

## STATEMENT OF COUNCIL PROCEEDINGS

July 3, 2023 6:00 p.m.

The City Council of Boone, Iowa, met in regular session in the City Hall Council Chambers on July 3, 2023, at 6:00 p.m. with Mayor Slight presiding. The meeting was also available via Zoom. The following Council Members were present: Byrd, Henson, Stines, Moorman, Williamson, and Angstrom. Via Zoom: Hilsabeck. Absent: none.

Moorman moved; Williamson seconded to approve the agenda as presented. Ayes: Henson, Stines, Moorman, Hilsabeck, Williamson, Angstrom, and Byrd. Nays: none.

Mayor Slight swore in Police Officer Alexis Clark.

Stines moved; Byrd seconded to approve Resolution 3119 determining the necessity and fixing a date for a public hearing at 6:00 p.m. on August 21, 2023 for the consideration to adopt the proposed Southwest Multi-Family Residential Urban Revitalization Plan. Ayes: Stines, Moorman, Hilsabeck, Williamson, Angstrom, Byrd, and Henson. Nays: none.

Moorman moved; Williamson seconded to set a public hearing for July 17, 2023 at 6:00 p.m. for the consideration of the rezoning of parcel(s) legally described as Lot 7 NW SE; Lot 2 SW SE (EX BLDG SITE) & N 348' Lot 4 SW SE, from R-1, Single Family Residential, to R-3, Multi-Family Residential. Ayes: Moorman, Hilsabeck, Williamson, Angstrom, Byrd, Henson, and Stines. Nays: none.

Williamson moved; Stines seconded to approve the Boone County Chamber's Adopt-A-Street Litter Removal Program Application for Story Street from 6<sup>th</sup> Street to 9<sup>th</sup> Street, including 7<sup>th</sup> Street from Allen to Keeler, and 8<sup>th</sup> Street from Allen to Keeler. Ayes: Hilsabeck, Williamson, Angstrom, Byrd, Henson, Stines, and Moorman. Nays: none.

Ades reported on three (3) options that he found Cities utilizing regarding vacant buildings: 1) Treat as a Nuisance Abatement under our current ordinances and procedures (common practice and typically how Boone handles vacant buildings). 2) Registration of neglected vacant buildings. 3) Registration of all vacant buildings. The Council discussed their concerns, but no decision was made.

Andrews reported that the 1<sup>st</sup> Street and Delaware stop sign has been installed and several notices were put out notifying the public.

Williamson moved; Stines seconded to approve a five (5) day Alcohol License to the Boone County Chamber for Pufferbilly Days. Ayes: Williamson, Angstrom, Byrd, Henson, Stines, Moorman, and Hilsabeck. Nays: none.

Chief Adams informed the Council that demolition has started for the Fire Station Remodel Project.

Skare stated that one (1) nomination was received for the Community Dedication Award; Gary Irvin nominated Mayor Slight. Moorman moved; Stines seconded to award the Community Dedication Award to Mayor John Slight. Ayes: Angstrom, Byrd, Henson, Stines, Moorman, Hilsabeck, and Williamson. Nays: none.

Skare proposed three (3) projects to use the \$20,000.00 Boone County American Rescue Plan Grant Funds on. Kevin Pearson, Park Commissioner, addressed the Council requesting any remaining funds to go towards the Park's open-air shelters for roof repairs. Angstrom moved; Henson seconded to submit the request for the \$20,000.00 Grant from Boone County for the following projects: 1) Roof repairs on the Park's open-air shelters \$9,130.00. 2) Garage door openers quantity two (2) for Public Works \$3,370.00. 3) Fire hydrant replacement outside the Fire Station \$7,500.00. Ayes: Byrd, Henson, Stines, Moorman, Hilsabeck, Williamson, and Angstrom. Nays: none.

Skare updated the Council on several Fiscal Year 2023 goals: Four (4) demolitions were completed and six (6) more are pending, 477 nuisance abatements including snow removal and mowing have been handled. City Zoning Ordinance has been reviewed by

Mid-Iowa Planning Alliance (MIPA), staff will be bring their recommendations to the Planning and Administration Committee. City of Boone has ran commercials throughout the 2022 and 2023 summers; advertisements have been placed in the Convention and Visitors Bureau Magazine and Livability Magazine; and upcoming we will have Pufferbilly Day media coverage on Today in Iowa. The new sidewalk program has been implemented but no applications have been received. Stines requested that The Concept Works, Inc. do an article on the sidewalk program. Council discussed a Fiscal Year 2024 goal for utilizing the land by Family Resource Center for soccer fields; after discussion Stines requested Staff to contact the Middle School regarding the utilization of their land for soccer fields.

Skare presented a proposal from Short Elliott Hendrickson for the engineering cost to do a study of the downtown parking along Story Street from 6<sup>th</sup> Street to 11<sup>th</sup> Street in the amount of \$9,000.00 plus expenses. The study would include the analysis, feasibility and associated impacts with angled parking. Angstrom moved; Henson seconded to discontinue any further research into the downtown parking changes. Ayes: Henson, Stines, Moorman, Hilsabeck, Williamson, Angstrom, and Byrd. Nays: none.

Skare stated the South Marion and West Park project would start July 10<sup>th</sup> due to a supply issue.

Mayor Slight asked if there were any questions or items to be removed from the Consent Agenda; no requests were made.

Moorman moved; Byrd seconded to approve the following items on the Consent Agenda: 1) Minutes of previous meetings. 2) Bills payable. 3) Alcohol License Renewal for Toby K's Hideaway. 4) Alcohol License Renewal for Colorado Grill. 5) Alcohol License Renewal for MJ's Venue. 6) Resolution 3120 approving the hiring of a new full-time Police Officer, Alexis Clark, to fill a vacant position for the Boone Police Department with a wage of \$4,781.58 per month. 7) Resolution 3121 authorizing the disposal of personal City property from the Water Treatment Plant and Wastewater Plant. Ayes: Stines, Moorman, Hilsabeck, Williamson, Angstrom, Byrd, and Henson. Nays: none.

Mike Dunn dba 45RPM Quartet	Summer Concert	250.00
Access Systems Leasing	Printing Contract	168.40
Access Systems Leasing	Printing Contract	164.97
Aflac	Payroll	15.75
African American Museum Of IA	Behind The Beat Program	220.00
Alliant Energy	Utilities	3,007.90
Alliant Energy	Utilities	1,040.35
Alliant Energy	Utilities	7,043.94
Allstate Benefit Group	Payroll	212.14
Amazon Capital Services	Library Materials	741.83
Amazon Capital Services	Miscellaneous Supplies	624.84
Ames Economic Development	Economic Development Contract	52,500.00
Arnold Motor Supply	Parts/Supplies	1,218.47
August Enterprises	Asbestos Inspection	976.00
Baker Mechanical	Electrical Repairs	5,606.00
Randolph A Behle	Jet Sewer Line	1,177.95
Ben Kautza	Clothing Allowance	300.00
Blackhawk Automatic Sprinklers	Sprinkler Inspection/Testing	1,224.85
Blessed Hand Properties	Utility Billing Refund	7.23
Bolton & Menk	Engineering	3,836.50
Bomgaars	Parts/Supplies	232.44
Boone Ace Hardware	Parts/Supplies	450.43
Boone Bank & Trust Payroll	Payroll	2,000.00
Boone County Auditor	Dispatch Services	60,255.50
Boone County Economic Growth	1 <sup>st</sup> Half Hotel Motel Grant	5,000.00
Boone County Fair	1 <sup>st</sup> Half Hotel Motel Grant	2,500.00

Boone County Landfill	FY 2024 Assessment	5,191.67
Boone County Probation	1st Half Human Service	3,250.00
Boone County Treasurer	Highway 17 Overpass	49,000.00
Boone Firefighters Association	1st Half Human Service	1,103.00
Boone Hardware	Parts	26.97
Camp Fire Heart Of IA	1st Half Human Service	750.00
Camp Hantesa	1st Half Hotel Motel Grant	2,500.00
Candy Noelck	Reimbursement	12.58
Casey Petersen	Clothing Allowance	300.00
Gale/Cengage Learning	Library Materials	95.17
Center Point Publishing	Library Materials	637.59
Central Iowa Building Supply	Stock Metal	550.49
CenturyLink	Phone Service	144.41
Change	Library Postage	147.40
Chase	Library Credit Card Charges	2,858.74
Child Care Junction	1st Half Human Service	5,000.00
City Of Boone	Utilities	30.54
City Of Boone	Utilities	368.07
Civic Systems	Software	69,820.00
Clay Cornelis	Clothing/Boot Allowance	312.50
Clayton Dale	Clothing Allowance	875.00
Cody Bunning	Clothing Allowance	300.00
Collection Services Center	Payroll	506.69
Cory Stoneburner	Clothing/Boot Allowance	312.50
Country Music Memories Signed	Country Concert	315.50
Curtis Moran	Clothing/Boot Allowance	312.50
Dale Farnham	Contract Services	4,577.00
David Ades	Car Allowance	250.00
Dean Taylor	Clothing/Boot Allowance	312.50
Delta Dental Of IA	Payroll	621.00
Demco	Library Supplies	584.93
Dick's Fire Extinguisher	Extinguisher Inspection	174.65
Dick's Fire Extinguisher	Extinguisher Inspection	165.40
Donald Zehner	Clothing Allowance	300.00
Dreamscape Homebuilders	Housing Incentive	6,735.63
Hunter Lane	411 Medical	1,843.70
Elmquist BP	Towing Services	129.50
Emma Rouse	Clothing/Boot Allowance	312.50
Environmental Systems Research	GIS Renewal	1,100.00
Farnham Aviation Services	Reimbursement	55.00
Fast Lane Auto Care	Shop Supplies	258.02
Federal Home Loan Mortgage	Utility Billing Refund	20.60
Fire Service Training Bureau	Certification Fees	100.00
Galls Parent Holding	Clothing Allowance	601.54
Eichinger Brothers	Waste Removal	84.00
Graymont Western Lime	Chemicals	7,015.06
Growyourcapitans.com	Annual Leadership Training	3,000.00
Hampton Equipment	Spray Patch Machine	93,309.91
Hawkins Water Treatment Group	Chemicals	20.00
Anthony Phillip Herman	Mowing Services	5,000.00
HIRTA Public Transit	1st Half Human Service	6,500.00
Hy-Vee Food Store	Ice	17.97
State Of IA	Elevator Inspection	175.00
IA Law Enforcement Academy	Training	525.00
IA League Of Cities	FY 2024 Membership Dues	5,712.00
IA One Call	Locates	294.60
IA Prison Industries	Clothing Allowance	116.97
IA Workforce Development	2 <sup>nd</sup> Quarter 2023	6,470.91

Impact Community Action	1st Half Human Service	5,500.00
Ingram Book Company	Library Materials	2,305.30
Ingram Book Company	Library Materials	774.95
IPERS	Payroll	13,914.07
Jacob Demastus	Clothing Allowance	300.00
Jamie Kelley	Character Visit	250.00
Jason Vazquez	Clothing/Boot Allowance	312.50
Jayne Crook	Clothing Allowance	300.00
Jeni Grimmus	Utility Billing Refund	550.00
Jeniffer Verbeck	Utility Billing Refund	90.25
Jim Robbins	Legal Services/Reimbursement	6,700.00
Jimmy Berry	Utility Billing Refund	700.61
Joe Slight	Clothing Allowance	875.00
John Frank Jr	Clothing/Boot Allowance	312.50
John Mayse	Clothing Allowance	875.00
John Slight	Car Allowance	150.00
John Sloter	Clothing Allowance	875.00
John Wiebold	Clothing Allowance	875.00
Josh Olsen	Clothing Allowance	875.00
Justin Adams	Clothing Allowance	300.00
Kaden Sherrard	Clothing Allowance	875.00
Kari Frost	Clothing Allowance	75.00
Kendall Hilsabeck	Clothing/Boot Allowance	312.50
Kim Smith	Bead Program	50.00
Kruck Plumbing & Heating	Seasonal Air Conditioning Check	116.38
Larry & Cheryl Olofson	Housing Incentive	5,000.00
Laura Frances Keys	Library Program Performance	350.00
Steven P Reisetter	Library Program Performance	300.00
Little Princess Parties	Library Program	190.00
Marshall Moore	Clothing Allowance	875.00
Matthew Dietrick	Clothing Allowance	300.00
Matthew Dietrick	Reimbursement	22.86
Andrew Lynn McGill	Computer Service Contract	350.00
Members 1st Credit Union	Payroll	144.00
Menards-Ames	Parts	376.35
Menards-Ames	Parts/Supplies	172.16
Mid IA Petroleum Equipment	Fuel Tank/Pump/Fuel Line Repairs	2,634.02
Midland Power Cooperative	Utilities	36.69
Midwest Tape	Online Library Resource	1,555.12
Mike Frazier	Clothing Allowance	875.00
Mission Square Retirement	Payroll	2,556.76
Municipal Fire & Police Retirement	Payroll	26,626.59
Mutual Of Omaha	Insurance Premiums	235.41
Mutual Of Omaha	Payroll	387.20
Nathan Kester	Clothing Allowance	875.00
Nathan MacDougall	Clothing Allowance	875.00
Nationwide Office Cleaners	City Hall Window Cleaning	919.00
Newton Roofing Services	Terminal Roof Repairs	32,587.50
Nick Upah	Clothing Allowance	300.00
Nick Upah	Reimbursement	27.58
North Risk Partners	411 Medical	259.62
O'Reilly Automotive Stores	Battery	99.07
Ondrea Elmquist	Car Allowance	250.00
Onsite Service Solutions	Equipment Maintenance/Calibration	550.00
Opencom	Internet Service	136.90
UnitedHealthcare Insurance	Payroll	1,798.41
Rollins	Pest Control	97.99
Pam Whitney	Carnival Supplies	107.50

Parametric Studio	Nightlight Kits	502.50
Pat Clemons Chevrolet	Batteries	656.15
Petroleum Marketers Mutual	Underground Tank Insurance	2,361.00
Pitney Bowes	Postage Machine Lease	170.43
Pritchard Bros Plumbing	CIHTF Grant	5,460.00
Pritchard Bros Plumbing	Boiler Backwash/Clean	1,343.00
Quality One	Custodial Services	1,825.00
Ronnie Faulkner	Wall Repairs	2,000.00
R H Grabau Construction	Digital Controls Project	152,645.60
R H Grabau Construction	Digital Controls Project	26,767.86
R.S.V.P.	1st Half Human Service	3,250.00
Robert Robinson	Clothing/Boot Allowance	312.50
Ryan Palmer	Clothing Allowance	875.00
Salvation Army	1st Half Human Service	4,598.00
Sandry Fire Supply	Fire Gear	17,112.00
Science Center Of IA	Global Soundscapes Outreach	350.00
Seneca Companies	Fuel System Inspection	614.90
Central HVAC Solutions	Service Agreement	2,500.00
Shane Lovig	Clothing Allowance	300.00
Short Elliott Hendrickson	Engineering	5,337.20
Smart Apple Media	Library Materials	162.65
Staples	Office Supplies	123.19
State Of IA	Payroll	7,180.99
Stryker Sales	Repairs	1,200.00
Trusted Media Brands	Annual Subscription	35.98
Tina Lair-Van Meter	Clothing Allowance	875.00
Tometich Engineering	Fire Station Engineering	24,459.00
Transparent Language	Online Database	720.00
Travis Baker	Clothing/Boot Allowance	312.50
Treasurer State of IA	Water Excise Tax	10,072.74
Treasurer State of IA	Sales Tax	2,505.51
Truck Equipment	Parts	1,474.95
Twin Rivers Engineering	Digital Controls Engineering	1,531.00
UMB Bank	Bond Fees	250.00
UMB Bank	Bond Fees	250.00
UMB Bank	Bond Fees	600.00
Van-Wall Equipment	Parts	411.42
Cellco Partnership	Wireless Services	244.78
Vision Bank	Returned Check	160.00
Vision Bank	Payroll	41,079.31
Visu-Sewer Clean & Seal	Sewer Lining	97,243.75
Visu-Sewer Clean & Seal	Sewer Lining	14,910.00
Capital One	Supplies/Equipment	2,386.24
Walters Sanitary Service	Waste Removal	61.61
Walters Sanitary Service	Waste Removal	236.62
Waylon Andrews	Clothing/Boot Allowance	312.50
Wicks Construction	15/33 South Runway	116,958.16
William Skare	Car Allowance	300.00
Lerner Publishing Group	Library Materials	183.92
Windstream	Phone Service	1,790.11
Winning Solutions	Online Application Hosting	522.00
Xerox Corporation	Copier Agreement	54.49
Youth & Family Counseling Center	1st Half Human Service	2,500.00
Youth & Shelter Services	1st Half Human Service	1,500.00
Zackary Miller	Clothing/Boot Allowance	312.50
Area Auto Center	Utility Deposit Refund	125.00
Erin L Botterbrodt	Utility Deposit Refund	125.00
Stephen J Clark	Utility Deposit Refund	125.00

Linda Clouser	Utility Deposit Refund	125.00
Frances L Conley	Utility Deposit Refund	125.00
D M Sabre	Utility Deposit Refund	125.00
Michael J Dahl	Utility Deposit Refund	125.00
Sarah D Dietrick	Utility Deposit Refund	125.00
Charles Drake	Utility Deposit Refund	125.00
Alexa L Ellis	Utility Deposit Refund	125.00
Mike D Fischer	Utility Deposit Refund	125.00
Becky E Gifford	Utility Deposit Refund	125.00
Zachary L Hamilton	Utility Deposit Refund	125.00
Bailey J Hammer	Utility Deposit Refund	125.00
Jessica L Irvin	Utility Deposit Refund	125.00
Thomas L Kribell	Utility Deposit Refund	125.00
Joy M Kugler	Utility Deposit Refund	125.00
Susan Lehman	Utility Deposit Refund	75.00
Eleazar Limas Jr	Utility Deposit Refund	101.34
Robert M Murphy	Utility Deposit Refund	125.00
Angie R Niedermann	Utility Deposit Refund	125.00
Carla J Pendarvis	Utility Deposit Refund	125.00
Tammy M Pillow	Utility Deposit Refund	125.00
Nathan J Reasoner	Utility Deposit Refund	121.01
Isaac A Roll	Utility Deposit Refund	125.00
Cameron Searcy	Utility Deposit Refund	125.00
Stanley A Sears Jr	Utility Deposit Refund	125.00
Dakota R Sherry	Utility Deposit Refund	125.00
Emilie Stevens	Utility Deposit Refund	125.00
Nathan J Wergin	Utility Deposit Refund	125.00
Brianna M White	Utility Deposit Refund	63.48
Anthony Wood	Utility Deposit Refund	125.00
Paid Report Total		1,127,777.88

FUND	DISBURSEMENTS
General	239,414.15
Special	327,663.25
Hotel/Motel	10,000.00
Road Use Tax	115,944.56
Debt Service	600.00
Water Utility	25,169.34
Sewer Utility	135,375.15
Family Resource Center	641.60
Capital Project	216,026.86
Storm Water Utility	1,817.53
Expendable Trust	7,312.60
Agency Account	47,812.84

Byrd moved; Stines seconded to approve the third reading of Ordinance 2289 to allow the City of Boone, Iowa to change the C-3 Limited District Zoning Regulations Ordinance; Chapter 175, Section 175.18 (10). Ayes: Moorman, Hilsabeck, Williamson, Angstrom, Byrd, Henson, and Stines. Nays: none.

Moorman moved; Byrd seconded to adopt Ordinance 2289 to allow the City of Boone, Iowa to change the C-3 Limited District Zoning Regulations Ordinance; Chapter 175, Section 175.18 (10). Ayes: Hilsabeck, Williamson, Angstrom, Byrd, Henson, Stines, and Moorman. Nays: none.

Williamson moved; Byrd seconded to approve the third reading of Ordinance 2290 to allow the City of Boone, Iowa to change the Parking Regulations Ordinance, Chapter 69, by deleting “Boone County Transportation” and replacing it with “the organization providing public transportation to the citizens of Boone”, adding Code Section 69.06 (17)

and deleting Code Section 69.19 (1) (A), (B), and (C). Ayes: Williamson, Angstrom, Byrd, Henson, Stines, Moorman, and Hilsabeck. Nays: none.

Moorman moved; Henson seconded to adopt Ordinance 2290 to allow the City of Boone, Iowa to change the Parking Regulations Ordinance, Chapter 69, by deleting “Boone County Transportation” and replacing it with “the organization providing public transportation to the citizens of Boone”, adding Code Section 69.06 (17) and deleting Code Section 69.19 (1) (A), (B), and (C). Ayes: Angstrom, Byrd, Henson, Stines, Moorman, Hilsabeck, and Williamson. Nays: none.

Williamson moved; Byrd seconded to approve the first reading of Ordinance 2291 to allow the City of Boone, Iowa to set fees for meter testing by Resolution, amending Chapter 91, Section 91.09. Ayes: Byrd, Henson, Stines, Moorman, Hilsabeck, Williamson, and Angstrom. Nays: none.

There being no further business to come before the Council the meeting was adjourned at 6:58 p.m.

ATTEST:

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Ondrea Elmquist Clerk/Finance Officer

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John Slight, Mayor