

UTILITY COMMITTEE Meeting Notice

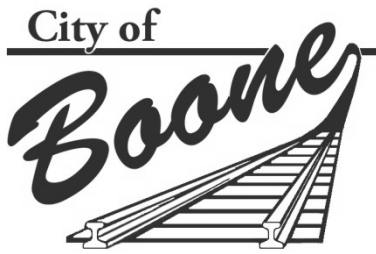
Governing Body: Utility Committee of Boone, Iowa

Date of Meeting: May 9, 2023

Time of Meeting: 4:30 P.M.

Place of Meeting: City Hall Council Chambers

1. Call Meeting to Order.
2. Approve Minutes from the March 8, 2023 Meeting.
3. Request for Relief and Payment Plan for High Water Bill, Boone Laser Wash. – Wendi and Chad Hall.
4. Discuss TdVib Industrial Wastewater Discharge.
5. Meter Upgrade Report.
 - a. March
 - b. April
6. Stop Box Repair/Shut Off Report.
 - a. March
 - b. April
7. Other Business.
8. Adjourn.



UTILITY COMMITTEE Meeting Notice

Governing Body: Utility Committee of Boone, Iowa

Date of Meeting: March 8, 2023

Time of Meeting: 4:30 P.M.

Place of Meeting: City Hall Council Chambers

1. Call Meeting to Order.

Present: Moorman, Stines

Others present: Skare, Andrews, Vote, Turbes, Majors

2. Approve Minutes from the January 11, 2023 Meeting.

Stines moved; Moorman seconded to approve the minutes of the January 11, 2023 Utility Meeting. Ayes: all those in attendance. Nays: none.

3. Review/Consider Professional Services Agreement with WHKS for 2023 Sanitary Sewer I/I Inspection Program (Phase 5).

Andrews presented the Professional Services Agreement with WHKS for the 2023 Sanitary Sewer I/I Inspection Program (Phase 5) to the Committee. This area description is south of UPRR to Linwood Park Cemetery from Division Street to Greene Street to Story Street. The total estimated fee is \$96,741.00 including expenses. Andrews also discussed doing the inspections for the area from Union Street to Prairie Avenue from Linwood Park Cemetery to Marshall Street in Fiscal Year 2025 to stay within budget.

Stines moved; Moorman seconded to recommend to full Council, approving the Professional Services Agreement with WHKS for the 2023 Sanitary Sewer I/I Inspection Program (Phase 5) in the amount of \$96,741.00 at the April 3, 2023 meeting.

4. Review/Discuss Meter Price Increase.

Andrews informed the Committee that the last price adjustment for meters was in 2013. To help cover costs, Andrews proposed increasing fees by either 20% or 30%. The Committee discussed raising fees for meters by 20% and rounding up to the next \$10.00 as well as raising associated fees for meter installs, removals, reconnections and testing by \$10.00. The Committee directed staff to put a price list together to bring forward to full Council at the April 3, 2023 meeting.

5. Meter Upgrade Report.

- a. January.

Andrews reported that in January staff finished twenty-five (25) meter upgrades, four (4) meters were installed for new services, and two (2) meters were changed out due to other reasons.

- b. February.

In February, staff finished thirty-five (35) meter upgrades, one (1) meter was installed for new service, and five (5) meters were changed out due to other reasons.

6. Stop Box Repair/Shut Off Report.

a. January.

Vote reported that in January, \$6,587.13 was collected during shut-offs; forty-eight (48) accounts qualified to be on the shut-off list and they shut off eighteen (18). Staff certified three (3) delinquent bills totaling \$974.16 on January 20, 2023; and if left unpaid sixteen (16) additional bills totaling \$4,243.60 were to be certified on February 27, 2023.

b. February.

Vote also reported that in February, \$1,958.85 was collected during shut-offs; thirty-one (31) accounts would have qualified to be on the shut off list, but due to an ice storm, none were shut off. Nine (9) delinquent bills totaling \$3,341.72 were certified February 28, 2023 and if left unpaid, eight (8) bills totaling \$4,952.83 are scheduled to be certified on March 27, 2023. Vote also report that there was one hundred seventeen (117) stop boxes are in need of repair.

7. Other Business.

8. Adjourn.

With no other business to come before the Committee the meeting adjourned at 4:48 p.m.

Kim Majors

From: Wendi Hall <wendi@algonamarine.com>
Sent: Thursday, May 4, 2023 8:18 AM
To: Clerk
Cc: Chad Hall
Subject: Utility Committee

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

To Whom It Concerns:

HC Holdings owns the Boone Laser wash and we had an extremely high water bill in the month of March 2023. We had the City of Boone come look into this and they could not find anything. We are looking for some relief and payment plan option on this bill.

We would like to be on the agenda for the May 9th meeting please.

Thank you-

Wendi Hall

UPGRADE PROGRAM		March 2023				
DATE	ADDRESS	ORIG INSTALL	Note	Low	Med	High
3/1/2023	1556 5th	12/15/1998				
3/3/2023	1115 Se Marshall	4/22/1999				
3/6/2023	1533 Crestwood	11/15/2019				
3/7/2023	1717 Industrial	Pre 1999				
3/10/2023	203 W 18th	warranty				
3/10/2023	625 w 7th	Reinstall				
3/13/2023	203 Tama	12/7/1998				
3/13/2023	1009 Mamie	10/23/1999				
3/14/2023	920 3rd	12/08/98				
3/14/2023	815 3rd	3/18/1999				
3/16/2023	504 Benton	11/19/1998				
3/17/2023	503 Harrison	12/15/2006				
3/20/2023	1728 2nd	6/22/1999				
3/23/2023	1505 2nd	9/16/2008				
3/24/2023	103 Tama	12/03/98				
3/24/2023	714 w 5th	New Service				
3/29/2023	1641 6th	frozen				
3/31/2023	1112 Aldrich	New Service				
Locates						
3/1 to 4/1		147				

UPGRADE PROGRAM		April 2023				
DATE	ADDRESS	ORIG INSTALL	Note	Low	Med	High
4/4/2023	1219 Southview Ct	New Service				
4/4/2023	1605 S Story Irr	5/7/2012				
4/4/2023	112 W 4th	Warranty				
4/5/2023	232 SW Ringold	11/28/2006				
4/6/2023	815 2nd	12/16/1998				
4/6/2023	612 Marion	10/18/04				
4/10/2023	Fairgrounds	Broken				
4/10/2023	6th & Division	Frozen				
4/11/2023	1640 1st	Frozen				
4/11/2023	2415 Boone H	5/12/2008				
4/11/2023	2415 Boone Barn	5/12/2008				
4/13/2023	2229 Industrial rd	New Service				
4/13/2023	409 College	10/20/2011				
4/14/2023	1201 13th	3/22/2000				
4/19/2023	824 w 2nd	1/17/2007				
4/19/2023	620 5th	9/5/2003				
4/19/2023	625 Benton	05/04/10				
4/20/2023	1223 Southview ct	New Service				
4/21/2023	715 Prairie	2/22/1999				
4/21/2023	1517 Tama H	Reinstall				
4/21/2023	1517 Tama L	Reinstall				
4/26/2023	328 Greene	12/9/1998				
4/28/2023	224 S Story St	3/3/1999				
Locates						
4/1 to 5/1	208					

Curb Box Repair Update for 04/12/2023 – as of 04/03/2023

\$7427.23 was collected during shut offs. 49 accounts qualified to be on the list.

120 stop boxes are in need of repair.

3 delinquent bills in the amount of \$4660.43 certified on March 27th. If left unpaid, 18 delinquent bills totaling \$7015.07 are scheduled to certify on April 27th.

Lesli Vote
Utility Billing Supervisor

Curb Box Repair Update for 05/09/2023 – as of 05/04/2023

\$4071.43 was collected during shut offs. 20 accounts qualified to be on the list.

114 stop boxes are in need of repair.

11 delinquent bills in the amount of \$5281.98 certified on April 27th. If left unpaid, 6 delinquent bills totaling \$1497.70 are scheduled to certify on May 25th.

Lesli Vote
Utility Billing Supervisor