



ARTS ADVISORY BOARD

Governing Body: Arts Advisory Board

Date of Meeting: November 19, 2022

Time of Meeting: 10:00 am

Place of Meeting: City Hall Auditorium

1. Call Meeting to Order.
2. Roll Call.
3. Approval of Agenda.
4. Approval of October 13, 2022 Minutes.
5. Approval of October 27, 2022 Special Meeting Minutes.
6. Financial Review.
 - A. Review Christmas Budget and Accrued Expenses to date.
7. Arts Board/Council/Committees.
 - A. Overview of Committee Status.
8. Art Project Discussions.
 - A. Christmas Event Update.
 - B. Meeting Recap with Main Street Project Meeting.
 - C. Discuss Nights on the Green Sponsorship.
 - D. Other Projected Project Updates.
9. New/Other Business.
 - A. Grant(s) – Progress on List - Byrd.
 - B. Board Comments.
 - C. Public Comments.
10. Motion to Adjourn.

ARTS ADVISORY BOARD MEETING MINUTES

October 13, 2022 – Boone Municipal Airport Conference Room

Meeting Called to order: 6:04 pm

In attendance: Byrd, Grundstad, Sutton

Approval of Agenda: Moved to approve agenda by Grundstad. Seconded by Sutton

Ayes: Byrd, Grundstad, Sutton, Nays: None

Approval of Minutes: Moved to approve September 8, 2022 minutes by Byrd, Seconded by Sutton.

Ayes: Byrd, Grundstad, Sutton; Nays: None

Financial Overview:

Farnham Chili Fly-In raised \$38.00 through the donation box.

Financial Documents: Byrd explained the “office supply” category on the financial report. According to the City’s Finance Department this category was used to place misc. expenses under the GASB 77 Code. It was decided that the Arts Board keep their own spreadsheets on projects in the future so that we have the breakdown of revenue/expenses to refer back to.

Arts Board Council/Committees Overview

Arts Board: Blakely reported the Arts Board is still searching for one person to serve a 2 year term on the Board. .

Arts Council Committee: The need for an Arts Council Committee was discussed. This committee should be made of up artists representing the different forms of Art. Recommendations or interested persons need to fill out an application for review by the Arts Board. Application is on the Boonegov.com Website.

Workshops: Blakely reported that the Arts Board would need to approve the projects/programs/events at the November Arts Board Meeting for the 23/24 fiscal budget. Workshops/idea forums were set for October 22 and November 12. These workshops will focus on the feasibility of potential projects and finalizing a list to present to the Arts Board in November.

Logo/Website: It was decided to table the Arts Council Committee Logo and use the City Website for the Boone Arts Advisory Board until all positions are filled. A website for the Arts Council can be launched at a later date once we have the committee positions in place. Blakely will look into costs of business cards to hand out in the meantime.

Arts Projects/Events/Programs Overview

Grundstad reported that the Arts participation in the Chili Fly-In was a success and the donation jar generated \$38.00. The kids and adults really enjoyed the paper airplanes. There were no expenses to report as supplies and handouts were donated.

Blakely reported that Mike Hammond approached the Arts Board to provide carolers for the Chamber’s Lighted Parade Event. Sutton stated since the Arts Board doesn’t have a list of carolers, Mike could reach out to the Schools Music Programs directly. Grundstad offered assistance to crosspost the need for singers, M Hammond just needed to provide the Arts with the information. Blakely would share Board’s decision with Mike.

Blakely reported that the CVB is open to sitting down and discussing the use of the Greenspace next summer for a Summer Arts Program..

Other Business:

Blakely expressed concern on the execution of any event within the short time frame we have been given, but shared with the Board, samples of selected music to use for the relaunch of the Community Choir should the board choose to move forward. Pam shared her expertise on how the previous Community choir operated and felt the community would embrace the opportunity to reunite after the pandemic has caused so many choirs to end. Blakely reported key elements she has learned from the Ames Choral Society which would alleviate the Board starting from scratch.

Blakely shared the previous Art's Commissions Mural Concept for the KWBG building with the Board. After discussion it was decided that the Arts Board would support and help KWBG execute their mural but it would require the Building Owner to participate in the expense. Sutton moved to not pursue the KWBG mural as a stand alone project for the Arts Board. Grundstad seconded. Ayes: Blakely, Byrd, Grundstad, Sutton. Nays: none.

Byrd will research grants and submit those we can apply for before the Workshop on October 22.

No Board or Public Comments

Next Meeting: November 17 at the Boone Municipal Airport

Motion to Adjourn made by Sutton. Seconded by Grundstad. Ayes: Blakely, Byrd, Grundstad, Sutton; Nays: None

ARTS ADVISORY BOARD
SPECIAL MEETING - MEETING MINUTES
October 27, 2022 – Boone Municipal Airport Conference Room

Meeting Called to order: 6:07 pm

In attendance: Blakely, Byrd, Grundstad, Sutton.

Guests: Rita Foster, Dee McKnight, Joe Pundzak, Terry Moorman, Marsha Moorman

Approval of Agenda: Moved to approve agenda by Sutton. Seconded by Grundstad

Ayes: Blakely, Grundstad, Sutton, Nays: None

CVB - VISITOR GUIDE AD

Board decided to table ad in the CVB Visitor Guide this yea. Will consider placing ad next year.

Moved by Grundstad. Seconded by Byrd. Ayes: Unanimous

SET/APPROVE BUDGET FOR HOLIDAY CELEBRATION

Blakely introduced the guests to the Board who have agreed to sit on the Christmas Celebration Event Committee.

Blakely presented an outline for the event which consists of three Parts: The relaunch of the Community Choir, a Donation Drive and Santa. Committee discussed in length aspects of the event, and projected costs.

An overview of the production event was given by Joe Pundzak. This included estimated expenses for all technical aspects to showcase the Community Choir. Joe Pundzak will provide estimates for Audio/Video/Lighting expenses at the next meeting.

Committee will start getting estimates and costs for all aspects of the event and submit to board.

A budget outline was created which included estimated costs of the music track, sheet music and Santa Rental totaling an estimated amount of \$729.96. Board approved estimated expenditures with future expenses for entire event not to exceed \$5,000.

Moved to approve by: Byrd. Seconded by Grundstad. Ayes: unanimous

Next Regular Meeting: November 17, 2022.

Motion to Adjourn made by Grundstad. Seconded by Byrd. Ayes: Blakely, Byrd, Grundstad. Nays: None (Sutton left early)