

## STATEMENT OF COUNCIL PROCEEDINGS

April 15, 2024 6:00 p.m.

The City Council of Boone, Iowa, met in regular session in the City Hall Council Chambers on April 15, 2024, at 6:00 p.m. with Mayor Stines presiding. The meeting was also available via Zoom. The following Council Members were present: Henson, Kahookele, Moorman, Hilsabeck, Williamson, and Angstrom. Absent: Byrd.

Moorman moved; Williamson seconded to approve the agenda as presented. Ayes: Henson, Kahookele, Moorman, Hilsabeck, Williamson, and Angstrom. Nays: none.

Brenda Dryer, Senior Vice President of Ames Economic Development Commission (AEDC) presented the Council on the 1<sup>st</sup> Quarter report, highlighting that they were able to get additional funding to support the Major Improvements Grant with applications due May 1, 2024. In addition, we are anticipating four (4) Workforce Housing Tax Credit applications that would total 158 new housing units. As one project is coming to completion, another is starting with the groundbreaking event for Kate's Landing later this spring and a ribbon cutting for the Villas at Fox Pointe.

Mayor Stines announced that this is the time and place for a public hearing on the proposed plans, specifications, form of contract, and estimate of cost for the Story Street/Downtown Mill and Overlay Project. Mayor Stines asked if there were any written comments; no written comments were presented. Mayor Stines asked if there were any oral comments; no comments were made. Whereupon, the Mayor declared the hearing closed.

Moorman moved; Hilsabeck seconded to approve Resolution 3183 approving the plans, specifications, form of contract, and estimate of cost as prepared by Short Elliott Hendrickson, Inc. for the Story Street/Downtown Mill and Overlay Project. Ayes: Kahookele, Moorman, Hilsabeck, Williamson, Angstrom, and Henson. Nays: none.

Mayor Stines announced that this is the time and place for a public hearing for the consideration of a Memorandum of Understanding between the Boone County Convention and Visitor's Bureau and the City of Boone, Iowa. Mayor Stines asked if there were any written comments; no written comments were presented. Mayor Stines asked if there were any oral comments; no comments were made. Whereupon, the Mayor declared the hearing closed.

Hilsabeck moved; Angstrom seconded to approve Resolution 3184 authorizing the execution of a Memorandum of Understanding between the Boone County Convention and Visitor's Bureau and the City of Boone to construct a building to house a kiosk on City property located east of 1905 South Marshall Street, Boone, Iowa. Ayes: Moorman, Hilsabeck, Williamson, Angstrom, Henson, and Kahookele. Nays: none.

Mayor Stines announced that this is the time and place for a public hearing to consider an agreement with Boone County concerning property located at 315 State Street, Boone, Iowa and 117 W. 9<sup>th</sup> Street, Boone, Iowa. Mayor Stines asked if there were any written comments; no written comments were presented. Mayor Stines asked if there were any oral comments; no comments were made. Whereupon, the Mayor declared the hearing closed.

Williamson moved; Angstrom seconded to approve Resolution 3185 approving a transfer of real estate owned by the City of Boone to Boone County by Quit Claim Deed and Acceptance of Assignment to the City of Boone of Tax Sale Certificates by Boone County. Ayes: Hilsabeck, Williamson, Angstrom, Henson, Kahookele, and Moorman. Nays: none.

Mayor Stines announced that this is the time and place for a public hearing for the consideration of adopting the Fiscal Year 2025 Budget. Mayor Stines asked if there were any written comments; no written comments were presented. Mayor Stines asked if there were any oral comments; no comments were made. Whereupon, the Mayor declared the hearing closed.

Williamson moved; Hilsabeck seconded to approve Resolution 3186 adopting the Fiscal Year 2025 Budget. Ayes: Williamson, Angstrom, Henson, Kahookele, Moorman, and Hilsabeck. Nays: none.

Angstrom moved; Henson seconded to authorize the residents of Five Mile Drive, Boone, Iowa to treat the road for dust control; with the understanding that the City may have to maintain the road due to safety hazards. Ayes: Angstrom, Henson, Kahookele, Moorman, Hilsabeck, and Williamson. Nays: none.

Ed Biehn requested to appeal a decision made by the Public Safety and Transportation Committee to deny parking on Hancock Drive. Biehn presented a letter, petition, and pictures of other collector streets allowing parking as justification to allow parking on at least one (1) side of Hancock Drive. Biehn also advised that the neighborhood has a covenant that does not allow additional concrete on their properties for additional parking or driveways. Andrews stated he feels Hancock Drive should require two (2) continuously free flowing traffic lanes as it is a high traffic road. Wiebold advised that some of the streets Biehn stated are emergency snow routes that do not allow parking from November through April 15th. Angstrom moved; Henson seconded to deny the request for parking on Hancock Drive, Boone, Iowa. Ayes: Henson, Kahookele, Moorman, Williamson, and Angstrom. Nays: Hilsabeck.

Elmquist updated the Council on the Fiscal Year 2025 Health Insurance Renewal. The Federal Government increased the HSA minimum deductible allowed from \$2,500.00 to \$3,200.00; this affects two (2) employees on the City's Family HSA plan. Elmquist suggested raising the city's contribution to cover the additional \$700.00 through resolution.

Cornelis stated that through donations and grants, they now have the \$50,000.00 match for playground equipment at Franklin Park. Milwaukee Park's play equipment has been purchased and is expected to be arriving soon.

Cornelis stated the Park Board has agreed to allow the Boone National Little League use of their north ball field at McHose Park.

Williamson moved; Angstrom seconded to approve Resolution 3187 accepting the Engineer's Statement of Completion and final pay request for the Fire Station Bay Addition Project. Ayes: Henson, Kahookele, Moorman, Hilsabeck, Williamson, and Angstrom. Nays: none.

Henson moved; Hilsabeck seconded to approve Alcohol License renewal for the Boone County Convention and Visitor's Bureau (CVB) for use at the Greenspace. Ayes: Kahookele, Moorman, Hilsabeck, Williamson, Angstrom, and Henson. Nays: none.

Moorman moved; Hilsabeck seconded to approve out of state travel for Officer Sherrard to attend Drug Recognition Training in Jacksonville, Florida. Training is paid through the Iowa Department of Transportation (IDOT). Ayes: Moorman, Hilsabeck, Williamson, Angstrom, Henson, and Kahookele. Nays: none.

Williamson moved; Henson seconded to approve Resolution 3188 approving the application of Daisy Brands to the Iowa Economic Development Authority Iowa High Quality Jobs Program. Ayes: Hilsabeck, Williamson, Angstrom, Henson, Kahookele, and Moorman. Nays: none.

Mayor Stines asked if there were any questions or items to be removed from the Consent Agenda; no requests were made.

Moorman moved; Hilsabeck seconded to approve the following items on the Consent Agenda: 1) Minutes of previous meetings. 2) Bills payable. 3) Alcohol License renewal for Boone County Ag Association. 4) Alcohol License renewal for El Viejo Mexican Restaurant. 5) Alcohol License renewal Moose Lodge #104. 6) Alcohol License renewal for Wilson's Tap and Recreation. 7) Resolution 3189 setting fees for special parking permits. 8) Resolution 3190 authorizing the hiring of Christina Weir as Finance Officer and setting salary at \$75,000.00 per year. 9) Resolution 3191 authorizing the execution

of a service agreement and payment of liability, workers' compensation, and cyber insurance in the amount of \$566,200.85 to Boehm Insurance Agency. Ayes: Williamson, Angstrom, Henson, Kahookele, Moorman, and Hilsabeck. Nays: none.

3E	Press Equipment	1,552.32
A & E Millwright & Repair	Sludge Pump Repairs	720.00
A & M Laundry	Mops & Rugs	30.51
Alliant Energy	Utilities	1,545.84
Alliant Energy	Utilities	1,196.89
Alliant Energy	Utilities	46,544.75
Arnold Motor Supply	Parts/Supplies	99.01
Arnold Motor Supply	Parts/Supplies	462.01
Barco Municipal Products	Street Signs	2,355.19
Better Together	CPR Cards	286.00
Boehm Insurance Agency	Insurance Premiums	566,200.85
Bolton & Menk	Fuel Farm Design/Bidding	27,800.00
Bomgaars	Parts/Supplies	86.27
Bomgaars	Parts/Supplies	87.10
Boone Ace Hardware	Parts/Supplies	14.00
Boone Ace Hardware	Parts/Supplies	126.43
Boone Area Humane Society	Boarding/Euthanasia	2,253.00
Boone County Landfill	Landfill Disposal	2,224.64
Boone Convention & Visitors	4th Quarter 2024 Hotel Distribution	16,250.00
Boone County Recorder	Recording Fees	34.00
Boone Day Breakers Kiwanis	Membership Dues	85.00
Boone Hardware	Parts/Supplies	91.74
Boone News Republican	Publications	736.69
Bradley Rholl	Reimbursement	38.00
Builders First Source	Expansion Joint	68.55
Cardio Partners	AED's	4,912.95
CDS Global	Online Credit Card Processing	333.34
CDS Global	Monthly Processing/Newsletter	2,338.50
CDS Global	Postage	2,312.27
Central IA Ready Mix	Materials	1,032.00
Central IA Building Supply	Sheet Metal	323.67
Central IA Distributing	Herbicide	1,674.00
CenturyLink	Telephone	84.19
CenturyLink	Telephone	157.19
CenturyLink	Line Charges	678.07
Chase Signs & Graphics	Signs/Decals	1,086.57
City Of Boone	Utilities	30.50
Clouser Plumbing Technologies	Water Main Valve Repair	6,800.00
D & J Complete Tree Service	Stump Grinding	300.00
D & J Complete Tree Service	Snow Removal	720.00
Dale Farnham	Contract Services	4,715.00
Department Of Inspections	Inspection	150.00
DGR Engineering	Engineering Evaluation	4,000.00
E5 Group	Programming Phone System	300.00
Echo Group	Exhaust Fan	325.00
Edward Higgins	Services	60.00
Elixir Rx Solutions	411 Medical	1,663.12
Emblem Enterprises	Police Patches	1,393.52
Employee Benefits Systems	Payroll	208.33
Employee Benefits Systems	Payroll	208.33
Employee Benefits Systems	Payroll	80.00
Employee Benefits Systems	Payroll	80.00
Employee Benefits Systems	Payroll	76.74
Employee Benefits Systems	Payroll	10.00

Employee Benefits Systems	Payroll	321.58
Employee Benefits Systems	Payroll	85.00
Employee Benefits Systems	Payroll	10.00
Employee Benefits Systems	Payroll	208.33
Employee Benefits Systems	Payroll	208.33
Employee Benefits Systems	Payroll	20.00
Employee Benefits Systems	Payroll	10.00
Employee Benefits Systems	Payroll	(5.13)
Employee Benefits Systems	Payroll	30.00
Employee Benefits Systems	Payroll	10.00
Fairfield Inn & Suites	Police Academy Hotel	1,335.00
Farnham Aviation Services	Fuel Hose/Nozzle	1,657.58
Garbage Guys	Waste Removal	89.50
Garbage Guys	Waste Removal	20.50
GPM Environmental Solutions	Sewer Flow Monitor	1,750.00
Hach Company	Lab Chemicals	1,840.38
Hawkins Water Treatment	Chemicals	13,254.20
Heartland Door & Frame	Pool Door Replacement	5,794.43
Heartland Tire & Auto	Skid Loader Tube	30.00
Herman Drainage	Mowing	5,000.00
Hull Plumbing And Heating	Permit Refund	15.00
Hy-Vee Food Store	Water/Citizens Academy Meals	526.47
IA Parks And Recreation	Job Posting	150.00
IMFOA	Dues	120.00
InfoBunker	Internet Service	158.00
IA Association Professional Fire	Dues	100.00
IA Insurance Division	2023 Annual Cemetery Report	211.00
Itsavvy	Computer	1,377.00
Jimmy's Barbeque Pit	Citizens Police Academy Meal	225.00
Joseph Pundzak	Conference Reimbursement	200.00
Kenneth Slaba	Reimbursement	38.00
KWBG	Advertising Contract	367.20
La Crosse Seed	Grass Seed	652.50
Marchelle L Duley	Mailbox Claim	100.00
Martin Marietta Materials	Gravel/Spray Patch Material	1,206.62
Menards-Ames	Electrical Supplies	102.92
Miller Scrap Metal & Repair	616 Harrison Street Demolition	5,800.00
Moffitt's	Vehicle Maintenance	157.30
Molitor Construction	Snow Removal	1,230.00
Municipal Emergency Services	Supplies	285.36
Nathan MacDougall	Reimbursement	16.99
NICUSA	Service Fee	12.10
NUSO	SIP/VOIP Lines	115.58
Ogden Telephone	Internet Service	74.95
O'Reilly Automotive Stores	Supplies	53.97
Orkin	Pest Control	110.99
Outdoor Image	Hazard Tree Removal	350.00
Plumb Supply	Piping Materials	553.16
Portable Pro	Portable Toilet Service	255.00
Powerplan	Fuel Line Parts	36.68
Quick Oil	Propane	4,342.80
R & W Power	Leaf Blower Maintenance	25.00
Ramaker & Associates	Subscription	1,200.00
Samuel Rengert	Reimbursement	373.94
Seth Janssen	Reimbursement	38.00
Simmering Cory Inc	December 2023 Codification	1,401.00
Sirchie Acquisition	Evidence Bags	79.64
Spring Green Lawn Care	Lawn Care	220.90

Staples Advantage	Office Supplies	55.45
Strand Associates	Engineering	6,653.50
Stuehmer Contracting	Custodial Services	800.00
Sunstrom Miller Press	Envelopes/Pool Pass Books	450.70
The Shredder	Shredding Service	90.00
Trailer World	Concrete Saw Trailer	4,500.00
Treasurer/State Of IA	Pool Sales Tax-March	212.72
Troy Nordholm	Locker Room Remodel	8,375.00
UnityPoint Health	CPR Instructor Renewal	150.00
US Water Services Corporation	Operation/Maintenance Contract	76,624.99
Vander Haags	Hydraulic Filter Housing	182.00
Van-Wall Equipment Inc	Spray Patch Trailer Filters	107.87
Verizon Wireless Services	Wireless Services	41.18
VisionBank Of IA	Training/Miscellaneous	1,992.27
Walters Sanitary Service	Waste Removal	1,290.62
Weather Or Naut	Active Shooter Training Meals	280.00
WHKS	I/I Inspections Phase 5	895.00
Wisecup Trucking	315 State Street Demolition	395.00
Xerox Corporation	Copier Agreement	25.61
Zellmer Buildings	Cemetery Building	35,000.00
5F Solutions LLC	Utility Billing Refund	125.00
Natasha L Abuassba	Utility Deposit Refund	62.49
Kasey Anderson	Utility Deposit Refund	75.28
Pat Bennett	Utility Billing Refund	28.23
Trista F Boone	Utility Deposit Refund	127.37
Bryan Davies	Utility Deposit Refund	75.00
Hunter C Dingman	Utility Billing Refund	30.77
Shaniqua C Edwards	Utility Deposit Refund	16.29
FML Management LLC	Utility Deposit Refund	125.00
Shannon C Jensen	Utility Deposit Refund	53.93
Sara N Medina	Utility Deposit Refund	40.18
Kaelyn R Murphy	Utility Billing Refund	20.09
Nisland Asset Investment	Utility Deposit Refund	125.00
Steven V Perez	Utility Deposit Refund	97.79
Joe Shadle	Utility Billing Refund	25.32
Cheryl Tilley	Utility Billing Refund	7.75
Jazzmine Wise	Utility Deposit Refund	73.53
Total Paid Bills		900,125.78

FUND	RECEIPTS	DISBURSEMENTS
General	3,593,754.07	333,434.68
Special	1,631,513.96	50,696.79
Hotel/Motel	129,191.79	16,250.00
Road Use Tax	1,282,602.88	49,095.74
Debt Service	95,925.21	-
Water Utility	2,645,775.75	175,476.05
Sewer Utility	2,661,778.24	144,336.13
Family Resource Center	66,624.95	9,165.43
Capital Project	2,249,721.98	45,006.37
Storm Water Utility	324,049.33	1,895.00
Expendable Trust	56,525.02	7,047.47
Agency Account	1,560,479.87	67,722.12

Moorman advised that there will be an informative townhall meeting April 30, 2024, from 7:00 p.m. to 8:30 p.m. to discuss the proposed chicken ordinance.

Angstrom moved; Henson seconded to go into closed session at 6:43 p.m. pursuant to Iowa Code Section 21.5(1)(c) to discuss strategy with counsel where litigation is

imminent, where its disclosure would be likely to prejudice or disadvantage the position of the City of Boone in that litigation. Ayes: Angstrom, Henson, Kahookele, Moorman, Hilsabeck, and Williamson. Nays: none.

Angstrom moved; Henson seconded to come out of closed session at 7:12 p.m. Ayes: Henson, Kahookele, Moorman, Hilsabeck, Williamson, and Angstrom. Nays: none.

Robbins advised the Council of the potential litigation with Rolling Meadows and the option to send a notice to terminate the existing agreement. Terminating the current agreement would allow for a one (1) year time frame to end service or renegotiate a new agreement. Moorman moved; Angstrom seconded to approve sending notice to terminate the water agreement with Rolling Meadows. Ayes: Kahookele, Moorman, Hilsabeck, Williamson, Angstrom, and Henson. Nays: none.

There being no further business to come before the Council the meeting was adjourned at 7:26 p.m.

ATTEST:

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Ondrea Elmquist, Clerk/Finance Officer

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Elijah Stines, Mayor