

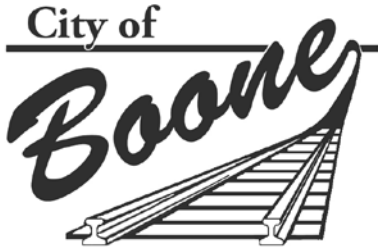
Economic Development Committee

Date of Meeting: July 17, 2023

Time of Meeting: 5:00 P.M.

Place of Meeting: City Council Chambers
(923 8th Street, Second Floor)

1. Call to Order.
2. Approve Minutes from the June 19, 2023 Meeting.
3. Discuss/Approve Funding Change for the Boone Downtown Incentive Fund (BDIF) Grant for Signs and Awnings.
4. Discuss/Approve Additional Boone Downtown Incentive Funds (BDIF) for Fiscal Year 2024.
5. Review Boone Downtown Incentive Fund (BDIF) Application for 926 8th Street, Boone, Iowa.
6. Boone Downtown Incentive Fund (BDIF) Initial Walk-Through at 926 8th Street, Boone, Iowa.
7. Other Business.
8. Adjourn.



Economic Development Committee

Date of Meeting: June 19, 2023

Time of Meeting: 5:15 P.M.

Place of Meeting: City Council Chambers
(923 8th Street, Second Floor)

1. Call to Order.

Present: Moorman, Henson, and Byrd via phone.

Others present: Skare, Elmquist, Robbins, and Brenda Dryer.

2. Approve Minutes from the June 5, 2023 Meeting.

Byrd moved; Henson seconded to approve the June 5, 2023 Economic Development Committee Minutes. Ayes: all those in attendance. Nays: none.

3. Discuss/Approve Agreement with Kading Properties and Request for Rezoning.

Skare advised the Committee that the City Council had previously approved a Purchase Agreement for the land located on South Marion and West Park Avenue with Kading Properties for a residential development.

Skare informed the Committee that since this proposed development will consist of multi-family housing it will require the City to establish an Urban Revitalization Plan/Area. Skare further proposed that the Urban Revitalization Plan provide tax abatement for 3 years at 100% and that the area be identified by the property being developed.

Skare stated that in addition to the Urban Revitalization Plan/Area, the proposed development will need rezoned from R-1 to R-3; in order to allow for multi-family housing.

Moorman moved; Henson seconded to recommend to Council to move forward with the creation of the Urban Revitalization Plan/Area and the rezoning of the property. Ayes: all those in attendance. Nays: none.

4. Other Business.

5. Adjourn.

5:26 p.m.



**Boone Downtown Incentive Fund
Grant Application**
923 8th Street
Boone, IA 50036

Sheffer Enterprises 926 6th St. Boone, IA 50036
Applicant Address City, State Zip

JR Sheffer 515-250-5898 hefferj@msn.com
Primary Contact Name Phone e-mail

Sheffer Enterprises LLC 525 S Quartz way WDM, IA 50266
Property Owner (if different)¹ Address City, State Zip

JR Sheffer 515-250-5898 hefferj@msn.com
Primary Contact Name Phone e-mail

Applicant Responsibilities Checklist:

- Submit letter of interest.
- Schedule site visit by BDIF Committee (date of visit: _____ - **attach notes from meeting**).
- Prepare final plans/specs for improvements and submit with this application.
- Provide a notarized letter of authorization from the property owner if different from Applicant.
**A final review (site visit) after work is complete is required prior to distribution of funds.*

Deadline for submittal: Applications are accepted at any time; however, grant awards are dependent upon available funds.

The Applicant does hereby acknowledge all details of the Boone Downtown Incentive Fund Grant Program. The Applicant understands that failure to adhere to the submitted plans/specs can jeopardize funding. The applicant certifies that all information submitted with this application to be true and correct.

 5/22/23
Applicant Date

Office Use Only		
	Date	Signature
Letter of Interest Received:		
BDIF Initial Site Visit:		
Application Received:		
Final Plans and Specs Received:		
Property Owner Consent Received:		
Action to Proceed: (\$ _____)		
Final Site Visit:		
Fund Disbursement Authorization:		
Notes & Comments:		

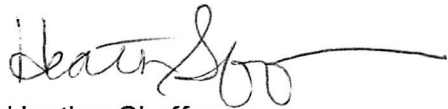
May 23, 2023

City of Boone
Attn: Bill Skare, City Administrator
923 8th St
Boone, IA 50036

To whom it may concern,

Please accept this letter as our letter of interest regarding our application for a BDIF Grant for the Boone Virginia Theater Building at 926 8th St.

Sincerely,

A handwritten signature in black ink, appearing to read "Heather Sheffer", with a long horizontal flourish extending to the right.

Heather Sheffer
Sheffer Enterprises LLC



Iowa Tuckpointing LLC

Business Number 515-494-0891
710 Patterson Dr. Carlisle, Iowa 50047
www.iowatuckpointing.com
iowatuckpointing@gmail.com

ESTIMATE

EST0674

DATE

05/10/2023

TOTAL

USD \$150,475.00

TO

Rainbow International of DSM

926 8th St. Boone
david@rainbowintlofdsm.com

DESCRIPTION	RATE	QTY	AMOUNT
Lift rentals	\$5,500.00	1	\$5,500.00
Tuckpoint north side of building-100%	\$25,825.00	1	\$25,825.00
Tuckpoint East wall-100%	\$47,225.00	1	\$47,225.00
Tuckpoint south wall-100%	\$29,750.00	1	\$29,750.00
Tuckpoint west wall-100% to scaffold on roof alongside building	\$42,175.00	1	\$42,175.00
TOTAL			USD \$150,475.00



10202 Douglas Ave Urbandale, IA 50322 • Office 515-953-6999 • Fax 515-331-0133

This AGREEMENT made this 15 day of May, 2023, by and between HAGGERTY WINDOWS & SIDING, LLC, hereinafter referred to as Contractor, and HEATHER SHEFFER, hereinafter referred to as Owner(s), the parties hereto, hereby agree that Contractor shall furnish all labor and material according to the following specifications and contract terms, on premises located at:

926 8th Street, Boone, IA 50036

Phone: 515-250-1767

Email: HEFFERO1@MSN.COM

Description of Goods and Services

THIS WOULD BE FOR 18 WINDOWS IN COMMERCIAL BUILDING. IT WOULD BE IN THE SINGLE HUNG STYLE WITH THE FIRST FLOOR BATHROOM IN THE CASEMENT STYLE. ALL WINDOWS TO BE BLACK VINYL INSIDE AND OUT WITH BLACK CHROME GRIPS IN ALL.

TOP 3 IN FRONT NORTH SIDE

BOTTOM 2 EAST SIDE

TOP 9 EAST SIDE.

TOP 4 SOUTH SIDE.

CONTRACTOR TO INSTALL BRICK TO BRICK ON ALL OPENINGS AND BRICK OUT ALL WINDOWS. HOME OWNER TO REMOVE ELECTRICAL PLUGS AND TRIM OUT ALL INTERIOR.

**In the event new inside trim is necessary, customer assumes responsibility for painting and/or staining.

** In the event of nail pops, we will not be held responsible for fixing, or paying to have them fixed.

TOTAL CASH PRICE FOR LABOR & MATERIAL	\$ 29,117 ⁰⁰
Deposit With Order	\$ 0
Balance Payable Upon Completion of Work	\$ 29,117 ⁰⁰

FINANCING OPTION:

Owner desires to obtain financing of the total cash price due contractor and Owner's obligations under this proposal are expressly made contingent upon Owner obtaining a conventional loan at the current rate of interest. This contract shall be void if credit approval of Owner is refused.

OTHER TERMS:

- No work is to be done other than specified in this contract without additional charges.
- Work must begin within 30 days of receiving product(s).
- This contract constitutes the entire Agreement and understanding of the parties.

WARRANTIES:

All manufacturer warranties apply.

DATE OF TRANSACTION:

5/15/23

NOTICE OF CANCELLATION:

You may cancel this transaction without any penalty or obligations, within three business days from above date. To cancel this transaction, mail or deliver a signed and dated copy of this cancellation notice or any other written notice to:

HAGGERTY WINDOWS & SIDING, 10202 Douglas Ave Urbandale, IA 50322

WORK TO BEGIN AFTER:

TO BE DETERMINED

Salesperson's Signature [Signature]

Purchaser's Signature _____

Purchaser's Signature _____