

## STATEMENT OF COUNCIL PROCEEDINGS

May 15, 2023 6:00 p.m.

The City Council of Boone, Iowa, met in regular session in the City Hall Council Chambers on May 15, 2023, at 6:00 p.m. with Mayor Slight presiding. The meeting was also available via Zoom. The following Council Members were present: Byrd, Stines, Moorman, Hilsabeck, Williamson, and Angstrom. Absent: none.

Moorman moved; Stines seconded to approve the agenda as presented. Ayes: Stines, Moorman, Hilsabeck, Williamson, Angstrom, and Byrd. Nays: none.

Moorman moved; Williamson seconded to appoint Cory Henson as Council member for the 2<sup>nd</sup> Ward. Ayes: Moorman, Williamson, Angstrom, and Byrd. Nays: Hilsabeck, Stines.

Mayor Slight swore in Cory Henson as 2<sup>nd</sup> Ward Council member.

Mayor Slight announced that this is the time and place for a public hearing for the consideration of the proposed Fiscal Year 2023 Budget Amendments. Mayor Slight asked if there were any written comments; no written comments were presented. Mayor Slight asked if there were any oral comments; no comments were made. Whereupon, the Mayor declared the hearing closed.

Hilsabeck moved; Stines seconded to approve Resolution 3108 approving the Fiscal Year 2023 Budget Amendments. Ayes: Moorman, Hilsabeck, Williamson, Angstrom, Byrd, Henson, and Stines. Nays: none.

Stines moved; Williamson seconded to approve Resolution 3109 (1) approving the competitive criteria and procedures for disposition of certain property located within the Southeast Boone Urban Renewal Plan Area; (2) determining that the proposal submitted by All Iowa Homes, Inc. satisfies the offering requirements and declaring the intent of the City to convey the property to All Iowa Homes, Inc. in the event that no competing proposals are submitted; (3) ordering publication of a Notice of Competitive Bidding and soliciting competing proposals; and (4) fixing date for a public hearing on the proposal to enter into a Purchase and Sale Contract with All Iowa Homes, Inc. related to the conveyance or property in the Southeast Boone Urban Renewal Plan Area. Ayes: Hilsabeck, Williamson, Angstrom, Byrd, Henson, Stines, and Moorman. Nays: none.

Skare presented the job description for the Recreation Director position, noting the changes made by the Policy and Administration Committee. Moorman voiced his concern regarding the term "if necessary" and suggested additional duties be added upon the completion of a recreation center. Skare advised that there have been some legislative changes made at the State level regarding property tax reform and we are still waiting to hear how these changes will affect us. The Council agreed to delay the posting of this position until more information is obtained. Stines moved; Hilsabeck seconded to approve the final draft of the amended job description to include the additional responsibilities upon the completion of a recreation center. Ayes: Williamson, Angstrom, Byrd, Henson, Stines, Moorman, and Hilsabeck. Nays: none.

Moorman updated the Council on several Economic Development events from the week: Boone County Economic Growth announced that Gross-Wen Technologies is coming to Boone County. TdVib, LLC is planning a plant expansion in the Industrial Park. Owners of the Tin Pig in Perry, Iowa, has purchased the Athena Building with the intentions of rehabilitating the building for a restaurant; the owners will be applying for a State Catalyst Grant, City of Boone Downtown Incentive Fund (BDIF) Grant, and a City of Boone Revitalize Boone Downtown Business Grant. The BJB Boone project at 22<sup>nd</sup> and Linn Street should be picking up speed after it stops raining.

Moorman stated that the City received fourteen (14) applications that qualified for a Home Improvement Grant. The Economic Development Committee reviewed the applications, recommending eleven (11) to be approved by the Council. Williamson moved; Stines seconded to approve awarding \$89,994.49 in Home Improvement Grants to the eleven (11) applicants recommended by the Economic Development Committee.

Ayes: Angstrom, Byrd, Henson, Stines, Moorman, Hilsabeck, and Williamson. Nays: none.

Moorman reported that there are five (5) Boone Downtown Incentive Fund (BDIF) projects currently underway and that the Economic Development Committee recommends amending the BDIF Program to include funding specific to signs and awnings. Stines moved; Angstrom seconded to direct staff to make the necessary changes to the Boone Downtown Incentive Fund (BDIF) Program allowing grants to cover up to 50% of the cost with a maximum of \$10,000.00 for signs and awnings. Ayes: Byrd, Henson, Stines, Moorman, Hilsabeck, Williamson, and Angstrom. Nays: none.

Andrews updated the Council on sewer and fire hydrant repairs.

Williamson moved; Stines seconded to approve submitting a Drinking Water SRF Planning and Design Loan application for design, bidding, and construction improvements to the Water Treatment Facility, including replacement of the existing lime slakers and the building roof. Ayes: Henson, Stines, Moorman, Hilsabeck, Williamson, Angstrom, and Byrd. Nays: none.

Moorman moved; Hilsabeck seconded to approve submitting a Clean Water SRF Planning and Design Loan application for design, bidding, and construction improvements to the Wastewater Treatment Facility, including improvements to the mechanical bar screen and grit removal, sludge facility decant line and lift station, and building roof replacement. Ayes: Stines, Moorman, Hilsabeck, Williamson, Angstrom, Byrd, and Henson. Nays: none.

Hilsabeck moved; Byrd seconded to approve Resolution 3112 authorizing the execution of a Professional Service Agreement for the construction of a bay addition to the Boone Fire Station in the amount of \$793,700.00 to R.H. Grabau Construction. Ayes: Moorman, Hilsabeck, Williamson, Angstrom, Byrd, Henson, and Stines. Nays: none.

Chief Adams announced the Pancake Breakfast Fundraiser is Sunday, May 21, 2023, 7:00 a.m. to 12:00 p.m. at the Boone Fire Department.

With the recommendation of the Civil Service Commission, Stines moved; Byrd seconded to certify an updated Boone Police Department's Civil Service List with the following names: Alexis Clark, Joshua Doty, Anthony Trejo, and Benjamin Weldon. Ayes: Hilsabeck, Williamson, Angstrom, Byrd, Henson, Stines, and Moorman. Nays: none.

Angstrom moved; Williamson seconded to approve Resolution 3110 authorizing execution of a Professional Services Agreement between the City of Boone and The Concepts Works, Inc. in an amount not to exceed \$2,600.00 per month from July 1, 2023 to June 30, 2024 for public relations. Ayes: Williamson, Angstrom, Byrd, Henson, Stines, Moorman, and Hilsabeck. Nays: none.

Stines moved; Angstrom seconded to direct staff to move forward with the removal of the designated parking space for the Boone County Transportation by US Bank. Ayes: Angstrom, Byrd, Henson, Stines, Moorman, Hilsabeck, and Williamson. Nays: none.

Stines moved; Hilsabeck seconded to direct staff to move forward with an engineer evaluation for angle parking on the east and parallel on the west sides of Story Street. Ayes: Byrd, Henson, Stines, Moorman, Hilsabeck, Williamson, and Angstrom. Nays: none.

Stines moved; Williamson seconded to direct the Building Official to research other city ordinances for a potential new ordinance pertaining to vacant commercial buildings in the downtown. Ayes: Henson, Stines, Moorman, Hilsabeck, Williamson, Angstrom, and Byrd. Nays: none.

Stines moved; Angstrom seconded to direct the City Attorney to amend City Ordinance Chapter 175.17 and 175.18 increasing the percentage of outside facing material of a clay masonry material or approved equal to 75% and to include the exterior building facing

public right-of-ways, excluding alleys, for new construction in the downtown area. Ayes: Stines, Moorman, Hilsabeck, Williamson, Angstrom, Byrd, and Henson. Nays: none.

Mayor Slight asked if there were any questions or items to be removed from the Consent Agenda; no requests were made.

Moorman moved; Stines seconded to approve the following items on the Consent Agenda: 1) Minutes of previous meetings. 2) Bills payable. 3) New Alcohol License for Bottled Bliss, LLC. 4) Alcohol License Renewal for Hy-Vee, Inc. 5) Alcohol License Renewal for Walgreens #11193. 6) Alcohol License Renewal for Walmart. 7) Resolution 3111 authorizing the installation of lights on Hancock Drive. Ayes: Moorman, Hilsabeck, Williamson, Angstrom, Byrd, Henson, and Stines. Nays: none.

A & M Laundry	Services	61.02
Access Systems Leasing	Printing Contract	164.97
Ventilation Services	Sewer Lining	51,410.59
Aflac	Payroll	15.75
Ahlers & Cooney	Legal Services	38.50
Alliant Energy	Utilities	1,808.89
Alliant Energy	Utilities	43,609.56
Allstate Benefit Group	Payroll	212.14
Amazon Capital Services	Office Supplies	23.48
American Legion Post #56	Flags	224.60
Ames Chamber Of Commerce	Economic Development Trip	3,632.79
K&Kjord	Payroll	35.30
Arnold Motor Supply	Filters	4.49
Bomgaars	Clothing Allowance/Parts	183.96
Boone Ace Hardware	Parts/Supplies	96.49
Boone Bank & Trust Payroll	Payroll	150.00
Boone County Attorney	Forfeiture	25.00
Boone County Attorney	Forfeiture	132.50
Prosecuting Attorneys Coordinator	Forfeiture	10.00
Prosecuting Attorneys Coordinator	Forfeiture	53.00
Boone County Clerk/Court	Payroll	50.00
Boone Convention & Visitors Bureau	Marketing Campaign	11,000.00
Boone County Recorder	Recording Fees	54.00
Boone Hardware	Parts/Supplies	263.85
Bradley Rholl	Reimbursement	19.00
Builders First Source	Materials	264.44
C.J. Cooper & Associates	Test	45.00
CDS Global	Monthly Processing	2,298.39
CDS Global	Postage	2,214.64
CDS Global	Online Credit Card Processing	352.71
CenturyLink	Line Charges	532.25
City Of Boone	Concession/Pool Start Up	265.00
Collection Services Center	Payroll	506.69
Core & Main	Meters	13,184.42
Dakota Supply Group	Parts	1,076.28
Dreamscape Homebuilders	Housing Incentive	6,735.63
Hunter Lane	411 Medical	2,798.37
Two Rivers Insurance	Insurance Premiums	122,253.31
AT&T Mobility	Wireless Services	415.44
First Data	Credit Card Fees	100.56
Graymont Western Lime	Chemicals	7,315.62
Hach Company	Lab Chemicals/Equipment	1,180.77
Hawkins Water Treatment Group	Chemicals	6,048.36
IA Department Of Transportation	Custodial Supplies	354.59
InfoBunker	Internet Service	114.00
Infomax Office Systems	Printing Contract	687.86

IPERS	Payroll	12,996.94
Jet Drain Service	Repairs	40,670.00
John E Clary	Mailbox Claim	100.00
Kirk W. Nessel	Nuisance Mowing	260.00
Riverfront Broadcasting Of IA	Advertising Contract	367.20
Logan Contractors Supply	Shock Mount	29.26
Trans IA Equipment	Repairs	5,133.28
Roger & Jane Martin	Fuel	15,459.95
Members 1st Credit Union	Payroll	144.00
Menards-Ames	Parts/Supplies	231.63
Mikaela Kientz	Housing Incentive	5,000.00
Mission Square Retirement	Payroll	2,282.95
Municipal Fire & Police Retirement	Payroll	26,272.27
Mutual Of Omaha	Insurance Premiums	243.67
Mutual Of Omaha	Payroll	384.80
NICUSA	Credit Card Fees	4.03
BlueTarp Financial	Park Grills	2,253.20
Nuso	SIP/VOIP	115.50
O'Reilly Automotive Stores	Antenna	14.99
Ogden Telephone	Internet Service	74.95
Optum-UHC Flex	Payroll	847.06
Optum-UHC Flex	Payroll	20.00
Rollins	Pest Control	97.99
Pritchard Bros Plumbing	Heat/Air Conditioning Replacement	26,938.30
Quality One	Floor Refurnish	317.50
Quick Oil	Propane	7,328.90
Reliant Gases	Chemicals	2,798.80
Reserve Account	Postage Refill	1,500.00
Seth Janssen	Reimbursement	19.00
Short Elliott Hendrickson	Engineering	4,811.53
Kenli Lawn Care	Lawn Care	634.45
Stanard & Associates	Post Tests	242.00
State Of IA	Payroll	6,542.60
Storey Kenworthy	Office/Custodial Supplies	364.81
Valerie Koeppen	Custodial Services	800.00
Stunt Cams	Body Camera/Mount	508.00
Sunstrom Miller Press	Office Supplies	448.50
Terracon Consultants	Testing	646.25
Timothy Ponder	Reimbursement	19.00
Total Choice Shipping	Shipping Charges	6.76
Traffic & Transportation Products	Parts	63.00
US Water Services Corporation	Operations/Maintenance Contract	74,393.20
Cellco Partnership	Wireless Services	41.11
Vision Bank	Payroll	33,208.52
Vision Bank	Returned Check	100.00
Walters Sanitary Service	Waste Removal	444.00
Walters Sanitary Service	Waste Removal	950.62
Xerox Corporation	Copier Agreement	43.06
Paid Report Total		558,197.79

FUND	RECEIPTS	DISBURSEMENTS
General	39,610.46	96,575.03
Special	5,782.31	65,940.00
Hotel/Motel	0.00	0.00
Road Use Tax	139,578.50	35,825.38
Debt Service	275.22	0.00
Water Utility	207,981.25	108,358.60
Sewer Utility	222,680.14	112,130.47

Family Resource Center	9,430.24	396.53
Capital Project	55,871.73	12,874.95
Storm Water Utility	30,268.72	1,851.80
Expendable Trust	1,400.00	2,473.70
Agency Account	0.00	121,771.33

Hilsabeck moved; Williamson seconded to approve the third reading of Ordinance 2287 to allow the City of Boone, Iowa to change the stop sign regulations on First Street and Delaware Street to a four-way stop, Chapter 65, Section 65.02(45). Ayes: Hilsabeck, Williamson, Angstrom, Byrd, Henson, Stines, and Moorman. Nays: none.

Moorman moved; Hilsabeck seconded to adopt Ordinance 2287 to allow the City of Boone, Iowa to change the stop sign regulations on First Street and Delaware Street to a four-way stop, Chapter 65, Section 65.02(45). Ayes: Williamson, Angstrom, Byrd, Henson, Stines, Moorman, and Hilsabeck. Nays: none.

Williamson moved; Hilsabeck seconded to approve the first reading of Ordinance 2288 to allow the City of Boone, Iowa to change the all-terrain and off-road vehicles ordinance by amending Chapter 77, Section 77.04(7) by deleting “16 years of age” and replacing it with “18 years of age”. Ayes: Angstrom, Byrd, Henson, Stines, Moorman, Hilsabeck, and Williamson. Nays: none.

Larry Knight addressed the Council in regards to the needs of the downtown, and suggested that the City tear out the trees between 6<sup>th</sup> Street and 9<sup>th</sup> Street on Story Street and replace the asphalt.

There being no further business to come before the Council the meeting was adjourned at 7:00 p.m.

ATTEST:

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Ondrea Elmquist Clerk/Finance Officer

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John Slight, Mayor