

BOONE AIRPORT COMMISSION

Meeting Minutes

09-11-2023 Boone Municipal Airport Commission Meeting

Meeting called to order by the Chairman, Joe Pundzak, at 5:32 p.m.

Commissioners Present: Joe Pundzak, Bill Byrd, Joe Gibbs

Commissioners Absent: Matt Grabau, Pete Frangos

Others Present: Dale Farnham, Airport Manager, Carl Byers, Joe Roenfeldt & Ron Roetzel of Bolton & Menk

**Approval of Agenda**

Motion to approve the agenda made by Commissioner Gibbs and seconded by Commissioner Byrd

No discussion. The motion passed unanimously, 3-0

**Approval of August 14, 2023, Minutes**

Commissioner Byrd moved to approve the Minutes. The motion was seconded by Commissioner Pundzak.

No discussion. The motion passed unanimously, 3-0

**Approval of Accounts Payable**

Commissioner Gibbs moved to approve the payables. The motion was seconded by Commissioner Byrd.

No further discussion. The motion passed unanimously, 3-0

Commissioners Grabau and Frangos arrived at 5:43

**Council Paid Bills:**

CenturyLink	Telephone	156.59
Jim Robbins	Legal Services	139.36

**Airport Paid Bills:**

Alliant Energy	Utilities	1,300.64
Blueglobes	Runway Lights	435.39
City of Boone	Utilities	31.25
Dale Farnham	Contract Services	4,715.00
Duncan Heating & Plumbing	Water Heater Install	1,772.79
Garbage Guys	Waste Removal	84.00
Farnham Aviation	Fuel	180.00
Mid IA Petroleum Equipment	Fuel Pump Repairs	1,154.07
Van Diest	GrazonNext HL/Application	923.20

## **Engineering Report**

Carl Byers informed the Commission on the status of the 1800' reconstruction of runway 15-33 and the reason for the lack of a request from the contractor for their final payout. Carl asserted that the North 3000' of the runway is in "pretty good shape" as compared to other runways in the State. He believed that the Northern 3000" portion of the runway was done in 2007 which means that its time attention was paid to seals and cracks. Especially within the parallel taxiway.

There is a concern that due to the late season, the seeding may have to be redone in the Spring. Also, there is additional work to be done with the runway lights. Joe Roenfeldt projected that the project would not be finalized until mid-summer of calendar year 2024.

The Chair addressed Bolton & Menk regarding how the snow removal process may be causing additional damage to the Northern 3000' of 15-33 and adjoining taxiways and requested that Joe Roenfeldt email the Commission on possible causes of snowplow damage and ... attend the next Commission meeting prepared to address the snowplow contractor on how to avoid further damaging the concrete.

Carl Byers then presented 3, 5-year Capital Improvement Program (CIP) concept/drafts for the Commission's review. Extensive discussion followed regarding project priorities and funding resources. The Commission's consensus was to proceed with the first CIP proposal featuring the Fuel Farm as the highest priority.

The Commission requested that Joe Roenfeldt inform IAANG of our proposed location of the future Fuel Farm and review any possibly impact on their construction plans, if any.

No further discussion.

No Commission action.

## **Airport Manager's Report**

Dale Farnham reiterated his recommendation on replacing runway lights. It was agreed that if the REIL lights cease to be managed by the FAA, then the airport will assume maintenance responsibility and operation of an appropriate approach light system.

The Boone Area Pilots Association

## **Commissioner Comments**

None.

## **Other Business**

There being no further business ... the Chair adjourned the meeting at 6:35 P.M.

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Joe Pundzak, Chairman

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Matt Grabau, Secretary