Their costs are not included in the hourly charges made for services but instead are reimbursable expenses required in addition to hourly charges for services and shall be paid for as described in this Agreement:

1. Transportation and travel expenses.
2. Long distance services, dedicated data and communication services, teleconferences, Project Web sites, and extranets.
3. Lodging and meal expense connected with the Project.
4. Fees paid, in the name of the Client, for securing approval of authorities having jurisdiction over the Project.
5. Plots, Reports, plan and specification reproduction expenses.
6. Postage, handling and delivery.
7. Expense of overtime work requiring higher than regular rates, if authorized in advance by the Client.
8. Renderings, models, mock-ups, professional photography, and presentation materials requested by the Client.
9. All taxes levied on professional services and on reimbursable expenses.
10. Other special expenses required in connection with the Project.
11. The cost of special consultants or technical services as required. The cost of subconsultant services shall include actual expenditure plus 10% markup for the cost of administration and insurance.

The Client shall pay Consultant monthly for expenses.

**C. Equipment Utilization**

The utilization of specialized equipment, including automation equipment, is recognized as benefiting the Client. The Client, therefore, agrees to pay the cost for the use of such specialized equipment on the project. Consultant invoices to the Client will contain detailed information regarding the use of specialized equipment on the project and charges will be based on the standard rates for the equipment published by Consultant.

The Client shall pay Consultant monthly for equipment utilization.

**Exhibit A-2**  
**to Supplemental Letter Agreement**  
**Between City of Boone, Iowa (Client)**  
**and**  
**Short Elliott Hendrickson Inc. (Consultant)**  
**Dated May 6, 2024**

**Payments to Consultant for Services and Expenses**  
**Using the Lump Sum Basis Option**

The Agreement for Professional Services is amended and supplemented to include the following agreement of the parties:

**A. Lump Sum Basis Option**

The Client and Consultant select the Lump Sum Basis for Payment for services provided by Consultant. During the course of providing its services, Consultant shall be paid monthly based on Consultant's estimate of the percentage of the work completed. Necessary expenses and equipment are provided as a part of Consultant's services and are included in the initial Lump Sum amount for the agreed upon Scope of Work. Total payments to Consultant for work covered by the Lump Sum Agreement shall not exceed the Lump Sum amount without written authorization from the Client.

The Lump Sum amount includes compensation for Consultant's services and the services of Consultant's Consultants, if any for the agreed upon Scope of Work. Appropriate amounts have been incorporated in the initial Lump Sum to account for labor, overhead, profit, expenses and equipment charges. The Client agrees to pay for other additional services, equipment, and expenses that may become necessary by amendment to complete Consultant's services at their normal charge out rates as published by Consultant or as available commercially.

**B. Expenses Not Included in the Lump Sum**

The following items involve expenditures made by Consultant employees or professional consultants on behalf of the Client and shall be paid for as described in this Agreement.

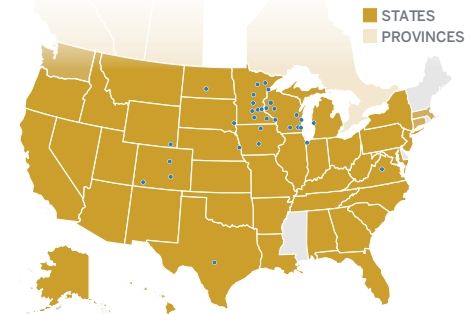
1. Expense of overtime work requiring higher than regular rates, if authorized in advance by the Client.
2. Other special expenses required in connection with the Project.
3. The cost of special consultants or technical services as required. The cost of subconsultant services shall include actual expenditure plus 10% markup for the cost of administration and insurance.

The Client shall pay Consultant monthly for expenses not included in the Lump Sum amount.

SHORT ELLIOTT  
HENDRICKSON INC.  
founded in  
**1927**

**WE PARTNER  
WITH CLIENTS**

 in nearly every  
US state and many  
Canadian provinces



**EMPLOYING**

 **900+**


engineers, architects,  
planners, scientists, and  
talented professionals

**WHO WORK  
TOGETHER TO SERVE**

**4** market areas: mobility,  
better places, clean water,  
and renewing infrastructure



**AN IMPRESSIVE 80%**

 of our clients are  
repeat customers

**WATER SERVICES**

Since 1927, SEH has provided a variety of services to address a broad range of issues to take any project from start to finish. SEH is a premier provider of high-quality drinking water services to municipal clients across most of the US. We are recognized experts in design and construction of all types of drinking water services, including: design and construction of water treatment plants, distribution and transmission mains, wells, and water storage tanks and reservoirs; SCADA/instrumentation and controls; feasibility studies; hydraulic computer modeling analysis; comprehensive water system studies; operations expertise; water rate studies, wellhead protection, and well siting studies.

As a multidisciplinary firm of engineers, planners, scientists, and architects known for comprehensive technical capabilities, SEH's 900 professionals in 32 offices provide local client response with a regional base of specialized expertise.

SEH integrates its array of professional skills into focused multidisciplinary teams designed to address the complex technical challenges facing today's municipalities. Our ability to incorporate complementary capabilities from multiple disciplines is what allows us to develop optimal solutions and separates us from our competitors.

SEH provides a variety of services necessary to take your projects from preliminary planning to construction to operational use.

**OUR IN-HOUSE  
EXPERTISE INCLUDES:**

- Wells and surface water intakes
- Water treatment needs
  - Surface water
  - Groundwater
  - Fe/Mn
  - Radium
  - PFAS/PFOA
  - D/DBP
  - Taste & odor
  - Lead & copper
  - Wellhead and source water protection
- Water treatment solutions

- VOC stripping
- PAC
- Conventional treatment
- High rate sedimentation
- Gravity/pressure filtration
- Ozone
- Lime softening
- Membranes
- UV
- Chemical feed
- Granular activated carbon
- Ion exchange
- Pump stations

- Water storage and distribution
- Master planning and feasibility studies
- Computer modeling
- Facility condition assessments
- Capital improvements planning
- Field investigations and testing
- Water main condition assessments
- Rate studies
- SCADA and plant control systems programming

**DESIGN**

- Plans and specifications
- Contract documents
- Regulatory agency permitting
- Value engineering

**FUNDING**

- Grant & loan applications
- Construction phase reporting

**CONSTRUCTION SERVICES**

- Administration
- On-site observation
- Special inspections
- Change management
- Surveying
- Shop drawing review
- Record drawings

**OPERATIONS CONSULTING**

- Pilot studies for new treatment and existing plant simulations
- Plant start-up assistance
- Process control
- Laboratory programs
- Sludge management programs
- Maintenance programs
- Operator training
- Computerized reporting
- Telecommunications
- Protective coatings

# Drinking Water Team

**CHARLOTTESVILLE, VIRGINIA**



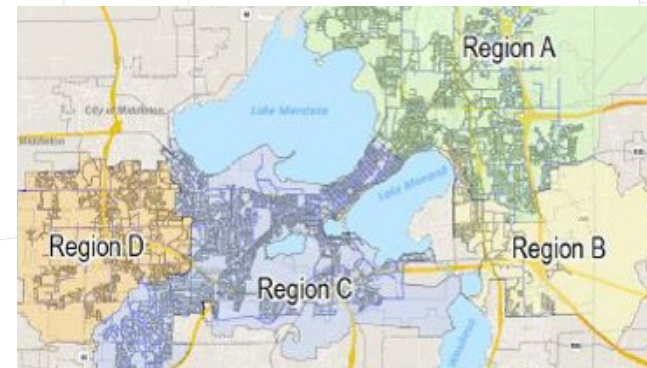
Rehabilitation and expansion of South and Observatory WTPs (Rivanna Water & Sewer Authority)



**SCAN THIS QR Code**

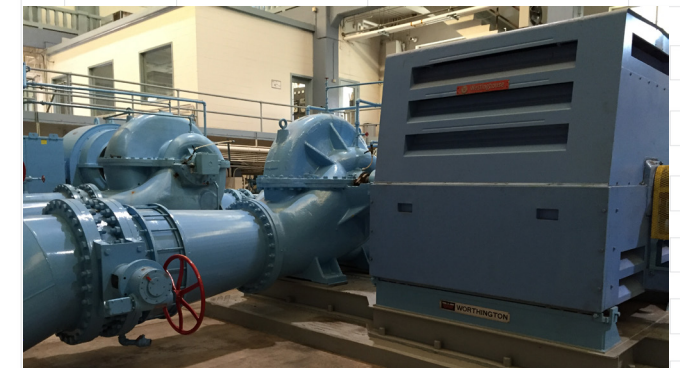
For a video about our work with RWSA

**MADISON, WISCONSIN**



Master planning, design, and construction services for complex system with 23 wells, 10 booster stations, 32 storage facilities, and 10 pressure zones (Madison Water Utility)

**ST. PAUL, MINNESOTA**



High Service Pump #7 - 43 mgd (Saint Paul Regional Water Services)

**EAU CLAIRE, WISCONSIN**



Retrofit of the plant sedimentation basins with high-rate lamella plate settlers

**SCAN THIS QR Code**

For more about our work in Eau Claire



Building a Better World  
for All of Us®



## LEADERSHIP



**Kathy Crowson PE (MN)**  
Regional Practice Center Leader | Operations Specialist

- Wastewater/water practice leader with 36 years of experience
- Supervised operations at Minnesota's second largest WWTP and now leads operator training, commissioning, and troubleshooting projects



**Miles Jensen PE (MN, VA, ND, WI, IN, SD, IA, IL, CO, MI, NE, AZ, NM, MD, KS, TX, MO, OH) | Water Market Leader**

- 40 years of experience for water projects
- WTP design and rehabilitation expert and leader of SEH's Drinking Water Market
- Project experience with over 100 WTPs

## SENIOR PROJECT MANAGERS



**Perry Gjersvik PE (IA) | Senior Engineer**

- 39 years of whole system water/wastewater experience
- Municipal engineer for multiple Iowa communities with insight into funding, land development, and comp planning



**Chris Larson PE (MN)**  
Senior Professional Engineer

- 29 years of engineering experience
- Expertise in all stages from WTP facility planning through design and construction



**Tom Madden PE (IA, MN) | Senior Engineer**

- 28 years in all aspects of wastewater and water systems
- Equitable solutions among public/private/industrial clients, with focus on Southern Minnesota and Iowa



**Jeffrey Nussbaum PE (WI)**  
Senior Professional Engineer

- 28 years of engineering experience
- Expertise in all stages from facility planning through design and construction
- PFAS treatment piloting and design



**Chad Katzenberger PE (MN)**  
Senior Professional Engineer

- 20 years of engineering experience
- Hydraulic modeling and master planning expert who helps municipal clients make informed capital planning decisions



**Kevin Young PE (MN, VA)**  
Senior Professional Engineer

- 13 years of engineering experience
- Process design and operations specialist
- Former operator, engineer and supervisor at 10 mgd WTP



**Jeffrey Ledin PE (AZ, CO, IA, IN, MN, MO, ND, NM, NV, OH, SD, WI, WY) | Senior Professional Engineer**

- 32 years of engineering experience
- Decades of all-around expertise in public water system engineering, especially treatment processes, storage, and distribution



**Richard Parr PE (IL, MN, VA)**  
Senior Professional Engineer

- 29 years of engineering experience
- Large-scale project management experience for multidisciplinary projects across all stages



**Turner Perrow PE (MD, MN, NC, VA, WI)**  
Senior Project Manager

- 28 years of engineering experience
- Engineer and former elected public official with perspective on public client needs
- Office Manager of SEH's Charlottesville, Virginia office, and leader of Mid-Atlantic region



**Katie Kinsey PE (IA, KS, MN, MO, NE, SD, VA, WI)**  
Senior Professional Engineer

- 20 years of engineering experience
- Water distribution and large pipe design and construction
- Project management experience both as a consultant and public utility employee



**Rustin Lingbeek PE (IA, KS, KY, MN)**  
Senior Engineer

- 17 years in development of wastewater and water alternatives, and preparation of project plans and specifications
- Understanding of the regulatory agencies and their requirements of water and wastewater projects



**Brad Weiss PE (MN, TX, VA, WI)**  
Senior Professional Engineer

- 8 years of engineering experience
- Process design, WTP rehabilitation, PFAS piloting and design, and on-site construction project representative experience



**Jana Nyhagen PE (IA, IN, MN, ND, SD, WI)**  
Professional Engineer

- 22 years of experience
- Water tower design and rehabilitation
- Leader of SEH's Water Tower Maintenance Services (WTMS), a design-build delivery contract for continuous maintenance



**Jason Sprague PE (MN) | Professional Engineer**

- 31 years of engineering experience
- Business development, water tower maintenance, inspection, and stormwater services



**Brad Sipe NACE III | Protective Coatings Manager**

- 12 years of coating inspection experience
- NACE III certified inspector who ensures long-term compliance and function with protective coatings on land and under water

## WATER TANK MAINTENANCE AND PROTECTIVE COATINGS STAFF

## ENGINEERS/DESIGNERS



**Andrew Knapp EIT (MN) | Staff Engineer**

- 12 years of experience
- Water use and re-use for industrial and municipal clients
- PFAS removal system design



**Heather Schumacher EIT (MN)**  
Staff Engineer

- 7 years of experience
- Specialized hydraulic system modeling, planning, and design expertise



**Taylor Thom EIT (MN) | Staff Engineer**

- 5 years of experience
- Water system and process design, WTP design and rehabilitation, and on-site construction RPR



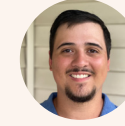
**Dave Lisle EIT (WI) | Staff Engineer**

- 4 years of experience
- Design and construction of industrial treatment systems



**Simon McCormack PE (MN)**  
Professional Engineer

- 11 years of experience
- Water system engineering experience from design to operation
- Intensive familiarity with regulatory compliance



**Gus Mroz PE (IA) | Staff Engineer**

- 6 years of experience
- Water main and distribution system design, permitting, and construction experience



**Mina Stumpfoll EIT (WI) | Staff Engineer**

- 3 years of experience
- Water pipeline, stormwater collection, and sewer alignment design



**Matthew Nguyen EIT (MN) | Staff Engineer**

- 10 years of experience
- Membrane process design and operations,
- Sequence failure analysis experience
- Project bid package assembly



**Dana Brissett PE (MN) | Professional Engineer**

- 5 years of experience
- Water system design, data collection and analysis, pipeline documentation, and construction observation



**Conner Smith EIT (IA) | Staff Engineer**

- 1 year of experience
- Experience with water main designs, wells, and preparing preliminary engineering reports

## TECHNICIANS/RPRS



**Timothy Greene | Project Representative**

- 34 years of design experience
- Water system management, water quality testing, and compliance with DNR and EPA standards



**Baylor Dieter | Field Technician**

- 14 years of experience
- Telecommunication inspections



**Kurt Karns | Lead Technician**

- 33 years of experience
- Detailed drawing design including Revit, AutoCAD, and BIM modeling software packages



**Shawn Williby | Technician**

- 17 years of design experience
- Detailed drawings and design management for permitting, bidding, and construction in AutoCAD, Civil 3D, Revit, and Solid Edge



**Jeff Joseph NACE II | Field Technician**

- 15 years of inspection experience
- Certified welding inspector and NACE CIP Level 2
- Water tower rehabilitation inspections



**James Coyle NACE I | Field Technician**

- 11 Years of inspection experience
- NACE CIP Level 1
- Telecommunications and water tower rehabilitation inspections

## DISCIPLINE LEADS



**Mike Hemstad PE (IA, IL, MN, ND, SD, VA, WI)**  
Structural - Professional Engineer

- 40 years of structural experience
- Wastewater/water facility design and evaluation focus, and proficient in all structural systems and delivery methods



**Chad Westbrook PE (AL, CT, KS, KY, MN, ND, NJ, OK, SD, TX, VA, WI, ), PMP**  
Electrical - Senior Professional Engineer

- 28 years of electrical experience
- Facility power distribution/generation, lighting, fire alarm, communication systems, and security



**Ted Bottelberghe PE (MN)**  
Instrumentation and Controls Professional Engineer

- 15 years of instrumentation & controls experience
- Maintaining and troubleshooting a wide range of control systems and programs



**Tom Sontag PE (MN)**  
Specialty Lead - Instrumentation and Controls Professional Engineer

- 33 years instrumentation/controls experience
- Lead SCADA engineer at Minnesota's second largest WWTP, long-term PLC programming support, and operator training



**Brian Bergstrom AIA (WI, OK, IA, SD, VA, AR, KS, NC, TX, MO), NCARB | Architectural - Regional Practice Center Leader/Senior Architect**

- 26 years of architectural experience
- Architectural design professional, skilled at identifying process efficiency improvements



**Wayne Wambold PE (IA, MN, NE, WI)**  
Geotechnical - Senior Professional Engineer

- 31 years of geotechnical experience
- Flood control and soil analysis for wastewater facilities



**Nick Brula PE (CO, IA, IN, MN, NC, ND, NJ, SD, VA, WI) | Mechanical - Senior Professional Engineer**

- 20 years of mechanical experience
- Odor control, HVAC systems, plumbing, and mechanical equipment layouts for WWTPs

## OPERATIONS SPECIALISTS



**John Thom | Senior Operations Specialist and Mobile Pilot Plant Operator**

- 59 years of operations experience
- Unmatched expertise in WTP operations, start-up, and O&M manual development
- Operates SEH's mobile pilot plant and travels to perform on-site process piloting



**Kory Jorgenson | Operations Specialist**

- 38 years of operations leadership at large WTPs
- Licensed WTP operator with experience supervising daily operations of public water systems

## TELECOMMUNICATIONS PROJECT MANAGERS



**Bobbi Johnson | Telecom Manager**

- 25 years of telecommunications experience
- Telecommunications network design, development, and configuration to maximize client-owned properties.



**Rita Stolz | Specialty Services Leader**

- 24 years of telecommunications experience
- Leader of SEH Protective Coatings and Telecommunications team.
- Telecommunications network design, development, and configuration to maximize client-owned properties

**CITY COUNCIL  
CITY OF BOONE, IOWA**

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RESOLUTION NO. 3198

RESOLUTION AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT FOR A WASTEWATER SYSTEM FACILITY PLAN WITH SHORT ELLIOTT HENDRICKSON INC. (SEH)

**WHEREAS**, a new large industry, Daisy Brands, will be developing a food processing plant in the City of Boone with an anticipated first phase operational date of 3<sup>rd</sup> quarter 2027 and full build-out by 2037. This new industry, along with the potential for other industries that have expressed interest in coming to Boone, will discharge a significant amount of new wastewater flows and loadings to the wastewater system; and

**WHEREAS**, a preliminary evaluation has determined that the capacity of the existing wastewater treatment system will likely need to be expanded to accommodate treatment of the proposed flows and loadings from the new Daisy Brand industry and other potential industries; and

**WHEREAS**, Short Elliott Hendrickson Inc. (SEH) has provided the City of Boone with a proposed contract to complete a Wastewater System Facility Plan meeting Iowa Department of Natural Resources (IDNR) requirements for evaluating the potential impacts of the new industry(s), as well as the recommended improvements, associated costs and funding sources for expanding the wastewater system to meet the needs of the community for a design year of 2044 (20-year design basis as required by the IDNR); and

**WHEREAS**, the Agreement includes services to provide assistance in having the IDNR re-rate the existing wastewater treatment system to increase the loadings capacity contained in the current NPDES permit and complete an Anti-Degradation Analysis as required by the IDNR as part of the Facility Planning Process, as well as update the Nutrient Reduction Feasibility Report for the wastewater treatment facility that is required by the IDNR. The following Scope of Services include:

- 1) Facility Plan Services:
  - a. Collect data and determine existing conditions and projections for design year flows and loadings from residential, commercial, and industrial users.
  - b. Evaluate existing facilities including a review of the capacity and operation of the wastewater treatment facilities and the capacity of the existing pumping station and forcemain near the proposed industrial site, and sanitary sewer downstream of the forcemain discharge location.
  - c. Determine need for project and ability to accommodate residential, commercial and industrial growth in the community. Develop opinion of probable project costs, evaluate, and propose recommendations of improvement alternatives.
  - d. Develop an anticipated project schedule, review, and recommend potential funding sources for implementing improvements.
  - e. Prepare a draft and a final Preliminary Engineering Report for review by the City of Boone and the IDNR. Facilitate interim review meetings with the City of Boone and operations staff of the wastewater treatment facility.
- 2) Antidegradation Analysis Services:
  - a. Complete a basic anti-degradation study in accordance with the IDNR policy. Improvement alternatives will be analyzed as minimally degrading options and compared to a non-degrading base alternative. Review the present worth evaluation, reasonableness of alternatives, and comparison of the pollutant discharge for each alternative.
  - b. Prepare a public notice and intergovernmental coordination and review, as required by the IDNR, for the completion of the anti-degradation study.
- 3) Existing Facility IDNR Capacity NPDES Permit Re-Rating Services:
  - a. Assist in working with the IDNR in revising the existing allowable wastewater facility influent loadings capacity and either updating the current NPDES discharge permit or the capacity in the new NPDES permit.
- 4) Nutrient Reduction Feasibility Report Services:
  - a. Prepare and submit a report to the IDNR that evaluates the feasibility and reasonableness of reducing the amounts of nitrogen and phosphorus discharge into the receiving stream.
  - b. Update the previous report dated May 21, 2021 prepared by Fox Engineering.



- 5) Additional Services (not included in the above Scope of Services):
- a. Environmental assessment and clearances, flow monitoring services or inspection of collection system components, geotechnical investigation, preliminary and final design, bidding and negotiation, and construction phase services.

**WHEREAS**, the draft Preliminary Engineer Report will be submitted within ninety (90) calendar days of approval of the Agreement. The final reports of each will be submitted within one-hundred (120) calendar days of approval of the Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE  
CITY OF BOONE, IOWA:

**Section 1:** That the City of Boone shall compensate Short Elliott Hendrickson Inc. (SEH) for their professional services, work, equipment, supplies, or materials provided for a Wastewater System Facility Plan in an amount not to exceed \$84,000.00.

- Facility Plan Services - \$52,000.00
- Antidegradation Analysis Services - \$10,000.00
- Existing Facility IDNR Capacity NPDES Permit Re-Rating Services - \$5,000.00
- Nutrient Reduction Feasibility Report - \$17,000.00

**Section 2:** That said Agreement is hereby approved and the City Council authorizes Mayor Elijah Stines to sign the Agreement with Short Elliott Hendrickson Inc. (SEH).

PASSED THIS 6<sup>th</sup> day of May, 2024.

AYES (A), NAYES (N), ABSENT (X), ABSTAIN (/):

<b>Cory Henson</b>	<input type="checkbox"/>	<b>David Byrd</b>	<input type="checkbox"/>	<b>Lisa Kahookele</b>	<input type="checkbox"/>
<b>Kyle Angstrom</b>	<input type="checkbox"/>	<b>Linda Williamson</b>	<input type="checkbox"/>	<b>Kole Hilsabeck</b>	<input type="checkbox"/>
<b>Terry Moorman</b>	<input type="checkbox"/>				

\_\_\_\_\_  
Mayor  
City of Boone

\_\_\_\_\_  
Clerk  
City of Boone

Veto  \_\_\_\_\_ Date: \_\_\_\_\_  
Mayor - City of Boone

## Supplemental Letter Agreement

In accordance with the Master Agreement for Professional Services between City of Boone, Iowa ("Client"), and Short Elliott Hendrickson Inc. ("Consultant"), effective July 1, 2021, this Supplemental Letter Agreement dated May 6, 2024 authorizes and describes the scope, schedule, and payment conditions for Consultant's work on the Project described as:

### Wastewater System Facility Planning

**Client's Authorized Representative:** Bill Skare, City Administrator

**Address:** 923 - 8th Street, PO Box 550, Boone, Iowa 50036, United States

**Telephone:** 515-432-4211 **email:** bskare@booneiowa.gov

**Project Manager:** Perry Gjersvik, P.E. (IA)

**Address:** 5414 NW 88th Street, Suite 140, Johnston, Iowa 50131

**Telephone:** 515-608-6005 **email:** pgjersvik@sehinc.com

- A. Background:** A new large industry, Daisy Brands, will be developing a food processing plant in the City of Boone with an anticipated first phase operational date of 3<sup>rd</sup> quarter 2024 and full build-out by 2037. This new industry, along with the potential for other industries that have expressed interest in coming to Boone, will discharge a significant amount of new wastewater flows and loadings to the wastewater system in Boone. A very preliminary evaluation has determined that the capacity of the existing wastewater treatment system will likely need to be expanded to accommodate treatment of the proposed flows and loadings from the new Daisy Brand industry and other potential industries.

This Agreement is to complete a Facility Plan meeting Iowa Department of Natural Resources (IDNR) requirements for evaluating the potential impacts of the new industry(s) coming to Boone as well as the recommended improvements, associated costs and funding sources for expanding the wastewater system to meet the needs of the community for a design year of 2044 (20-year design basis as required by the IDNR). This Agreement also includes services to 1) provide assistance in having the IDNR re-rate the existing wastewater treatment system to increase the loadings capacity contained in the current NPDES permit, 2) complete an Anti-Degradation Analysis as required by the IDNR as part of the Facility Planning process, as well as 3) update the Nutrient Reduction Feasibility Report for the wastewater treatment facility that is required by the IDNR.

- B. Scope:** The Services to be provided by Consultant shall consist of:

1. Facility Plan Services

- a. Data collection
- b. Determination of existing conditions and projections for design year flows and loadings from residential, commercial and industrial users
- c. Existing facilities evaluation including review of capacity and operation
  - i. Wastewater treatment facilities
  - ii. Capacity evaluation of the existing pumping station and forcemain near the proposed industrial site, and sanitary sewer immediately downstream of the forcemain discharge location.
- d. Determine need for project and ability to accommodate residential, commercial and industrial growth in the community
- e. Develop and evaluate improvement alternatives

- f. Develop opinions of probable project costs for improvement alternatives
- g. Propose recommended improvement alternatives and total project costs
- h. Develop an anticipated project schedule for implementing improvements
- i. Review and recommend potential funding sources for implementing improvements
- j. Prepare preliminary Facility Plan report for review by Owner and the IDNR
- k. Facilitate interim review meetings with Owner and operations staff of the wastewater treatment facility
- l. Prepare final Facility Plan document for approval by Owner and IDNR

2. Antidegradation Analysis Services

- a. Consultant will complete a basic anti-degradation analysis/study in accordance with the IDNR statewide anti-degradation policy. Wastewater treatment system improvement alternatives will be analyzed as minimally degrading options and compared to a Non-Degrading base alternative. The socio-economic importance of the recommended alternative will also be developed and documented. This work will include a review of the present worth evaluation, reasonableness of alternatives, and a comparison of the pollutant discharge for each alternative.
- b. Prepare a public notice, and intergovernmental coordination and review, as required by the IDNR for the completion of the anti-degradation analysis/study. Work shall include responding to comments during the public notice period.

3. Existing facility IDNR capacity NPDES permit re-rating services

- a. Provide assistance in working with the IDNR in revising the existing allowable wastewater facility influent loadings capacity and either updating the current NPDES discharge permit which expires July 31, 2024, or updating the capacity in the new NPDES permit to be issued subsequent to that date.

4. Nutrient Reduction Feasibility Report Services

- a. As required by the Iowa Nutrient Reduction Strategy and the updated NPDES permit, prepare and submit a report to the IDNR that evaluates the feasibility and reasonableness of reducing the amounts of nitrogen and phosphorus discharged into the receiving stream.
- b. Consultant's services shall be to update the previous report dated May 2021 prepared by Fox Engineering.

**C. Additional Services** not included in the above Scope of Services include, but are not limited to:

- 1. Environmental assessment and clearances.
- 2. Flow monitoring services or inspection of collection system components. Evaluation shall be based off of readily available data and maintenance records from staff.
- 3. Geotechnical investigation.
- 4. Preliminary Design, Final Design, Bidding and Negotiation, and Construction phase services.
- 5. Items not listed in the above scope of services.

**D. Schedule:** The Consultant will not commence work associated with this Agreement prior to written Notice to Proceed from Client. The draft Facility Plan report, Anti-degradation report, and Nutrient Reduction Feasibility report will be submitted within 90 calendar days of Boone City Council approval of this Agreement. The final reports of each will be submitted within 120 calendar days of Boone City Council approval of this Agreement.

**E. Payment:** In consideration of the services, work, equipment, supplies, or materials provided herein associated with engineering services for the Base Project, the Client agrees to pay the Consultant the following fees:

1. Client shall pay Consultant as follows:

B.1. Facility Plan Services	Lump Sum	Exhibit A-2	\$52,000.00
B.2. Antidegradation Analysis Services	Lump Sum	Exhibit A-2	\$10,000.00
B.3. Existing facility IDNR capacity NPDES permit re-rating services	Lump Sum	Exhibit A-2	\$5,000.00
B.4. Nutrient Reduction Feasibility Report Services	Lump Sum	Exhibit A-2	\$17,000.00
<b>Total Lump Sum Fees</b>			<b>\$84,000.00</b>

- a. Consultant may alter the distribution of compensation between individual Lump Sum phases noted herein to be consistent with services actually rendered but shall not exceed the total Lump Sum amount unless approved in writing by the Client.
- b. The portion of the Lump Sum amount billed for Consultant's services will be based upon Consultant's estimate of the percentage of the total services actually completed during the billing period.
- c. The Lump Sum includes compensation for Engineer's services and services of Engineer's Consultants, if any. Appropriate amounts have been incorporated in the Lump Sum to account for labor costs, overhead, profit, expenses (other than any expressly allowed Reimbursable Expenses), and Consultant charges.

2. Compensation for C. Additional Services - Standard Hourly Rates Method of Payment

- a. Client shall pay Consultant for Additional Services, as set forth in Exhibit A-1, as follows:
  - i. An amount equal to the cumulative hours charged to the Project by each class of Consultant's personnel times Standard Hourly Rates for each applicable billing class for all services performed on the Project, plus Reimbursable Expenses and Consultant's Subconsultants' charges, if any.

The payment method, basis, frequency and other special conditions are set forth in attached Exhibits A-1 and A-2.

**Other Terms and Conditions:** Other or additional terms contrary to the Master Agreement for Professional Services that apply solely to this project as specifically agreed to by signature of the Parties and set forth herein: None.

**Short Elliott Hendrickson Inc.**

**City of Boone, Iowa**

By:  \_\_\_\_\_

By: \_\_\_\_\_

Full Name: Perry Gjersvik, P.E.  
Title: Client Service Manager

Full Name: Elijah Stines  
Title: Mayor

**Exhibit A-1**  
**to Supplemental Letter Agreement**  
**Between City of Boone, Iowa (Client)**  
**and**  
**Short Elliott Hendrickson Inc. (Consultant)**  
**Dated May 6, 2024**

**Payments to Consultant for Services and Expenses**  
**Using the Hourly Basis Option**

The Agreement for Professional Services is amended and supplemented to include the following agreement of the parties:

**A. Hourly Basis Option**

The Client and Consultant select the hourly basis for payment for services provided by Consultant. Consultant shall be compensated monthly. Monthly charges for services shall be based on Consultant's current billing rates for applicable employees plus charges for expenses and equipment.

Consultant will provide an estimate of the costs for services in this Agreement. It is agreed that after 90% of the estimated compensation has been earned and if it appears that completion of the services cannot be accomplished within the remaining 10% of the estimated compensation, Consultant will notify the Client and confer with representatives of the Client to determine the basis for completing the work.

Compensation to Consultant based on the rates is conditioned on completion of the work within the effective period of the rates. Should the time required to complete the work be extended beyond this period, the rates shall be appropriately adjusted.

**B. Expenses**

The following items involve expenditures made by Consultant employees or professional consultants on behalf of the Client. Their costs are not included in the hourly charges made for services but instead are reimbursable expenses required in addition to hourly charges for services and shall be paid for as described in this Agreement:

1. Transportation and travel expenses.
2. Long distance services, dedicated data and communication services, teleconferences, Project Web sites, and extranets.
3. Lodging and meal expense connected with the Project.
4. Fees paid, in the name of the Client, for securing approval of authorities having jurisdiction over the Project.
5. Plots, Reports, plan and specification reproduction expenses.
6. Postage, handling and delivery.
7. Expense of overtime work requiring higher than regular rates, if authorized in advance by the Client.
8. Renderings, models, mock-ups, professional photography, and presentation materials requested by the Client.
9. All taxes levied on professional services and on reimbursable expenses.
10. Other special expenses required in connection with the Project.
11. The cost of special consultants or technical services as required. The cost of subconsultant services shall include actual expenditure plus 10% markup for the cost of administration and insurance.

The Client shall pay Consultant monthly for expenses.

**C. Equipment Utilization**

The utilization of specialized equipment, including automation equipment, is recognized as benefiting the Client. The Client, therefore, agrees to pay the cost for the use of such specialized equipment on the project. Consultant invoices to the Client will contain detailed information regarding the use of specialized equipment on the project and charges will be based on the standard rates for the equipment published by Consultant.

The Client shall pay Consultant monthly for equipment utilization.

**Exhibit A-2**  
**to Supplemental Letter Agreement**  
**Between City of Boone, Iowa (Client)**  
**and**  
**Short Elliott Hendrickson Inc. (Consultant)**  
**Dated May 6, 2024**

**Payments to Consultant for Services and Expenses**  
**Using the Lump Sum Basis Option**

The Agreement for Professional Services is amended and supplemented to include the following agreement of the parties:

**A. Lump Sum Basis Option**

The Client and Consultant select the Lump Sum Basis for Payment for services provided by Consultant. During the course of providing its services, Consultant shall be paid monthly based on Consultant's estimate of the percentage of the work completed. Necessary expenses and equipment are provided as a part of Consultant's services and are included in the initial Lump Sum amount for the agreed upon Scope of Work. Total payments to Consultant for work covered by the Lump Sum Agreement shall not exceed the Lump Sum amount without written authorization from the Client.

The Lump Sum amount includes compensation for Consultant's services and the services of Consultant's Consultants, if any for the agreed upon Scope of Work. Appropriate amounts have been incorporated in the initial Lump Sum to account for labor, overhead, profit, expenses and equipment charges. The Client agrees to pay for other additional services, equipment, and expenses that may become necessary by amendment to complete Consultant's services at their normal charge out rates as published by Consultant or as available commercially.

**B. Expenses Not Included in the Lump Sum**

The following items involve expenditures made by Consultant employees or professional consultants on behalf of the Client and shall be paid for as described in this Agreement.

1. Expense of overtime work requiring higher than regular rates, if authorized in advance by the Client.
2. Other special expenses required in connection with the Project.
3. The cost of special consultants or technical services as required. The cost of subconsultant services shall include actual expenditure plus 10% markup for the cost of administration and insurance.

The Client shall pay Consultant monthly for expenses not included in the Lump Sum amount.

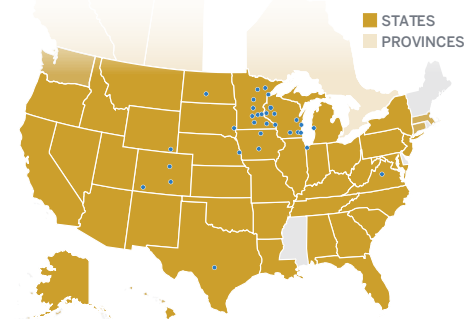


SHORT ELLIOTT  
HENDRICKSON INC.  
founded in  
**1927**



**WE PARTNER  
WITH CLIENTS**

in nearly every  
US state and many  
Canadian provinces



**EMPLOYING**

**900+**

engineers, architects,  
planners, scientists, and  
talented professionals

**WHO WORK  
TOGETHER TO SERVE**

**4** market areas: mobility,  
better places, clean water,  
and renewing infrastructure



**AN IMPRESSIVE 80%**

of our clients are  
repeat customers

**WASTEWATER SERVICES**

SEH has been involved in the design and construction of hundreds of wastewater treatment plants and collection systems across the Midwest. Whether you need to build new wastewater facilities from the ground up, upgrade existing facilities, or need assistance running your facilities, SEH can help. Our wastewater engineers and experts have experience ranging from comprehensive planning and process design for nutrient removal to construction services, operations support, and training.

Using our years of experience with wastewater system processes, we have broadened our wastewater management approach to include resource recovery and connecting your community's infrastructure elements. SEH's wastewater team calls upon our experts in water supply, stormwater management, environmental assessment, energy and power, system integration, architecture, transportation, and community planning to solve your infrastructure issues. When long-term planning and financing solutions are needed to address your aging infrastructure, SEH can help you identify the best economic solution while achieving environmental resiliency and quality-of-life goals.

SEH's approach is collaborative, hands-on, and simple. We ask questions and listen to your concerns, ideas, and preferences. Our multidisciplinary team will work closely with you to provide planning and design solutions that meet your vision for your community's health, growth, and prosperity.

**PROCESS TYPES**

- Sequencing batch reactors (SBRs)
- Industrial pre-treatment
- Nutrient removal
- Preliminary and primary treatment
- Trickling filters
- Activated sludge
- Oxidation ditches
- Phosphorus removal
- Ammonia removal
- Membrane bioreactor
- Stabilization ponds
- Disinfection
- Effluent filtration
- Effluent reuse
- Advanced tertiary treatment
- Solids handling/storage/disposal
- Digestion
- Biosolids stabilization
- Reed beds

**PLANNING**

- Master plans
- Facility plans
- Feasibility studies
  - Process evaluations
  - Residual solids management
  - Energy management
- Infiltration/inflow analysis
- Financial planning assistance

**DESIGN**

- Sewer use ordinances
- User rate studies
- Waste load allocation studies
- Discharge and air permitting

**DESIGN**

- Plans and specifications
- Contract documents
- Regulatory agency permitting
- Value engineering

**CONSTRUCTION SERVICES**

- Administration
- Inspection
- Change management
- Surveying
- Shop drawing review
- Record drawings

**OPERATIONS CONSULTING**

- Plant start-up assistance
- Operations consulting
- Process control and instrumentation
- Standard operating procedures
- Sludge management programs
- Maintenance programs
- Operator training
- Computerized reporting

# Wastewater Treatment Team

**WASTEWATER PLANT | AUSTIN, MN**



*Designing for more flow and industrial loading variations for one of Minnesota's largest phosphorus point-sources.*



**SCAN THIS**

**QR Code**

for aerial  
drone footage



**WASTEWATER PLANT | DETROIT LAKES, MN**



*Tackling stringent regulations with one of Minnesota's most innovative facility designs.*



**SCAN THIS**

**QR Code**

for aerial  
drone footage



Building a Better World  
for All of Us®



## LEADERSHIP



**Kathy Crowson PE (MN)**  
Regional Practice Center Leader/  
Operations Specialist

- 36 years of wastewater/water experience
- Supervised operations at Minneota's second largest WWTP, leads operator training, commissioning, and troubleshooting.



**Jeremiah Wendt PE (IN, NE, SC, SD, VA, WI)**  
Regional Practice Center Leader

- 20 years of experience including Director of Public Works
- Preliminary treatment, aerated lagoons, activated sludge processes, solids, disinfection, and tertiary filtration



**Susan Danzl PE (CA, CO, IA, MN, NV, VA)**  
Wastewater Market Leader/Project Manager

- 18 years of experience for industry-heavy communities
- Focus on anaerobic digestion, waste-to-energy, and biosolids handling

## DISCIPLINE LEADS



**Tom Sontag PE (MN)**  
Specialty Lead - Instrumentation and Controls

- 33 years instrumentation/controls experience
- Long-term PLC programming support and operator training



**Chad Westbrook PE (AL, CT, KS, KY, MN, ND, NJ, OK, SD, TX, VA) PMP | Electrical - Senior Engineer**

- 28 years of electrical experience
- Facility power distribution/generation, lighting, fire and communication systems, and security



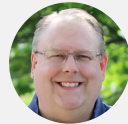
**Nick Brula PE (CO, IA, IN, MN, NC, ND, NJ, SD, VA, WI) | Mechanical - Senior Engineer**

- 20 years of mechanical experience
- Odor control, HVAC systems, plumbing, and mechanical equipment layouts for WWTPs



**Ariel Christenson PE (IN, MN, NC, TX, VA, WI)**  
Structural - Senior Engineer

- 13 years of structural experience
- Reconstruction and repair project experience for existing buildings and tanks to multiple-story new construction



**Wayne Wambold PE (MN, NE, IA, WI)**  
Geotechnical - Senior Engineer

- 31 years of geotechnical experience
- Flood control and soil analysis for wastewater facilities



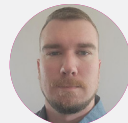
**Brian Bergstrom AIA (AR, IA, KS, MO, NC, OK, SD, TX, VA, WI), NCARB | Architectural - Regional Practice Center Leader/Senior Architect**

- 26 years of architectural experience
- Architectural design professional, skilled at identifying process efficiency improvements



**Ted Bottelberghe PE (MN)**  
Instrumentation and Controls Engineer

- 15 years of instrumentation and controls experience
- Maintaining and troubleshooting a wide range of control systems and programs



**Brad Sipe NACE III | Protective Coatings Manager**

- 12 years of coating inspection experience
- NACE III certified inspector who ensures long-term compliance and function with protective coatings on land and under water



**Darcy Spielmann | Lead Technician**

- 33 years of design experience
- Expert in 3D design model management for multidisciplinary projects



**Douglas Anderson | Lead Technician**

- 27 years of pump station and piping system design
- Process piping layout, plumbing, and HVAC



**Luke Pederson | Lead Technician**

- 24 years of design and RPR experience
- 3D Laser Scanner operator, AutoCAD, Land Desktop, Civil 3D, and Revit MEP



**Tim Story EIT | Technician**

- 9 years of survey and design experience
- Familiar with field survey techniques, geotechnical investigations, and AutoCAD



**Dylan Danielson | Technician**

- 5 years of design and RPR experience
- AutoCAD drafting and on-site construction observation



**Dave Morton | Technician**

- 3 years of construction observation experience
- Construction of low-level phosphorus facilities



**Chris Rohloff | Technician**

- 30 years of technician experience
- Drafting wastewater treatment systems and lift stations



**Mike Loven | Lead Technician**

- 26 years of design experience
- 3D Laser Scanner operator, wastewater treatment, water treatment, and pump station system design drawings



**Shawn Williby | Technician**

- 17 years of design experience
- Detailed drawings and design management for permitting, bidding, and construction in AutoCAD, Civil 3D, Revit, and Solid Edge

## OPERATIONS SPECIALISTS



**Ron Groth | Operations Specialist**

- 36 years of operations experience
- Plant process control and mechanical, lab and collection/distribution functions of a Class A facility



**David Quast PE (VA, MO, MN)**  
Operations Specialist

- 38 years of operations leadership at large WWTPs
- Process control, permit compliance/negotiation, incineration specialist, SOP and O&M manual development, and training

## SENIOR PROJECT MANAGERS



**Bob Stark PE (MN, WI) | Senior Engineer**

- 49 years of treatment/conveyance design experience
- Former Deputy Director of Public Works



**Bill Lueck PE (MN) | Senior Engineer**

- 30 years of collection/conveyance design experience
- Project management for large-scale piping, pump station, and sanitary/storm sewer projects



**Jessica Hedin PE (MN, SD) | Senior Engineer**

- 26 years of wastewater planning and design experience
- Anaerobic and activated sludge systems, headworks, UV disinfection, and biosolids handling



**Dan Schaefer PE (CO, NC, WI) | Senior Engineer**

- 19 years of experience, licensed operator (WI)
- BioWin process modeling, preliminary treatment, activated sludge, nutrient removal, and biogas utilization



**Alan Bush PE (AR, CA, FL, IA, ND, NM, OH, OK, PA, SD, TX, WI), BCEE | Senior Engineer**

- 44 years of collection and treatment experience
- Specialties in digester gas utilization, energy generation, and nutrient removal for up to 300 mgd facilities



**John Glatzmaier PE (MN, ND) | Senior Engineer**

- 29 years of wastewater design and construction experience
- Technical expertise for advanced treatment processes, along with project and construction contract management services



**Dianne Mathews PE (IA, MD, MN) | Senior Engineer**

- 22 years of wastewater experience
- Specialties in conveyance systems, asset management, and comprehensive planning



**Rustin Lingbeek PE (IA, KS, KY, MN)**  
Senior Engineer

- 17 years in development of wastewater and water alternatives, and preparation of project plans and specifications
- Understanding of the regulatory agencies and their requirements of water and wastewater projects



**Perry Gjernvik PE (IA) | Senior Engineer**

- 39 years of whole system water/wastewater experience
- Municipal engineer for multiple Iowa communities with insight into funding, land development, and comp planning



**Tom Madden PE (IA, MN) | Senior Engineer**

- 28 years in all aspects of wastewater and water systems
- Equitable solutions among public/private/industrial clients, with focus on Southern Minnesota and Iowa



**Colin Marcussen PE (IA, MN, ND, NE, PA, SD, TX) | Senior Engineer**

- 20 years of wastewater experience
- Manages all phases of facility planning, design, and construction for pond and mechanical facilities



**Amy Prok PE (MN, VA)**  
Senior Engineer

- 10 years of wastewater experience
- Conveyance systems, process design, nutrient removal, and solids handling from 0.1 to 42 mgd facilities

## ENGINEERS/DESIGNERS



**Luis Sandia Rodriguez PE (MN)**  
Project Manager/Professional Engineer

- 16 years of engineering experience in the US and Chile
- Stormwater run-off protection, open channel flow and pipe flow collection, and hydraulic modeling



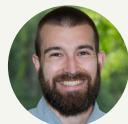
**Eric Miller EIT | Graduate Engineer**

- 11 years of wastewater experience
- Preliminary treatment and nutrient removal process design



**Maria McCarty PE (MN)**  
Project Manager/Professional Engineer

- 10 years of wastewater experience
- Mechanical facility design, stabilization pond operations, and rate study development and analysis



**Ryan Kibler EIT | Graduate Engineer**

- 6 years of wastewater experience
- Collection system hydraulic modeling, lift station design, CIPP Lining expertise, and Process SOP Development



**Alex Ciessau EIT | Graduate Engineer**

- 5 years of wastewater reuse experience
- Developing water reuse management plans, critical nutrient management planning, and water balance forecasting



**Caleb Weber PE (MN) | Graduate Engineer**

- 5 years of wastewater experience
- Conventional activated sludge, MBR, evaporation lagoons and lift station design



**Jacob Mallat EIT | Staff Engineer**

- 6 year of wastewater experience
- Lift station planning and design and on-site construction observation



**Katie Healy EIT | Staff Engineer**

- 16 years of wastewater experience
- System design and sizing for environmental and remediation projects, piping and instrumentation diagram creation, and hydraulic modeling



**Allie Vollhaber | Graduate Engineer**

- 11 years of civil and wastewater experience
- Detailed drawings in Civil 3D and design management, on-site construction admin, and plant start-up



**Bridget Anderson PE (MN) | Staff Engineer**

- 6 years of wastewater experience
- Beverage water treatment projects incorporating reverse osmosis



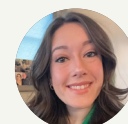
**Rafael Estrada Moncada PE (NE, MN)**  
Staff Engineer

- 8 years of wastewater experience
- Facility planning, design of oxidation ditches with nutrient removal, and effluent land application



**Hanna Schiffhauer | Staff Engineer**

- 5 years of wastewater experience
- Water main construction observation and experience in erosion and sediment control measures



**Sarah Hurley | Staff Engineer**

- 3 years of wastewater/water experience
- Modeling system hydraulics and hydrologics, producing drainage reports and stormwater management plans, and analyzing FEMA floodplains



**Ben Klaus PE (IA, MN) | Staff Engineer**

- 11 years of wastewater experience
- Construction observation, environmental engineering, and remediation background



**Christina Skalko PE (IA, MN)**  
Project Manager/Senior Engineer

- 11 years of wastewater experience
- Wastewater system planning, design, and construction administration



**Thad Webb PE (NH, VA)**  
Project Manager/Professional Engineer

- 8 years of wastewater experience
- Collection system, treatment process design, and I/I evaluations



**Chelsea Hernandez | Staff Engineer**

- 6 years of wastewater experience
- Designing water main improvements and analyzing water distribution systems and fire flow



**Braden Gjerstad | Staff Engineer**

- 4 years of wastewater experience
- Water and sediment sampling/analysis and collection system modeling with MATLAB and Python



**Cameron Bruce EIT | Graduate Engineer**

- 4 years of wastewater experience
- Construction documents preparation/review for WWTPs and on-site operations knowledge



# BOONE FIRE DEPARTMENT

923 8<sup>TH</sup> ST. BOONE, IA 50036

515-432-3446

[www.boonegov.com/fire](http://www.boonegov.com/fire)

*Civil Service Commission*

*Denny Hamman*

*Amy Landas*

*Lonnie Hikiji*

## CIVIL SERVICE COMMISSION ENTRY FIREFIGHTER ELIGIBILITY LIST

The following candidates are hereby approved for the establishment of the City of Boone Civil Service List in alphabetical order:

Garrett Ament

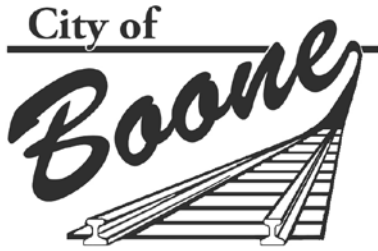
Michael Salati Jr

Drew Schwering

Denny Hamman – Chairman

5/1/2024

Date



## **Economic Development Committee**

**Date of Meeting:** April 12, 2024

**Time of Meeting:** 4:00 P.M.

**Place of Meeting:** 708 Story Street, Boone, Iowa

1. Call to Order.

*Present: Moorman, Williamson.*

*Others: Skare, Elmquist, Sarah Dvorsky, and Julianna Starling.*

2. Revitalize Boone Downtown Business Grant Initial Walk-Through at 708 Story Street, Boone, Iowa.

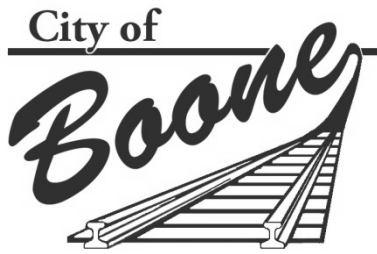
*Starling walked the Committee through 708 Story Street and presented the layout of the proposed Mrs. Slobberworth's business plan.*

*Skare advised that the Economic Development Committee will meet on Monday, April 15, 2024 at 5:15 to discuss and vote on the Revitalize Boone Downtown Business Grant Application.*

3. Other Business.

4. Adjourn.

*With no further business to come before the Committee the meeting adjourned at 4.05 p.m.*



## UTILITY COMMITTEE Meeting Notice

**Governing Body:** Utility Committee of Boone, Iowa

**Date of Meeting:** April 15, 2024

**Time of Meeting:** 4:30 P.M.

**Place of Meeting:** City Hall Council Chambers

1. Call Meeting to Order.

*Present: Angstrom, Moorman*

*Absent: Byrd*

*Others present: Andrews, Vote, Skare, Majors*

2. Approve Minutes from the March 12, 2024 Meeting.

*Moorman moved; Angstrom seconded to approve the minutes from the March 12, 2024, Utility Meeting. Ayes: all those in attendance. Nays: none.*

3. Request to Reduce Storm Sewer Charge on High Water Bill. – Ryan Gray.

*Skare presented a request to reduce \$2,083.50 in sewer charges from Ryan Gray. Gray stated through an email that a waterline had burst and flooded his basement; the floor drain was plugged, and he manually pumped the water to the back yard with submersible pumps. There is no leak protection on the account. The Committee discussed negligence as the house has been vacant for several years and the water was not shut off at an inside valve or at the curb. The Committee could not be certain the water wasn't processed. Moorman moved; Angstrom seconded to deny Ryan Gray's request to reduce the sewer charge and to pay the bill in full. Ayes: all those in attendance. Nays: none.*

4. Review March 2024 US Water Monthly Report.

*The Committee reviewed the monthly US Water and Wastewater Operations and Maintenance Report for March 2024.*

5. Meter Upgrade Report.

- a. March

*Andrews reported that in March staff finished fifty-two (52) meter upgrades. Andrews stated that meters for the 22<sup>nd</sup> and Linn Street development project are in the process of being installed.*

6. Stop Box Repair/Shut Off Report.

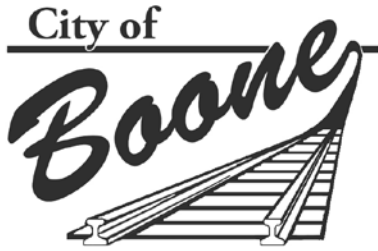
a. March

*Vote stated that in March, \$3,957.53 was collected during shut-offs; twenty-one (21) accounts qualified to be on the shut off list. Eight (8) delinquent bills totaling \$2,248.72 were certified March 28, 2024, and if left unpaid, sixteen (16) bills totaling \$7,211.97 are scheduled to be certified on April 30, 2024. Vote also reported that there are one hundred thirty-four (134) stop boxes in need of repair, fifty-seven (57) of which have lead service lines and Andrews has ordered six (6) to be repaired.*

7. Other Business.

8. Adjourn.

*4:38 p.m.*



## **Economic Development Committee**

**Date of Meeting:** April 15, 2024

**Time of Meeting:** 5:15 P.M.

**Place of Meeting:** City Council Chambers (923 8<sup>th</sup> Street, Second Floor)

1. Call to Order.

*Present: Moorman, Williamson, Henson.*

*Others present: Skare, Elmquist, and Julianna Starling.*

2. Approve Minutes from the April 1, April 3, April 5, 2024, Meetings.

*Henson moved; Williamson seconded to approve the minutes from the April 1<sup>st</sup>, 3<sup>rd</sup>, and 5<sup>th</sup> meetings. Ayes: all those in attendance. Nays: none.*

3. Review/Approve Revitalize Boone Downtown Business Grant Application for Mrs. Slobberworth's at 708 Story Street, Boone, Iowa.

*Williamson moved; Henson seconded to approve awarding Julianna Starling a Revitalize Boone Downtown Business Grant up to \$5,000.00 for Mrs. Slobberworth's dog grooming and doggie daycare business located at 708 Story Street, Boone, Iowa. Ayes: all those in attendance. Nays: none.*

4. Other Business.

*Moorman stated that he went to visit Lavender Baskets and the business was not open. Committee advised that they would like to do a final walk-through for Lavender Baskets' Revitalize Boone Downtown Business Grant on April 26<sup>th</sup> at 9:00 a.m.*

5. Adjourn.

*With no further business to come before the Committee, the meeting adjourned at 5:19 p.m.*

## STATEMENT OF COUNCIL PROCEEDINGS

April 15, 2024 6:00 p.m.

The City Council of Boone, Iowa, met in regular session in the City Hall Council Chambers on April 15, 2024, at 6:00 p.m. with Mayor Stines presiding. The meeting was also available via Zoom. The following Council Members were present: Henson, Kahookele, Moorman, Hilsabeck, Williamson, and Angstrom. Absent: Byrd.

Moorman moved; Williamson seconded to approve the agenda as presented. Ayes: Henson, Kahookele, Moorman, Hilsabeck, Williamson, and Angstrom. Nays: none.

Brenda Dryer, Senior Vice President of Ames Economic Development Commission (AEDC) presented the Council on the 1<sup>st</sup> Quarter report, highlighting that they were able to get additional funding to support the Major Improvements Grant with applications due May 1, 2024. In addition, we are anticipating four (4) Workforce Housing Tax Credit applications that would total 158 new housing units. As one project is coming to completion, another is starting with the groundbreaking event for Kate's Landing later this spring and a ribbon cutting for the Villas at Fox Pointe.

Mayor Stines announced that this is the time and place for a public hearing on the proposed plans, specifications, form of contract, and estimate of cost for the Story Street/Downtown Mill and Overlay Project. Mayor Stines asked if there were any written comments; no written comments were presented. Mayor Stines asked if there were any oral comments; no comments were made. Whereupon, the Mayor declared the hearing closed.

Moorman moved; Hilsabeck seconded to approve Resolution 3183 approving the plans, specifications, form of contract, and estimate of cost as prepared by Short Elliott Hendrickson, Inc. for the Story Street/Downtown Mill and Overlay Project. Ayes: Kahookele, Moorman, Hilsabeck, Williamson, Angstrom, and Henson. Nays: none.

Mayor Stines announced that this is the time and place for a public hearing for the consideration of a Memorandum of Understanding between the Boone County Convention and Visitor's Bureau and the City of Boone, Iowa. Mayor Stines asked if there were any written comments; no written comments were presented. Mayor Stines asked if there were any oral comments; no comments were made. Whereupon, the Mayor declared the hearing closed.

Hilsabeck moved; Angstrom seconded to approve Resolution 3184 authorizing the execution of a Memorandum of Understanding between the Boone County Convention and Visitor's Bureau and the City of Boone to construct a building to house a kiosk on City property located east of 1905 South Marshall Street, Boone, Iowa. Ayes: Moorman, Hilsabeck, Williamson, Angstrom, Henson, and Kahookele. Nays: none.

Mayor Stines announced that this is the time and place for a public hearing to consider an agreement with Boone County concerning property located at 315 State Street, Boone, Iowa and 117 W. 9<sup>th</sup> Street, Boone, Iowa. Mayor Stines asked if there were any written comments; no written comments were presented. Mayor Stines asked if there were any oral comments; no comments were made. Whereupon, the Mayor declared the hearing closed.

Williamson moved; Angstrom seconded to approve Resolution 3185 approving a transfer of real estate owned by the City of Boone to Boone County by Quit Claim Deed and Acceptance of Assignment to the City of Boone of Tax Sale Certificates by Boone County. Ayes: Hilsabeck, Williamson, Angstrom, Henson, Kahookele, and Moorman. Nays: none.

Mayor Stines announced that this is the time and place for a public hearing for the consideration of adopting the Fiscal Year 2025 Budget. Mayor Stines asked if there were any written comments; no written comments were presented. Mayor Stines asked if there were any oral comments; no comments were made. Whereupon, the Mayor declared the hearing closed.



Williamson moved; Hilsabeck seconded to approve Resolution 3186 adopting the Fiscal Year 2025 Budget. Ayes: Williamson, Angstrom, Henson, Kahookele, Moorman, and Hilsabeck. Nays: none.

Angstrom moved; Henson seconded to authorize the residents of Five Mile Drive, Boone, Iowa to treat the road for dust control; with the understanding that the City may have to maintain the road due to safety hazards. Ayes: Angstrom, Henson, Kahookele, Moorman, Hilsabeck, and Williamson. Nays: none.

Ed Biehn requested to appeal a decision made by the Public Safety and Transportation Committee to deny parking on Hancock Drive. Biehn presented a letter, petition, and pictures of other collector streets allowing parking as justification to allow parking on at least one (1) side of Hancock Drive. Biehn also advised that the neighborhood has a covenant that does not allow additional concrete on their properties for additional parking or driveways. Andrews stated he feels Hancock Drive should require two (2) continuously free flowing traffic lanes as it is a high traffic road. Wiebold advised that some of the streets Biehn stated are emergency snow routes that do not allow parking from November through April 15th. Angstrom moved; Henson seconded to deny the request for parking on Hancock Drive, Boone, Iowa. Ayes: Henson, Kahookele, Moorman, Williamson, and Angstrom. Nays: Hilsabeck.

Elmquist updated the Council on the Fiscal Year 2025 Health Insurance Renewal. The Federal Government increased the HSA minimum deductible allowed from \$2,500.00 to \$3,200.00; this affects two (2) employees on the City's Family HSA plan. Elmquist suggested raising the city's contribution to cover the additional \$700.00 through resolution.

Cornelis stated that through donations and grants, they now have the \$50,000.00 match for playground equipment at Franklin Park. Milwaukee Park's play equipment has been purchased and is expected to be arriving soon.

Cornelis stated the Park Board has agreed to allow the Boone National Little League use of their north ball field at McHose Park.

Williamson moved; Angstrom seconded to approve Resolution 3187 accepting the Engineer's Statement of Completion and final pay request for the Fire Station Bay Addition Project. Ayes: Henson, Kahookele, Moorman, Hilsabeck, Williamson, and Angstrom. Nays: none.

Henson moved; Hilsabeck seconded to approve Alcohol License renewal for the Boone County Convention and Visitor's Bureau (CVB) for use at the Greenspace. Ayes: Kahookele, Moorman, Hilsabeck, Williamson, Angstrom, and Henson. Nays: none.

Moorman moved; Hilsabeck seconded to approve out of state travel for Officer Sherrard to attend Drug Recognition Training in Jacksonville, Florida. Training is paid through the Iowa Department of Transportation (IDOT). Ayes: Moorman, Hilsabeck, Williamson, Angstrom, Henson, and Kahookele. Nays: none.

Williamson moved; Henson seconded to approve Resolution 3188 approving the application of Daisy Brands to the Iowa Economic Development Authority Iowa High Quality Jobs Program. Ayes: Hilsabeck, Williamson, Angstrom, Henson, Kahookele, and Moorman. Nays: none.

Mayor Stines asked if there were any questions or items to be removed from the Consent Agenda; no requests were made.

Moorman moved; Hilsabeck seconded to approve the following items on the Consent Agenda: 1) Minutes of previous meetings. 2) Bills payable. 3) Alcohol License renewal for Boone County Ag Association. 4) Alcohol License renewal for El Viejo Mexican Restaurant. 5) Alcohol License renewal Moose Lodge #104. 6) Alcohol License renewal for Wilson's Tap and Recreation. 7) Resolution 3189 setting fees for special parking permits. 8) Resolution 3190 authorizing the hiring of Christina Weir as Finance Officer and setting salary at \$75,000.00 per year. 9) Resolution 3191 authorizing the execution



of a service agreement and payment of liability, workers' compensation, and cyber insurance in the amount of \$566,200.85 to Boehm Insurance Agency. Ayes: Williamson, Angstrom, Henson, Kahookele, Moorman, and Hilsabeck. Nays: none.

3E	Press Equipment	1,552.32
A & E Millwright & Repair	Sludge Pump Repairs	720.00
A & M Laundry	Mops & Rugs	30.51
Alliant Energy	Utilities	1,545.84
Alliant Energy	Utilities	1,196.89
Alliant Energy	Utilities	46,544.75
Arnold Motor Supply	Parts/Supplies	99.01
Arnold Motor Supply	Parts/Supplies	462.01
Barco Municipal Products	Street Signs	2,355.19
Better Together	CPR Cards	286.00
Boehm Insurance Agency	Insurance Premiums	566,200.85
Bolton & Menk	Fuel Farm Design/Bidding	27,800.00
Bomgaars	Parts/Supplies	86.27
Bomgaars	Parts/Supplies	87.10
Boone Ace Hardware	Parts/Supplies	14.00
Boone Ace Hardware	Parts/Supplies	126.43
Boone Area Humane Society	Boarding/Euthanasia	2,253.00
Boone County Landfill	Landfill Disposal	2,224.64
Boone Convention & Visitors	4th Quarter 2024 Hotel Distribution	16,250.00
Boone County Recorder	Recording Fees	34.00
Boone Day Breakers Kiwanis	Membership Dues	85.00
Boone Hardware	Parts/Supplies	91.74
Boone News Republican	Publications	736.69
Bradley Rholl	Reimbursement	38.00
Builders First Source	Expansion Joint	68.55
Cardio Partners	AED's	4,912.95
CDS Global	Online Credit Card Processing	333.34
CDS Global	Monthly Processing/Newsletter	2,338.50
CDS Global	Postage	2,312.27
Central IA Ready Mix	Materials	1,032.00
Central IA Building Supply	Sheet Metal	323.67
Central IA Distributing	Herbicide	1,674.00
CenturyLink	Telephone	84.19
CenturyLink	Telephone	157.19
CenturyLink	Line Charges	678.07
Chase Signs & Graphics	Signs/Decals	1,086.57
City Of Boone	Utilities	30.50
Clouser Plumbing Technologies	Water Main Valve Repair	6,800.00
D & J Complete Tree Service	Stump Grinding	300.00
D & J Complete Tree Service	Snow Removal	720.00
Dale Farnham	Contract Services	4,715.00
Department Of Inspections	Inspection	150.00
DGR Engineering	Engineering Evaluation	4,000.00
E5 Group	Programming Phone System	300.00
Echo Group	Exhaust Fan	325.00
Edward Higgins	Services	60.00
Elixir Rx Solutions	411 Medical	1,663.12
Emblem Enterprises	Police Patches	1,393.52
Employee Benefits Systems	Payroll	208.33
Employee Benefits Systems	Payroll	208.33
Employee Benefits Systems	Payroll	80.00
Employee Benefits Systems	Payroll	80.00
Employee Benefits Systems	Payroll	76.74
Employee Benefits Systems	Payroll	10.00

Employee Benefits Systems	Payroll	321.58
Employee Benefits Systems	Payroll	85.00
Employee Benefits Systems	Payroll	10.00
Employee Benefits Systems	Payroll	208.33
Employee Benefits Systems	Payroll	208.33
Employee Benefits Systems	Payroll	20.00
Employee Benefits Systems	Payroll	10.00
Employee Benefits Systems	Payroll	(5.13)
Employee Benefits Systems	Payroll	30.00
Employee Benefits Systems	Payroll	10.00
Fairfield Inn & Suites	Police Academy Hotel	1,335.00
Farnham Aviation Services	Fuel Hose/Nozzle	1,657.58
Garbage Guys	Waste Removal	89.50
Garbage Guys	Waste Removal	20.50
GPM Environmental Solutions	Sewer Flow Monitor	1,750.00
Hach Company	Lab Chemicals	1,840.38
Hawkins Water Treatment	Chemicals	13,254.20
Heartland Door & Frame	Pool Door Replacement	5,794.43
Heartland Tire & Auto	Skid Loader Tube	30.00
Herman Drainage	Mowing	5,000.00
Hull Plumbing And Heating	Permit Refund	15.00
Hy-Vee Food Store	Water/Citizens Academy Meals	526.47
IA Parks And Recreation	Job Posting	150.00
IMFOA	Dues	120.00
InfoBunker	Internet Service	158.00
IA Association Professional Fire	Dues	100.00
IA Insurance Division	2023 Annual Cemetery Report	211.00
Itsavvy	Computer	1,377.00
Jimmy's Barbeque Pit	Citizens Police Academy Meal	225.00
Joseph Pundzak	Conference Reimbursement	200.00
Kenneth Slaba	Reimbursement	38.00
KWBG	Advertising Contract	367.20
La Crosse Seed	Grass Seed	652.50
Marchelle L Duley	Mailbox Claim	100.00
Martin Marietta Materials	Gravel/Spray Patch Material	1,206.62
Menards-Ames	Electrical Supplies	102.92
Miller Scrap Metal & Repair	616 Harrison Street Demolition	5,800.00
Moffitt's	Vehicle Maintenance	157.30
Molitor Construction	Snow Removal	1,230.00
Municipal Emergency Services	Supplies	285.36
Nathan MacDougall	Reimbursement	16.99
NICUSA	Service Fee	12.10
NUSO	SIP/VOIP Lines	115.58
Ogden Telephone	Internet Service	74.95
O'Reilly Automotive Stores	Supplies	53.97
Orkin	Pest Control	110.99
Outdoor Image	Hazard Tree Removal	350.00
Plumb Supply	Piping Materials	553.16
Portable Pro	Portable Toilet Service	255.00
Powerplan	Fuel Line Parts	36.68
Quick Oil	Propane	4,342.80
R & W Power	Leaf Blower Maintenance	25.00
Ramaker & Associates	Subscription	1,200.00
Samuel Rengert	Reimbursement	373.94
Seth Janssen	Reimbursement	38.00
Simmering Cory Inc	December 2023 Codification	1,401.00
Sirchie Acquisition	Evidence Bags	79.64
Spring Green Lawn Care	Lawn Care	220.90

Staples Advantage	Office Supplies	55.45
Strand Associates	Engineering	6,653.50
Stuehmer Contracting	Custodial Services	800.00
Sunstrom Miller Press	Envelopes/Pool Pass Books	450.70
The Shredder	Shredding Service	90.00
Trailer World	Concrete Saw Trailer	4,500.00
Treasurer/State Of IA	Pool Sales Tax-March	212.72
Troy Nordholm	Locker Room Remodel	8,375.00
UnityPoint Health	CPR Instructor Renewal	150.00
US Water Services Corporation	Operation/Maintenance Contract	76,624.99
Vander Haags	Hydraulic Filter Housing	182.00
Van-Wall Equipment Inc	Spray Patch Trailer Filters	107.87
Verizon Wireless Services	Wireless Services	41.18
VisionBank Of IA	Training/Miscellaneous	1,992.27
Walters Sanitary Service	Waste Removal	1,290.62
Weather Or Naut	Active Shooter Training Meals	280.00
WHKS	I/I Inspections Phase 5	895.00
Wisecup Trucking	315 State Street Demolition	395.00
Xerox Corporation	Copier Agreement	25.61
Zellmer Buildings	Cemetery Building	35,000.00
5F Solutions LLC	Utility Billing Refund	125.00
Natasha L Abuassba	Utility Deposit Refund	62.49
Kasey Anderson	Utility Deposit Refund	75.28
Pat Bennett	Utility Billing Refund	28.23
Trista F Boone	Utility Deposit Refund	127.37
Bryan Davies	Utility Deposit Refund	75.00
Hunter C Dingman	Utility Billing Refund	30.77
Shaniqua C Edwards	Utility Deposit Refund	16.29
FML Management LLC	Utility Deposit Refund	125.00
Shannon C Jensen	Utility Deposit Refund	53.93
Sara N Medina	Utility Deposit Refund	40.18
Kaelyn R Murphy	Utility Billing Refund	20.09
Nisland Asset Investment	Utility Deposit Refund	125.00
Steven V Perez	Utility Deposit Refund	97.79
Joe Shadle	Utility Billing Refund	25.32
Cheryl Tilley	Utility Billing Refund	7.75
Jazzmine Wise	Utility Deposit Refund	73.53
Total Paid Bills		900,125.78

FUND	RECEIPTS	DISBURSEMENTS
General	3,593,754.07	333,434.68
Special	1,631,513.96	50,696.79
Hotel/Motel	129,191.79	16,250.00
Road Use Tax	1,282,602.88	49,095.74
Debt Service	95,925.21	-
Water Utility	2,645,775.75	175,476.05
Sewer Utility	2,661,778.24	144,336.13
Family Resource Center	66,624.95	9,165.43
Capital Project	2,249,721.98	45,006.37
Storm Water Utility	324,049.33	1,895.00
Expendable Trust	56,525.02	7,047.47
Agency Account	1,560,479.87	67,722.12

Moorman advised that there will be an informative townhall meeting April 30, 2024, from 7:00 p.m. to 8:30 p.m. to discuss the proposed chicken ordinance.

Angstrom moved; Henson seconded to go into closed session at 6:43 p.m. pursuant to Iowa Code Section 21.5(1)(c) to discuss strategy with counsel where litigation is

imminent, where its disclosure would be likely to prejudice or disadvantage the position of the City of Boone in that litigation. Ayes: Angstrom, Henson, Kahookele, Moorman, Hilsabeck, and Williamson. Nays: none.

Angstrom moved; Henson seconded to come out of closed session at 7:12 p.m. Ayes: Henson, Kahookele, Moorman, Hilsabeck, Williamson, and Angstrom. Nays: none.

Robbins advised the Council of the potential litigation with Rolling Meadows and the option to send a notice to terminate the existing agreement. Terminating the current agreement would allow for a one (1) year time frame to end service or renegotiate a new agreement. Moorman moved; Angstrom seconded to approve sending notice to terminate the water agreement with Rolling Meadows. Ayes: Kahookele, Moorman, Hilsabeck, Williamson, Angstrom, and Henson. Nays: none.

There being no further business to come before the Council the meeting was adjourned at 7:26 p.m.

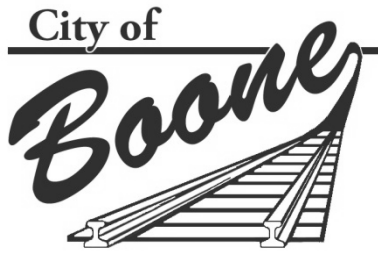
ATTEST:

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Ondrea Elmquist, Clerk/Finance Officer

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Elijah Stines, Mayor



## Public Safety and Transportation Committee

**Date of Meeting:** April 24, 2024

**Time of Meeting:** 4:30 P.M.

**Place of Meeting:** Council Chamber at City Hall  
(923 8th Street, Second Floor)

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1. Call Meeting to Order.

*Present: Hilsabeck, Angstrom*

*Absent: Henson*

*Others Present: Majors, Andrews, Wiebold, Turbes*

2. Approve Minutes from the March 27, 2024 Meeting.

*Hilsabeck moved; Angstrom seconded to approve the minutes from the March 27, 2024, Public Safety meeting. Ayes: all those in attendance. Nays: none.*

3. Request to Place Signs in the Parking for Annual Spring Fly-In Event. – Boone Municipal Airport Commission.

*Angstrom moved; Hilsabeck seconded to approve the Boone Municipal Airport Commission's request to place announcement signs in the parking for their Annual Spring Fly-In Event and breakfast, from May 5<sup>th</sup> through May 11<sup>th</sup>. Ayes: all those in attendance. Nays: none.*

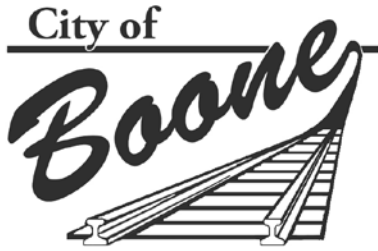
4. Review Collector Line Roads Within the City of Boone.

*The Committee reviewed a list of the collector streets in the residential areas of Boone and which side of the street parking was allowed on, if any. Andrews advised his concern is that the Hancock Drive section will eventually be reclassified as arterial, which needs to be a minimum of thirty-four (34) feet wide to be considered for parking. Wiebold stated he thought they would be unable to have all the roads the same in regard to parking or no parking, as the amount of heavy traffic is different for each road. Wiebold advised the curves and bus traffic is a concern for South Jackson Street. The Committee discussed keeping the parking on South Jackson to just one side, either the east or the west side, just like Cedar Street. Angstrom moved; Hilsabeck seconded to bring to full Council, May 6<sup>th</sup>, to propose and discuss no parking on the west and south side of South Jackson Street from Southeast Linn Street.*

5. Other Business.

6. Adjourn.

4:48 p.m.



## **Economic Development Committee**

**Date of Meeting:** April 26, 2024

**Time of Meeting:** 9:00 A.M.

**Place of Meeting:** 809 Keeler Street, Boone, Iowa

1. Call to Order.

*Present: Moorman, Williamson, Henson.*

*Others present: Skare, Elmquist, and Suffridge.*

2. Revitalize Boone Downtown Business Grant Final Walk-Through at Lavender Basket, 809 Keeler Street, Boone, Iowa.

*The Committee walked through the newly added kitchen area at Lavender Baskets. Suffridge stated that their hours will be Monday 8:00 a.m. to 6:00 p.m., Tuesday, Thursday, Friday, and Saturday 11:00 a.m. to 6:00 p.m. and closed Wednesdays and Sundays.*

*Williamson moved, Henson seconded to approve the release of the \$5,000 Revitalize Boone Downtown Business Grant. Ayes: all those in attendance.*

3. Other Business.

4. Adjourn.

*With no further business to come before the Committee the meeting was adjourned at 9:06 a.m.*

**RECORD OF COUNCIL APPROVED BILLS**

**BYRD**

**May 6, 2024**

<u>DATE</u>	<u>AMOUNT</u>
Airport Bills	
Library Bills	25,844.97
Park Bills	
Utility Billing Refunds	6,104.47
Manuals/Misc Total	20,051.48
Voided checks	
Council Bills Total	423,495.69
Payroll Wages (4/15/2024)	106,430.74
Payroll Wages (5/1/2024)	110,519.86
Payroll Vendor Checks (4/15/2024)	89,885.90
Payroll Vendor Checks (5/1/2024)	89,578.38
<b>TOTAL EXPENDITURES</b>	<b>\$ <u>871,911.49</u></b>

Signed By \_\_\_\_\_

Date \_\_\_\_\_

Contact	Invoice	Description	Due Date	Total Cost	GL Account	GL Account Description
<b>A &amp; M LAUNDRY INC (5)</b>						
	0388590	MOPS & RUGS	05/06/2024	30.51	001-150-6399	LAUNDRY
Total A & M LAUNDRY INC (5):				30.51		
<b>ACCESS SYSTEMS (4566)</b>						
	36395986	PRINTING CONTRACT-PD	05/08/2024	165.28	001-110-6419	SERVICES & COMPUTER SU
Total ACCESS SYSTEMS (4566):				165.28		
<b>AIRPORT HOLIDAY INN (770)</b>						
	491437	IMFOA CONF HOTEL - ELMQUIST	05/06/2024	59.36	110-211-6240	TRAVEL/CONFERENCE EXPE
	491437	IMFOA CONF HOTEL - ELMQUIST	05/06/2024	59.36	110-211-6240	TRAVEL/CONFERENCE EXPE
	491437	IMFOA CONF HOTEL - ELMQUIST	05/06/2024	59.35	110-211-6240	TRAVEL/CONFERENCE EXPE
	491437	IMFOA CONF HOTEL - ELMQUIST	05/08/2024	59.38	110-211-6240	TRAVEL/CONFERENCE EXPE
	491454	IMFOA CONFERENCE HOTEL-WELLS	05/08/2024	59.36	001-620-6240	TRAVEL/CONFERENCE EXPE
	491454	IMFOA CONFERENCE HOTEL-WELLS	05/06/2024	59.36	110-211-6240	TRAVEL/CONFERENCE EXPE
	491454	IMFOA CONFERENCE HOTEL-WELLS	05/06/2024	59.36	600-810-6240	TRAVEL/CONFERENCE EXPE
	491454	IMFOA CONFERENCE HOTEL-WELLS	05/08/2024	59.36	610-815-6240	TRAVEL/CONF ADMIN
Total AIRPORT HOLIDAY INN (770):				474.88		
<b>ALLIANT ENERGY (45)</b>						
	050624A	UTILITIES-4TH STREET TRAFFIC LIGH	05/06/2024	75.86	110-240-6371	TRAFFIC UTILITIES
	050624B	UTILITIES-1918 LINN ST STREET LIGH	05/06/2024	14.15	110-230-6371	STREET LIGHTING
	050624C	UTILITIES-1410 8TH STREET	05/06/2024	34.23	110-230-6371	STREET LIGHTING
	050624D	UTILITIES- 4TH ST CNR STORY- STRE	05/06/2024	155.51	110-230-6371	STREET LIGHTING
	050624E	TRAFFIC LIGHTS - 11TH/STORY ST	05/06/2024	41.20	110-240-6371	TRAFFIC UTILITIES
	050624E	UTILITIES - SWIMMING POOL	05/06/2024	422.77	001-435-6371	UTILITIES
	050624E	TRAFFIC LIGHTS - S STQRY/PARK AV	05/06/2024	49.13	110-240-6371	TRAFFIC UTILITIES
	050624E	TRAFFIC LIGHTS - 1203 8TH ST-HYVE	05/08/2024	45.21	110-240-6371	TRAFFIC UTILITIES
	050624E	UTILITIES-13130 W PARK LIFT STATIO	05/06/2024	323.98	610-816-6371	UTILITIES
	050624E	UTILITIES - 609 FOREST AVE - CEMET	05/06/2024	158.09	001-450-6371	UTILITIES
	050624E	TRAFFIC LIGHTS - STORY/CNR 1ST	05/06/2024	41.31	110-240-6371	TRAFFIC UTILITIES
	050624E	UTILITIES - 609 FOREST AVE - CEMET	05/06/2024	180.05	001-450-6371	UTILITIES
	050624E	TRAFFIC LIGHTS - 329 BENETON ST P	05/06/2024	42.19	110-240-6371	TRAFFIC UTILITIES
	050624F	UTILITIES - 1930 S STORY ST STREET	05/06/2024	149.87	110-230-6371	STREET LIGHTING
	050624G	UTILITIES- 1494 220TH LIFT STATION	05/06/2024	311.00	610-816-6371	UTILITIES
	050624H	UTILITIES-4TH ST SIREN	05/06/2024	21.28	001-620-6371	UTILITIES/SIRENS/CIVIL DF
	050624H	UTILITIES-ARGO ST SIREN	05/06/2024	22.76	001-620-6371	UTILITIES/SIRENS/CIVIL DF
	050624H	UTILITIES-1804 KATE SHELLEY METE	05/06/2024	19.88	600-811-6371	UTILITIES
	050624H	UTILITIES-GREENE ST TOWER	05/06/2024	107.78	600-811-6371	UTILITIES
	050624H	UTILITIES-1817 S LINN LIFT STATION	05/06/2024	73.56	610-816-6371	UTILITIES
	050624H	UTILITIES-902 SNEDDEN LIFT STATIO	05/06/2024	212.47	610-816-6371	UTILITIES
	050624I	UTILITIES-S STORY/HAWKEYE DR TR	05/06/2024	82.35	110-240-6371	TRAFFIC UTILITIES
	050624I	UTILITIES-LINN ST SIRENS	05/08/2024	21.13	001-620-6371	UTILITIES/SIRENS/CIVIL DF
	050624I	UTILITIES-DORAN DR SIRENS	05/08/2024	35.76	001-620-6371	UTILITIES/SIRENS/CIVIL DF
	050624I	UTILITIES-CLINTON WATER TOWER	05/06/2024	294.08	600-811-6371	UTILITIES
	050624I	UTILITIES-1721 MCHOSE (WWW)	05/08/2024	3,677.68	610-816-6371	UTILITIES
	050624I	UTILITIES-FRC	05/06/2024	2,572.09	730-899-6371	UTILITIES/FAMILY RESOURC
	050624J	UTILITIES- CRAWFORD CNR 19 ST	05/06/2024	22.28	001-620-6371	UTILITIES/SIRENS/CVIL DF
	050624K	UTILITIES PD	05/06/2024	1,052.98	001-110-6371	UTILITIES
	050624L	UTILITIES- STORY/6TH ST TRAFFIC LI	05/06/2024	61.74	110-240-6371	TRAFFIC UTILITIES
	050624M	UTILITIES- 8TH ST ALLEY STREET LIG	05/08/2024	144.50	110-230-6371	STREET LIGHTING
Total ALLIANT ENERGY (45):				10,466.89		

Open Bills



Contact	Invoice	Description	Due Date	Total Cost	GL Account	GL Account Description
<b>AMAZON CAPITAL SERVICES INC (4073)</b>						
	11K7-VXGY-	OFFICE CHAIR-FINANCE OFFICER	05/06/2024	61.20	001-620-8506	SUPPLIES/OFFICE
	11K7-VXGY-	OFFICE CHAIR-FINANCE OFFICER	05/06/2024	61.20	600-810-8508	SUPPLIES/OFFICE
	11K7-VXGY-	OFFICE CHAIR-FINANCE OFFICER	05/06/2024	61.20	110-211-6506	SUPPLIES/OFFICE
	11K7-VXGY-	OFFICE CHAIR-FINANCE OFFICER	05/06/2024	61.20	610-815-6506	SUPPLIES/OFFICE
	11X4-T1QW-	INFANT CPR TRAINING MASKS AND E	05/08/2024	279.27	001-150-6240	TRAVEL/CONF/TRAINING EX
	149T-V7HJ-1	OFFICE CHAIR-FINANCE OFFICER	05/06/2024	55.68	001-620-8506	SUPPLIES/OFFICE
	149T-V7HJ-1	OFFICE CHAIR-FINANCE OFFICER	05/06/2024	55.68	600-810-8506	SUPPLIES/OFFICE
	149T-V7HJ-1	OFFICE CHAIR-FINANCE OFFICER	05/06/2024	55.68	110-211-6506	SUPPLIES/OFFICE
	149T-V7HJ-1	OFFICE CHAIR-FINANCE OFFICER	05/06/2024	55.67	610-815-6506	SUPPLIES/OFFICE
	163M-JW3Q-	JACOBY HIP WADER	05/06/2024	179.95	001-210-6599	MISC RUT-GENERAL FUND
	196K-TTFN-	MAGNETIC STIRRER BAR	05/06/2024	37.57	610-816-6505	EQUIPMENT-MINOR
	1D3H-QWWDH	CPR TRAINING MASKS	05/06/2024	186.69	001-150-6240	TRAVEL/CONF/TRAINING EX
	1G79-LX1H-	TABLE CLOTH - ARTS BOARD	05/06/2024	93.98	009-599-8506	OFFICE SUPPLIES
	1MK7-M7GC	PRINTER TONER	05/06/2024	68.56	110-210-8599	SUPPLIES
	1ML4-MDXY-	COMPUTER CABLES FOR SRO COMP	05/06/2024	22.67	001-110-8508	SUPPLIES/OFFICE
	1R73-6GWD-	DESK MAT	05/06/2024	71.94	110-210-8599	SUPPLIES
	1RDQ-DWQ4	TEMPORARY TATTOOS - QTY 150 - AR	05/06/2024	46.60	009-599-8506	OFFICE SUPPLIES
	1RFK-34P1-	RAIN SUIT	05/06/2024	41.09	600-812-6599	SUPPLIES
	1RHP-W7L1-	CREDIT FOR FINANCE OFFICER CHAI	05/06/2024	55.68-	001-620-8506	SUPPLIES/OFFICE
	1RHP-W7L1-	CREDIT FOR FINANCE OFFICER CHAI	05/06/2024	55.68-	600-810-8506	SUPPLIES/OFFICE
	1RHP-W7L1-	CREDIT FOR FINANCE OFFICER CHAI	05/06/2024	55.68-	110-211-6506	SUPPLIES/OFFICE
	1RHP-W7L1-	CREDIT FOR FINANCE OFFICER CHAI	05/06/2024	55.67-	610-815-8506	SUPPLIES/OFFICE
	1V4N-WKX6-	STREET SIGN BANDING TOOL	05/06/2024	128.26	110-210-6509	SIGNS/POSTS/SIGNALS
	1YRT-M1GF-	FLAG POLES	05/06/2024	314.93	001-240-8599	SUPPLIES
Total AMAZON CAPITAL SERVICES INC (4073):				1,716.31		
<b>ARNOLD MOTOR SUPPLY (86)</b>						
	06CR018635	CORE RETURN CALIPER #9	05/06/2024	60.00-	110-210-6350	REPAIRS-EQUIP/MECHANIC
	08NV168713	5-20 BULK OIL	05/06/2024	670.45	110-210-6331	GAS & OIL
	08NV168793	OIL FILTER FOR SPRAY PATCH MACHI	05/06/2024	5.72	110-210-6350	REPAIRS-EQUIP/MECHANIC
	08NV168812	AIR FILTERS FOR #61 & 62	05/06/2024	84.09	110-210-6350	REPAIRS-EQUIP/MECHANIC
	08NV168880	AIR FILTER FOR # 61	05/06/2024	22.43	110-210-6350	REPAIRS-EQUIP/MECHANIC
	08NV168904	MOWER FILTERS	05/06/2024	15.82	110-210-6350	REPAIRS-EQUIP/MECHANIC
	08NV168914	MOWER FILTERS	05/06/2024	49.65	110-210-6350	REPAIRS-EQUIP/MECHANIC
	08NV168940	FUEL FILTER #61	05/06/2024	19.79	110-210-6350	REPAIRS-EQUIP/MECHANIC
	08NV168944	CONCRETE SAW TRAILER GRIP	05/06/2024	47.64	110-210-6727	EQUIPMENT
	08NV169460	DEF	05/06/2024	249.99	110-210-8599	SUPPLIES
	08NV169582	BULK GREASE	05/06/2024	461.53	110-210-6331	GAS & OIL
	08NV169849	BRAKE CALIPER FOR #9	05/06/2024	142.21	110-210-6350	REPAIRS-EQUIP/MECHANIC
	08NV169968	FLASH LIGHT FOR #15	05/06/2024	28.12	110-210-6599	SUPPLIES
	08NV170016	RUST REMOVER FOR PD HAND RAIL	05/06/2024	18.39	001-110-6399	BUILDING MAINT/REPAIR
	08NV170049	HUB BEARING FOR #5	05/06/2024	431.47	110-210-6350	REPAIRS-EQUIP/MECHANIC
Total ARNOLD MOTOR SUPPLY (86):				2,187.30		
<b>BITUMINOUS MATERIALS &amp; SUPPLY (4510)</b>						
	2213334335	EMULSION FOR SPRAY PATCHER	05/06/2024	542.98	110-210-6399	REPAIRS-STREET
Total BITUMINOUS MATERIALS & SUPPLY (4510):				542.98		
<b>BOMGAARS (4040)</b>						
	85660421	MAINT. LADER FOR CITY HALL	05/06/2024	229.99	001-650-6599	MISCELLANEOUS
	85661507	BROOM HANDLE	05/06/2024	15.99	001-150-6599	MISC/SUPPLIES
	85662574	GRASS SEED FOR SEWER PROJECT	05/06/2024	174.50	610-817-6599	SUPPLIES
	85663458	CONCRETE SAW TRAILER	05/06/2024	143.34	110-210-6727	EQUIPMENT
	85665410	HAND SPRAYER/WEEED KILL	05/06/2024	26.99	610-816-6310	BUILDING & GROUNDS

Contact	Invoice	Description	Due Date	Total Cost	GL Account	GL Account Description
	85865738	SIGN BOLTS FOR FORK TRUCK	05/06/2024	9.45	110-210-8509	SIGNS/POSTS/SIGNALS
Total BOMGAARS (4040):				800.26		
<b>BOONE ACE HARDWARE (2706)</b>						
	79122-2	FURNACE FILTERS	05/06/2024	39.54	001-150-8310	BUILDING MAINTENANCE
	79178-2	AIR RELIEF VALVE REPAIR	05/06/2024	52.14	610-816-6350	REPAIRS
	79226-2	PLUMBING REPAIR	05/06/2024	7.47	600-811-6350	REPAIRS
	79274-2	BATTERIES FOR PD	05/06/2024	8.99	001-110-6506	SUPPLIES/OFFICE
	79322-2	GARBAGE DISPOSAL FOR PD KITCHEN	05/06/2024	121.98	001-110-6399	BUILDING MAINT/REPAIR
	79323-2	LOCKER ROOM REMODEL PAINT AND	05/06/2024	169.94	121-110-6504	POLICE/MISC
Total BOONE ACE HARDWARE (2706):				400.06		
<b>BOONE AREA HUMANE SOCIETY (168)</b>						
	050624	CONTRACT SERVICES- MAY	05/06/2024	7,218.83	001-190-5499	CONTRACT SERVICES
Total BOONE AREA HUMANE SOCIETY (168)				7,218.83		
<b>BOONE COUNTY (4587)</b>						
	050624	FY 2024 ASSESSMENT-- MAY	05/06/2024	5,191.67	004-290-5499	LANDFILL SERVICES
	504765	EVIDENCE DISPOSAL	05/06/2024	10.00	001-110-6411	LEGAL FEES/POLICE
	505157	LANDFILL DISPOSAL	05/06/2024	318.82	610-816-6379	LANDFILL/SLUDGE
	505256	LANDFILL DISPOSAL	05/06/2024	323.38	610-816-6379	LANDFILL/SLUDGE
	505310	LANDFILL DISPOSAL	05/06/2024	329.46	610-816-6379	LANDFILL/SLUDGE
	505340	LANDFILL DISPOSAL	05/06/2024	327.94	610-816-6379	LANDFILL/SLUDGE
	505492	LANDFILL DISPOSAL	05/06/2024	280.82	610-816-6379	LANDFILL/SLUDGE
	505496	LANDFILL DISPOSAL	05/06/2024	309.32	610-816-6379	LANDFILL/SLUDGE
Total BOONE COUNTY (4587):				7,091.41		
<b>BOONE HARDWARE (1963)</b>						
	18125-1	GRASS SEED	05/06/2024	33.98	600-811-6310	BUILDING & GROUNDS
	18171-1	DRILL BITS AND TAPE	05/06/2024	22.36	600-812-6599	SUPPLIES
	18197-1	PLUMBING FITTING	05/06/2024	1.49	600-811-6350	REPAIRS
	18220-1	SWEEPER WASH HOSE	05/06/2024	19.98	110-210-6310	REPAIRS/CITY SHED
	18225-1	STAPLE GUN AND STAPLES FOR RAN	05/06/2024	38.97	001-110-6599	POLICE EQUIP/SUPPLIES
	18239-1	SEWER REPAIR PARTS	05/06/2024	40.94	610-817-6399	SEWER CLEANING/REPAIRS
	18248-1	LOCKER ROOM REMODEL ELECTRIC	05/06/2024	62.41	121-110-6504	POLICE/MISC
	18267-1	LOCKER ROOM REMODEL ELECTRIC	05/06/2024	7.07	121-110-6504	POLICE/MISC
	18281-1	OIL FOR CITY HALL TRUCK	05/06/2024	8.99	001-650-6599	MISCELLANEOUS
	18298-1	CHAIN REPAIR LINKS FOR SAW	05/06/2024	2.29	110-210-6350	REPAIRS-EQUIP/MECHANIC
	18319-1	RUST REMOVER AND BRUSH FOR PD	05/06/2024	12.98	001-110-6399	BUILDING MAINT/REPAIR
	18333-1	SOCKET ADAPTER	05/06/2024	12.99	110-210-6599	SUPPLIES
Total BOONE HARDWARE (1963):				264.45		
<b>BOONE NEWS REPUBLICAN (4622)</b>						
	10042229	4-1 SPECIAL COUNCIL PROCEEDS	05/06/2024	26.40	001-620-6414	PUBLICATIONS
	10048688	4-1 COUNCIL PROCEEDS	05/06/2024	274.20	001-620-6414	PUBLICATIONS
	10101458	4/15 COUNCIL PROCEEDINGS	05/06/2024	343.80	001-620-6414	PUBLICATIONS
	9965779	ORDINANCE 2303 PUBLICATION	05/06/2024	89.46	001-198-6498	WEED/SNOW
Total BOONE NEWS REPUBLICAN (4622):				733.86		
<b>BROWN ELECTRIC (254)</b>						
	17828	INDUSTRIAL PARK METER POLE	05/06/2024	565.80	600-812-6499	WATER TOWER MAINTENAN

Contact	Invoice	Description	Due Date	Total Cost	GL Account	GL Account Description
Total BROWN ELECTRIC (254):				565.80		
<b>BUILDERS FIRST SOURCE (3867)</b>						
	88950350	FORM BOARDS FOR MAIN BREAKAT	05/06/2024	197.69	600-812-6350	MAIN & VALVE WORK
Total BUILDERS FIRST SOURCE (3867):				197.69		
<b>CITY OF BOONE (479)</b>						
	050624A	WATER-FRC	05/06/2024	703.30	730-899-8371	UTILITIES/FAMILY RESOURC
Total CITY OF BOONE (479):				703.30		
<b>CLOUSER PLUMBING TECHNOLOGIES (4672)</b>						
	25439	14TH & MONONA VALVE	05/06/2024	6,800.00	600-812-6350	MAIN & VALVE WORK
Total CLOUSER PLUMBING TECHNOLOGIES (4672):				6,800.00		
<b>CORE &amp; MAIN LP (3929)</b>						
	U623149	WATER METER GASKETS	05/06/2024	345.00	600-812-6599	SUPPLIES
Total CORE & MAIN LP (3929):				345.00		
<b>DAKOTA SUPPLY GROUP (2892)</b>						
	S103614156	FIRE DEPT HYDRANT FITTINGS	05/06/2024	1,660.38	600-812-6350	MAIN & VALVE WORK
	S103614156	MARKING PAINT	05/06/2024	225.61	600-812-6599	SUPPLIES
	S103627758	WATER SERVICE REPAIR PARTS	05/06/2024	583.06	600-812-6498	REPAIRS
Total DAKOTA SUPPLY GROUP (2892):				2,469.05		
<b>DUNCAN HEATING &amp; PLUMBING (526)</b>						
	40897	STOP BOX REPAIR	05/06/2024	755.00	600-812-6498	REPAIRS
Total DUNCAN HEATING & PLUMBING (526):				755.00		
<b>ECOLAB INSTITUTIONAL (3696)</b>						
	5084403	PEST CONTROL-VVV	05/06/2024	106.98	610-816-0495	SERVICE/PEST CONTROL
Total ECOLAB INSTITUTIONAL (3696):				106.98		
<b>EDWARD JONES (4677)</b>						
	050624	806 7TH STREET - BDIF SIGN GRANT	05/06/2024	633.98	374-750-6489	DOWNTOWN INCENTIVE PR
Total EDWARD JONES (4677):				633.98		
<b>ELITE CONSTRUCTION (4532)</b>						
	1332	LITTLE LEAGUE BUILDING REPAIRS-2	05/06/2024	6,180.79	305-430-6310	PARK INSURANCE REPAIRS
Total ELITE CONSTRUCTION (4532):				6,180.79		
<b>EMPLOYEE BENEFIT SYSTEM (3345)</b>						
	000042605	DENTAL PREMIUM-ADMIN	05/06/2024	834.08	113-620-6151	DENTAL-LIFE/ADMINISTRATI
	000042605	DENTAL PREMIUM-BUILDING	05/06/2024	278.67	113-170-6151	DENTAL-LIFE/BLDG OFFL
	000042605	DENTAL PREMIUM-RUT	05/06/2024	965.63	113-210-6151	DENTAL-LIFE/RUT
	000042605	DENTAL PREMIUM-POLICE	05/06/2024	1,518.29	113-110-6151	DENTAL-LIFE/POLICE
	000042605	DENTAL PREMIUM-FIRE	05/06/2024	952.87	113-150-6151	DENTAL-LIFE/FIRE
	000042605	DENTAL PREMIUM-PARKS	05/06/2024	140.71	113-430-6151	DENTAL-LIFE/PARKS
	000042605	DENTAL PREMIUM-CEMETERY	05/06/2024	99.41	113-450-6151	DENTAL-LIFE/CEMETERY

Contact	Invoice	Description	Due Date	Total Cost	GL Account	GL Account Description
	000042605	DENTAL PREMIUM-WATER	05/06/2024	118.79	600-810-8151	DENTAL-LIFE/WATER
	000042605	DENTAL PREMIUM-SEWER	05/06/2024	41.30	610-815-8151	DENTAL-LIFE/SEWER
	000042605	DENTAL PREMIUM-LIBRARY	05/06/2024	422.14	113-410-8151	DENTAL-LIFE/LIBRARY
	000042605	HEALTH INSURANCE PREMIUM-ADMI	05/06/2024	12,967.00	112-820-8150	INSURANCE/ADMINISTRATIO
	000042605	HEALTH INSURANCE PREMIUM-BUILD	05/06/2024	3,551.01	112-170-8150	GROUP INSURANCE/BLDG O
	000042605	HEALTH INSURANCE PREMIUM-RUT	05/06/2024	19,194.83	112-210-8150	GROUP INSURANCE/RUT
	000042605	HEALTH INSURANCE PREMIUM-FIRE	05/06/2024	14,931.05	112-150-8150	GROUP INSURANCE/FIRE
	000042605	HEALTH INSURANCE PREMIUM-PARK	05/06/2024	3,551.01	112-430-8150	GROUP INSURANCE/PARK
	000042605	HEALTH INSURANCE PREMIUM-POLI	05/06/2024	26,927.31	112-110-8150	GROUP INSURANCE/POLICE
	000042605	HEALTH INSURANCE PREMIUM-WATE	05/06/2024	1,371.04	600-810-8150	GROUP INSURANCE/WATER
	000042605	HEALTH INSURANCE PREMIUM-SEWE	05/06/2024	1,371.05	610-815-8150	GROUP INSURANCE/SEWER
	000042605	HEALTH INSURANCE PREMIUM-RETI	05/06/2024	2,742.09	112-930-8150	GROUP INSURANCE PAYME
	000042605	HEALTH INSURANCE PREMIUM-LIBRA	05/06/2024	7,976.41	112-410-8150	GROUP INSURANCE/LIBRAR
	000042605	HEALTH INSURANCE PREMIUM-CEME	05/06/2024	1,933.17	112-450-8150	GROUP INSURANCE/CEMET
	000042605	FLEX ADMINISTRATION FEE-ADMIN	05/06/2024	9.00	112-620-8150	INSURANCE/ADMINISTRATIO
	000042605	FLEX ADMINISTRATION FEE-RUT	05/06/2024	9.00	112-210-8150	GROUP INSURANCE/RUT
	000042605	FLEX ADMINISTRATION FEE-FIRE	05/06/2024	4.50	112-150-8150	GROUP INSURANCE/FIRE
	000042605	FLEX ADMINISTRATION FEE-POLICE	05/06/2024	18.00	112-110-8150	GROUP INSURANCE/POLICE
	000042605	FLEX ADMINISTRATION FEE-LIBRARY	05/06/2024	18.00	112-410-8150	GROUP INSURANCE/LIBRAR
Total EMPLOYEE BENEFIT SYSTEM (3345):				101,946.36		
<b>ESO SOLUTIONS INC (4203)</b>						
	ESO-136239	FIRE/EMS REPORTING SOFTWARE	05/06/2024	7,279.87	001-150-6419	COMPUTER UPDATES
Total ESO SOLUTIONS INC (4203):				7,279.87		
<b>FAIRFIELD INN &amp; SUITES (4414)</b>						
	52364A	HOTEL- RENGERT - ACADEMY	05/06/2024	53.40	001-110-6240	TRAVEL/CONF/TRAINING EX
	52365A	HOTEL- RENGERT - ACADEMY	05/06/2024	53.40	001-110-6240	TRAVEL/CONF/TRAINING EX
	52366A	HOTEL- RENGERT - ACADEMY	05/06/2024	53.40	001-110-6240	TRAVEL/CONF/TRAINING EX
	52367	HOTEL- RENGERT - ACADEMY	05/06/2024	498.40	001-110-6240	TRAVEL/CONF/TRAINING EX
	52369	HOTEL- RENGERT - ACADEMY	05/06/2024	398.72	001-110-6240	TRAVEL/CONF/TRAINING EX
Total FAIRFIELD INN & SUITES (4414):				1,057.32		
<b>FIRSTNET (4433)</b>						
	050624A	WIRELESS SERVICES-BLDG	05/06/2024	89.88	001-170-6373	TELEPHONE
	050624A	WIRELESS SERVICES-ADMIN	05/06/2024	94.91	001-620-8373	TELEPHONE
	050624A	WIRELESS SERVICES-PARK	05/06/2024	44.94	001-430-8373	TELEPHONE
	050624A	WIRELESS SERVICES-SEWER	05/06/2024	44.94	610-816-8373	TELEPHONE
	050624A	WIRELESS SERVICES-WATER	05/06/2024	44.27	600-811-8373	TELEPHONE
	050624A	WIRELESS SERVICES-PW	05/06/2024	160.66	110-211-6373	TELEPHONE
	050624B	WIRELESS SERVICES-PD	05/06/2024	696.35	001-110-6373	TELEPHONE
	050624C	PHONE & I PAD SERVICE FOR FD & R	05/06/2024	213.69	001-180-6373	TELEPHONE,RADIO,PAGERS
Total FIRSTNET (4433):				1,369.64		
<b>GARBAGE GUYS (4359)</b>						
	050624	WASTE REMOVAL-PO GARBAGE GUY	05/06/2024	20.50	001-110-8399	BUILDING MAINT/REPAIR
Total GARBAGE GUYS (4359):				20.50		
<b>GCMOA (2903)</b>						
	050624A	GCMOA DUES - WELLS	05/06/2024	50.00	001-620-6210	MEMBERSHIP DUES
	050624B	GCMOA DUES - ELMQUIST	05/06/2024	50.00	001-620-6210	MEMBERSHIP DUES

Contact	Invoice	Description	Due Date	Total Cost	GL Account	GL Account Description
Total GCMOA (2903):				100.00		
<b>GRAINGER (679)</b>						
	803060870	BATTERY BACKUP/LOBBERS	05/06/2024	184.85	600-811-6350	REPAIRS
Total GRAINGER (679):				184.85		
<b>GRAYMONT WESTERN LIME INC (4147)</b>						
	35-221347	CHEMICALS-LIME GRAYMONT WESTE	05/06/2024	8,159.63	600-811-6501	CHEMICALS
	35-221871	LIME-WATER PLANT TREATMENT	05/06/2024	8,042.21	600-811-6501	CHEMICALS
Total GRAYMONT WESTERN LIME INC (4147):				16,200.84		
<b>HACH COMPANY (702)</b>						
	13995076	DO PROBE CAP REPLACEMENT	05/06/2024	1,456.00	610-816-8350	REPAIRS
Total HACH COMPANY (702):				1,456.00		
<b>HAWKINS WATER TREATMENT GROUP (595)</b>						
	6731709	CHEMICALS-CHLORINE CYLINDER	05/06/2024	20.00	600-811-6501	CHEMICALS
	6742178	CHEMICALS-CHLORINE HAWKINS WA	05/06/2024	7,572.02	600-811-6501	CHEMICALS
	6742620	REPAIR AND REPLACE 2 CHEMICAL P	05/06/2024	9,976.00	600-811-8350	REPAIRS
Total HAWKINS WATER TREATMENT GROUP (595):				17,568.02		
<b>HOME CARE AID (774)</b>						
	050824	VACCINE	05/06/2024	17.00	112-930-6150	GROUP INSURANCE PAYME
Total HOME CARE AID (774):				17.00		
<b>HY-VEE FOOD STORE (798)</b>						
	5890592890	CPA MEALS	05/06/2024	242.00	167-110-8506	MISC POLICE TRUST
	5890833797	GIFT FOR DISPATCH- NATIONAL DISP	05/06/2024	77.37	167-110-8506	MISC POLICE TRUST
Total HY-VEE FOOD STORE (798):				319.37		
<b>IA POLICE CHIEFS ASSN-IPCA (905)</b>						
	4188	IPCA CONF-WIEBDLD	05/06/2024	150.00	001-110-8240	TRAVEL/CONF/TRAINING EX
Total IA POLICE CHIEFS ASSN-IPCA (905):				150.00		
<b>INFOBUNKER LLC (3650)</b>						
	INV-1048-66	LINE OF SIGHT INTERNET - CITY HAL	05/06/2024	51.00	001-620-6373	TELEPHONE
	INV-1048-66	LINE OF SIGHT INTERNET - AIRPORT	05/06/2024	6.00	001-280-6371	UTILITIES
	INV-1048-66	LINE OF SIGHT INTERNET - FRC	05/06/2024	3.00	730-899-6371	UTILITIES/FAMILY RESOURC
	INV-1048-66	LINE OF SIGHT INTERNET - LIBRARY	05/06/2024	38.00	001-410-6499	COMPUTERS/TECHNOLOGY
	INV-1048-66	LINE OF SIGHT INTERNET - WASTE	05/06/2024	6.00	610-816-6373	TELEPHONE
	INV-1048-66	LINE OF SIGHT INTERNET - PUBIC W	05/06/2024	23.00	110-211-6373	TELEPHONE
	INV-1048-66	LINE OF SIGHT INTERNET - POLICE	05/06/2024	42.00	001-110-6373	TELEPHONE
Total INFOBUNKER LLC (3650):				169.00		
<b>INFOMAX OFFICE SYSTEMS INC (3658)</b>						
	36376834	CITY HALL PRINTING CONTRACT	05/06/2024	54.26	110-211-6506	SUPPLIES/OFFICE
	36376834	CITY HALL PRINTING CONTRACT	05/06/2024	81.39	001-170-6506	SUPPLIES/OFFICE
	36376834	CITY HALL PRINTING CONTRACT	05/06/2024	81.39	001-620-6599	MISC/MAINTENANCE AGREM
	36376834	CITY HALL PRINTING CONTRACT	05/06/2024	169.09	800-810-8505	EQUIPMENT/OFFICE

Contact	Invoice	Description	Due Date	Total Cost	GL Account	GL Account Description
	38376834	CITY HALL PRINTING CONTRACT	05/06/2024	169.09	610-815-6505	EQUIPMENT/OFFICE
	Total INFOMAX OFFICE SYSTEMS INC (3658):			555.22		
<b>IOWA ONE CALL (90)</b>						
	260332	LOCATES IA ONE CALL	05/06/2024	130.55	600-810-6599	MISCELLANEOUS
	260332	LOCATES IA ONE CALL	05/06/2024	130.55	610-815-6599	MISC REFUNDS/NSF FEE
	Total IOWA ONE CALL (90):			261.10		
<b>IOWA PUMP WORKS INC (3627)</b>						
	050624	WASTEWATER RAS PUMPS REPLACE	05/06/2024	81,323.10	610-816-6727	CAPITAL EQUIPMENT
	Total IOWA PUMP WORKS INC (3627):			81,323.10		
<b>ITSAVVY LLC (3996)</b>						
	01490590	WEB CAM - FINANCE OFFICER	05/06/2024	25.00	121-620-6419	COMPUTER SYSTEM & FUR
	Total ITSAVVY LLC (3996):			25.00		
<b>JOHN FRANK JR (628)</b>						
	17653286	CDL REIMBURSEMENT	05/06/2024	64.00	110-211-6230	TRAINING
	Total JOHN FRANK JR (628):			64.00		
<b>JOSH OLSEN (2399)</b>						
	040324	RX REIMBURSEMENT	05/06/2024	55.00	112-930-6150	GROUP INSURANCE PAYME
	Total JOSH OLSEN (2399):			55.00		
<b>KADEN SHERRARD (4267)</b>						
	050624a	POV USE REIMBURSEMENT FOR DRE	05/06/2024	157.20	001-110-6240	TRAVEL/CONF/TRAINING EX
	050624B	POV USE REIMBURSEMENT DRE TRA	05/06/2024	314.40	001-110-6240	TRAVEL/CONF/TRAINING EX
	Total KADEN SHERRARD (4267):			471.60		
<b>KURT MOELLER (2663)</b>						
	173	CONCRETE RAMP FOR LOCKERROO	05/06/2024	470.00	121-110-6504	POLICE/MISC
	Total KURT MOELLER (2663):			470.00		
<b>KYLE ANGSTROM (4675)</b>						
	050624	REIMB WASHINGTON TRIP HOTEL	05/06/2024	925.28	001-520-6240	CONF/CAR ALLOW
	Total KYLE ANGSTROM (4675):			925.28		
<b>LAVENDER BASKET (4676)</b>						
	050624	809 KEELER ST- BUSINESS GRANT	05/06/2024	5,000.00	001-520-6489	DOWNTOWN BUSINESS GRA
	Total LAVENDER BASKET (4676):			5,000.00		
<b>LINDY'S GUNS (4458)</b>						
	30683	BLANK GUN FOR TRAINING	05/06/2024	75.00	001-110-6240	TRAVEL/CONF/TRAINING EX
	Total LINDY'S GUNS (4458):			75.00		
<b>LOGAN CONTRACTORS SUPPLY, INC (1119)</b>						
	D80511	PUMP O-RINGS	05/06/2024	40.58	110-210-6350	REPAIRS-EQUIP/MECHANIC

Contact	Invoice	Description	Due Date	Total Cost	GL Account	GL Account Description
Total LOGAN CONTRACTORS SUPPLY, INC (1119):				40.58		
<b>MACQUEEN EQUIPMENT (3502)</b>						
	P22958	STREET SWEEPER PARTS	05/06/2024	171.92	110-210-8350	REPAIRS-EQUIP/MECHANIC
Total MACQUEEN EQUIPMENT (3502):				171.92		
<b>MARTIN MARIETTA MATERIALS (1167)</b>						
	42134008	CRACK SEALING MATERIAL	05/06/2024	81.06	110-210-6399	REPAIRS-STREET
Total MARTIN MARIETTA MATERIALS (1167):				81.06		
<b>MARTINS FLAG COMPANY (1169)</b>						
	44437	FLAGS	05/06/2024	883.19	001-240-6599	SUPPLIES
Total MARTINS FLAG COMPANY (1169):				883.19		
<b>MCGILL COMPUTER SERVICE (1194)</b>						
	2024-023	MONTHLY MONITORING/PATCH MGM	05/06/2024	142.25	110-211-6599	COMPUTER UPDATES
	2024-023	MONTHLY MONITORING/PATCH MGM	05/06/2024	142.25	600-810-6419	COMPUTER UPDATE
	2024-023	MONTHLY MONITORING/PATCH MGM	05/06/2024	142.25	610-815-6419	COMPUTER UPDATE
	2024-023	MONTHLY MONITORING/PATCH MGM	05/06/2024	142.25	001-620-6419	COMPUTER UPDATE/TRAINI
	2024-023	SETUP NEW USER-FIRE	05/06/2024	90.00	001-620-6419	COMPUTER UPDATE/TRAINI
	2024-023	REMOVE BLOCKED WEBSITE-FIRE	05/06/2024	45.00	001-620-6419	COMPUTER UPDATE/TRAINI
	2024-023	SETUP NEW USER-KAHOOLELE	05/06/2024	45.00	600-810-6419	COMPUTER UPDATE
	2024-023	SETUP NEW USER-KAHOOLELE	05/06/2024	45.00	610-815-6419	COMPUTER UPDATE
	2024-024	COMPUTER SERVICES-MCGILL	05/06/2024	533.00	001-110-8419	SERVICES & COMPUTER SU
Total MCGILL COMPUTER SERVICE (1194):				1,327.00		
<b>MIDWEST QUALITY WHOLESALE (3661)</b>						
	000318755	HOUSE SUPPLIES-CAN LINERS, BOW	05/06/2024	129.02	001-180-8506	OFFICE SUPPLIES
Total MIDWEST QUALITY WHOLESALE (3661):				129.02		
<b>MOFFITT'S INC (1279)</b>						
	107029	DOOR LATCH FOR 049	05/06/2024	84.29	001-110-8332	REPAIRS/CARS
Total MOFFITT'S INC (1279):				84.29		
<b>MUTUAL OF OMAHA (3476)</b>						
	0016951423	LIFE/AD&D PREMIUM	05/06/2024	24.78	113-620-6151	DENTAL-LIFE/ADMINISTRATI
	0016951423	LIFE/AD&D PREMIUM	05/06/2024	12.39	113-170-6151	DENTAL-LIFE/BLDG OFFL
	0016951423	LIFE/AD&D PREMIUM	05/06/2024	57.82	113-210-6151	DENTAL-LIFE/RUT
	0016951423	LIFE/AD&D PREMIUM	05/06/2024	74.34	113-110-6151	DENTAL-LIFE/POLICE
	0016951423	LIFE/AD&D PREMIUM	05/06/2024	37.17	113-150-6151	DENTAL-LIFE/FIRE
	0016951423	LIFE/AD&D PREMIUM	05/06/2024	12.39	113-430-6151	DENTAL-LIFE/PARKS
	0016951423	LIFE/AD&D PREMIUM	05/06/2024	4.13	113-450-6151	DENTAL-LIFE/CEMETERY
	0016951423	LIFE/AD&D PREMIUM	05/06/2024	4.13	600-810-6151	DENTAL-LIFE/WATER
	0016951423	LIFE/AD&D PREMIUM	05/06/2024	4.13	610-815-6151	DENTAL-LIFE/SEWER
	0016951423	LIFE/AD&D PREMIUM	05/08/2024	24.78	113-410-6151	DENTAL-LIFE/LIBRARY
Total MUTUAL OF OMAHA (3476):				256.06		
<b>OPENCOM (2160)</b>						
	61952	INTERNET SERVICES-CEMETERY	05/06/2024	91.95	001-450-6373	TELEPHONE
	61952	INTERNET SERVICE-WW	05/06/2024	62.95	610-816-6373	TELEPHONE

Contact	Invoice	Description	Due Date	Total Cost	GL Account	GL Account Description
Total OPENCOM (2160):				154.90		
<b>ORKIN LLC (2433)</b>						
	260350259	PEST CONTROL- FRC	05/06/2024	110.99	730-899-6499	SERVICES
Total ORKIN LLC (2433):				110.99		
<b>OUTDOOR SOLUTIONS LLC (4196)</b>						
	3124	W LINCOLN RESTORATION	05/06/2024	485.73	610-817-6399	SEWER CLEANING/REPAIRS
Total OUTDOOR SOLUTIONS LLC (4196):				485.73		
<b>PESTICIDE BUREAU - IDALS (2115)</b>						
	050624	EMMA ROUSE APPLICATION	05/06/2024	15.00	110-211-6230	TRAINING
Total PESTICIDE BUREAU - IDALS (2115):				15.00		
<b>PROTEX CENTRAL INC (2492)</b>						
	151811	2024 REMOTE ALARM MONITORING	05/06/2024	480.00	730-899-6499	SERVICES
Total PROTEX CENTRAL INC (2492):				480.00		
<b>PUBLIC SAFETY UPFITTERS, LLC (4658)</b>						
	5995	CLARK VEST CARRIER	05/06/2024	276.42	001-110-6181	CLOTHING ALLOWANCE
Total PUBLIC SAFETY UPFITTERS, LLC (4658):				276.42		
<b>R &amp; W POWER (1552)</b>						
	19922	TILLER RECOIL ROPE	05/06/2024	9.00	110-210-6350	REPAIRS-EQUIP/MECHANIC
Total R & W POWER (1552):				9.00		
<b>RELIANT FIRE APPARATUS INC (3304)</b>						
	5W000655	ENGINE 65 PUMP CONTROLLER	05/06/2024	234.25	001-150-6332	REPAIRS
Total RELIANT FIRE APPARATUS INC (3304):				234.25		
<b>RINKER MATERIALS (4440)</b>						
	29003320	MANHOLE 200 BLCK OF S CLINTON	05/06/2024	1,104.00	610-817-6399	SEWER CLEANING/REPAIRS
Total RINKER MATERIALS (4440):				1,104.00		
<b>S &amp; D RESTURANTS dba SAINTS AV (2834)</b>						
	050624	BUDGET WORK SESSION	05/06/2024	299.70	001-620-6230	TRAINING/GOAL SETTING
Total S & D RESTURANTS dba SAINTS AV (2834):				299.70		
<b>SAMUEL RENGERT (4666)</b>						
	050624	REIMBURSE RENGERT FOOD - ACAD	05/06/2024	460.55	001-110-6240	TRAVEL/CONF/TRAINING EX
Total SAMUEL RENGERT (4666):				460.55		
<b>SCANTRON (1570)</b>						
	15489337	ANNUAL SERVER MAINT AGREEMEN	05/06/2024	66.60	001-150-6599	MISC/SUPPLIES
	15489337	ANNUAL SERVER MAINT AGREEMEN	05/06/2024	99.90	001-430-6599	SUPPLIES
	15489337	ANNUAL SERVER MAINT AGREEMEN	05/06/2024	199.80	001-620-6419	COMPUTER UPDATE/TRAINI
	15489337	ANNUAL SERVER MAINT AGREEMEN	05/06/2024	399.60	110-211-6599	COMPUTER UPDATES



Contact	Invoice	Description	Due Date	Total Cost	GL Account	GL Account Description
	15489337	ANNUAL SERVER MAINT AGREEMEN	05/08/2024	99.90	001-450-8599	SUPPLIES
	15489337	ANNUAL SERVER MAINT AGREEMEN	05/06/2024	399.80	600-810-8419	COMPUTER UPDATE
	15489337	ANNUAL SERVER MAINT AGREEMEN	05/06/2024	399.80	610-815-8419	COMPUTER UPDATE
Total SCANTRON (1570):				1,665.00		
<b>SHELBY LYNN DESIGNS (4332)</b>						
	000162	SALATI JOB SHIRT	05/06/2024	116.00	001-150-6181	CLOTHING ALLOWANCE
Total SHELBY LYNN DESIGNS (4332):				116.00		
<b>SHORT ELLIOTT HENDRICKSON INC (3861)</b>						
	464664	RAS PUMP CONSTRUCTION ADMIN	05/06/2024	616.00	610-616-8407	OPERATIONS ENGINEERING
	464666	GENERAL ENGINEERING	05/08/2024	32.17	001-620-6407	ENGINEERING FEES/CITY
	464666	PRJ KERNEL	05/06/2024	254.84	610-815-8407	GENERAL ENGINEERING
	464666	SEWER CAPACITY REVIEW	05/06/2024	396.77	610-815-8407	GENERAL ENGINEERING
	464666	SITE PLAN REVIEW-1805 MAMIE; MAR	05/06/2024	1,092.80	001-620-8407	ENGINEERING FEES/CITY
	464666	UV DISINFECT ASSISTANCE	05/06/2024	1,534.04	386-750-6490	UV DISINFECTION-CONST E
	464666	GENERAL ENGINEERING-TDVIB INDU	05/06/2024	729.30	610-815-8407	GENERAL ENGINEERING
	464666	8TH ST MILL & OVERLAY	05/06/2024	2,110.82	110-211-8407	ENGINEERING
	464667	2023-24 WW IMP DESIGN	05/06/2024	22,720.00	404-750-8407	23/24 WW IMPROVEMENT-E
	464668	2023-24 WATER IMP DESIGN	05/06/2024	29,700.00	400-750-8407	2023-24 WATER IMPROV-EN
	464966	STORY STREET-PRELIM DESIGN	05/06/2024	19,479.36	380-750-8407	DOWNTOWN PAVING - ENGI
	464966	STORY ST - FINAL DESIGN	05/08/2024	18,000.00	390-750-8407	DOWNTOWN PAVING - ENGI
Total SHORT ELLIOTT HENDRICKSON INC (3861):				96,666.10		
<b>SPRING GREEN LAWN CARE (2090)</b>						
	452321	LAWNCARE-WATER PLANT	05/06/2024	378.90	600-811-6310	BUILDING & GROUNDS
	452941	LAWN CARE-GREENE ST TOWER	05/06/2024	85.15	600-811-6310	BUILDING & GROUNDS
	452945	CLINTON ST TOWER-LAWN CARE SV	05/06/2024	189.50	600-811-6310	BUILDING & GROUNDS
Total SPRING GREEN LAWN CARE (2090):				653.55		
<b>STAPLES ADVANTAGE (3779)</b>						
	6001136169	OFFICE SUPPLIES-BUILDING	05/06/2024	64.94	001-170-6506	SUPPLIES/OFFICE
	6001244396	BOOKCASE- CLERK	05/06/2024	290.93	001-110-6506	SUPPLIES/OFFICE
	6001290850	COPY PAPER /RECEIVE STAMP	05/06/2024	12.96	001-620-8506	SUPPLIES/OFFICE
	6001290850	COPY PAPER/RECEIVED STAMP	05/06/2024	12.96	600-810-8506	SUPPLIES/OFFICE
	6001290850	COPY PAPER/RECEIVED STAMP	05/06/2024	12.95	110-211-6506	SUPPLIES/OFFICE
	6001290850	COPY PAPER/RECEIVED STAMP	05/06/2024	12.95	610-815-6506	SUPPLIES/OFFICE
Total STAPLES ADVANTAGE (3779):				407.69		
<b>STOREY KENWORTHY (2712)</b>						
	PINV116833	OFFICE AND CLEANING SUPPLIES	05/08/2024	343.54	001-110-8506	SUPPLIES/OFFICE
Total STOREY KENWORTHY (2712):				343.54		
<b>STORY COUNTY TREASURER (2460)</b>						
	050624	DRUG TASK FORCE 1ST QTR	05/06/2024	3,146.58	167-110-8599	TRUST/DRUG PURCHASE
Total STORY COUNTY TREASURER (2460):				3,146.58		
<b>STRAND ASSOCIATES INC (4358)</b>						
	0210033	UV DISINFECTION ENGINEERING	05/06/2024	1,622.75	386-750-6490	UV DISINFECTION-CONST E

Contact	Invoice	Description	Due Date	Total Cost	GL Account	GL Account Description
Total STRAND ASSOCIATES INC (4358):				1,822.75		
<b>TERESA C GREEN (4674)</b>						
	050624	MAILBOX CLAIM	05/06/2024	100.00	110-210-6509	SIGNS/POSTS/SIGNALS
Total TERESA C GREEN (4674):				100.00		
<b>TERRY MOORMAN (4107)</b>						
	050624	REIMB-WASHINGTON TRIP HOTEL/LU	05/06/2024	960.28	001-520-8240	CONF/CAR ALLOW
Total TERRY MOORMAN (4107):				960.28		
<b>TREASURER OF STATE OF IOWA (4426)</b>						
	2024Q1Q200	LEGAL PUBLIC DEFENDER FEES	05/06/2024	153.30	001-110-6411	LEGAL FEES/POLICE
Total TREASURER OF STATE OF IOWA (4426):				153.30		
<b>TRI-WEST DEVELOPMENT (4140)</b>						
	050624	2ND 1/2 FY2024 TAX REBATE	05/06/2024	18,268.13	125-520-6661	TRI-WEST
Total TRI-WEST DEVELOPMENT (4140):				18,268.13		
<b>USABBLUEBOOK (4474)</b>						
	INV0031724	AMMONIA CHLORIDE	05/06/2024	44.03	610-816-6505	EQUIPMENT-MINOR
Total USABBLUEBOOK (4474):				44.03		
<b>VAN-WALL EQUIPMENT INC (1817)</b>						
	8187305	FUEL FILTERS # 61 & 62	05/06/2024	69.34	110-210-8350	REPAIRS-EQUIP/MECHANIC
	6189501	FUEL FILTERS FOR #61 & 62	05/06/2024	66.48	110-210-8350	REPAIRS-EQUIP/MECHANIC
Total VAN-WALL EQUIPMENT INC (1817):				135.82		
<b>VERIZON WIRELESS SERVICES LLC (1822)</b>						
	9961239241	WIRELESS SERVICE-WATER PLANT H	05/06/2024	40.01	600-811-6373	TELEPHONE
	9961239241	WIRELESS SERVICE-PARK IPAD	05/06/2024	30.02	001-430-6373	TELEPHONE
	9961239241	WIRELESS SERVICE-CEMETERY IPAD	05/06/2024	30.02	001-450-6373	TELEPHONE
	9961239241	WIRELESS SERVICE-PW TABLETS 2	05/06/2024	81.19	110-211-8373	TELEPHONE
	9961239241	WIRELESS SERVICE-LIBRARY CELL	05/06/2024	66.23	001-410-8373	TELEPHONE
Total VERIZON WIRELESS SERVICES LLC (1822):				247.47		
<b>WALMART (4284)</b>						
	00808	PROGRAM SUPPLIES FOR GRAB AND	05/06/2024	8.44	001-410-6230	LIBRARY PROGRAMS
	00967	YOUTH PROGRAM SUPPLIES	05/06/2024	39.74	169-410-6599	LIBRARY/MEMORIAL FUND
	01038	WATER FOR CPA	05/06/2024	13.96	167-110-6506	MISC POLICE TRUST
	01062	PRINTER INK SRO PRINTER	05/06/2024	51.00	001-110-8506	SUPPLIES/OFFICE
	02347	VEGETABLE OIL , BACKWASH PUMPS	05/06/2024	53.82	600-811-6599	SUPPLIES
	07522	IPAD FOR TIME CLOCK	05/06/2024	249.00	110-211-6599	COMPUTER UPDATES
	07715	WATER REFILL PROGRAM	05/06/2024	2.30	393-750-6490	LIBRARY ALA GRANT EXPENDI
	08024	DVDS	05/06/2024	19.96	001-410-6502	BOOKS/LIBRARY MATERIALS
	09185	PARK PRINTER INK	05/06/2024	55.00	001-430-6506	OFFICE SUPPLIES
	09395	EXTERNAL DRIVE FOR EVIDENCE	05/06/2024	85.00	001-110-6506	SUPPLIES/OFFICE
Total WALMART (4284):				578.22		

Contact	Invoice	Description	Due Date	Total Cost	GL Account	GL Account Description
<b>WEATHER OR NAUT (4442)</b>						
	1192	MEALS CPA	05/06/2024	200.00	167-110-6506	MISC POLICE TRUST
Total WEATHER OR NAUT (4442):				200.00		
<b>WESTRUM LEAK DETECTION INC (1877)</b>						
	4122	ALLEN STREET LEAK DETECTION	05/06/2024	557.50	600-812-6350	MAIN & VALVE WORK
Total WESTRUM LEAK DETECTION INC (1877):				557.50		
<b>WILLIAM SKARE (2482)</b>						
	050824	WASHING DC TRIP	05/06/2024	1,083.98	001-520-6240	CONF/CAR ALLOW
Total WILLIAM SKARE (2482):				1,083.98		
<b>WINDSTREAM (3283)</b>						
	050624	PHONE SERVICE-ADMIN	05/06/2024	135.32	001-620-6373	TELEPHONE
	050624	PHONE SERVICE-ADMIN	05/06/2024	135.32	600-811-6373	TELEPHONE
	050824	PHONE SERVICE-ADMIN	05/06/2024	135.32	610-816-6373	TELEPHONE
	050824	PHONE SERVICE-ADMIN	05/06/2024	135.32	110-211-6373	TELEPHONE
	050824	PHONE SERVICE-BUILDING DEPT	05/06/2024	49.60	001-170-6373	TELEPHONE
	050824	PHONE SERVICE-FIRE DEPT	05/06/2024	91.32	001-150-6373	TELEPHONE,RADIO REPAIR
	050624	PHONE SERVICE-LIBRARY	05/06/2024	91.28	001-410-6373	TELEPHONE
	050624	PHONE SERVICE-POLICE	05/06/2024	312.29	001-110-6373	TELEPHONE
	050624	PHONE SERVICE-PW	05/06/2024	200.21	110-211-6373	TELEPHONE
	050624	PHONE SERVICE-SEWER	05/06/2024	175.87	610-816-6373	TELEPHONE
	050624	PHONE SERVICE-WATER	05/06/2024	181.47	600-811-6373	TELEPHONE
	050624	PHONE SERVICE-ENGINEERING	05/06/2024	12.40	001-620-6373	TELEPHONE
	050624	PHONE SERVICE-ENGINEERING	05/06/2024	12.40	600-811-6373	TELEPHONE
	050624	PHONE SERVICE-ENGINEERING	05/06/2024	12.40	610-816-6373	TELEPHONE
	050624	PHONE SERVICE-ENGINEERING	05/06/2024	12.40	110-211-6373	TELEPHONE
Total WINDSTREAM (3283):				1,672.92		
<b>XEROX CORPORATION (3807)</b>						
	504495442	COPIER AGREEMENT	05/06/2024	54.49	610-816-8506	OFFICE SUPPLIES
Total XEROX CORPORATION (3807):				54.49		
<b>YELLOWSTONE NARCOTICS (4680)</b>						
	2024-12	MACDOUGALL TRAINING	05/06/2024	300.00	001-110-6240	TRAVEL/CONF/TRAINING EX
Total YELLOWSTONE NARCOTICS (4680):				300.00		
Grand Totals:				423,495.69		

Report GL Period Summary

Vendor number hash:	0
Vendor number hash - split:	0
Total number of invoices:	0
Total number of transactions:	0

Report Criteria:  
 Detail report type printed

Batch	Vendor Number	Name	Invoice Number	Description	Invoice Amount	Check Amount	Check Number	Check Issue Date
1ST CHECKS	25	DAVID ADES	050124	CAR ALLOWANCE - MAY	250.00	250.00	219163	05/01/2024
Total 25:					250.00	250.00		
LIBRARY	45	ALLIANT ENERGY	041724-1	UTILITIES ELECTRICITY	3,008.63	3,008.63	219073	04/17/2024
LIBRARY			041724-2	UTILITIES GAS LIB	749.69	749.69	219073	04/17/2024
Total 45:					3,758.32	3,758.32		
LIBRARY	250	BRODART CO	637118	SUPPLIES-BOOK PROC	330.03	330.03	219078	04/17/2024
Total 250:					330.03	330.03		
LIBRARY	311	CENTER POINT PUBLISH	2084558	LARGE PRINT MATERIAL	585.68	585.68	219079	04/17/2024
Total 311					585.68	585.68		
LIBRARY	612	CHASE	041724	LIBRARY FAX	33.79	33.79	219080	04/17/2024
LIBRARY			041724-1	PLA CONFERENCE STIE	70.00	70.00	219080	04/17/2024
LIBRARY			A-106705-20	MOBILE BEACON ANNUA	360.00	360.00	219080	04/17/2024
LIBRARY			IOWSLI0139	YOUTH SVC CONFEREN	125.00	125.00	219080	04/17/2024
Total 612:					448.79	448.79		
LIBRARY	867	INGRAM BOOK COMPAN	80866596	JF BOOKS	4.31	4.31	219086	04/17/2024
LIBRARY			80866597	JF BOOKS	12.17	12.17	219086	04/17/2024
LIBRARY			80866598	JF BOOKS	4.35	4.35	219086	04/17/2024
LIBRARY			80866599	JNF BOOKS	61.18	61.18	219086	04/17/2024
LIBRARY			80866600	ADULT NF BOOKS	53.56	53.56	219086	04/17/2024
LIBRARY			80866601	JNF BOOKS	26.86	26.86	219086	04/17/2024
LIBRARY			80908066	JNF BOOKS	92.65	92.65	219086	04/17/2024
LIBRARY			80916438	AF BOOKS	36.44	36.44	219086	04/17/2024
LIBRARY			80916439	JF BOOKS	15.03	15.03	219086	04/17/2024
LIBRARY			80916440	JF BOOKS	10.56	10.56	219086	04/17/2024
LIBRARY			80916441	AF BOOKS	85.32	85.32	219086	04/17/2024
LIBRARY			80916442	JF BOOKS	10.56	10.56	219086	04/17/2024
LIBRARY			80916443	ADULT NF BOOKS	15.37	15.37	219086	04/17/2024
LIBRARY			80916444	YA GN	8.05	8.05	219086	04/17/2024
LIBRARY			80978424	LIBRARY MATERIALS IN	3.92	3.92	219086	04/17/2024
LIBRARY			80978425	LIBRARY MATERIALS IN	25.37	25.37	219086	04/17/2024
LIBRARY			80978426	LIBRARY MATERIALS IN	31.38	31.38	219086	04/17/2024
LIBRARY			81041902	LIBRARY MATERIALS IN	33.84	33.84	219086	04/17/2024
LIBRARY			81041903	LIBRARY MATERIALS IN	17.38	17.38	219086	04/17/2024
LIBRARY			81041904	LIBRARY MATERIALS IN	44.55	44.55	219086	04/17/2024
LIBRARY			81041905	LIBRARY MATERIALS IN	50.05	50.05	219086	04/17/2024
LIBRARY			81041906	LIBRARY MATERIALS IN	5.48	5.48	219086	04/17/2024
LIBRARY			81041907	LIBRARY MATERIALS IN	19.69	19.69	219086	04/17/2024
LIBRARY			81041908	LIBRARY MATERIALS IN	93.85	93.85	219086	04/17/2024
LIBRARY			81041909	LIBRARY MATERIALS IN	26.35	26.35	219086	04/17/2024
LIBRARY			81067980	LIBRARY MATERIALS IN	7.55	7.55	219086	04/17/2024
LIBRARY			81067981	LIBRARY MATERIALS IN	25.45	25.45	219086	04/17/2024
LIBRARY			81067982	LIBRARY MATERIALS IN	352.81	352.81	219086	04/17/2024
LIBRARY			81091985	LIBRARY MATERIALS IN	16.23	16.23	219086	04/17/2024
LIBRARY			81091986	LIBRARY MATERIALS IN	43.37	43.37	219086	04/17/2024

Paid Bills

Batch	Vendor Number	Name	Invoice Number	Description	Invoice Amount	Check Amount	Check Number	Check Issue Date
LIBRARY			81091967	LIBRARY MATERIALS IN	232.87	232.87	219086	04/17/2024
LIBRARY			81091968	LIBRARY MATERIALS IN	9.90	9.90	219086	04/17/2024
LIBRARY			81111384	LIBRARY MATERIALS IN	24.53	24.53	219086	04/17/2024
LIBRARY			81155475	LIBRARY MATERIALS IN	36.66	36.66	219086	04/17/2024
LIBRARY			81155476	LIBRARY MATERIALS IN	96.69	96.69	219086	04/17/2024
LIBRARY			81155477	LIBRARY MATERIALS IN	13.11	13.11	219086	04/17/2024
LIBRARY			81155478	LIBRARY MATERIALS IN	12.91	12.91	219086	04/17/2024
LIBRARY			81155479	LIBRARY MATERIALS IN	17.98	17.98	219086	04/17/2024
LIBRARY			81178686	LIBRARY MATERIALS IN	18.88	18.88	219086	04/17/2024
LIBRARY			81178687	LIBRARY MATERIALS IN	11.92	11.92	219086	04/17/2024
LIBRARY			81178688	LIBRARY MATERIALS IN	13.94	13.94	219086	04/17/2024
LIBRARY			81178689	LIBRARY MATERIALS IN	19.24	19.24	219086	04/17/2024
LIBRARY			81178690	LIBRARY MATERIALS IN	25.39	25.39	219086	04/17/2024
LIBRARY			81199457	LIBRARY MATERIALS IN	17.38	17.38	219086	04/17/2024
LIBRARY			81199458	LIBRARY MATERIALS IN	7.83	7.83	219086	04/17/2024
LIBRARY			81199459	LIBRARY MATERIALS IN	13.00	13.00	219086	04/17/2024
LIBRARY			81199460	LIBRARY MATERIALS IN	16.28	16.28	219086	04/17/2024
LIBRARY			81199461	LIBRARY MATERIALS IN	184.20	184.20	219086	04/17/2024
LIBRARY			81258823	LIBRARY MATERIALS IN	12.64	12.64	219086	04/17/2024
LIBRARY			81258824	LIBRARY MATERIALS IN	16.91	16.91	219086	04/17/2024
LIBRARY			81258825	LIBRARY MATERIALS IN	30.59	30.59	219086	04/17/2024
LIBRARY			81258826	LIBRARY MATERIALS IN	12.87	12.87	219086	04/17/2024
LIBRARY			81258827	LIBRARY MATERIALS IN	36.63	36.63	219086	04/17/2024
LIBRARY			81258828	LIBRARY MATERIALS IN	10.88	10.88	219086	04/17/2024
LIBRARY			81282689	LIBRARY MATERIALS IN	21.79	21.79	219086	04/17/2024
LIBRARY			81282690	LIBRARY MATERIALS IN	14.33	14.33	219086	04/17/2024
LIBRARY			81282691	LIBRARY MATERIALS IN	13.20	13.20	219086	04/17/2024
LIBRARY			81291579	LIBRARY MATERIALS IN	20.51	20.51	219086	04/17/2024
LIBRARY			81291580	LIBRARY MATERIALS IN	4.57	4.57	219086	04/17/2024
LIBRARY			81291581	LIBRARY MATERIALS IN	36.85	36.85	219086	04/17/2024
LIBRARY			81291582	LIBRARY MATERIALS IN	7.95	7.95	219086	04/17/2024
LIBRARY			81291583	LIBRARY MATERIALS IN	9.74	9.74	219086	04/17/2024
LIBRARY			81306285	LIBRARY MATERIALS IN	12.17	12.17	219086	04/17/2024
LIBRARY			81306286	LIBRARY MATERIALS IN	8.21	8.21	219086	04/17/2024
LIBRARY			81306287	LIBRARY MATERIALS IN	12.03	12.03	219086	04/17/2024
LIBRARY			81306288	LIBRARY MATERIALS IN	99.68	99.68	219086	04/17/2024
Total 867:					2,387.74	2,387.74		
LIBRARY	1249	MIDWEST TAPE	505272731	DIGITAL LIBRARY MATE	675.92	675.92	219090	04/17/2024
Total 1249:					675.92	675.92		
LIBRARY	1451	QUILL LLC	37524597	OFFICE SUPPLIES	139.76	139.76	219092	04/17/2024
LIBRARY			37826900	OFFICE/TOILETRY SUPP	146.34	146.34	219092	04/17/2024
Total 1451					286.10	286.10		
MANUAL	1659	TREASURER/STATE OF I	041224000	WATER EXCISE TAX-MAR	9,264.61	9,264.61	41224000	04/12/2024
MANUAL			041224001	SALES TAX-MARCH 2024	3,018.87	3,018.87	41224001	04/12/2024
Total 1659:					12,283.48	12,283.48		
LIBRARY	1848	WALTERS SANITARY SER	43k04413	GARBAGE SERVICE	61.61	61.61	219094	04/17/2024
Total 1848:					61.61	61.61		

Batch	Vendor Number	Name	Invoice Number	Description	Invoice Amount	Check Amount	Check Number	Check Issue Date
LIBRARY	1953	HULL PLUMBING AND HE	17601	SINK REPAIR	114.30	114.30	219085	04/17/2024
Total 1953:					114.30	114.30		
LIBRARY	1963	BOONE HARDWARE	18089/1	ELECTRICAL COMPONE	7.76	7.76	219077	04/17/2024
Total 1963:					7.76	7.76		
1ST CHECKS	1988	ONDREA ELMQUIST	050124	CAR ALLOWANCE - MAY	250.00	250.00	219165	05/01/2024
Total 1988:					250.00	250.00		
1ST CHECKS	2482	WILLIAM SKARE	050124	CAR ALLOWANCE - MAY	100.00	100.00	219166	05/01/2024
1ST CHECKS			050124	CAR ALLOWANCE - MAY	50.00	50.00	219166	05/01/2024
1ST CHECKS			050124	CAR ALLOWANCE - MAY	50.00	50.00	219166	05/01/2024
1ST CHECKS			050124	CAR ALLOWANCE - MAY	100.00	100.00	219166	05/01/2024
Total 2482:					300.00	300.00		
LIBRARY	2706	BOONE ACE HARDWARE	788732	DRAIN CLEANER	14.99	14.99	219076	04/17/2024
LIBRARY			79101/2	ELECTRICAL PARTS, CD	48.64	48.64	219076	04/17/2024
Total 2706:					63.63	63.63		
LIBRARY	2876	GALE/CENGAGE LEARNI	84015872	LARGE PRINT BOOKS	83.98	83.98	219084	04/17/2024
LIBRARY			84110573	LARGE PRINT BOOKS	83.18	83.18	219084	04/17/2024
Total 2876:					127.16	127.16		
LIBRARY	2899	QUALITY ONE	17022	MONTHLY CONTRACT C	2,088.00	2,088.00	219091	04/17/2024
Total 2899:					2,088.00	2,088.00		
LIBRARY	3274	JAMIE WILLIAMS	89911642806	BOOK DROP CART NEW	55.99	55.99	219087	04/17/2024
Total 3274:					55.99	55.99		
LIBRARY	3432	BLANK PARK ZOO	24009	ADVENTURE PASS	250.00	250.00	219075	04/17/2024
Total 3432:					250.00	250.00		
LIBRARY	3433	CYBRARIAN CORPORATI	06-97405	PRINT MANAGEMENT SO	249.95	249.95	219082	04/17/2024
Total 3433:					249.95	249.95		
1ST CHECKS	3478	JIM ROBBINS PC	050124	LEGAL SERVICES - APRI	836.16	836.16	219164	05/01/2024
1ST CHECKS			050124	LEGAL SERVICES - APRI	89.68	89.68	219164	05/01/2024
1ST CHECKS			050124	LEGAL SERVICES - APRI	89.68	89.68	219164	05/01/2024
1ST CHECKS			050124	LEGAL SERVICES - APRI	139.36	139.36	219164	05/01/2024
1ST CHECKS			050124	LEGAL SERVICES - APRI	4,669.60	4,669.60	219164	05/01/2024
1ST CHECKS			050124	LEGAL SERVICES - APRI	696.80	696.80	219164	05/01/2024
1ST CHECKS			050124	LEGAL SERVICES - APRI	139.36	139.36	219164	05/01/2024
1ST CHECKS			050124	LEGAL SERVICES - APRI	139.36	139.36	219164	05/01/2024
1ST CHECKS			050124	REIMBURSE OFFICE EX	208.00	208.00	219164	05/01/2024
Total 3478:					6,968.00	6,968.00		

Batch	Vendor Number	Name	Invoice Number	Description	Invoice Amount	Check Amount	Check Number	Check Issue Date
LIBRARY	3526	SCIENCE CENTER OF IA	11369889	SCI ADVENTURE PASS	250.00	250.00	219093	04/17/2024
Total 3526:					250.00	250.00		
LIBRARY	4072	LINDA BETSINGER MCCA	LM2024	SPEAKER PROGRAM	100.00	100.00	219088	04/17/2024
Total 4072:					100.00	100.00		
LIBRARY	4073	AMAZON CAPITAL SERVI	14WM-743J-	JUV DVD	32.75	32.75	219074	04/17/2024
LIBRARY			14WM-743J-	JUV FIC BOOKS	38.22	38.22	219074	04/17/2024
LIBRARY			164X-MFYC-	YA GN	9.88	9.88	219074	04/17/2024
LIBRARY			16KD-4GKD-	LOWREY SUPP, CANDY,	62.21	62.21	219074	04/17/2024
LIBRARY			1CCX-TQF7-	JUV FIC BOOKS	26.40	26.40	219074	04/17/2024
LIBRARY			1CP4-FT3N-	ADULT DVD	68.67	68.67	219074	04/17/2024
LIBRARY			1CR6-J6GJ-	ADULT DVD	52.51	52.51	219074	04/17/2024
LIBRARY			1GMJ-H17C-	JUV NF BOOKS	13.87	13.87	219074	04/17/2024
LIBRARY			1MK7-M7GC	OFFICE SUPPLIES, TAPE/	26.08	26.08	219074	04/17/2024
LIBRARY			1N4C-F1RV-	ADULT DVD CREDIT	19.96	19.96	219074	04/17/2024
LIBRARY			1PLQ-364Q-	ADULT CD MUSIC	51.93	51.93	219074	04/17/2024
LIBRARY			1PLQ-364Q-	ADULT DVD CREDIT	19.96	19.96	219074	04/17/2024
LIBRARY			1PNC-JGCP-	ADULT DVD	112.67	112.67	219074	04/17/2024
LIBRARY			1QTP-JGGQ	PROGRAMS	7.95	7.95	219074	04/17/2024
LIBRARY			1T3C-DGVP-	JUV NF CREDIT	3.92	3.92	219074	04/17/2024
LIBRARY			1YJL-D4LC-4	ADULT NF	18.71	18.71	219074	04/17/2024
Total 4073:					478.01	478.01		
LIBRARY	4382	FRIENDS OF THE GRIME	041724	ADVENTUREPASS SOFT	225.00	225.00	219083	04/17/2024
Total 4382:					225.00	225.00		
LIBRARY	4423	ALFRED'S CARPET & DE	CG403187	CARPET FOR NEW DESK	2,493.63	2,493.63	219072	04/17/2024
Total 4423:					2,493.63	2,493.63		
LIBRARY	4444	CODY J WARRICK	1350	CARPET INSTALL- LIBRA	666.50	666.50	219081	04/17/2024
Total 4444:					666.50	666.50		
LIBRARY	4450	ADVANTAGE ARCHIVES L	39661	MICROFILM PRESERVATI	9,770.00	9,770.00	219071	04/17/2024
Total 4450:					9,770.00	9,770.00		
LIBRARY	4565	MENARDS	90631	FLOOR LEVELER COMP	33.97	33.97	219089	04/17/2024
Total 4565:					33.97	33.97		
LIBRARY	4566	ACCESS SYSTEMS	36290787	COPIER/MONTHLY PRIN	171.64	171.64	219070	04/17/2024
LIBRARY			36290787	PRINT OUTS-TECH CLA	185.24	185.24	219070	04/17/2024
Total 4566:					356.88	356.88		
Grand Totals:					45,896.45	45,896.45		

Check Number	Check Issue Date	Payee	Check Amount	
219095	04/23/2024	AVERY BROGAN	125.00	
Sequence	Source	Description	GL Account	Amount
1	WATER	WATER Deposit Refunded	600-810-6490	125.00
219096	04/23/2024	BAKER MAHAID	125.00	
Sequence	Source	Description	GL Account	Amount
1	WATER	WATER Deposit Refunded	610-810-6490	125.00
219097	04/23/2024	BARTMESS YONKE BEN C	125.00	
Sequence	Source	Description	GL Account	Amount
1	WATER	WATER Deposit Refunded	600-810-6490	125.00
219098	04/23/2024	BENDER ALICE A	125.00	
Sequence	Source	Description	GL Account	Amount
1	WATER	WATER Deposit Refunded	600-810-6490	125.00
219099	04/23/2024	BIANSHAN AMY J	125.00	
Sequence	Source	Description	GL Account	Amount
1	WATER	WATER Deposit Refunded	600-810-6490	125.00
219100	04/23/2024	BOSSARD CRAIG	125.00	
Sequence	Source	Description	GL Account	Amount
1	WATER	WATER Deposit Refunded	600-810-6490	125.00
219101	04/23/2024	BREDDI OVI JEFFREY A	125.00	
Sequence	Source	Description	GL Account	Amount
1	WATER	WATER Deposit Refunded	600-810-6490	125.00
219102	04/23/2024	BROWN CODY A	103.23	
Sequence	Source	Description	GL Account	Amount
1	WATER	Final Bill Deposit Refunded	600-810-6490	103.23
219103	04/23/2024	BUSCH KYLE	125.00	
Sequence	Source	Description	GL Account	Amount
1	WATER	WATER Deposit Refunded	600-810-6490	125.00
219104	04/23/2024	COURSELLE FAITH M	125.00	
Sequence	Source	Description	GL Account	Amount
1	WATER	WATER Deposit Refunded	600-810-6490	125.00
219105	04/23/2024	DAVIS CLAYTON	125.00	
Sequence	Source	Description	GL Account	Amount
1	WATER	WATER Deposit Refunded	600-810-6490	125.00
219106	04/23/2024	DELTHONY JULIE A	125.00	

Utility Billing Refunds



Check Number	Check Issue Date	Payee	Check Amount
Sequence	Source	Description	GL Account
Amount			
219107	04/23/2024	ELLIOTT JOSEPH I	125.00
1	WATER	WATER Deposit Refunded	600-810-6490
125.00			
219108	04/23/2024	FERGUSON JASMINE	125.00
1	WATER	WATER Deposit Refunded	600-810-6490
125.00			
219109	04/23/2024	GENISE JOHN	125.00
1	WATER	WATER Deposit Refunded	600-810-6490
125.00			
219110	04/23/2024	JOHNSON JON	125.00
1	WATER	WATER Deposit Refunded	600-810-6490
125.00			
219111	04/23/2024	JONES-HATHAWAY KILLY A	125.00
1	WATER	WATER Deposit Refunded	600-810-6490
125.00			
219112	04/23/2024	KAPPEL KELSLEY	125.00
1	WATER	WATER Deposit Refunded	600-810-6490
125.00			
219113	04/23/2024	KAPPEL KELSEY	125.00
1	WATER	WATER Deposit Refunded	600-810-6490
125.00			
219114	04/23/2024	KILGARD ELIZABETH E	125.00
1	WATER	WATER Deposit Refunded	600-810-6490
125.00			
219115	04/23/2024	KNUDSEN KRISTINE M	125.00
1	WATER	WATER Deposit Refunded	600-810-6490
125.00			
219116	04/23/2024	LEBECK TREVOR D	125.00
1	WATER	WATER Deposit Refunded	600-810-6490
125.00			
219117	04/23/2024	MARCANO STEPHANIL D	125.00
1	WATER	WATER Deposit Refunded	600-810-6490
125.00			

Check Number	Check Issue Date	Payee	Check Amount	
219118	04/23/2024	MCCANN ASHLEY N	125.00	
Sequence	Source	Description	GL Account	Amount
1	WATER	WATER Deposit Refunded	600-810-6490	125.00
219119	04/23/2024	MCCAULEY KATHY I	125.00	
Sequence	Source	Description	GL Account	Amount
1	WATER	WATER Deposit Refunded	600-810-6490	125.00
219120	04/23/2024	MERK KENDALL E	125.00	
Sequence	Source	Description	GL Account	Amount
1	WATER	WATER Deposit Refunded	600-810-6490	125.00
219121	04/23/2024	MILLARD REBECCA S	125.00	
Sequence	Source	Description	GL Account	Amount
1	WATER	WATER Deposit Refunded	600-810-6490	125.00
219122	04/23/2024	MILLER RICHARD J	125.00	
Sequence	Source	Description	GL Account	Amount
1	WATER	WATER Deposit Refunded	600-810-6490	125.00
219123	04/23/2024	MILSTEAD JOHN R	125.00	
Sequence	Source	Description	GL Account	Amount
1	WATER	WATER Deposit Refunded	600-810-6490	125.00
219124	04/23/2024	MODELAND SAMANTHA	125.00	
Sequence	Source	Description	GL Account	Amount
1	WATER	WATER Deposit Refunded	600-810-6490	125.00
219125	04/23/2024	MONAGHAN ALEXIS N	125.00	
Sequence	Source	Description	GL Account	Amount
1	WATER	WATER Deposit Refunded	600-810-6490	125.00
219126	04/23/2024	MORGAN MARSHA	125.00	
Sequence	Source	Description	GL Account	Amount
1	WATER	WATER Deposit Refunded	600-810-6490	125.00
219127	04/23/2024	MULLINS ALEXANDRA D	125.00	
Sequence	Source	Description	GL Account	Amount
1	WATER	WATER Deposit Refunded	600-810-6490	125.00
219128	04/23/2024	MURPHY KEVIN T	125.00	
Sequence	Source	Description	GL Account	Amount
1	WATER	WATER Deposit Refunded	600-810-6490	125.00
219129	04/23/2024	NEI SON EMILY E	125.00	

Check Number	Check Issue Date	Payee	Check Amount
Sequence	Source	Description	GL Account
	1 WATER	WATER Deposit Refunded	600-810-6490
219130	04/23/2024	NELSON, KALI K	125.00
	1 WATER	WATER Deposit Refunded	600-810-6490
219131	04/23/2024	OLSON MYLA J	38.73
	1 WATER	Final Bill Deposit Refunded	600-810-6490
219132	04/23/2024	PETERSON TYLER M	125.00
	1 WATER	WATER Deposit Refunded	600-810-6490
219133	04/23/2024	PHILLIPPI JOHN D	125.00
	1 WATER	WATER Deposit Refunded	600-810-6490
219134	04/23/2024	PRUIT, JANNET G	125.00
	1 WATER	WATER Deposit Refunded	600-810-6490
219135	04/23/2024	SARGENT PAM J	125.00
	1 WATER	WATER Deposit Refunded	600-810-6490
219136	04/23/2024	SHORT JAMES	125.00
	1 WATER	WATER Deposit Refunded	600-810-6490
219137	04/23/2024	SPENCE LEIHA	75.00
	1 WATER	WATER Deposit Refunded	600-810-6490
219138	04/23/2024	STOLL KEVIN R	125.00
	1 WATER	WATER Deposit Refunded	600-810-6490
219139	04/23/2024	THIELEN DOMINIC J	125.00
	1 WATER	WATER Deposit Refunded	600-810-6490
219140	04/23/2024	TILLEY TRICIA N	125.00
	1 WATER	WATER Deposit Refunded	600-810-6490

Check Number	Check Issue Date	Payee			Check Amount	
219141	04/23/2024	TUHN, KAEDEN C			125.00	
		Sequence	Source	Description	GL Account	Amount
		1	WATER	WATER Deposit Refunded	600-810-6490	125.00
219142	04/23/2024	WEIGEL, BAILEY D			125.00	
		Sequence	Source	Description	GL Account	Amount
		1	WATER	WATER Deposit Refunded	600-810-6490	125.00
219143	04/23/2024	WILKENING, SPENCER J			125.00	
		Sequence	Source	Description	GL Account	Amount
		1	WATER	WATER Deposit Refunded	600-810-6490	125.00
219144	04/23/2024	WINTERS, JARED R			125.00	
		Sequence	Source	Description	GL Account	Amount
		1	WATER	WATER Deposit Refunded	600-810-6490	125.00
219145	04/23/2024	WISHING WELL INVESTING LLC			12.51	
		Sequence	Source	Description	GL Account	Amount
		1	WATER	Final Bill Deposit Refunded	600-810-6490	12.51
Grand Totals					8,104.47	

**Additional instructions are on the final page.**

For period (MM/DD/YYYY) 06/01/2024 through 06/30/24

Use this form to apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products at retail. If you need a different, non-retail cigarette or tobacco permit, use form 70-015. If approved, the permit is only valid for the location listed on the permit. You must obtain a separate retail permit for each location you own or operate.

**Business Information:**

Legal name/Doing business as (DBA): Short Stop  
Iowa sales and use tax account number: 3-02-704723  
Retail address: 1735 Mamie Eisenhower Ave City: Boone State: IA ZIP: 50036  
Mailing address: 1 Hawkeye Dr. City: North Liberty State: IA ZIP: 52317  
Phone: 646 288 8971

**Legal Ownership Information:**

Type of ownership: Sole Proprietor  Partnership  Corporation  LLC  LLP   
Name of sole proprietor, partnership, corporation, LLC, or LLP: AONE Retail, LLC  
Primary office address: 1 Hawkeye Dr. City: North Liberty State: IA ZIP: 52317  
Phone: 646 288 8971 Fax: \_\_\_\_\_ Email: aoneboone11@gmail.com

**Retail Information:**

Types of Sales: Over-the-counter  Vending machine  Vending machine that assembles cigarettes  Delivery sales of alternative nicotine/vapor products (see instructions)   
Mobile sales (see instructions)  VIN: \_\_\_\_\_ License plate number: \_\_\_\_\_

Types of Products Sold: (Check all that apply)  
Cigarettes  Tobacco  Alternative nicotine products  Vapor products

**Type of Establishment: (Select the options that best describe the establishment)**

Alternative nicotine/vapor store  Bar  Convenience store/gas station  Drug store   
Grocery store  Hotel/motel  Liquor store  Restaurant  Tobacco store   
Other (provide description)  \_\_\_\_\_

Do you have other permits issued under Iowa Code chapter 453A? If yes, provide permit number(s):  
\_\_\_\_\_

Include with this application a list of your suppliers and customers on a separate sheet.

**Identify partners or corporate officers if the business is not a sole proprietorship.**

Name: Dilip K Khadka Title: Manager, Member  
Address: 4242 64th St- First Floor,  
City: Woodside State: NY ZIP: 11377  
Name: Dhanjaya Baral Title: Member  
Address: 9720 57th Ave 16J  
City: Corona State: NY ZIP: 11368

Iowa Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor, page 2

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

If this application is approved and a permit is granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products. I declare under penalties of perjury or false certificate, that I have examined this application, and to the best of my knowledge and belief, it is true, correct, and complete.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Printed name: Dilip K. Khada

Printed name: Dhanjaya Baral

Signature: [Signature]

Signature: [Signature]

Date: 04/19/24

Date: 04/19/24

Printed name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Send this completed application and the applicable fee to your local jurisdiction. If your local jurisdiction permits electronic transmission of this application, your email or fax signature will constitute a valid signature. It is up to your local jurisdiction to approve this application and issue the permit. You must have an approved permit issued to you by the local jurisdiction before acting as a retailer in that jurisdiction. You must separately apply in each local jurisdiction in which you plan to act as a retailer. If you have any questions about the status of your application, contact your city clerk (within city limits) or your county auditor (outside city limits). NOTE: A completed application is NOT a valid permit even if submitted to your local jurisdiction with the applicable fee.

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: \_\_\_\_\_
- Fill in the date the permit was approved by the council or board: \_\_\_\_\_
- Fill in the permit number issued by the city/county: \_\_\_\_\_
- Fill in the name of the city or county issuing the permit: \_\_\_\_\_
- New  Renewal

Send completed/approved application to the Iowa Department of Revenue within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. If a permit is being exchanged due to change of location within the same jurisdiction, permittee should complete an application with new location information and application should be sent to the Department as described above. Permittees who exchange a valid permit are not required to pay an additional fee when an exchange application is submitted. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: [iapledge@iowaabd.com](mailto:iapledge@iowaabd.com)
- Fax: 515-281-7375

**CITY COUNCIL  
CITY OF BOONE, IOWA**

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RESOLUTION NO. 3199

RESOLUTION AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICE AGREEMENT FOR THE ANNUAL 4<sup>TH</sup> OF JULY FIREWORKS DISPLAY

WHEREAS, J & M Displays, Inc. proposes to provide the materials and personnel to conduct the annual 4<sup>th</sup> of July Fireworks Display; and

WHEREAS, J & M Displays will provide an 5% prepayment bonus in the terms of product when paid in full by June 4, 2024; and

WHEREAS, J & M Displays will provide an addition 15% in bonus product for this display pursuant to the City's status in the loyalty program; and

WHEREAS, J & M Displays agrees to provide, at their expense, general liability insurance coverage, in an amount not less than \$10,000,000; and within two (2) weeks prior to the date of the fireworks display, shall submit in writing a Certificate of Insurance.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BOONE, IOWA:

**Section 1:** That said Agreement is hereby approved and authorizes Mayor Elijah Stines to sign the Professional Service Agreement with J & M Display for the 4<sup>th</sup> of July Fireworks Display.

**Section 2:** That the City shall provide the necessary location, protection, inspection, cleanup, and local permits.

**Section 3:** That payment in the amount of \$13,500.00 shall be made payable to J & M Display before June 4, 2024 in order to receive 5% in bonus product.

**Section 4:** That the 4<sup>th</sup> of July Fireworks Display shall be set for July 4, 2024 at approximately 9:30 p.m.; in such case the evening date must be changed due to rain, July 5, 2024 has been set for an alternative date.

**Section 5:** That said contract has been placed on file with the City of Boone, Iowa, and the same is hereby approved.

PASSED THIS 6<sup>th</sup> day of May, 2024.

AYES (A), NAYES (N), ABSENT (X) ABSTAIN (/):

**Cory Henson**   
**Kyle Angstrom**   
**Terry Moorman**

**David Byrd**   
**Linda Williamson**

**Lisa Kahookele**   
**Kole Hilsabeck**

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Mayor  
City of Boone

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Clerk  
City of Boone

Veto  \_\_\_\_\_ Date: \_\_\_\_\_  
Mayor - City of Boone





## FIREWORKS DISPLAY AGREEMENT

THIS AGREEMENT is made and entered into this 6th day of May, 2024, by and between J&M Displays, Inc., an Iowa corporation, having its principal place of business at Yarmouth, Iowa, including its employees, owners, and agents, hereinafter referred to as "Seller", and City of Boone, hereinafter referred to as "Buyer".

Seller shall furnish to Buyer one (1) fireworks display, as per the \$ 13,500.00 program (the "Fireworks Program") submitted to and accepted by the Buyer, and which by reference is made a part hereof as Exhibit A. The display is to take place on the evening of July 4th, 2024 at approximately 9:30 p.m., weather permitting.

### IT IS FURTHER UNDERSTOOD AND AGREED BETWEEN THE PARTIES AS FOLLOWS:

#### I. FIRING OF DISPLAY

- a. Seller agrees to furnish all necessary fireworks display materials and personnel for a professional fireworks display in accordance with the Fireworks Program approved by the Parties. Seller agrees to comply with all local, state, and federal regulations and guidelines pertaining to the storing and displaying of fireworks. Seller, with Buyer's assistance, shall obtain any necessary permits for the fireworks display.
- b. Buyer Agrees to provide:
  - i. Sufficient area for the display, including a minimum spectator set back as determined by Seller;
  - ii. Protection of the display area by roping off or similar facility;
  - iii. Adequate police or security protection to prevent spectators from entering the display area; and
  - iv. Persons to assist in the inspection and cleanup of fireworks debris in the fallout zone of the shoot site at first light in the morning following the display;
- c. The cost and acquisition of any site-specific materials or display restrictions (such as sand or the use of a barge) shall be discussed prior to adoption of this Agreement, and the Party responsible for any such acquisition and cost shall be specifically laid out in the Fireworks Program (Exhibit A).
- d. Buyer understands that its failure to provide an appropriate area for the fireworks display, with requirement minimum setbacks and security, may result in a change to Buyer's display (such as a restriction on the type(s) of products which can be utilized) or a cancellation of the display for safety reasons, at Seller's sole discretion. In such event, if Buyer cannot immediately remedy the setback or security concern prior to the Display time noted above, Buyer remains responsible for the entire purchase price of the display regardless of any limitation or cancellation of the display.

#### II. PAYMENT. The Buyer shall pay to the Seller (check one of the below options):

- The sum of \$ \_\_\_\_\_ as a down payment upon execution of this Agreement. The balance of \$ 13,500.00 shall be due and payable within fifteen (15) days after the date of the fireworks display. A service charge of one and one-half percent (1 ½ %) per month shall be added to the unpaid balance if the account is not paid in full within the fifteen (15) days from the date of the display. If this account remains unpaid and is turned over to a collection agency for non-payment, all fees incurred in collecting the balance will be at the Buyer's expense. All returned checks will be assessed a \$30.00 fee.
- \$ 13,500.00 in full by April 24th, 2024 (70 days prior to the display date). The Buyer will receive 8% prepayment bonus product in this fireworks display.
- \$ 13,500.00 in full by June 4th, 2024 (30 days prior to the display date). The Buyer will receive 5% prepayment bonus product in this fireworks display.



III. LOYALTY PROGRAM

- a. Seller has in place a bonus system for Buyer's who purchase their fireworks displays exclusively from Seller year-to-year. The full terms of Seller's loyalty program have been provided to Buyer with the Program and are available on J&M's website.
- b. Pursuant to Buyer's status in the loyalty program, Buyer will receive an additional  5%  10%  15% (check one) bonus product for this display.

IV. POSTPONEMENT/CANCELLATION

- a. Rain Date: Should inclement weather prevent the firing of the display on the date intended, the Parties agree to a mutually convenient rain date of July 5, 2024 or another date as agreed to by both Parties. Once display set-up has begun, the determination to cancel the fireworks display because of inclement weather or unsafe weather conditions shall rest within the sole discretion of the Seller, the Authority Having Jurisdiction, and the Seller's lead pyrotechnician.
- b. Except as specifically provided for elsewhere in this Agreement, neither Party will be liable for any failure or delay in performing an obligation under this Agreement that is due to any of the following causes (hereinafter referred to as "Force Majeure"), to the extent beyond the Party's reasonable control: acts of God, accident, riots, public disturbances including but not limited to an active-shooter situation, war, terrorist act, epidemic, pandemic, quarantine, civil commotion, breakdown of communication facilities, natural catastrophes, governmental acts or omissions, changes in laws or regulations, national strikes, fire, explosion, or generalized lack of availability of raw materials or energy.
- c. Disruption of Services due to Covid-19, supply chain disruptions, and public health. Fireworks displays and related events are prone to cancellation due to the ongoing and unforeseeable nature of the Covid-19 pandemic and related health issues, government intervention (such as stay-at-home orders or restrictions on gatherings), and unavailability of supplies and personnel. As such, Seller will work with all customers to ensure a timely and safe display, but due to circumstances outside Seller's and Buyer's control, certain fireworks displays may have to be cancelled or rescheduled with limited notice. Each Party's obligations to perform hereunder will be excused in the case of a Force Majeure Event, which is defined to include (but is not limited to) supply chain disruptions which prevent Seller from obtaining the necessary materials to perform the Display; medical conditions which result in quarantine or similar limitations, or restrictions on travel or congregation in the metropolitan area where the Display is scheduled to be held; and death, serious illness or incapacity of one or more of the display Shoot Team member(s) which renders it impossible, unsafe, or not reasonably practical for the Shoot Team to perform the display.

A governmental or municipal Buyer, who in its discretion and control, acts or adopts a restriction on public gatherings shall not be relieved of its obligations under the Force Majeure provisions of this Agreement. A Buyer who anticipates any such restriction or potential cancellation shall immediately notify and contact Seller to discuss alternative arrangements.

- d. Unless specified above: Displays postponed to an alternate date will be charged and additional 15% of the total contract price for additional expenses incurred in presenting the display on an alternate date; for Displays canceled and not rescheduled within the same calendar year, Seller shall be entitled to 20% of the contract price for out-of-pocket expenses incurred in preparation for the display.

V. INSURANCE and LIMITATIONS OF LIABILITY

- a. Seller agrees to provide, at its expense, general liability insurance coverage in an amount not less than \$10,000,000, and within two (2) weeks prior to the date of the fireworks display, shall submit to Buyer, if requested in writing, a certificate of insurance. All entities listed on the certificate of insurance will be deemed an additional insured. In the event of a claim by Buyer, the applicable deductible shall be paid by the Seller.

The Seller agrees to defend, indemnify, and hold harmless the Buyer and its agents and employees from and against all claims, costs, judgments, damages and expenses, including reasonable attorney's fees that

may or shall arise out of any negligent or wrongful act or omission by the Seller related to the performance of the fireworks for the Buyer. The Buyer agrees to give the Seller prompt notice of any claims or demands and to cooperate with the Seller or its successors in interest or assigns, if any, in the defense of any such claims and/or demands.

- b. Separate from, and in addition to Seller's insurance of the fireworks, Buyer agrees to provide, at its expense, a general liability policy or "special event" insurance coverage, in an amount sufficient to meet or exceed municipality or industry standards and all applicable requirements of local, state, and federal law. For any injury or property claims that may arise during the course of Buyer's event, not arising out of Seller's acts or the performance of the fireworks, Buyer's insurance shall be primary. Buyer agrees to defend, indemnify, and hold harmless the Seller and its agents and employees from and against all such claims, costs, judgments, damages and expenses, including reasonable attorney's fees that may or shall arise out of any negligent or wrongful act or omission by the Buyer or third-parties occurring during the course of Buyer's event.
- c. In no event shall Seller's liability to Buyer arising out of or related to this Agreement, whether arising out of or related to breach of contract, tort (including negligence), or otherwise, exceed the aggregate amount of insurance coverage as described in this section. Notwithstanding any provisions to the contrary, in no event shall either Party be liable to the other, or to any third party, for any loss of use, revenue or profit, or for any consequential, incidental, indirect, exemplary, special, or punitive damages whether arising out of breach of contract, tort (including negligence), or otherwise, regardless of whether such damage was foreseeable and whether or not such party has been advised of the possibility of such damages.

VI. Each Party has read all of the provisions of this Agreement, they understand all of its provisions, and agree to be bound by them. This written contract, and its Exhibits, contains the entire agreement of the Parties and modifies and supersedes all prior agreements or negotiations, all of which are merged into and incorporated into this Agreement. If any provision of this Agreement is held invalid or unenforceable, such invalidity or unenforceability shall not affect the other provisions of this agreement.

VII. Choice of Law, Jurisdiction, and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Iowa without regard to conflict-of-law principles, except as otherwise specifically required for the storing and displaying of fireworks as set forth by State and Federal law. Notwithstanding, the Parties must bring any legal or equitable action or proceeding arising under or related to this Agreement exclusively in the Iowa District Court in and for Des Moines County, Iowa. The Iowa District Court in and for Des Moines County, Iowa shall have exclusive jurisdiction to decide any disputes arising out of or related to this Agreement. Each party knowingly and voluntarily consents to and expressly waives any objection or defense to personal jurisdiction, improper or inconvenient venue, or inconvenient forum in the Iowa District Court in and for Des Moines County, Iowa.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement the day and year first written above.

SELLER

BUYER

BY: \_\_\_\_\_

BY: \_\_\_\_\_

ROLE: \_\_\_\_\_

ROLE: Mayor

J&M Displays, Inc.

ENTITY: City of Boone

Please include the **DISPLAY INFORMATION FORM** with this Agreement so your order is processed accurately.



# FIREWORKS LIABILITY EXTENSION QUESTIONNAIRE

RETURN TO: **dianah@jandmdisplays.com, kathys@jandmdisplays.com**  
Fax: 267-392-3890 or mail to J&M Displays, Inc.  
18064 170<sup>th</sup> Avenue, Yarmouth, IA 52660

Show Work Comp  
 Special Instructions

CERTIFICATE HOLDER (NAMED INSURED): City of Boone

ADDRESS: 923 8th Street

CITY: Boone STATE: IA ZIP: 50036

PHONE: 515-432-4211 FAX: \_\_\_\_\_

EMAIL: bskare@booneiowa.gov or oelmquist@booneiowa.gov

EFFECTIVE DATE(S): July 4th, 2024 RAIN DATE: July 5th, 2024

**ADDITIONAL NAMED INSURED:**

1. NAME / ADDRESS / E-MAIL: City of Boone

INTEREST IN EVENT: City of Event

2. NAME / ADDRESS / E-MAIL: Boone Speedway

INTEREST IN EVENT: Landowner

3. NAME / ADDRESS / E-MAIL: \_\_\_\_\_

INTEREST IN EVENT: \_\_\_\_\_

4. NAME / ADDRESS / E-MAIL: \_\_\_\_\_

INTEREST IN EVENT: \_\_\_\_\_

TYPE OF SHOW: (Check all that apply.)  INDOOR  PROXIMATE  FLAME  OUTDOOR  1.4G CONSUMER  1.3G DISPLAY  1.1G DISPLAY (12" & 16")

LOCATION OF EVENT: Boone Speedway

DRAW A DIAGRAM of the shooting area using Google Earth Software and attach showing:

1) mortar placement; 2) planned direction of shooting; 3) distances. (REQUIRED)

Center of Display Site Coordinates in Decimals: Latitude: \_\_\_\_\_ Longitude: \_\_\_\_\_

Distance to nearest exposure 600 ft. Distance to spectators 600 ft.

Distance to nearest vehicle 600 ft.

Are there fallout spotters?  YES  NO Size of largest shell being shot: 6 inches

Name of designated Pyrotechnician: Chris Wendell

**FIREWORKS WARRANTY:**

1. Fireworks will be displayed not less than required by NFPA standards away from spectators, vehicles and other exposures with a minimum radius of 70 ft per inch of shell diameter for 1.3G shows.
2. All displays will be aimed away from spectators.
3. Fireworks that have been wet at any time prior to display will not be used.
4. All fireworks have been purchased only from J & M Displays, Inc. Merchandise from other companies and/or home-made products are not covered under this liability extension.
5. Firing area will be policed for all debris upon completion of firing display and inspected by the shoot team.
6. Firing area will be inspected by the sponsoring organization at first light the following day.
7. Pyrotechnicians are specifically excluded from all liability coverage.
8. Any claims must be reported to the Yarmouth, Iowa office in writing within 24 hours of the incident.



## INSTRUCTIONS ON HOW TO COMPLETE THE FIREWORKS LIABILITY EXTENSION QUESTIONNAIRE

- 1 Certificate Holder (named insured).** This should be the organization/person to whom the certificate of insurance should be mailed to. Usually will be the same as the organization/person who is purchasing the display.
- 2 Address, City, State, Zip.** This should be the address of the Certificate Holder.
- 3 Phone, Fax.** This should be numbers of the person completing this form so contact can be made if any questions.
- 4 Effective Date(s).** This is the date(s) of your fireworks display.
- 5 Rain Date.** This is the date that your fireworks display will be rescheduled to in the case of inclement weather.
- 6 Additional Named Insured.** Additional insured are usually the certificate holder as well as any land owners from which the display will be fired. Sometimes cities or counties have special requirements as to who they must have listed in order to obtain a permit. Include addresses and what their interest in your event is. Example: land owner.
- 7 Type of show.** Circle all that apply.
- 8 Location of Event.** Example: Kossuth Park, Mediapolis, Iowa.
- 9 Diagram.** Draw a diagram of the firing area indicating mortar placement, planned directions of shooting, any buildings or obstacles (exposures), and where the audience will be located. Measurements are required. They are necessary to make sure that NFPA safe distance requirements are met. If J & M Displays is firing the show for you, speak with your sales representative for help with this section.
- 10 Fall Out Spotters.** If you are firing your own show, will you have people whose only job is to watch where the fall out is landing? If this is a J & M fired display, there will always be fall out spotters.
- 11 Largest Shell.** You can find the size of the largest shell being fired in your show by looking in your proposal, catalog assortment or ask your J & M sales representative.
- 12 Name of Designated Pyrotechnicians.** Name of the person in charge of firing this display.
- 13 Read the Fireworks Warranty and then sign and date at the bottom of the page.**
- 14 Use Google Earth to Draw Diagram**

### EXAMPLE SITE DIAGRAM







# DISPLAY INFORMATION

Please complete the following information printed in **RED**:

Display Date: July 4th, 2024 Rain Date: July 5th, 2024

Time of Display: approximately 9:30PM

Name of **Organization Purchasing** Display: City of Boone

Billing Address: 923 8th Street PO Box 550

City, State, Zip: Boone, IA 50036

Telephone: 515-432-4211 Cell: \_\_\_\_\_ E-mail: clerk@booneiowa.gov

Name of **Contact Person**: Bill Skare (City Admin) or Ondrea Elmquist (oelmquist@booneiowa.gov)

Contact Address: 923 8th Street PO Box 550

City, State, Zip: Boone, IA 50036

Telephone: 515-432-4211 Cell: \_\_\_\_\_ E-mail: bskare@booneiowa.gov or oelmquist@booneiowa.gov

Send **Invoice** to: City of Boone

Billing Address: 923 8th Street PO Box 550

City, State, Zip: Boone, IA 50036

Telephone: 515-432-4211 Cell: \_\_\_\_\_ E-mail: accountspayable@booneiowa.gov

### FOR SALES REPRESENTATIVE

J&M Fired  1.4G  1.3G  PROXIMATE  HAND FIRE (July 1st - 6th Only)  FLAME

Sales Representative: J&M Insurance Extension:  YES or  NO

On-Site Contact for Tech: \_\_\_\_\_ Telephone: \_\_\_\_\_

Delivery Information: Customer Pick Up At: \_\_\_\_\_ On-Site Delivery:

Driver Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Delivery Address to Shoot Site: \_\_\_\_\_

Delivery to Bunker:  Location: \_\_\_\_\_

Lead Tech: Chris Wendell Telephone: \_\_\_\_\_

NOTES: \_\_\_\_\_

Proposal # \_\_\_\_\_ Final Show \$: 13,500.00 Mileage: \_\_\_\_\_ (by air miles)

**OFFICE USE ONLY** O# \_\_\_\_\_ C# 10241 Customer PO# \_\_\_\_\_

<input type="checkbox"/> tax exempt certificate received	<input type="checkbox"/> Agreement received	<input type="checkbox"/> Full payment	<input type="checkbox"/> Down payment
<input type="checkbox"/> permit received	<input type="checkbox"/> IQ received	\$ _____	\$ _____
<input type="checkbox"/> ATF permit Exp. _____	<input type="checkbox"/> S/P _____	Date _____ Check# _____	Date: _____ Check# _____

**CITY COUNCIL  
CITY OF BOONE, IOWA**

---

RESOLUTION NO. 3200

RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF SERVICE AGREEMENTS FOR BENEFIT INSURANCE SERVICES FOR FISCAL YEAR 2025

WHEREAS, the City of Boone entered into a 28E Agreement with the Iowa Governmental Health and Related Benefits Program and joined the Iowa Governmental Health Care Plan (IGHCP) effective July 1, 2023; and

WHEREAS, IGHCP contracts with Wellmark Blue Cross/Blue Shield of Iowa (Blue Choice Network) for a fully insured health insurance plans; and

WHEREAS, IGHCP works with Employee Benefit Systems (EBS) to serve as a third-party administrator for partially self-funded insurance plans; and

WHEREAS, EBS has provided the third-party administrative services for the City of Boone's partially self-funded insurance plans and consolidate billing services since July 2011; in addition, added on self-funded dental administrative services in July 2019; and

WHEREAS, EBS proposes to provide claims payment, administrative, and enrollment services to the City of Boone, to include: the processing and payment, or denial of claims; filing 1099-MED forms to the IRS and providing copies to the provider; and other services as agreed to by the parties from time to time as necessary or desirable to the City of Boone; and

WHEREAS, it is Staff's recommendation to utilize EBS for third-party administrative service for the following benefits: partial self-funded insurance plan, self-funded dental plan, COBRA, Section 125 "flex spending", and consolidated billing; and

WHEREAS, Staff recommends continuing to fund the partial self-funding share of the Health Insurance Premium at 27.09% to cover claim usage; and

WHEREAS, with the combined rate for Wellmark's fully insured health insurance plan, City's contribution to the partially self-insured plan, EBS administrative service fees, and IGHCP consulting fees, the City has received a 3.28% increase; and

WHEREAS, Delta Vision Group has proposed a 0% increase for the City's Vision Insurance Premiums; and

WHEREAS, Mutual of Omaha has proposed a 0% increase for City's Life Insurance.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF  
THE  
CITY OF BOONE, IOWA:

**Section 1:** That said Agreement with Employee Benefit Systems (EBS) shall hereby be approved and authorizes Mayor Stines to sign said agreement.

**Section 2:** That EBS shall provide third-party administrative services for the following City Benefits: partial self-funded insurance plan, self-funded dental plan, Section 125 “flex spending accounts”, and the administration of COBRA services.

**Section 3:** That said Agreement with Delta Vision Group shall hereby be approved and authorizes Mayor Stines to sign said agreement.

**Section 4:** Authorizes the Finance Officer to issue monthly payments to EBS for employee benefit premiums not to exceed \$125,000.00.

PASSED THIS 6<sup>th</sup> day of May, 2024.

AYES (A), NAYES (N), ABSENT (X), ABSTAIN (/):

**Cory Henson**   
**Kyle Angstrom**   
**Terry Moorman**

**David Byrd**   
**Linda Williamson**

**Lisa Kahookele**   
**Kole Hilsabeck**

\_\_\_\_\_  
Mayor  
City of Boone

\_\_\_\_\_  
Clerk  
City of Boone

Veto  \_\_\_\_\_ Date: \_\_\_\_\_  
Mayor - City of Boone



Wellmark Blue Cross and Blue Shield is an Independent Licensee of the Blue Cross and Blue Shield Association.

City of Boone
Account Key: 00042085
Grp/Billing Unit: 36783-0500

Fully Insured Trust Options
Rating Period: 07/01/2024 - 06/30/2025

IOWA GOVERNMENTAL HEALTH CARE PLAN

Enrollment

Table with 2 columns: Single (25), Family (37)

Current Benefits and Rates

Table with 13 columns: Plan, Health OBS, Drug OBS, E/NE, Health Ded, Health Coins, Health OPM, Health Copay, Drug Copay, Single, Family, Monthly Premium

Renewal Benefits and Rates

Table with 13 columns: Plan, Health OBS, Drug OBS, E/NE, Health Ded, Health Coins, Health OPM, Health Copay, Drug Copay, Single, Family, Monthly Premium

\* Plans are Compatible Health Savings Account (HSA) Benefits. Rates shown for these plans do not include the employer/employee funded HSA account funding or the cost of the administration of these accounts.

Column "E/NE" identifies if the noted plan benefits are embedded or non-embedded.

Plans noted as "RT" signify retiree benefit plan options.

All rates shown are net of consultant fees .

A valid 28E trust agreement will need to be signed prior to enrolling this group.

Minimum Value Assessment MV1: All IGHP Benefits MEET minimum value requirements

Wellmark Blue Cross and Blue Shield reserves the right to re-evaluate rates if overall trust enrollment fluctuates more than 10% from the enrollment assumptions.

Wellmark is not providing any legal or professional advise with regard to compliance of any federal or state law, regulations, or guidance. Law, regulations and guidance on specific provisions has been and will continue to be provided by the appropriate federal and state agencies and regulators.

Wellmark will not determine whether coverage is discriminatory or otherwise in violation of Internal Revenue Code Section 105(h). Wellmark also will not provide any testing for compliance with Internal Revenue Code Section 105(h).

Employer Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## City of Boone Premium Rate Summary

July 1, 2024 Renewal

2023/2024 rates -	Blue Choice / Blue RX Complete \$500 Deductible		Blue Choice / Blue RX Complete \$2,500 Deductible	
Medical Cost	<u>Single</u>	<u>Family</u>	<u>Single</u>	<u>Family</u>
Wellmark Premium	\$643.93	\$1,609.83	\$582.17	\$1,455.42
PSF Claims Funding	\$143.35	\$286.70	\$95.62	\$191.25
IGHCP Consulting Fee	\$10.00	\$25.00	\$10.00	\$25.00
EBS Billing Fee	\$2.55	\$2.55	\$2.55	\$2.55
PSF Claims Administration Fee	\$7.14	\$7.14	\$7.14	\$7.14
Wellmark EOB Fee	<u>\$0.83</u>	<u>\$0.83</u>	<u>\$0.83</u>	<u>\$0.83</u>
<b>Total Monthly Cost</b>	<b>\$807.80</b>	<b>\$1,932.05</b>	<b>\$698.31</b>	<b>\$1,682.19</b>
Participants	23	35	2	2
<b>Annual Cost</b>	<b>\$1,091,546</b>			
<b>Total Amount into Partial Self Fund</b>	<b>\$159,979</b>		<b>\$6,884.88</b>	
<b>Funded Risk</b>	27.09%		27.00%	
2024/2025 Renewal -	Blue Choice / Blue RX Complete \$500 Deductible		Blue Choice / Blue RX Complete \$2,500 Deductible	
Medical Cost	<u>Single</u>	<u>Family</u>	<u>Single</u>	<u>Family</u>
Wellmark Premium	<b>\$667.69</b>	<b>\$1,669.22</b>	<b>\$637.38</b>	<b>\$1,593.45</b>
PSF Claims Funding	\$143.35	\$286.70	\$86.62	\$187.87
IGHCP Consulting Fee	\$10.00	\$25.00	\$10.00	\$25.00
EBS Billing Fee	\$2.55	\$2.55	\$2.55	\$2.55
EBS PSF Claims Administration Fee	\$7.14	\$7.14	\$7.14	\$7.14
Wellmark EOB Fee	<u>\$0.83</u>	<u>\$0.83</u>	<u>\$0.83</u>	<u>\$0.83</u>
<b>Total Monthly Cost</b>	<b>\$831.56</b>	<b>\$1,991.44</b>	<b>\$744.52</b>	<b>\$1,816.84</b>
Participants	23	35	2	2
<b>Increase</b>	<b>3.28%</b>			
<b>Annual Cost</b>	<b>\$1,127,388</b>			
<b>Annual Amount into Partial Self Fund</b>	<b>\$159,979</b>		<b>\$6,587.76</b>	
<b>Funded Risk</b>	27.09%		28.52%	

EBS Admin fees approved 7/2023 to 7/2026



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## MEDICARE COMPLIANCE

The purpose of this communication is to notify employers of the mandatory reporting requirements of the Medicare, Medicaid, and SCHIP Extension Act of 2007 which were passed into law in July 2008. Your cooperation in providing the necessary employer data and data for each employee and dependent is needed in order to comply with the requirements.

The Section 111 mandates of the law help payers identify when the Centers for Medicare and Medicaid Services (CMS) should pay secondary to employer group health coverage. The goal includes reducing the amount CMS may pay as primary when they should have paid as secondary.

Under the requirements, all health plan, liability, no fault and workers compensation coverages must register with CMS as a Responsible Reporting Entity (RRE) and must report to CMS employer and member information. In order to fulfill the mandated requirements and report accurately to CMS, Wellmark, as a RRE, must gather and groups must provide the following information:

- Employer Tax Identification Number (ETIN)
- Evidence of status as a Commonly Owned/Controlled Group of Organizations, Multi/Multiple Employer Group health plan (such as an Association or Trust), Hour Bank or Union health plan
- Total number of group employees/group size
- Social Security Numbers (SSNs) or Health Insurance Claim Numbers (HICNs) of active employees, spouses, domestic partners
- SSNs or HICNs for those dependents with end stage renal disease (ESRD) or disabled
- Status of all employees and effective date of that status (i.e. active, COBRA, retired)
- Disability information begin or end dates, if known

Please take a moment to complete the Confirmation of Medicare Secondary Payer (MSP) Addendum form. This will allow us to capture your employer data for reporting to CMS. Member data is gathered through the use of the group's existing enrollment and eligibility data collection channels, which may include paper applications or electronic data exchanges and should be provided through those processes.

Failure to provide the group information requested on the attached Confirmation of MSP Addendum can result in penalties being assessed to the group including, but not limited to, \$1,000 per day per member for not accurately reporting to CMS and/or an excise tax equivalent to 25 percent of the employer's group health plan expenses for the relevant year.



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FOR ADMINISTRATIVE USE ONLY
New Group: Group # \_\_\_\_\_
Coverage Effective Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

CONFIRMATION OF MSP ADDENDUM

ALL NEW AND RENEWAL GROUPS ARE REQUIRED TO SUBMIT A COMPLETED FORM. FAILURE TO SUBMIT A COMPLETED FORM WILL DELAY THE INITIAL ENROLLMENT OR RENEWAL PROCESS UNTIL THIS FORM IS SUBMITTED.

Part A - Employer Information

Please complete a separate confirmation form for each Employer Tax Identification Number you use to report employee earnings to the Internal Revenue Service (IRS). See the Medicare Secondary Payer Definitions page (M-1756) for more information on terms shown in italics.

Employer Tax Identification Number: 4 6 6 0 0 4 2 9 1

Group Number (Renewing Groups Only): 36783-0500

Employer Name: IGHCP- City of Boone

Employer Address: 923 8th Street

City: Boone State: IA Zip: 50036

Contact Person: Ondrea Elmquist

Telephone Number: (515)432-4211 E-mail Address (optional): oelmquist@booneiowa.gov

- 1. Did your organization make contributions on behalf of any employee who was covered under a collectively bargained Health and Welfare Fund (i.e., union plan) during the previous calendar year?
2. Did you have 20 or more employees for 20 or more calendar weeks (this includes all full-time, part-time, intermittent, leased and/or seasonal employees, not just those eligible or enrolled employees) during the previous or current calendar year?
3. Did you have 100 or more employees during 50 percent of your business days (this includes all full-time, part-time, intermittent, leased and/or seasonal employees, not just those eligible or enrolled employees) during the previous calendar year?
4. Did your organization participate in a multi or multiple employer group health plan (more than one employer in group, i.e., Multiple Employer Welfare Association) during the previous calendar year?
5. Was your organization part of a commonly owned or commonly controlled group of organizations during the previous calendar year?

Name: \_\_\_\_\_ Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_
Name: \_\_\_\_\_ Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Part B - Employer Certification

I certify that the information provided is accurate and truthful. All information will be used to identify the Medicare Secondary Payer status of Medicare-enrolled employees.

Signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Table with 3 columns: IA & SD Large Groups (new or renewal), IA & SD Small Groups (new or renewing with benefit changes), IA Small Groups renewing with no benefit change - send this form to: Wellmark, Inc., SD Small Groups renewing with no benefit change. Send this completed MSP form to: Wellmark, Inc. PO Box 5023 - Station 338 Sioux Falls, SD 57117-5023

# Required Federal Accessibility and Nondiscrimination Notice



## Discrimination is against the law

Wellmark complies with applicable federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability or sex. Wellmark does not exclude people or treat them differently because of their race, color, national origin, age, disability or sex.

## Wellmark provides:

- Free aids and services to people with disabilities so they may communicate effectively with us, such as:
  - Qualified sign language interpreters
  - Written information in other formats (large print, audio, accessible electronic formats, other formats)
- Free language services to people whose primary language is not English, such as:
  - Qualified interpreters
  - Information written in other languages

If you need these services, call 800-524-9242.

If you believe that Wellmark has failed to provide these services or discriminated in another way on the basis of race, color, national origin, age, disability or sex, you can file a grievance with: Wellmark Civil Rights Coordinator, 1331 Grand Avenue, Station 5W189, Des Moines, IA 50309-2901, 515-376-4500, TTY 888-781-4262, Fax 515-376-9073, Email [CRC@Wellmark.com](mailto:CRC@Wellmark.com). You can file a grievance in person, by mail, fax or email. If you need help filing a grievance, the Wellmark Civil Rights Coordinator is available to help you. You can also file a civil rights complaint with the U.S. Department of Health and Human Services Office for Civil Rights electronically through the Office for Civil Rights Complaint Portal available at <https://ocrportal.hhs.gov/ocr/portal/lobby.jsf>, or by mail, phone or fax at: U.S. Department of Health and Human Services, 200 Independence Avenue S.W., Room 509F, HHH Building, Washington DC 20201, 800-368-1019, 800-537-7697 (TDD).

Complaint forms are available at <http://www.hhs.gov/ocr/office/file/index.html>.

ATENCIÓN: Si habla español, los servicios de asistencia de idiomas se encuentran disponibles gratuitamente para usted. Comuníquese al 800-524-9242 o al (TTY: 888-781-4262).

注意：如果您说普通话，我们可免费为您提供语言协助服务。请拨打 800-524-9242 或（听障专线：888-781-4262）。

CHÚ Ý: Nếu quý vị nói tiếng Việt, các dịch vụ hỗ trợ ngôn ngữ miễn phí có sẵn cho quý vị. Xin hãy liên hệ 800-524-9242 hoặc (TTY: 888-781-4262).

NAPOMENA: Ako govorite hrvatski, dostupna Vam je besplatna podrška na Vašem jeziku. Kontaktirajte 800-524-9242 ili (tekstualni telefon za osobe oštećena sluha: 888-781-4262).

ACHTUNG: Wenn Sie deutsch sprechen, stehen Ihnen kostenlose sprachliche Assistenzdienste zur Verfügung. Rufnummer: 800-524-9242 oder (TTY: 888-781-4262).

تنبيه: إذا كنت تتحدث اللغة العربية، فإننا نوفر لك خدمات المساعدة اللغوية، المجانية. اتصل بالرقم 800-524-9242 أو (خدمة الهاتف النصي: 888-781-4262).

ສິ່ງຄວນເອົາໃຈໃສ່, ພາສາລາວ ຖ້າທ່ານເວົ້າ: ພວກເຮົາມີບໍລິການຄວາມຊ່ວຍເຫຼືອດ້ານພາສາ ໃຫ້ທ່ານໂດຍບໍ່ເສຍຄ່າ ຫຼື 800-524-9242 ຕິດຕໍ່ທີ. (TTY: 888-781-4262.)

주의: 한국어 를 사용하시는 경우, 무료 언어 지원 서비스를 이용하실 수 있습니다. 800-524-9242번 또는 (TTY: 888-781-4262)번으로 연락해 주십시오.

ध्यान रखें : अगर आपकी भाषा हिन्दी है, तो आपके लिए भाषा सहायता सेवाएँ, नि:शुल्क उपलब्ध हैं। 800-524-9242 पर संपर्क करें या (TTY: 888-781-4262)।

ATTENTION : si vous parlez français, des services d'assistance dans votre langue sont à votre disposition gratuitement. Appelez le 800 524 9242 (ou la ligne ATS au 888 781 4262).

Geb Acht: Wann du Deutsch schwetze duscht, kannscht du Hilf in dei eegni Schprooch koschdrefrei griegie. Ruf 800-524-9242 oder (TTY: 888-781-4262) uff.

โปรดทราบ: หากคุณพูด ไทย เรามีบริการช่วยเหลือด้านภาษาสำหรับคุณโดยไม่คิดค่าใช้จ่าย ติดต่อ 800-524-9242 หรือ (TTY: 888-781-4262)

PAG-UKULAN NG PANSIN: Kung Tagalog ang wikang ginagamit mo, may makukuha kang mga serbisyong tulong sa wika na walang bayad. Makipag-ugnayan sa 800-524-9242 o (TTY: 888-781-4262).

တောင်းဆိုပါ - မှန်ကန်စွာကူညီပေးနိုင်ဖို့အတွက်တောင်းဆိုပါ။ သတိပြုရန်အတွက်အချိန်မီအသေးစားဆိုင်ခေါ်ဆိုပါ။  
ဆေးကုသမှုအခမဲ့ - ၅၂၄-၉၂၄၂၅၀၇၇ (TTY: ၈၈၈-၇၈၁-၄၂၆၂) တာကို။

ВНИМАНИЕ! Если ваш родной язык русский, вам могут быть предоставлены бесплатные переводческие услуги. Обращайтесь 800-524-9242 (телетайп: 888-781-4262).

सावधान: यदि नपाई नेपाली बोल्नुहुन्छ भने, नपाईका लागि नि:शुल्क रूपमा भाषा सहायता सेवाहरू उपलब्ध गराइन्छ। 800-524-9242 वा (TTY: 888-781-4262) मा सम्पर्क गर्नुहोस्।

ማሳሰቢያ: አማርኛ የሚናገሩ ስዊድን አገር አቀፍ ስጦታ አገልግሎቶች ለክፍያ ነፃ፣ ስጦታ ስለ 800-524-9242 ወይም (TTY: 888-781-4262) ደውሎ ያነጋግሩ።

HEETINA To a wolwa Fulfulde laabi walliinde dow wolde, naa e njobdi, ene ngoodi ngam maaɗa. Hebir 800-524-9242 malla (TTY: 888-781-4262).

FUULEFFANNA: Yo isin Oromiffaa, kan dubbattan taatan, tajaajiloonni gargaarsa afaanii, kaffaltii malee, isiniif ni jiru. 800-524-9242 yookin (TTY: 888-781-4262) quunnamaa.

УВАГА! Якщо ви розмовляєте українською мовою, для вас доступні безкоштовні послуги мовної підтримки. Зателефонуйте за номером 800-524-9242 або (телетайп: 888-781-4262).

Ge': Diné k'ehjí yánítí'go níká bizaad bee áká' adoowot, t'áá jik'é, náhólo. Kojí' hóne' 800-524-9242 doodaii' (TTY: 888-781-4262)

Wellmark Blue Cross and Blue Shield of Iowa, Wellmark Health Plan of Iowa, Inc., Wellmark Synergy Health, Inc., Wellmark Value Health Plan, Inc. and Wellmark Blue Cross and Blue Shield of South Dakota are independent licensees of the Blue Cross and Blue Shield Association.



# Group Renewal Information

Plan Year: 07/01/2024 - 06/30/2025

## Employer Information

Employer Name: City of Boone Tax ID: 46-6004291  
Address: 923 8th Street  
City: Boone State: Iowa Zip: 50036  
Telephone: 515-432-4211 Fax: \_\_\_\_\_  
Contact: Ondrea Elmquist Title: Financial Officer  
Email: oelmquist@city.boone.ia.us Company URL: \_\_\_\_\_

## Consultant/Broker Information

Agency: IGHCP/Sagacity Benefits Telephone: 319-758-8451  
Agent Name: Denise Ballard/Steve Preader Email: deniseballard@worldinsurance.com; spreader@sagacitybenefits.com  
Account Manager: Jennifer McMillan/Heather Woodsmall Email: jennifermcmillan@worldinsurance.com; hwoodsmall@sagacitybenefits.com  
Account Manager: Marla Jones Email: mjones@sagacitybenefits.com  
Address: 214 N. Main Street  
City: Burlington State: Iowa Zip: 52601



# Partial Self-Funded Plan Renewal

Please attach the primary carrier Summary of Benefits and Coverage (SBC). The Partial Self-Funded (PSF) SBC will be supplied after the completed renewal is received.

## Eligibility Information

Eligibility will remain the same as it is currently stated in the Plan Document if no changes are listed below.

## Primary Carrier and PSF Plan Information

Primary Carrier: Wellmark BCBS Plan Number: (if applicable) 6  
 Plan Type: Plan 1 386298-1 / 230037-241  
 Grandfathered  Grandmothered  **4<sup>th</sup> Quarter Carryover**

Who must meet the deductible for the family plan to pay at the primary level?  
 In-network and out-of-network deductibles apply toward each other  
 1 person (Each member must meet their own individual deductible before primary plan pays)  
 Total Family (If other members on the plan, the overall family deductible must be met before primary plan pays)

Primary In-Network		
	Single	Family
Deductible:	\$ 5000	\$ 10000
OPM:	\$ 7350	\$ 14700
Coinsurance:	70/30	

Primary Out-of-Network		
	Single	Family
Deductible:	\$ 5000	\$ 10000
OPM:	\$ 7350	\$ 14700
Coinsurance:	60/40	

### PSF Plan Options:

Paper EOBs (additional fees may apply)  Pay the Member  Other Non-PSF Plans, EBS doesn't administer? \_\_\_\_\_  
 Paperless EOBs  Pay the Provider  ID Cards (additional fees may apply)

Who must meet the deductible for the family plan to pay at the PSF level?  
 In-network and out-of-network deductibles apply toward each other  
 1 person (Each member must meet their own individual deductible before PSF plan pays)  
 Total Family (If other members on the plan, the overall family deductible must be met before PSF plan pays)

PSF In-Network		
	Single	Family
Deductible:	\$ 500	\$ 1000
OPM:	\$ 1000	\$ 2000
Coinsurance:	80/20	
Employer Max Payable:	\$ 6350	\$ 12700

PSF Out-of-Network		
	Single	Family
Deductible:	\$ 500	\$ 1000
OPM:	\$ 1000	\$ 2000
Coinsurance:	60/40	
Employer Max Payable:	\$ 6350	\$ 12700

Benefit	Amount			Apply to PSF OPM:
	Primary Carrier	PSF In-Network	PSF Out-Network	
Office Visit Copay (s):	\$ 5/10	\$ 5/10	\$ Ded/Coins	<input type="checkbox"/>
Emergency Room Copay:	\$ Ded/30%	\$ Ded/20%	\$ Ded/Coins	<input type="checkbox"/>
Urgent Care:	\$ 10	\$ 10	\$ Ded/Coins	<input type="checkbox"/>
Drug Copay(s):	\$ 0/15/30/30/85	\$ 0/15/30/30/85	\$ 0/15/30//3085	<input type="checkbox"/>
Separate Drug Deductible:	\$	\$	\$	

Additional details/comments: \_\_\_\_\_

## PSF Funding, if applicable

EE: \$ \_\_\_\_\_ E/SP: \$ \_\_\_\_\_ E/CH: \$ \_\_\_\_\_ FAM: \$ \_\_\_\_\_





# Partial Self-Funded Plan Renewal

Please attach the primary carrier Summary of Benefits and Coverage (SBC). The Partial Self-Funded (PSF) SBC will be supplied after the completed renewal is received.

## Eligibility Information

Eligibility will remain the same as it is currently stated in the Plan Document if no changes are listed below.

## Primary Carrier and PSF Plan Information

Primary Carrier: Wellmark BCBS Plan Number: (if applicable) 3  
 Plan Type: Plan 2 - HDHP 229838-62 / 230037-240  
 Grandfathered  Grandmothered  4<sup>th</sup> Quarter Carryover

Who must meet the deductible for the family plan to pay at the primary level?  
 In-network and out-of-network deductibles apply toward each other  
 1 person (Each member must meet their own individual deductible before primary plan pays)  
 Total Family (If other members on the plan, the overall family deductible must be met before primary plan pays)

Primary In-Network		
	Single	Family
Deductible:	\$ 3200	\$ 5400
OPM:	\$ 6750	\$ 13500
Coinsurance:	70/30	

Primary Out-of-Network		
	Single	Family
Deductible:	\$ 3200	\$ 5400
OPM:	\$ 6750	\$ 13500
Coinsurance:	60/40	

### PSF Plan Options:

Paper EOBs (additional fees may apply)  Pay the Member  Other Non-PSF Plans, EBS doesn't administer? \_\_\_\_\_  
 Paperless EOBs  Pay the Provider  ID Cards (additional fees may apply)

Who must meet the deductible for the family plan to pay at the PSF level?  
 In-network and out-of-network deductibles apply toward each other  
 1 person (Each member must meet their own individual deductible before PSF plan pays)  
 Total Family (If other members on the plan, the overall family deductible must be met before PSF plan pays)

PSF In-Network		
	Single	Family
Deductible:	\$ 2500	\$ 5000
OPM:	\$ 2500	\$ 5000
Coinsurance:	100/0	
Employer Max Payable:	\$ 4250	\$ 8500

PSF Out-of-Network		
	Single	Family
Deductible:	\$ 2500	\$ 5000
OPM:	\$ 2500	\$ 5000
Coinsurance:	60/40	
Employer Max Payable:	\$ 4250	\$ 8500

Benefit	Amount			Apply to PSF OPM:
	Primary Carrier	PSF In-Network	PSF Out-Network	
Office Visit Copay (s):	\$ Ded/Coins	\$ Ded	\$ Ded/Coins	<input type="checkbox"/>
Emergency Room Copay:	\$ Ded/Coins	\$ Ded	\$ Ded/Coins	<input type="checkbox"/>
Urgent Care:	\$ Ded/Coins	\$ Ded	\$ Ded/Coins	<input type="checkbox"/>
Drug Copay(s):	\$ Ded/Coins	\$ Ded	\$ Ded/Coins	<input type="checkbox"/>
Separate Drug Deductible:	\$ NA	\$ NA	\$	

Additional details/comments: \_\_\_\_\_

## PSF Funding, if applicable

EE: \$ \_\_\_\_\_ E/SP: \$ \_\_\_\_\_ E/CH: \$ \_\_\_\_\_ FAM: \$ \_\_\_\_\_



# Self-Funded Dental Renewal

## Eligibility Information

Eligibility will remain the same as it is currently stated in the Plan Document if no changes are listed below.

## Dental Plan Information

Paperless EOBs

Plan Number: (if applicable) \_\_\_\_\_

Are there any changes to the dental plan benefits?  Yes  No **If yes, please attach summary or describe below.**

<b>Annual Maximum Benefit for Class B and Class C Services</b> (per plan year)	\$1,000 per person
<b>Annual Deductible for Class B and Class C Services</b> (per plan year)	\$50/person \$100/family

Diagnostic and Preventive Care (Class A) Services	Plan Pays
Oral exams, Periodic exams, and Office visits (limited to 2 per 12 month period)	100%
Bite-wing X-Rays (limited to 1 set per 12 month period)	100%
Full mouth x-rays (including bite wings), panoramic x-ray (limited to 1 per 60 consecutive months)	100%
Prophylaxis (routine) - cleaning of the teeth (limited to 2 per 12 month period)	100%
Periodontal prophylaxis (probing, charting, exam, polishing, scaling, root planning, and similar maintenance procedures) Covered only if at least three months have elapsed after completion of covered active therapeutic scaling and root planning or covered active surgical periodontal treatment. Limited to 2 dental prophylaxis (routine cleaning or periodontal cleaning/maintenance procedures in any 12 month period).	100%
Periapical x-rays (limited to 4 films in a 12 month period)	100%





Diagnostic and Preventive Care (Class A) Services	Plan Pays
Occlusal (limited to 2 films in a 12 month period)	100%
Extraoral X-Rays (limited to 2 procedures in a 12 consecutive month period)	
Sialography	100%
Cephalometric film	
Posterior-anterior or lateral skull and facial bone survey	
Any x-rays needed to diagnose a condition requiring treatment	100%
Topical fluoride applications (limited to 1 per 12 month period) (limited to dependent children under age 14)	100%
Topical application of sealants on permanent molars (limited to 1 per tooth in any 36 month period) (limited to dependent children under age 14)	100%
Space maintainers and their fitting (limited to 1 bilateral space maintainer per arch or one unilateral space maintainer per quadrant. Repairs to space maintainers are not covered. (limited to dependent children under age 14)	100%
Therapeutic and Restorative (Class B) Services	Plan Pays
Anesthesia – General and IV sedation in a dental office for removal of impacted teeth, removal of dental cysts, and tumors, multiple restorative services for Dependent Children under the age of 5, periodontal osseous surgery, bone grafting, surgical removal of four third molars on the same date of service. (Benefits for anesthesia is limited to 1 hour unless complexity of service warrants extended time)	80%
Emergency palliative treatment to relieve pain (covered as a separate procedure only if no other service (except x-rays) is provided during the visit)	80%
Extraction of teeth, cutting procedures in the mouth, root removal, and treatment of fractures and dislocations of the	80%



**Therapeutic and Restorative (Class B) Services**

**Plan Pays**

jaw

Periodontics (scaling and root planning in each quadrant (Covered once each quadrant in any 24 consecutive month period) 80%

Full Mouth Debridement 80%  
(Covered once per lifetime. Only covered if no other service (other than x-rays) is provided during the visit.

**Periodontic Surgical Procedures**

Gingival flap procedure  
Gingivectomy 80%  
Osseous surgery

Pedicle soft tissue graft  
Free soft tissue graft  
Subepithelial connective tissue graft  
Distal or proximal wedge procedure  
Crown lengthening

(Only one of the listed periodontic surgical procedures is covered for each quadrant in any 36 consecutive month period)

Bone Replacement Graft 80%  
(Limited to once per site per lifetime)

Root canals and other endodontic treatments 80%

General anesthetics and their administration in connection with oral surgery, Periodontics, fractures, and dislocations 80%

Injectable antibiotics 80%

Fillings or restorations consisting of amalgam or resin-based composite materials 80%

Gold restorations, including inlays, onlays, and foil fillings. 80%  
The cost of gold restorations in excess of the cost for other fillings will be included only when the teeth must be restored with gold.

Consultations with a specialist 80%  
(Covered once in any 12 month consecutive month period as



Therapeutic and Restorative (Class B) Services	Plan Pays
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<p>a separate procedure only if no other service)            Exception: x-rays is provided during the visit.</p>	
<p>Emergency exam, office visit after regularly scheduled hours            (Covered as a separate procedure only if no other service            (except x-rays) is provided during the visit)</p>	80%
<p>Harmful habit appliance (limited to one time per person            under age 14)</p>	80%

Major and Prosthodontic (Class C) Services	Plan Pays
--	-----------

<p>Relining of full or partial dentures if done more than one year            after initial installation            (limited to 1 per 2 year period)</p>	80%
<p>Recementing of inlays, crowns, and bridges            (Inlay or onlay restorations are covered only if the tooth            cannot be restored by a filling and at least 60 consecutive            months have elapsed since the last placement)            Under age 16 – inlay benefit is limited to amalgam or resin            filing.</p>	80%
<p>Under age 16 – onlay benefit is limited to resin or stainless            steel crowns.</p>	
<p>Crowns (single restorations only)            Covered only if the tooth cannot be restored by a filling and            (for replacement) at least 60 consecutive months have            elapsed since the last placement. Crowns for the primary            purpose of splinting, altering, or maintaining vertical            dimension, or restoring occlusion are not covered. Crowns            for the replacement of inlay or onlay or bridgework are            covered only if at least 60 consecutive months have elapsed            since the last restoration. Crowning of implant replacing a            tooth missing prior to the effective date is not covered. For            persons under 16 years of age, the benefit for crown on vital            teeth is limited to prefabricated resin or stainless steel            crowns. Crowning of implant replacing a pontic will not be            covered unless at least 60 consecutive months have elapsed            since placement of the pontic. The date the crown is            cemented in the mouth will be used in determining benefit            payable.</p>	80%



Major and Prosthodontic (Class C) Services	Plan Pays
<p>Cast Post and Core</p> <p>Covered only for teeth that have had root canal therapy. Covered once per tooth per 60 consecutive months.</p>	80%
<p>Core Buildup</p> <p>Covered only when required for retention and preservation of the tooth. Covered once per tooth per 60 consecutive months.</p>	80%
<p>Fixed Bridges – initial or replacement (Limited to persons over age 16)</p> <p>Initial placement of fixed bridges to replace teeth which were missing prior to the effective date of the insured person’s coverage will not be covered unless it includes the replacement of a Functioning Natural Tooth extracted while the person is insured under the Group Policy. Benefits are only payable if existing bridge is more than 60 consecutive months old and is not serviceable and cannot be repaired.</p>	80%
<p>Complete or Partial Dentures – initial placement or replacement</p> <p>Initial placement of complete or partial dentures to replace teeth which were missing prior to the effective date of the insured person’s coverage will not be covered unless it includes the replacement of a Functioning Natural Tooth extracted while insured under the Group Policy. Benefits for the replacement of an existing complete or partial denture are payable only if the existing denture is more than 60 consecutive months old and is not serviceable and cannot be repaired.</p>	80%
<p>Dental Implants</p> <p>Initial placement of dental implants and/or supporting structures to support the replacement of teeth which were missing prior to the effective date of the Member’s or Dependent’s coverage will not be covered. Benefits for the replacement of an existing implant are payable only if the existing implant is no longer serviceable and 60 consecutive months have elapsed since the last placement of the implant. Implants to replace existing fixed bridgework, partial or full denture will not be covered unless 60 consecutive months have elapsed since the last placement of fixed bridgework, partial or full denture.</p>	80%



**Major and Prosthodontic (Class C) Services**

**Plan Pays**

(Limited to persons over age 16)

**Other Services:**

Recementing: inlay, onlay, crown, bridgework 80%  
Covered only if done more than 12 months after initial insertion of inlay, onlay, crown, or bridge, and then not more than one time in any 24 consecutive month period.

Repairs to complete or partial denture, bridge, or crown:  
Covered only if repair is done more than 12 months after initial insertion of the denture, bridge, or crown, and then not more than one time in any 24 consecutive month period

Relining or rebasing complete or partial dentures:  
Covered only if relining or rebasing is done more than 12 months after initial insertion of the denture and then not more than one time in any 24 month period.

Tissue Conditioning:  
Covered only if at least 12 months have elapsed since the insertion of a complete or partial denture and not more than once in any 24 consecutive month period.

Denture Adjustment:  
Covered once in any 12 consecutive month period and only if at least 12 months have elapsed since the insertion of the denture.

Additional details/comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Dental Premiums, if applicable**

EE: \$ \_\_\_\_\_ E/SP: \$ \_\_\_\_\_ E/CH: \$ \_\_\_\_\_ FAM: \$ \_\_\_\_\_



# Section 125 Renewal

## Eligibility Information

Eligibility will remain the same as it is currently stated in the Plan Document if no changes are listed below.

## Flex Plan Information

Plan Design will remain the same as it is currently stated in the Plan Document for Medical and Dependent Care setup (*Grace, No Grace, Rollover*) including amendments due to the Cares Act and Consolidated Appropriations Act. Amendments to extend plans or to remove limits on carryover amounts will remain in effect throughout the new plan year unless noted below. If you have questions about your current plan design, please contact EBS for details.

Section 125 Summary 2024

Current Plan Provisions	Indexed IRS Maximum	Limited Contribution
Medical Annual Contribution	\$3,200	
DCA Annual Contribution	\$5,000	
Employer Contribution		
Debit Card YES		
	Medical & Limited Flex	Dependent Day Care
No Grace, No Carryover		
Grace Option		X
Indexed Carryover	X	Not Available
Limited Carryover	\$640	Not Available
Minimum Carryover	\$100	Not Available
Runout for Active EE	90 days after end of plan	90 days after end of plan
Runout for Termined EE	90 days after last date worked	90 days after last date worked

Additional comments: \_\_\_\_\_

All plans that have selected the FSA Medical Carryover option will automatically increase to the IRS annual allowable amount of 20% of the maximum contribution limit every plan year. If you do not want the automatic increase in the Carryover option, indicate the maximum amount you want to Carryover. \$ \_\_\_\_\_

Yes  No Do you want to implement a MINIMUM amount of Carryover for those employees who choose NOT to participate the next plan year. \$25 \_\_\_\_\_ \$50 \_\_\_\_\_ \$100 X \_\_\_\_\_

Yes  No I (group) want EBS to complete the required annual non-discrimination testing for the fees listed on the VOP below. I understand that (group) is required to complete the testing worksheets to have the tests performed. If EBS does not perform the testing, or if this question is left blank, non-discrimination testing becomes the responsibility of the group. Sole-proprietors and partners in a partnership may not participate in the Plan. S-Corporation more than 2% owners are not eligible to participate in the Plan; nor can employee-spouse, children, parents, and grandparents. Key, and highly compensated employees cannot have a disproportionate share of the before tax benefits within the Plan.

Yes  No Are there changes to the pre-tax benefits offered through your Cafeteria plan? If yes, please list here: \_\_\_\_\_

## Notifications and Reports

No Changes to notifications and reports.

We get too many emails. We only want the notifications and reports indicated below.

**Notifications:**  Payroll Deduction  Manual Claim Funding  DC Funding

**Monthly:**  Account Balance Detail  Payment History  Repayment





**Debit Card**

**Auto Substantiation for flex debit card groups ONLY:**

Benefit	Amount
Office Visit Copay (s):	\$ 5/10
Emergency Room Copay:	\$ Deductible/Co-Insurance
Urgent Care:	\$ 10
Drug Copay (s):	\$ 0/15/30/85
Dental Deductible, Office Visit, or Co-Pay:	\$ \$50.00 Deductible/Co-Ins
Vision Deductible, Office Visit, or Co-Pay:	\$ 10

**Insurance Carriers**

Medical: Wellmark	Dental: EBS	Vision: Delta
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**Payroll and Contribution Information**

**Number of Pay Periods per year for Medical and Dependent Care reductions:**

- Monthly (12)  
  Semi-monthly (24)  
  Bi-weekly (26)  
  Bi-weekly (24)  
  Weekly (52)  
  Other:

First Month pay date(s) of new plan year:  
(or submit a payroll calendar)

Disclaimer: Our system defaults to Standard Rounding with the adjustment made on the last payroll of the plan year unless otherwise discussed.

**Employer Flex Contributions.** The Employer may contribute to the employees Flex account from the Employer's general assets. The employer may contribute a one-to-one match of the employee's contribution up to the IRS maximum. If the Employer is not matching funds, they may contribute a maximum of \$500 annually. Below is a sample showing how Employer's may contribute to the health FSA. Employers may contribute flex credits by giving the employee dollars to use towards other benefits or towards taxable income. If the flex credits are placed in the health FSA, the Employer must still limit the amount that can be contributed to \$500 or less to ensure that the health FSA remains an excepted benefit. Flex-credits may impact ACA affordability calculations.

**Examples:**

Employee Contribution	Employer Contribution	Combined Amount Applied to FSA
\$3,200	\$3,200	\$6,400
\$1,000	\$1,500 (not a match; Employer may contribute \$1,000)	\$2,000
\$1,000	\$500	\$1,500
\$300	\$500 (not a match, but acceptable)	\$800
\$0	\$500	\$500

- The Employer does not contribute to the health FSA
- The Employer allocates benefit dollars towards Employee Flex Credits into a health FSA
  - \$1 for \$1 Match
  - \$500 Annual Limit
- The Employer allocates benefit dollars towards Employee taxable salary
- The Employer provides a Health Insurance Opt-Out / Waive allocation into the health FSA (\$500 annual limit)
- The Employer provides a Health Insurance Opt-Out / Waive allocation towards Employee taxable salary



# Carrier Rates/Premiums Renewal

Please attach rate sheets or fill in below. If rates are age-banded, rate sheet must be included.

BILLING  COBRA (rates should not include 2%)

Does the group have a Flex Plan?  YES  NO

Carrier Information and Premiums				
<input checked="" type="checkbox"/> Medical	<input type="checkbox"/> Dental	<input type="checkbox"/> Vision	<input type="checkbox"/> Group Life	<input type="checkbox"/> STD
<input type="checkbox"/> LTD	<input type="checkbox"/> Voluntary Life	<input type="checkbox"/> HRA	<input type="checkbox"/> Other:	<input type="checkbox"/> Other:
Renewal Date: 7/1	Plan Name: Plan 1			
Carrier Name: Wellmark BCBS	Premium: see attached	EE	E/SP	E/CH
New Hire eligibility: DOH	Term eligibility: EOM			FAM
For New Carriers address and phone #: _____				

Carrier Information and Premiums				
<input checked="" type="checkbox"/> Medical	<input type="checkbox"/> Dental	<input type="checkbox"/> Vision	<input type="checkbox"/> Group Life	<input type="checkbox"/> STD
<input type="checkbox"/> LTD	<input type="checkbox"/> Voluntary Life	<input type="checkbox"/> HRA	<input type="checkbox"/> Other:	<input type="checkbox"/> Other:
Renewal Date: 7/1	Plan Name: _____			
Carrier Name: Wellmark BCBS	Premium: see attached	EE	E/SP	E/CH
New Hire eligibility: DOH	Term eligibility: EOM			FAM
For New Carriers address and phone #: _____				

Carrier Information and Premiums				
<input type="checkbox"/> Medical	<input checked="" type="checkbox"/> Dental	<input type="checkbox"/> Vision	<input type="checkbox"/> Group Life	<input type="checkbox"/> STD
<input type="checkbox"/> LTD	<input type="checkbox"/> Voluntary Life	<input type="checkbox"/> HRA	<input type="checkbox"/> Other:	<input type="checkbox"/> Other:
Renewal Date: 7/1/2024	Plan Name: _____			
Carrier Name: EBS	Premium: see attached	EE	E/SP	E/CH
New Hire eligibility: DOH	Term eligibility: EOM			FAM
For New Carriers address and phone #: _____				

Carrier Information and Premiums				
<input type="checkbox"/> Medical	<input type="checkbox"/> Dental	<input checked="" type="checkbox"/> Vision	<input type="checkbox"/> Group Life	<input type="checkbox"/> STD
<input type="checkbox"/> LTD	<input type="checkbox"/> Voluntary Life	<input type="checkbox"/> HRA	<input type="checkbox"/> Other:	<input type="checkbox"/> Other:
Renewal Date: 7/1	Plan Name: _____			
Carrier Name: Delta Vision	Premium: see attached	EE	E/SP	E/CH
New Hire eligibility: DOH	Term eligibility: EOM			FAM
For New Carriers address and phone #: _____				

Carrier Information and Premiums				
<input type="checkbox"/> Medical	<input type="checkbox"/> Dental	<input type="checkbox"/> Vision	<input type="checkbox"/> Group Life	<input type="checkbox"/> STD
<input type="checkbox"/> LTD	<input type="checkbox"/> Voluntary Life	<input type="checkbox"/> HRA	<input type="checkbox"/> Other:	<input type="checkbox"/> Other:
Renewal Date: _____	Plan Name: _____			
Carrier Name: _____	Premium: _____	EE	E/SP	E/CH
New Hire eligibility: _____	Term eligibility: _____			FAM
For New Carriers address and phone #: _____				





# Addendum (A)/ Verification of Purchase (VOP)

Employer Name: City of Boone

Plan Year: 07/01/2024 - 06/30/2025

Administrative Fees		
Service	Current Fees (PEPM)	Renewal Fees (PEPM)
Partial Self-Funding Administration (Paperless EOBs)	\$7.14	\$7.14
Billing & Enrollment Administration	\$2.55	\$2.55
COBRA Administration	\$1.12	\$1.12
Self-Funded Dental Claims Administration	\$2.55	\$2.55
Flexible Spending Account Administration	\$4.50	\$4.60

Service	Current Fees	Renewal Fees
Plan Amendments	\$200.00 as required	\$200.00 as required
Special Programming/Reports Requests	\$175.00 per hour	\$175.00 per hour
Early Termination Penalty (30-day notice for all services).	One-time \$75 charge, in addition to your average monthly administration fees for the remainder of months left in your contract, up to your renewal date	

Non-Discrimination Testing <i>(if selected on the Renewal)</i>			
Number of Employees	Annual Fee	Number of Employees	Annual Fee
1 to 50	\$475	201 to 500	\$900
51 to 100	\$625	500 plus	Custom
101-200	\$800		

Pass-Through Fees		
Service	Current Fees (PEPM)	Renewal Fees (PEPM)
Wellmark Explanation of Benefits Fee	\$0.83	\$0.83
Consultant/Broker Fee or Commission <sup>[1]</sup>	\$10.00 pepm/single \$25.00 pepm/family	\$10.00 pepm/single \$25.00 pepm/family

<sup>[1]</sup> This is a fee or commission your consultant/broker directed EBS to include in your monthly client billing invoice. EBS does not contract with brokers for the sale or servicing of its products and services and does not pay a commission to them. Any commission or fees charged by the broker is the client's responsibility. By signing above, you acknowledge to EBS that you have agreed to pay this amount and authorize EBS to include it in your billings and forward this amount to your broker. Services provided by your broker in exchange for this fee are not governed by your agreement with EBS and would be covered by any separate agreement you have with the consultant/broker. If you do not agree to this commission/fee or if you wish to pay it directly, please contact EBS to have it removed and a new VOP will be provided. Any questions regarding this commission/fee, should be directed to your broker.

\*Please note some fees are annual and some fees are PEPM (per employee per month).

\*The above stated fees may be discounted contingent upon having multiple services. If one or more services are dropped, EBS may adjust fees accordingly and the parties will execute a new Addendum A. Addendum A may also be updated annually or when client makes changes to purchased services.

These fees include standard reporting only. Additional reports will be an additional fee. Enrollment packet information can be provided in an electronic pdf format upon request. Printed material provided at an additional cost.

Fees are established prior to notification of plan, benefit, and/or carrier changes. Please notify EBS of any plan changes as soon as possible as some changes may warrant an increase in administration fee.

PSF ID Cards are available upon request for an additional fee.

By signing below, all parties to this Agreement verify that the renewal information on the preceding pages, rates, factors, and fees in this Schedule have been reviewed and approved by City of Boone, and EBS shall be compensated accordingly for the plan year.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the effective date shown herein. All other provisions of the Service Agreement are affirmed.

Employer Signature	Print Name and Title	Date
Consultant/Broker Signature	Print Name and Title	Date
EBS Signature	Print Name and Title	Date

City of Boone

07/01/2024 - 06/30/2025

Jim P. Robbins AT0006583

**Return To:** Jim P. Robbins 1001 W. Mamie Eisenhower, Boone, IA 50036

**Preparer:** Jim P. Robbins, 1001 W. Mamie Eisenhower, Boone, IA 50036, (515) 432-7114

**Bill:** City of Boone, Iowa, 923 8th Street, Boone, IA 50036

### **ORDINANCE NO. 2304**

BE IT HEREBY ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOONE, IOWA:

Section 1. Purpose: To allow the City of Boone, Iowa to add language for urban chickens in the Code of Ordinances.

Section 2. Chapter 55 is amended as follows:

A. Add Section 55.02 (6) as follows: “Chicken” shall mean a member of the subspecies Gallus gallus domesticus, a domesticated fowl.

B. Add the following to Section 55.03- “No dog or cat or other domesticated animal which kills a chicken at large will, for that reason alone, not be considered a dangerous or aggressive animal or the City’s responsibility to enforce its animal control provisions.”

C. Add Section 55.13 to state:

55.13 CHICKENS.

1. It shall be unlawful for any person to keep or raise more than a total of six (6) female chickens. Roosters are not allowed.
2. Chickens shall be kept within enclosures set back at least ten feet (10') from any lot line and at least thirty five feet (35') from any residence on adjoining property or City right-of-way. Chickens and their enclosures shall only be located in the rear yard.
3. Enclosures.
  - a. Chickens must be kept in an enclosure or fenced area at all times. Chickens shall be secured within a henhouse or chicken tractor during non-daylight hours.
  - b. Enclosures must be kept in a clean dry, odor-free, neat and sanitary condition at all times.
  - c. Henhouses, chicken tractors and chicken pens must provide adequate ventilation and adequate sun and shade and must be impermeable to rodents, wild birds and predators, including dogs and cats.
  - d. Henhouses and chicken tractors.
    - i. Henhouses and chicken tractors shall be designed to provide safe and healthy living conditions for the chickens with a minimum of four (4) square feet per bird while minimizing adverse impacts to other residents in the neighborhood.
      1. A henhouse or chicken tractor shall be enclosed on all sides and shall have a roof and doors. Access doors must be able to be shut and locked at night. Opening windows and vents must be covered with predator and bird proof wire of less than one (1) inch openings.

2. The materials used in making a henhouse or chicken tractor shall be uniform for each element of the structure such that the walls are made of the same material, the roof has the same shingles or other covering, and any windows or openings are constructed using the same materials. The use of scrap, waste board, sheet metal, or similar materials is prohibited. Henhouse and chicken tractors shall be well maintained.
4. In Section 55.18(5) delete “ducks or other fowl” and ‘quack”.
5. Add to Section 55.22 the following: “All yards shall be kept clean of animal waste. Odor from animal waste or chicken manure shall not be perceptible beyond the boundaries of the property.”

Section 3. Repealer Clause. All ordinances in conflict herewith are repealed.  
They are: None

Section 4. Severability Clause. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity or the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 5. When Effective. This ordinance shall be in effect after its passage, approval and publication as provided by law.

Passed and adopted by the City Council of the City of Boone, Iowa, this \_\_\_\_ day of \_\_\_\_\_, 2024.

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Elijah Stines - Mayor

Attest:

I, William J. Skare, City Administrator of the City of Boone, Iowa, hereby certify that the above and foregoing Ordinance is a true copy as shown by the records of the City of Boone, Iowa.

---

William J. Skare – City Administrator

Jim P. Robbins AT0006583

**Return To:** Jim P. Robbins 1001 W. Mamie Eisenhower, Boone, IA 50036

**Preparer:** Jim P. Robbins, 1001 W. Mamie Eisenhower, Boone, IA 50036, (515) 432-7114

**Bill:** City of Boone, Iowa, 923 8th Street, Boone, IA 50036

### **ORDINANCE NO. 2305**

BE IT HEREBY ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOONE, IOWA:

Section 1. Purpose: To allow the City of Boone, Iowa to add language for urban chickens in the Code of Ordinances.

Section 2. Chapter 57 is adopted and shall be as follows:

### **CHAPTER 57 URBAN CHICKENS**

#### **57.01. DEFINITIONS.**

- A. “Chicken” shall mean a member of the subspecies *Gallus gallus domesticus*, a domesticated fowl.
- B. “Urban chicken” shall mean a chicken kept on a permitted tract of land pursuant to a permit issued under this chapter.
- C. “Permitting officer” shall mean the Community Service Officer or any other person designated by the City Administration.
- D. “Tract of land” shall mean property or a zoned lot that has one single family dwelling located on that property or zoned lot.
- E. “Single family dwelling” a building designed for or occupied exclusively by one family.
- F. “Permitted tract of land” shall mean that tract of land as identified by the application upon which a permit is granted for keeping chickens pursuant to this chapter. It shall not include a duplex or multi-residential property.
- G. “Permittee” shall mean an applicant who has been granted a permit to raise harbor or keep chickens pursuant to this chapter.

#### **57.02 ADMINISTRATION PERMIT REQUIRED.**

- A. Permit Required. No person shall raise, harbor or keep chickens within the City of Boone without a valid permit obtained from the Permitting Officer under the provisions of this chapter.
- B. Application. In order to obtain a permit, an applicant must submit a completed application on forms provided by the Permitting

Officer and paying all fees required by this chapter.

C. Requirements. The requirements to this receipt of a permit include:

- (1) All requirements of this chapter are met;
- (2) All fees for the permit are paid in full;
- (3) All judgments in the City's favor and against the applicant have been paid in full, including any outstanding fines, court costs, liens, or assessments.
- (4) The tract of land to be permitted shall contain only one single family dwelling occupied and used as such by the permittee. Owner permission shall be required if the single family dwelling is occupied by someone other than the owner.
- (5) The applicant has provided notice to the residents of all immediately adjacent dwellings of the applicant's intent to obtain a permit.
- (6) The applicant signs a document acknowledging that they are aware of the requirements of this Chapter; that they assure they will comply with it and that they grant the Community Service Officer the authority to enter their property, after being given 24 hours' notice, for inspection.
- (7) Applicants must complete an approved class in raising and maintaining chickens and attach proof that they have done so to the Application. The City website will contain classes approved and that meet this requirement.
- (8) The Applicant has not been convicted of cruelty to animals or any other similar violation.

D. Issuance of Permit. If the Permitting Officer concludes as a result of the information contained in the application that the requirements for a permit have been met, then the officer shall issue the permit.

E. Permit Fee. A fee of \$50.00 shall be charged at the time of issuance.

F. Permit Duration. A permit shall be valid for a two year period. After two years, the permittee shall apply for a renewal of the permit. A permit renewal shall be granted following a re-inspection and remittance of the \$40.00 permit fee.

G. Denial, Suspension, Revocation, Non-Renewal. The Permitting Officer may deny, suspend, revoke, or decline to renew any permit issued for any of the following grounds:

- (1) False statements on any application or other information or report required by this section to be given by the applicant;
- (2) Failure to pay any application, penalty, re inspection or reinstatement fee required by this section or City Council resolution;
- (3) Failure to correct deficiencies noted in notices of violation in the time specified in the notice;

(4) Failure to comply with the provisions of an approved mitigation/remediation plan by the Permitting Officer, or designee.

(5) Failure to comply with a provision of this chapter.

H. Notification. A decision to revoke, suspend, deny or not renew a permit shall be in writing and mailed by ordinary mail or in person to the address indicated on the application. The notification shall specify reasons for the action.

I. Effect of Revocation, Etc. When an application for a permit is denied, or when a permit is revoked, the application may not re-apply for a new permit for a period of 1 year from the date of the denial or revocation.

J. Appeals. No permit may be denied, suspended, revoked, or not renewed without notice and an opportunity to be heard is given the applicant or holder of the permit. In any instance where the Permitting Officer had denied, revoked, suspended, or not renewed a permit, the applicant or holder of Urban Chicken may appeal the decision to the City Administrator within ten (10) business days of receipt by the applicant or holder of the permit of the notice of the decision. The applicant or holder of the permit will be given an opportunity for a hearing and the decision of the City Council shall be final. The decision of the Permitting Officer which is not appealed in accordance to this chapter shall be deemed final action.

**57.03 NUMBER AND TYPE OF CHICKENS ALLOWED.**

A. The maximum number of chickens allowed is six (6) per tract of land. The tract of land shall be greater than 6,000 square feet. For tracts of land less than 6,000 square feet the maximum number of chickens allowed is four (4).

B. Only female chickens (hens) are allowed. No free-range chickens shall be allowed. If the permittee is found to have a rooster or free-range chicken on their property the permit shall be immediately revoked and the City shall pursue any further enforcement actions authorized by the Boone City Ordinances.

**57.04 ZONING DISTRICTS ALLOWED.**

A. Permits will be granted only for tracts of land located in R- 1, R-2 and R-3 Zoning Districts and only for single-family dwellings. In other Zoning Districts where chickens are allowed, no permit shall be required.

**57.05 NON-COMMERCIAL USE ONLY.**

A. A permit shall not allow the permittee to engage in chicken breeding or fertilizer production for commercial purposes.

**57.06 ENCLOSURES.**

A. Chickens must be kept in an enclosure or fenced area at all times. Chickens shall be secured within a henhouse or chicken tractor during non-daylight hours.

B. Enclosures must be kept in a clean dry, odor-free, neat and

sanitary condition at all times.

C. Henhouses, chicken tractors and chicken pens must provide adequate ventilation and adequate sun and shade and must be impermeable to rodents, wild birds and predators, including dogs and cats.

D. Henhouses and chicken tractors.

(1) Henhouses and chicken tractors shall be designed to provide safe and healthy living conditions for the chickens with a minimum of four (4) square feet per bird while minimizing adverse impacts to other residents in the neighborhood. In addition, the henhouse must have at least 10 square feet of space in the enclosed exterior run for each chicken.

a. A henhouse or chicken tractor shall be enclosed on all sides and shall have a roof and doors. Access doors must be able to be shut and locked at night. Opening windows and vents must be covered with predator and bird proof wire of less than one (1) inch openings. In addition the structure shall be well ventilated, designed for easy cleaning, and well drained so there is no accumulation of moisture.

b. The materials used in making a henhouse or chicken tractor shall be uniform for each element of the structure such that the walls are made of the same material, the roof has the same shingles or other covering, and any windows or openings are constructed using the same materials. The use of scrap, waste board, sheet metal, or similar materials is prohibited. Henhouse and chicken tractors shall be well maintained.

(2) Henhouses, chicken tractors and chicken pens shall only be located in the rear yard.

(3) Henhouses, chicken tractors and chicken pens must be located at least ten (10) feet from the property line and at least twenty-five (25) feet from any adjacent residential dwelling, church, school or place of business.

E. Any enclosed chicken pen shall consist of sturdy wire fencing and shall be predator proof. The pen must be covered with wire, aviary netting, or solid roofing.

F. Once the enclosure is constructed and prior to housing any chickens, the resident shall request an inspection of their facility. The Community Service Officer or their representative will conduct an inspection of the enclosure and determine if it is compliant. If is not compliant said Officer shall require the Applicant to correct those items within thirty (30) days and then a re-inspection of the enclosure shall take place at a cost \$15.00 to the Applicant. In addition, at time of renewal of any permit the enclosure shall be inspected and this same process followed if the

structure is not in compliance. If after the thirty (30) days, whether when the initial permit is issued or upon renewal, the items are not corrected the Applicant shall have a subsequent inspection at a cost of \$25.00.

**57.07 ODOR AND NOISE IMPACTS.**

A. Odors from chickens, chicken manure or other chicken related substances shall not be perceptible beyond the boundaries of the permitted tract of land.

B. Noise from chickens shall not be loud enough beyond the boundaries of the permitted tract of land at the property boundaries to disturb persons of reasonable sensitivity.

**57.08 PREDATORS, RODENTS, INSECTS AND PARASITES.**

A. The permittee shall take necessary action to reduce the attraction of predators and rodents and the potential infestation of insects and parasites. Chickens found to be infested with insects and parasites that may result in unhealthy conditions to human habitation may be removed by the City. It is the obligation of the permittee to see that the chickens remain in good health and free of disease and regular veterinary check-ups are recommended.

**57.09 FEED AND WATER.**

A. Chickens shall be provided with access to feed and clean water at all times. The feed and water shall be unavailable to rodents, wild birds and predators.

**57.10 WASTE STORAGE AND REMOVAL.**

A. All stored manure shall be covered by a fully enclosed structure with a roof or lid over the entire structure. No more than three (3) cubic feet of manure shall be stored on the permitted tract of land. The henhouse, chicken tractor, chicken pen and surrounding area must be kept free from trash and accumulated droppings. Uneaten feed shall be removed in a timely manner.

**57.11 CHICKEN AT LARGE.**

A. The permittee shall not allow the permittee's chicken or chickens to roam off the permitted tract of land. No dog or cat or other domesticated animal which kills a chicken off the permitted tract of land will, for that reason alone, not be considered a dangerous or aggressive animal or the City's responsibility to enforce its animal control provisions.

**57.12 UNLAWFUL ACTS.**

A. It shall be unlawful for any person to keep chickens in violation of any provision of this chapter or any other provision of the Boone Code of Ordinances.

B. It shall be unlawful for any owner, renter or leaseholder of property to allow chickens to be kept on property in violation of the provisions of this Chapter.

C. No person shall keep chickens inside a single family dwelling



unit, multi family dwelling units or rental unit.

D. No person shall slaughter chickens within the City of Boone.

E. No person shall keep a rooster.

F. No person shall keep chickens on a vacant or uninhabited tract of land.

**57.13 NUISANCES.** Any violation of the terms of this chapter that constitutes a health hazard or that interferes with the use or enjoyment of neighboring property is a nuisance and may be abated under the general nuisance abatement provisions of the Boone Code of Ordinances or by the filing of a Civil Infraction.

Section 3. Repealer Clause. All ordinances in conflict herewith are repealed. They are: None

Section 4. Severability Clause. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity or the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 5. When Effective. This ordinance shall be in effect after its passage, approval and publication as provided by law.

Passed and adopted by the City Council of the City of Boone, Iowa, this \_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Elijah Stines - Mayor

Attest:

I, William J. Skare, City Administrator of the City of Boone, Iowa, hereby certify that the above and foregoing Ordinance is a true copy as shown by the records of the City of Boone, Iowa.

\_\_\_\_\_  
William J. Skare – City Administrator

Jim P. Robbins AT0006583

**Return Document To:** Jim P. Robbins 1001 W. Mamie Eisenhower, Boone, IA 50036

**Preparer Information:** Jim P. Robbins, 1001 W. Mamie Eisenhower, Boone, IA 50036, (515) 432-7114

**ORDINANCE NO. 2306**

BE IT HEREBY ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOONE, IOWA:

Section 1. Purpose: To allow the City of Boone, Iowa to change the Finance Officer language in the Code of Ordinances.

Section 2. Chapters 18, 19, 5, and 17 are amended by changing the following:

1. Change Title of Chapter 18 to Finance Officer and delete "City Treasurer/".
2. Delete Section 18.01 and replace with: "The Finance Officer is the treasurer and performs all functions required of the position of Finance Officer."
3. Delete Section 18.02 and replace with: "The Finance Officer receives compensation for performing the duties of the Finance Officer as determined by the Boone City Council."
4. Delete "Treasurer/" from title of Section 18.03.
5. Delete "Treasurer/" from 1st sentence of Section 18.04.
6. Delete Section 19.17.
7. Delete Section 5.07(3) and replace with: "3. Finance Officer. An employee of a bank or trust company, who serves as Finance Officer."
8. Delete Section 17.05(2) and replace with: "City Clerk and Finance Officer."

Section 3. Repealer Clause. All ordinances in conflict herewith are repealed.

They are: None

Section 4. Severability Clause. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity or the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 5. When Effective. This ordinance shall be in effect after its passage, approval and publication as provided by law.

Passed and adopted by the City Council of the City of Boone, Iowa, this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Elijah Stines - Mayor

Attest:

I, William J. Skare, City Administrator of the City of Boone, Iowa, hereby certify that the above and foregoing Ordinance is a true copy as shown by the records of the City of Boone, Iowa.

\_\_\_\_\_  
William J. Skare – City Administrator

Incident Number	Incident Date/Time	Incident Type	Dispatch Address	Dispatched ACO	Responded Date/Time	Completed Type
2272	3/3/2024 11:10	Injured/Sick Animal	11th St and Division St	Katie	3/3/2024 11:15	Caller Brought to Shelter
2270	3/4/2024 8:05	Injured/Sick Animal	W Mamie Eisenhower and Ringgold St	Katie	3/4/2024 8:05	DOA picked up and returned to shelter
2275	3/4/2024 15:15	Animal at Large	1416 Benton St	Katie	3/4/2024 15:30	Left Notice
2305	3/13/2024 9:10	DOA--Dead Animal	600 block of S Story St	Katie	3/13/2024 9:15	DOA picked up and returned to shelter
2281	3/15/2024 8:55	Bite Case	1106 W 2nd St	Katie	3/15/2024 8:55	10 Day Home Quarantine
2283	3/15/2024 22:40	Bite Case	1223 Garst	Katelyn	3/15/2024 22:40	10 Day Home Quarantine
2288	3/18/2024 16:45	Barking	1522 green street	Katelyn	3/22/2024 14:45	Checked out ok
2290	3/19/2024 9:35	Animal at Large	2128 Linn St.	Jill	None	Animal picked up
2301	3/19/2024 14:00	Barking	1117 17th St	Katie	3/19/2024 14:00	Unable to locate
2298	3/25/2024 10:39	Injured/Sick Animal	1210 Union St	Katie	3/29/2024 10:39	Checked out ok
2306	3/27/2024 21:10	Bite	207 Harrison St	Katelyn	3/27/2024 21:10	Unable to locate
2292	3/29/2024 7:40	Injured/Sick Animal	2003 Linn St	Katie, Sierra	3/29/2024 15:29	Animal picked up
2296	3/30/2024 12:00	Animal at Large	210 Marshall St	Katelyn	3/30/2024 12:00	Animal picked up
2273	3/1/2024 8:20	Animal at Large	1915 W 1st Ext	Sierra	None	Returned to Owner
2286	3/16/2024 20:20	Animal at Large	125 1st street	Tyler	None	Owner Located
2291	3/26/2024 13:30	Animal at Large	220 S Plum	Sierra	None	Checked out ok
2303	3/26/2024 20:05	Animal at Large	228 W. 16th St.	Sierra	None	None

SHELTERCODE	SPECIESNAME	REASONNAME	DATEBROUGHTIN	OUTCOMENAME	OUTCOMEDATE
S2024026	Cat	Stray - City of Boone	3/3/2024 11:20	Foster	3/26/2024
S2024027	Cat	Stray - City of Boone	3/14/2024 13:25	On Shelter	None
S2024029	Cat	Stray - City of Boone	3/22/2024 14:09	On Shelter	None
S2024030	Cat	Stray - City of Boone	3/28/2024 10:00	Died	3/28/2024
S2024031	Cat	Stray - City of Boone	3/29/2024 9:30	On Shelter	None
S2024032	Cat	Stray - City of Boone	3/29/2024 16:06	Euthanasia	3/29/2024
A2024019	Dog	Stray - City of Boone	3/10/2024 17:03	On Shelter	None