

MEETING MINUTES

Governing Body: Arts Advisory Board
Date of Meeting: August 10, 2023
Time of Meeting: 5:30 pm
Place of Meeting: Airport Conference Room



Call Meeting to Order — Meeting called to order at 5:45 pm (Blakely)

Roll Call — Present: Linda R. Blakely, David Byrd, Pam Grundstad, Chris Sutton

Approval of Agenda — Board approved meeting agenda (motion Sutton; second Byrd. Vote: unanimous)

Approval of Minutes — The Board approved minutes of the June 29, 2023 Board meeting (motion Grundstad; second Byrd. Vote: unanimous).

The Board approved minutes of the July 6th meeting (motion Grundstad; second Sutton. Vote: unanimous)

Financial Overview — The Board discussed funding for the Community Christmas Celebration. The City Council approved releasing \$5,000 budgeted for grants for fiscal year 2023/2024 to be used for this year's Community Christmas Celebration, since there are no current grant requests pending. Since that time, the Holiday Parade and Tree-lighting Ceremony have been placed under the direction of the Arts Board without additional funding. Byrd reported that he has contacted the City regarding rules for collecting donations for Arts Board events. The Board learned that all donations must be sent to the City of Boone in the form of cash or checks made out to the City. The City is not able to accept credit card donations. Any donations received to date will not be usable until budgeted in Fiscal year 2024/2025. Byrd is to reach out to the City to see if sponsors can provide funding directly to a specific portion of the event rather than contributing to the City Arts Board. Reimbursement for expenses require receipts.

Boards and Committees — The Board discussed the need for committees to assist with the Community Christmas Celebration. Blakely directed the Board to make a list of tasks we need committees to accomplish and submit prior to next meeting.

Grants — Blakely reported that she has finalized the grant application. It was suggested by the City that we have an annual application process, starting July 1.

Blakely will make the necessary changes to the application. The Board approved a motion that Blakely submit the application to the Board via email for final approval (motion Byrd; second Grundstad. Vote: Unanimous).

Blakely updated the Board on the status of the film project *It All Happened One Christmas*. The film makers have asked the City of Boone for \$50,000 to help fund the film, which they propose to shoot in Boone. City officials asked the Arts Board to negotiate with the film makers for a recommendation to the City Council. The Board approved a motion to recommend that the City of Boone provide a grant for \$25,000 to Fearless Cinema, LLC for the film *It All Happened One Christmas, LLC* (motion Sutton; second Byrd. Vote: unanimous).

Film/video consultant Joe Pundzak will get the appropriate paperwork from the Production Company, including a Product Placement Agreement for City review.

Sutton updated the Board on the Sharitage Project. John Busbee, creator of the project, has met with Ericson Public Library Director Jamie Williams, and reports that she reacted favorably. Busbee is in the process of planning a meeting with the Boone County Historical Society and plans to apply for a grant through the Arts Board if support from these organizations is forthcoming. Blakely stated that the Grant request will most likely have to come from either the Library or the Historical Society as they reside within the City Limits.

Event(s) Update — The Board discussed the November 30 Community Christmas Celebration. A call for performers will be sent out next week via Facebook and posters in local businesses. An informational meeting for people interested in participating will be held Sunday, August 27 at 3 pm at the City Hall Auditorium.

Other Business — The Board discussed the feasibility of an Arts Advisory Board web site, and effective use of social media to promote Arts Board events and projects.

Next Meeting — The Board's next meeting will be Thursday, August 24 at 5:30 pm at the Boone Airport conference room.

Board Comments — There were no additional Board comments.

Public Comments — There were no public comments.

Motion to Adjourn — The meeting adjourned at 7:55 pm (motion Grundstad; second Sutton. Vote Unanimous).