STATEMENT OF COUNCIL PROCEEDINGS

February 6, 2023 6:00 p.m.

The City Council of Boone, Iowa, met in regular session in the City Hall Council Chambers on February 6, 2023, at 6:00 p.m. with Mayor Slight presiding. The meeting was also available via Zoom. The following Council Members were present: McGinn, Stines, Moorman, Hilsabeck, and Williamson. Absent: Byrd.

Moorman moved; Stines seconded to approve the agenda as presented. Ayes: McGinn, Stines, Moorman, Hilsabeck, and Williamson. Nays: none.

Stines moved; McGinn seconded to set a public hearing for February 20, 2023 at 6:00 p.m. for the consideration of the sale of property described as: Lot 7 in Northwest ¼ of Southeast ¼, and Lots 2 and 3 and North 348 feet of Lot 4 in Southwest ¼ of Southeast ¼ of Section 29, Township 84 North, Range 26, West of the 5th P.M., in the City of Boone, Boone County, Iowa, except public highway; and except that part of Lot 3 in Southwest ¼ of Southeast ¼ of Southeast ¼ of said Section 29, described as: Beginning at the South ¼ corner of said Section 29, thence North 00°00' East 1007.5 feet on the West line of said Southwest ¼ of Southeast ¼ to the point of beginning, thence continuing North 00°00' East 208.0 feet, thence South 89°03 ½ ' East 305.04 feet, thence South 00°00' West 203.0 feet, thence North 90°00' West 305.0 feet to the point of beginning, Boone County, Iowa. Ayes: Stines, Moorman, Hilsabeck, Williamson, and McGinn. Nays: none.

Moorman moved; Stines seconded to set a public hearing for February 20, 2023 at 6:00 p.m. for the consideration of the sale of property described as: Lots Six (6) and Seven (7) in Block Eleven (11) in Fairview Addition to the City of Boone, Boone County, Iowa. Ayes: Moorman, Hilsabeck, Williamson, McGinn, and Stines. Nays: none.

Williamson moved; Hilsabeck seconded to set a public hearing for February 20, 2023 at 6:00 p.m. to consider setting a max levy for the Fiscal Year 2024 Budget. Ayes: Hilsabeck, Williamson, McGinn, Stines, and Moorman. Nays: none.

Hilsabeck moved; Williamson seconded to set a public hearing for February 20, 2023 at 6:00 p.m. to consider the adoption of the Fiscal Year 2024 Capital Improvement Plan. Ayes: Williamson, McGinn, Stines, Moorman, and Hilsabeck. Nays: none.

Brenda Dryer, Senior Vice President of Ames Economic Development Commission (AEDC) stated that they are anticipating that the City of Boone will be awarded \$70,000.00 from the Central Iowa Housing Trust Fund Grant with a City match of approximately \$20,000.00. Dryer suggested providing a public announcement and holding two (2) public informational meetings, once the official notice is received.

Elmquist updated the Council on the current status of the issue at the State regarding property taxes; and how the State calculated the Fiscal Year 2024 rollback to include multi-residential property valuations, bring the rollback to 56.49%. If the State decides to remove the multi-residential valuations and recalculate the rollback, it would bring it down to 54.65%, a 1.8% reduction in taxable value. If passed, the County would need to recertify the new taxable valuations, and the City would need to recalculate their tax levy. The state is proposing to extend the deadline for cities to certify their budgets to April 30, 2023.

Andrews reported that the electronic sign located at Mamie Eisenhower Avenue and Story Street has been repaired.

Moorman moved; Stines seconded to approve Resolution 3071 approving the execution of a Professional Services Agreement for the Wastewater Treatment Facility RAS Pumps Improvements Project with Short Elliott Hendrickson, Inc. (SEH) in an amount not to exceed \$32,100.00. Ayes: McGinn, Stines, Moorman, Hilsabeck, and Williamson. Nays: none.

Williamson moved; McGinn seconded to approve Resolution 3072 authorizing payment of \$136,648.00 to King Construction for the work completed on the Wastewater

Disinfection Systems Improvements Project. Ayes: Stines, Moorman, Hilsabeck, Williamson, and McGinn. Nays: none.

Chief Adams advised that he is working with the Engineers on the Fire Department's Station Addition Project for rebidding the project.

Chief Adams requested authorization to apply for an Assistance to Firefighters Grant (AFG) to purchase a City owned ambulance; this grant does require a 5% local City match. Stines moved; Moorman seconded to authorize the Fire Department to submit a grant application to purchase a City owned ambulance. Ayes: Moorman, Hilsabeck, Williamson, McGinn, and Stines. Nays: none.

Chief Wiebold requested to submit a Homeland Security Grant Application to purchase a drone to aid in searches; there is no local match required for this grant. Hilsabeck moved; Williamson seconded to authorize the Police Department to submit a grant application to purchase a drone. Ayes: Hilsabeck, Williamson, McGinn, Stines, and Moorman. Nays: none.

With the recommendation of the Civil Service Commission, Stines moved; Williamson seconded to certify an updated Boone Police Department's Civil Service List with the following names: Rylie Bryant, Joshua Metzger, and Shane Stoneburner. Ayes: Williamson, McGinn, Stines, Moorman, and Hilsabeck. Nays: none.

Skare requested permission for out-of-state travel to Washington D.C. along with Councilman Moorman and Councilman Byrd for the purpose of speaking with Federal Legislators from April 18 through April 20, 2023. Stines moved; McGinn seconded to approve travel to Washington D.C. for Skare, Moorman, and Byrd. Ayes: McGinn, Stines, Moorman, Hilsabeck, and Williamson. Nays: none.

Skare stated that the City received a \$200,000 grant for the Wastewater UV Disinfection Systems Improvements Project. Skare advised that this is the third grant the City has received for a total of one (1) million dollars.

Skare announced that the City will stop sending Council notices/agendas via email beginning March 1, 2023; all notices/agenda will be sent using eNotify.

Skare gave an update on the Council Chambers remodel.

Skare introduced Ron Kahler as the new Community Service Officer.

Mayor Slight asked if there were any questions or items to be removed from the Consent Agenda; no requests were made.

Stines moved; McGinn seconded to approve the following items on the Consent Agenda: 1) Minutes of previous meetings. 2) Bills payable. 3) Alcohol License renewal for LaCarreta. 4) Alcohol License renewal for Casey's #24. 5) Alcohol License renewal for Fareway Stores, Inc. #384. 6) Alcohol License renewal for Circle K Store #22654122. 7) Alcohol License renewal for Circle K Store #22654123. 8) Resolution 3069 approving the hiring of Ronald Kahler as Community Service Officer with an hourly wage of \$24.04 effective February 6, 2023. 9) Resolution 3070 approving the Mayor's appointment of Kole Hilsabeck to serve as a representative to the Central Iowa Regional Housing Authority (CIRHA), expiring February 1, 2026. 10) Mayor's appointment of Julianna Starling to fill a vacant seat on the Family Resource Center Governance Board, expiring June 30, 2025. 11) Mayor's appointment of Alex Merk to fill a vacant seat on the Human Service Committee, expiring December 31, 2025. 12) Mayor's appointment of Sarah Dvorsky to complete the remainder of Lisa Kobernusz's term on the Library Board, expiring June 30, 2026. 13) Mayor's appointment of Rachel McKenny to complete the remainder of Susan Porch's term on the Library Board, expiring June 20, 2026. Ayes: Stines, Moorman, Hilsabeck, Williamson, and McGinn. Nays: none.

Consolidated Electrical Distribution	Bulbs/Ballasts	485.24
A & E Millwright & Repair	Repairs/Installation	544.00

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Hiway Truck EquipmentParts199.25Houston & SeemanFY 2022 Audit14,000.00	Hach Company	Lab Equipment	1,977.84
Houston & SeemanFY 2022 Audit14,000.00	Hawkins Water Treatment Group	Chemicals	5,640.58
	Hiway Truck Equipment	Parts	199.25
Hy-Vee Food StoreWater6.49		FY 2022 Audit	
	Hy-Vee Food Store	Water	6.49

Louis Donortmont Of Trongroutotion	Motorials/Equipment	582.52
Iowa Department Of Transportation IA Law Enforcement Academy	Materials/Equipment	40.00
IMFOA	Training Certification Renewal	50.00
IA One Call	Locates	49.60
IA Police Chiefs Association	Membership	125.00
IA Prison Industries	Academy Uniforms	4,424.80
IA Water Environment	Conference Registration	4,424.80
Ingram Book Company	Library Materials	1,784.44
International Code Of Council	Membership	1,784.44
Invengo American	Annual Maintenance	628.00
IPERS		13,792.80
Jill A Hadaway	Payroll Mailbox Claim	100.00
Jim Robbins	Legal Services/Reimbursement	6,700.00
Jimmy's Barbeque Pit	Budget Workshop Meals	255.00
Jochum Metalworks	Plasma Cutting	80.50
John Slight	Car Allowance	150.00
Kirk W. Nesset	Snow Removal	230.00
King Contracting	Ultraviolet Disinfection Project	136,648.00
Lacal Equipment	Spreader Chain Assembly	
Lakeshore Learning Materials	Engines Program Materials	1,093.75 2,585.08
Lands' End		2,385.08 94.48
Martin Marietta Materials	City Clothing Gravel	
		3,318.99
Andrew Lynn McGill Members 1st Credit Union	Computer Service Contracts	1,425.00 144.00
Members 1st Credit Onion Menards-Ames	Payroll Table/Chairs	130.14
		36.00
Mid-America Publishing & Printing	Subscription Utilities	
Midland Power Cooperative		35.96 109.50
Midwest Quality Wholesale Midwest Tape	Paper Towels	109.30 990.72
Mission Square Retirement	Online Library Resource	
Mission Square Retirement Moffitt's	Payroll Program Kay Echo/Inspect Cor	1,949.51 311.60
	Program Key Fobs/Inspect Car Snow Hauling	1,430.00
Paul & Kelley Molitor Municipal Fire & Police Retirement	Payroll	24,300.78
Mutual Of Omaha	Insurance Premiums	24,300.78
Mutual Of Omaha Mutual Of Omaha	Payroll	326.60
N-Hance Of Ames	Refinish Wood In Chambers	9,825.00
Nikkel & Associates		9,823.00
North American Rescue	Repairs Police Equipment	904.72
	Snow Hauling	904.72 1,155.00
Northwest Ag Systems Ondrea Elmquist	Car Allowance	250.00
One Point Partitions	Toilet Partitions	2,590.00
Opencom	Internet Service	136.90
Optum-UHC Flex	Payroll	280.40
Optum-UHC Flex	Payroll	100.00
Optum-UHC Flex	Payroll	2,586.31
Photon Laser Engraving	Civilian Awards	85.00
Quality One	Custodial Services	1,825.00
Staples	Office/Toiletry Supplies	1,825.00
R & W Power	Leaf Blower/Repairs/Supplies	513.31
Reliant Gases	Chemicals	2,161.31
Short Elliott Hendrickson	Engineering	14,352.63
Staples	Office Supplies	91.97
Staples State Of IA	Payroll	6,477.33
State Of IA Storey Kenworthy	Office/Janitorial Supplies	0,477.33 1,748.87
Teledyne	Tubing	715.00
Theodore E Clinkenbeard	Mailbox Claim	100.00
Treasurer State Of IA	Water Excise Tax	9,720.62
Treasurer State Of IA	Sales Tax	9,720.82 2,239.31
Trasurer State Of IA	Sales Lax	2,237.31

Trinity Regional Medical Center	CPR Cards	105.00
Cellco Partnership	Wireless Services	374.32
Vessco	Parts	381.40
Vision Bank	Payroll	32,786.45
VisionBank Of IA	Credit Card Payment	2,192.19
Capital One	Miscellaneous Parts/Supplies	247.46
Walters Sanitary Service	Waste Removal	61.61
Walters Sanitary Service	Waste Removal	336.62
WHKS	I/I Inspect Phase 4	2,660.00
William Skare	Car Allowance	300.00
Windstream	Phone Service	1,802.74
Tyler Wisecup	Snow Hauling	715.00
Xerox Corporation	Copier Agreement	80.49
Daniel J Adams	Utility Deposit Refund	125.00
Steven C Berg	Utility Deposit Refund	125.00
Amanda N Calbert	Utility Deposit Refund	125.00
Cody L Cue	Utility Deposit Refund	125.00
Victoria L Greear	Utility Deposit Refund	125.00
Jayson H Kenemer	Utility Deposit Refund	125.00
Kristin K Kirsch	Utility Deposit Refund	125.00
Tayla S Lange	Utility Deposit Refund	81.88
Ben W Lint	Utility Deposit Refund	125.00
Troy Marlay	Utility Deposit Refund	92.63
Alyssa J Mayer	Utility Deposit Refund	96.20
Trent A Ray	Utility Deposit Refund	125.00
Paige B Reineke	Utility Deposit Refund	125.00
Amy J Richardson	Utility Deposit Refund	125.00
Jodi Schultz		125.00
Connie Sesker	Utility Deposit Refund	75.00
	Utility Deposit Refund	
Stacy E Stewart	Utility Deposit Refund	65.12 125.00
Michael J Young	Utility Deposit Refund	
Paid Report Total		447,118.51
Fund		Disbursements
General		103,467.75
Special		18,016.67
Hotel/Motel		0.00
Road Use Tax		41,396.07
Debt Service		0.00
Water Utility		61,695.09
Sewer Utility		48,973.16
Family Resource Center		3,995.66
Capital Project		160,468.11
Storm Water Utility		4,412.99
Expendable Trust		4,326.73
Agency Account		366.28

Stines moved; Moorman seconded to approve the third reading of Ordinance 2283 amending 92.02 "Rates for Service" by increasing the water rates for service inside the City and outside the City. Ayes: Moorman, Hilsabeck, Williamson, McGinn, and Stines. Nays: none.

Stines moved; Moorman seconded to adopt Ordinance 2283 amending 92.02 "Rates for Service" by increasing the water rates for service inside the City and outside the City. Ayes: Hilsabeck, Williamson, McGinn, Stines, and Moorman. Nays: none.

Moorman moved; Williamson seconded to approve the third reading of Ordinance 2284 setting new sewer rates for the City of Boone; Section 98.02 (1) and (2). Ayes: Williamson, McGinn, Stines, Moorman, and Hilsabeck. Nays: none.

Moorman moved; Stines seconded to adopt Ordinance 2284 setting new sewer rates for the City of Boone; Section 98.02 (1) and (2). Ayes: McGinn, Stines, Moorman, Hilsabeck, and Williamson. Nays: none.

Hilsabeck raised concerns on the safety of the intersection at Southeast Marshall and Hwy 30. Skare stated that a couple months ago Chief Wiebold reached out to the Iowa Department of Transportation (IDOT) regarding lowering the speed limit. Wiebold advised that the City has received a State Grant for traffic enforcement to purchase flashing speed/radar signs; and is waiting for approval from the IDOT to place them on Hwy 30.

Stines stated that he has received a request to look into mobile speed bumps to reduce high speeds on Kate Shelly.

Williamson commented that the Main Street Group is still working on the process for becoming a Main Street Community and they will be holding an event on February 28, 2023.

McGinn moved; Stines seconded to go into closed session at 6:31 p.m. pursuant to Iowa Code Section 21.5(1)(j) to consider offer to purchase received from Bloomfield Acre, L.L.C., an Iowa Limited Liability Company, as to Parcel No. 088426294382003 consisting of approximately 15.04 acres because premature disclosure would reduce the price the City of Boone would receive for that property. Ayes: Stines, Moorman, Hilsabeck, Williamson, and McGinn. Nays: none.

Moorman moved; Stines seconded to come out of closed session at 6:53 p.m. Ayes: Moorman, Hilsabeck, Williamson, McGinn, and Stines. Nays: none.

Williamson moved; Hilsabeck seconded to go into closed session at 6:53 p.m. pursuant to Iowa Code Section 21.5(1)(j) to consider offer to purchase received from William Todd Abraham and Rebecca Abraham, as to Parcel No. 088426223182186 because premature disclosure would reduce the price the City of Boone would receive for that property. Ayes: Hilsabeck, Williamson, McGinn, Stines, and Moorman. Nays: none.

Stines moved; Hilsabeck seconded to come out of closed session at 6:58 p.m. Ayes: Williamson, McGinn, Stines, Moorman, and Hilsabeck. Nays: none.

There being no further business to come before the Council the meeting was adjourned at 6:58 p.m.

ATTEST:

Ondrea Elmquist Clerk/Finance Officer

John Slight, Mayor