

## STATEMENT OF COUNCIL PROCEEDINGS

August 7, 2023 6:00 p.m.

The City Council of Boone, Iowa, met in regular session in the City Hall Council Chambers on August 7, 2023, at 6:00 p.m. with Mayor Slight presiding. The meeting was also available via Zoom. The following Council Members were present: Byrd, Henson, Stines, Moorman, Hilsabeck, Williamson, and Angstrom. Absent: none.

Moorman moved; Stines seconded to approve the agenda as presented. Ayes: Henson, Stines, Moorman, Hilsabeck, Williamson, Angstrom, and Byrd. Nays: none.

Chad Houston presented a proposal from ISG Engineering to perform a study to include a gap analysis, preliminary design, and site selection for a potential wellness center or sports complex. The Council discussed in length their concerns. Skare advised that there is American Rescue Plan funds available for the proposed study. Angstrom moved; Henson seconded to authorize Mayor Slight to enter into a contract with ISG Engineering to provide a study for a potential wellness center/sport complex with ISG Engineering in the amount of \$69,500.00. Ayes: Stines, Moorman, Hilsabeck, Williamson, Angstrom, Byrd, and Henson. Nays: none.

Brenda Dryer, Senior Vice President of Ames Economic Development Commission (AEDC), presented the Second Quarter 2023 Report, highlighting a National Guard open house event held at the Boone Armory, an update with the Housing Needs Assessment, the Fareway Solar Field groundbreaking ceremony, and the Peoples Bank ribbon cutting.

Linda Blakely introduced Thor Marino, a director with twelve (12) years' experience in film to discuss working on a family Christmas movie with Boone as the host City, shooting twelve (12) to fourteen (14) days in Boone and utilizing local businesses. Joe Pundzak stated that they are requesting \$50,000.00 in funds to help produce the film. The Council decided to table the discussion until the next meeting and will need to review a contract or a proposal.

Angstrom moved; Stines seconded to approve the Boone County Sportsmen's Club request to place directional signs in the right-of-way for their annual gun show at the Boone County Fairgrounds during the last weekend in August 2023. Ayes: Stines, Moorman, Hilsabeck, Williamson, Angstrom, Byrd, and Henson. Nays: none.

Moorman moved; Hilsabeck seconded to approve Resolution 3125 certifying the Final Plat for Ringold Estates Subdivision. Ayes: Moorman, Hilsabeck, Williamson, Angstrom, Byrd, Henson, and Stines. Nays: none.

Williamson moved; Stines seconded to accept the Notice of Acceptability of Work on the Water Treatment Plant Replacement Backwash Air Blower Project. Ayes: Hilsabeck, Williamson, Angstrom, Byrd, Henson, Stines, and Moorman. Nays: none.

Stines moved; Byrd seconded to approve Change Order 2 in the amount of \$400.00 for storm sewer revisions for the South Marion and West Park Avenue Paving Project. Ayes: Williamson, Angstrom, Byrd, Henson, Stines, Moorman, and Hilsabeck. Nays: none.

Moorman moved; Hensen seconded to approve the Fireworks Permit Application for the IMCA Super Nationals, September 9, 2023. Ayes: Angstrom, Byrd, Henson, Stines, Moorman, Hilsabeck, and Williamson. Nays: none.

Williamson moved; Byrd seconded to approve the Fire Department to conduct a structure burn at 1608 South Story Street, Boone, Iowa. Ayes: Byrd, Henson, Stines, Moorman, Hilsabeck, Williamson, and Angstrom. Nays: none.

Skare reported that Dollar General has decided not to purchase the 628 Story Street location. Council directed staff to market the land to be sold.

Skare advised that we will not fully know how the legislative changes made at the State level regarding property tax reform will affect the budget until we receive our numbers

for Fiscal Year 2025; Skare requested Council’s direction on the hiring of a Recreation Director. Angstrom moved; Moorman seconded to table hiring the Recreation Director until the City has a better understanding of what the budget reductions might be. Ayes: Henson, Stines, Moorman, Hilsabeck, Williamson, Angstrom, and Byrd. Nays: none.

Skare advised that the destruction of noxious weeds and penalties is advertised in the paper and the newsletter three (3) times in the spring. Due to citizens not seeing or getting the notice, Moorman asked if there is a way to give notice prior to mowing. Stines suggested giving a five (5) day notice. Mayor Slight voiced his concern that contractors might not be able to mow the lawns due to the length given an additional five (5) day notice. Robbins advised that the current process meets the City’s legal requirements. Stines moved to remove “except in cases of grasses growing over twelve (12) inches tall which will be cut immediately” from the ordinance. No second. Hilsabeck moved; Williamson seconded to give a forty-eight (48) hour notice; Hilsabeck withdrew motion. The Council discussed what a forty-eight (48) hour notice would look like and how the notice would be given. Stines moved; Williamson seconded to again remove the exception. Ayes: Stines and Williamson. Nays: Moorman, Hilsabeck, Angstrom, Byrd, and Hensen. (Motion Failed)

Williamson moved; Hensen seconded to approve out of state travel for Skare to attend the Ames Economic Development Committee’s (AEDC) 2023 Intercity Visit Conference. Ayes: Moorman, Hilsabeck, Williamson, Angstrom, Byrd, Henson, and Stines. Nays: none.

Skare advised that staff recommends changing the speed limit on Corporal Roger Snedden Drive to 40 mph from 55 mph. Council had no concerns.

Mayor Slight asked if there were any questions or items to be removed from the Consent Agenda; no requests were made.

Hilsabeck moved; Moorman seconded to approve the following items on the Consent Agenda: 1) Minutes of previous meetings. 2) Bills payable. 3) Alcohol License Renewal for Cedar Pointe Golf Course. 4) Alcohol License Renewal for Cobblestone Inn and Suites. 5) Resolution 3126 approving a salary adjustment of \$2,500.00 for Mike Slight effective August 15, 2023. 6) Resolution 3127 authorizing execution of a Memorandum of Understanding for the Iowa Setoff Program. Ayes: Hilsabeck, Williamson, Angstrom, Byrd, Henson, Stines, and Moorman. Nays: none.

A & M Laundry	Services	61.02
Access Systems Leasing	Copier Contract	168.40
Access Systems Leasing	Copier Contract	164.97
Ahlers & Cooney	Legal Services	597.50
Alliant Energy	Utilities	3,712.48
Alliant Energy	Utilities	1,059.06
Alliant Energy	Utilities	72,571.62
Amazon Capital Services	Library Materials/Supplies	1,696.18
Amazon Capital Services	Parts/Computer Chair	550.75
Arnold Motor	Parts/Supplies	668.09
August Enterprises	Asbestos Removal	1,750.00
Bituminous Materials	Patch Truck Emulsion	487.66
Boehm Insurance Agency	Liability Insurance	36.00
Boesen Care Lawn Service	Mowing	340.00
Bolton & Menk	15/33 Runway Engineering	9,624.00
Bomgaars	Parts/Supplies	965.80
Boone Ace Hardware	Parts/Supplies	43.98
Boone Ace Hardware	Parts/Supplies	289.78
Boone Area Humane Society	Contract Services	7,218.79
Boone County Landfill	Assessment/Disposal	6,975.51
Boone County Recorder	Recording Fees	44.00
Boone Hardware	Parts/Supplies	187.29
Boone News Republican	Publications	647.77

Brown Electric	Repairs	576.22
Builders First Source	Materials	264.68
C.J. Cooper & Associates	Tests	45.00
CCI Solutions	Audio Cases	229.20
CDS Global	Services	393.39
Center Point Publishing	Library Materials	613.62
Central IA Ready Mix	Materials	5,257.50
Central IA Truck Repair	Repairs	1,360.25
CenturyLink	Phone Service	145.03
Chase	Materials/Program Supplies	119.87
Cintas	First Aid Refill	191.41
City Of Boone	Utilities	30.54
City Of Boone	Utilities	448.38
Cummins	Generator Service	2,073.03
Dakota Supply Group	Materials	4,677.32
Dale Farnham	Contract Services	4,715.00
David Ades	Car Allowance	250.00
Demco	Library Materials	61.23
Dick's Fire Extinguisher	Annual Inspection	297.50
Ecolab Institutional	Pest Control	106.98
Electric Pump	Annual Maintenance	2,000.00
Elixir	411 Medical	2,350.19
Employee Benefit System	Insurance Premiums	95,291.78
FirstNet	Wireless Services	76.98
Galls	Clothing Allowance	93.60
Garbage Guys	Waste Removal	84.00
Graymont Western Lime	Chemicals	14,167.23
Hach	Lab Chemicals/Equipment	2,245.93
Hawkins	Chemicals	5,507.19
Herman Drainage	Mowing	5,000.00
Hiway Truck Equipment	Box Lift Cylinder	5,277.00
Hy-Vee Food Store	Supplies	33.92
IA Department Of Natural Resources	NPDES Permit	1,275.00
IA One Call	Locates	188.20
IA Pipe And Grading	Replace Culvert	7,800.00
IA Prison Industries	Clothing Allowance	195.97
IA Water & Waste Systems	Stop Box/Service Repairs	12,000.00
InfoBunker	Internet Service	130.00
Ingram	Library Materials	2,071.40
Insurance Management Group	FY 2024 Liability Insurance	2,572.00
Internal Revenue Service	720 PCORI Fee	186.93
Jim Robbins	Services/Reimbursement	6,968.00
Jimmy Berry	Utility Billing Refund	120.00
Jimmy's Barbeque Pit	Training Meals	255.00
John Slight	Car Allowance	150.00
K & R Lawn Care	Lawn Care	1,810.00
Keltek	Car Computers/Installation	20,132.04
Kristen Mitchell	Property Protection Grant	250.00
Library Ideas	Library Materials	208.53
MacQueen Equipment	Jet Truck Parts	1,058.50
McGill Computer Service	Monitoring/Laptop Battery	689.00
Midland Power	Utilities	36.23
Midwest Alarm Services	Alarm Inspection	556.80
Midwest Tape	Online Library Resource	1,690.33
Momar	Mosquito Control	13,155.34
Mutual Of Omaha	Insurance Premiums	247.80
NCL Of Wisconsin	Lab Equipment	140.09
Ole's Plumbing	CIHTF Grant	8,020.00

Ondrea Elmquist	Car Allowance	250.00
Opencom	Internet Service	136.90
Optum-UHC Flex	Payroll	2,500.00
Orkin	Pest Control	97.99
Overdrive	Electronic Book Resource	2,916.60
Photon Laser Engraving	Dedication Award	160.00
Pitney Bowes	Postage Ink/Cleaning Kit	208.07
Quality One	Custodial Services	1,825.00
R & W Power	Fuel	147.96
Ray O'Herron	Ballistic Shield	2,390.00
Reliant Gases	Bulk Carbon Dioxide	2,217.23
Richard O Grove	Reimbursement	18.98
Short Elliott Hendrickson	Engineering	11,721.39
Spring Green Lawn Care	Lawn Care	214.45
Staples Advantage	Office Supplies/Furniture	1,203.43
Steve Anderson	Property Protection Grant	250.00
Storey Kenworthy	Office/Custodial Supplies	433.35
Story Construction	Backwash Blower Project	3,097.00
Story County Treasurer	Drug Task Force	2,297.27
Stuehmer Contracting	Custodial Services	800.00
The Shredder	Shredding Service	84.00
Treasurer/State of Iowa	Sales Tax	14,743.00
Twin Rivers Engineering	Engineering	1,465.50
US Water Services	Contract Services	76,624.99
UsaBlueBook	Herbicide	226.02
Van Wall Equipment	Parts	512.19
Verizon Wireless	Wireless Services	285.90
Vessco	Repairs	175.00
Walmart	Miscellaneous Supplies	625.54
Walters Sanitary	Waste Removal	61.61
Walters Sanitary	Waste Removal	336.62
Waltz Properties	Sidewalk Program	3,625.00
WHKS	I/I Inspection Phase 4	17,211.70
Wicks Construction	Runway Reconstruction	434,587.19
William Skare	Car Allowance	300.00
Windstream	Phone Service	1,793.22
Xerox	Copier Agreement	54.49
Yvonne Sturtz	Sidewalk Program	250.00
Ziegler	Shaft/Retainer Assembly	1,938.64
Amy Sego	Utility Deposit Refund	16.39
Andrea Muller	Utility Deposit Refund	125.00
Brandi Whaley	Utility Deposit Refund	46.24
Brian Byers	Utility Deposit Refund	125.00
Casey Moorman	Utility Deposit Refund	125.00
Chauncey Abbott	Utility Deposit Refund	125.00
Chelsey Ball	Utility Deposit Refund	125.00
Chris Krambeer	Utility Deposit Refund	125.00
Christian Cryder	Utility Deposit Refund	125.00
Craig Aukamp	Utility Deposit Refund	82.17
D & Z Investment	Utility Deposit Refund	2.85
IHome Renovations	Utility Deposit Refund	104.41
IA Specialty Hospital	Utility Deposit Refund	125.00
Jacob Williams	Utility Deposit Refund	20.51
Jennifer Barnum	Utility Deposit Refund	125.00
Kathryn Wilson	Utility Deposit Refund	94.38
Kelly Long	Utility Deposit Refund	104.41
LeAnn Pena	Utility Deposit Refund	125.00
Martin Wood	Utility Deposit Refund	104.41

Meri Ringgenberg	Utility Deposit Refund	125.00
Stacey Naber	Utility Deposit Refund	125.00
Tallen Moorman	Utility Deposit Refund	125.00
Tim Schlenker	Utility Deposit Refund	95.97
William Bowman	Utility Deposit Refund	94.75
Paid Report Total		935,929.50

FUND	DISBURSEMENTS
General	70,759.86
Special	8,630.67
Hotel/Motel	0.00
Road Use Tax	71,220.14
Debt Service	0.00
Water Utility	57,380.49
Sewer Utility	104,136.82
Family Resource Center	8,552.48
Capital Project	463,096.37
Storm Water Utility	26,279.17
Expendable Trust	27,732.82
Agency Account	98,140.68

Stines moved; Williamson seconded to approve the third reading of Ordinance 2291 to allow the City of Boone, Iowa to set fees for meter testing by Resolution, amending Chapter 91, Section 91.09. Ayes: Hilsabeck, Williamson, Angstrom, Byrd, Henson, Stines, and Moorman. Nays: none.

Moorman moved; Hilsabeck seconded to adopt Ordinance 2291 to allow the City of Boone, Iowa to set fees for meter testing by Resolution, amending Chapter 91, Section 91.09. Ayes: Williamson, Angstrom, Byrd, Henson, Stines, Moorman, and Hilsabeck. Nays: none.

Moorman moved; Williamson seconded to waive the second reading of Ordinance 2292 to rezone certain property owned by the City of Boone, located at South Marion and West Park Avenue, Boone, Iowa, from R-1 (single family residential) to R-3 (multi-family residential), pursuant to Chapter 175 Zoning Regulations. Ayes: Angstrom, Byrd, Henson, Stines, Moorman, Hilsabeck, and Williamson. Nays: none.

Williamson moved; Stines seconded to approve the third reading of Ordinance 2292 to rezone certain property owned by the City of Boone, located at South Marion and West Park Avenue, Boone, Iowa, from R-1 (single family residential) to R-3 (multi-family residential), pursuant to Chapter 175 Zoning Regulations. Ayes: Byrd, Henson, Stines, Moorman, Hilsabeck, Williamson, and Angstrom. Nays: none.

Hilsabeck moved; Moorman seconded to adopt Ordinance 2292 to rezone certain property owned by the City of Boone, located at South Marion and West Park Avenue, Boone, Iowa, from R-1 (single family residential) to R-3 (multi-family residential), pursuant to Chapter 175 Zoning Regulations. Ayes: Henson, Stines, Moorman, Hilsabeck, Williamson, Angstrom, and Byrd. Nays: none.

Williamson moved; Stines seconded to approve the first reading of Ordinance 2293 placing a stop sign for eastbound traffic on Hancock Drive where it intersects with Corporal Roger Snedden Drive, Chapter 65, Section 65.02(56). Ayes: Stines, Moorman, Hilsabeck, Williamson, Angstrom, Byrd, and Hensen. Nays: none.

Hilsabeck moved; Williamson seconded to approve the first reading of Ordinance 2294 for no parking on Hancock Drive from South Jackson Street east to Corporal Roger Snedden Drive, Chapter 69, Section 69.08(38). Ayes: Moorman, Hilsabeck, Williamson, Angstrom, Byrd, Hensen, and Stines. Nays: none.

Moorman moved; Byrd seconded to approve the first reading of Ordinance 2295 to change how fees are set for reconnection and to allow it to be done by resolution, Chapter

92, Section 92.11. Ayes: Hilsabeck, Williamson, Angstrom, Byrd, Hensen, Stines, and Moorman. Nays: none.

The Council discussed mobile food vendors needing a Division of Criminal Investigations background report and the issues this has caused vendors not meeting requirements.

There being no further business to come before the Council the meeting was adjourned at 8:13 p.m.

ATTEST:

---

Ondrea Elmquist, Clerk/Finance Officer

---

John Slight, Mayor