

STATEMENT OF COUNCIL PROCEEDINGS

April 3, 2023 6:00 p.m.

The City Council of Boone, Iowa, met in regular session in the City Hall Council Chambers on April 3, 2023, at 6:00 p.m. with Mayor Slight presiding. The meeting was also available via Zoom. The following Council Members were present: Byrd, Stines, Moorman, Hilsabeck, Williamson, and Angstrom. Absent: none.

Moorman moved; Stines seconded to approve the agenda as presented. Ayes: Stines, Moorman, Hilsabeck, Williamson, Angstrom, and Byrd. Nays: none.

Mayor Slight swore in Kyle Angstrom At-Large Council member.

Chris Hayes, Boone County Emergency Management Department, updated the Council on various items they have been working on including; upgrading the outdoor warning sirens, purchasing a travel command trailer, working with the Sheriff's Office on County search and rescue training, and completing a \$50,000.00 School Safety Grant.

Jennifer Hanson, Executive Director with Boone County Chamber, highlighted changes they are making with the Pufferbilly Days Festival. Hanson requested a donation of \$10,000.00, making the City a Title Sponsor over the 2023 Festival. The Council requested staff to verify where in the budget, a \$5,000.00 donation could come from and bring back the request to the April 17, 2023 Council meeting.

Kevin Houston, Certified Public Accountant with Houston and Seeman P.C., presented the Fiscal Year 2022 Audit. Houston stated that everything went well, other than, due to limited number of staff it prevents some of the oversight that they would like to see. Skare advised that the issues regarding the Utility Billing has been fixed.

Brenda Dryer, Senior Vice President of Ames Economic Development Commission, proposed contracting with Mid Iowa Planning Alliance (MIPA) to provide a Housing Study. Skare advised that the funds would come from the Economic Development Budget. Moorman moved; Williamson seconded to approve allocating \$8,000.00 to move forward with a Housing Study conducted by Mid Iowa Planning Alliance (MIPA). Ayes: Moorman, Hilsabeck, Williamson, Angstrom, Byrd, and Stines. Nays: none.

Mayor Slight announced that this is the time and place for a public hearing for the consideration of adopting the Fiscal Year 2024 Budget. Mayor Slight asked if there were any written comments; no written comments were presented. Mayor Slight asked if there were any oral comments; no comments were made. Whereupon, the Mayor declared the hearing closed.

Moorman moved; Hilsabeck seconded to approve Resolution 3097 adopting the Fiscal Year 2024 Budget. Ayes: Hilsabeck, Williamson, Angstrom, Byrd, Stines, and Moorman. Nays: none.

Chief Wiebold suggested placing a permanent stop sign at 1st Street and Delaware Street to stay consistent with other school entrances and reduce speed on 1st Street. Stines moved; Byrd seconded to direct staff to work on an ordinance change to place a permanent stop sign at 1st Street and Delaware Street. Ayes: Williamson, Angstrom, Byrd, Stines, Moorman, and Hilsabeck. Nays: none.

Williamson moved; Byrd seconded to approve Resolution 3098 updating fees to cover expenses pertaining to water meters effective April 3, 2023. Ayes: Angstrom, Byrd, Stines, Moorman, Hilsabeck, and Williamson. Nays: none.

Moorman moved; Stines seconded to approve Resolution 3099 authorizing the execution of a Professional Services Agreement for the 2023 Sanitary Sewer I/I Inspection Program (Phase 5) with WHKS in an amount not to exceed \$96,741.00. Ayes: Byrd, Stines, Moorman, Hilsabeck, Williamson, and Angstrom. Nays: none.

Moorman updated the Council on several Economic Development items: a meeting with Kading Properties regarding a housing development, a status report on the Ultraviolet

Disinfection (UV) Project, attending the AgCertain presentation with Councilman Byrd, and the Pritchard Brothers Boone Downtown Incentive Fund (BDIF) Project.

Elmquist noted that the values on the Tax Assessment Notices being received by property owners will not take effect until Fiscal Year 2025 Budget and the tax levy will not be established on these values until next year.

Williamson moved; Stines seconded to approve Resolution 3100 authorizing the execution of a Professional Services Agreement for the reconstruction and paving of West Park Avenue and South Marion Street with Wicks Construction in an amount not to exceed \$1,285,239.00. Ayes: Stines, Moorman, Hilsabeck, Williamson, Angstrom, and Byrd. Nays: none.

Skare announced that Councilman BJ McGinn resigned from his seat as Councilmember for the Second Ward effective March 31, 2023. Skare advised there are two (2) options to fill the vacancy: appoint an individual by accepting/reviewing letters of interest and resumes or hold a special election. Stines moved to hold a special election, there was no second (motion died). Angstrom moved; Hilsabeck seconded to publish a Notice of Vacancy in order to receive Letters of Interest and resumes to appoint a person May 1, 2023 at the regular Council meeting. Ayes: Moorman, Hilsabeck, Williamson, Angstrom, and Byrd. Nays: Stines.

Stines moved; Byrd seconded to approve the purchase of a trailer for the purposes of moving the City fence at the Greenspace in the amount of \$1,251.50 to Jochum Metalworks, LLC. Ayes: Hilsabeck, Williamson, Angstrom, Byrd, Stines, and Moorman. Nays: none.

Mayor Slight asked if there were any questions or items to be removed from the Consent Agenda; no requests were made.

Stines moved; Hilsabeck seconded to approve the following items on the Consent Agenda: 1) Minutes of previous meetings. 2) Bills payable. 3) New Alcohol License for Boone Speedway. 4) Resolution 3101 authorizing the execution of a Services Agreement for Fiscal Year 2024 animal control services with the Boone Area Humane Society in the amount of \$86,625.92. 5) Resolution 3102 approving the 2022 Tax Abatement Applications. 6) Appointment of David Byrd to Mayor Pro-Tem, effective April 3, 2023. 7) Appointment of Kole Hilsabeck to the Policy and Administration Committee, effective April 3, 2023. 8) Appointment of Kyle Angstrom to the Utility Committee, effective April 3, 2023. 9) Appointment of Kyle Angstrom to the Public Safety and Transportation Committee, effective April 3, 2023. 10) Appointment of Cathy Wetzeler to the Family Resource Center Board to complete Kari Keys' term, expiring June 30, 2024. 11) Appointment of John Rouse to the Planning and Zoning Commission to complete John Wassenaar's term, expiring June 30, 2025. Ayes: Williamson, Angstrom, Byrd, Stines, Moorman, and Hilsabeck. Nays: none.

Access Systems Leasing	Printing Contract	168.40
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Advanced Roofing & Exteriors	Roof Repairs	15,245.89
Aflac	Payroll	15.75
Allen Davis	Utility Billing Refund	2.00
Alliant Energy	Utilities	3,522.88
Alliant Energy	Utilities	2,052.36
Alliant Energy	Utilities	12,835.56
Allstate Benefit Group	Payroll	212.14
Amazon Capital Services	Supplies	992.77
Amazon Capital Services	Library Materials/Supplies	578.07
August Enterprises	Asbestos Inspection	500.00
Barnum Floors	Refurnish Auditorium Floor	21,661.50
Bomgaars	Parts/Supplies	202.44
Boone Ace Hardware	Parts/Supplies	407.75
Boone Area Humane Society	Contract Services	6,941.18

Boone Bank & Trust Payroll	Payroll	150.00
Boone Chamber Of Commerce	2023 Membership Dues	750.00
Boone County Abstract	Ownership/Lien Reports/Abstract	590.00
Boone County Auditor	Special Election	3,737.32
Boone County Landfill	FY 2023 Assessment	5,191.67
Boone Day Breakers Kiwanis	Dues	170.00
C. H. McGuiness	Repairs	2,231.52
Cardio Partners	Automated External Defibrillators	2,476.00
Cathryn Gebhart	Tech Class Instructor	250.00
Gale/Cengage Learning	Library Materials	61.58
Center Point Publishing	Library Materials	613.62
Change	Library Postage	269.38
Chase	Training/Marketing Program	1,764.37
Cheryl Angstrom	Reimbursement	46.99
Cintas Corporation	First Aid Refill	288.21
City Of Boone	Utilities	31.54
City Of Boone	Utilities	514.97
Collection Services Center	Payroll	506.69
Computer Projects Of IL	Soft Token	20.00
Continental Research	Weed Killer	520.98
Dale Farnham	Contract Services	4,577.00
Dan Pratt	Property Protection Grant	250.00
David Ades	Car Allowance	250.00
Delta Dental Of IA	Payroll	558.26
Dillon J Hilsabeck	Utility Billing Refund	0.42
Dominic Cascio	Utility Billing Refund	25.80
Duncan Heating & Plumbing	Snow Hauling	440.00
Lerner Publishing Group	Library Materials	98.96
Electric Pump	Repairs	753.50
Hunter Lane	411 Medical	2,640.07
FlagShooter	Flag Shooter	733.72
Strand Associates	Ultraviolet Disinfection Project	14,825.15
Galls Parent Holding	Clothing Allowance	30.18
Eichinger Brothers	Waste Removal	54.00
Graymont Western Lime	Chemicals	7,262.90
Grimes Asphalt & Paving	Cold Patch	1,899.20
Hawkins Water Treatment Group	Chemicals	5,078.41
IA Association Of Municipal Utilities	Annual Dues	1,156.00
IA Department Of Agriculture	Meter License	40.50
IA Department Of Transportation	Safety Triangles	41.71
IA Library Association	Membership	95.00
IA One Call	Locates	51.50
Ingram Book Company	Library Materials	1,509.83
IPERS	Payroll	13,318.24
J & M Displays	Fireworks	13,500.00
Jim Robbins	Legal Services/Reimbursement	6,700.00
Jochum Metalworks	Fence Cart	1,251.50
John Slight	Car Allowance	150.00
Kiesler's Police Supply	Training Ammunition	4,782.00
Mary Tillman	I/I Charge Refund	760.00
Andrew Lynn McGill	Computer Service/Reimbursement	1,950.00
Members 1st Credit Union	Payroll	144.00
Menards-Ames	Parts	245.34
Midland Power Cooperative	Utilities	32.48
Midwest Tape	Online Library Resource	2,661.89
Mission Square Retirement	Payroll	2,272.96
Mistie R Casiano	Utility Billing Refund	35.06
Paul & Kelley Molitor	Snow Hauling	880.00

Municipal Fire & Police Retirement	Payroll	25,826.91
Mutual Of Omaha	Payroll	384.80
Nathan MacDougall	Reimbursement	1,000.00
NCL Of Wisconsin	Buffer Solution	202.45
O'Reilly Automotive Stores	Battery	135.00
Office Of Auditor Of State	Audit Filing Fee	625.00
Ondrea Elmquist	Car Allowance	250.00
Opencom	Internet Service	136.90
Optum-UHC Flex	Payroll	656.66
Optum-UHC Flex	Payroll	40.00
Optum-UHC Flex	Payroll	426.66
Rollins	Pest Control	97.99
Quality One	Custodial Services	1,825.00
Ronnie Faulkner	Painting Services	4,875.00
Richard O Grove	Reimbursement	22.98
Schumacher Elevator	Annual Elevator Maintenance	2,690.28
Staples	Office Supplies	420.76
State Of IA	Payroll	6,008.61
Titan Machinery	Case End Loader	201,130.00
Traffic & Transportation Products	Traffic Signal Loops/Parts	1,767.00
Treasurer State Of IA	Sales Tax	2,075.00
Treasurer State Of IA	Water Excise Tax	9,244.87
UL	Inspections/Testing	3,670.25
Van-Wall Equipment	Parts	368.48
Cellco Partnership	Wireless Services	244.82
Vision Bank	Payroll	30,871.75
VWR International	Glass Fiber Filters	86.82
Capital One	Miscellaneous Supplies/Equipment	1,342.27
Walters Sanitary Service	Waste Removal	61.61
William Skare	Car Allowance	300.00
Windstream	Phone Service	1,830.60
Winning Solutions	Online Application Hosting	522.00
Xerox Corporation	Copier Agreement	54.49
Zoobean	Subscription	895.00
Paid Report Total		476,834.04

FUND	DISBURSEMENTS
General	119,314.48
Special	7,547.46
Hotel/Motel	11,144.21
Road Use Tax	220,763.16
Debt Service	0.00
Water Utility	30,646.19
Sewer Utility	19,777.59
Family Resource Center	3,248.39
Capital Project	31,121.04
Storm Water Utility	2,760.14
Expendable Trust	5,166.11
Agency Account	25,345.27

Moorman moved; Byrd seconded to approve the second reading of Ordinance 2286 to allow the City of Boone, Iowa to change the stop sign regulations on Hancock Drive and South Linn Street, Chapter 65, Section 65.02. Ayes: Angstrom, Byrd, Stines, Moorman, Hilsabeck, and Williamson. Nays: none.

Williamson stated she put together a list of questions she has heard from the public. The Council discussed answering the questions and getting accurate information to the residents.

There being no further business to come before the Council the meeting was adjourned at 7:36 p.m.

ATTEST:

Ondrea Elmquist Clerk/Finance Officer

John Slight, Mayor