

## STATEMENT OF COUNCIL PROCEEDINGS

November 20, 2023 6:00 p.m.

The City Council of Boone, Iowa, met in regular session in the City Hall Council Chambers on November 20, 2023, at 6:00 p.m. with Mayor Slight presiding. The meeting was also available via Zoom. The following Council Members were present: Byrd, Henson, Stines, Moorman, Hilsabeck, Williamson, and Angstrom. Absent: none.

Moorman moved; Williamson seconded to approve the agenda as presented. Ayes: Henson, Stines, Moorman, Hilsabeck, Williamson, Angstrom, and Byrd. Nays: none.

Mayor Slight swore in Cory Henson Second Ward Council member.

Mayor Slight swore in Kyle Angstrom At-Large Council member.

Moorman moved; Stines seconded to accept the Certificate of Final Completion for the Ericson Public Library 2023 HVAC Improvements Project. Ayes: Stines, Moorman, Hilsabeck, Williamson, Angstrom, Byrd, and Henson. Nays: none.

Williamson announced that the City Council will host an appreciation luncheon for Mayor Slight and City employees, December 15, 2023.

Williamson moved; Henson seconded to approve the Parade Application and street closures submitted for the Holiday Lighted Parade and Tree Lighting Ceremony, to close Story Street from 6<sup>th</sup> Street to 9<sup>th</sup> Street November 30, 2023, 3:00 p.m. to 8:00 p.m. Ayes: Moorman, Hilsabeck, Williamson, Angstrom, Byrd, Henson, and Stines. Nays: none.

Angstrom moved; Hilsabeck seconded to approve the 3<sup>rd</sup> Contract Amendment for Fox Strand regarding the Wastewater Ultraviolet Disinfection (UV) Improvement Project in an amount not to exceed \$28,500.00 through February 17, 2024. Ayes: Moorman, Hilsabeck, Williamson, Angstrom, Byrd, Henson, and Stines. Nays: none.

Elmquist presented the Tax Increment Financing (TIF) Certification Report that requests to the County Auditor how much to withhold from the City's Urban Renewal Areas. Byrd moved; Henson seconded to approve Resolution 3151 approving the Tax Increment Financing (TIF) Certification for Fiscal Year 2025 and submitting it to the Boone County Auditor. Ayes: Hilsabeck, Williamson, Angstrom, Byrd, Henson, Stines, and Moorman. Nays: none.

Elmquist also presented the Fiscal Year 2023 Annual Street Finance Report, and the Fiscal Year 2023 Urban Renewal Report that will be submitted to the State of Iowa.

Elmquist updated the Council on the Iowa Legislature's changes and the effects that they will have on Fiscal Year 2025 budget. Skare explained the requirement to hold a special council meeting regarding the Tax Levy. The Council decided to hold the special meeting on April 1, 2024, at 5:00 p.m.

Raph Montag updated the Council that the vicious animal case process was completed today.

Andrews advised that the Sanitary Sewer Lining Project is underway on Story Street and should be finished this week.

Angstrom moved; Williamson seconded to approve Resolution 3152 authorizing the payment of \$576,138.92 to Wicks Construction for the work completed on the South Marion and West Park Avenue Paving Project. Ayes: Williamson, Angstrom, Byrd, Henson, Stines, Moorman, and Hilsabeck. Nays: none.

Skare stated that the City should close soon on the property for the Kate's Landing Project on South Marion with Kading Inc.

Skare reminded the Council that the Goal Setting meeting will be Tuesday, December 5, 2023, at 6:00 p.m. at the Police Department.

Mayor Slight asked if there were any questions or items to be removed from the Consent Agenda; no requests were made.

Moorman moved; Stines seconded to approve the following items on the Consent Agenda: 1) Minutes of previous meetings. 2) Bills payable. 3) Resolution 3153 approving the Fiscal Year 2023 Urban Renewal Report. 4) Resolution 3154 approving the Fiscal Year 2023 Annual Street Finance Report. Ayes: Angstrom, Byrd, Henson, Stines, Moorman, Hilsabeck, and Williamson. Nays: none.

A & M Laundry	Mops & Rugs	30.51
Acco Unlimited	Pool Paint Patch Kit	953.40
Aerzen	Air Filter Cartridges	260.06
Alexander Schmidt	Utility Billing Refund	74.50
Alliant Energy	Utilities	1,898.74
Alliant Energy	Utilities	996.85
Alliant Energy	Utilities	46,394.08
Allyson Walker	Utility Billing Refund	30.25
Amanda Grout	Utility Billing Refund	84.84
Amazon Capital Services	Office Supplies	110.99
Arnold Motor Supply	Parts/Supplies	328.01
Arnold Motor Supply	Parts/Supplies	390.41
Beverly Allbaugh	Utility Billing Refund	8.28
Bituminous Materials & Supply	Patching Material	976.53
Boehm Insurance Agency	Liability Insurance Premium	446.00
Bolton & Menk	Construction Engineering	10,200.90
Bomgaars	Parts/Clothing Allowance	680.33
Bomgaars	Parts/Supplies	335.55
Boone Ace Hardware	Parts/Supplies	423.58
Boone Ace Hardware	Parts/Supplies	351.35
Boone Area Humane Society	Contract Services	21,656.49
Boone County ISU Extension	Training	135.00
Boone County Landfill	Landfill Disposal	641.06
Boone County Hospital	Services	204.99
Boone Hardware	Parts/Supplies	104.90
Boone News Republican	Publications	297.60
Brown Electric	Light Replacement	1,014.53
Builders First Source	Intake Forms	12.99
Candy LLC	Utility Billing Refund	20.59
CDS Global	Utility Billing Services	5,188.18
Central IA Ready Mix	Materials	2,644.00
CenturyLink	Line Charges	78.87
CenturyLink	Line Charges	156.31
CenturyLink	Line Charges	600.21
Cheryl Angstrom	Training Reimbursement	690.85
City Of Boone	Utilities	31.25
Cooper & Olivia Frambes	Utility Billing Refund	23.59
Core & Main	Meter Flanges	134.54
D & J Complete Tree Service	Stump Grinding	6,200.00
D & Z Investment	Utility Billing Refund	99.78
Dakota Supply Group	Manholes	1,725.00
Dale Farnham	Contract Services	4,715.00
Destinae Latham	Utility Billing Refund	61.21
Dick's Fire Extinguisher	Annual Inspection	115.10
Duncan Heating & Plumbing	Water Heater Repair	103.25
Elite Construction	Miles-Lee Roof Replacement	9,270.00
Elixir Rx Solutions	411 Medical	2,695.30

Elmquist Towing	Towing Service	196.50
Employee Benefit System	Insurance Premiums	96,412.13
FirstNet	Wireless Services	1,389.18
Garbage Guys	Waste Removal	168.00
Grainger	Lab Equipment	181.04
Hawkins Water Treatment	Chemicals	5,307.30
Heartland Door & Frame	Pool Door Replacement	12,138.68
HQI Hydraulics	Dump Cylinder Rebuild	1,460.00
I & S Group	Design-Wellness Center	5,626.25
Independent Salt	Ice Control Salt	46,877.41
InfoBunker	Internet Service	137.00
Infomax Office Systems	City Hall Printing Contract	673.60
Interstate All Battery Center	Batteries	299.90
IA Dept Transportation	Shop Supplies	654.34
Itsavvy	Sonic Wall/Battery Backups	2,250.00
Joe Worley	Utility Billing Refund	141.09
Joshua Brown	Utility Billing Refund	38.07
Joyce Bower	Utility Billing Refund	20.59
K & R Lawn Care	Lawn care	350.00
Kallin Johnson Monument	Engraving Columbarium Door	900.00
Key Cooperative	Propane Tank Rental	300.00
Krc Enterprises	Windsock Bearing Replacement	443.40
Kruck Plumbing & Heating	HVAC Unit Repair	1,250.00
KWBG	Advertising Contract	367.20
Les's Auto	City Hall Truck Repair	983.10
Martin Marietta Materials	Spray Patch Material	395.46
Martin Oil Wholesale	Fuel	19,211.08
McGill Computer Service	IT Services	1,192.00
Megan Erickson	Utility Billing Refund	40.44
Menards-Ames	Warm Storage Lights	805.90
Moffitt's	Wiper Repair	471.90
Momar	Tar Remover	247.65
NUSO	SIP Lines	116.51
Ogden Telephone	Internet Services	74.95
O'Halloran International	Shop Gloves	89.00
Penny Vossler	GIS Services	100.00
Pomp's Tire Service	Tires	675.00
Portable Pro	Portable Toilet Service	515.00
PowerPlan	Fuel Filters	58.28
Prime Excavating	Utility Billing Refund	28.58
Pritchard Bros Plumbing	Heater Parts	49.88
Quick Oil	Propane	3,326.89
R & W Power	Pole Saw Repair	482.73
R & W Power	Cycle Fuel	72.00
Reliant Fire Apparatus	Pressure Gauge	117.90
Schaal Heating & Cooling	CIHTF Grant	8,000.00
Seneca Companies	Fuel System Service	272.10
Shelby Lynn Designs	Fire Uniforms	261.98
Short Elliott Hendrickson	Engineering	8,027.59
Staples Advantage	Office Supplies	94.19
Steve Smith	Utility Billing Refund	70.78
Storey Kenworthy	Office Supplies	464.39
Sunstrom Miller Press	Financial Envelopes	282.90
Taylor Volkert	Utility Billing Refund	20.59
Traffic & Transportation Products	Conflict Monitor Test	150.00
Treasurer/State Of IA	Water Excise Tax	10,750.24
Treasurer/State Of IA	Sales Tax	2,598.66
Trenary's Tree Care	Hazardous Tree Removal	17,675.00

Troy Nordholm	CIHTF Grant	6,500.00
UnityPoint Health	CPR Cards	7.00
US Water Services Corporation	Security Upgrade/Control Access	59,336.21
Van-Wall Equipment	Parts	8.20
Verizon Wireless Services	Wireless Services	41.18
VisionBank Of IA	Training Charges	1,696.72
Walters Sanitary Service	Waste Removal	280.00
WHKS	I/I Inspections Phase 5	25,078.20
Wicks Construction	15/33 S Runway Reconstruction	583,741.58
Xerox Corporation	Copier Agreement	88.94
Deimirjian, Vicki E	Utility Deposit Refund	35.80
Ruggles, Tammy	Utility Deposit Refund	104.41
Beeman, Joshua B	Utility Deposit Refund	125.00
Walker, Allyson E	Utility Deposit Refund	74.16
McCubbin, Sean A	Utility Deposit Refund	40.54
LRG Investments	Utility Deposit Refund	125.00
Haas, Terry	Utility Deposit Refund	125.00
Mehmen, Debbie K	Utility Deposit Refund	125.00
Manatt, Kathleen	Utility Deposit Refund	125.00
Sirfus, Emma L	Utility Deposit Refund	68.24
Gotschall, Angela	Utility Deposit Refund	125.00
Gustafson, Abigail S	Utility Deposit Refund	125.00
CANDY	Utility Deposit Refund	83.82
Drochner, Dana L	Utility Deposit Refund	125.00
Soar Property & Design	Utility Deposit Refund	63.39
Montang, Elyse T	Utility Deposit Refund	125.00
Long, Haley M	Utility Deposit Refund	125.00
Erickson, Megan	Utility Deposit Refund	55.40
Bennett, Kerry K	Utility Deposit Refund	125.00
McClure, Brittany R	Utility Deposit Refund	125.00
Hedlund, Jeff	Utility Deposit Refund	104.41
Wells, John G	Utility Deposit Refund	125.00
Horvath, Jennifer K	Utility Deposit Refund	125.00
Jones, Jo M	Utility Deposit Refund	22.13
Total Paid Bills		1,058,080.43

FUND	RECEIPTS	DISBURSEMENTS
General	483,392.19	70,620.00
Special	466,107.80	12,138.68
Hotel/Motel	51,840.55	0.00
Road Use Tax	423,700.64	96,869.30
Debt Service	2,228.48	0.00
Water Utility	706,812.64	108,896.76
Sewer Utility	674,692.11	26,640.71
Family Resource Center	29,541.55	3.00
Capital Project	477,716.77	618,645.11
Storm Water Utility	81,597.13	27,787.11
Expendable Trust	16,625.93	69.52
Agency Account	39,986.10	96,410.24

Byrd moved; Henson seconded to approve the second reading of Ordinance 2299 to change the Zoning Ordinance for the City of Boone, Chapter 175. Ayes: Byrd, Henson, Stines, Moorman, Hilsabeck, Williamson, and Angstrom. Nays: none.

Mayor Slight stated that he has been asked about extending the open burning which ended November 15, 2023. Byrd moved; Henson seconded to approve extending open burning until 5:00 p.m. Sunday, December 3, 2023. Ayes: Henson, Moorman, Hilsabeck, Williamson, Angstrom, and Byrd. Nays: Stines.

Moorman discussed funds to pave Story Street from 6<sup>th</sup> Street to 9<sup>th</sup> Street.

Byrd advised that the Arts Board Community Christmas Show will be in the City Hall Auditorium after the Lighted Parade and Tree Lighting Ceremony being held at the Greenspace, November 30, 2023.

Angstrom asked for the Christmas movie production update; Linda Blakely advised that she reached out to the production company last week and expects an update this week.

Linda Blakely invited everyone to the Community Christmas Show, Tree Lighting and Parade, November 30, 2023, and advised there will be a live performance at the Tree Lighting and a show in the City Hall Auditorium.

Henson moved; Williamson seconded to go into closed session at 6:34 p.m. pursuant to Iowa Code 21.5(1)(J) to discuss the purchase of a particular real estate where premature disclosure could be reasonably expected to increase the price the City of Boone would have to pay for that property. Ayes: Stines, Moorman, Hilsabeck, Williamson, Angstrom, Byrd, and Henson. Nays: none.

Moorman moved; Williamson seconded to come out of closed session at 6:42p.m. Ayes: Moorman, Hilsabeck, Williamson, Angstrom, Byrd, Henson, and Stines. Nays: none.

Stines moved; Henson seconded to go into closed session at 6:42 p.m. pursuant to Iowa Code 21.5(1)(J) to discuss the sale of a particular real estate where premature disclosure could be reasonably expected to reduce the price the City would receive for that property. Ayes: Hilsabeck, Williamson, Angstrom, Byrd, Henson, Stines, and Moorman. Nays: none.

Henson moved; Stines seconded to come out of closed session at 6:59 p.m. Ayes: Williamson, Angstrom, Byrd, Henson, Stines, Moorman, and Hilsabeck. Nays: none.

Stines moved; Hilsabeck seconded to go into closed session at 7:00 p.m. to discuss the professional competency of an individual whose performance is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual has requested a closed session. Ayes: Angstrom, Byrd, Henson, Stines, Moorman, Hilsabeck, and Williamson. Nays: none.

Henson moved; Hilsabeck seconded to come out of closed session at 7:30 p.m. Ayes: Byrd, Henson, Stines, Moorman, Hilsabeck, Williamson, and Angstrom. Nays: none.

There being no further business to come before the Council the meeting was adjourned at 7:30 p.m.

ATTEST:

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Ondrea Elmquist, Clerk/Finance Officer

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John Slight, Mayor