



## **MEETING AGENDA**

### **ARTS ADVISORY BOARD**

**Governing Body:** Arts Advisory Board

**Date of Meeting:** Thursday, May 25

**Time of Meeting:** 5:30 pm

**Place of Meeting:** Airport Conference Room

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1. Call Meeting to Order.
2. Roll Call.
3. Approval of Agenda.
4. Approval of Minutes
  - A. May 9, 2023
  - B. May 22, 2023
5. Financial
  - A. Financial Overview
6. Arts Board/Council/Committees
7. Project Discussions
  - A. Sponsor: NOG Update
  - B. Events: Christmas
8. Other Business
  - A. Board Comments
  - B. Public Comments
9. Motion to Adjourn.

**ARTS ADVISORY BOARD**  
**MEETING MINUTES**  
**Tuesday, May 9, 2023 • Boone Municipal Airport**

**Meeting called to order:** 1:00 pm, Tuesday, May 9

**In attendance:** Linda Blakely, Pam Grundstad, Chris Sutton. Guest: Marsha Moorman

**Approval of agenda:** Motion to approve by Grundstad, seconded by Sutton

**Approval of minutes:**

April 6, 2023 — Motion to approve by Grundstad; seconded by Sutton

**Project Discussions**

**Nights on the Green/Cruisin' and Crafts Arts Fair update** — The Board learned that six vendors have registered and paid for the June 2 Nights on the Green Arts Fair. Contact information for 48 new vendors has been collected by Pam Grundstad and Linda Blakely, and the Arts Fair registration form sent to these vendors. Confirmed kids activities at the event include: face painting, coloring table, story time by Mr. Z (Ericson Public Library Children's Librarian) and sidewalk chalk art. A request has been posted on social media asking for volunteers to handle other children's activities.

**Promotional items** — The Board approved expenses of up to \$300 for Arts Advisory Board promotional items for promotional bags for the June 2 event. (Moved by Grundstad; seconded by Sutton).

**Community Christmas celebration**

The Board discussed plans for a second community Christmas celebration. A survey of participants in last year's celebration was discussed and it was decided that planning for the show should begin at our next Board meeting. Marsha Moorman gave an update on the increased cost of items used last year.

**Other Business**

There were no additional Board or public comments.

**Next Meeting**

The Board's next meeting will be Thursday, May 25 at 5:30 pm at the Boone Municipal Airport.

**Motion to adjourn**

The meeting was adjourned at 2:30 pm (Moved by Sutton; seconded by Grundstad.)

**ARTS ADVISORY BOARD**  
**SPECIAL MEETING - MINUTES**  
5-22-2023 – Boone Airport Conference Room

**Meeting Called to order: 2:05 pm**

**In attendance:** Linda R. Blakely, Pam Grundstad, Chris Sutton (Absent) David Byrd

**Approval of Agenda: Moved to approve agenda by Grundstad. Seconded by Sutton. Motion carried.**

**Review Draft of Policies and Procedure Documents**

**BY-LAWS:** Board reviewed and discussed final draft of By-laws. **Motion to approve by-laws with stated revisions by Sutton. Seconded by Grundstad**

**EVENTS, PROJECTS, EXHIBITS AND WORKSHOPS POLICY:** Board reviewed and discussed final draft of Events Policy. **Motion to approve the Events policy with stated revisions by Grundstad. Seconded by Sutton.**

**PUBLIC ARTS POLICY:** Board reviewed Public Arts Policy that was given to the Arts Board by the City. After discussion the Board decided to resubmit the Public Arts Policy with minor revisions. **Motion to approve the Public Arts Policy with stated revisions by Grundstad. Seconded by Sutton.**

Blakely said she would send copies to all board members with changes. Blakely said she would also send to the appropriate City Officials for processing.

**GRANTS:** Blakely stated that two of the three Grants being offered by the Arts Board are completed except for the final report. Blakely is waiting on some information for the third grant and once received, should have the Grant program ready for review by the end of June, if not before.

**Meeting Adjourned: 4:18 pm**

**Motion to Adjourn made by Grundstad. Seconded by Sutton**

**Next Meeting: Thursday, May 25, 2023 at 5:30 pm. Boone Airport Conference Room**