

STATEMENT OF COUNCIL PROCEEDINGS

October 16, 2023 6:00 p.m.

The City Council of Boone, Iowa, met in regular session in the City Hall Council Chambers on October 16, 2023, at 6:00 p.m. with Mayor Slight presiding. The meeting was also available via Zoom. The following Council Members were present: Henson, Stines, Moorman, Hilsabeck, Williamson, and Angstrom. Absent: Byrd.

Moorman moved; Williamson seconded to approve the agenda as presented. Ayes: Henson, Stines, Moorman, Hilsabeck, Williamson, and Angstrom. Nays: none.

Williams presented the Fiscal Year 2023 Annual Library Report. Williams stated the library is very focused on community engagement by providing outreach visits to schools and other organizations, adding ten (10) more hotspots with funding from the Friends of the Library, and digitizing the local historical newspapers through grant funding. The full report is available on the Ericson Public Library and City's websites.

Brenda Dryer, Senior Vice President of Ames Economic Development Commission (AEDC), presented the Third Quarter 2023 Report, highlighting the job board on WorkInBooneIa.com, Economic Development Marketing efforts, the \$100,000.00 Catalyst Grant awarded to the Boone Virginia Theater building, and the Owner-Occupied Grants with six (6) of eleven (11) approved projects being finished. The Boone County Economic Growth Corporation (BCEGC) will have their annual meeting November 7, 2023, at Cobblestone Inn and Suites.

Moorman reported an update on the Ultraviolet Disinfection (UV) Project, with a goal to have substantial completion by November 15, 2023.

Ades summarized the Zoning Ordinance changes of the City's four (4) main zones; Commercial, Industrial, Residential, and Hospital zones. Robbins will make the changes to the ordinance to bring forward to Council for the first reading.

Stines moved; Williamson seconded to approve Resolution 3143 authorizing the execution of a five (5) year Lease Agreement with Infomax Office Systems for copiers in the Central Business Office, Building Department, Finance Officer, and Accounts Payable Offices for \$582.54 per month. This agreement also includes purchasing the Building Department's current copier (Canon C3525i-II) for the Public Works Department for \$2,010.65. Ayes: Stines, Moorman, Hilsabeck, Williamson, Angstrom, and Henson. Nays: none.

Robbins stated that he and the City Administrator participated in a phone call with the Union Pacific Railroad's legal counsel about placing signs with the complaint phone number to call about blockage of the crossings. The City can only place signs on its own property if it does not block any Railroad signs. Robbins stated they also spoke about the condition of the viaduct; the Railroad advised the viaduct has been checked, and there is nothing structurally wrong with it, and that they will not be doing anything about the appearance of it. Mayor Slight directed staff to look into putting up the signs on the City's property.

Andrews updated the Council on the South Marion and West Park Avenue Paving Project; stating that the South Marion Street part of the project has been paved and has reached maturity.

Skare stated that two (2) quotes were received for the replacement of the existing RAS pumps at the Boone Wastewater Treatment Facility and that Short Elliott Hendrickson, Inc. (SEH) recommended awarding the contract to the low bidder of \$85,603.26 from Iowa Pump Works.

Moorman moved; Stines seconded to approve Resolution 3144 authorizing the execution of a Professional Services Agreement for the Wastewater Treatment Facility RAS Pumps Replacement Project with Iowa Pump Works in the amount of \$85,603.26. Ayes: Moorman, Hilsabeck, Williamson, Angstrom, Henson, and Stines. Nays: none.

Stines moved; Henson seconded to approve Resolution 3147 authorizing the execution of a Professional Services Agreement for the 2023-2024 Water Treatment Plant Improvements Projects (lime slakers replacement, and replace membrane roofs on main water treatment plant and high service pump buildings) with Short Elliott Hendrickson, Inc. in an amount not to exceed \$173,000.00. Ayes: Hilsabeck, Williamson, Angstrom, Henson, Stines, and Moorman. Nays: none.

Williamson moved; Stines seconded to approve Resolution 3148 authorizing the execution of a Professional Services Agreement for the 2023-2024 Wastewater Treatment Plant Improvements Project (headworks building improvements, sludge facilities decant system pump station, and replace membrane roofs on the headworks/control and the administration/lab buildings) with Short Elliott Hendrickson, Inc. in an amount not to exceed \$395,000.00. Ayes: Williamson, Angstrom, Henson, Stines, Moorman, and Hilsabeck. Nays: none.

Skare presented a draft policy and application process for the Sidewalk Replacement Program, to include the downtown/commercial properties. The Council was good with the proposed policy and application; Staff will bring a final draft to the next Council meeting.

Skare stated that the Boone School District received non-binding letters of intent for purchase of Lincoln and Page Schools from Capstone Group Incorporated for potential redevelopment of the properties into apartments.

Skare advised that the “Building a Better Boone” kickoff event will be held November 3, 2023, at 10:00 a.m. in the Boone City Hall Auditorium.

Mayor Slight asked if there were any questions or items to be removed from the Consent Agenda; no requests were made.

Moorman moved; Stines seconded to approve the following items on the Consent Agenda: 1) Minutes of previous meetings. 2) Bills payable. 3) Resolution 3145 authorizing the payment of \$152,210.25 to R.H. Grabau Construction for the work completed on the Fire Station Bay Addition. 4) Resolution 3146 authorizing payment of \$269,595.88 to Wicks Construction for the work completed on the South Marion and West Park Avenue Paving Project. Ayes: Angstrom, Henson, Stines, Moorman, Hilsabeck, and Williamson. Nays: none.

A & M Laundry	Services	30.51
Aerzen	Air Filter Cartridges	259.49
Alliant Energy	Utilities	72,616.77
Amazon Capital Services	Miscellaneous Supplies	1,283.10
Arnold Motor Supply	Parts/Supplies	241.72
Ben Kautza	Reimbursement	50.45
Bituminous Materials & Supply	Emulsion For Spray Patcher	993.85
Bomgaars	Parts/Supplies	119.11
Boone Ace Hardware	Parts/Supplies	1,089.29
Boone County	Parking Ticket Collection	140.00
Boone County	Landfill Disposal	2,992.12
Boone County Abstract	Ownership & Lien Report	150.00
Boone Convention & Visitors	2024 Hotel/Motel Distribution	16,250.00
Boone County Recorder	Recording Fee	39.00
Boone Day Breakers Kiwanis	Dues	170.00
Boone Hardware	Parts/Supplies	155.93
Boone News Republican	Publications	391.20
Brian Kuennen	Utility Billing Refund	32.08
Builders First Source	Parts/Materials	52.83
C.J. Cooper & Associates	Test	10.00
CDS Global	Postage	2,377.73
CDS Global	Program/Monthly Processing	6,053.62
Central IA Ready Mix	Materials	4,163.50

Central IA Truck Repair	Fuel Filter	74.46
CenturyLink	Line Charges	67.46
Christopher Lumley	Utility Billing Refund	500.00
City Of Boone	Drawer Shortage	10.00
City Of Boone	Utilities	401.82
Civic Systems	Software Support/Add Ons	12,583.00
Dakota Supply Group	Parts/Supplies	1,303.41
Donald Zehner	Reimbursement	31.98
E5 Group	Phone Software Renewal	950.00
Ecolab Institutional	Pest Control	106.98
Employee Benefit System	Insurance Premiums	97,842.44
Fareway	Training Meals	70.38
FirstNet	Wireless Services	1,386.35
Galls Parent Holding	Clothing Allowance	225.50
Garbage Guys	Waste Removal	19.00
GPM Environmental Solutions	Pump Hose	223.00
Grainger	Parts	474.15
Graymont Western Lime	Chemicals	7,564.39
Hach Company	Lab Chemicals/Equipment	66.89
InfoBunker	Internet Service	128.00
Infomax Office	Printing Contract	699.06
IA One Call	Locates	369.60
John Frank Jr	Reimbursement	47.50
K & R Lawn Care	Nuisance Mowing	325.00
Kelsey Williams	Utility Billing Refund	29.16
Kimball Midwest	Bolts/Drill Bits	143.48
KWBG	Advertising Contract	367.20
Kyle's Garage Doors	Garage Door Openers	3,370.00
Les's Auto	Tires	863.96
Martin Marietta Materials	Gravel	487.76
Martin Oil Wholesale	Fuel	5,698.35
McGill Computer Service	IT Services	1,320.20
Menards	Shelves	339.98
Mercy College Health Sciences	Paramedic Tuition	4,520.00
Miller Scrap Metal & Repair	Scout Cabin Demolition	8,500.00
Moffitt's	Oil Stick Repair Kit	230.81
Mr. Fencing	Fence Install	8,150.00
Mutual Of Omaha	Insurance Premiums	239.54
New Tech Ceramics	Utility Billing Refund	34.72
Nick Upah	Reimbursement	9.87
NICUSA	Credit Card Fees	13.61
North Risk Partners	411 Medical	183.82
NUSO	SIP/VOIP Lines	116.51
O'Halloran International	Brake Chamber	626.25
Orkin	Pest Control	97.99
Pat Clemons Chevrolet	Water Van Repair	7,840.40
Richard O Grove	Reimbursement	21.83
Stanard & Associates	Police Post Tests	133.00
Staples Advantage	Office Supplies	52.29
Stuehmer Contracting	Custodial Services	2,700.00
Terry Moorman	Reimbursement	166.37
Titan Machinery	Hydraulic Valve	147.34
TMDE Calibration	Calibration	105.00
Total Choice Shipping	Shipping Charges	10.15
Treasurer/State Of IA	Unclaimed Property	1,519.95
US Water Services	Operation/Maintenance Contract	76,624.99
Verizon Wireless Services	Wireless Service	41.18
Vision Bank	Trainings/Hotels/Meals/Supplies	3,940.00

VWR International Inc	Lab Equipment	144.70
Walters Sanitary Service	Waste Removal	1,728.62
Wicks Construction	South Marion/West Park Paving	269,595.88
Wisecup Trucking	1608 South Story Demolition	8,200.00
CDS Global	Online Credit Card Processing	387.06
CDS Global	Online Credit Card Processing	388.87
Employee Benefit System	Payroll	208.33
Employee Benefit System	Payroll	85.00
Employee Benefit System	Payroll	358.00
Employee Benefit System	Payroll	51.89
Employee Benefit System	Payroll	80.00
Employee Benefit System	Payroll	80.00
Employee Benefit System	Payroll	10.00
Employee Benefit System	Payroll	784.00
Employee Benefit System	Payroll	10.00
Employee Benefit System	Payroll	10.00
Employee Benefit System	Payroll	10.00
Employee Benefit System	Payroll	220.00
Employee Benefit System	Payroll	10.00
Employee Benefit System	Payroll	208.33
Employee Benefit System	Payroll	80.00
Employee Benefit System	Payroll	10.00
Employee Benefit System	Payroll	12.83
Employee Benefit System	Payroll	10.00
Employee Benefit System	Payroll	85.00
Employee Benefit System	Payroll	120.00
Employee Benefit System	Payroll	10.00
Employee Benefit System	Payroll	40.00
Treasurer/State Of IA	Pool Tax	196.07
AgSource Laboratories	Coliform Water Test	43.50
Alliant Energy	Utilities	1,813.19
Arnold Motor Supply	Grease Fittings	15.31
Bomgaars	Parts/Supplies	72.90
Boone Ace Hardware	Parts/Supplies	882.78
Bradley Rholl	Reimbursement	19.00
Builders First Source	Materials	126.66
CenturyLink	Line Charges	75.26
Disc Golf Association	Disc Golf Tee Signs	2,710.00
Kenneth Slaba	Reimbursement	19.00
Ogden Telephone	Internet Service	74.95
Portable Pro	Portable Toilet Service	515.00
R & W Power	Chainsaw Chains/Oil	159.98
Seth Janssen	Reimbursement	19.00
Shelby Lynn Designs	Clothing Allowance	228.00
Sherrill	Ropes Hardhats	428.96
Walters Sanitary Service	Waste Removal	280.00
Total Paid Report		654,396.45

Fund	Receipts	Disbursements
General	364,531.91	34,618.31
Special	325,181.73	6,200.00
Hotel/Motel	48,411.39	16,250.00
Road Use Tax	278,581.68	32,168.30
Debt Service	2,228.48	0
Water Utility	704,703.13	84,436.09
Sewer Utility	673,697.13	93,090.31
Family Resource	14,708.19	2,738.35
Capital	62,536.36	288,004.95

Storm Water Utility	81,597.13	617.73
Expendable Trust	7,504.14	885.22
Agency	21,334.98	95,387.19

Mayor Slight thanked Swan Creek for refurbishing the Council desks and table.

Moorman stated that he would like the City to request a public meeting with Alliant Energy regarding increases to their rates.

A resident questioned how often the viaduct is inspected. Chief Wiebold stated that the Railroad has the viaduct inspected every time it is hit.

There being no further business to come before the Council the meeting was adjourned at 7:00 p.m.

ATTEST:

Ondrea Elmquist, Clerk/Finance Officer

John Slight, Mayor