

STATEMENT OF COUNCIL PROCEEDINGS

January 17, 2023 6:00 p.m.
Special Session

The City Council of Boone, Iowa, met in special session in the City Hall Council Chambers on January 17, 2023, at 6:00 p.m. with Mayor Slight presiding. The following Council Members were present: Byrd, McGinn, Stines, Moorman, Hilsabeck, and Williamson. Absent: none.

Moorman moved; Hilsabeck seconded to approve the agenda as presented. Ayes: McGinn, Stines, Moorman, Hilsabeck, Williamson, and Byrd. Nays: none.

Skare began the session by presenting the increase in projected General Fund revenues and expenditures and advising that the proposed tax levy will remain the same as this year, maintaining the fifty cents per thousand decrease that was achieved in the current levy. It was noted that the following items were included in the proposed budgets: Recreation Director, Boone Downtown Incentive Fund Program, Demolitions, Communication Contract, and Wellness Center.

Skare provided a list of projects that are anticipated to be completed in Fiscal Year 2024 totaling \$16,414,440.00 and growing, as additional grants are continuing to be applied for. Major projects consist of multiple Water and Sewer Plant repairs, Airport runway reconstruction, Airport fuel farm, South Marion/West Park Ave paving, and the Fire Station addition. Council discussed the necessity of the projects and the extraordinary amount of projects that the City staff is undertaking.

Jamie Williams, Library Director, presented changes in her budget for Fiscal Year 2024 and the bid results for the Digital Controls Project. Williams advised that the Library received one (1) bid in the amount of \$337,000.00 for the Digital Controls Project, and the Library Board's concerns in accepting the bid. Skare stated that the Library is having issues regulating the temperature in the building causing it to be fifty-degrees in there one morning; funds for the project can come from FY 2022 Local Option Sales Tax (LOST) cash balance with any overage coming from the American Rescue Plan Funds (ARP) with the reduction of the amount going to the Wellness Center. Moorman moved; Byrd seconded to approve the funding of \$363,000.00 coming from LOST and any overages coming from ARP Funding. Ayes: Stines, Moorman, Hilsabeck, Williamson, Byrd, Stines. Nays: none.

Joe Pundzak, Airport Chairman, addressed the Council regarding an Iowa Department of Transportation Report that provided the impact of the Boone Municipal Airport to the economy (report included National Guard in the results). In addition, Pundzak presented the Airports proposed budget that included the completion of the reconstruction of the south end of the runway, a fuel farm, and a potential for a two-unit hangar and apron.

Mike Cornelis, Director/Superintendent of Parks, presented the Park, Pool, and Cemetery budgets. Cornelis noted the big project for the Parks is replacing an old storage building at the Cemetery with a pole building.

City Administrator Skare presented the following budgets: City Hall, Family Resource Center, Economic Development, Community Service Officer, Demolitions, Recreation Department, Animal Control, and Arts Advisory Board. Skare advised that \$57,000.00 of the Recreation Director's salary is being covered with the Commercial Property Tax Backfill.

Ondrea Elmquist, Clerk/Finance Officer, presented the following budgets: Administration, Landfill, Electronic Sign, Municipal Band, and employee benefits.

Ed Higgins, Building Official, and Dave Ades, presented the Building Department's budget. Ades noted the increase in the revenue line for building permit fees due to the increase in construction.

Chief Wiebold, presented the Police Department and Crossing Guard budgets. Chief Wiebold advised that service calls are decreasing, while traffic stops remain the same. Wiebold, also addressed staffing issues and the inability to staff a School Resource Officer (SRO) at this time. Wiebold stated that the SRO is a priority; unfortunately, the soonest he could see staffing it is at the beginning of next school year.

Waylon Andrews, Director of Public Works, presented the Traffic, Streets/Road Use Tax (RUT), and Storm Water budgets. Andrews stated that he would like to use Fiscal Year 2022 RUT cash balance to purchase a street patching machine that can crack seal and repair potholes; he believes that he can repair 8th Street without a full street overlay. In addition, Andrews is requesting funds from RUT, Wastewater, and Water be put aside for a jet truck.

Elmquist, Skare, Andrews presented the Wastewater and Water Budgets. Elmquist advised that several projects at the plants that were budgeted in the current budget will not be completed by the end of the year due to supply issues, and requested to increase the Fiscal Year 2024 budgets for the completion of the projects, no additional funds are needed at this time. Council had no objection.

Stines requested a timeline on the hiring of a Recreation Director. Skare stated that the Mayor will appoint a Site Selection Committee in February, and if Council directs staff to move forward with the hiring of a Recreation Director; the hiring process will begin in April, with a start date of July 1st. Mayor Slight stated that the purpose of the Recreation Director is to bring all the different club sports under one organization.

Stines moved; Hilsabeck seconded to direct staff to move forward with the budgets as presented. Ayes: Moorman, Hilsabeck, Williamson, Byrd, McGinn, and Stines. Nays: none.

There being no further business to come before the Council the meeting was adjourned at 8:08 p.m.

ATTEST:

Ondrea Elmquist Clerk/Finance Officer

John Slight, Mayor