

BOONE AIRPORT COMMISSION

Meeting Minutes

06-12-2023 Boone Municipal Airport Commission Meeting

Meeting called to order by the Chairman, Joe Pundzak, at 5:30 p.m.

Commissioners Present: Joe Pundzak, Bill Byrd, Matt Grabau, Pete Frangos, Joe Gibbs

Others Present: Dale Farnham, Airport Manager, Joe Roenfeldt & Ron Roetzel of Bolton & Menk

Approval of Agenda

Motion to approve the agenda made by Commissioner Frangos and seconded by Commissioner Grabau

No discussion. The motion passed unanimously, 5-0

Approval of May 8, 2023, Minutes

Commissioner Byrd moved to approve the Minutes as corrected to add Commissioner Gibbs as absent. The motion was seconded by Commissioner Frangos.

No discussion. The motion passed unanimously, 5-0

Approval of Accounts Payable

Commissioner Gibbs moved to approve the payables. The motion was seconded by Commissioner Frangos. No further discussion. The motion passed unanimously, 5-0

Council Paid Bills:

InfoBunker	Internet Service	6.00
Jim Robbins	Legal Services	134.00
Reserve Account	Postage Refill	15.00

Airport Paid Bills:

Alliant Energy	Utilities	1,040.35
Baker Group	Electrical Repairs	5,606.00
Bolton & Menk	Project Engineering	3,836.50
CenturyLink	Telephone	144.41
City of Boone	Utilities	30.54
Dale Farnham	Contract Services	4,577.00
Elmquist BP	Towing Services	129.50
Eichinger Brothers	Waste Removal	84.00
Farnham Aviation	Fuel	55.00
Herman Drainage	Mowing	5,000.00
Kruck Plumbing & Heating	Annual Air Conditioner Check	116.38
Mid IA Petroleum Equipment	Repairs/Fuel Tank	2,634.02
Newton Roofing Services	Terminal Roof Repairs	32,587.50

O'Reilly	Pacifica Battery	99.07
Pat Clemons	Pacifica Batteries	656.15
Seneca Companies	Fuel System Inspection	614.90
Wicks Construction	15/33 South Runway	116,958.16

Engineering Report

Joe Roenfeldt and Ron Roetzel informed the Commission of their presentation to the IA ANG of the three concept drawings illustrating the Commission’s preferences for the location of the IA ANG’s proposed expansion.

The Commission discussed IDOT’s decision on fee reimbursements. It was the Commission’s consensus that the Chair inform the City Administrator of the rationale for IDOT’s final reimbursement decision.

Joe Roenfeldt briefed the Commission on the progress of the re-construction of runway 15 – 33. The project is underway and on schedule. He also presented an application for payment by Wicks Construction for approval by the Commission. The Commission was also informed that possible crop damage may occur during the construction process and recommended that we prepare to reimburse the tenant if necessary, based on actual damage, if any, and crop yields. The Chair called for a vote to approve both the payment application and paydown.

No discussion. The Commission approved the application and drawdown unanimously, 5-0

Airport Manager’s Report

Dale Farnham reported that the May 20th Fly-in resulted in over 500 attendees, including 50 visiting aircraft. Commissioner Grabau commented on the number of families with children attending and observed that the attractions such as the Classic cars, aero-train rides, and the plane rides were hugely popular. He recommended that additional activities such as bounce houses or rock-climbing walls be considered for future Fly-ins.

Mr. Farnham voiced his concern over the appearance of the area surrounding the airport sign at the entrance of the driveway. After discussion, the Commission recommended that the Airport Manager forego additional landscaping and resort to rock or brick.

Commissioner Comments

None.

Other Business

There being no further business ... the Chair adjourned the meeting at 7:00 P.M.

Joe Pundzak, Chairman

Matt Grabau, Secretary