

ARTS COMMISSION

Governing Body: Arts Commission

Date of Meeting: November 17, 2021

Time of Meeting: 5:30 P.M.

Place of Meeting: City Hall 2nd Floor Conference Room

1. Call Meeting to Order.
2. Roll Call.
3. Approval of Agenda.
4. Approval of September 22, 2021 and October 21, 2021 Minutes.
5. Approval of Accounts Payable.
 - A. Holly Stecker – Reimburse for Open House Food \$297.97 (Hy-Vee).
 - B. Holly Stecker – Reimburse for Open House Supplies \$98.57 (Sam’s Club).
 - C. Holly Stecker - Reimburse for Open House Entertainment \$250.00 (Jake Doty).
 - D. Laura Hutchcroft – Reimburse for Office Supplies \$7.00 (Dollar Tree).
 - E. Laura Hutchcroft – Reimburse for Office Supplies \$28.47 (Staples).
6. Finance Reports.
 - A. Revenue - Expense Report.
 - B. Cash Flow Report.
7. Discuss Year In Review.
8. Discuss and Set Next Year’s Goals.
9. Discuss and Approve Fiscal Year 2022 – 2023 Budget.
10. Other Business.
11. Discuss Upcoming Meetings.
 - A. December.
12. Motion to Adjourn.

Arts Commission Proceedings

September 22, 2021

The Arts Commission met on September 22, 2021 at 6:00 p.m. in the City Hall, second floor, Conference Room. The following members were present: Stecker, Williamson, Hutchcroft, Jordan, Rasmussen, and Byrd. Absent: Davis.

Hutchcroft moved; Williamson seconded to add Item 5, Kathi Stirling's Presentation on Creative Depot and Studio. Ayes: all those in attendance. Nays: none.

Jordan moved; Rasmussen seconded to approve the August 25, 2021 minutes as presented. Ayes: all those in attendance. Nays: none.

Kathi Stirling, Creative Depot and Studio, stated that her face painting at the September's First Thursday Event was a success and that she will be at the October's Event. Stirling requested help from the Arts Commission to promote her Pumpkin Painting Activity; with the Commission being the judges of the competition. Stirling offered to help with the Arts Commission's Holiday Events, if they do something. Stirling would also like to offer a community scholarship program for dance classes to those who cannot afford it, but has not yet spoken to any of the dance studios about her idea.

There were no Accounts Payable presented.

The Commission reviewed the Revenue Expense Report and the Cash Flow Report.

Williamson advised, she has \$100.00 for five (5) new memberships and will turn the money into Ondrea. The Commission discussed the Treasurer's duties and looked over the membership list.

The Commission discussed the First Thursday Event for October; Alex Kretzinger and the two (2) Dave's are donating the entertainment and music. Boone Valley Brewery beer will be sold at the beer tent and the proceeds will go towards a mural project; Boone Rotary will help with covering the beer tent. It was noted that the left over ice cream from the September's First Thursday Event was donated to the schools. Commission discussed putting some flowers and decorations in the planters.

It was noted that there are two (2) applications waiting to be turned in for small mural projects: Modern Dress and Kathi Stirling.

The Commission continued to plan an Open House for October 21, 2021 from 5:00 p.m. to 7:00 p.m. at 710 Story Street. This will be a welcoming event for those that purchased memberships, and will hopefully, generate a group of volunteers for events such as, Art in the Park. Williamson will be in charge of food, Rasmussen will handle lining up chairs, Stecker will send out group emails and reminders. Hutchcroft moved; Rasmussen seconded to set a budget at \$750.00 for the Open House event. Ayes: all those in attendance. Nays: none.

The next meetings will be held October 27, 2021 and November 17, 2021 at 6:00 p.m. at the second floor Conference Room at City Hall.

With no further business to come before the Commission Rasmussen moved; Williamson seconded to adjourn the meeting at 7:03 p.m. Ayes: all those in attendance. Nays: none.

ATTEST:

Holly Stecker - Chairman

David Byrd - Secretary

Arts Commission Proceedings

October 21, 2021

The Arts Commission met on October 21, 2021 at 5:00 p.m. at 710 Story Street, Boone, Iowa for an Open House. The following members were present: Stecker, Williamson, Hutchcroft. Absent: Davis, Jordan, Rasmussen, and Byrd.

Byrd arrived at 5:09 p.m.

A quorum of members was present at 5:09 p.m. with the arrival of Byrd, however, no motions were made. The Commission continued with the Open House Event until 7:14 p.m..

ATTEST:

Holly Stecker - Chairman

David Byrd - Secretary



Top Round Roast Beef
 Swiss
 Colby Jack
 Cheddar
 1 qty @ \$20.00

Pay To: Holly Stecker

\$ 297.97

Description: Reimb Open House
 Food

001-599-6502

Pickup Information



Thursday October 21, 2021
 2:00 pm - 5:00 pm



Boone
 1111 8th Street
 Boone, IA 50036

Being Fulfilled



Pride of the Midwest Board
 1 qty @ \$75.00

\$98.00

Pickup Information



Thursday October 21, 2021
 2:00 pm - 5:00 pm



Boone
 1111 8th Street
 Boone, IA 50036

Being Fulfilled



50/50 Fruit and Vegetable Tray
 18 inch Ultimate Tray (32-48 servings) approx. 12.75 lbs.
 1 qty @ \$50.00

\$60.00

Bakery & Cakes

Pickup Information



Thursday October 21, 2021

2:00 pm - 5:00 pm



Boone

1111 8th Street

Boone, IA 50036

Being Fulfilled



Mini Cupcake Tray

20ct Gourmet Cupcakes

2 qty @ 0c

\$29.99

Pickup Information



Thursday October 21, 2021

2:00 pm - 5:00 pm



Boone

1111 8th Street

Boone, IA 50036

Being Fulfilled



Brownie Cocktail Tray

1 qty @ \$19.99

\$19.99

Order Details

Order #2312363 - Placed 10/01/2021 at 4:51 pm

Payment Information

Holly Stecker
1439 Kate Shelly Drive
Boone, IA 50036
+1 (515) 402-1711

Holly Stecker
Card
ending in 7579

Order Summary


Made-To-Order


Subtotal (5 items)	\$297.97
Pickup Fee	Free
Tax & Deposits	\$4.20
Total	\$302.17

[Shop Order Items](#)

Catering

Pickup Information

 Thursday October 21, 2021
2:00 pm - 5:00 pm

 Boone
1111 8th Street
Boone, IA 50036

Being Fulfilled

Rotella Wrap Tray **\$60.00**
Serves 32 people
Black Forest Ham
Buffalo Chicken Breast

Holly

SAH'S CLUB Self Checkout

CLUB MANAGER JACQUELINE CLAIR
(515) 233 - 9750
AMES, IA

10/20/21 09:11 4507 06568 091 9091

STECKER

	980270020	9 INCH PLATE	12.98	T
	980261983	NAPKINS	7.98	T
	877179	12 OZ CUP	15.48	T
	337375	FORKS 300 C	12.38	T
	980253770	LACROIXLIMOF	8.98	N
E	980025544	DEPOSIT	1.20	N
E	980253770	LACROIXLIMOF	8.98	N
E	980025544	DEPOSIT	1.20	N
E	690333	COKE	13.82	T
E	692863	CAN DEPOSIT	1.75	N
E	690411	SPRITE	13.82	T
		SUBTOTAL	98.57	

TAX 1 7.000 \$ 5.35

TOTAL 103.92

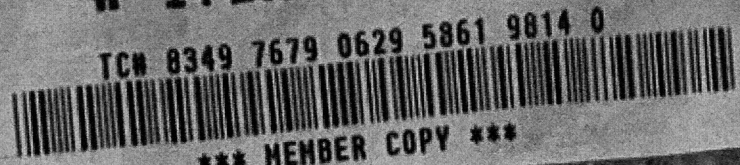
VISA TEND 103.92

VISA CREDIT **** * 7579 I 2
APPROVAL # 900221
AID A0000000091010
AAC 3E03277A9960ACBB
TERMINAL # SC011517

CHANGE DUE 0.00

Visit sansclub.com to see your savings

ITEMS SOLD 11



*** MEMBER COPY ***

Pay To: Holly Stecker

Total: \$98.57

Description: Open House Supplies

001-599-65020

Pay To: Laura Hutchcroft

Total: \$7.00

Description: Supplies

001-599-6506



Pay To: Laura Hutchcroft

Total: \$28.47

Description: Supplies

001-599-6506



REVENUE & EXPENSE REPORT
CALENDAR 11/2021, FISCAL 5/2022

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	AMOUNT UNEXPENDED
<i>Revenue</i>						
009-599-4705	DONATIONS	.00	.00	2,577.28	.00	2,577.28-
009-599-4750	MEMBERSHIP DUES-PIN SALES	.00	.00	660.00	.00	660.00-
	TOTAL REVENUE	.00	.00	3,237.28	.00	3,237.28-
<i>Expense</i>						
009-599-6499	CONTRACT SERVICES	.00	.00	1,925.00	.00	1,925.00-
009-599-6503	MERCHANDISE FOR RESALE	.00	.00	.00	.00	.00
009-599-6506	OFFICE SUPPLIES	.00	.00	56.23	.00	56.23-
	TOTAL EXPENSES	.00	.00	1,981.23	.00	1,981.23-
	ART COMMISSION TOTAL	.00	.00	1,256.05	.00	1,256.05-
	TOTAL ARTS COMMISSION BAL	.00	.00	1,256.05	.00	1,256.05-

Fiscal Year 2021 Cash Flow Statement

	Revenue	Expenditures	Cash Balance
FY2021 Economic Development Transfer	5,000.00		
FY2021 Membership Due Payments	240.00		
FY2021 Donations	-		
FY2021 Expenditures		222.03	
Year End Cash Balance			5,017.97

Fiscal Year 2022 Cash Flow Statement

Beginning Cash Balace			5,017.97
FY2022 Membership Due Payments	660.00		
FY2022 Donations/BEER Sales	2,577.28		
FY2022 Expenditures		1,981.23	
Cash Balance as of 8/17/2021			6,274.02