

## STATEMENT OF COUNCIL PROCEEDINGS

April 17, 2023 6:00 p.m.

The City Council of Boone, Iowa, met in regular session in the City Hall Council Chambers on April 17, 2023, at 6:00 p.m. with Mayor Slight presiding. The meeting was also available via Zoom. The following Council Members were present: Byrd, Stines, Moorman, Hilsabeck, Williamson, and Angstrom. Absent: none.

Moorman moved; Williamson seconded to approve the agenda as presented. Ayes: Stines, Moorman, Hilsabeck, Williamson, Angstrom, and Byrd. Nays: none.

Mayor Slight proclaimed May 8, 2023 through May 12, 2023 Economic Development Week.

Brenda Dryer, Senior Vice President of Ames Economic Development Commission, presented the Council with the First Quarter of 2023 Newsletter.

Moorman advised that the UV Disinfection Project is projected to be substantially complete in June.

Moorman stated that the Economic Development Committee met and awarded a Boone Downtown Incentive Fund Grant (BDIF) to McKnights' for exterior repairs at 814 8<sup>th</sup> Street; in addition, they will be applying for a Community Catalyst Grant in the amount of \$100,000.00.

Stines moved; Hilsabeck seconded to approve Resolution 3103 approving a 28E Agreement between the City of Boone and Iowa Governmental Health and Related Benefits Program; along with other participating agencies that have joined to form the Iowa Governmental Health Care Plan (IGHCP). Ayes: Moorman, Hilsabeck, Williamson, Angstrom, Byrd, and Stines. Nays: none.

Williamson moved; Byrd seconded to approve Resolution 3104 approving and authorizing the execution of Service Agreements with Delta Vision for vision insurance; and Employee Benefit Systems for third-party administration services for the City of Boone's partial self-funded insurance plan, self-funded dental plan, Section 125 "Flex Spending", and COBRA administration. Ayes: Hilsabeck, Williamson, Angstrom, Byrd, Stines, and Moorman. Nays: none.

Andrews informed the Council that Staff has started hydrant flushing and will continue through Fall; alleys will be open effective April 18, 2023, and work will begin on the traffic signals at Mamie Eisenhower/Greene Street and Mamie Eisenhower/Benton Street.

Byrd moved; Hilsabeck seconded to approve the Wastewater Disinfection Improvements (UV Disinfection) Project Change Order 2 in the amount of \$28,383.79 and 18 days, for the additional work to stop the existing pipe leakage from Final Clarifier 2 (WCD#1), to determine the source of leakage from the pipe between the Splitter Box and Post Aeration Tank (WCD#2) and for the discovery of hazardous gas in the excavation area. Ayes: Williamson, Angstrom, Byrd, Stines, Moorman, and Hilsabeck. Nays: none.

Stines moved; Williamson seconded to approve Resolution 3105 authorizing the execution of a Wastewater and Drinking Water Treatment Financial Assistance Program Grant Contract in the amount of \$200,000.00 for the Wastewater Disinfection Improvements (UV Disinfection) Project with the Iowa Finance Authority. Ayes: Angstrom, Byrd, Stines, Moorman, Hilsabeck, and Williamson. Nays: none.

Skare announced that Andy McGill with McGill Computer Services, has notified the City that he will not be renewing his contract beginning July 1, 2023. Skare has reached out to Boone County in regards of sharing an IT Position and is waiting on their response. Skare advised that we have been getting by with very little financial obligation by contracting with McGill and it is very likely that this will be increasing.

Skare advised that if the Council so choose to sponsor the 2023 Pufferbilly Days Event the funds could be taken from Fiscal Year 2023 Hotel Motel Funds, this would require a

budget amendment. Jennifer Hanson, Boone County Chamber Executive Director, was in attendance to answer questions and stated that this is a town festival and that a sponsorship of \$5,000.00 would get a sponsorship for a specific event and a \$7,500.00 sponsorship would allow for some additional signage. Stines moved; Williamson seconded, to approve a \$7,500.00 contribution to the 2023 Pufferbilly Days Event; utilizing Fiscal Year 2023 Hotel Motel Funds. Ayes: Byrd, Stines, Hilsabeck, and Williamson. Nays: Moorman and Angstrom.

Skare informed the Council that we have rebid the Fire Station Bay Expansion Project and received two (2) bids, \$793,700.00 and \$859,000.00. We currently have budgeted \$698,000.00; staff proposes using the Emergency Services COVID Funds that we received and have sitting in an account to cover the shortfall. Stines moved; Williamson seconded to approve moving forward with the Fire Station Bay Expansion Project and utilizing the Emergency Services COVID Funds to cover the shortfall. Ayes: Stines, Moorman, Hilsabeck, Williamson, Angstrom, and Byrd. Nays: none.

Skare pointed out on the Housing Needs Study Agreement that the fee shows \$12,000.00, and that the City will be reimbursed \$4,000.00 from Boone County Economic Growth. Moorman moved; Stines seconded to approve Resolution 3106 authorizing the execution of a Professional Service Agreement with Mid-Iowa Planning Alliance (MIPA) for a Housing Needs Study. Ayes: Moorman, Hilsabeck, Williamson, Angstrom, Byrd, and Stines. Nays: none.

Skare requested direction from the Council on the proposed Recreation Director Position. Stines commented that the Wellness Steering Committee is behind the hiring of a Recreation Director, and that the Soccer Club is in support of one to allow for a more centralized communication hub. Skare advised that this position will do more of the legwork for the Steering Committee and as part of the job description will work in the Wellness Center if it progresses. Stines requested staff to put together a job description and a comparable salary ranges as part of the first steps.

Skare advised that the second floor remodel is finishing up, with the Council Chambers waiting on the refinishing of the desks, bathrooms and the auditorium floor is complete, and repairs and painting of the auditorium walls has just been given the go ahead.

Moorman moved; Stines seconded to approve the following items on the Consent Agenda: 1) Minutes of previous meetings. 2) Bills payables. 3) Alcohol License for Boone County Convention and Visitors Bureau. 4) Alcohol License Renewal for Boone Valley Brewery. 5) Tobacco License for Tobacco and Vape. Ayes: Hilsabeck, Williamson, Angstrom, Byrd, Stines, and Moorman. Nays: none.

A & M Laundry	Mops/Rugs	61.02
Aflac	Payroll	15.75
Ahlers & Cooney	Legal Services	424.50
Alliant Energy	Utilities	1,623.82
Alliant Energy	Utilities	49,204.35
Allstate Benefit Group	Payroll	212.14
Amazon Capital Services	Miscellaneous Supplies	482.22
K&Kjord	Payroll	35.30
Arnold Motor Supply	Parts/Supplies	1,536.87
Arnold Motor Supply	Parts/Supplies	63.14
Boehm Insurance Agency	Liability Insurance Premium	532,788.13
Bomgaars	Hose	37.28
Boone Bank & Trust Payroll	Payroll	150.00
Boone County Abstract	Ownership/Lien Report	150.00
Boone County Clerk/Court	Payroll	50.00
Boone Convention & Visitors Bureau	Hotel Distribution	15,000.00
Boone County Landfill	Landfill Disposal	132.48
Boone County Treasurer	Parking Ticket Collection	175.00
Boone Hardware	Parts/Supplies	109.43
Gatehouse Media IA Holdings	Publications	877.49

Bradley Rholl	Reimbursement	19.00
Brown Electric	Repairs	272.10
CDS Global	Monthly Processing/Newsletter	2,432.17
CDS Global	Postage	2,236.96
CenturyLink	Line Charges	94.39
CenturyLink	Line Charges	676.66
Chem-Sult	Chemicals	162.50
Cintas Corporation	First Aid Refill	75.05
Boulders Inn Boone	Tax Rebate	38,462.21
Cody Bunning	Reimbursement	32.90
Collection Services Center	Payroll	506.69
Core & Main	Meters	3,533.84
Department Of Inspections & Appeals	Food Service License	150.00
Dezurik	Parts	1,396.15
Ecolab Institutional	Pest Control	198.12
Hunter Lane	411 Medical	1,960.42
Two Rivers Insurance	Insurance Premiums	119,845.43
Eichinger Brothers	Waste Removal	19.00
Graymont Western Lime	Chemicals	7,203.07
Hach Company	Chemicals	817.45
Hawkins Water Treatment Group	Chemicals	313.85
Hokel Machine Supply	Parts	279.09
Houston & Seeman	FY 2022 Audit	6,000.00
Hull Plumbing And Heating	Repairs	4,850.00
IA Department Of Public Health	Pool Registration	140.00
IA Workforce Development	1 <sup>st</sup> Quarter 2023	11,183.01
IA Water Environment Association	Sewer Certification	30.00
Independent Salt Company	Ice Control Salt	10,007.58
InfoBunker	Internet Service	127.00
Infomax Office Systems	City Hall Printing Contract	668.82
MJ Breen	Batteries	315.00
IPERS	Payroll	12,957.71
John Mayse	Reimbursement	12.81
Kiesler's Police Supply	Training Ammunition	4,258.80
Kruck Plumbing & Heating	Repairs	279.75
Riverfront Broadcasting Of IA	Advertising Contract	367.20
Hillbilly Auto	Tires	708.92
Lowe's Home Center	Wall Mounts	13.29
Trans IA Equipment	Equipment	1,923.62
Roger & Jane Martin	Diesel	5,170.08
Members 1st Credit Union	Payroll	144.00
Menards-Ames	Parts	115.16
Mid-States Organized Crime	Membership	150.00
Mission Square Retirement	Payroll	2,281.51
Moffitt's	Repairs/Parts	462.89
Municipal Fire & Police Retirement	Payroll	28,435.70
Mutual Of Omaha	Insurance Premiums	231.28
Mutual Of Omaha	Payroll	384.80
Nikkel & Associates	Repairs	210.30
NICUSA	Credit Card Service Fee	8.07
Nuso	SIP Lines	129.29
O'Halloran International	Latex Gloves	11.90
O'Reilly Automotive	Parts	58.66
Ogden Telephone	Internet Service	74.95
Optum-UHC Flex	Payroll	388.39
Optum-UHC Flex	Payroll	40.00
Protex Central	Annual Alarm Monitoring	480.00
Quality One	Strip/Recoat Restroom Floors	400.00

Quick Oil	Propane	8,845.36
R & W Power	Parts/Supplies	199.98
R & W Power	Parts/Supplies	89.82
R & W Power	Parts/Supplies	258.81
Seth Janssen	Reimbursement	19.00
Shi International	Surface Pro Keyboard	225.00
Staples	Office Supplies	211.34
State Of IA	Payroll	6,456.18
Valerie Koeppen	Custodial Services	800.00
Timothy Ponder	Reimbursement	19.00
Total Choice Shipping	Shipping Charges	29.73
Troy Nordholm	City Hall Bathroom Remodel	7,950.00
US Water Services Corporation	Operation/Maintenance Contract	74,393.20
Van-Wall Equipment	Fuel Filter	33.24
Cellco Partnership	Wireless Services	41.11
Vision Bank	Payroll	32,075.81
VisionBank Of IA	Traveling/Training/Miscellaneous	1,476.68
Walters Sanitary Service	Waste Removal	422.13
Walters Sanitary Service	Waste Removal	1,050.62
WHKS	I/I Phase 4	8,180.00
Xerox Corporation	Copier Agreement	35.15
Paid Report Total		1,019,648.62

FUND	RECEIPTS	DISBURSEMENTS
General	183,143.24	348,613.20
Special	179,719.51	51,768.68
Hotel/Motel	0.00	15,000.00
Road Use Tax	82,659.32	70,262.15
Debt Service	7,633.39	0.00
Water Utility	276,697.97	161,835.81
Sewer Utility	300,566.19	134,456.19
Family Resource Center	7,208.33	7,472.54
Capital Project	6,979.04	202.20
Storm Water Utility	33,253.35	9,929.65
Expendable Trust	9,546.32	32.90
Agency Account	84,855.03	220,075.30

Stines moved; Hilsabeck seconded to approve the third reading of Ordinance 2286 to allow the City of Boone, Iowa to change the stop sign regulations on Hancock Drive and South Linn Street to a four-way stop, Chapter 65, Section 65.02. Ayes: Williamson, Angstrom, Byrd, Stines, Moorman, and Hilsabeck. Nays: none.

Moorman moved; Byrd seconded to adopt Ordinance 2286 to allow the City of Boone, Iowa to change the stop sign regulations on Hancock Drive and South Linn Street to a four-way stop, Chapter 65, Section 65.02. Ayes: Williamson, Angstrom, Byrd, Stines, Moorman, and Hilsabeck. Nays: none.

Stines moved; Williamson seconded to approve the first reading of Ordinance 2287 to allow the City of Boone, Iowa to change the stop sign regulations on First Street and Delaware Street to a four-way stop, Chapter 65, Section 65.02(45). Ayes: Angstrom, Byrd, Stines, Moorman, Hilsabeck, and Williamson. Nays: none.

Mayor Slight presented an email and pictures from Daniel Frederickson, a concerned citizen, regarding the Pride Event that took place on April 2, 2023 at the Greenspace on the corner of 8<sup>th</sup> and Story Street. Councilman Stines and Hilsabeck were both in attendance and stated that they felt it was a family friendly event. La Homa Simmonds, Event Organizer, addressed the Council and the concerns of Frederickson. Simmonds stated that the book that was read is titled "My Shadow is Pink", discussion took place on the opinion of what the book was about and other activities that took place. Robbins, Boone City Attorney, confirmed Stines' response that this event falls under the First

Amendment and Protected Speech and there is nothing that the City can do except allow it. Skare advised that Boone County Convention and Visitors Bureau (CVB) actually makes the decision on the Greenspace; Moorman stated that the Boone County Convention and Visitors Bureau stance is that they do not discriminate.

Williamson stated that there will be a Downtown Assessment done by the Downtown Resource Center at the Iowa Economic Development Authority on April 26-28<sup>th</sup>. The assessment team will consist of five (5) professionals and will include a tour through the Community, a walking tour of the downtown, interviews, and a public session that will provide an overview of their findings on the status of our downtown area. The public session will be on Friday April 28<sup>th</sup> from 12:00 – 1:30. The results will be used to become a Main Street Community.

Stines commented that the Wellness Center Committee had their first meeting yesterday.

There being no further business to come before the Council the meeting was adjourned at 7:00 p.m.

ATTEST:

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Ondrea Elmquist Clerk/Finance Officer

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John Slight, Mayor