



MEETING AGENDA

ARTS ADVISORY BOARD

Governing Body: Arts Advisory Board

Date of Meeting: January 11, 2023

Time of Meeting: 6:00 p.m.

Place of Meeting: City Hall 2nd Floor Conference Room

1. Call Meeting to Order.
2. Roll Call.
3. Approval of Agenda.
4. Approval of Minutes.
 - A. December 10, 2022.
 - B. December 13, 2022 (Special Meeting).
5. Financial Review.
 - A. Financial Report.
 - B. Grant Request Update – High Bridge Quilting – Quilting Classes.
6. Arts Board/Council/Committees.
 - A. Arts Ordinance Review.
 - B. Arts Board Committee(s).
 - C. 2023 Arts Board Appointments and Vacancies.
7. Project Discussions.
 - A. Nights on the Green.
 - B. Christmas Show.
8. Other Business.
 - A. Board Comments.
 - B. Public Comments.
9. Motion to Adjourn.

**ARTS ADVISORY BOARD
MEETING MINUTES**

December 10, 2022 – Boone Municipal Airport Conference Room

Meeting Started at: 11:00 am

In attendance: Byrd, Sutton. Excused: Blakely, Grundstad

Due to personal emergencies for Blakely & Grundstad , a quorum was not reached and the meeting will have to be scheduled at a different time.

Approval of Agenda: Quorum not met.

Approval of Minutes: Quorum not met.

Financial Overview: Quorum not met.

Arts Board Council/Committees Overview Quorum not met.

Arts Projects/Events/Programs Overview Quorum not met.

Other Business: Quorum not met.

No Board Comments

No Public Comments

Next Meeting: Discussion of holding a Special Meeting to conduct business for December will be set by the Chair and the Board and City will be notified once that date is set.

Meeting ended: 11:15 pm

ARTS ADVISORY BOARD MEETING MINUTES

December 13, 2022 – Boone Municipal Airport Conference Room

Meeting Called to order: 1:00 pm

In attendance: Blakely, Byrd, Sutton. Grundstad (excused)

Approval of Agenda: Motion to approve agenda by Sutton. Seconded by Byrd.
Ayes: Unanimous

Approval of Minutes: Motion to approve November 19, 2022 minutes by Byrd, Seconded by Sutton.
Ayes: Unanimous

Financial Overview:

Final Review and Approval of Christmas Celebration Budget:

Arts Board set the Budget for Event to not exceed \$5,000. Final Expenses Totaled: \$3,812.98
Donations and In Kind Services: \$2,698.79.

High Bridge Quilting Grant Request: Blakely presented a grant used by the former Arts Commission, but it was uncertain if it was approved by City Council. All in attendance agreed that the format was ambiguous and needed more clarification. Blakely/Byrd will work on a new format for the Arts Board to review. Grant will need to be reviewed by City Administrator, Bill Skare and City Attorney before Arts Board Approval. Grant will then be put before the City Council for approval. Blakely will notify High Bridge Quilting of the process.

Arts Board Council/Committees Overview

Arts Board: Vacancy of 5th Board Seat is still being sought. Discussion included the search for someone in Fine Arts to balance the Board's interests. Feedback from Christmas Event will hopefully generate some leads to fill the last seat.

Grundstad and Sutton terms are up Dec. 2022.

City Administrator Bill Skare contacted Blakely for an update on term renewals.

Sutton agreed to another one year term (Expiring 2024)

Grundstad agreed to another one year term but will need to be on a temporary leave for a couple of meetings for personal reasons. (Expiring 2024)

Bill Skare was notified of decisions and will make sure it gets before the Council for approval.

Board discussed and agreed that Grundstad could be "excused" until she could provide an update of her status sometime in January.

Arts Projects/Events/Programs Overview

COMMUNITY CHRISTMAS CELEBRATION: Feedback was extremely positive. Over 200 people packed the City Auditorium, despite the last minute change of venue due to the bad weather. Numerous suggestions and increased interest for the "next one" was expressed by city officials, as well as, the general public.

NIGHTS ON THE GREEN: Discussion on sponsoring one of the Nights on the Green and making it all about the Arts. Blakely will reach out to CVB for more information.

PUBLIC ART PROJECTS. Several Ideas have been brought forth, but Blakely suggested a workshop be held to discuss the projects, their practicality and the budgets for those suggestions. The Workshop can be made public and artists invited with the hope to get people involved and interested in the Arts Projects to generate some Public Art in our community.

Other Business:

Byrd mentioned that the Christmas Event was very well done, and he is still getting positive feedback from the community. The indoor venue was very well received and the city Auditorium packed to standing room only. Sutton shared numerous comments she had received as well. Blakely mentioned there was extreme interest in continuing the community Choir by members of the Choir and others who were in attendance, however she felt that the Board should be the “guide” to help the Choir get set up as a non-profit and succeed as their own entity.

Sutton will send out thank you notes to all who participated.

No Board Comments

No Public Comments

Next Meeting: January 12, 2023. 6:00 pm at the Boone Municipal Airport Conference Room.

Motion to Adjourn: 1:31 pm Motion made by Sutton. Seconded by Byrd. Ayes: Unanimous

Fiscal Year 2023 Cash Flow Statement

Beginning Cash Balance		9,092.01
FY2023 Membership Dues		
FY2023 Donations	3,263.00	
FY2023 Expenditures		4,224.44
Cash Balance as of 1/11/2023		8,130.57

Cash Flow History Statement

	Revenue	Expenditures	Cash Balance
FY2021 Economic Development Transfer	5,000.00		
FY2021 Membership Due	240.00		
FY2021 Donations	-		
FY2021 Expenditures		222.03	
FY2022 Donations	2,577.28		
FY2022 Membership Dues	660.00		
FY2022 Expenditures		2,663.24	
FY2023 General Fund Transfer	3,500.00		
Cash Balance as of 6/30/2022	11,977.28	2,885.27	9,092.01

REVENUE & EXPENSE REPORT
CALENDAR 1/2023, FISCAL 7/2023

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	AMOUNT UNEXPENDED
009-599-4705	DONATIONS	.00	.00	3,263.00	.00	3,263.00-
009-599-4750	MEMBERSHIP DUES-PIN SALES	.00	.00	.00	.00	.00
009-910-4830	TRANSFER IN-ART COMMISSIO	3,500.00	.00	.00	.00	3,500.00
	TOTAL REVENUE	3,500.00	.00	3,263.00	93.23	237.00
009-599-6413	ART GRANTS	.00	.00	.00	.00	.00
009-599-6499	CONTRACT SERVICES	9,000.00	.00	2,836.71	31.52	6,163.29
009-599-6503	MERCHANDISE FOR RESALE	.00	.00	.00	.00	.00
009-599-6506	OFFICE SUPPLIES	.00	.00	1,387.73	.00	1,387.73-
009-910-6910	TRANSFER OUT-ART COMMISSI	.00	.00	.00	.00	.00
	TOTAL EXPENSES	9,000.00	.00	4,224.44	46.94	4,775.56
	ART COMMISSION TOTAL	5,500.00-	.00	961.44-	17.48	4,538.56-
	TOTAL ARTS COMMISSION BAL	5,500.00-	.00	961.44-	17.48	4,538.56-

Amount Available to Spend. ←