

## STATEMENT OF COUNCIL PROCEEDINGS

May 1, 2023 6:00 p.m.

The City Council of Boone, Iowa, met in regular session in the City Hall Council Chambers on May 1, 2023, at 6:00 p.m. with Mayor Slight presiding. The meeting was also available via Zoom. The following Council Members were present: Stines, Moorman, Hilsabeck, Williamson, and Angstrom. Absent: Byrd.

Moorman moved; Stines seconded to approve the agenda as presented. Ayes: Stines, Moorman, Hilsabeck, Williamson, and Angstrom. Nays: none.

Kris Blocker, Executive Director of Boone County Convention and Visitors Bureau, updated the Council on upcoming events and tourism. Blocker announced that Boone County was one (1) of seven (7) counties selected for the Soul of Iowa Campaign; and that Cedar Pointe Golf Course will be hosting the Girls State 1A Golf Tournament, May 26 and 27<sup>th</sup> and the Co-ed Tournament on June 6<sup>th</sup>. Blocker also reminded Council of the Nights on the Green event Friday, May 5, 2023 and Midland Power is the sponsor.

Blocker advised that several marketing campaigns would take place this summer: WHO Channel 13 will air sixty-three (63) commercials and she will be joining Megan Reuther on the Hello Iowa Campaign, leading up to Pufferbilly Days. KCCI will do a targeted video commercial for those that surf the internet, FOX 17 will air one-hundred (100) commercials, and a digital campaign for audience extension displays on TV streaming platforms.

Stines moved; Moorman seconded to set a public hearing for May 15, 2023 for 6:00 p.m. for the consideration of the proposed Fiscal Year 2023 Budget Amendments. Ayes: Moorman, Hilsabeck, Williamson, Angstrom, and Stines. Nays: none.

Skare stated that the Policy and Administration Committee met to review the job description for the Recreation Director position. The revised job description will be on the May 15, 2023 Council agenda for approval.

Stines moved; Williamson seconded to approve a request to place event signage in the parking for the Fly-In Breakfast on May 20, 2023 at the Boone Airport. Ayes: Hilsabeck, Williamson, Angstrom, Stines, and Moorman. Nays: none.

Andrews explained two (2) options for street lighting on Hancock Drive for the new Ledges Elementary School: (1) City pays for the installation of the cable and a monthly tariff charge on the light poles and fixtures. The charges include an estimated one-time payment of \$3,483.86 and a monthly fee of \$547.00. (2) Developer would purchase the poles at an estimated cost of \$30,263.34 and the City would cover the monthly tariff for the light fixtures at an estimated monthly fee of \$157.00. Staff recommended option two (2) to the Council based on history of other developments and cost savings. Williamson moved; Stines seconded to direct Staff to move forward with option two (2). Ayes: Williamson, Angstrom, Stines, Moorman, and Hilsabeck. Nays: none.

Moorman informed the Council that the completion date for the UV Disinfection Project has been moved to August 2023.

Moorman also provided an update on his Washington D.C. trip with William Skare and David Byrd. They met with Senator Ernst and Senator Grassley where they spoke about Boone Airport projects, the Gemini Project at AgCertain, and the concerns with the Union Pacific Railroad.

Ades presented an update on the Building Permits issued during the First Quarter of 2023.

Andrews stated that the work on the traffic signals at Mamie Eisenhower/Greene Street and Mamie Eisenhower/Benton Street went well. Staff will also be working on sewer repairs. Andrews also stated that the next informational meeting regarding Inflow and Infiltration for Phase V is May 9, 2023 at 5:00 p.m.

Cory Henson and Sarah Dietrick, applicants for the 2<sup>nd</sup> Ward Council seat, introduced themselves to the Council and answered questions about what they would like to see for the City of Boone. Moorman moved; Stines seconded to table the discussion and appointment of the 2<sup>nd</sup> Ward Council Person until the next Council meeting, May 15, 2023, when Councilman Byrd is in attendance. Ayes: Angstrom, Stines, Moorman, Hilsabeck, and Williamson. Nays: none.

Skare informed the Council that Boone County declined sharing an Information Technology (IT) employee. Staff will put out Request for Proposals (RFP) for an IT Contractor.

Stines moved; Hilsabeck seconded to approve the following items on the Consent Agenda: 1) Minutes of previous meetings. 2) Bills payable. 3) Alcohol License Renewal for El Viejo Bar and Grill. 4) Alcohol License Renewal for Moose Lodge #104. 5) Alcohol License Renewal for Wilson’s Tap and Recreation. 6) Resolution 3107 authorizing the sale or disposal of personal City property. Ayes: Stines, Moorman, Hilsabeck, Williamson, and Angstrom. Nays: none.

Access Systems Leasing	Printing Contract	214.77
Aflac	Payroll	15.75
Ahlers & Cooney	Legal Services	132.00
Alex Air Apparatus	Repairs	1,407.10
Alliant Energy	Utilities	3,278.50
Alliant Energy	Utilities	2,107.49
Alliant Energy	Utilities	10,944.37
Allstate Benefit Group	Payroll	212.14
Amazon Capital Services	Library Supplies/Materials	724.88
Arnold Motor Supply	Parts/Labor	445.73
Bolton & Menk	Project Engineering	2,831.00
Bomgaars	Parts/Supplies	372.27
Boone Ace Hardware	Parts/Supplies	263.12
Boone Area Humane Society	Contract Services	6,941.18
Boone Bank & Trust Payroll	Payroll	150.00
Boone County Clerk/Court	Payroll	50.00
Boone County Hospital	Test	31.59
Boone County Landfill	FY 2023 Assessment	5,191.67
Boone Hardware	Parts	5.81
Brennon A Harkin	Utility Billing Refund	109.51
Red Brick Resources	Library Materials	320.52
C.J. Cooper & Associates	Test	45.00
Calek Carpentry	Repairs	4,980.00
Cathryn Gebhart	Instructor Services	250.00
Gale/Cengage Learning	Library Materials	123.16
CDS Global	Online Credit Card Processing	391.72
Center Point Publishing	Library Materials	613.62
Central IA Distributing	Chemicals	369.00
Central IA Ready Mix	Materials	2,974.75
Chase	Conference Registration/Supplies	686.88
City Of Boone	Utilities	31.54
City Of Boone	Utilities	469.77
Collection Services Center	Payroll	506.69
Cultureall	Workshop Supplies	276.67
Cybrarian Corporation	Subscription	249.95
Dale Farnham	Contract Services	4,577.00
David Ades	Car Allowance	250.00
Delta Dental Of IA	Payroll	564.44
Demco	Library Processing Supplies	659.06
The Door & Fence Store	Fence Ties	141.00
E5 Group	VOIP/Web Fax	84.44

Farnham Aviation Services	Reimbursement	544.99
Fire Service Training Bureau	Fire School	340.00
AT&T Mobility	Wireless Services	877.25
Friends Of The Grimes Public Library	Software	225.00
Bradley J Taylor	Game Truck	500.00
WW Grainger	Parts	1,234.04
Graymont Western Lime	Chemicals	7,194.63
Greater Des Moines Botanical	Adventure Pass	150.00
Grimes Asphalt & Paving	Cold Mix	984.00
Hach Company	Chemicals	28.59
Hawkins Water Treatment Group	Chemicals	8,964.38
Anthony Phillip Herman	Mowing	5,000.00
Hy-Vee Johnston IA	Academy Meals	2,361.52
Hy-Vee Food Store	Water	7.98
IA Association Of Professional Fire	Membership	100.00
IA Insurance Division	Annual Cemetery Report	321.00
IA Library Association	Membership	90.00
IA One Call	Locates	137.20
IA Police Chiefs Association	Registration	300.00
Ingram Book Company	Library Materials	2,100.97
IPERS	Payroll	12,849.51
Itsavvy	Computer	898.00
Jamie Williams	Reimbursement	113.49
Jarrett D Crouse	Utility Billing Refund	35.99
Jim Robbins	Legal Services/Reimbursement	6,700.00
John Slight	Car Allowance	150.00
Joseph Pundzak	Reimbursement	175.00
MT Library Services	Library Materials	326.72
Kruck Plumbing & Heating	Filters	325.00
Magazine Subscription Services	Library Subscriptions	1,352.67
Martin Marietta Materials	Gravel	3,318.38
Andrew Lynn McGill	Replace Backups/Hard Drives	436.60
Andrew Lynn McGill	Computer Service Contract	1,350.00
Melinda Moeller	Utility Billing Refund	108.08
Members 1st Credit Union	Payroll	144.00
Menards-Ames	Tools/Freezer	297.76
Midland Power Cooperative	Utilities	35.96
Midwest Tape	Online Library Resource	1,485.68
Mission Square Retirement	Payroll	2,269.84
Paul & Kelley Molitor	Snow Removal	6,931.00
Municipal Fire & Police Retirement	Payroll	25,842.98
Mutual Of Omaha	Payroll	384.80
NCL Of Wisconsin	Chemicals	71.17
Olivia Orozco	Utility Billing Refund	12.72
Ondrea Elmquist	Car Allowance	250.00
Opencom	Internet Service	136.90
Optum-UHC Flex	Payroll	744.21
Optum-UHC Flex	Payroll	40.00
Quality One	Custodial Services	1,825.00
Staples	Library Supplies	91.39
Ronnie Faulkner	Bathroom Repairs/Paint	3,250.00
R H Grabau Construction	Digital Controls Project	42,835.50
Scantron	Server Maintenance Agreement	1,513.00
Science Center Of IA	Adventure Pass	250.00
Shi International	Equipment/Service Plan	4,264.59
Short Elliott Hendrickson	Engineering	19,664.52
Kenli Lawn Care	Lawn Care	214.45
Staples	Office Supplies	89.23

State Of IA	Payroll	7,295.30
Steven J Krafcisin	Mailbox Claim	100.00
Terry Moorman	Reimbursement	1,846.08
Tri-West Development	FY 2023 Tax Rebate	14,071.01
HD Supply	Chemicals	36.31
Cellco Partnership	Wireless Services	244.78
Vision Bank	Payroll	40,574.34
Capital One	Miscellaneous Supplies/Equipment	499.01
Walters Sanitary Service	Waste Removal	61.61
William Skare	Car Allowance	300.00
Lerner Publishing Group	Library Materials	195.90
Windstream	Phone Service	1,831.81
Treasurer/State Of IA	Water Excise Tax	9,958.83
Treasurer/State Of IA	Sales Tax	2,849.03
Tyler Wisecup	Demolition	10,200.00
Xerox Corporation	Copier Agreement	54.49
Zachary Stier	Reimbursement	11.76
AgCertain Boone	Utility Deposit Refund	125.00
Larry D Bane	Utility Deposit Refund	125.00
Jessica Castro-Bueno	Utility Deposit Refund	125.00
Nancy Clary	Utility Deposit Refund	125.00
Jarrett D Crouse	Utility Deposit Refund	56.67
Miguel Bravo Escobar	Utility Deposit Refund	93.73
Isaac L Gibbs	Utility Deposit Refund	125.00
Jeff Hall	Utility Deposit Refund	125.00
Brennon A Harkin	Utility Deposit Refund	125.00
Brock D Hutchison	Utility Deposit Refund	125.00
Crystal Kiefer	Utility Deposit Refund	7.92
Cory L Lawson	Utility Deposit Refund	125.00
Ryan D Lee	Utility Deposit Refund	125.00
Meagan D McComb	Utility Deposit Refund	125.00
Seth R McCrea	Utility Deposit Refund	42.53
Matthew J Miller	Utility Deposit Refund	89.93
Haley S Montgomery	Utility Deposit Refund	125.00
Tristan J Morgan	Utility Deposit Refund	125.00
Sabrina E Paul	Utility Deposit Refund	30.49
Tyson K Pillard	Utility Deposit Refund	125.00
Cassandra A Price	Utility Deposit Refund	125.00
Sydney E Pringle	Utility Deposit Refund	95.85
Anna B Reeves	Utility Deposit Refund	125.00
Ethan Shields	Utility Deposit Refund	84.18
Megan A Sullivan	Utility Deposit Refund	125.00
Sunrise MHC	Utility Deposit Refund	125.00
Philip W Thompson	Utility Deposit Refund	125.00
TRS Properties	Utility Deposit Refund	125.00
Jasey J Zander	Utility Deposit Refund	125.00
Paid Report Total		319,496.34
FUND	DISBURSEMENTS	
General		130,741.07
Special		66,076.77
Hotel/Motel		0.00
Road Use Tax		16,978.20
Debt Service		0.00
Water Utility		40,740.95
Sewer Utility		25,452.24
Family Resource Center		3,000.69
Capital Project		30,184.70

Storm Water Utility	1,811.64
Expendable Trust	4,433.49
Agency Account	76.59

Hilsabeck moved; Williamson seconded to approve the second reading of Ordinance 2287 to allow the City of Boone, Iowa to change the stop sign regulations on First Street and Delaware Street to a four-way stop, Chapter 65, Section 65.02(45). Ayes: Moorman, Hilsabeck, Williamson, Angstrom, and Stines. Nays: none.

Council discussed several items that the Downtown Assessment team presented. The parking downtown was discussed in detail and it was advised by Staff that to make changes to the parking there should be an engineering study; Council was in agreement that the parking lines should not be repainted at this time.

Williamson re-visited the desire to do something with the downtown squares that are currently filled in with mulch and suggested planting trees. The Council discussed the purpose of the Main Street Group and bringing forth a plan for these projects.

Brenda Dryer, Senior Vice President of Ames Economic Development Commission advised that today, May 1, 2023, is the application deadline for the Home Improvements Grant. The next step is to meet with the Economic Development Committee to review and evaluate the applications and bring forth recommendations to the Council.

There being no further business to come before the Council the meeting was adjourned at 7:00 p.m.

ATTEST:

\_\_\_\_\_  
Ondrea Elmquist Clerk/Finance Officer

\_\_\_\_\_  
John Slight, Mayor