

STATEMENT OF COUNCIL PROCEEDINGS

January 2, 2024 6:00 p.m.

The City Council of Boone, Iowa, met in regular session in the City Hall Council Chambers on January 2, 2024, at 6:00 p.m. with Mayor Stines presiding. The meeting was also available via Zoom. The following Council Members were present: Byrd, Henson, Moorman, Hilsabeck, Williamson, and Angstrom. Absent: none.

Moorman moved; Williamson seconded to approve the agenda as presented. Ayes: Henson, Moorman, Hilsabeck, Williamson, Angstrom, and Byrd. Nays: none.

Jennifer Hanson, Executive Director of Boone County Chamber of Commerce, recapped the Chamber's past year including having two-hundred thirty-one (231) active members, fifty-five (55) ribbon cuttings, one-hundred forty (140) ambassador visits including seventeen (17) cool school visits and establishing a new website.

Brenda Dryer, Senior Vice President of Ames Economic Development Commission (AEDC) recommended applying for an \$80,000.00 grant with a \$20,480 local match, through the Central Iowa Housing Trust Fund (CIHTF) for owner occupied home repairs for eligible households. Henson moved; Moorman seconded to approve submitting the 2024 application for the Central Iowa Housing Trust Fund Grant. Ayes: Moorman, Hilsabeck, Williamson, Angstrom, Byrd, and Henson. Nays: none.

Cornelis stated that the Parks Department purchased two (2) new diving boards for the swimming pool with the remaining Capital Improvement Project (CIP) funds.

The Council discussed their options of appointing or holding a special election to fill the vacant 3rd Ward Council seat. Williamson moved; Hilsabeck seconded to proceed with a special election to fill the remainder of the term for the 3rd Ward Council position. Ayes: Hilsabeck, Williamson, Byrd, Henson, and Moorman. Nays: Angstrom.

Skare stated that the Ames Economic Development Commission (AEDC) is hosting a Boone County Lunch and Learn, February 15, 2024, at the DMACC Campus, 11:30 a.m. to 1:00 p.m.

Mayor Stines asked if there were any questions or items to be removed from the Consent Agenda; no requests were made.

Moorman moved; Henson seconded to approve the following items on the Consent Agenda: 1) Minutes of previous meetings. 2) Bills payable. 3) Alcohol License renewal for Adobe Lounge. 4) Alcohol License renewal for Dollar General. 5) Alcohol License renewal for The Shortstop. 6) Resolution 3161 approving and authorizing the execution of a Union Contract between the Local 678 International Association of Fire Fighters and the City of Boone. 7) Mayor appointment of David Byrd to Mayor Pro-Tem, effective January 1, 2024. 8) Mayor appointments to the Policy and Administration Committee – Linda Williamson, Chair, and David Byrd, effective January 1, 2024. 9) Mayor appointments to the Public Safety and Transportation Committee – Kole Hilsabeck, Chair, Corey Henson, and Kyle Angstrom, effective January 1, 2024. 10) Mayor appointments to the Utility Committee – Kyle Angstrom, Chair, Terry Moorman, and David Byrd, effective January 1, 2024. 11) Mayor appointments to the Economic Development Committee – Terry Moorman, Chair, Corey Henson, and Linda Williamson, effective January 1, 2024. 12) Reappointment of Waylon Andrews to the CIRTPA Technical Committee (Primary), expiring December 31, 2024. 13) Reappointment of David Ades to the CIRTPA Technical Committee (Alternate), expiring December 31, 2024. 14) Reappointment of Waylon Andrews to the CIRTPA Policy Committee (Primary), expiring December 31, 2024. 15) Reappointment of David Ades to CIRTPA Policy Committee (Alternate), expiring December 31, 2024. 16) Reappointment of Waylon Andrews to HIRTA Transportation Advisory Group (TAG) (Primary), expiring December 31, 2024. 17) Reappointment of David Ades to HIRTA Transportation Advisory Group (TAG) (Alternate), expiring December 31, 2024. 18) Reappointment of Chris Hayes as Emergency Management Director for a one (1) year term, expiring December 31, 2024. 19) Reappointment of William Skare to Landfill Advisory for a one (1) year term, expiring December 31, 2024. 20) Appointment of Kyle

Angstrom to the Human Service Committee for a three (3) year term, expiring December 31, 2026. 21) Reappointment of Chris Moffitt to the Human Service Committee for a three (3) year term, expiring December 31, 2026. 22) Reappointment of Taylor Tidgren to the Zoning Board of Adjustment for a five (5) year term, expiring December 31, 2028. Ayes: Hilsabeck, Williamson, Angstrom, Byrd, Henson, and Moorman. Nays: none.

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| A & M Laundry | Mops & Rugs | 30.51 |
| Access Systems Leasing | Printing Contract | 171.64 |
| Alliant Energy | Utilities | 8,575.01 |
| Alliant Energy | Utilities | 3,878.42 |
| Alliant Energy | Utilities | 1,207.24 |
| Al's Doors | Fire Station Door Repair | 1,080.40 |
| Amazon Capital Services | Library Materials/Supplies | 708.45 |
| Amazon Capital Services | Parts/Supplies | 632.77 |
| Ames Economic Development | Contract Services | 52,500.00 |
| Arnold Motor Supply | Parts/Supplies | 415.83 |
| August Enterprises | Asbestos Removal | 2,900.00 |
| Bomgaars | Parts/Supplies | 161.55 |
| Boone Ace Hardware | Parts/Supplies | 167.99 |
| Boone Area Humane Society | Contract Services | 7,218.83 |
| Boone County Landfill | FY 2024 Assessment | 5,191.67 |
| Boone County Auditor | Dispatch Services | 60,255.50 |
| Boone County Landfill | Landfill Disposal | 2,265.18 |
| Boone County Economic Growth | Hotel Motel Grant | 5,000.00 |
| Boone County Fair | Hotel Motel Grant | 2,500.00 |
| Boone County Probation | Human Service Grant | 3,250.00 |
| Boone Day Breakers Kiwanis | Dues | 170.00 |
| Boone Firefighters Association | Human Service Grant | 1,103.00 |
| Boone Hardware | Parts/Supplies | 72.58 |
| Boone News Republican | Publications | 294.60 |
| Boone Rehabilitation Services | 2024 Wellness Program | 12,000.00 |
| Broad Reach | Library Materials | 253.45 |
| Camp Hantesa | Half Hotel Motel Grant | 2,500.00 |
| Camp Fire Heart Of IA | Half Human Service Grant | 750.00 |
| Carquest | Filter | 45.50 |
| Casey Petersen | Reimbursement | 14.71 |
| Catherine Claman | Technology Instructor | 350.00 |
| CDS Global | On-Line Credit Card Processing | 387.97 |
| Center Point Publishing | Library Materials | 613.62 |
| Central IA Ready Mix | Materials | 1,980.00 |
| CenturyLink | Line Charges | 67.96 |
| CenturyLink | Line Charges | 162.77 |
| Chase | Conference/Fax Charges | 380.81 |
| Child Care Junction | Human Service Grant | 5,000.00 |
| City Of Boone | Utilities | 343.62 |
| City Of Boone | Utilities | 33.65 |
| Cultureall | Indian Arts Craft Program | 285.00 |
| Dakota Supply Group | Water Main Parts | 498.00 |
| Dale Farnham | Contract Services | 4,715.00 |
| David Ades | Car Allowance | 250.00 |
| Demco | Book Processing Supplies | 251.53 |
| Department Of Inspections | Inspection Adult Daycare | 75.00 |
| Ecolab Institutional | Pest Control Services | 106.98 |
| Elite Construction | CIHTF Grant | 3,999.00 |
| Employee Benefit System | Payroll | 40.00 |
| Employee Benefit System | Payroll | 160.00 |
| Employee Benefit System | Payroll | 55.00 |
| Employee Benefit System | Payroll | 40.00 |

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| Employee Benefit System | Payroll | 10.00 |
| Employee Benefit System | Payroll | 15.00 |
| Employee Benefit System | Payroll | 30.00 |
| Employee Benefit System | Payroll | 85.00 |
| Employee Benefit System | Payroll | 208.33 |
| Employee Benefit System | Payroll | 55.00 |
| Employee Benefit System | Payroll | 208.33 |
| Employee Benefit System | Payroll | 28.22 |
| Employee Benefit System | Payroll | 10.00 |
| Employee Benefit System | Payroll | 105.00 |
| Employee Benefit System | Payroll | 20.00 |
| First Data Merchant Services | Credit Card Fees | 43.45 |
| Gale/Cengage Learning | Library Materials | 127.16 |
| Galls Parent Holding | Clothing Allowance | 775.33 |
| Garbage Guys | Waste Removal | 89.00 |
| Graymont Western Lime | Chemicals | 14,892.22 |
| Hach Company | Lab Chemicals/Equipment | 2,548.48 |
| Hawkins Water Treatment Group | Chemicals | 5,253.27 |
| HIRTA Public Transit | Half Human Service Grant | 6,500.00 |
| Hy-Vee Food Store | Supplies | 20.97 |
| Impact Community Action | Half Human Service Grant | 5,500.00 |
| Infomax Office Systems | Printing Contract | 1,160.48 |
| Ingram Book Company | Library Materials | 4,185.82 |
| IA Department of Natural Resources | Tank Management Fee | 195.00 |
| IA Department Of Transportation | Hearing Safety | 150.24 |
| IA Finance Authority | 2010 Water SRF Interest | 463.75 |
| IA Railroad Historical Socie | CAT Grant Match | 5,000.00 |
| IA Water And Waste Systems | Stop Box Repair | 1,600.00 |
| IA Workforce Development | 4th Quarter 2023 | 1,308.19 |
| Itsavvy | Equipment/Adobe Software | 887.00 |
| Jacob Demastus | Reimbursement | 29.15 |
| Jamie Kelley | Character Visit | 250.00 |
| Jared Gardner | Property Cleanup | 300.00 |
| Jim Robbins | Legal Services/Reimbursement | 6,968.00 |
| Josh Olsen | Reimbursement | 110.00 |
| Kruck Plumbing & Heating | Furnace Filters | 253.44 |
| Kruck Plumbing & Heating | Preventative Maintenance | 104.98 |
| Lakeview Books | Library Materials | 95.96 |
| Lerner Publishing Group | Library Materials | 250.14 |
| Liberty Tire Recycling Service | Tire Removal | 1,164.40 |
| MacQueen Equipment | Sweeper Broom | 514.34 |
| McDonald Supply | Lime Silo Platform | 7,841.50 |
| McGill Computer Service | IT Services | 1,404.00 |
| Menards | Parts | 24.48 |
| Midland Power Cooperative | Utilities | 31.78 |
| Midwest Tape | Digital Library Materials | 1,576.10 |
| Midwest Quality Wholesale | Custodial Supplies | 132.86 |
| Mutual Of Omaha | Insurance Premiums | 243.67 |
| Ondrea Elmquist | Car Allowance | 250.00 |
| Opencom | Internet Service | 136.90 |
| OPG-3 | Software Integration | 1,640.00 |
| O'Reilly Automotive Stores Inc | Parts | 18.99 |
| Orkin | Pest Control | 97.99 |
| Pitney Bowes | Postage Machine Lease | 170.43 |
| Quality One | Custodial Services | 1,825.00 |
| Quill | Office Supplies | 113.97 |
| R H Grabau Construction | Digital Controls Project | 16,850.00 |
| R.S.V.P. | Half Human Service Grant | 3,250.00 |

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| Reliant Fire Apparatus | Pump Testing | 2,185.32 |
| Salvation Army | Human Service Grant | 4,598.00 |
| Short Elliott Hendrickson | Engineering | 54,850.96 |
| Smart Apple Media | Library Materials | 59.90 |
| Staples Advantage | Office Supplies | 60.74 |
| Strand Associates | Engineering | 4,375.25 |
| T & C Pest Control | Pest Control | 115.00 |
| Traffic & Transportation Products | Traffic Monitor/Controller | 2,945.00 |
| Treasurer/State Of IA | Sales Tax | 2,610.14 |
| Treasurer/State Of IA | Water Excise Tax | 9,710.92 |
| UMB Bank | 2021 Sewer Bond Trust | 44,700.00 |
| UMB Bank | 2016 GO Bond Interest | 21,500.00 |
| UMB Bank | 2015 Oo Bond Interest | 9,765.00 |
| UMB Bank | Bond Administration Fee | 250.00 |
| Verizon Wireless Services | Wireless Service | 244.99 |
| Walmart | Supplies | 70.19 |
| Walters Sanitary Service | Waste Removal | 61.61 |
| WHKS & Co | I/I Inspections Phase 5 | 5,614.00 |
| Wick's Construction | 15/33 Runway Project | 17,100.00 |
| William Skare | Car Allowance | 300.00 |
| Windstream | Phone Service | 1,667.77 |
| Winning Solutions | Online Hosting/Rental Website | 2,072.00 |
| Yen Verhoeven | STEM Program | 200.00 |
| Youth & Family Counseling Center | Human Service Grant | 2,500.00 |
| Youth & Shelter Services | Human Service Grant | 1,500.00 |
| Dynesius, Roy | Utility Deposit/Billing Refund | 91.38 |
| Elsberry, Kayli | Utility Deposit Refund | 72.42 |
| Gangestad, Max | Utility Billing Refund | 40.18 |
| Harken, Michael | Utility Billing Refund | 81.23 |
| Hill, Beth | Utility Billing Refund | 78.64 |
| Knapp, Jacob | Utility Deposit Refund | 18.27 |
| Johnson, Matt | Utility Billing Refund | 37.90 |
| Krause, Samantha | Utility Deposit Refund | 13.52 |
| McCubbin, Sean | Utility Billing Refund | 52.02 |
| Mikluscak, Jacob | Utility Deposit/Billing Refund | 172.18 |
| Rast, Kenneth | Utility Deposit Refund | 58.31 |
| Ruggles, Tammy | Utility Billing Refund | 20.59 |
| Total Paid Report | | 482,027.49 |

| FUND | DISBURSEMENTS |
|------------------------|---------------|
| General | 147,186.43 |
| Special | 51,691.00 |
| Hotel/Motel | 15,750.00 |
| Road Use Tax | 10,212.16 |
| Debt Service | 31,515.00 |
| Water Utility | 48,387.04 |
| Sewer Utility | 59,067.65 |
| Family Resource Center | 2,934.06 |
| Capital Project | 53,262.91 |
| Storm Water Utility | 5,614.00 |
| Expendable Trust | 3,380.80 |
| Agency Account | 53,026.44 |

Williamson moved; Hilsabeck seconded to approve the second reading of Ordinance 2300 to allow the City of Boone, Iowa to change the stop sign regulations on West Park and South Marion Street, Chapter 65, Section 65.02(57). Ayes: Williamson, Angstrom, Byrd, Henson, Moorman, and Hilsabeck. Nays: none.

Williamson moved; Byrd seconded to approve the first reading of Ordinance 2301 to allow the City of Boone, Iowa to change the procurement by Request for Proposals language in the Code of Ordinances, Chapter 32, Section 32.01. Ayes: Angstrom, Byrd, Henson, Moorman, Hilsabeck, and Williamson. Nays: none.

Mayor Stines thanked everyone for welcoming him to the Mayor position.

Moorman moved; Byrd seconded to direct staff to draw up a resolution entailing that no hats are to be worn while in the Council Chambers. Ayes: Byrd, Henson, Moorman, Hilsabeck, Williamson, and Angstrom. Nays: none.

Moorman moved; Byrd seconded to go into closed session at 6:30 p.m. pursuant to Iowa Code 21.5(1)(J) to discuss the sale of a particular real estate where premature disclosure could be reasonably expected to reduce the price the City would receive for that property. Ayes: Henson, Moorman, Hilsabeck, Williamson, Angstrom, and Byrd. Nays: none.

Moorman moved; Henson seconded to come out of closed session at 6:49 p.m. Ayes: Moorman, Hilsabeck, Williamson, Angstrom, Byrd, and Henson. Nays: none.

Moorman moved; Henson moved to go into closed session at 6:50 p.m. pursuant to Iowa Code 21.5(1)(J) to discuss the purchase of a particular real estate where premature disclosure could be reasonably expected to increase the price the City would give for that property. Ayes: Hilsabeck, Williamson, Angstrom, Byrd, Henson, and Moorman. Nays: none.

Henson moved; Hilsabeck seconded to come out of closed session at 7:12 p.m. Ayes: Williamson, Angstrom, Byrd, Henson, Moorman, and Hilsabeck. Nays: none.

There being no further business to come before the Council the meeting was adjourned at 7:12 p.m.

ATTEST:

Ondrea Elmquist, Clerk/Finance Officer

Elijah Stines, Mayor