

STATEMENT OF COUNCIL PROCEEDINGS

February 5, 2024 6:00 p.m.

The City Council of Boone, Iowa, met in regular session in the City Hall Council Chambers on February 5, 2024, at 6:00 p.m. with Mayor Stines presiding. The meeting was also available via Zoom. The following Council Members were present: Byrd, Henson, Moorman, Hilsabeck, Williamson, and Angstrom. Absent: none.

Mayor Stines advised that he is withdrawing his veto of Resolution 3163 and removing item 6-I-1 from the agenda. Moorman moved; Williamson seconded to approve the agenda with the removal of 6-I-1, Discuss/Vote to Override Mayor's Veto of Resolution 3163 Forbidding the Wearing of a Hat in Council Chambers During a Council Meeting. Ayes: Henson, Moorman, Hilsabeck, Williamson, Angstrom, and Byrd. Nays: none.

Kelly Molitor requested that the Council sign a Letter of Intent to apply for Main Street Iowa, she explained this is needed in order to access the application. Stines stated that he also has included a Letter of Support. Hilsabeck moved; Henson seconded to approve signing the Letter of Intent to apply for Main Street Iowa. Ayes: Moorman, Hilsabeck, Williamson, Angstrom, Byrd, and Henson. Nays: none.

Moorman moved; Hilsabeck seconded to set a public hearing for February 19, 2024, at 6:00 p.m. for the consideration to amend City of Boone, Iowa Precinct 1 Boundaries based on an annexation. Ayes: Hilsabeck, Williamson, Angstrom, Byrd, Henson, and Moorman. Nays: none.

Brenda Dryer, Senior Vice President of Ames Economic Development Commission (AEDC), addressed the Council and presented the Fourth Quarter Report for 2023, covering marketing results, workforce efforts, lower unemployment rates, the Central Iowa Housing Trust Fund grant, and the grant for the Wastewater Treatment Facility.

Williamson advised there will be a Policy and Administration Committee meeting February 19, 2024, at 5:15 p.m.

Moorman explained the changes made by the Economic Development Committee to the Boone Downtown Incentive Fund (BDIF) Program that includes bringing the area back to a defined area, clarifies façade improvement details, defines criteria for "business/retail store", establishes a one (1) year completion deadline, and a repayment clause in the event the property is sold within four (4) years. Dee McKnight voiced her concerns regarding the definition of business hours being open three (3) days a week as a lot of the downtown businesses are open by appointment only.

Henson moved; Angstrom seconded to approve the changes to the Boone Downtown Incentive Fund (BDIF) Program with the amendment to allow the Economic Development Committee to override the posted hours of business at their discretion. Ayes: Williamson, Angstrom, Byrd, Henson, Moorman, and Hilsabeck. Nays: none.

Elmquist stated that under the Consent Agenda is Resolution 3168 naming Financial Institutions as depositories for the City of Boone, where she added Peoples Bank and stated the deposit limits for each respective Financial Institution.

Andrews introduced Terrhyn Jacoby as the new Street Department Laborer in the Public Works Department.

Williamson moved; Henson seconded to approve Resolution 3165 awarding the 8th Street Mill and Overlay Project to Manatt's Inc., with a base bid amount of \$106,670.00 and a bid alternate 1 for the curb replacement of \$20,130.00, for a total contract amount of \$126,800.00. Ayes: Angstrom, Byrd, Henson, Moorman, Hilsabeck, and Williamson. Nays: none.

Angstrom moved; Hilsabeck seconded to approve Resolution 3166 approving the execution of Professional Services Agreements with Utility Service Co., Inc., in the amount of \$38,473.00 and NAI Electrical Contractors in the amount of \$3,595.00 for the

Industrial Park Road Water Tower Project. Ayes: Byrd, Henson, Moorman, Hilsabeck, Williamson, and Angstrom. Nays: none.

Angstrom moved; Henson seconded to approve Resolution 3167 approving the execution of Professional Services Agreements with Utility Service Co., Inc., in the amount of \$214,549.00 and NAI Electrical Contractors in the amount of \$8,580.00 for the Greene Street Water Tower Project. Ayes: Henson, Moorman, Hilsabeck, Williamson, Angstrom, and Byrd. Nays: none.

Brenda Dryer stated that she received news that the City was awarded an \$80,000 grant from the Central Iowa Housing Trust Fund, and with the City’s local match this will allow for approximately \$100,000 to support major home improvements and repairs to those that qualify. Dryer proposes holding an informational meeting Saturday, March 2, 2024, at 9:00 a.m. Application materials and income limits can be found at the Building Department, Ericson Public Library, and the city website.

Skare stated that he has received estimates for the following City Hall improvements: replacing and staining the Council Chamber and auditorium doors, repairs surrounding the second-floor drinking fountain, and various painting jobs around City Hall. The estimates have come in under budget and should start approximately April 1, 2024. The Council had no objections.

Skare updated the Council that the Wastewater UV Disinfection Project has been completed other than four (4) or five (5) warranty items. Skare advised that there is a significant amount of liquidated damages, and the contractor has submitted a change order for a large amount of money. The next step will be mediation with the possibility of litigation.

Mayor Stines asked if there were any questions or items to be removed from the Consent Agenda; no requests were made.

Henson moved; Hilsabeck seconded to approve the following items on the Consent Agenda: 1) Minutes of previous meetings. 2) Bills payable. 3) Taxicab License for T&J Taxi. 4) Resolution 3168 naming Financial Institutions as depositories and setting deposit limits. 5) Resolution 3169 authorizing the payment of \$750,000.00 to the Boone Community School District for the completion of Hawkeye Drive Extension. 6) Resolution 3170 approving the hiring of Terrhyn Jacoby as a Street Department Laborer in the Public Works Department with a wage of \$3,225.53 per month. Ayes: Moorman, Hilsabeck, Williamson, Angstrom, Byrd, and Henson. Nays: none.

A & M Laundry Inc	Mops & Rugs	30.51
Abby Lumley	2023 Band Services	133.98
Access Systems Leasing	Printing Contract – Library	279.88
Access Systems Leasing	Printing Contract-PD	190.97
Alicia Olsen	2023 Band Services	159.50
Alliant Energy	Utilities	3,828.32
Alliant Energy	Utilities	22,404.83
Amazon Capital Services Inc	Library Materials	526.70
Amazon Capital Services Inc	Parts/Supplies	1,667.09
Angie Dill	2023 Band Services	159.50
Anna Lee	2023 Band Services	51.04
April Burch	2023 Band Services	153.12
Arnold Motor Supply	Parts/Supplies	1,167.97
Barb Biersner	Mailbox Claim	100.00
Barbara J Saathoff	Mailbox Claim	100.00
Barbara Wills	Housing Incentive	5,000.00
Barco Municipal Products	Solar Stop Sign Flasher	859.29
Benjamin Lumley	2023 Band Services	133.98
Blake's Garage	Repairs	144.73
Bomgaars	Parts/Supplies	392.85
Boone Ace Hardware	Parts/Supplies	253.81

Boone Area Humane Society	Contract Services-February	7,218.83
Boone Community School District	Hancock Dr Construction Project	750,000.00
Boone County Landfill	FY2024 Assessment-February	5,191.67
Boone County Landfill	Landfill Disposal	3,162.36
Boone Hardware	Parts/Supplies	244.83
Boone News Republican	2023 Wages	855.00
Boulders Inn Boone LLC	1st 1/2 FY2024 Tax Rebate	32,447.49
Brenda A Babbitt	2023 Band Services	223.30
Brown Electric	Repair	536.62
Bryan Willer	2023 Band Services	255.20
Builders First Source	Materials	38.34
C.J. Cooper & Associates	Testing	30.00
Catherine Claman	Library Program	350.00
CDS Global	On-Line CC Processing	386.90
CDS Global	On-Line CC Processing	428.21
Center Point Publishing	Large Print Books	613.62
Centurylink	Phone Service	67.98
Chase	Services	2,583.81
Chelsea Truckenmiller	2023 Band Services	159.50
Christina McIntyre	Mailbox Claim	100.00
Cintas Corporation	Med Cabinet Refill-PW	210.44
City Of Boone	Water-FRC	355.26
Civic Systems LLC	ACA Software Add-On	2,208.00
Cody Ihnen	2023 Band Services	159.50
Colton Kniffen	2023 Band Services	146.74
Core & Main LP	Water Meters	31,419.48
Cynthia Ball	Mailbox Claim	100.00
D & J Complete Tree Service	Snow Removal FRC	4,107.50
Dakota Supply Group	Plow Markers	266.00
Dale Schoening	2023 Band Services	178.64
Dan Sprengeler	2023 Band Services	133.98
David Ades	Car Allowance-February	250.00
David Frohling	Mailbox Claim	100.00
Dean Stickrod	2023 Band Services	153.12
Devon McNear	2023 Band Services	121.22
Dreamscape Homebuilders LLC	Housing Incentive	6,735.63
Duncan Heating & Plumbing	Snow Hauling	3,055.00
Echo Group Inc	Lights/Ballasts-Water Plant	137.28
Ecolab Institutional	Pest Control-WW	106.98
Edward Higgins	Contract Services	150.00
Elixir Rx Solutions	411 Prescriptions	644.73
Elizabeth Siddens	2023 Band Services	146.74
Ember Novy	2023 Band Services	146.74
Emily Rehmann	2023 Band Services	133.98
Employee Benefit System	Flex Administration Fee	97,842.44
Eric W Gebhart	Mailbox Claim	100.00
Erica Herold	2023 Band Services	153.12
Erin Malloy	2023 Band Services	127.60
Firstnet	Wireless Services	1,389.17
Fox Engineering	UV Disinfection Engineering	1,787.50
Garbage Guys	Waste Removal-PD	20.50
Gina Ryan	2023 Band Services	76.56
Grainger	Parts	32.68
Graymont Western Lime Inc	Chemicals	7,709.54
Growyourcapitans.Com LLC	Training	3,000.00
Hach Company	Lab Chemicals	861.88
Hawkins Water Treatment Group	Chemicals	3,612.07
Hull Plumbing and Heating	Toilet Repair City Hall	246.62

Hy-Vee Food Store	Budget Workshop	21.97
Iowa Dept Natural Resources	NPDES Permit	85.00
IA Police Chiefs Assn-IPCA	IPCA Membership- Qty 2	150.00
IAFC Membership	IAFC Dues-Adams	270.00
Ian Runestad	2023 Band Services	133.98
Infomax Office Systems Inc	City Hall Printing Contract	542.60
Ingram Book Company	Library Materials	2,137.55
Iowa Dept Transportation	Sign Posts	276.98
Iowa One Call	Locates	74.20
Iowa Prison Industries	Clark-Clothing Allowance	48.99
Iowa State University	Shade Tree Short Course	210.00
Jamie Williams	3M Hooks	15.58
Janelle Bloem	2023 Band Services	102.08
Jasmine Ihnen	2023 Band Services	146.74
Jason Paull	2023 Band Services	133.98
Jeffrey A Hilsabeck	Mailbox Claim	100.00
Jessica Rehmann	2023 Band Services	133.98
Jill Lutz	2023 Band Services	133.98
Jim Beckwith	2023 Band Services	127.60
Jim Dehoet	2023 Band Services	159.50
Jim Robbins PC	Legal Services/Reimbursement	6,968.00
Jody Malloy	2023 Band Services	121.22
John Logue Jr	Snow Hauling	260.00
John Mobley III	2023 Band Services	159.50
Jonah Tibbits	2023 Band Services	133.98
Josh Olsen	Reimbursement	55.00
Journal Communications Inc	Promotional Advertising	7,270.00
K & R Lawn Care Inc	Snow And Ice Removal Sidwalks	460.00
Kelly J Sinclair	Mailbox Claim	100.00
Kelsi Rae Papesh	2023 Band Services	121.22
Kendra Lee	Refund Auditorium Fee	100.00
Kenneth Cantonwine	Mailbox Claim	100.00
Kim Smith	Library Programs – Qty 2	100.00
Kris Kammerer	2023 Band Services	121.22
KWBG	Storywalk Marketing	32.64
Kyle's Garage Doors	Garage Door Opener	110.00
Landen Valdez	2023 Band Services	89.32
Larry L Harstad	Mailbox Claim	100.00
Larry L Mccullough	Mailbox Claim	100.00
Laurie Bouk	2023 Band Services	146.74
Levi Patterson	2023 Band Services	102.08
Lily Ferguson	2023 Band Services	114.84
Lily Smith	2023 Band Services	127.60
Lowell Davis	2023 Band Services	146.74
Lucas Hansen	2023 Band Services	159.50
Maggie Halferty	2023 Band Services	102.08
Maggie Witte	2023 Band Services	159.50
Mark Astelford	2023 Band Services	178.64
Mark Dorr	2023 Band Services	159.50
Mary Neumayer	2023 Band Services	149.60
Matt Muessigmann	2023 Band Services	153.12
McKnight Rentals	BDIF Grant	18,033.25
MidAmerica Books	Juvenile Nonfiction Books	123.80
Midwest Quality Wholesale	Supplies – Fire	70.00
Midwest Tape	Digital Library Materials	1,681.48
Molitor Construction	Snow Hauling	3,575.00
Nancy M Clary	Mailbox Claim	100.00
Nate Lumley	2023 Band Services	153.12

NCL Of Wisconsin Inc	Lab Equipment	241.80
Nicholas Runestad	2023 Band Services	159.50
Northwest Ag Systems, Inc	Snow Hauling	3,087.50
O'Halloran International	Part	43.77
Olivia Sus	2023 Band Services	76.56
Ondrea Elmquist	Car Allowance-February	250.00
Opencom	Internet Services-WW	136.90
O'Reilly Automotive Stores Inc	Shop Tools	27.99
Pat Clemons Chevrolet	Body Damage Repair	968.80
Pomp's Tire Service Inc	4 Tires Patrol Cars	540.00
Pritchard Bros Plumbing	Repairs-Hanging Furnace	185.00
Progressive Intelligence Techn	Inspection Software-Rentals	4,080.00
PTM Document Systems	1099 Forms	83.54
Quality One	Janitorial Service	1,825.00
Quill LLC	Supplies	346.35
R H Grabau Construction Inc	Fire Station Bay Addition	8,518.65
Reese Electric	Electric Motor Repairs	254.97
Reliant Fire Apparatus Inc	Pressure Gauges Engine 65	315.03
Rick Kaufman	2023 Band Services	159.50
Rose Kundel	2023 Band Services	89.32
Sam Johnson	2023 Band Services	146.74
Savannah Heldenbrand	2023 Band Services	146.74
Shelly Stotts	Mailbox Claim	100.00
Short Elliott Hendrickson Inc	S Marion/W Park-Engineering	28,791.20
Staples Advantage	Supplies	435.17
Streicher's	Supplies	329.39
Stuehmer Contracting	Custodial Services-City Hall	800.00
Susan Freeman	2023 Band Services	159.50
Tammy Kaufman	2023 Band Services	178.64
Tara Anderson	2023 Band Services	102.08
The Door & Fence Store	Repair-Garage Door & Gate Opener	751.00
The Shredder	Shredding Service-Qtrly	84.00
Treasurer/State of Iowa	Sales Tax-Dec 2023	11,927.01
Unity Point Health	CPR Cards-Fire	63.00
US Water Services Corporation	Operation/Maintenance Contract	76,624.99
Van-Wall Equipment Inc	Parts-Repair Tractor	3.18
Verizon Wireless Services LLC	Wireless Service	244.99
Veronica Nystrom	Mailbox Claim	100.00
Visionbank Of Iowa	Pump Clips Qty 4-Gator	3,087.93
Walmart	Laundry Supplies	259.88
Walters Sanitary Service Inc	Garbage Service	61.61
Westrum Leak Detection Inc	Leak Detection 5th & Benton	557.50
William Skare	Car Allowance-February	300.00
Windstream	Phone Service-Engineering	1,656.21
Wisecup Trucking	Demolition	3,555.00
Xerox Corporation	Printing Contract-WW	81.76
Ziegler Inc	Repair-Generator	747.20
1903 Marshall Street LLC	Utility Billing Deposit Refund	125.00
Melissa Baumbach	Utility Billing Deposit Refund	125.00
Jimmy Berry	Utility Billing Deposit Refund	125.00
Big Sale Group	Utility Billing Deposit Refund	125.00
Big Sale Group	Utility Billing Deposit Refund	125.00
Robert Boros	Utility Billing Deposit Refund	125.00
John Davis	Utility Billing Deposit Refund	125.00
Andrew Deshong	Utility Billing Deposit Refund	125.00
Charles Drake	Utility Billing Deposit Refund	125.00
Dana Heldenbrand	Utility Billing Deposit Refund	125.00
Matthew Johnson	Utility Billing Deposit Refund	40.00

Joshua Lieb	Utility Billing Deposit Refund	36.81
Lisa Anderson	Utility Billing Deposit Refund	125.00
Shawn McBride	Utility Billing Deposit Refund	16.64
Mark Merdian	Utility Billing Deposit Refund	125.00
Clayton Meyer	Utility Billing Deposit Refund	125.00
Angela Miller	Utility Billing Deposit Refund	125.00
MRT Properties	Utility Billing Deposit Refund	125.00
Kaelyn Murphy	Utility Billing Deposit Refund	79.45
Lindsey Nevins	Utility Billing Deposit Refund	125.00
Benjamin Paulson	Utility Billing Deposit Refund	125.00
James Penner	Utility Billing Deposit Refund	125.00
Melissa Povah	Utility Billing Deposit Refund	125.00
Jesse Preul	Utility Billing Deposit Refund	125.00
Dylan Ryder	Utility Billing Deposit Refund	125.00
Abraham Sanchez	Utility Billing Deposit Refund	83.82
Larissa Schaumburg	Utility Billing Deposit Refund	125.00
Cassandra/Tyrone Shivers	Utility Billing Deposit Refund	75.00
Danielle Stickland	Utility Billing Deposit Refund	125.00
Lewis Thompson	Utility Billing Deposit Refund	125.00
Jerry Wesbrook	Utility Billing Deposit Refund	125.00
Employee Benefit System	Payroll	140.00
Paid Report Total		1,213,983.39

FUND	DISBURSEMENTS
General	61,235.17
Special	39,987.16
Hotel/Motel	-
Road Use Tax	22,612.88
Debt Service	-
Water Utility	72,465.29
Sewer Utility	95,180.13
Family Resource Center	7,426.97
Capital Project	814,578.08
Storm Water Utility	-
Expendable Trust	4,827.72
Agency Account	95,669.99

Hilsabeck moved; Byrd seconded to approve the third reading of Ordinance 2301 to allow the City of Boone, Iowa to change the procurement by Request for Proposals language in the Code of Ordinances, Chapter 32, Section 32.01. Ayes: Hilsabeck, Williamson, Angstrom, Byrd, Henson, and Moorman. Nays: none.

Angstrom moved; Henson seconded to adopt Ordinance 2301 to allow the City of Boone, Iowa to change the procurement by Request for Proposals language in the Code of Ordinances, Chapter 32, Section 32.01. Ayes: Williamson, Angstrom, Byrd, Henson, Moorman, and Hilsabeck. Nays: none.

Moorman moved; Henson seconded to approve the first reading of Ordinance 2302 to allow the City of Boone, Iowa to change the water meters language in the Code of Ordinances, Chapter 91, Section 91.15. Ayes: Angstrom, Byrd, Henson, Moorman, Hilsabeck, and Williamson. Nays: none.

Mayor Stines stated that he is accepting applications for the Arts Advisory Board. Mayor Stines advised that he has received at least seven (7) applications and will be making the appointments at the next Council meeting.

Henson moved; Angstrom seconded to go into closed session at 6:54 p.m. pursuant to Iowa Code 21.5(1)(i) to discuss the professional competency of an individual whose performance is being considered when necessary to prevent needless and irreparable

injury to that individual's reputation and that individual has requested a closed session.
Ayes: Byrd, Henson, Moorman, Hilsabeck, Williamson, and Angstrom. Nays: none.

Hilsabeck moved; Byrd seconded to come out of closed session at 7:35 p.m. Ayes:
Henson, Moorman, Hilsabeck, Williamson, Angstrom, and Byrd. Nays: none.

There being no further business to come before the Council the meeting was adjourned at
7:35 p.m.

ATTEST:

Ondrea Elmquist, Clerk/Finance Officer

Elijah Stines, Mayor