

**PROCEEDINGS OF THE BOONE CITY PARKS COMMISSION
MONDAY, JULY 10, 2023**

Landas called the meeting to order at 7:00 p.m.

1. Roll Call: Members present: Kevin Pearson, John Niemants, Amy Landas and Emily Coll. Absent: April Burch
Also present: Mike Cornelis and Cherie Angstrom. Guests: Sue Thorngren, Eric Foley, Kelley Molitor, Jim Turbes, and several members of the Boone Pickleball community
2. Approval of Agenda: Motion by Pearson to approve the agenda. Motion seconded by Niemants. All Ayes
3. Presentation of Petitions & Other Communication: none
4. Approve of previous meeting minutes: Motion by Coll to approve the minutes seconded by Pearson. All Ayes
5. Approval of monthly bills: Motion to approve the monthly bills with the addition of Alliant Energy bill of \$2,844.37 made by Pearson seconded by Niemants. All Ayes

Parks

Alliant Energy	Utilities	2,844.37
Darci Newcomb	Travel/Conference Expense	126.00
Darci Newcomb	Travel/Conference Expense	8.00
IA Dept. of Transportation	Supplies	146.27
IA Dept. of Transportation	Supplies	331.95
CenturyLink	Telephone	93.87
Van Wall Equipment	Repairs/Equipment Maint.	102.61
Van Wall Equipment	Repairs/Equipment Maint.	16.89
Walters Sanitary Service	Buildings & Grounds	444.00
Walters Sanitary Service	Buildings & Grounds	125.00
Hull Plumbing & Heating	Buildings & Grounds	383.02
Portable Pro	Buildings & Grounds	275.00
MNG, Inc.	Buildings & Grounds	70.00
Boone Ace Hardware	Buildings & Grounds	7.99
Boone Ace Hardware	Buildings & Grounds	46.13
Boone Ace Hardware	Buildings & Grounds	18.57
Boone Ace Hardware (credit)	Buildings & Grounds	-9.99
Boone Ace Hardware	Buildings & Grounds	29.97
Key Cooperative Boone	Utilities	260.96
Key Cooperative Boone	Utilities	273.24
Bradley Rholl	Telephone	19.00
Bomgaars	Buildings & Grounds	41.94
Bomgaars	Equipment	26.97
Ogden Telephone	Utilities	74.95
0Cheryl Angstrom	Travel/Conference Expense	121.25
Cheryl Angstrom	Travel/Conference Expense	60.00

Cemetery

Arnold Motor Supply	Repairs/Equipment	82.71
R & W Power	Equipment/Cemetery	536.96
Portable Pro	Build/Grounds	75.00
Boone Ace Hardware	Supplies	10.98
Seth Janssen	Telephone	19.00
Bomgaars	Build/Grounds	13.98

Pool

Acco Unlimited Corp.	Chemicals	1,357.95
Acco Unlimited Corp.	Repairs	805.00
Acco Unlimited Corp.	Chemicals	3,048.90
Acco Unlimited Corp.	Repairs	89.40
Acco Unlimited Corp.	Chemicals	1,733.20
Acco Unlimited Corp.	Chemicals	1,189.90
Acco Unlimited Corp.	Repairs	347.05
Acco Unlimited Corp.	Chemicals	1,188.80
Arnold Motor Supply	Equipment/Tools	95.99
Darci Newcomb	Services	2,400.00
Kathy Abrahamson	Services	2,400.00
Atlantic Coca Cola Bottling	Pool Concession Supplies	374.34
Sysco Food Services of IA	Pool Concession Supplies	1,201.87
Sysco Food Services of IA	Pool Concession Supplies	436.04
Sysco Food Services of IA	Supplies	56.04
Sysco Food Services of IA	Supplies	95.29
Sysco Food Services of IA	Pool Concession Supplies	810.46
Sysco Food Services of IA	Pool Concession Supplies	894.83
Sysco Food Services of IA	Pool Concession Supplies	604.83
Sysco Food Services of IA	Pool Concession Supplies	99.95
Midwest Quality Wholesale	Pool Concession Supplies	516.99
Midwest Quality Wholesale	Pool Concession Supplies	187.10
Bomgaars	Repairs	11.99
Amazon Capital Services	Repairs	25.00
Amazon Capital Services	Pool Concession Supplies	40.84

Misc

Portable Pro (Greenspace)	Grounds, Repair, Maint.	165.00
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6. Old Business:

A. Playground Equipment – Diane Witt with Outdoor Recreation

Witt brought a presentation outlining the key components of planning and building a new play structure.

Lead time for receiving the parts to assemble is currently 33 to 34 weeks if ordered by September 30th which means the installation won't happen until summer of 2024.

Any customization would add to the cost and increase timeline. All new equipment would need to be ADA compliant with concrete access to the play area.

It will need to be done before cold weather – no later than November. Outdoor Recreation would provide a design layout, if needed, for any grants that would be applied for. There would be a fee for each of the components: Site preparation, Play Equipment, Shipping and Handling, Installation, Play Safety Surfacing and Site Restoration. The board will discuss at the next meeting: what theme is wanted for the play structure, any free standing additions such as swings, and the age group.

B. Family Fair Pufferbilly Days – Swim passes:

Since there wasn't anyone present at the meeting from the Chamber of Commerce, this wasn't discussed.

7. New Business:

A. Van Wall Equipment lease – mowers for Parks and Cemetery

Cornelis requested the board's approval to sign leases for mowers through Van Wall Equipment. The lease amount would be \$32,000.00 over the next three years including 2 large mowers for the cemetery and 2 large mowers for Parks and one small mower. This is a standard lease, not a rent to own lease. Niemants made a motion to approve Cornelis to sign the Van Wall Equipment lease seconded by Pearson. All ayes.

B. New Parks Employee – Ken Slaba

Ken Slaba was welcomed as the new Parks employee. Slaba will be learning about pool operation/maintenance and will be attending CPO (certified pool operator) Certification class in the future.

C. Pool refund – Michele Chupp

Chupp's children were able to attend the swim lessons so no refund is needed.

D. Pickleball

a. Rules for use

Cornelis had a list of general rules for the new pickleball courts: Hours similar to park hours – 7am to 11pm, Courts are first come first served. Court time limited to 1 hour per team/individual when others are waiting to play. Lights will be turned off at 11pm. Norm Hill suggested adding: Courts are intended for pickleball play and Use courts at your own risk – City of Boone is not responsible for injury or accidents. There has been a tremendous amount of support and positive feedback from people in Boone and surrounding communities for the project.

b. Project Finalization

Larry Kelley reported to the board he wanted to purchase some items with the balance of remaining funds. The money raised is specifically for the windscreen which will be used for that only. He would also like to add more benches. Motion was made by Landas to approve the purchase and installation of a windscreen and benches seconded by Niemants. All ayes. Jim Ryan asked if posts can be moved back to allow more/better parking at the courts. Cornelis will take a look and decide if that can be done. There was reported damage caused by fireworks being lit on the courts causing burn marks. Garbage was left on court and the bench was damaged. There will be increased surveillance in the area to try to curb the vandalism. Kelley also said he would like to have a two day tournament that would require closing the courts for the duration of the tournament. Kelley will let the board know specific dates and a plan to let the public know in advance of the closure. Kelley is also planning a grand opening with the Boone Chamber and will notify board members of the date/time so they can plan to attend if they are available. Since this project has been completed, it was suggested the pickleball group set up their own bank account for donations and purchases separate from the Parks Dept. and Parks Foundation.

8. Superintendent/Director’s Report – Cornelis reported they are still short staffed at the cemetery and parks. There isn’t enough help to keep up with the mowing and weed eating.

9. Commissioner’s Report – Pearson attended the council meeting to inquire about grant money for the County Board of Supervisors and wanted to request money for the Parks Dept. to put roofs on some open-air shelters. \$9,130 was the amount that would be asked for through the city council. Pearson will work with the city administrator to fill out the required paperwork. Cornelis will get quotes for 2-3 roofs. Two picnic tables and five benches need to be repaired at Franklin Park. The Rotary Club was contacted to see if they would be interested in taking on the project of fixing/restoring the tables and benches as a project for their organization.

10. Public Comment for Items not on agenda – Main Street USA member Kelly Molitor and DNR arborist Eric Foley spoke to the board about putting trees in the downtown Boone business district. The group had already spoke with the city council and have their permission to go ahead with the project. Questions and concerns were brought up including: What species of trees will be planted: – less aggressive root system. Any plans to remove existing trees: Not at this time. Cornelis mentioned there were trees removed in the past, mainly Linden and Locust trees, because the roots caused heaving of the concrete. How tall would the trees be: Under 20 feet preferably. Cost for Maintenance in the future: Not addressed.

11. Adjournment – Pearson made a motion for adjournment seconded by Niemants. All Ayes Motion approved at 8:16 pm.

Commission Secretary _____

Commission President _____

NEXT COMMISSION MEETING ON AUGUST 14TH, 2023 AT 7 PM