

BOONE AIRPORT COMMISSION

Meeting Minutes

07-10-2023 Boone Municipal Airport Commission Meeting

Meeting called to order by the Chairman, Joe Pundzak, at 5:40 p.m.

Commissioners Present: Joe Pundzak, Bill Byrd, Pete Frangos, Joe Gibbs

Commissioners Absent: Matt Grabau

Others Present: Dale Farnham, Airport Manager, Ron Roetzel of Bolton & Menk

Approval of Agenda

Motion to approve the agenda made by Commissioner Gibbs and seconded by Commissioner Byrd.

No discussion. The motion passed unanimously, 4-0

Approval of June 12, 2023, Minutes

Commissioner Byrd moved to approve the June 12, 2023 minutes. The motion was seconded by Commissioner Frangos.

No discussion. The motion passed unanimously, 4-0

Approval of Accounts Payable

Commissioner Gibbs moved to approve the payables. The motion was seconded by Commissioner Frangos. No further discussion. The motion passed unanimously, 4-0

Council Paid Bills:

InfoBunker	Internet Service	6.00
Jim Robbins	Legal Services	134.00
Pitney Bowes	Quarterly Postage Machine Lease	3.41

Airport Paid Bills:

Alliant Energy	Utilities	1,059.06
Bolton & Menk	Project Engineering	9,624.00
CenturyLink	Phone Service	145.03
City of Boone	Utilities	30.50
Dale Farnham	Contract Services	4,715.00
Eichinger Brothers	Waste Removal	84.00
Herman Drainage	Mowing	5,000.00
Insurance Management Group	Liability Insurance	2,572.00
Wick's Construction	15/33 Runway Rehabilitation	434,587.19

Engineering Report

A. Approve Wicks Construction pay request #2 for Runway 15 – 33 Reconstruction project.

Commissioner Frangos moved to approve pay request #2 as submitted by Wicks Construction. The motion was seconded by Commissioner Byrd.

No further discussion. The motion passed unanimously, 4-0

Ron Roetzel informed the Commission on the progress of the re-construction of runway 15 – 33. The project is proceeding on schedule and without weather delays, should be completed on time. He also reviewed the location options the IA ANG is currently considering for its expansion and the environmental impacts each option would create.

No Commission action taken.

Airport Manager’s Report

Mr. Farnham commented on the progress of the runway reconstruction and the fact that interruptions to airport operations have been minimal.

Approval of Airport Hangar Leases Submitted for Fiscal Year 2024 & including Airport Hangar Leases Submitted without Aircraft Inspection Records

After reviewing each lease and being informed on the reasons why a few of the lease applications were submitted without the required inspection information, the Commission concurred on approving all applications pending confirmation of certain matters by the Chair.

Commissioner Frangos moved to approve all the applications submitted pending the Chair’s ability to resolve issues concerning Hangars #19 & 13. The motion was seconded by Commissioner Byrd.

No discussion. The motion passed unanimously, 4-0

Commissioner Comments

None.

Other Business

None.

There being no further business ... the Chair adjourned the meeting at 7:16 P.M.

Joe Pundzak, Chairman

Matt Grabau, Secretary