

AIRPORT COMMISSION

Governing Body: Airport Commission

Date of Meeting: October 10, 2022

Time of Meeting: 5:30 P.M.

Place of Meeting: Airport Conference Room

1. Call Meeting to Order.
2. Roll Call.
3. Approval of Agenda.
4. Approval of September 12, 2022 Airport Commission Meeting Minutes.
5. Approval of Accounts Payable.
6. Engineering Report.
7. Airport Manager's/FBO Report.
 - A. Maintenance/Repair Issues.
8. Hangar Lease Agreements.
9. Discuss/Approve Fiscal Year 2023 Capital Improvement Plan (Deadline to Submit to City is October 25th).
10. Hangar Lease Agreements.
 - A. Eurosource, LLC - Doug Moore #112.
11. Other Business.
12. Motion to Adjourn.

BOONE AIRPORT COMMISSION

Meeting Minutes

09-12-2022 Boone Municipal Airport Commission Meeting

Commissioners Present: Joe Pundzak, Bill Byrd, Joe Gibbs

Members Absent: Pete Frangos, Matt Grabau

Others Present: Dale Farnham, Airport Manager, Captain Anthony Dvorak, Iowa Army National Guard

Meeting called to order by the Chairman, Joe Pundzak, at 5:30 p.m.

Approval of Agenda

Motion to approve the agenda made by Commissioner Gibbs and seconded by Commissioner Byrd. No discussion. The motion passed unanimously, 3-0

Approval of August 8, 2022, Minutes

Commissioner Byrd moved to approve the Minutes. The motion was seconded by Commissioner Gibbs. No discussion. The motion passed unanimously, 3-0

Approval of Accounts Payable

Commissioner Gibbs moved to approve the payables. The motion was seconded by Commissioner Byrd. No further discussion. The motion passed unanimously, 3-0

Council Paid Bills:

CenturyLink	Phone	140.12
InfoBunker	Internet Service	6.00
Jim Robbins	Legal Services	134.00

Airport Paid Bills:

Alliant Energy	Utilities	1,382.44
Arnold Motor Supply	Brake Fluid/Brakes/Credit	273.56
Bill Byrd	Reimbursement	113.20
Bolton & Menk	Construction Engineering	4,805.50
City of Boone	Utilities	30.87
Dale Farnham	Contract Services	4,577.00
Eichinger Brothers	Waste Removal	74.00
Farnham Aviation	Reimbursement	1,009.24
Mid IA Petroleum	Filters/Tank Monitoring Sump	2,947.64

Engineering Report

No Report.

Airport Manager's Report

- Serviced runway lights.

- Met with Kris Blocker (Boone CVB), Linda Blakely (Boone Arts Board), Airport Commission Chair Pundzak and Doralene Abdel-Halim from the Ogden School District to talk about my involvement in her career development class at OHS. She would like me to come speak to her class about the aviation profession and how to get involved. I will do this in January 2023.
- Met with Kris Blocker (Boone CVB), Rick Wild (Farm Progress Show manager). Airport Commission Chairman Pundzak and Linda Blakely to coordinate the airport's involvement in the Farm Progress Show.
- Recruited volunteers for Farm Progress Show.
- Coordinated all airport activities related to the Farm Progress Show – including, but not limited to parking aircraft, refueling aircraft, shuttling pilots and passengers from airplanes to terminal, shuttling visitors to and from the show site, ordering and preparing meals for volunteers, and any other tasks related to the show. Had 38 aircraft visit on Tuesday, August 30th; had 39 aircraft visit on Wednesday, August 31st; had 14 aircraft visit on September 1st.
- Jet A fuel truck was leaking from a seal and the pump for the over-the-wing hoses did not work (Deadman switch for single point hose had to be activated to pump fuel).
- 100LL fuel truck needs a new hose. Current hose has severe weather cracking and is leaking significantly in one area.
- Rented a golf cart and borrowed another golf cart to transport visitors from their planes to the terminal. It would be nice if the airport owned a similar vehicle (I'm not sure the rental option will be available in the future because of insurance demands by the rental company).
- Used the new Courtesy van and the two courtesy cars to transport visitors to the Farm Progress Show. We were unable to keep up with the number of fly-ins so Commissioners Byrd and Pundzak used their personal vehicles including Commissioner Byrd's 12-passenger van to transport visitors. I would suggest we investigate a rental van next time the show is in Boone.
- Currently have 38 names on the hangar "wait" list – four calls this month.

A. Maintenance/Repair Issues

The Airport Manager informed the Commission that the T-Hangar recently vacated by Jim Hughes is not fit for rental until repairs to the door structure are completed. The estimated cost of repairs should not exceed \$5,000.00. Commissioner Gibbs moved to approve the repair. The motion was seconded by Commissioner Byrd.

No discussion. The motion passed unanimously, 3-0

Following the Airport Manager's report, the Chair requested that Mr. Farnham offer his opinion as to what is needed to meet and exceed visitors' expectations regarding both services and amenities provided by the airport and its' personnel.

The following issues were discussed:

- The need to standardize operating procedures for high traffic events, specifically regarding supervising volunteers while parking aircraft, refueling, and passenger transport from aircraft to terminal and back to aircraft. The Commission requested that Dale Farnham initiate compiling a draft outline for future discussion and implementation.
- The need to establish radio communication protocols for future volunteer groups, and the acquisition of a sufficient number of CB band radios for high traffic events. The Commission authorized Dale Farnham to procure as many short-range, hand-held radios as he deems necessary to establish an efficient communication network for events.

- The need for a four to six passenger golf cart to transport crews and passengers from their aircraft to the terminal. This vehicle would also be utilized in daily operations for runway inspections, etc. The Commission directed Mr. Farnham to investigate the cost of acquisition.
- The need to replace the Jet A fuel truck. The Commission requested that Commissioner Byrd accept the assignment to work with Dale Farnham to determine our minimum requirements and research the availability of used trucks capable of meeting those requirements. Commissioner Byrd accepted the assignment.

The Commission congratulated Dale Farnham for the outstanding services provided by the Farnham Aviation Services' staff to the visitors attending the 2022 Farm Progress Show. The Chair recounted the numerous compliments he received from visitors regarding the appearance of the Boone Airport and the unexpected quality of the services in addition to the friendliness of the volunteer and staff personnel. Commissioner Byrd was recognized for his tireless efforts over a three-day period shuttling visitors to and from the airport and the Expo grounds. Linda Blakely was also recognized for her excellent organizational skills dispatching vehicles and drivers for the shuttle service over the three days of the Farm Progress show.

FBO Report

Flight Instruction

Dual instruction given: Dale – 49 lessons for 57.0 hours; Lucas 0 lessons for 0 hours

Ground instruction given: Dale – 9.5 hours; Lucas – 0 hours

Introductory flights: Champ – 0; Cherokee – 2

Flight Review: Dale – 3; Lucas -- 0

Private pilot students: Dale – 18; Lucas -- 4

Private Pilot students completed: Dale – 0

Sport Pilot students: Dale – 1

Tailwheel students: Dale – 8; Lucas -- 4

Tailwheel endorsements: Dale -- 0

Commercial students: Dale – 1

IFR students: Dale – 2

IFR students completed: Dale -- 0

Recurrent training: 8

CFI students: Dale – 1

CFII students: Dale -- 0

First solo: Dale – 1

Instrument Proficiency Check: Dale – 0

Private Pilot Ground School Students: Dale – 0

High performance endorsement: Dale – 0

Complex endorsement: Dale – 0

Spin Endorsement: Dale -- 0

Aircraft Rental

Cherokee 1046X rental: 115.5 hours

Cherokee 55445 rental: 39.7 hours
Champ rental: 4.6 hours
Bellanca Citabria rental: 16.7 hours

Fuel Sales

100LL: 1614.7 gallons
Auto Blend: 299.5 gallons
JetA: 5478 gallons

Shop

76.9 hours billed
3 annual inspections completed
0 pre-buy inspection
0 100-hour inspection
1 condition inspection completed

Approval of Airport Hangar Lease Agreements

Commissioner Gibbs moved to approve Bernard Shaw’s lease application. The motion was seconded by Commissioner Byrd.
No discussion. The motion passed unanimously, 3-0

Commissioner Gibbs moved to approve Matt Michael’s lease application. The motion was seconded by Commissioner Byrd.
No discussion. The motion passed unanimously, 3-0

Other Business

Captain Dvorak of the Iowa Army National Guard presented an event plan to the Commission that would include a demonstration of mobile artillery execution involving the delivery of field pieces by Blackhawk helicopters and the subsequent setup and firing of the howitzers. The public would be invited to attend. The tentative date for the exercise is April 2023.

After some discussion, Commissioner Gibbs moved to allow the demonstration to occur at the Boone Municipal Airport. The motion was seconded by Commissioner Byrd.
No further discussion. The motion passed unanimously, 3-0

The Chair informed the Commission that a delegation of FAA representatives would be arriving to inspect the airport at 9:15, Wednesday, September 14th. Members of the Commission are invited to attend.

There being no further business ... the Chair adjourned the meeting at 6:44 P.M.

Joe Pundzak, Chairman

Matt Grabau, Secretary

Reserve Account

Reserve Account				
Description:		Postage Refill		
	DEPT	ACCT	Amount	Description
		1,500.00		
1	ADMIN	001-620-6508	60.00	Postage Refill
2	POLICE	001-110-6508	165.00	Postage Refill
3	PARK	001-430-6508	60.00	Postage Refill
4	FIRE	001-150-6508	15.00	Postage Refill
5	LIBRARY	001-410-6508	75.00	Postage Refill
6	BLDG	001-170-6508	105.00	Postage Refill
7	AIR	001-280-6508	15.00	Postage Refill
8	WATER	600-810-6508	345.00	Postage Refill
10	RENTAL	001-180-6508	90.00	Postage Refill
	CEM	001-450-6508	15.00	Postage Refill
	SEWER	610-815-6508	345.00	Postage Refill
	TRAFFIC	001-240-6508	15.00	Postage Refill
	POOL	001-435-6508	0.00	Postage Refill
	RUT	110-211-6508	195.00	Postage Refill
9	MISC	SPLIT		
			1,500.00	



QUARTERLY INV

Pitney Bowes Vendor				
Invoice #:	3316259138			
Description:	QUARTERLY POSTAGE MACHINE LEASE			
		170.43		
POLICE	001-110-6508	0.15		25.56
TRAFFIC	001-240-6508	0.01		1.70
FIRE	001-150-6508	0.01		1.70
BLDG	001-170-6508	0.05		8.52
ADMIN	001-620-6508	0.04		6.82
RUT	110-211-6508	0.10		17.04
WATER	600-810-6508	0.18		30.68
SEWER	610-815-6508	0.18		30.68
CEM	001-450-6508	0.01		1.70
AIR	001-280-6508	0.02		3.41
PARK	001-430-6508	0.04		6.82
POOL	001-435-6508	0.01		1.70
LIBRARY	001-410-6508	0.10		17.04
Rental	001-180-6508	0.10		17.04
	TOTAL:			170.43



CenturyLink™

Visit centurylink.com

CITY OF BOONE-IA

Bill Date: Sep 4, 2022
Account Number: 515 432-1018 062

Balance Forward	New Charges	Total Amount Due	Due Date for New Charges
\$00	\$140.08	\$140.08	Sep 30, 2022

Account Summary

Previous Balance			
Charges			140.12
Payment	Thank you for your payment		140.12
Balance Forward			\$.00
New Charges			
CenturyLink			128.66
Long Distance Service			11.42
Total New Charges			\$140.08
TOTAL AMOUNT DUE			\$140.08

Please pay net total amount due \$140.08 by Oct 4, 2022.

After Oct 4, 2022, pay gross amount due \$156.08. Separate late payment charges apply to Internet services.

*Telephone -
Airport
001-280-6373*

CenturyLink, P O Box 2956, Phoenix, AZ 85062-2956

Please fold, tear here and return this portion with your payment.



CenturyLink™

02202560 C3 RP 03 20220903 NNNNNNNY 0000091 0001



CITY OF BOONE-IA
923 8TH ST
BOONE IA 50036-2993

Bill Date: Sep 4, 2022
Account No: 515 432-1018 062
Bill Due Date: Sep 30, 2022
New Charges: \$140.08

TOTAL AMOUNT DUE: \$140.08

Amount Enclosed \$ 140.08

CENTURYLINK
P O BOX 2956
PHOENIX, AZ 85062-2956



23551504321018202020200627000000000000000140087

*Paid
9-20-2022*



CITY OF BOONE-IA

Bill Date: Sep 4, 2022
Account Number: 515 432-1018 062

For questions, call 1-800-777-9594

Page 2

CENTURYLINK SERVICES

MONTHLY SERVICE-SEP 4 THRU OCT 3	94.00
FEDERAL ACCESS CHARGE	10.24
ACCESS RECOVERY CHARGE	10.00
FEDERAL UNIVERSAL SERV FUND	6.72
E911 SURCHARGE	2.00
TELECOMMUNICATIONS RELAY SERVICE FUND	.06
FACILITY RELOCATION COST RECOVERY FEE	2.00
TAX- FED 3.64	3.64

CENTURYLINK LOCAL CHARGES

\$128.66

FOR YOUR INFORMATION

You are responsible for the payment of all charges on your bill. Failure to pay these charges may result in collection action as well as termination of the unpaid service. Your basic telephone service will not be disconnected for non-payment of charges for: (1) Optional Services (or other Itemized services), (2) services of other CenturyLink companies, or (3) services of other companies included in your bill. CenturyLink packages of features and the amounts in the Account Summary may include both basic and charges that are not basic.

Save time and learn more about the taxes and fees listed on your bill by visiting our website at www.centurylink.com/taxesandfees today.

Effective June 17 2022 the late fee charge for High-Speed Internet service was increased by \$1.00 per occurrence. We recently determined you may not have received advanced notice of this fee change. Therefore, if you were charged a late fee between June 18, 2022 and the date of this notification, we will



CITY OF BOONE-IA

Bill Date: Sep 4, 2022
Account Number: 515 432-1018 062

For questions, call 1-800-777-9594

Page 3

CENTURYLINK SERVICES**FOR YOUR INFORMATION**

issue you a one-time credit to offset the difference in late fee amounts. This credit will appear on your bill within one to two bill cycles. No action is needed of you to receive this credit.

Notification of High-Speed Internet service late fee increase: Effective June 17, 2022, the late payment fee assessed on unpaid balances for High-Speed Internet service will increase to \$18.00 per month. Your continued use of the Service and Equipment indicates your acceptance of the changes notified in this bill. You must immediately stop using the Service and Equipment and terminate your Service if you do not agree to the changes.

Third-Party Billing Block

Cramming occurs when unauthorized charges appear on your telephone bill. To help prevent unwanted third party charges on your bill, contact CenturyLink at 800-244-1111 for residential customers or 800-603-6000 for business customers and request, at no charge, a bill block that will prevent some third party charges such as charitable contributions, dial-up Internet by non-CenturyLink companies or other non-telecommunications charges from appearing on your bill.

Long Distance Service

Customer Service 1-800-603-6000

DETAIL OF CHARGES

SEP 4 MONTHLY SERVICE FROM SEP 4 THRU OCT 3 PER MONTH 7.98

- **TAXES, FEES & SURCHARGES**

The following charges are billed at the request of local, state and Federal government and/or to support government programs. For additional information visit our website at www.centurylink.com.

FEDERAL UNIVERSAL SERV FUND	2.76
FEDERAL REGULATORY RECOVERY30
PROPERTY TAX RECOVERY FEE38

TOTAL LONG DISTANCE SERVICE CHARGES
11.42

THIS PORTION OF YOUR BILL REFLECTS CALLS SERVED BY CenturyLink Communications, LLC.

InfoBunker, LLC

DESCRIPTION: Line of Sight Internet Service

Billing Date 9/1/2022 **Paid Date:** 9/20/2022

Inv# 1048-5750

Amount: \$ 108.00

City Hall 001-620-6373 39.00

Airport 001-280-6371 6.00

FRC 730-899-6371 3.00

Library 001-410-6499 28.00

Waste Water 610-816-6373 3.00

Public Works 110-211-6373 8.00

Police 001-110-6373 21.00

Total: 108.00



001-280-6371	Utilities	
Garbage Guys	Waste Removal (HIRTA)	
Garbage Guys	Waste Removal (Airport)September	
Alliant Energy	RR1 Munci Arpt	192.94
	328 Snedden Dr (HIRTA)	228.57
	424 Snedden Dr	602.36
	424 Snedden Dr (House)	34.76
City of Boone	Water Service	30.87
Pending Invoice Total		1,289.50

001-280-6240	Travel/Conference	
Pending Invoice Total		-

001-280-6320	Mowing/Snow Removal	
Molitor Construction	Mowing 3 times	812.50
Pending Invoice Total		812.50

001-280-6310	Repairs/Buildings/Grounds	
AGM	Runway Sign Replacement	1,515.95
KRC Enterprise	Repair - Hangar Door #24	3,985.00
KRC Enterprise	Repair - South Windsock	110.00
Van Diest	Fertilizer	2,061.77
Pending Invoice Total		7,672.72

001-280-6430	FBO Payment	
Dale Farnham	Airport Manager Contract	4,577.00
Pending Invoice Total		4,577.00

001-280-6599	Supplies	
Pending Invoice Total		-

001-280-6350	EQUIPMENT MAINTENANCE	
Pending Invoice Total		-

001-280-6373	TELEPHONE	
Pending Invoice Total		-

001-280-6408	INSURANCE/LIABILITY	
Pending Invoice Total		-

001-280-6470	Service/Tank Permit Repairs	
Pending Invoice Total		-

001-280-6402	Marketing	
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Signatures of the Commission authorizing the payments of invoices listed:

October 10, 2022

Matt Grabau _____

Joe Pundzak _____

Joe Gibbs _____

Peter Frangos _____

Bill Byrd _____

302-280-6310	Transportation Bidg	
Pending Invoice Total		-

303-280-6499	WC HANGAR DEPRECIATION PRU	
Pending Invoice Total		-

336-280-6407 Engineering	S Runway Rehabilitation 15/33	
Bolton & Menk	Construction Engineering	4,804.00
Pending Invoice Total		4,804.00

382-280-6490 Engineering	2022 Box Hangars/Aprons	
Pending Invoice Total		-

382-280-6490 Engineering	Taxilane Preservation	
Pending Invoice Total		-

392-280-6310	Coronavirus Relief Grant	
Pending Invoice Total		-



Business Hours:
8:00 a.m. - 5:00 p.m.
Monday - Friday
Ph: (515) 432-4211 Opt.2

Account Number: 0116030002
Readings From: 8/02/2022
Readings To: 9/01/2022

0000215
CITY OF BOONE
PO BOX 550
BOONE IA 50036-0550



You may view the 2022 Consumer Confidence report/Water report on the City's website at:
www.boonegov.com

328 CPL ROGER SNEDDEN DR

DAYS IN BILLING: 31

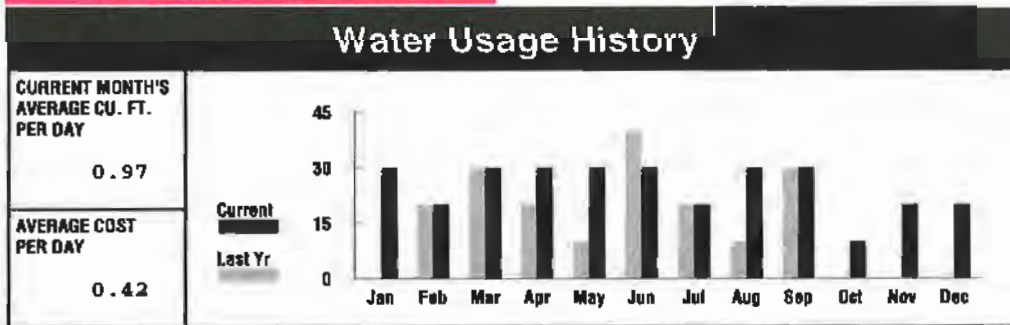
SERVICES	PRESENT	PREVIOUS	MULTIPLIER	CONSUMPTION	AMOUNT
LANDFILL					.90
SEWER	132	129	10.00	30	10.97
STORM WATER					6.00
WATER	132	129	10.00	30	13.00

001-280-6371
Utilities- HIRTA

NOTE: Any previous balance is due on the 20th of THIS month, or termination may occur.

CURRENT TOTAL BILL ▶ Pd 9-22-22 30.87
PREVIOUS BALANCE ▶ 30.87
TOTAL AMOUNT DUE ▶ 61.74

30.87



---TO INSURE PROPER CREDIT TO YOUR ACCOUNT, PLEASE RETURN THIS PORTION WITH PAYMENT---

DUE DATE	10/05/2022
AMOUNT DUE NOW	61.74 30.87
AMOUNT DUE AFTER DUE DATE	61.74

Account Number: 0116030002 Service Location: CITY OF BOONE
328 CPL ROGER SNEDDEN DR

CB1DM001 09/09/22 CB1362AEMS1A 215 Page 1 of 1

Please visit our website at www.boonegov.com/egov/documents/1662046738_00272.pdf for important information about your drinking water.

CITY OF BOONE
PO BOX 37548
BOONE, IA 50037-0548

CB1011603000200000617400000617467



Account Number 2770731000
 Bill Date Sep 20, 2022

Previous Balance \$915.28
 Payment Received *pd 9-22-22* \$0.00
 Balance Forward \$915.28
 Current Charges \$802.36

Amount Due on Oct 10, 2022
~~\$1,717.64~~

802.36

Summary of your current charges

Account Name: CITY OF BOONE AIRPORT COMMISSION
 Next Meter Reading: Oct 19, 2022 - Oct 24, 2022
 Service Address: 424 SNEDDEN DR
 BOONE, IA 50036

Your Electric Usage (in kWh)



13 months of energy use

■ Last Year ■ This Year

Avg. Temp 71°F 69°F
 Degree Days 8 24

Avg. Daily Use This Month = 105.00 kWh

Non-Residential Electric Service

Rate: 600 - Electric Non-Residential General Service Billed for: 32 Days

Billing Period	Meter Number	Current Reading	Previous Reading	Metered Units	Multiplier	Usage
Aug 19 - Sep 20	500505931	3,594	3,510	84 kWh	40	3,360 kWh

Summer 1st Step	39.452000 kWh X 27 days	X \$0.11916	\$126.93
Summer 2nd Step	65.548000 kWh X 27 days	X \$0.09949	\$176.08
Winter 1st Step	39.452000 kWh X 5 days	X \$0.09875	\$19.48
Winter 2nd Step	65.548000 kWh X 5 days	X \$0.07236	\$23.72
Energy Cost	3360.000 kWh X \$0.03157		\$106.08
Energy Efficiency Programs Charge	3360.000 kWh X \$0.0013		\$4.37
Demand Response Programs Charge	3360.000 kWh X \$0.0017		\$5.71
Renewable Energy Charge	3360.000 kWh X \$0.00382		\$12.84
Regional Transmission Service	3360.000 kWh X \$0.03372		\$113.30
Basic Service Charge	32.000 Days X \$0.6575		\$21.04
Total Current Charges			\$609.55

Questions? Contact us at:

alliantenergy.com

1.800.ALLIANT
(1.800.255.4268)

P.O. Box 3060
Cedar Rapids IA 52406-3060

Take care of it online

You can pay your bill, view your energy use and sign up for payments options in My Account at alliantenergy.com/myaccount

Message Board

*001-280-6371
Utilities - 424 Snedden*

Amount Due

Please return this portion with your payment.



Amount Due Oct 10, 2022	\$	1,717.64
Amount enclosed If Different From Above	\$	<i>802.36</i>

Please Do Not Write In Area Below.

Account Number 2770731000

AV 01 001405 28269 H 5 A**5DGT



CITY OF BOONE AIRPORT COMMISSION
 BOONE CITY HALL
 PO BOX 550
 BOONE IA 50036-0550



Alliant Energy/IPL
 PO Box 3060
 Cedar Rapids, IA 52406-3060

2770731000000000000017176400000000017176410



Account Number 0025001000
Bill Date Sep 20, 2022

Previous Balance \$31.22
Payment Received \$0.00
Balance Forward \$31.22
Current Charges \$34.76

pd 9-22-22

Summary of your current charges

Account Name: CITY OF BOONE AIRPORT COMMISSION
Next Meter Reading: Oct 19, 2022 - Oct 24, 2022
Service Address: 424 SNEDDEN DR HOUSE
BOONE, IA 50036

Amount Due on Oct 10, 2022
~~\$65.98~~

34.76



Electric

\$34.76

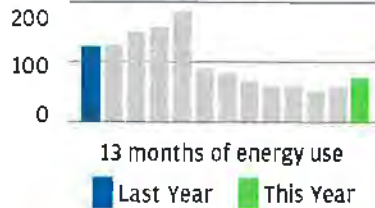
Electric Meter: 500415094

Meter Reading

Sep 20 5,811
Aug 19 5,738

73 kWh

Your Electric Usage (in kWh)



Avg. Temp 71°F 69°F
Degree Days 8 24

Avg. Daily Use This Month = 2.28 kWh

Questions? Contact us at:



alliantenergy.com



1.800.ALLIANT
(1.800.255.4268)



P.O. Box 3060
Cedar Rapids IA 52406-3060

Take care of it online

You can pay your bill, view your energy use and sign up for payments options in My Account at alliantenergy.com/myaccount

*001-280-6371
Utilities - 424 Snedden House*

Message Board

(See page 2 for details of charges)

Please return this portion with your payment.



AB 01 012603 28270 H 42 D



CITY OF BOONE AIRPORT COMMISSION
BOONE CITY HALL
PO BOX 550
BOONE IA 50036-0550



Amount Due Oct 10, 2022	\$	65.98
Amount enclosed If Different From Above	\$	<i>34.76</i>

Please Do Not Write in Area Below.

Account Number 0025001000



Alliant Energy/IPL
PO Box 3060
Cedar Rapids, IA 52406-3060

0025001000000000000000065980000000000659817

012603 1/1

5



Account Number 4648411000

Bill Date Sep 20, 2022

Previous Balance	\$195.07
Payment Received	\$0.00
Balance Forward	\$195.07
Current Charges	\$192.94

Pd 9-22-07

Summary of your current charges

Account Name: CITY OF BOONE AIRPORT COMMISSION
 Next Meter Reading: Oct 19, 2022 - Oct 24, 2022
 Service Address: RR 1 MUNCI ARPT
 BOONE, IA 50036

Amount Due on Oct 10, 2022
~~**\$388.01**~~

192.94



Electric

\$192.94

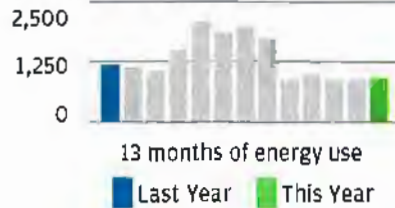
Electric Meter: 500414494

Meter Reading

Sep 20	59,670
Aug 19	58,756

914 kWh

Your Electric Usage (in kWh)



13 months of energy use
 Last Year This Year
 Avg. Temp 71°F 69°F
 Degree Days 8 24
 Avg. Daily Use This Month = 28.56 kWh

Questions? Contact us at:



alliantenergy.com



1.800.ALLIANT
(1.800.255.4268)



P.O. Box 3060
Cedar Rapids IA 52406-3060

Take care of it online

You can pay your bill, view your energy use and sign up for payments options in My Account at alliantenergy.com/myaccount

*001-280-6371
Utilities- RRI Arpt*

Message Board

(See page 2 for details of charges)

Please return this portion with your payment.



Amount Due Oct 10, 2022	\$	388.01
Amount enclosed if Different From Above	\$	<i>192.94</i>

Please Do Not Write In Area Below.

Account Number 4648411000

AB 01 012809 28270 H 42 D



CITY OF BOONE AIRPORT COMMISSION
 % BOONE CITY HALL
 PO BOX 550
 BOONE IA 50036-0550



Alliant Energy/IPL
 PO Box 3060
 Cedar Rapids, IA 52406-3060

464841100000000000000000388010000000000388012



Account Number 4461935923

Bill Date Sep 20, 2022

Previous Balance	\$240.87
Payment Received	\$0.00
Balance Forward	\$240.87
Current Charges	\$228.57

pd 9-22-22

Summary of your current charges

Account Name: CITY OF BOONE AIRPORT
 Next Meter Reading: Oct 19, 2022 - Oct 24, 2022
 Service Address: 328 SNEDDEN DR
 BOONE, IA 50036

Amount Due on Oct 10, 2022

~~\$469.44~~

228.57



Electric

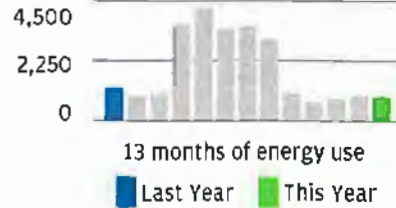
\$191.82

Electric Meter: 500423228
 Meter Reading

Sep 20	89,651
Aug 19	88,743

908 kWh

Your Electric Usage (in kWh)



Avg. Temp	71°F	69°F
Degree Days	8	24

Avg. Daily Use This Month = 28.38 kWh



Gas

\$36.75

Gas Meter: 450015155
 Meter Reading

Sep 20	6,199
Aug 19	6,198

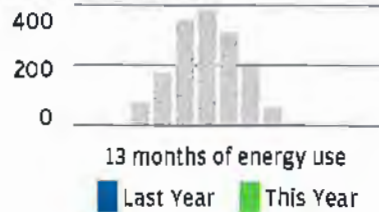
1 CCF

Heat Factor Adjustment

X	1.076
---	-------

1 therms

Your Gas Usage (in therms)



Avg. Temp	71°F	69°F
Degree Days	8	24

Avg. Daily Use This Month = 0.03 therms

Questions? Contact us at:



alliantenergy.com



1.800.ALLIANT
 (1.800.255.4268)



P.O. Box 3060
 Cedar Rapids IA 52406-3060

Take care of it online

You can pay your bill, view your energy use and sign up for payments options in My Account at alliantenergy.com/myaccount

Message Board

001-280-6371
Utilities - HIRTA

(See page 2 for details of charges)

Please return this portion with your payment.



AB 01 012617 28270 H 42 D



CITY OF BOONE AIRPORT
 PO BOX 550
 BOONE IA 50036-0550



Amount Due Oct 10, 2022	\$	469.44
Amount enclosed if Different From Above	\$	<i>228.57</i>

Please Do Not Write In Area Below.

Account Number	4461935923
----------------	------------



Alliant Energy/IPL
 PO Box 3060
 Cedar Rapids, IA 52406-3060

44619359230000000000469440000000004694419



Airfield Guidance Sign
Manufacturers, Inc.

Inventors of the LED L-858(L) taxiway sign

108 Fairgrounds Drive • Suite 8 • Manlius, NY 13104
Phone: 315-682-6707 • Fax: 315-682-6758
www.agmsigns.com

INVOICE

Invoice Number: 6874
Invoice Date: Aug 19, 2022
Page: 1

Bill To:
Boone Municipal Airport City of Boone 923 8th Street Boone, IA 50036

Ship to:
Boone Municipal Airport 424 Cpl. Roger Sneed Drive Boone, IA 50036

Customer ID	Customer PO	Sales Rep Name	Payment Terms
3IAKBNW	NC97183	Jodi Mauro	Net 30 Days
Ship Date	Shipping Method	Due Date	
8/19/22	ABF	9/18/22	

Quantity	Item	Description	Unit Price	Amount
1.00	I12H1.5SF	I-Lux™ Size1 Style2 LED Length1.5 SingleFace (Requires 65W) (20-2)	1,363.80	1,363.80
1.00	C7-65WT	L830-3 Isolation Transformer 65W 6.6-6.6 60Hz	87.98	87.98
1.00	C7-SC	L823 Secondary Cable Assembly - 6' length	37.26	37.26
1.00	C7-PCKS	L823 Primary Connector Kit - Super	26.91	26.91
		ABF FREIGHT 029 539 183		
		Boone, IA - knockdown		
		Freight Included		
		24 hour delivery notification: Dale Famham 515-291-5094 MARK: PO NC97183		
		001-280-6310 Replace Runway Signs		

Thank you for your order.

Subtotal	1,515.95
Shipping and Handling	
Total Invoice Amount	1,515.95
Payment/Credit Applied	
TOTAL DUE	1,515.95

KRC Enterprises LLC

1011 NW 142nd Ave
 Slater, Iowa 50244
 515-556-6032
 krciowa@gmail.com

INVOICE

Invoice Date	9-13-22
Customer No	
Invoice No	

INVOICE TO

Boone Airport
424 Snedden Dr
Boone, Iowa 50036

DELIVER TO (if Different):

QTY	DESCRIPTION	PRICE	TOTAL
	Price to Replace 3 sliding doors on hangar #24		
	Removal and disposal of 2 wood sliding doors and one steel door, replacement of door rollers from the steel door with new rollers, newly constructed door panels with pressure treated lumber, outside painted to match current siding color, 2 new hasp locks installed, 4 new door pins to ground pipes installed (wind protection), 2 new turn buckles on interior installed (to pull doors tightly closed), 1 new handle installed, angle steel installed on interior of door panels to provide stiffness, metal end caps on all vertical ends of door panels to provide wood protection. Price includes all labor and material and is good for 30 days		
		SUBTOTAL \$	
		SALES TAX \$	
		INVOICE TOTAL \$	3985.00

Thank you for your business!

*Hangar #24
 Door Construction*

*001-280-6310
 Repair - Hangar #24
 Door*



VAN DIEST SUPPLY COMPANY

PO Box 610
Webster City, IA 50595-0610
Phone: 515-832-2366
Federal ID #42-0934178

ACCOUNT STATEMENT

CITY OF BOONE
PO BOX 550
BOONE IA 50036-0550

Area Manager: Swanson

CUSTOMER NUMBER
15070000

STATEMENT DATE
SEP 20, 2022

1.5% PER MONTH WILL BE ADDED ON PAST DUE ACCOUNTS.

TRANSACTION			NET DUE DATE	AMOUNT
DATE	DESCRIPTION	REFERENCE NO.		
9/16/22	Invoice	263181	10/16/22	2,061.77

PLEASE REFER TO YOUR INVOICE FOR SPECIFIC TERMS OF SALE. FOR PROPER CREDIT SEND REMITTANCE COPY OF INVOICE WITH YOUR PAYMENT.

ACCOUNT TOTAL	CURRENT AMOUNT	PAST DUE AMOUNTS		
		1-30 DAYS	31-60 DAYS	OVER 60 DAYS
2,061.77	2,061.77	.00	.00	.00



VAN DIEST SUPPLY COMPANY

PO Box 610
Webster City, IA 50595-0610
Phone: 515-832-2366

Invoice Number	263181
Invoice Date	9/16/22
Customer Number	15070000

Area: 33-SWANSON Clk: 11

Sold
To:

CITY OF BOONE
PO BOX 550
BOONE IA 50036-0550

Shipped To:
BOONE AIRPORT
40-0-0

Customer Order No.		Terms	Date Shipped	Route	Shipped From	Reference
		NET OCT 16, 2022	9/09/22	VAN DIEST DELIVER	BOONE, IA	172344
Product No.	Size	Description	Quantity	Unit	Unit Price	Amount
9045	BULK	46-0-0 UREA GRANULE	1.720	TON	1076.090	1,850.87
9985		FERTILIZER SPREADING/CHARGE	38	ACRE	5.550	210.90
<i>001-280-6310 Fertilizer</i>						

THANK YOU FOR THIS ORDER

NET OCT 16, 2022

PLEASE SEND CHECK TO ARRIVE BY DUE DATE

2,061.77

A service charge of 1.5%/month will be added on past due accounts. This is an 18% annual rate.

Please tear off and return this portion with your payment to:
Van Diest Supply Company--PO Box 610--Webster City, IA 50595-0610
CITY OF BOONE
BOONE, IA

Invoice #: 263181
Invoice Date: 9/16/22
Customer #: 15070000

NET 10/16/22

2,061.77

MOLITOR CONSTRUCTION

1246 Noble Hills PL

Boone, IA 50036

Phone: 515.298.1268

Fax: 515.432.8883

Invoice

Bill To
City of Boone 923 8th St Boone, IA 50036

Date	Invoice #
9/16/2022	13488

An annual interest rate of 18% or 1.5% per month will be charged on accounts past 30 days from date of invoice.

Project
Mowing at airport
Terms
Due on receipt

Item	Qty	Description	Rate	Amount
150 - Skidloader	1.75	Track Skidloader w/attachment - Mowing 8/15/22 NS	125.00	218.75
150 - Skidloader	3.25	Track Skidloader w/attachment - Mowing 8/16/22 NS	125.00	406.25
150 - Skidloader	1.5	Track Skidloader w/attachment - Mowing 8/17/22 NS	125.00	187.50
		Sales Tax	7.00%	0.00
<i>001-280-6320 mowing - Airport</i>				

Total	\$812.50
Payments/Credits	\$0.00
Balance Due	\$812.50



Real People. Real Solutions.

Please Remit To: Bolton & Menk, Inc.
1960 Premier Drive | Mankato, MN 56001-6900
507-625-4171 | 507-625-4177 (fax)

Payment by Credit Card Available Online at www.Bolton-Menk.com
To Ensure Proper Credit, Provide Invoice Numbers with Payment

City of Boone
Boone Airport Commission
Joe Pundzak, Airport Commission Chair
923 8th Street
Boone, IA 50036

August 29, 2022
Project No: 0T5.123888
Invoice No: 0296559
Client Account: BOONE_CI_IA

Boone/Runway 15/33 South Reconstruction

South 1,800' Reconstruction

Construction Services (002)

Professional Services

	Hours	Amount	
Administrative	2.50	212.50	
Design Engineer	5.00	590.00	
Senior Principal	3.00	594.00	
Project Manager	20.50	3,407.50	
Totals	31.00	4,804.00	
Total Labor			4,804.00
		Total this Task	\$4,804.00
		Total this Invoice	\$4,804.00

336-280-6407
Engineer - 15/33 Rnwy Recons.

Boone CIP

FY '23 thru FY '27

Department Airport
 Contact Airport Commission
 Type Improvement
 Useful Life 20 years
 Category Special Projects
 Priority 2 Critical
 Status Active

City of Boone, Iowa

Project # 21AIR-004
 Project Name Runway Repair

Estimated Cost
 Actual Cost

Total Project Cost: \$1,840,000

Description
 1800 feet of the runway needs rehabilitated, approximate cost \$1,800,000
 12/2019 Airport Commission:
 Do to possible lack of Federal Funds Commision decided to pursue grant funds to replace middle 50 foot panels and repair as needed outer 12.5 foot panel sections. Life expectancy for the middle section that is replaced would be 40 years, for the outer 12.5 foot panel sections life expectancy would be less than 10 years. Estimated total cost \$1,400,000, Federal share \$1,286,550 local share \$140,000.

Justification
 The surface is eroding causing deterioration of the runway. If not rehabilated as soon as possible it will require complete tear out and replacement.
 10/26/2020
 The runway is crumbling and the Airport has a report from the FAA indicated that the runway needs to be reconstructed for safety reasons.

Prior	Expenditures	FY '23	FY '24	FY '25	FY '26	FY '27	Total
1,008,000	Construction/Maintenance	812,000					812,000
	Construction Engineering	20,000					20,000
Total	Total	832,000					832,000

Prior	Funding Sources	FY '23	FY '24	FY '25	FY '26	FY '27	Total
1,810,000	Local Option Sales Tax (LOST)	30,000					30,000
Total	Total	30,000					30,000

Budget Impact/Other
 CIP 11/21/2019:
 Pending grant approval.
 10/2020:
 This project is dependent on Federal grant and local match approved by City Council.
 11/2020:
 Will use \$30,000.00 CARES Act Funds to cover the design cost.
 10/2021 Staff Notes:
 Received a federal grant 3-19-0009-018-2021 in the amount of \$181,500.00 to cover 100% of the design. (Did not need to use the CARES Grant and that grant was redirected towards the taxilane preservation project).
 We are waiting to hear if the Federal Infrastructure Bill gets passed to determine if the construction portion will be covered at 100%. If not we have \$154,000 in LOST and will need an additional \$30,000 in FY 2023.
 336-280-6399 Construction
 336-280-6407 Engineering

Boone CIP

FY '23 thru FY '27

Department Airport
 Contact Airport Commission
 Type Improvement
 Useful Life 40 years
 Category Buildings
 Priority 3 Very Important
 Status Active

City of Boone, Iowa

Project # 22AIR-001
 Project Name Two Box Hangars and Apron

Estimated Cost
 Actual Cost

Total Project Cost: \$426,450

Description

The Airport needs to construct two box hangers and apron.

Justification

The Airport wants/needs to construct 2 box hangers and apron to enable the Airport to keep corporate jets within the Airport grounds. This has an Economic Development component to it. In addition private money will be sought to support the cost of this project.

Prior	Expenditures	FY '23	FY '24	FY '25	FY '26	FY '27	Total
52,000	Construction/Maintenance	374,450					374,450
Total	Total	374,450					374,450

Funding Sources	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Grant	234,337					234,337
Other	192,113					192,113
Total	426,450					426,450

Budget Impact/Other

This project will be private developer driven in order to meet local grant match.

10/2021 Staff Notes:
 Airport Commission voted to make this project active and entered into a design/bidding contract with Bolton and Menk. The City will have to cover the initial cost of the design/bidding expenses with LOST funds that were set aside for the Taxilane Preservation Project in the amount of \$25,000.00 and \$18,000.00 LOST that was set aside for the 15/33 Runway Design that was ultimately covered at 100% with a Federal Grant. The City funds will be refunded if the project is a success through two private investors contributing \$96,056.50 each. As part of the agreement with the investors they will need to enter into a land lease for a term of 25 years.

Report criteria:

- All Actual Cost data
- All Categories
- All Contacts
- All Estimated Cost data
- All Priority Levels
- All Projects
- All Source Types
- Department: Airport
- Status: Active
- Type: E or I or M or Z

Boone CIP

FY '23 thru FY '27

Department Airport
 Contact Airport Commission
 Type Improvement
 Useful Life 30 years
 Category Buildings
 Priority 3 Very Important
 Status Pending

City of Boone, Iowa

Project # 02AIR-002
 Project Name 8-Unit T-Hangar w/ Apron and Taxiway

Estimated Cost
 Actual Cost

Total Project Cost: \$1,179,800

Description
 Build a 42' x 12' x 36' 8-unit T-Hangar with apron and taxiway.

Justification
 The condition of the small T-hangars continue to become dilapidated, currently three hangars are being left vacant due to the condition and inability to rent. The process of replacing these hangars will need to be over multiple phases.

Expenditures	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Planning/Design				41,000		41,000
Construction Engineering					1,138,800	1,138,800
Total				41,000	1,138,800	1,179,800

Funding Sources	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Bond (Levy)				1,025,398		1,025,398
Grant					154,402	154,402
Total				1,025,398	154,402	1,179,800

Budget Impact/Other
 CIP Committee 11/21/19:
 If money becomes available, budget funds for grant match.
 10/2020:
 This project is dependent on a federal grant, local match approved by City Council and private investment.
 10/2021 Staff Notes:
 Taxilane Project would be eligible for a IDOT Grant that covers 85% of the cost of the Taxilane.

Boone CIP

FY '23 thru FY '27

Department Airport
 Contact Airport Commission

City of Boone, Iowa

Project #	21AIR-001
Project Name	ALP Materplan Update

Type Unassigned
 Useful Life 20 years
 Category Special Projects
 Priority 10 Future Consideration
 Status Pending

Estimated Cost
 Actual Cost

Total Project Cost: \$320,000

Description
Update of the Airport Layout and Master Plan

Justification
Current Masterplan is over 20 years old, and is out of date

Expenditures	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Planning/Design					320,000	320,000
Total					320,000	320,000

Funding Sources	FY '23	FY '24	FY '25	FY '26	FY '27	Total
Grant			150,000	138,000		288,000
Local Option Sales Tax (LOST)				32,000		32,000
Total			150,000	170,000		320,000

Budget Impact/Other

Report criteria:

- All Actual Cost data
- All Categories
- All Contacts
- All Estimated Cost data
- All Priority Levels
- All Projects
- All Source Types
- Department: Airport
- Status: Pending
- Type: E or I or M or Z

**BOONE MUNICIPAL AIRPORT
REVENUE REPORT
AS OF OCTOBER 4, 2022**

		FY2023 Budget	Amount Received as of October 4 2022	Percent Received
General Fund				
001-280-4310	HANGAR RENT	61,000.00	22,005.72	36%
	<i>FBO Lease</i>			
	<i>HIRTA Rent</i>			
001-280-4311	FARM LAND RENT	40,230.00	630.00	2%
	<i>Pmts due November 1st and March 1st</i>			
001-280-4340	MISCELLANEOUS	2,100.00	1,537.15	73%
	<i>Fuel Pump Fee</i>			
001-280-4400	FEDERAL GRANT	0.00	-	
	General Fund Balance	103,330.00	24,172.87	23%
Projects				
Depreciation Accounts				
301-280-4310	HANGAR DEPRECIATION RECEIPTS	6,000.00	3,029.96	50%
302-280-4311	HIRTA BUILDING DEPRECIATION RECEIPTS	9,000.00	2,385.10	27%
303-280-4310	WC HANGAR DEPRECIATION RECEIPTS	1,800.00	532.80	30%

**BOONE MUNICIPAL AIRPORT
EXPENSE REPORT
AS OF OCTOBER 4, 2022**

		FY2023 Budget	Paid to date Oct. 4, 2022	% SPENT	Pending Invoices to be Paid	Available Funds
General Fund						
001-280-6240	TRAVEL/CONFERENCE EXPENSE	1,500.00		0%	-	1,500.00
	<i>IA PUBLIC AIRPORT MEMBERSHIP \$150</i>					
001-280-6310	REPAIRS/BUILDINGS/GROUNDS	31,000.00	1,181.47	4%	7,672.72	22,145.81
	<i>(\$4,183.00 need to go to Manager Contract)</i>					
001-280-6320	MOWING/SNOW REMOVAL	40,000.00	9,600.00	24%	812.50	29,587.50
	<i>Mowing \$9,600 balance for Summer 2022</i>					
	<i>FY 2023 Mowing (4,800 x 3 months) \$14,400</i>					
	<i>Snow Removal (Avg 4 yr cost \$16,485.41/year)</i>					
001-280-6350	EQUIPMENT MAINTENANCE	5,000.00	774.16	15%	-	4,225.84
001-280-6351	SERVICE/HOMER	0.00		0%		0.00
001-280-6371	UTILITIES	18,500.00	4,312.32	23%	1,289.50	12,898.18
001-280-6373	TELEPHONE	1,700.00	308.99	18%	-	1,391.01
001-280-6402	MARKETING	2,500.00		0%	-	2,500.00
001-280-6408	INSURANCE/LIABILITY	2,500.00	2,572.00	103%	-	-72.00
001-280-6411	AIRPORT/LEGAL FEES	1,700.00	536.00	32%	-	1,164.00
001-280-6430	AIRPORT MANAGER CONTRACT	50,501.00	13,731.00	27%	4,577.00	32,193.00
	<i>54,684 FBO Contract (Difference in budget \$4,183)</i>					
001-280-6470	SERVICE/TANK PERMITS & REPAIRS	7,500.00	2,947.64	39%	-	4,552.36
	<i>PMMIC Insurance \$3,446</i>					
	<i>Storm Water Discharge Permit 3 yr (FY 2025)</i>					
	<i>DNR Tank Permit \$200</i>					
	<i>Ag Meter License \$50</i>					
001-280-6505	OTHER EQUIPMENT	0.00	255.00			-255.00
001-280-6508	POSTAGE	250.00	36.81	15%		213.19
001-280-6599	SUPPLIES	700.00	748.84	107%	-	-48.84
	General Fund Balance	163,351.00	37,004.23	22.65%	14,351.72	111,995.05
Local Option Sales Tax						
121-280-6499	AIRPORT IMPROVEMENT	30,000.00		0%		30,000.00
121-280-6910	LOST AIRPORT TRF OUT	-				0.00
	LOST Fund Balance	0.00	0.00		0.00	0.00
Projects						
301-280-6499	HANGAR DEPRECIATION REPAIRS	35,000.00				35,000.00
302-280-6310	AIRPORT TRANSPORTATION BLDG	20,000.00			-	20,000.00
303-280-6499	WC HANGAR DEPRECIATION PRJ	3,000.00			-	3,000.00
336-280-6407	15/33 RUNWAY REHAB-ENGINEERING	100,000.00	15,848.00		4,804.00	79,348.00
336-280-6399	15/33 RUNWAY REHAB-CONSTRUCTION	1,660,000.00				1,660,000.00
392-280-6310	Coronavirus Response/Relief Grant	0.00			-	0.00