

## City Council Meeting Notice

**Governing Body:** City Council of Boone, Iowa

**Date of Meeting:** May 18, 2015

**Time of Meeting:** 7:00 P.M.

**Place of Meeting:** City Council Chambers  
(923 8th Street, Second Floor)

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1. ROLL CALL
2. APPROVAL OF AGENDA
3. PRESENTATION OF PETITIONS AND OTHER COMMUNICATIONS
  - A. 2320 – Resolution Approving the Hiring of Part-time Police Officer.
  - B. Swearing in Part-Time Police Officer. (Joseph Slight)
  - C. Public Hearing for the Sale of a Portion of Fremont St. from the North Line of W 9<sup>th</sup> Street to the South Line of the UPRR Right of Way. (Higgins)
  - D. Public Hearing for the Consideration of the Proposed Fiscal Year 2015 Budget Amendments. (Elmquist)
  - E. Public Hearing for the Consideration of the Proposed Plans, Specifications, Form of Contract, and Estimate of Costs for the Marion Street Reconstruction Project from 10<sup>th</sup> to 12<sup>th</sup> Street. (Schwartz)
  - F. Consideration of Farmer’s Market Location. (Scott and Julie Wilbur)
4. REPORTS OF STANDING COMMITTEES
  - A. POLICY, ADMINISTRATION & EMPLOYEE RELATIONS COMMITTEE – Gillespie, Chm.
  - B. PUBLIC SAFETY AND TRANSPORTATION COMMITTEE - Ray, Chm.
  - C. UTILITY COMMITTEE – Nystrom, Chm.
  - D. ECONOMIC DEVELOPMENT COMMITTEE – Ray, Chm.
5. DEPARTMENT REPORTS
  - A. BUILDING OFFICIAL – Ed Higgins
    1. April 2015 Building Department Report. (Higgins)
  - B. LIBRARY – Jamie Williams
    1. May Director’s Report. (Williams)
  - C. FINANCE OFFICER – Ondrea Elmquist
    1. RFP for Banking Services for Fiscal Year 2016 thru 2018. (Elmquist)
  - D. CITY ATTORNEY – Jim Robbins
  - E. DIRECTOR OF PARKS AND PUBLIC WORKS – John Rouse
  - F. CITY ENGINEER - Wayne Schwartz
    1. Professional Services Agreement for Design of Crawford St. Reconstruction.
  - G. DIRECTOR OF PUBLIC SAFETY – Bill Skare
    1. Update on 1003 and 1004 Story St. (Skare)

**H. CITY ADMINISTRATOR – Luke Nelson**

1. Action Form – City Participation in the GIS Spatial Alignment Project. (Nelson)
2. Tri-County “Parks to People” Plan. (Nelson)
3. Discuss a Letter of Support for the Highway 17 Overpass Project. (Nelson)
4. Dental Insurance Renewal Rates. (Nelson)

**6. CONSENT AGENDA – All items listed under the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion.**

**A. MINUTES of previous meeting(s)**

**B. BILLS PAYABLE**

**C. PERMITS**

1. Alcohol Licenses
  - a. New License – none
  - b. Renewal – Walgreens #11193
  - c. Renewal – Legal Limit
  - d. Transfer – none
2. Cigarette/Tobacco Permit – Renewal - Casey’s #3251

**D. RESOLUTIONS**

1. 2319 – Declaring Official Intent to Issue Debt to Reimburse the City for Certain Original Expenditures Paid in Connection with Specified Projects.
2. 2321 – Vacating and Transferring a Portion of Fremont Street.
3. 2322 – Approving Plans, Specs, Form of Contract for Marion Street Project.
4. 2323 – Adopting FY 2015 Budget Amendment.
5. 2324 – Approving an Agreement for Professional Services Engineering Services for Crawford Street Pavement Reconstruction Project.
6. 2325 – Approving and Authorizing the Execution of Contract for Banking Services.

**E. BOARD AND COMMISSION APPOINTMENTS**

**F. OTHER**

1. City Order and Stipulation re: Toby K’s

**7. ORDINANCES**

- A.** First Reading of Ordinance 2314 – Adopting a New Chapter 21 – City Administrator.
- B.** First Reading of Ordinance 2315 – Adopting a New Chapter 19 – City Clerk.
- C.** First Reading of Ordinance 2316 - Adopting a New Chapter 18 – City Treasurer.

**8. MAYOR’S COMMENTS**

- A.** HotelMotel Funds – Freedom Flight Funding Request

**9. COUNCILMEMBER’S COMMENTS**

A. HotelMotel Funds – Central Iowa Expo Funding Request

**10. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

**11. MOTION TO ADJOURN**

**CITY COUNCIL  
CITY OF BOONE, IOWA**

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RESOLUTION NO. 2320  
APPROVING HIRE OF PART TIME POLICE OFFICER

WHEREAS, the City desires to employ part time police officers

WHEREAS, it is the desire of the City Council to approve the hiring of Joseph Slight as a part time Police Officer for the City of Boone at a starting hourly rate of \$12.00

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE  
CITY OF BOONE, IOWA:

The City Council hereby approves the hiring of Joseph Slight as a part time Police Officer.

Passed this 18th day of May, 2015.

AYES (A), NAYES (N), ABSENT (X):

**Kevin Hicks**  
**Shari Gillespie**  
**Steven Ray**

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

**Greg Pıklapp**  
**Fenner Stevenson**  
**Gary Nystrom**

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

**Nick Mallas**

<input type="checkbox"/>
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Mayor  
City of Boone

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Clerk  
City of Boone



**ENGINEER'S OPINION OF PROBABLE COST**

STP-U-0750(630)-70-08  
**PCC PAVEMENT - REPLACE  
 MARION STREET  
 W 10th Street to W 12th Street  
 City of Boone, IA**



December 18, 2012		Full Reconstruction - Existing Alignment				
ITEM NO.	ITEM CODE	ITEM	UNIT	QUANTITY	UNIT PRICE	TOTAL
1	2102-2710090	EXCAVATION, CL 10, WASTE	CY	1107	\$ 8.00	\$ 8,856.00
2	2105-8425015	TOPSOIL, STRIP, SALVAGE AND SPREAD	CY	295	\$ 15.00	\$ 4,425.00
3	2109-8225100	SPECIAL COMPACTION OF SUBGRADE	STA	7	\$ 750.00	\$ 5,250.00
4	2102-0425071	SPECIAL BACKFILL	CY	465	\$ 45.00	\$ 20,925.00
5	2121-7425010	GRANULAR SHOULDERS, TYPE A	TON	225	\$ 40.00	\$ 9,000.00
6	2123-7450020	SHOULDER FINISHING, EARTH	STA	7	\$ 300.00	\$ 2,100.00
7	2213-7100400	RELOCATION OF MAIL BOXES	EACH	2	\$ 500.00	\$ 1,000.00
8	2301-1033080	STD/S-F PCC PAV'T, CL C CL 3, 8"	SY	1884	\$ 50.00	\$ 94,200.00
9	2312-8260051	GRANULAR SURFACING ON ROAD, CL A CR STONE	TON	55	\$ 25.00	\$ 1,375.00
10	2315-8275025	SURF, DRIVEWAY, CL A CR STONE	TON	168	\$ 25.00	\$ 4,200.00
11	2401-6750001	REMOVALS, AS PER PLAN	LS	1	\$ 3,500.00	\$ 3,500.00
12	2435-0250100	INTAKE, SW-501	EACH	2	\$ 3,000.00	\$ 6,000.00
13	2416-0100015	APRONS, CONCRETE, 15 IN. DIA	EACH	3	\$ 1,200.00	\$ 3,600.00
14	2416-0100024	APRONS, CONCRETE, 24 IN. DIA	EACH	2	\$ 1,600.00	\$ 3,200.00
15	2503-0114612	STORM SWR G-MAIN, TRENCHED, RCP 3750D, 12 IN.	LF	8	\$ 50.00	\$ 400.00
16	2503-0114615	STORM SWR G-MAIN, TRENCHED, RCP 3750D, 15 IN.	LF	115	\$ 55.00	\$ 6,325.00
17	2503-0114224	STORM SWR G-MAIN, TRENCHED, RCP 2000D, 24 IN.	LF	44	\$ 60.00	\$ 2,640.00
18	2503-0200036	RMV STORM SWR PIPE LE 36"	LF	57	\$ 20.00	\$ 1,140.00
19	2507-3250005	ENGINEERING FABRIC	SY	10	\$ 6.00	\$ 60.00
20	2507-8029000	EROSION STONE	TONS	4	\$ 60.00	\$ 240.00
21	2510-6745850	RMVL OF PAVT	SY	1695	\$ 8.00	\$ 13,560.00
22	2510-6750600	RMVL OF INTAKE+UTILITY ACCESS	EACH	2	\$ 750.00	\$ 1,500.00
23	2515-2475006	DRIVEWAY, PCC, 6 IN.	SY	45	\$ 45.00	\$ 2,025.00
24	2518-6910000	SAFETY CLOSURE	EACH	4	\$ 125.00	\$ 500.00
25	2524-6765010	RMV+REINSTALL SIGN	EACH	8	\$ 300.00	\$ 2,400.00
26	2526-8285000	CONSTRUCTION SURVEY	LS	1	\$ 3,500.00	\$ 3,500.00
27	2528-8445110	TRAFFIC CONTROL	LS	1	\$ 5,500.00	\$ 5,500.00
28	2533-4980005	MOBILIZATION	LS	1	\$ 21,900.00	\$ 21,900.00
29	2554-0207006	VALVE, GATE, DIP, 6 IN.	EACH	1	\$ 3,500.00	\$ 3,500.00
29	2554-0210201	FIRE HYDRANT ASSEMBLY	EACH	2	\$ 4,500.00	\$ 9,000.00
30	2599-9999005	RMVL OF FIRE HYDRANT ASSEMBLY	EACH	2	\$ 750.00	\$ 1,500.00
32	2601-2634100	MULCH	ACRE	1.20	\$ 1,000.00	\$ 1,200.00
33	2601-2636044	SEED+FERTILIZE (URBAN)	ACRE	0.60	\$ 2,500.00	\$ 1,500.00
34	2601-2642120	STABILIZING CROP - SEEDING AND FERTILIZING (URBAN)	ACRE	0.60	\$ 2,000.00	\$ 1,200.00
35	2602-0000020	SILT FENCE	LF	563	\$ 2.00	\$ 1,126.00
36	2602-0000030	SILT FENCE FOR DITCH CHECKS	LF	150	\$ 2.50	\$ 375.00
37	2602-0000071	REMOVAL OF SILT FENCE OR SILT FENCE FOR DITCH CHECKS	LF	550	\$ 0.50	\$ 275.00
38	2602-0000101	MAINTENANCE OF SILT FENCE OR SILT FENCE FOR DITCH CHECKS	LF	55	\$ 2.00	\$ 110.00
39	2602-0010010	MOBILIZATION, EROSION CONTROL	EACH	2	\$ 500.00	\$ 1,000.00
40	2602-0010020	MOBILIZATION, EMERGENCY EROSION CONTROL	EACH	1	\$ 1,000.00	\$ 1,000.00
Subtotal Construction Costs (Items 1 to 40)						<b>\$248,800.00</b>
<b>Total Opinion of Probable Project Costs</b>						<b>\$248,800.00</b>



I hereby certify that this engineering document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Engineer under the laws of the State of Iowa.

*Jared Rokke* 3/30/15  
 JARED ROKKE, P.E. DATE  
 License Number: 21649  
 My license renewal date is: DECEMBER 31, 2016  
 Pages or sheets covered by this seal:

Notes:

- 1.) The unit prices are based on awarded contract prices for the year 2014 and do not include an inflation factor.
- 2.) Estimate is for complete removal & replacement of Marion Street from W10th Street to W12th Street. Pavement replacement shall be 8" PCC pavement and 24-ft width and 4-ft granular shoulders.

**BOONE CO.**

**PCC PAVEMENT - REPLACE**

**STP-U-0750(630)--70-08**

LETTING DATE  
6/16/15



PLANS OF PROPOSED IMPROVEMENT ON THE

# URBAN ROAD SYSTEM

## CITY OF BOONE, IOWA

### PCC PAVEMENT - REPLACE

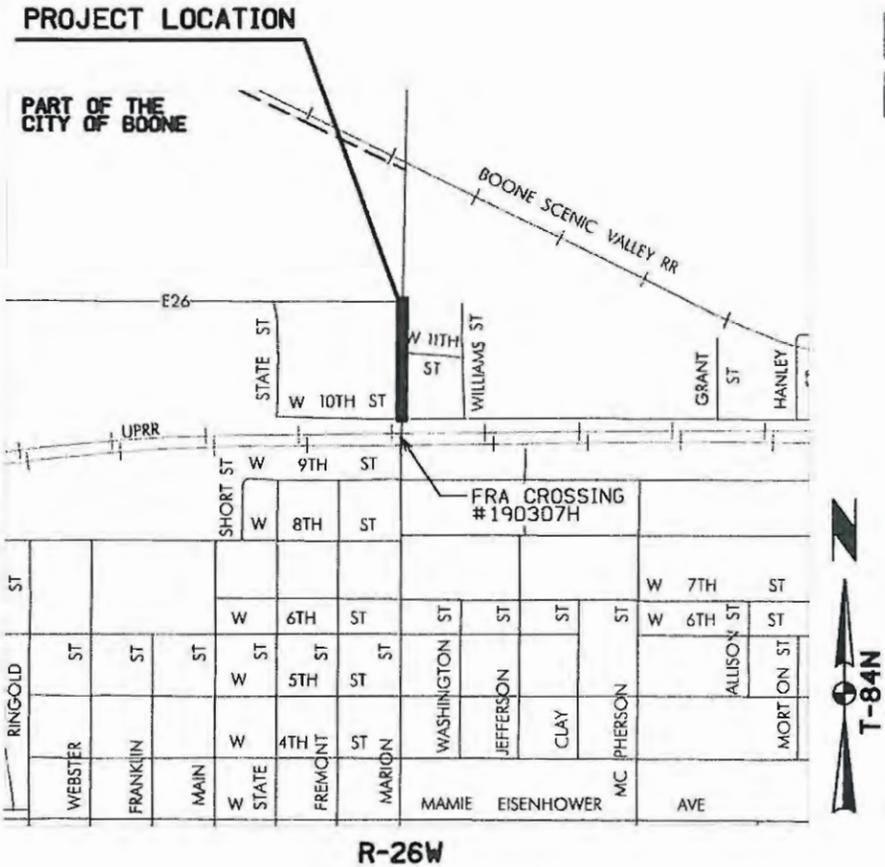
#### MARION STREET FROM W. 10TH STREET TO W. 12TH STREET

STP-U-0750(630)--70-08

SCALES: As Noted

Refer to the Proposal Form for list of applicable specifications.

Value Engineering Saves. Refer to Article 1105.15 of the Specifications.



MILEAGE SUMMARY			105-1
			09-27-94
DIV.	LOCATION	LIN. FT.	MILES
	MARION STREET		
	STA. 100+10.94 TO 106+31.64	620.70	0.12



**Foth Infrastructure & Environment, LLC**  
8191 Birchwood Court, Suite L  
Johnston, IA 50131 2931  
Phone: 515-254-1393 Fax: 515-254-1642

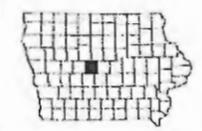
DESIGN DATA URBAN			
2011 AADT	1990	V.P.D.	
20-- AADT	--	V.P.D.	
20-- DHV	--	V.P.H.	
TRUCKS	--	%	
Total Design ESALs	--		

CITY OF BOONE

APPROVED FOR LETTING

*[Signature]* 03/23/15

CITY ENGINEER DATE: XX/XX/XX



REVISIONS

TOTAL  
25

PROJECT IDENTIFICATION NUMBER

PROJECT NUMBER

STP-U-0750(630)--70-08

R.O.W. PROJECT NUMBER

INDEX OF SHEETS

No.	DESCRIPTION
<b>A-Sheets</b>	<b>Title Sheets</b>
A.1	Title Sheet
A.2	Legend & Symbol Information Sheet
<b>B-Sheets</b>	<b>Typical Cross Sections and Details</b>
B.1	Typical Cross Sections & Details
<b>C-Sheets</b>	<b>Quantities and General Information</b>
C.1-3	Estimated Project Quantities & Reference Information
C.4	Pollution Prevention Plan
<b>D-Sheets</b>	<b>Typical Cross Sections and Details</b>
D.1-2	Plan & Profile Sheets
<b>G-Sheets</b>	<b>Survey Sheets</b>
G.1	Survey Information
G.2	Control Points
G.3	Alignment Coordinates
<b>J-Sheets</b>	<b>Traffic Control and Staging Sheets</b>
J.1	Traffic Control Plan & Staging Notes
J.2	Detour Information
J.3	Staging Sheet
<b>L-Sheets</b>	<b>Mainline Cross Sections</b>
L.1-4	Geometrics, Jointing, & Staking
<b>M-Sheets</b>	<b>Mainline Cross Sections</b>
M.1	Storm Sewer Tabulations
M.2-3	Storm Sewer Plan & Profile Sheets
M.4	Storm Sewer Cross Section
<b>W-Sheets</b>	<b>Mainline Cross Sections</b>
W.1-W.2	Mainline Cross Sections



I hereby certify that this engineering document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Engineer under the laws of the State of Iowa.

*[Signature]* 03/23/15

JARED ROKKE, P.E.  
License Number: 21649  
My license renewal date is DECEMBER 31, 2016.  
Pages or sheets covered by this seal:  
**ALL**

### UTILITY LEGEND

Where public utility fixtures are shown as existing on the plans or encountered within the construction area, it shall be the responsibility of the contractor to notify the owners of those utilities prior to the beginning of any construction. The Contractor shall afford access to these facilities for necessary modification of services. Underground facilities, structures and utilities have been plotted from available surveys and records, and therefore their locations must be considered approximate only. It is possible there may be others, the existence of which presently not known or shown. It is the Contractor's responsibility to determine their existence and exact location and to avoid damage thereto. No claims for additional compensation will be allowed to the Contractor for any interference or delay caused by such work.

The Contractor is required to utilize the utility One-Call service at (800) 292-8989 at least 48 hours prior to excavating anywhere on the project.

The following utility companies are known to have facilities on the project:

— San. — CITY OF BOONE PUBLIC WORKS DEPARTMENT  
 W Contact Name : John Rouse  
 Contact Phone : 5154324211  
 — St.S. — Contact Email : jrouse@city.boone.ia.us

( T12 ) MEDIACOM COMMUNICATIONS CORP  
 Contact Name : Tim Adreon  
 Contact Phone : 5152332318  
 Contact Email : tadreon@mediacomcc.com

1 ( US4 ) CENTURYLINK LOCAL NETWORK  
 Contact Name : Tom Sturmer  
 Contact Phone : 3036648090  
 Contact Email : thomas.sturmer@centurylink.com

— E — ( 4NW ) ALLIANT ENERGY  
 G Contact Name : Ryan Paul  
 Contact Phone : 5152683404  
 OHE Contact Email : ryanpaul@alliantenergy.com

( XR1 ) XENIA RURAL WATER DISTRICT  
 Contact Name : Kevin Lyons  
 Contact Phone : 5156762117  
 Contact Email : klyons@xenewater.org

-  Shading - Proposed PCC Surface
-  Shading - Proposed Granular Shoulder
-  Pattern - Proposed Granular Surface

### RIGHT-OF-WAY LEGEND

-  Proposed Right of Way
-  Existing Right of Way
-  Existing and Proposed Right of Way
-  Easement and Existing Right of Way
-  Easement (Temporary)
-  Easement
- C/A Access Control
-  Property Line

### SURVEY SYMBOLS

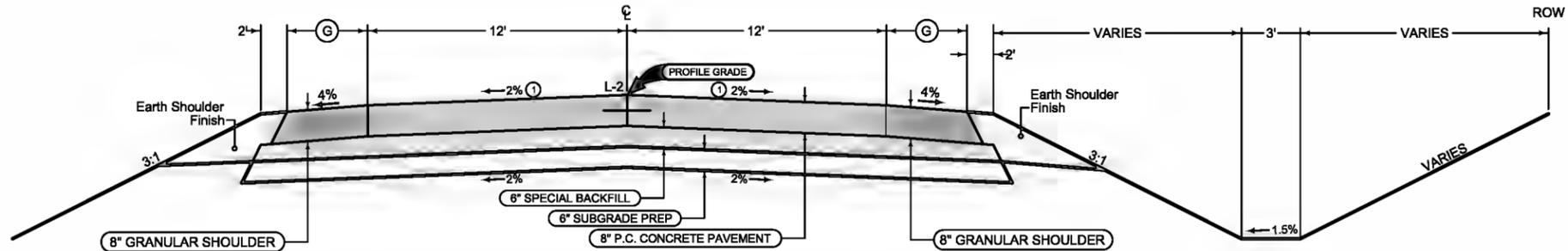
-  RRR Top of Railroad Rail
-  MM mile marker post
-  SHP paved shoulder
-  C center of roadway
-  EP edge of paved roads
-  GU gutter
-  JNT joints
-  CU curb or center island
-  MHST Storm Sewer Manhole
-  IN intake-grate,curb,umbrella
-  LUM luminaire
-  SI sign
-  CMP corrugated metal pipes
-  CS concrete slab
-  RCP reinforced conc.pipe
-  TB top of bank
-  FLD Flowline of Ditch
-  RIP rip-rap
-  TDE toe of slope
-  BRK1 break line field survey
-  BRK break line field survey
-  MHSN Sanitary Manhole
-  MHE Electrical Manhole
-  Default\_Point Default Point Feature
-  EG edge of gravel road
-  CC control check
-  GR Ground Field Survey
-  TLN tree line
-  BB billboard or sign
-  FW fence wire
-  GW Guy Wire
-  PP power pole
-  MIS miscellaneous
-  Boring Location

## PLAN AND PROFILE LEGEND AND SYMBOL INFORMATION SHEET

**IOWA 1-CALL# 1-800-292-8989**

**GRANULAR Shoulder**

2_G_		Ⓞ
10-21-14		
STATION TO STATION		Feet
100+10.94	103+46.43	4



**GRANULAR Shoulder**

2_G_		Ⓞ
10-21-14		
STATION TO STATION		Feet
100+10.94	103+46.43	4

2P_	
10-19-10	
STATION TO STATION	
100+10.94	103+46.43

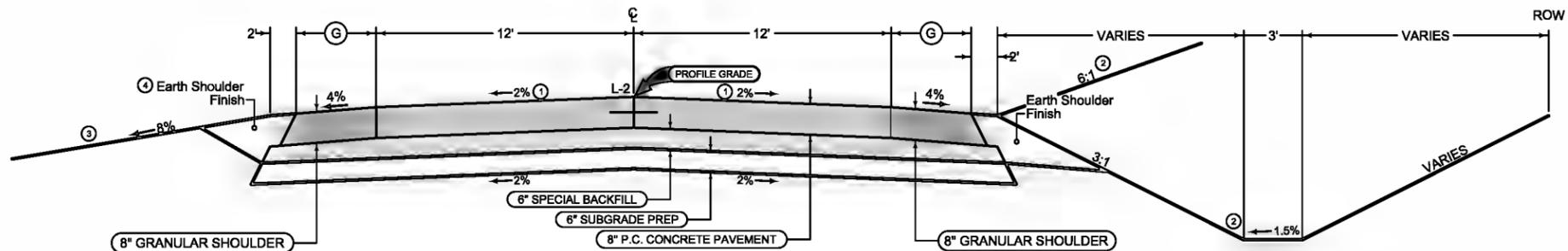
**MARION STREET  
2 Lane PCC Pavement (24')**

Mainline Jointing:  
Transverse joints: CD at 20' spacing  
Longitudinal joint: L-2

Ⓞ 2% is typical, refer to L-Sheets for other Cross Slopes and transitions.

**GRANULAR Shoulder**

2_G_		Ⓞ
10-21-14		
STATION TO STATION		Feet
103+46.43	106+31.64	4



**GRANULAR Shoulder**

2_G_		Ⓞ
10-21-14		
STATION TO STATION		Feet
103+46.43	106+31.64	4

2P_	
10-19-10	
STATION TO STATION	
103+46.43	106+31.64

**MARION STREET  
2 Lane PCC Pavement (24')**

Mainline Jointing:  
Transverse joints: CD at 20' spacing  
Longitudinal joint: L-2

Ⓞ 2% is typical, refer to L-Sheets for other Cross Slopes and transitions.

Ⓜ Refer to D-Sheets for Ditch Grades and W-Sheets for Additional Information.

Ⓝ Refer to L-Sheets for Entrance Grading.

Ⓞ Granular Shoulder Material for Areas of Granular Access.

105-4  
10-18-11

**STANDARD ROAD PLANS**

The following Standard Road Plans apply to construction work on this project.

DR-104	04-21-15	Depth of Cover Tables for Concrete and Corrugated Pipe
DR-121	04-21-15	Connected Pipe Joints
DR-201	04-21-15	Concrete Aprons
DR-213	04-21-15	Pipe Apron Guard
EC-201	04-21-15	Silt Fence
EC-301	04-21-15	Rock Erosion Control (REC)
PV-101	04-21-15	Joints
PV-102	04-15-14	PCC Curb Details
SI-101	04-21-09	Locations - Type 'A' Signs
SW-101	04-21-09	Trench Bedding and Backfill Zones
SW-102	04-21-09	Rigid Gravity Pipe Trench Bedding
SW-211	10-16-12	Special Pipe Connection For Storm Sewer
SW-501	10-16-12	Single Grate Intake
SW-514	04-21-09	Boxouts For Grate Intakes
SW-603	10-15-13	Castings For Grate Intakes
TC-252	04-21-15	Routes Closed To Traffic
WM-101	04-21-09	Thrust Blocks
WM-102	04-21-09	Tracer System
WM-201	04-19-11	Fire Hydrant Assembly

111-25  
10-18-11

**INDEX OF TABULATIONS**

Tabulation	Tabulation Title	Sheet No.
100-0A	ESTIMATED ROADWAY QUANTITIES (1 DIVISION PROJECT)	C.1
100-4A	ESTIMATE REFERENCE INFORMATION	C.1-3
100-17	TABULATION OF SILT FENCES	C.3
100-23	ROCK EROSION CONTROL	C.3
102-3	ACCESS POINTS AND SAFETY RAMPS	C.3
104-5B	STORM SEWER	M.1
105-4	STANDARD ROAD PLANS	C.1
108-13A	SAFETY CLOSURES	J.1
110-1	REMOVAL OF PAVEMENT	C.3
110-12A	POLLUTION PREVENTION PLAN	C.4
110-15	REMOVAL OF INTAKES AND UTILITY ACCESS	C.3
111-25	INDEX OF TABULATIONS	C.1
FOTH-1	TABULATION OF EXISTING SIGNS TO BE REMOVED OR REMOVED AND REPLACED	C.3
FOTH-2	LIST OF HYDRANT ASSEMBLIES	C.3
FOTH-3	LIST OF WATER VALVE ASSEMBLIES	C.3
FOTH-4	HYDRANT ASSEMBLY REMOVALS	C.3
FOTH-5	STORM SEWER PIPE REMOVALS	C.3
FOTH-6	REMOVALS, AS PER PLAN	C.3
FOTH-23	TRAFFIC CONTROL PLAN	J.1
FOTH-24	STAGING NOTES	J.1

100-4A  
10-29-02

**ESTIMATE REFERENCE INFORMATION**

Item No.	Item Code	Description
1	2102-0425071	SPECIAL BACKFILL A. Bid Item includes uniform placement and compaction of 6" of Special Backfill under new pavement, plus 2' beyond edge of shoulder on each side and all radius returns.
2	2102-2710090	EXCAVATION, CL 10, WASTE A. Class 10 excavation to be wasted, no payment for overhaul will be allowed. B. Bid Item includes trimming existing subgrade to final elevation prior to placement of Modified Subbase C. Bid Item includes the following quantities, calculated using 30% shrink: Marion Street: Waste = 1107 CY
3	2105-8425015	TOPSOIL, STRIP, SALVAGE AND SPREAD A. Topsoil to be spread a minimum depth of 4" on all areas to be seeded. B. Bid Item includes the following quantities, calculated using 50% shrink: Marion Street, Strip, Salvage and Spread = 295 CY
4	2109-8225100	SPECIAL COMPACTION OF SUBGRADE A. Provide uniform scarification and compaction of at least 6" below top of subgrade under new pavement, plus 2' beyond edge of shoulder on each side and all radius return areas. B. Bid item shall be for stations of scarification and compaction along centerline alignments.
5	2121-7425010	GRANULAR SHOULDERS, TYPE A A. Bid Item includes uniform placement and compaction of 8" of Type A Granular Shoulders to a width 4' beyond edge of pavement.

100-0A  
10-28-97

**ESTIMATED ROADWAY QUANTITIES  
(1 DIVISION PROJECT)**

Item No.	Item Code	Item	Unit	Total	As Built Qty.
1	2102-0425071	SPECIAL BACKFILL	CY	465	
2	2102-2710090	EXCAVATION, CL 10, WASTE	CY	1107	
3	2105-8425015	TOPSOIL, STRIP, SALVAGE AND SPREAD	CY	295	
4	2109-8225100	SPECIAL COMPACTION OF SUBGRADE	STA	7	
5	2121-7425010	GRANULAR SHOULDERS, TYPE A	TON	225	
6	2123-7450020	SHOULDER FINISHING, EARTH	STA	7	
7	2213-7100400	RELOCATION OF MAIL BOXES	EACH	2	
8	2301-1033080	STD/S-F PCC PAV'T, CL C CL 3, 8"	SY	1884	
9	2312-8260051	GRANULAR SURFACING ON ROAD, CL A CR STONE	TON	55	
10	2315-8275025	SURF, DRIVEWAY, CL A CR STONE	TON	168	
11	2401-6750001	REMOVALS, AS PER PLAN	LS	1	
12	2416-0100015	APRONS, CONCRETE, 15 IN. DIA	EACH	3	
13	2416-0100024	APRONS, CONCRETE, 24 IN. DIA	EACH	2	
14	2435-0250100	INTAKE, SW-501	EACH	2	
15	2503-0114224	STORM SWR G-MAIN,TRENCHED, RCP 2000D, 24 IN.	LF	44	
16	2503-0114612	STORM SWR G-MAIN,TRENCHED, RCP 3750D, 12 IN.	LF	8	
17	2503-0114615	STORM SWR G-MAIN,TRENCHED, RCP 3750D, 15 IN.	LF	115	
18	2503-0200036	RMV STORM SWR PIPE LE 36"	LF	57	
19	2507-3250005	ENGINEERING FABRIC	SY	10	
20	2507-8029000	EROSION STONE	TONS	4	
21	2510-6745850	RMVL OF PAV'T	SY	1695	
22	2510-6750600	RMVL OF INTAKE+UTILITY ACCESS	EACH	2	
23	2515-2475006	DRIVEWAY, PCC, 6 IN.	SY	45	
24	2518-6910000	SAFETY CLOSURE	EACH	4	
25	2524-6765010	RMV+REINSTALL SIGN	EACH	8	
26	2526-8285000	CONSTRUCTION SURVEY	LS	1	
27	2528-8445110	TRAFFIC CONTROL	LS	1	
28	2533-4980005	MOBILIZATION	LS	1	
29	2554-0207006	VALVE, GATE, DIP, 6 IN.	EACH	1	
30	2554-0210201	FIRE HYDRANT ASSEMBLY	EACH	2	
31	2599-9999005	RMVL OF FIRE HYDRANT ASSEMBLY	EACH	2	
32	2601-2634100	MULCH	ACRE	1.20	
33	2601-2636044	SEED+FERTILIZE (URBAN)	ACRE	0.60	
34	2601-2642120	STABILIZING CROP - SEEDING AND FERTILIZING (URBAN)	ACRE	0.60	
35	2602-0000020	SILT FENCE	LF	563	
36	2602-0000030	SILT FENCE FOR DITCH CHECKS	LF	150	
37	2602-0000071	REMOVAL OF SILT FENCE OR SILT FENCE FOR DITCH CHECKS	LF	550	
38	2602-0000101	MAINTENANCE OF SILT FENCE OR SILT FENCE FOR DITCH CHECKS	LF	55	
39	2602-0010010	MOBILIZATION, EROSION CONTROL	EACH	2	
40	2602-0010020	MOBILIZATION, EMERGENCY EROSION CONTROL	EACH	1	

100-4A  
10-29-02

**ESTIMATE REFERENCE INFORMATION**

Item No.	Item Code	Description
6	2123-7450020	SHOULDER FINISHING, EARTH A. Refer to typical sections on B-sheets for additional information. B. Item includes earthwork finishing behind curb and along granular shoulder prior to topsoil placement. C. Bid Item includes furnishing suitable material for finishing.
7	2213-7100400	RELOCATION OF MAIL BOXES A. Refer to D-Sheets for location of existing mailboxes B. Item includes all material, equipment, and labor necessary to remove, salvage, and reinstall mailboxes impacted by construction as shown in the plans. C. Includes providing temporary mail box locations along W 12th Street for mailboxes removed. D. Contractor to coordinate with the United States Postal Service location and installation requirements of the mail boxes at the temporary location as well as the final reinstallation. E. This item shall be measured per each mail box relocated and paid for at the contract unit price.
8	2301-1033080	STD/S-F PCC PAV'T, CL C CL 3, 8" A. Refer to L-sheets for geometrics, jointing and staking details. B. Pavement smoothness shall be evaluated per Iowa DOT Standard Specifications Section 2316. C. Contractor shall provide Certified Plant Inspection per Iowa DOT Standard Specifications Section 2521.
9	2312-8260051	GRANULAR SURFACING ON ROAD, CL A CR STONE A. Bid Item includes uniform placement and compaction of 8" of Class A Crushed Stone for all granular roadways. B. Bid Item includes the following quantities: W 10th Street: 10 TONS W 11th Street: 45 TONS
10	2315-8275025	SURF, DRIVEWAY, CL A CR STONE A. Bid Item includes uniform placement and compaction of 6" of Class A Crushed Stone for the permanent Granular Driveway for Parcel 7. Refer to Tabulation 102-3 for details and location. B. Bid Item includes uniform placement and compaction of 8" of Class A Crushed Stone for the Temporary Access Drive to Parcel 7. Refer to Sheet J.3 for details and location. C. Bid Item includes the following quantities Permanent Access Driveway: 113 TONS Temporary Access Drive: 55 TONS

**ESTIMATE REFERENCE INFORMATION**

Item No.	Item Code	Description
11	2401-6750001	REMOVALS, AS PER PLAN A. Bid Item includes the removal of 50 LF of 12 In. Dia. CMP Culvert and 1 EA 12" PCC Apron. Refer to Tabulation FOTH-6 for details and locations.
12	2416-0100015	APRONS, CONCRETE, 15 IN. DIA
13	2416-0100024	APRONS, CONCRETE, 24 IN. DIA A. Refer to M-sheets and Tab 104-5B for locations and additional information. B. Install DR-213 6 Pipe Apron Guards on all concrete aprons.
14	2435-0250100	INTAKE, SW-501 A. Refer to M-sheets and Tab 104-5B for locations and additional information.
15	2503-0114224	STORM SWR G-MAIN,TRENCHED, RCP 2000D, 24 IN.
16	2503-0114612	STORM SWR G-MAIN,TRENCHED, RCP 3750D, 12 IN.
17	2503-0114615	STORM SWR G-MAIN,TRENCHED, RCP 3750D, 15 IN. A. Refer to M-sheets and Tab 104-5B for locations and additional information. B. Bid items include video inspection of all storm sewers prior to placement of pavement. C. Class I bedding material shall be used to backfill entire trench to bottom of subbase material.
18	2503-0200036	RMV STORM SWR PIPE LE 36" A. Refer to tabulation 110-14 in C-sheets for locations and details. B. Bid Item includes removal, disposal, backfill and compaction to line and grade.
19	2507-3250005	ENGINEERING FABRIC
20	2507-8029000	EROSION STONE A. Refer to Sheet M.2 and Tab 100-23 in the C-Sheets for location and details. B. Engineering fabric shall be placed under all revetment and erosion stone with a minimum lap of 1 foot on all seams with the upslope lap to be placed on top. C. Quantity includes 4 Tons of erosion stone and 10 SY of fabric at proposed box culvert.
21	2510-6745850	RMVL OF PAV'T A. Refer to tabulation 110-1 in C-sheets for locations and details. B. All removed pavement shall become the property of the contractor and shall be disposed of offsite. C. All required sawcut shall be incidental to this item and shall be double cut at tie-ins to existing pav't.
22	2510-6750600	RMVL OF INTAKE+UTILITY ACCESS A. Refer to tabulation 110-14 in C-sheets for locations and details. B. Included in this bid item is removal, disposal, backfill and compaction to line and grade.
23	2515-2475006	DRIVEWAY, PCC, 6 IN. A. Bid Item to be used for PCC Driveway Surface. See Tabulation 102-3 for details and location.
24	2518-6910000	SAFETY CLOSURE A. Refer to Tab 108-13A on sheet J.1 and Sheet J.3 for locations and details.
25	2524-6765010	RMV+REINSTALL SIGN A. Bid item includes removal and reinstallation of existing regulatory and warning signs. B. Refer to Tab FOTH-1 in the C-sheets for locations and details. C. Incidental to this item is new concrete footings, if necessary. D. This item shall be paid per Each sign removed and reinstalled at the contract unit price.
26	2526-8285000	CONSTRUCTION SURVEY A. This bid item shall include all survey work necessary for construction of this project as intended by the contract documents and approved revisions. Control points and Datum information have been include in the G-Sheets.
27	2528-8445110	TRAFFIC CONTROL A. Refer to the J-Sheets for traffic control plan, staging notes and detour route.
28	2533-4980005	MOBILIZATION A. Payment and mobilization shall be per Iowa DOT Standard Specifications Section 2533.
29	2554-0207006	VALVE, GATE, DIP, 6 IN. A. Bid Item includes Live insertion of 6-inch gate valve. Insertion done with full pipe coupon removal. B. Unit price includes all machinery necessary to perform the gate valve insertion and shall be full compensation for all equipment, labor, material and miscellaneous items required to complete the work. C. Item shall be measured per each valve inserted and paid for at the contract unit price. D. Refer to tabulation FOTH-3 in C-sheets for locations, sizes and details. E. Coordinate location and installation of proposed valve with the City of Boone Public Works Dept.
30	2554-0210201	FIRE HYDRANT ASSEMBLY A. Refer to D-Sheets and Tab FOTH-2 in the C-Sheets for details and locations. B. Contractor to connect to existing Tracer Wire system.
31	2599-9999005	RMVL OF FIRE HYDRANT ASSEMBLY A. Bid Item includes all equipment, labor, and materials necessary to remove existing Fire Hydrant Assemblies. B. Refer to Tab FOTH-4 for details and locations. C. Bid Item includes proper disposal of removed materials, including Hydrants, leads, tees and fittings. D. Bid Item includes the installation of 6" Dia. PVC C900 DR 18 water main and fittings to repair the water main section left open by the removal of the Tee. E. Bid Item shall be measured per EA hydrant assembly removed under this item. F. Payment shall be the contract unit price per each hydrant assembly removed. G. Bid Item includes installation of tracer wire system, connecting to cast iron water mains.

**ESTIMATE REFERENCE INFORMATION**

Item No.	Item Code	Description
32	2601-2634100	MULCH A. Bid item includes installation of hydraulic wood cellulose mulch in conjunction with urban seeding. B. Areas outside of the project limits shall be mulched in accordance with the specifications and shall be the responsibility of the contractor. No additional payment for mulch shall be made for these areas.
33	2601-2636044	SEED+FERTILIZE (URBAN)
34	2601-2642120	STABILIZING CROP - SEEDING AND FERTILIZING (URBAN) A. Bid items includes hydraulic seeding of all disturbed areas adjacent or related to project. B. Areas outside of the project limits shall be seeded in accordance with the specifications and shall be the responsibility of the contractor. No additional payment for seed shall be made for these areas. C. Stabilizing Crop to be used at the discretion of the Engineer.
35	2602-0000020	SILT FENCE
36	2602-0000030	SILT FENCE FOR DITCH CHECKS
37	2602-0000071	REMOVAL OF SILT FENCE OR SILT FENCE FOR DITCH CHECKS
38	2602-0000101	MAINTENANCE OF SILT FENCE OR SILT FENCE FOR DITCH CHECKS Refer to Tab 100-17 for locations of silt fence and ditch checks. Bid item quantities include the following factors: Silt Fence - 1.25 x Tab Quantity Ditch Checks - 1.50 x Tab Quantity Maintenance - 0.10 x Tab Quantity Removal - 1.00 x Tab Quantity
39	2602-0010010	MOBILIZATION, EROSION CONTROL
40	2602-0010020	MOBILIZATION, EMERGENCY EROSION CONTROL

**ROCK EROSION CONTROL**

Refer to EC-301

Location				L	W	Rock Erosion Control (REC)					Material Bid Quantities			Remarks
Road Identification	Begin Station	End Station	Side			Type 1	Type 2	Type 3	Type 4	Type 5	Erosion Stone	Class E Revetment	Eng. Fabric	
			Lt./Rt.	FT	FT	Rock Ditch Check	Rock Ditch	Rock Flume	Rock Splash Basin	Rock Slope Protection	TON	TON	SY	
MARION STREET	102+99.15	103+04.15	LT	8	5			1			5.0			INSTALL W/ENGINEERING FABRIC

**TABULATION OF SILT FENCES**

Refer to EC-201

Location			Length	Remarks
Begin Station	End Station	Side		
99+99.72	100+28.78	LT	45.0	
99+99.95	100+05.25	RT	20.0	PROTECT INLET
100+45.18	103+56.31	LT	325.0	
100+80.04	100+80.04	RT	20.0	PROTECT INLET
101+30.00	101+30.00	RT	20.0	DITCH CHECK
101+80.00	101+80.00	RT	20.0	DITCH CHECK
102+30.00	102+30.00	RT	20.0	DITCH CHECK
102+80.00	102+80.00	RT	20.0	DITCH CHECK
102+90.00	103+10.00	RT	20.0	PROTECT INLET
103+30.00	103+30.00	RT	20.0	DITCH CHECK
104+35.00	104+35.00	RT	20.0	PROTECT INLET

**ACCESS POINTS AND SAFETY RAMPS**

Refer to Cross-Sections

Length of unclassified pipe calculated is based on using Reinforced Concrete Pipe.

- ① Refer to MI-210
  - ② Refer to EW-501.
  - ③ Refer to EW-501 or EW-502.
- \*Predetermined for access point not constructed with this project.

Location		Type	Length of Opening ①			W	① PR	② SR	Pipe Culvert ③				Aprons	Driveway Surface Area		Driveway Surfacing Material	Remarks
Station	Side	A, B, C, Safety Ramp, or Predetermined*	Case	1 1/2" Dropped Curb	3" Dropped Curb				H	Size	Pipe Length	Lt.		Rt.	No.		
			1 or 2	LF	LF	FT	IN	LF	LF	LF				TON			
104+49.36	LT		2	0.0		186.0									113.000		
105+63.79	LT		2	0.0		24.0							45.0				

**REMOVAL OF PAVEMENT**

Refer to Tabulation 102-5

\* Not a Bid Item

Begin Station	End Station	Side	Pavement Type	Area	Saw Cut*	Remarks
				SY	LF	
100+10.94	100+78.13	BOTH	PCC/HMA	309.7	62.0	7-9 inch thickness
100+78.13	106+31.64	BOTH	HMA	1385.0	24.0	6-8 inch thickness

**REMOVAL OF INTAKES AND UTILITY ACCESSES**

No.	Location/Description	Type	Remarks
1	100+21.72, 28.67 RT	Intakes	SINGLE GRATE INTAKE
2	100+54.33, 25.99 RT	Intakes	SINGLE GRATE INTAKE

**LIST OF HYDRANT ASSEMBLIES**

Location	Top of Ground Elevation	Notes
100+61.00, 35.50 RT	1110.31	
106+00.00, 24.00 RT	1110.68	

**LIST OF WATER VALVE ASSEMBLIES**

Location	Type	Size (Inches)	Notes
100+50.00, 10.62 RT	Gate	6	LIVE INSERTION

**TABULATION OF EXISTING SIGNS TO BE REMOVED OR REMOVED AND REPLACED**

Road Identification	Begin Station	Offset	Direction of Travel	Sign # or Description	Removal Quantity (EA.)	See Signing Notes	Remarks
WEST 10TH STREET	200+93.61	14.96	LT	8" MAIN VALVE	1		REMOVE
WEST 10TH STREET	200+93.62	21.00	LT	8" MAIN VALVE			INSTALL
WEST 10TH STREET	201+01.26	15.19	RT	R1-1	1		REMOVE
WEST 10TH STREET	201+01.26	17.00	RT	R1-1			INSTALL
WEST 10TH STREET	201+68.14	19.57	LT	R1-1	1		REMOVE
WEST 10TH STREET	201+68.14	20.00	LT	R1-1			INSTALL
WEST 10TH STREET	201+81.3	18.30	LT	10-2, NO TRAIN HOR	1		REMOVE
WEST 10TH STREET	201+81.3	20.00	LT	10-2, NO TRAIN HOR			INSTALL
MARION STREET	101+09.9	19.21	LT	10-1, NO TRAIN HOR	1		REMOVE
MARION STREET	101+09.9	22.00	LT	10-1, NO TRAIN HOR			INSTALL
MARION STREET	101+25.2	17.88	RT	R2-1	1		REMOVE
MARION STREET	101+25.2	22.00	RT	R2-1			INSTALL
MARION STREET	102+00.4	19.17	RT	M1-6	1		REMOVE
MARION STREET	102+00.4	22.00	RT	M1-6			INSTALL
MARION STREET	103+47.9	21.25	RT	W1-6	1		REMOVE
MARION STREET	103+47.9	22.00	RT	W1-6			INSTALL

**HYDRANT ASSEMBLY REMOVALS**

Location	Each	Notes
100+70.91, 30.37 RT	1	
104+29.20, 23.01 RT	1	

**REMOVALS, AS PER PLAN**

\*ALL ITEMS ARE INCIDENTAL.

No.	Location	Description	Remarks
1	103+01.09, 0.53 RT	12" CMP CULVERT - 50 LF	
2	100+78.41, 23.31 RT	PCC APRON - 12"	

**STORM SEWER PIPE REMOVALS**

No.	Location	Description	Remarks
1	100+38.03, 27.35 RT	12" RCP - 57 LF	

**POLLUTION PREVENTION PLAN**

This Base Pollution Prevention Plan (PPP) includes information on Roles and Responsibilities, Project Site Description, Controls, Maintenance Procedures, Inspection Requirements, Non-Storm Water Controls, Potential Sources of Off Right-of-Way Pollution, and Definitions. This plan references other documents rather than repeating the information contained in the documents. A copy of this Base Pollution Prevention Plan, amended as needed per plan revisions or by contract modification, will be readily available for review.

All contractors shall conduct their operations in a manner that controls pollutants, minimizes erosion, and prevents sediments from entering waters of the state and leaving the highway right-of-way. The prime contractor shall be responsible for compliance and implementation of the PPP for their entire contract. This responsibility shall be further shared with subcontractors whose work is a source of potential pollution as defined in this PPP.

**I. ROLES AND RESPONSIBILITIES****A. Designer:**

1. Prepares Base PPP included in the project plan.
2. Prepares Notice of Intent (NOI) submitted to Iowa DNR.
3. Signature authority on the Base PPP and NOI.

**B. Contractor/Subcontractor:**

1. Affected contractors/subcontractors are co-permittees with the City and will sign a certification statement adhering to the requirements of the NPDES permit and this PPP plan. All co-permittees are legally required under the Clean Water Act and the Iowa Administrative Code to ensure compliance with the terms and conditions of this PPP.
2. Submit a detailed schedule according to Article 2602 of the Specifications and any additional plan notes.
3. Install and maintain appropriate controls.
4. Supervise and implement good housekeeping practices.
5. Conduct joint required inspections of the site with inspection staff.
6. Signature authority on Co-Permittee Certification Statements and storm water inspection reports.

**C. RCE/Inspector:**

1. Update PPP whenever there is a change in design, construction, operation or maintenance, which has a significant effect on the discharge of pollutants from the project.
2. Maintain an up-to-date list that identifies contractors and subcontractors as co-permittees.
3. Make these plans available to the DNR upon their request.
4. Conduct joint required inspections of the site with the contractor/subcontractor.
5. Complete an inspection report after each inspection.
6. Signature authority on storm water inspection reports and Notice of Discontinuation (NOD).

**II. PROJECT SITE DESCRIPTION**

- A. This Pollution Prevention Plan (PPP) is for the construction of a Urban Road System
- B. This PPP covers approximately 1.3 acres with an estimated 0.95 acres being disturbed. The portion of the PPP covered by this contract has 0.95 acres disturbed.
- C. The PPP is located in an area of Clarion-Nicollet-Webster soil association (B-B-B/D). The estimated average SCS runoff curve number for this PPP after completion will be 0.75.
- D. Storm Water Site Map - Multiple sources of information comprise the base storm water site map including:
  1. Drainage patterns - Plan and Profile sheets and Situation plans.
  2. Proposed Slopes - Cross Sections.
  3. Areas of Soil Disturbance - construction limits shown on Plan and Profile sheets.
  4. Location of Structural Controls - Tabulations on C sheets.
  5. Locations of Non-structural Controls - Tabulations on C sheets.
  6. Locations of Stabilization Practices - generally within construction limits shown on Plan and Profile sheets.
  7. Surface Waters (including wetlands) - Plan and Profile sheets.
  8. Locations where storm water is discharged - Plan and Profile sheets.
- E. The base site map is amended by contract modifications and progress payments of completed erosion control work.
- F. Runoff from this work will flow into storm sewers, culverts, ditches, and unnamed tributaries of the Des Moines River.

**III. CONTROLS**

- A. The contractor's work plan and sequence of operations specified in Article 2602.03 for accomplishment of storm water controls should clearly describe the intended sequence of major activities and for each activity define the control measure and the timing during the construction process that the measure will be implemented.
- B. Preserve vegetation in areas not needed for construction.
- C. Section 2601 and 2602 of the Standard Specifications define requirements to implement erosion and sediment control measures. Actual quantities used may vary from the Base PPP and amendment of the plan will be documented via fieldbook entries or by contract modification. Additional erosion and sediment control items may be required as determined by the inspector and/or contractor during storm water monitoring inspections. If the work involved is not applicable to any contract items, the work will be paid for according to Article 1109.03 paragraph B.

**1. EROSION AND SEDIMENT CONTROLS****a. Stabilization Practices**

- 1) Site plans will ensure that existing vegetation is preserved where attainable and disturbed portions of the site will be stabilized.
- 2) Stabilization measures shall be initiated as soon as practicable in portions of the site where construction activities have temporarily or permanently ceased.
- 3) Temporary stabilizing seeding shall be completed as the disturbed areas are constructed. If construction activity is not planned to occur in a disturbed area for at least 21 days, the area shall be stabilized by temporary seeding or mulching within 14 days. Other stabilizing methods shall be used outside the seeding time period.
- 4) Stabilization measures to be used for this project are located in the Estimated Project Quantities (100-1A) and Estimate Reference Information (100-4A) located on the C sheets of the plan. Additional items may be found in the Inspector's Daily Reports (IDR) or Contract Modifications.

**b. Structural Practices**

- 1) Structural practices will be implemented to divert flows from exposed soils and detain or otherwise limit runoff and the discharge of pollutants from exposed areas of the site.
- 2) Structural items to be used for this project are located in the Estimated Project Quantities (100-1A) and Estimate Reference Information (100-4A) located on the C sheets of the plan, as well as all other item specific Tabulations. Typical drawings detailing construction of the devices to be used on this project can be found on the B sheets of the plan or are referenced in the Standard Road Plans Tabulation.

**c. Storm Water Management**

- 1) Measures shall be installed during the construction process to control pollutants in storm water discharges that will occur after construction operations have been completed. The installation of these devices may be subject to Section 404 of the Clean Water Act.

**POLLUTION PREVENTION PLAN****2. OTHER CONTROLS**

- a. Contractor disposal of unused construction materials and construction material wastes shall comply with applicable state and local waste disposal, sanitary sewer, or septic system regulations. In the event of a conflict with other governmental laws, rules and regulations, the more restrictive laws, rules or regulations shall apply.
  - 1) Vehicle Entrances and Exits - Construct and maintain entrances and exits to prevent tracking of sediments onto roadways.
  - 2) Material Delivery, Storage and Use - Implement practices to prevent discharge of construction materials during delivery, storage, and use.
  - 3) Stockpile Management - Install controls to reduce or eliminate pollution of storm water from stockpiles of soil and paving.
  - 4) Waste Disposal - Do not discharge any materials, including building materials, into waters of the state, except as authorized by a Section 404 permit.
  - 5) Spill Prevention and Control - Implement procedures to contain and clean-up spills and prevent material discharges to the storm drain system and waters of the state.
  - 6) Concrete Residuals and Washout Wastes - Designate temporary concrete washout facilities for rinsing out concrete trucks. Provide directions to truck drivers where designated washout facilities are located.
  - 7) Vehicle and Equipment Cleaning - Employ washing practices that prevent contamination of surface and ground water from wash water.
  - 8) Vehicle and Equipment Fueling and Maintenance - Perform on site fueling and maintenance in accordance with all environment laws such as proper storage of onsite fuels and proper disposal of used engine oil or other fluids on site.
  - 9) Litter Management - Ensure employees properly dispose of litter.

**3. APPROVED STATE OR LOCAL PLANS**

During the course of this construction, it is possible that situations will arise where unknown materials will be encountered. When such situations are encountered, they will be handled according to all federal, state, and local regulations in effect at the time.

**IV. MAINTENANCE PROCEDURES**

The contractor is required to maintain all temporary erosion and sediment control measures in proper working order, including cleaning, repairing, or replacing them throughout the contract period. This shall begin when the features have lost 50% of their capacity.

**V. INSPECTION REQUIREMENTS**

- A. Inspections shall be made jointly by the contractor and the contracting authority at least once every seven calendar days. Storm water monitoring inspections will include:
  1. Date of the inspection.
  2. Summary of the scope of the inspection.
  3. Name and qualifications of the personnel making the inspection.
  4. Rainfall amount.
  5. Review erosion and sediment control measures within disturbed areas for the effectiveness in preventing impacts to receiving waters.
  6. Major observations related to the implementation of the PPP.
  7. Identify corrective actions required to maintain or modify erosion and sediment control measures.
- B. Include storm water monitoring inspection reports in the Amended PPP. Incorporate any additional erosion and sediment control measures determined as a result of the inspection. Immediately begin corrective actions on all deficiencies found and complete all actions within 3 calendar days of the inspection.

**VI. NON-STORM WATER DISCHARGES**

This includes subsurface drains (i.e. longitudinal and standard subdrains) and slope drains. The velocity of the discharge from these features may be controlled by the use of patio blocks, Class A stone, erosion stone or other appropriate materials.

**VII. POTENTIAL SOURCES OF OFF RIGHT-OF-WAY (ROW) POLLUTION**

Silts, sediment, and other forms of pollution may be transported onto highway right-of-way (ROW) as a result of a storm event. Potential sources of pollution located outside highway ROW are beyond the control of this PPP. Pollution within highway ROW will be conveyed and controlled per this PPP.

**VIII. DEFINITIONS**

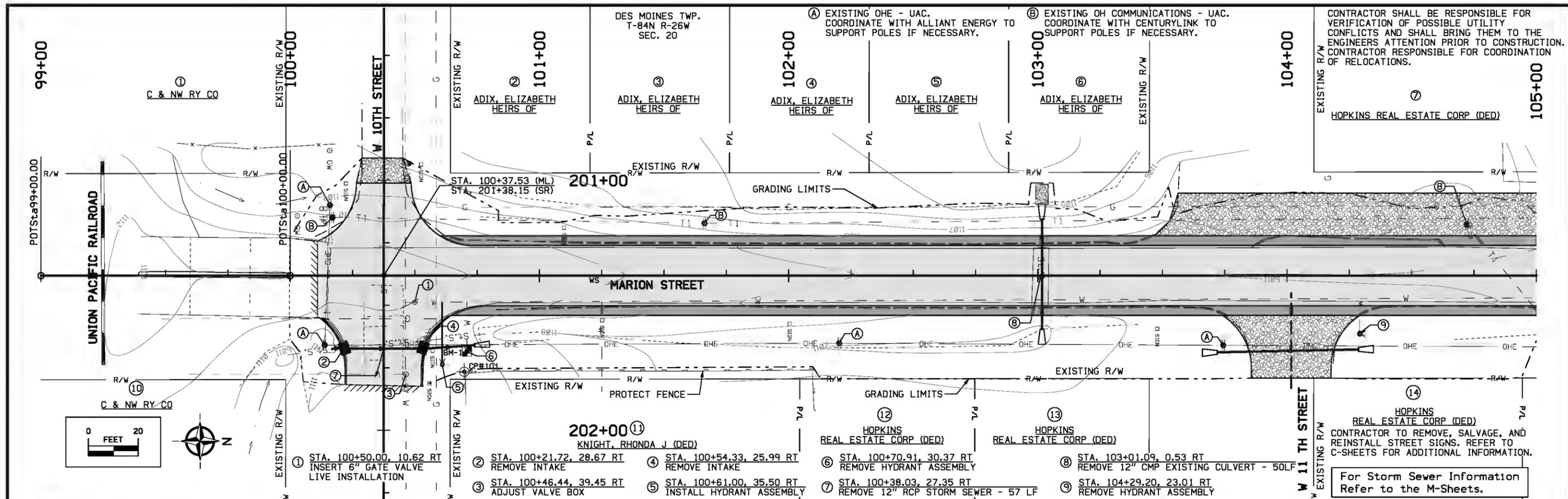
- A. Base PPP - Initial Pollution Prevention Plan.
- B. Amended PPP - May include Plan Revisions or Contract Modifications for new items and fieldbook entries made by the inspector.
- C. IDR - Inspector's Daily Report - this contains the inspector's daily diary and item postings.
- D. Controls - Methods, practices, or measures to minimize or prevent erosion, control sedimentation, control storm water, or minimize contaminants from other types of waste or materials.
- E. Signature Authority - Representative from Designer, Contractor/Subcontractor, or RCE/Inspector authorized to sign various storm water documents.

**CERTIFICATION STATEMENT**

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature

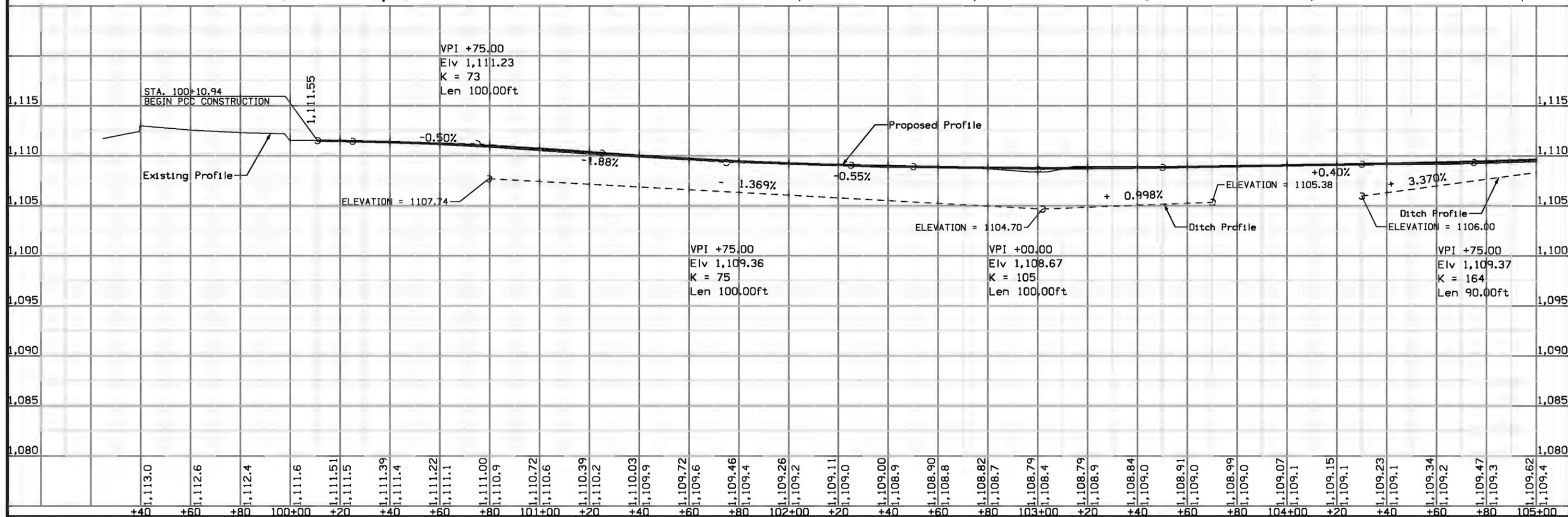
Printed or Typed Name

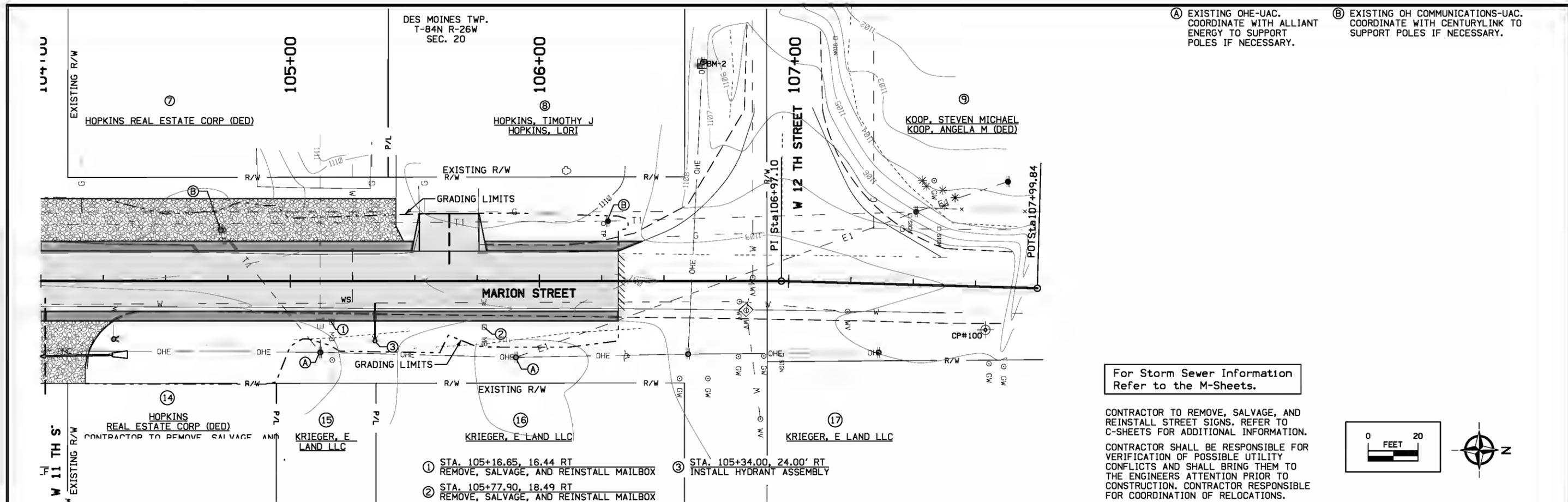


CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFICATION OF POSSIBLE UTILITY CONFLICTS AND SHALL BRING THEM TO THE ENGINEERS ATTENTION PRIOR TO CONSTRUCTION. CONTRACTOR RESPONSIBLE FOR COORDINATION OF RELOCATIONS.

CONTRACTOR TO REMOVE, SALVAGE, AND REINSTALL STREET SIGNS. REFER TO C-SHEETS FOR ADDITIONAL INFORMATION.

For Storm Sewer Information Refer to the M-Sheets.

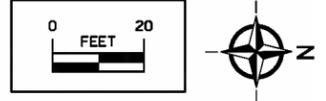




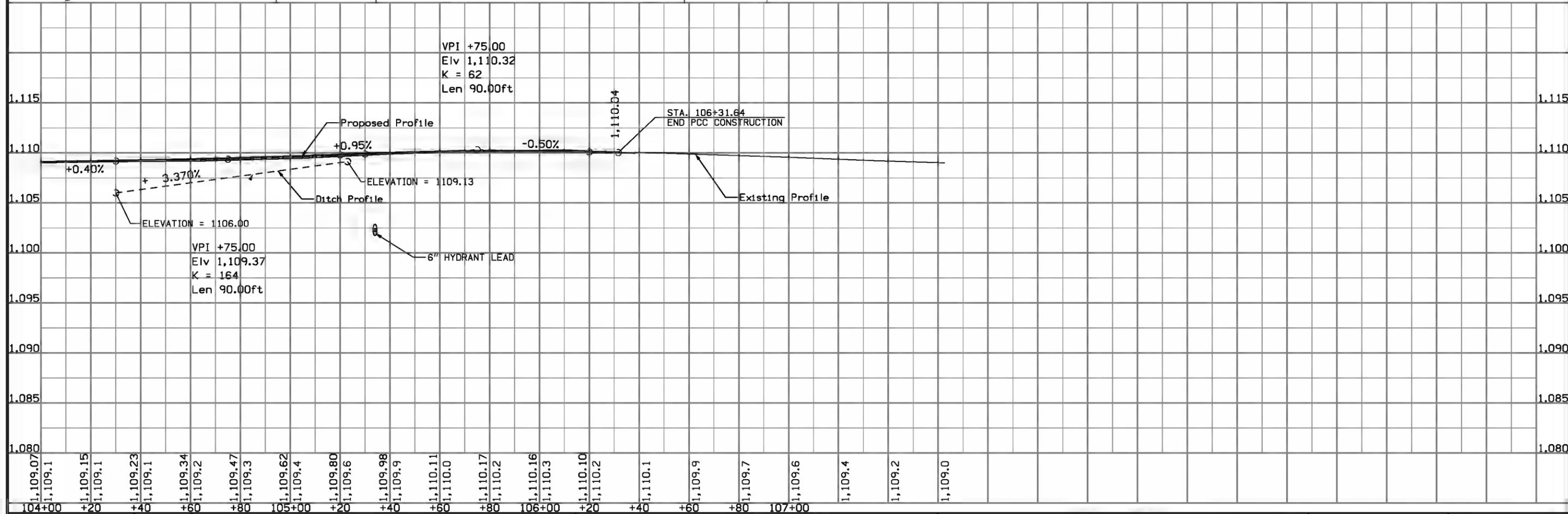
Ⓐ EXISTING OHE-UAC. COORDINATE WITH ALLIANT ENERGY TO SUPPORT POLES IF NECESSARY.  
 Ⓑ EXISTING OH COMMUNICATIONS-UAC. COORDINATE WITH CENTURYLINK TO SUPPORT POLES IF NECESSARY.

For Storm Sewer Information Refer to the M-Sheets.

CONTRACTOR TO REMOVE, SALVAGE, AND REINSTALL STREET SIGNS. REFER TO C-SHEETS FOR ADDITIONAL INFORMATION.  
 CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFICATION OF POSSIBLE UTILITY CONFLICTS AND SHALL BRING THEM TO THE ENGINEERS ATTENTION PRIOR TO CONSTRUCTION. CONTRACTOR RESPONSIBLE FOR COORDINATION OF RELOCATIONS.



- ① STA. 105+16.65, 16.44 RT REMOVE, SALVAGE, AND REINSTALL MAILBOX
- ② STA. 105+77.90, 18.49 RT REMOVE, SALVAGE, AND REINSTALL MAILBOX
- ③ STA. 105+34.00, 24.00' RT INSTALL HYDRANT ASSEMBLY



## Survey Information

### General Information

Measurement units for this survey are US survey feet. This survey is for a proposed reconstruction for Marion Street in Boone, Iowa.

### Vertical Control

Vertical datum for this survey is NAVD88 (Computed using Geoid-12A). Using the nearby Iowa RTN reference stations.

City of Boone, Iowa Vertical Control Network Benchmark: 044

Description: Standard Benchmark.

NAVD88 - FEET: 820.14  
 WDM DATUM-FEET: 46.13  
 LEVEL ELEVATION - FEET: 45.999  
 SECTION: 29  
 TOWNSHIP: T84N  
 RANGE: R26W  
 COUNTY: Boone

City of Boone, Iowa Vertical Control Network Benchmark: 045

Description: Standard Benchmark.

NAVD88 - FEET: 817.27  
 WDM DATUM-FEET: 43.26  
 SECTION: 29  
 TOWNSHIP: T84N  
 RANGE: R26W  
 COUNTY: Boone

### Horizontal Control (Project Scale Point)

City of Boone, Iowa  
 Iowa North Zone (1401)  
 Horz. Datum: NAD83(NSRS2007)  
 Vert. Datum: NAVD 1988  
 US Survey Feet  
 2010

Point Name: USGS D                      Network Point ID: 116  
 Designation: NGS 1st order vertical control station "Q 155" PID: MH0433

Northing: 560161.06sft                      Easting: 1569331.52sft      Geoid09  
 Latitude: N41°32'13.88106"                      Longitude: W93°45'34.74865"  
 Mapping Angle: -0°10'16"                      Combination Scale Factor: 0.999930392  
 Project Scale Factor: 1.0000696131176  
 Monument Type: A standard bench mark disk stamped "Q 155 1950" and set in the top of a round concrete monument.

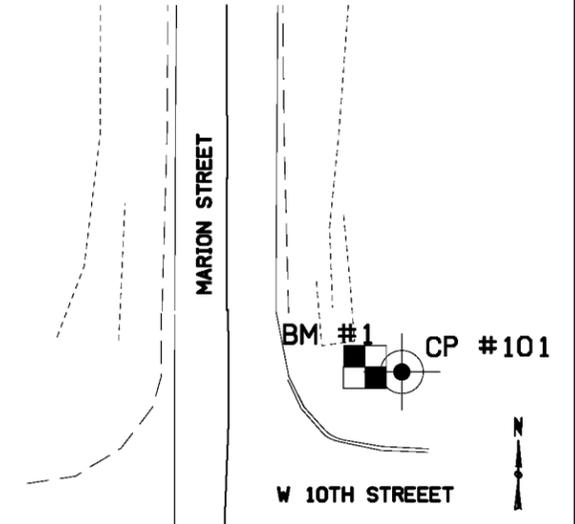
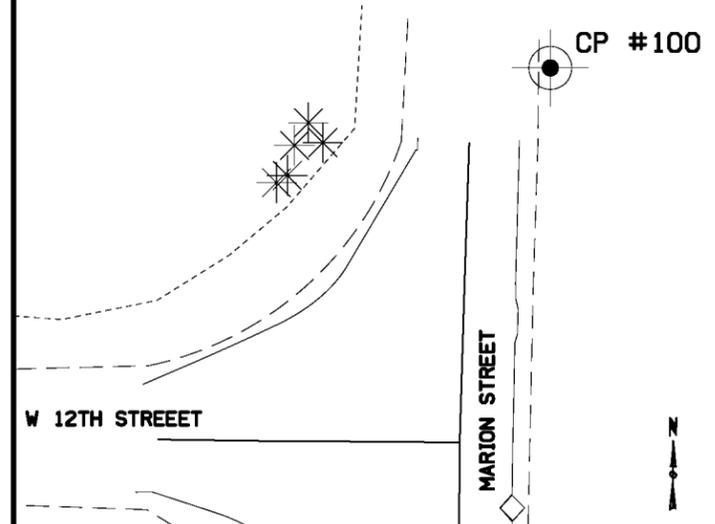
Project control for this survey is based on the Iowa State Plane 1983 Control System in the North Zone (1401)  
 No scale factor used  
 Project height = 900.00'

## HORIZONTAL CONTROL POINTS

Point	North	East	Elevation	Station	Offset	Feature	Description
100	3487931.325	4811845.596	1108.297	107+79.50	17.22	CP	
101	3487222.110	4811861.781	1110.408	100+69.84	38.45	CP	
5001	-	-	1113.263	100+70.91	30.37	BM-1	TOP CENTER BOLT HYD NE QUAD MARION @ W 10TH
5159	-	-	1108.856	106+65.31	-86.99	BM-2	RR SPIKE POWER POLE SW QUAD MARION @ W 12TH

CP Sta. 107+79.50, 17.22 Rt.  
CP 100, SET 1/2 IR  
N= 3487931.325, E= 4811845.596, Z= 1108.297

CP Sta. 100+69.84, 38.45 Rt.  
CP 101, FND 1/2 IR WYC  
N= 3487222.110, E= 4811861.781, Z= 1110.408





**TRAFFIC CONTROL PLAN**

The Contractor shall employ sound practices of safety and traffic control. These methods and practices shall include, but not be limited to, the following:

1. Marion Street will be closed to traffic during construction.
2. Safety closures shall be provided on W 10th Street East and West of the Marion Street intersection and on Marion Street North of the UPRR crossing and South of the 12th Street intersection.
3. Refer to TC-252 for additional closure details.
4. The Contractor shall coordinate traffic control with other projects in the area.
5. Traffic control on this project shall be in accordance with specific layouts shown on these plans. Traffic control devices, procedures, and layouts shall be as per current Part 6 of the Manual on Uniform Traffic Control Devices (MUTCD) as adopted by the Department per 761 of the Iowa Administrative Code, Chapter 130.
6. At full closure locations, Contractor shall provide enough Type III Barricades to completely cross the road.
7. Sign washing shall be considered incidental to traffic control and required as directed by the project engineer.

- Project Engineer:  
Jared Rokke (515)254.1393 (office)  
Foth Infrastructure & Environment (515)254.1642 (fax)  
8191 Birchwood Court, Suite L (641)425.8923 (mobile)  
Johnston, IA 50131

- City of Boone:  
Wayne Schwartz (515)432.4211 (office)  
City Engineer (515)433.0630 (fax)  
923 8th Street, P.O. Box 550  
Boone, IA 50036

**STAGING NOTES**

Construction activity in this area will disrupt traffic on Marion Street between W 10th Street and W 12th Street. Marion Street will be closed during the construction. Detour route is detailed on sheet J.02.

It is recognized that as the various activities related to construction progress, certain situations may arise which will preclude adhering to the original construction sequence or which would readily lend themselves to more efficient staging operations. Should the Contractor desire to deviate from the original plan, a written alternative plan shall be submitted to the Project Engineer for approval a minimum of two (2) weeks prior to the proposed changes. Coordinate with all public and private projects and events in the area at all times.

- Special Events in the project area include:
1. Pufferbilly Days: September 10th - September 13th, 2015
  2. Super Nationals: September 7th - September 12th, 2015

Coordinate with the City of Boone a minimum of two (2) weeks prior to changes in the proposed traffic patterns.

**PROJECT ACCESS/MAINTENANCE OF HAUL ROADS:**  
The Contractor will have access to the project site from Marion Street from the North and South and from W 10th Street from the East. Haul routes for import material shall be approved by the City prior to initiating hauling. Contractor is responsible for dust control and maintenance of haul routes. Do not drive on the proposed pavement with construction traffic greater than the legal load limits.

The Contractor may also access the from W 11th Street from the East. W 11th Street is a gravel road and subject to damage from construction traffic. The contractor shall be responsible for the repair of any damage caused to W 11th Street by Construction operations at no cost to the Owner.

**UTILITIES:**  
The following is a list of known utilities conflicts. There may be other unknown conflicts that may exist. The Contractor shall work with each utility company to resolve each known conflict and incorporate them into the overall construction schedule. Refer to Sheet A.02 for additional utility information.

City of Boone Public Works Department  
(Sanitary, Water, Storm)  
John Rouse - Public Works Director  
515.432.4211  
jrouse@city.boone.ia.us

CenturyLink Local Network  
(Communications)  
Tom Strumer  
303.664.8090  
thomas.strumer@centurylink.com

Alliant Energy  
(OH-Electric, UG-Electric, Gas)  
Ryan Paul  
515.268.3404  
ryanpaul@alliantenergy.com

**STAGING**  
The Contractor will be allowed to proceed to the next stage as soon as roadway pavement is complete. It is the Project intent to complete surface restoration immediately following the completion of the roadway pavement construction.

Contactor to coordinate with trash/recycle service provider with with each individual property owner. Collection points may change as construction progresses through the various stages, contractor shall accommodate.

The Contractor shall notify the City of Boone 1 week prior to the disruption of water service. Coordinate with the Public Works Department to shut off water.

The Contractor shall notify affected residents 48 hours prior the disruption of water service. Service to residents shall be disrupted for no more than 8 hours.

- Construction Staging:
1. Coordinate with utility companies and establish action plan to protect or relocate utilities in conflict.
  2. Maintain temporary granular access to Parcels 7 and 8

**STAGING NOTES**

- at all times until proposed pavement is open to traffic.
3. Coordinate with other projects and install temporary traffic control as detailed on Sheets J.02-J.03 and TC Series Standard Road Plans.
  4. Complete all removals as shown in the plans.
  5. Construct underground improvements, including storm sewer and hydrant relocations.
  6. Construct proposed pavement. Gap paving at the location shown on Sheet J.03 to maintain granular access to Parcels 7 and 8.
  7. Open Marion Street, south of the granular access, to Property Owner of Parcels 7 and 8.
  8. Remove granular access and complete remaining proposed pavement.
  9. Complete surface restoration
  10. Open Marion Street to all traffic.

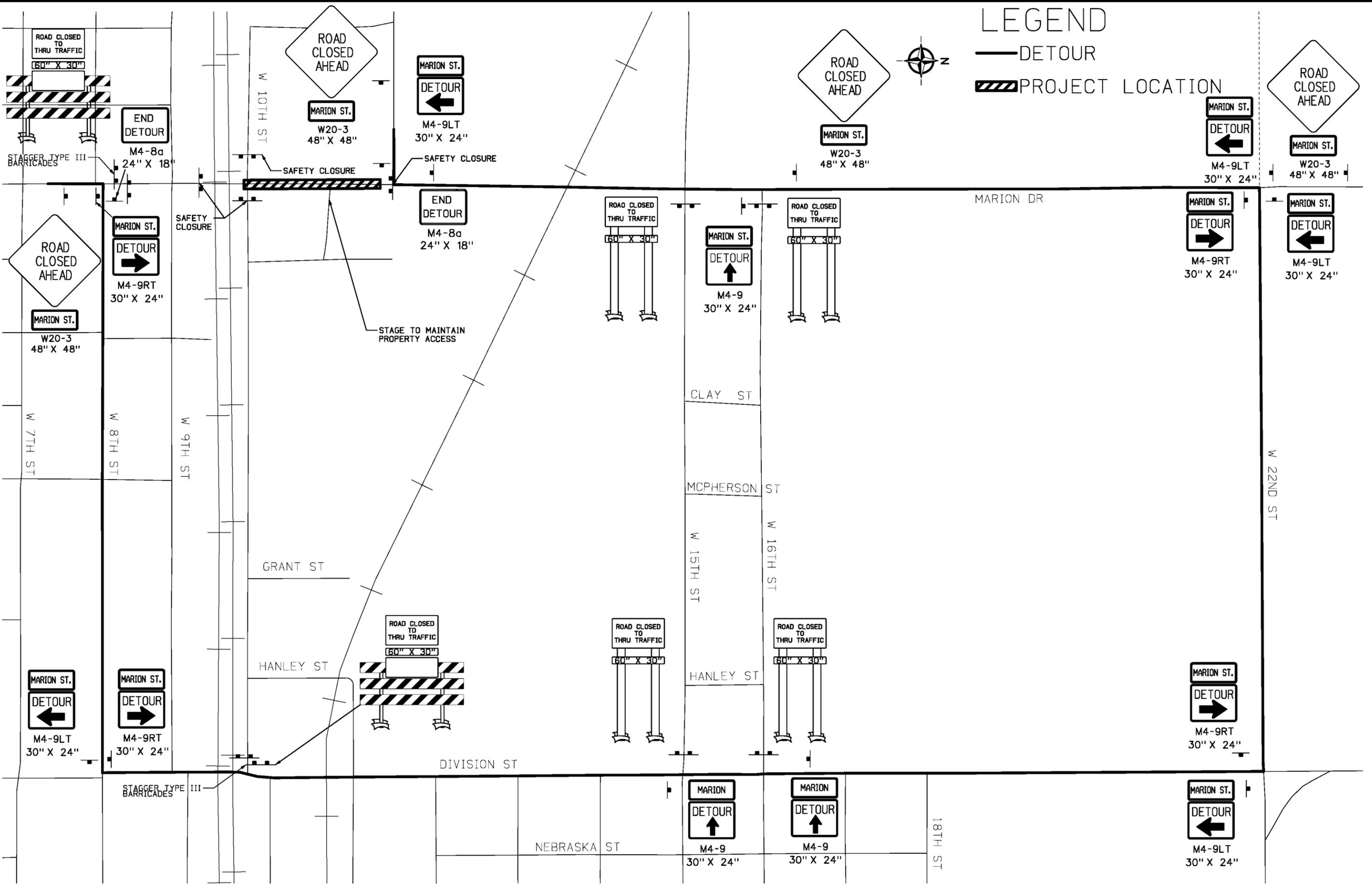
**SAFETY CLOSURES**

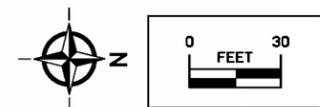
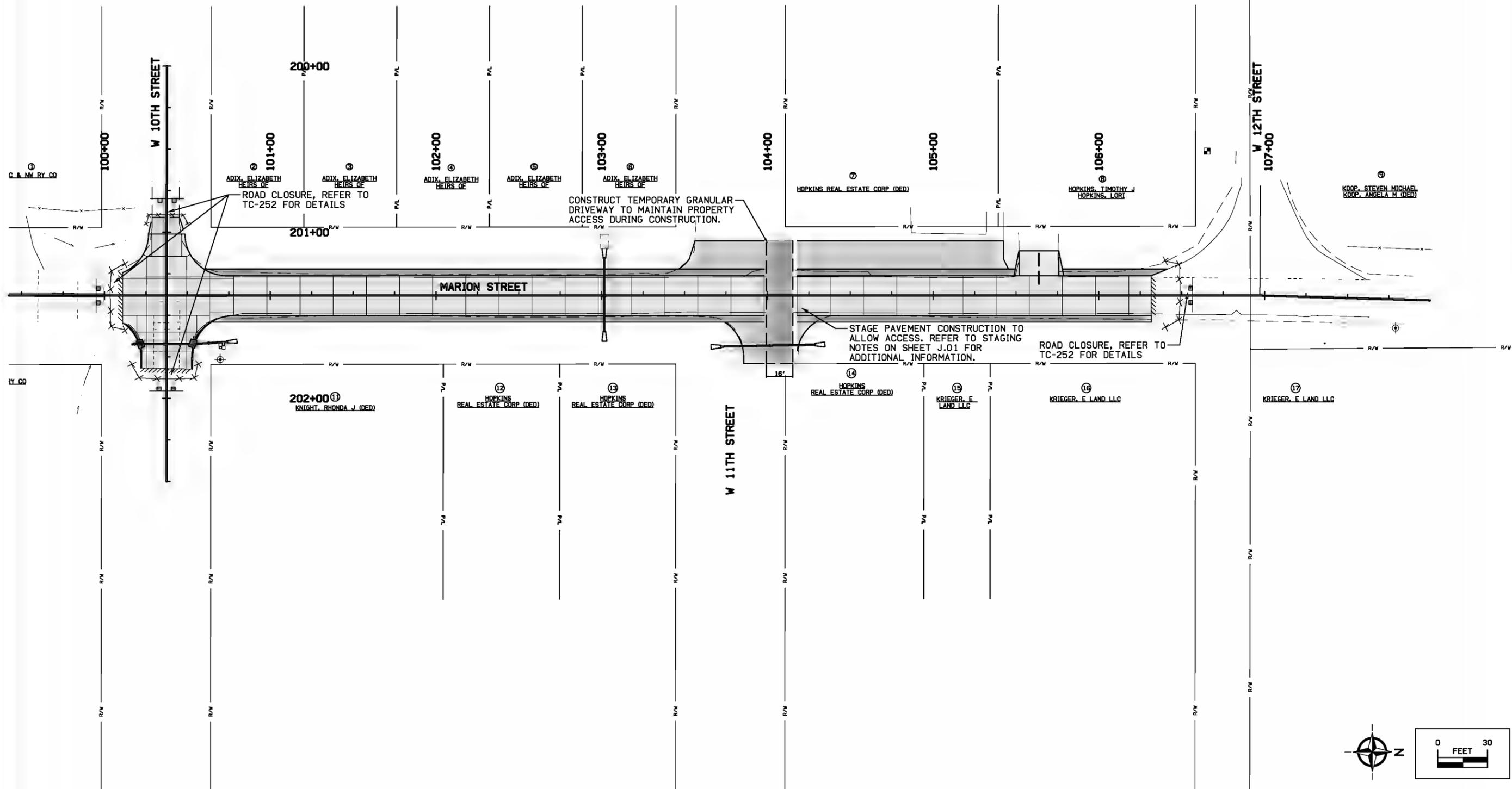
Refer to Section 2518 of the Standard Specifications

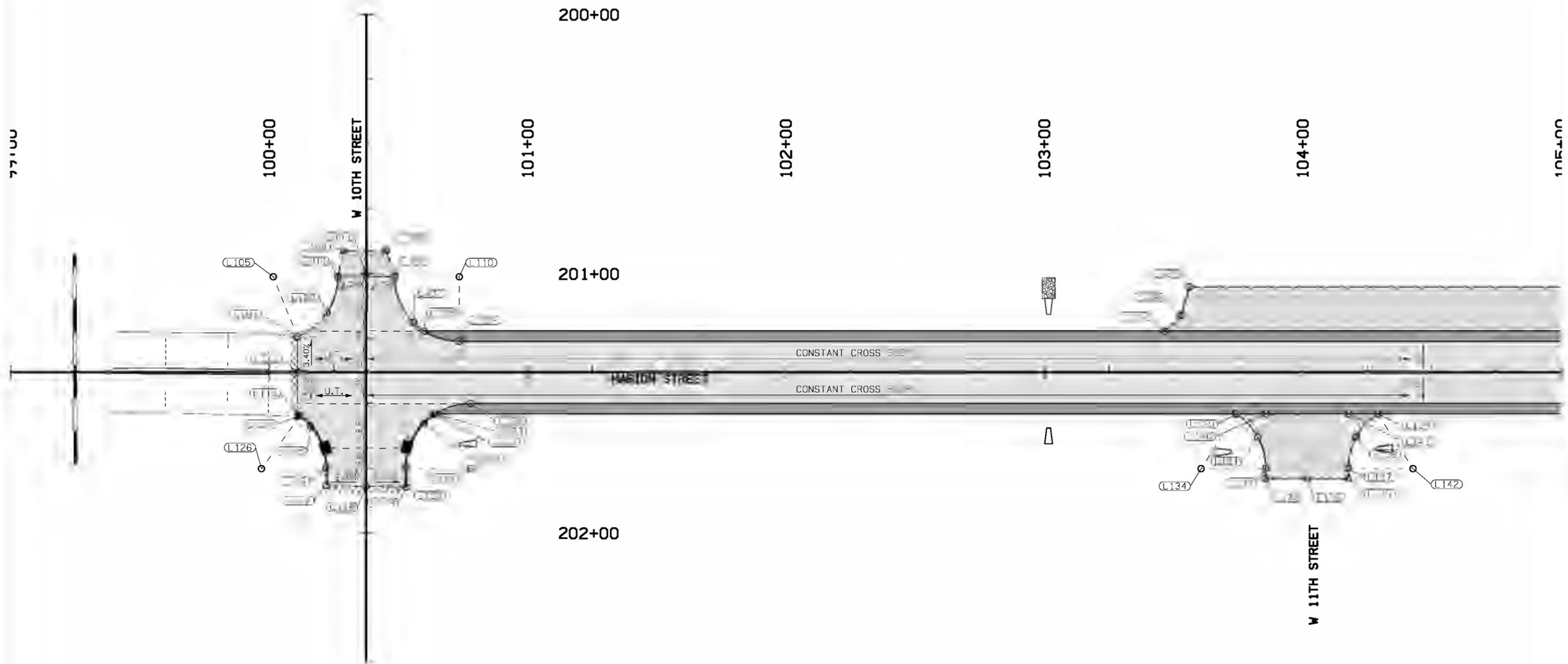
Station	Closure Type		Remarks
	Road Qty.	Hazard Qty.	
99+94.89	1		MARION STREET NORTHBOUND
100+37.27	1		NW 10TH STREET WESTBOUND
100+37.77	1		NW 10TH STREET EASTBOUND
106+56.67	1		MARION STREET SOUTHBOUND

# LEGEND

— DETOUR  
 PROJECT LOCATION







Point	Station	Offset	Elevation	Description
L101	100+10.94	-13.83	1111.09	MATCH EXIST./BEGIN 25' RADIUS
L102	100+22.29	-23.02	1110.33	MID 25' RADIUS
L103	100+26.56	-36.98	1108.58	END 25' RADIUS
L104	100+26.56	-37.02	1108.57	
L105	100+01.56	-37.00	0.00	25' RADIUS POINT
L106	100+48.56	-37.02	1108.82	BEGIN 25' RADIUS
L107	100+55.88	-19.33	1110.53	MID 25' RADIUS
L108	100+60.00	-16.00	1110.82	BEGIN GRANULAR SHOULDER
L109	100+73.56	-12.00	1110.84	END 25' RADIUS
L110	100+73.56	-37.00	0.00	25' RADIUS POINT
L111	100+37.56	-37.02	1108.70	END PCC PAVEMENT
L112	100+10.94	0.00	1111.56	MATCH EXIST./BEGIN PCC PAVEMENT
L113	100+10.94	16.86	1110.88	MATCH EXISTING
L114	100+11.81	16.86	1110.87	BEGIN 25' RADIUS/BEGIN 5' CURB RUNOUT
L115	100+15.95	20.70	1110.71	BEGIN FULL 6' CURB
L116	100+21.99	37.02	1110.46	END 25' RADIUS
L117	100+21.99	43.62	1110.38	MATCH EXISTING
L118	100+37.49	43.94	1110.74	MATCH EXISTING
L119	100+52.99	44.26	1110.35	MATCH EXISTING
L120	100+52.99	36.98	1110.45	BEGIN 25' RADIUS
L121	100+60.00	19.64	1110.62	END FULL 6' CURB
L122	100+63.81	16.41	1110.71	END 5' CURB RUNOUT

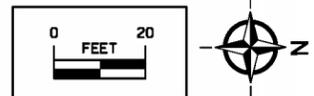
Point	Station	Offset	Elevation	Description
L123	100+64.43	16.00	1110.78	BEGIN GRANULAR SHOULDER
L124	100+77.99	12.00	1110.78	END 25' RADIUS
L125	100+77.99	37.00	----	25' RADIUS POINT
L126	99+96.99	37.00	----	25' RADIUS POINT
L127	103+46.43	-16.00	1108.46	BEGIN 25' RADIUS
L128	103+52.86	-22.00	1108.03	END 25' RADIUS
L129	103+56.31	-33.00	1107.54	END GRANULAR SURFACE
L130	103+74.25	16.00	1108.57	BEGIN 25' RADIUS
L131	103+82.64	25.04	1108.61	MID 25' RADIUS
L132	103+85.68	37.00	1108.65	END 25' RADIUS
L133	103+85.68	41.00	1108.63	MATCH EXISTING
L134	103+60.68	37.00	----	25' RADIUS POINT
L135	104+17.68	41.00	1108.65	MATCH EXISTING
L136	104+01.68	41.00	1108.77	MATCH EXISTING
L137	104+17.68	37.00	1108.69	BEGIN 25' RADIUS
L138	104+20.72	25.04	1108.74	MID 25' RADIUS
L139	104+29.12	16.00	1108.79	END 25' RADIUS
L140	103+85.68	16.00	1108.75	
L141	104+17.68	16.00	1108.87	
L142	104+42.68	37.00	----	25' RADIUS POINT
L143	100+45.18	-47.02	1107.79	MATCH EXISTING
L144	100+26.78	-47.02	1108.16	MATCH EXISTING

**NOTES:**

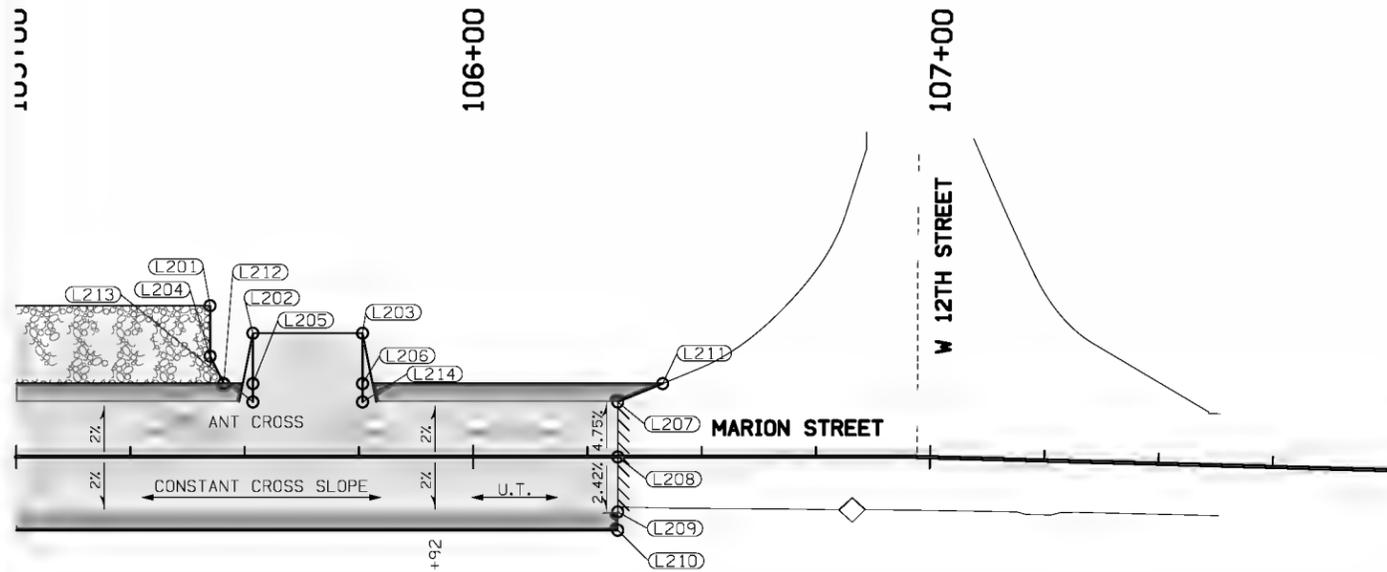
ALL ELEVATIONS ARE FORM GRADE OR TOP OF SLAB UNLESS OTHERWISE NOTED.

CONTRACTOR TO VERIFY ALL TIE-IN ELEVATIONS. NOTIFY ENGINEER IF ELEVATIONS ARE DIFFERENT THAN SHOWN.

REFER TO PV-102 FOR CURB RUNOUT DETAILS.





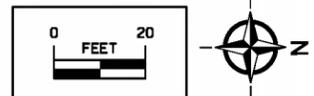


Point	Station	Offset	Elevation	Description
L201	105+42.42	-33.00	1109.65	END GRANULAR SURFACE
L202	105+51.79	-27.00	1109.97	MATCH EXISTING
L203	105+75.79	-27.00	1110.06	MATCH EXISTING
L204	105+42.42	-22.00	1109.45	
L205	105+51.79	-16.00	1109.66	
L206	105+75.79	-16.00	1109.76	
L207	106+31.64	-12.00	1109.47	MATCH EXISTING
L208	106+31.64	0.00	1110.04	MATCH EXISTING
L209	106+31.64	12.00	1109.75	MATCH EXISTING
L210	106+31.64	16.00	1109.64	MATCH EXISTING
L211	106+41.48	-16.00	1109.05	MATCH EXISTING
L212	105+45.42	-16.00	1109.62	
L213	105+51.79	-12.00	1109.82	BEGIN PCC DRIVE
L214	105+75.79	-12.00	1109.92	BEGIN PCC DRIVE

**NOTES:**

ALL ELEVATIONS ARE FORM GRADE OR TOP OF SLAB UNLESS OTHERWISE NOTED.

CONTRACTOR TO VERIFY ALL TIE-IN ELEVATIONS. NOTIFY ENGINEER IF ELEVATIONS ARE DIFFERENT THAN SHOWN.



105+00

106+00

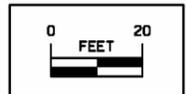
107+00

W 12TH STREET

MARION STREET

RD

RD



### STORM SEWER

① Diameter or equivalent diameter

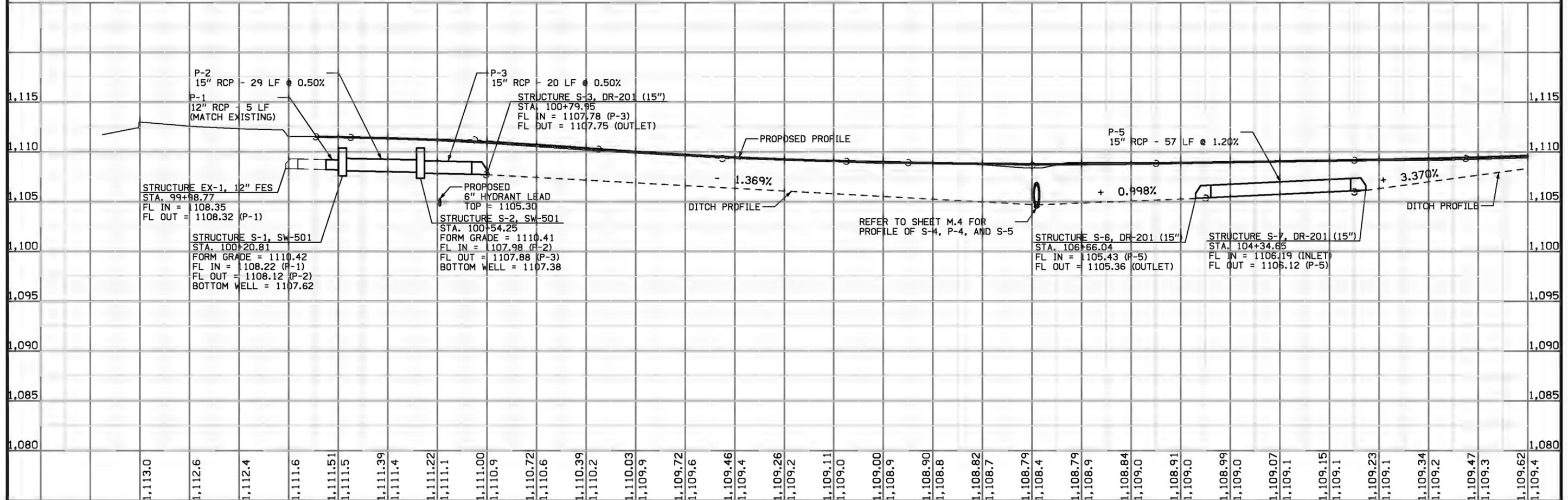
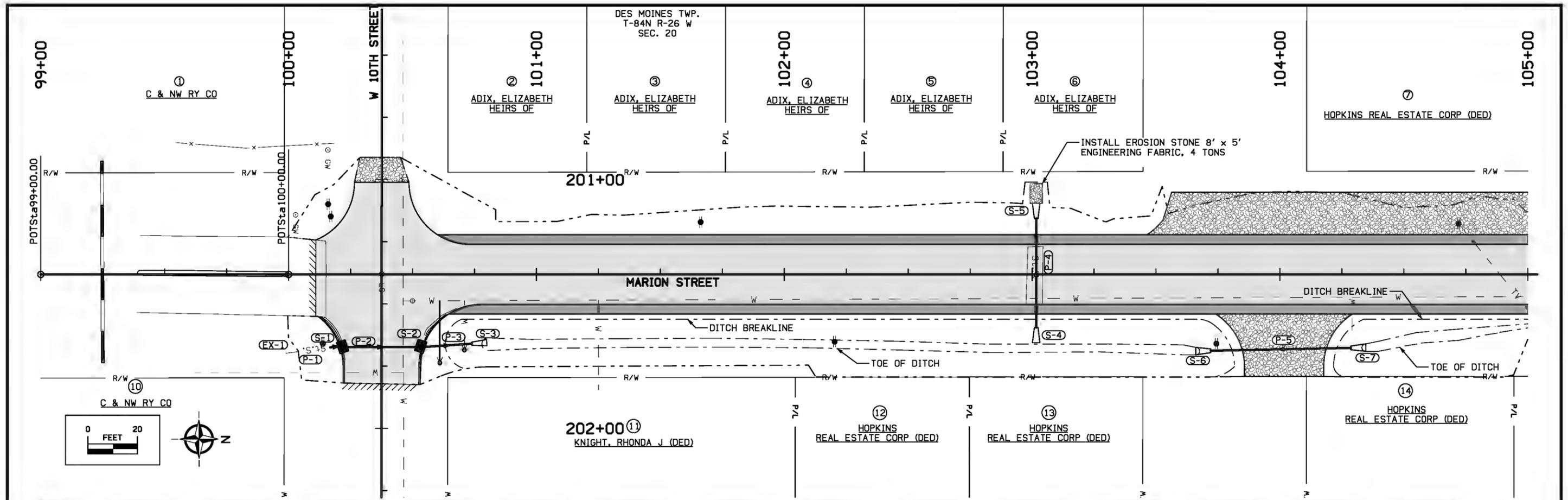
\* Bid Item  
\*\* For SW-545

#### INTAKES AND UTILITY ACCESSES

#### PIPES

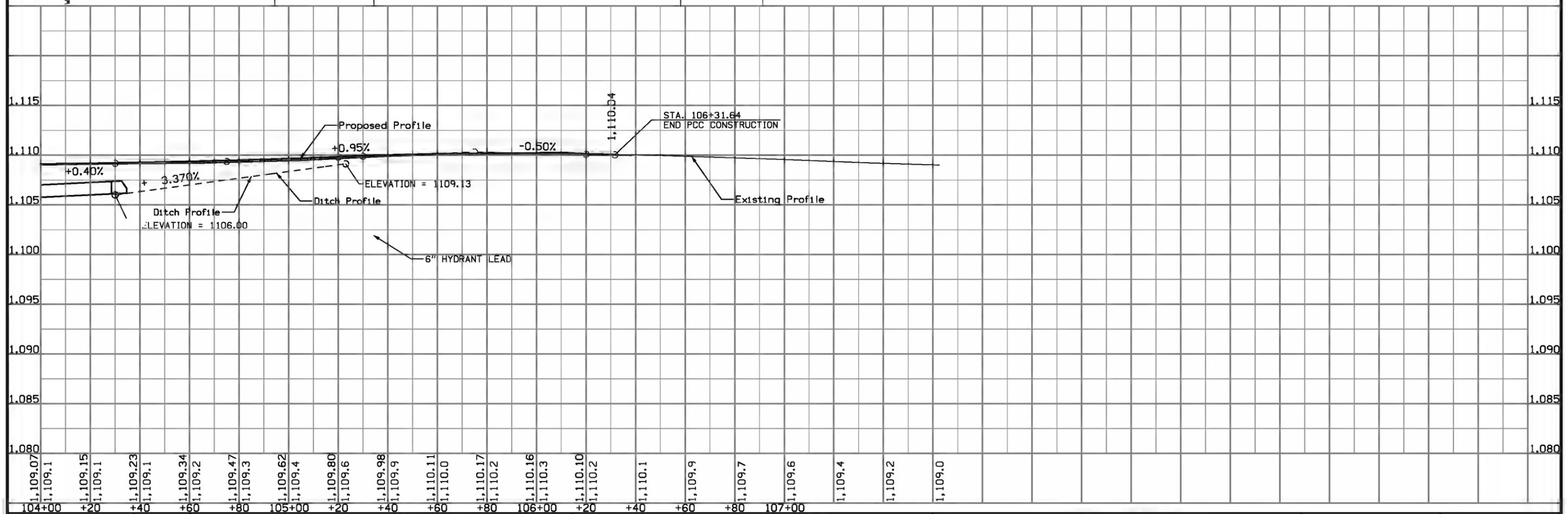
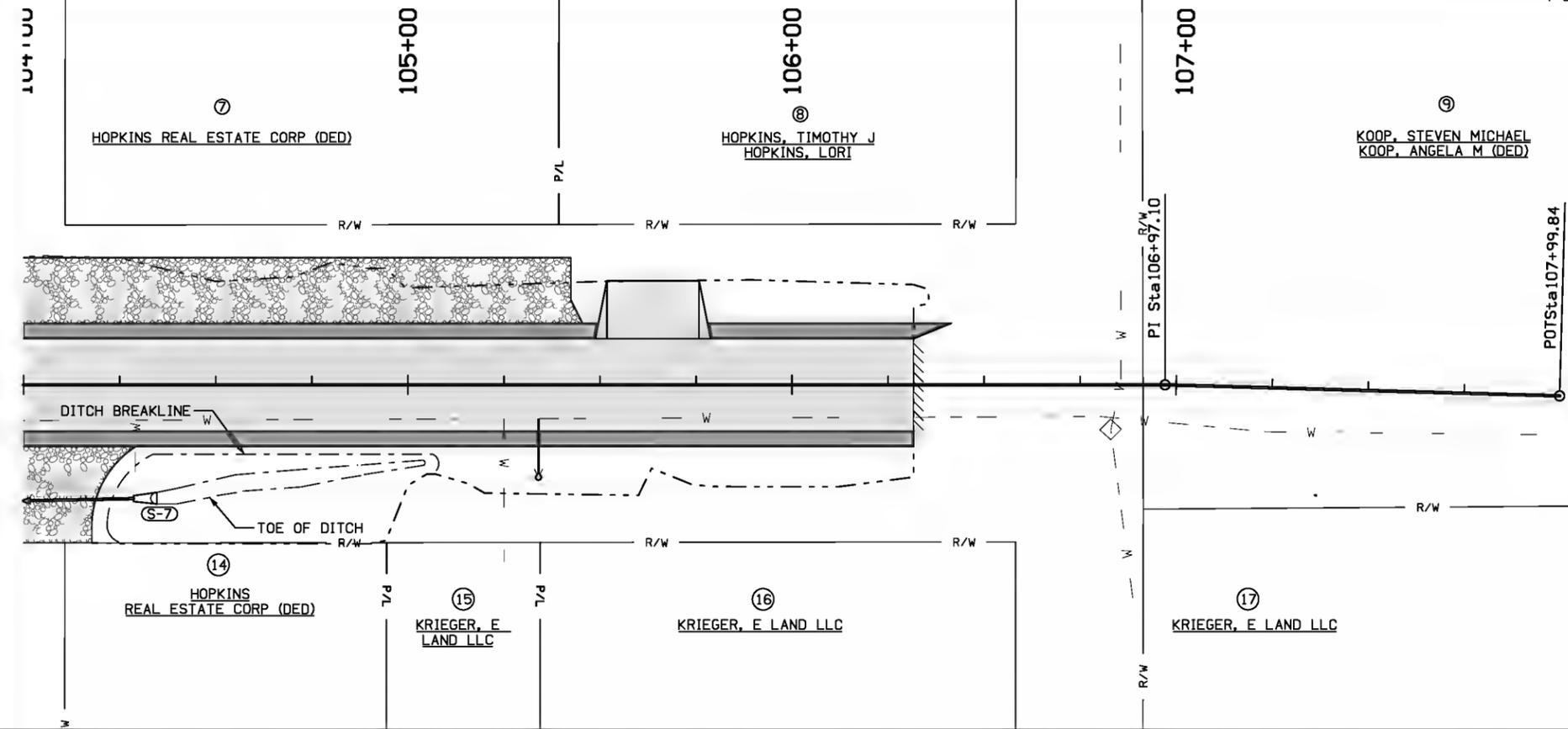
Design Length, Slope, and Flowlines are calculated from inside wall to inside wall along CL of pipe. An additional 3 ft length is added to each side of the Design Length to account for estimated length to center of structures.

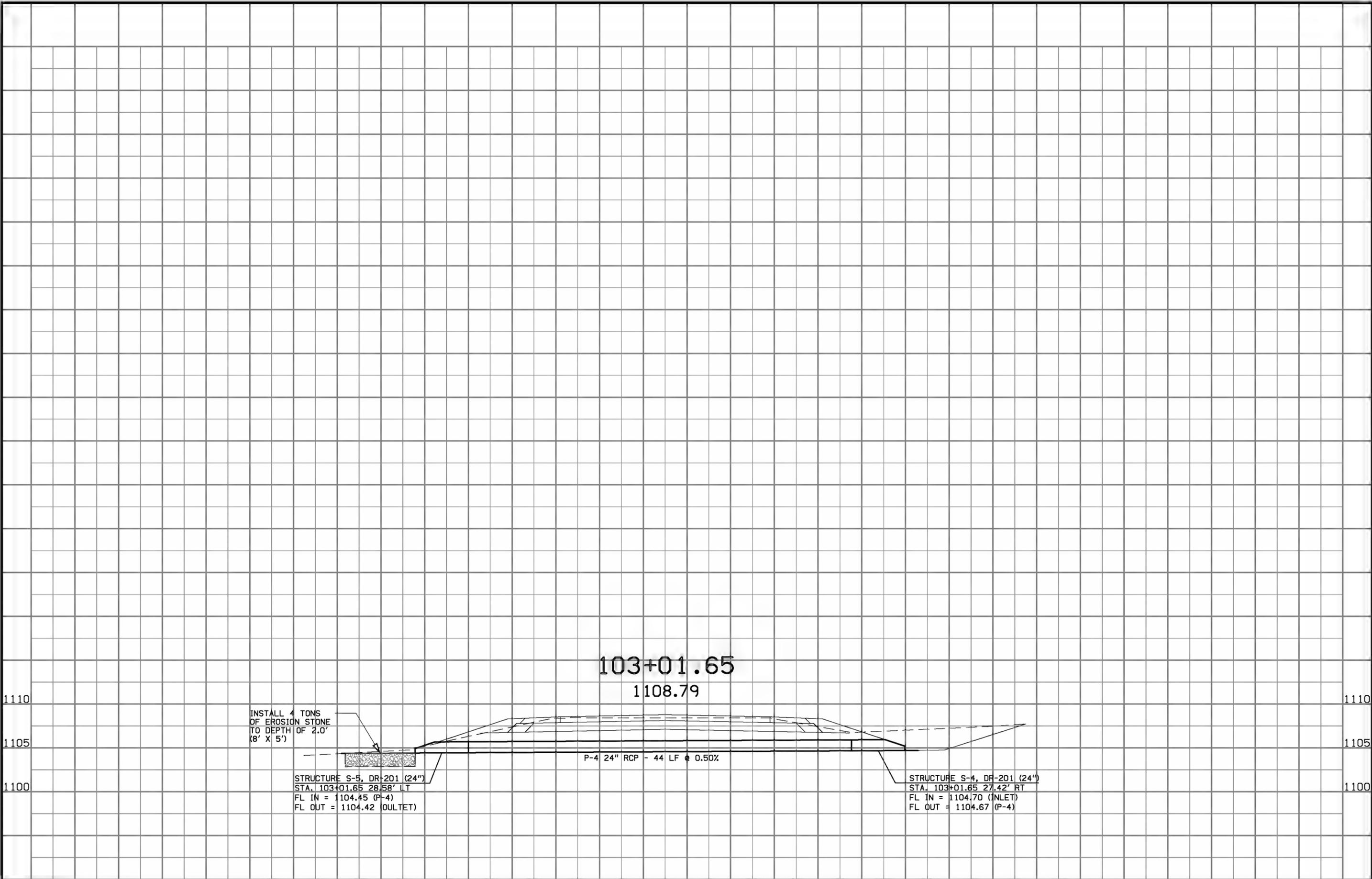
No.	Location Station and Offset	*Type or Standard Road Plan	Form Grade	Bottom Well	Extension Length**	Notes	Line Number	Intake/Utility Access No.		Class 'D'	Pipe Size ①	Bid* Length	Design Length	Slope %	Flow Lines			Pipe Profile Sheet No.	Notes
			Elev.	Elev.	FT			From	To						Inlet Elevation	Outlet Elevation	Other Elevation		
EX-1	99+98.77, 31.71 RT	12" FES	1108.35	-		EXISTING	P-1	EX-1	S-1	3750	12	8	5.0	-	EXISTING	1108.22		M.2	EXISTING
S-1	100+20.81, 29.38 RT	SW-501	1110.42	1107.62			P-2	S-1	S-2	3750	15	35	29.0	0.5	1108.12	1107.98		M.2	
S-2	100+54.25, 29.19 RT	SW-501	1110.41	1107.38			P-3	S-2	S-3	3750	15	23	20.0	0.5	1107.88	1107.78		M.2	
S-3	100+79.98, 27.42 RT	DR-201 (15")	1107.75	-															
S-4	103+01.65, 27.42 RT	DR-201 (24")	1104.70	-															
S-5	103+01.65, 28.58 LT	DR-201 (24")	1104.42	-			P-4	S-4	S-5	2000	24	44	44.0	0.5	1104.67	1104.45		M.4	
S-6	103+66.04, 30.81 RT	DR-201 (15")	1105.36	-															
S-7	104+34.65, 29.41 RT	DR-201 (15")	1106.19	-			P-5	S-6	S-7	3750	15	57	57.0	1.2	1106.12	1105.43		M.2	



C	ENGLISH	IOWA DOT	DESIGN TEAM	<b>FOTH</b>	<b>CITY OF BOONE</b>	<b>BOONE COUNTY</b>	PROJECT NUMBER	<b>STP-U-0750(630)--70-08</b>	SHEET NUMBER	<b>M.2</b>
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DES MOINES TWP.  
T-84N R-26 W  
SEC. 20





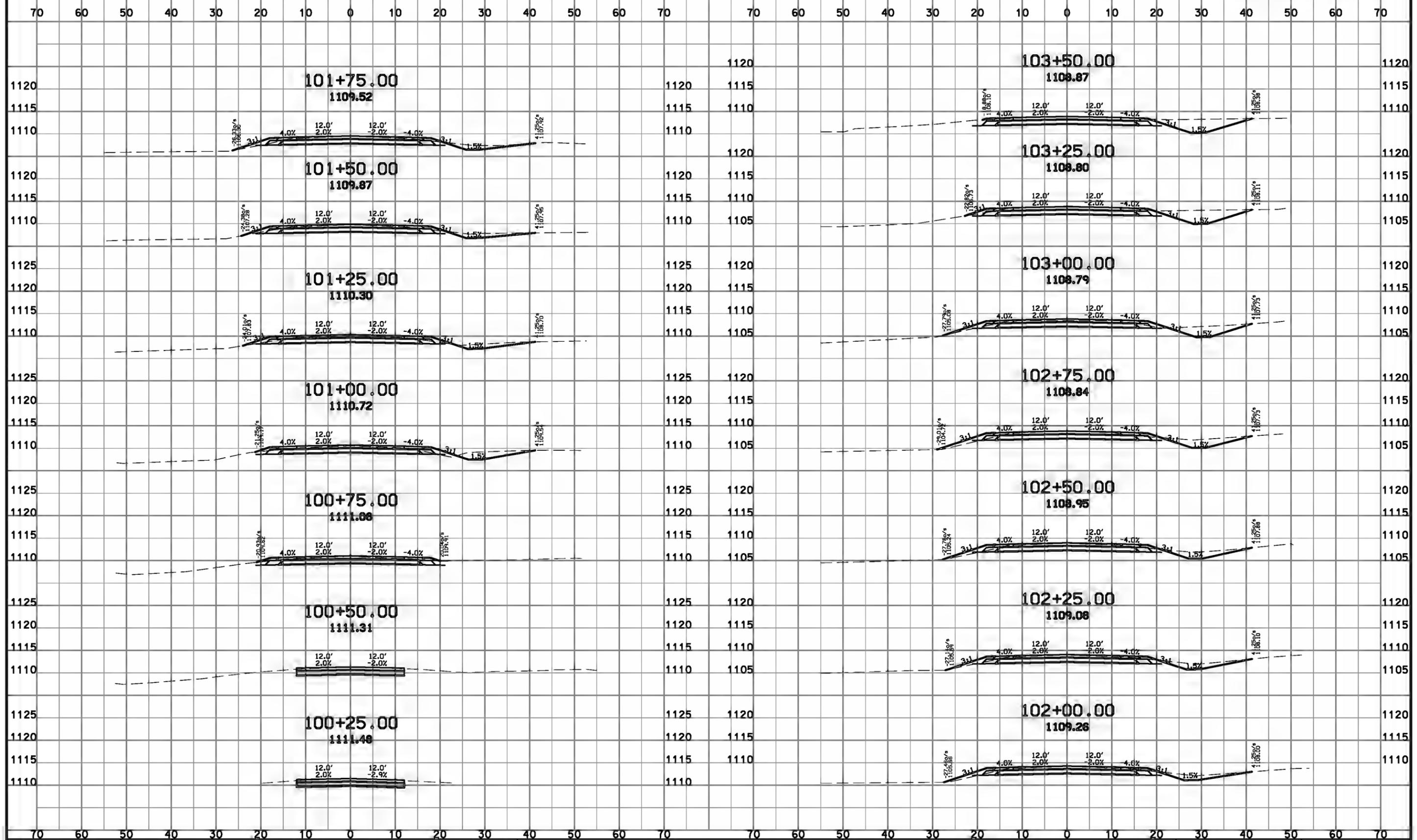
INSTALL 4 TONS  
OF EROSION STONE  
TO DEPTH OF 2.0'  
(8' X 5')

STRUCTURE S-5, DR-201 (24")  
STA. 103+01.65 28.58' LT  
FL IN = 1104.45 (P-4)  
FL OUT = 1104.42 (OUTLET)

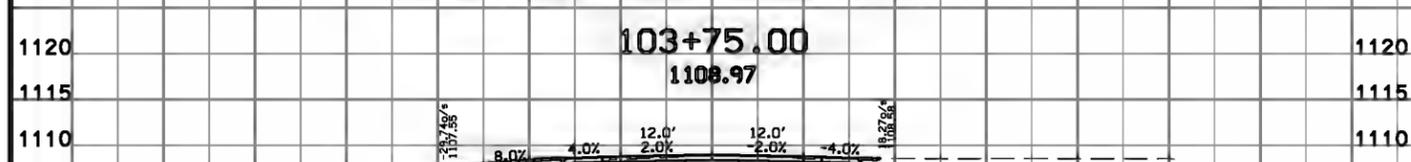
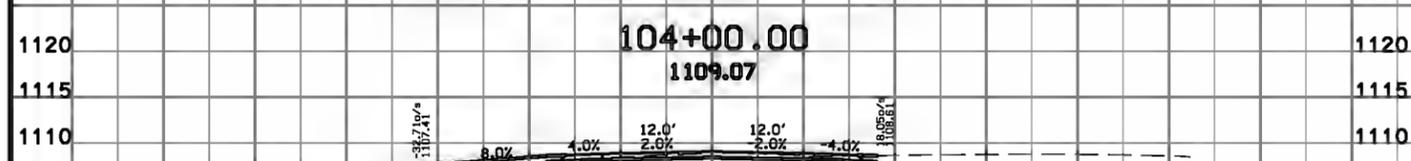
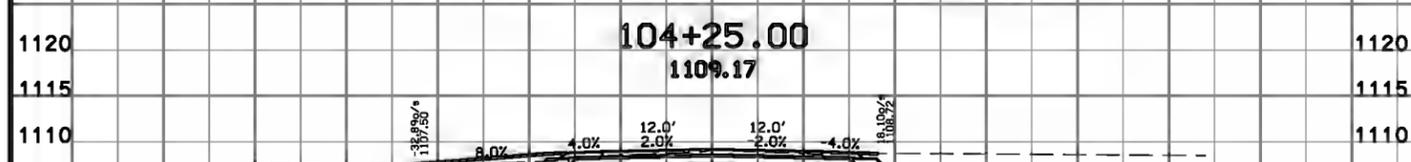
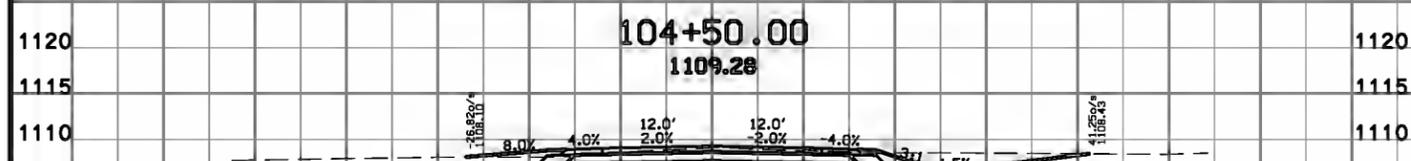
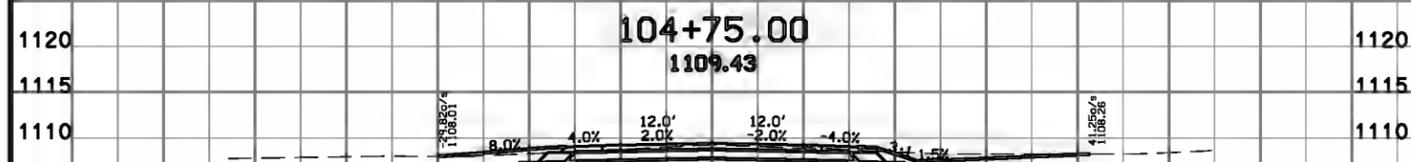
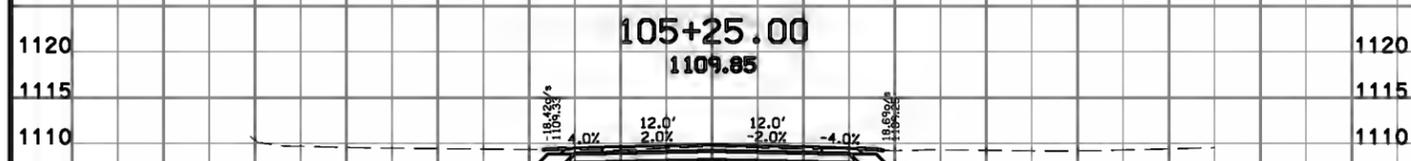
P-4 24" RCP - 44 LF @ 0.50%

STRUCTURE S-4, DR-201 (24")  
STA. 103+01.65 27.42' RT  
FL IN = 1104.70 (INLET)  
FL OUT = 1104.67 (P-4)

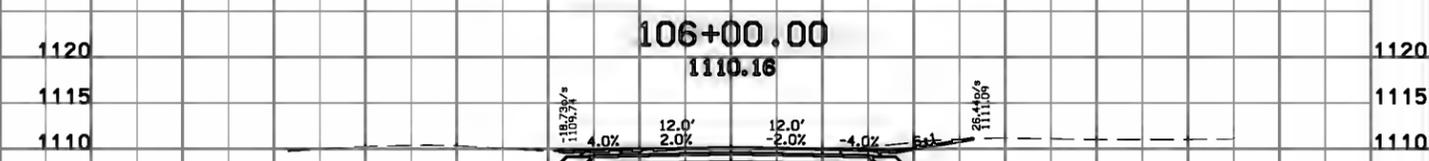
MARION ST



70 60 50 40 30 20 10 0 10 20 30 40 50 60 70

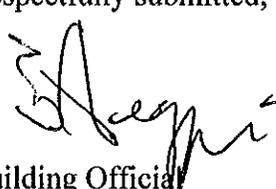


70 60 50 40 30 20 10 0 10 20 30 40 50 60 70



70 60 50 40 30 20 10 0 10 20 30 40 50 60 70 70 60 50 40 30 20 10 0 10 20 30 40 50 60 70

**MONTHLY BUILDING DEPARTMENT REPORT**  
**BOONE, IOWA**  
**APRIL, 2015**

<b>PERMITS ISSUED</b>	<b>NUMBER</b>	<b>VALUATION</b>	<b>PERMIT FEES</b>	<b>NOTES</b>
<b>Building - - New</b>				
Single Family	1	\$ 195,000.00	\$ 1,472.50	703 Westwood
Multi-Family	2	\$562,885.00	\$3,698.75	1218 & 1222 Southview Ct.
Garages/Carports	2	\$ 15,000.00	\$ 197.00	
Commercial	1	\$ 70,000.00	\$ -	Park Bldg. 724 Lincoln
Industrial				
Non-Profit	1	\$ 224,319.00	\$ -	BCH, New MRI, Fee waived \$1,211
<b>Alterations/Additions</b>				
Single Family	3	\$ 3,200.00	\$ 104.00	
Multi-Family				
Garages/Carports				
Commercial	3	\$ 74,600.00	\$ 10,397.50	
Industrial				
Non-Profit				
<b>Miscellaneous</b>				
Fences	5	\$ 900.00	\$ 100.00	
Decks	3	\$ 2,600.00	\$ 88.50	
Drives/Sidewalks	8	\$ 15,314.00	\$ 358.00	
Signs				
Demolition				
Moving				
<b>SUBTOTALS</b>	<b>29</b>	<b>\$ 1,163,818.00</b>	<b>\$ 16,416.25</b>	
Plumbing	25		\$ 365.00	
Heating	6		\$ 93.00	
Electrical	5		\$ 197.00	
Tapping Fees				
Stub-In Fees				
<b>SUBTOTALS</b>	<b>36</b>		<b>\$ 655.00</b>	
<b>TOTAL</b>	<b>65</b>	<b>\$ 1,163,818.00</b>	<b>\$ 17,071.25</b>	
<b>Inspections</b>				Respectfully submitted,  Building Official
Building	33			
Plumbing	37			
Heating	15			
Electrical	15			
Miscellaneous	30			
<b>TOTAL</b>	<b>130</b>			

Director's Report  
Ericson Public Library  
May 18, 2015

1. The circulation for April was 12,713. Computer usage was 1,429. The meeting room was used 21 times with attendance of 153. The library did 12 outreach programs reaching 272 kids and adults.
2. The library received a donation from Meg Manatt in the amount of \$18.00 for a DVD memorial. The library received \$2546.65 from the Friends to use for money given to them from John and Elaine Anderson for technology. The library also received Summer Reading Program donations from the following businesses: Boone Family Chiropractic in the amount of \$100, \$50 from Eckstein's Jewelry, and \$30 from People's Clothing. The library deposited \$166 from the adult book sales and \$47.00 from children's book sales and general donations of \$26.00. We deposited \$80.60 from the Friends book cart and room sales.
3. New computers and monitors are here; Williams will install all the software and begin setting them up for public use in our new computer area.
4. This year we have been fortunate to receive multiple donations, sponsorships and grants from our local organizations and businesses for our Summer Reading Program. This type of support is not only wonderful for our Summer Reading Program participants but really indicates the support our community shows for its library. The following organizations and businesses have either given money and/or donations for our Summer Reading Program: the Friends of the Ericson Public Library, the Lowrey Charitable Foundation, Alliant Energy, Hy-Vee, Dutch Oven Bakery, the Book Shoppe, Boone Parks Foundation, Blank Park Zoo, Dairy Queen, Arnold Motor Supply, Boone Community Theatre, Boone County Family YMCA, Boone Family Chiropractic, Boone Hardware, Pizza Ranch, Calmer & Company, Casey's, Boone Chamber of Commerce, Colorado Grill, Eckstein's Jewelry, Family Video, Forte Studios, Furniture Zone, Orscheln Farm and Home LLC, Papa Murphy's, R&W Power, Stecker Concrete, Whistle Stop Cafe, Seven Oaks Recreation/Coal Creek Lounge, Taco John's, Trailside Rentals LLC, Redeker's, Good News Room, and People's Clothing. I plan to advertise this support and list these sponsors in our publications to make sure they receive recognition for this phenomenal support. This year's Summer Reading Program will be busy and fun with all the extra funds we received. Be sure to pick up a calendar!
5. FMC Masonry estimates came back at \$1,700 for fixing moisture issues coming from building's exterior, which is low bid.
6. We will need to begin working on our bid proposal for the upcoming chiller and boiler replacement. I have an example from another city project I received from our city engineer to work off of; however it may be a good idea for the building committee to meet and discuss a bid letting schedule.



AGREEMENT FOR PROFESSIONAL SERVICES WORK ORDER

To: City of Boone
923 8th Street, P.O. Box 550
Boone, Iowa 50036-0550

Date Issued: May 18, 2015

Client Project No:

FOTH Work Order No: 15B003.01

Requested By: Wayne Schwartz

Project Title: Crawford Street Reconstruction (14th Street to 17th Street)

This Agreement is made this 18 day of May, 2015, by and between Foth Infrastructure and Environment, LLC. (hereinafter referred to as "FOTH") and City of Boone (hereinafter referred to as "Client") in accordance with the Agreement for Professional Services between FOTH and City of Boone dated the 16 day of March, 2015.

Scope of Services: The Client hereby authorizes the FOTH to perform the following Services:

Per Attachment No.1

(Any additional description required is contained in Attachment .)

Schedule: Services shall be performed according to the following schedule:

Per Attachment No.2

(The services called for herein shall be completed no later than .)

Compensation:

Unit Cost/Time Charges (Standard Rates) with a total amount not-to-exceed \$ .00

Lump-Sum Charge of \$ 71,800.00

Other as stated here:

Entire Agreement: This Work Order, together with the General Consulting Services Agreement executed between City of Boone and FOTH on the 16th day of March, 2015, constitutes the entire understanding between the parties with respect to the subject matter hereof. This Work Order may be modified by subsequent written addenda mutually agreeable by both parties.

Client:
Signed:
Name (printed):
Title:
Date:

Foth Infrastructure and Environment, LLC.
Signed:
Name (printed): Douglas Ernst, P.E.
Title: Project Director
Date:

## ATTACHMENT 1

### SCOPE OF SERVICES

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The work to be performed by the **Consultant** under this agreement shall encompass and include detailed work, services, materials, equipment and supplies necessary to complete analysis and design for the project.

The project consists of reconstruction of Crawford Street from 14<sup>th</sup> Street to 17<sup>th</sup> Street in Boone, Iowa. The Consultant will complete roadway design, including storm sewer replacement and miscellaneous sanitary sewer (manhole replacement) and water main (valve/hydrant replacement). This scope of services is based on the following project assumptions:

- Reconstruction of Crawford Street from 14<sup>th</sup> Street to 17<sup>th</sup> Street, approx. 1200-ft in length.
- Street will be closed during construction, therefore traffic detoured and property access will be from side streets and alleys (no construction staging and traffic control plan required).
- The project will be completed with the existing street right-of-way (no land acquisition for permanent or temporary construction easements anticipated).
- Design services for the project to be completed in 2015.
- Construction services to be completed as supplemental agreement (anticipated to be completed in 2016).

The scope of services to be performed by the Consultant shall be completed in accordance with generally accepted standards of practice and shall include the services to complete the following tasks:

#### **I. BASIC SERVICES OF THE CONSULTANT.**

The Consultant shall consult on a regular basis with the City to clarify and define the City's requirements for the Project and review available data. The City agrees to furnish to the Consultant full information with respect to the City's requirements, including any special or extraordinary considerations for the Project or special services needed, and also to make available pertinent existing data. The Consultant shall provide the following basic services in regard to the Project:

## **A. DESIGN SURVEYS**

The Consultant shall perform field and office tasks required to collect additional topographic information deemed necessary to complete the project. The City shall provide aerial photographic and other available mapping of the Project area. The specific supplemental survey tasks to be performed include the following:

### **Task 1 - Control Survey**

The Consultant will establish horizontal and vertical control for the Project area. Each permanent control point or benchmark shall have horizontal coordinates or elevation, recovery information and monument description. Accurate descriptions of the horizontal control points and benchmarks will be created and recorded on the plan sheets.

### **Task 2 - Topographic Survey**

The Consultant shall perform topographic surveys required for the development of the project. Horizontal and vertical accuracies shall be adequate to produce a map that is compatible with the topographic data for incorporation into the existing mapping.

### **Task 3 - Utility Survey**

The Consultant shall perform utility surveys required for the development of the project. Contact utility owners of record or the "one call" representative, request that buried utilities be marked in the field and obtain existing utility map. Establish coordinates and elevations (if possible) for utilities that fall within the limits of the project and are visible or have been marked on the ground by the utility owner. Show utility name and describe the utility on the plans.

This task consists of field survey indicating the location of utilities within the existing right-of-way for the project. The Consultant shall field locate utility locations established by others; excavating to expose buried utilities is not part of this contract. Utilities to be surveyed include phone, gas, fiber optic, water main, overhead/underground electrical, sanitary sewer and storm sewer (including power poles, pedestals, valves and manholes). This includes establishing manhole and intake elevations for existing sanitary, storm sewers and roadway culverts.

### **Task 4 - Right-of-Way Survey (Limited)**

The Consultant shall perform limited right-of-way surveys required for the development of the project. The right-of-way surveys shall not be in-depth legal surveys for which acquisition plats are to be developed (plats are not required for this project).

This task includes a thorough search of City, County and State records to review all surveys of record pertaining to the survey corridor, including County Auditor's Subdivisions Plats, original government surveys, early surveys made by County Surveyors, all irregular land survey and road establishment records. Copies of such records are to be included in the project file for future reference.

This task also includes obtaining sufficient field data to locate or establish property lines affected by the project to enable the preparation of the improvement plans. This includes locating section corners, property pins, and visible lines of occupation such as fences, field divisions or any other lines, indicating possession. A diligent effort must be made to recover existing land corner monuments necessary to describe the right-of-way along the project corridor.

The task includes incorporation of property lines, right-of-way lines, and ownership of properties affected by the project into the base mapping for the project. The base mapping will identify the owners and approximate boundaries of all appropriate parcels within the survey limits.

### **Task 5 - Project Base Map**

Incorporate field surveys into an electronic base map to be used for the design of the project. Incorporate property lines, right-of-way lines, and property ownership for parcels located within the project limits into the base map.

For budgetary purposes, it is assumed that thirty-three (33) parcels are within the project limits.

**Task 6 - Preparation of Acquisition Plats and Legal Descriptions - (Task Not Included)**

**Task 7 - Public Notice of Project**

The Consultant shall prepare a project notice letter for property owners directly adjacent to the project. This letter will provide a brief project description, notification of property surveys, anticipated schedule and contact information. The Consultant shall distribute the notice letter following the City review and approval.

**B. PRELIMINARY DESIGN PHASE**

The Consultant will perform preliminary design services in the preparation of design plans and specifications depicting the proposed grading, drainage, paving, sewer system, water main, utility relocation, and other features of the project. The preliminary plans will include but not be limited to the following tasks:

**Task 1 - Develop Design Criteria**

The Consultant will develop and submit to the City design criteria to be used in the developing the roadway and intersection improvements. Criteria will conform to the City of Boone, Iowa DOT and AASHTO Standards and will be in English units. The criteria to be addressed include:

- Functional classification and design type.
- Design speed and Regulatory speed.
- Design vehicles for intersection design.
- Widths of travel lanes, parking areas and right-of-way.
- Horizontal clearance.
- Provisions for pedestrians and/or bicycles.
- Street lighting requirements.
- Utility corridor locations.

Prepare a brief technical memorandum documenting the proposed criteria. The memorandum will be reviewed, revised, and approved by the City of Boone prior to proceeding with subsequent tasks.

**Task 2 - Develop Typical Sections**

Develop typical sections for the mainline street improvements. This task consists of preparation of typical sections, including lane widths, curb section/type, sidewalk widths, right-of-way widths, pavement types, clear-zones and identify potential storm sewer, sanitary sewer, water main and other utility locations in the typical section. This task does not include pavement and subgrade design.

This task also includes identifying potential storm sewer, sanitary sewer, water main and other utility locations in the development of the typical sections.

**Task 3 - Develop Preliminary Geometrics**

Develop preliminary geometrics for the project.

**Task 4 - Develop Horizontal Alignments and Vertical Profiles**

Utilizing preliminary geometrics; develop horizontal alignments and vertical profiles for the mainline and connecting roadways. The alignments and profiles will be developed based on the technical memorandum summarizing the design criteria.

**Task 5 – Storm Sewer Design**

Develop storm sewer intake, manhole and pipe replacement plan. Assumption: The scope of services for this project does not include design calculations and capacity analysis for the storm sewer system. The removal and replacement of the existing storm sewer system shall not include substantial supplemental storm sewer improvements to the existing system. This task shall include the design of new footing drain collector line.

**Task 6 – Water Main Design**

Develop hydrant relocation and new/replacement valve location plan. Assumption: The existing 4-inch water main will remain in service and not be replaced.

**Task 7 – Sanitary Sewer Design**

Develop sanitary sewer manhole replacement details. Assumption: The scope of services for this project does not include rehabilitation improvements which will be completed as a separate project.

**Task 8 - Utility Research**

The Consultant will meet with the utility companies, including City utilities for information within the project corridor regarding transmission, distribution and service laterals. This includes information related to existing facilities and facilities planned for construction during the proposed improvements.

**Task 9 - Preliminary Plan Preparation**

Upon completion of the preliminary plans, the design plans will be approximately 60 percent complete. The work to be performed by the Consultant under Preliminary Design shall consist of the following tasks:

Title and General Information Sheets (A Sheets)

Assemble the preliminary title and general information sheets. The preliminary title sheets will include the following: Index of Sheets, Legend, Location Map, Project Number, Design Traffic data.

Preliminary Typical Cross Sections (B Sheets)

Assemble the Typical Cross Sections to be used for the proposed improvements as well as a preliminary determination of the limits that each Typical Section will apply. The Typical Cross Sections will include but not be limited to typical sections for the proposed grading, drainage and paving improvements.

Preliminary Estimate of Quantities (C sheets)

Determine preliminary bid items to be included in the project, along with an estimate of quantities for each item.

Preliminary Plan and Profiles (D and E Sheets)

Develop preliminary plan and profile sheets that will show the existing topography along with the proposed improvements based on the survey or the office relocation centerline. Proposed Right-of-Way and Construction Easement limits based on the catch point lines will be shown. Included will be the necessary CADD work to show the preliminary design features for the proposed improvements.

Reference Ties and Bench Marks (G Sheets)

Assemble reference ties to the plan control points and the benchmark data used to develop the plans and to be preserved throughout construction of the project. This task also includes preserving any Government Corners that are found in the vicinity of the proposed construction.

Preliminary Traffic Control, Staging, Pavement Markings and Traffic Signing (J Sheets)

Develop suitable plan for construction scheduling and staging of the Project and for traffic control measures to be implemented during construction. Staging plan shall include provisions for maintaining access to adjacent properties during construction. For estimating purposes, it is assumed that the roadway will be closed during construction and a single detour plan will be implemented.

Develop pavement marking and traffic signing plans to be placed into service following construction. The traffic control devices, procedures, and layouts shall be as per the Manual on Uniform Traffic Control Devices (MUTCD).

Preliminary Intersection Geometrics (L Sheets)

Develop and refine geometric layouts and provide additional horizontal and vertical survey information needed to construct the intersections. Show truck turning movements for the selected design vehicle or vehicle combinations. The scale of these plan sheets will be 1"=20'.

Preliminary Storm Drainage and Sump Pump Collector Design (M Sheets)

Develop preliminary plan layout for replacement of the existing storm sewer system and installation of the new sump pump collector line.

Preliminary Sanitary Sewer and Water Main Design (R Sheets)

Develop preliminary plan and profile sheets that will show the proposed sanitary sewer and water main improvements. Included will be the necessary CADD work to show the preliminary design features for the proposed improvements. The scale of these sheets will be 1"=40'.

Accessible Curb Ramp Design (S Sheets)

Develop preliminary curb ramp layout in accordance with Chapter 12 of Iowa SUDAS Design Manual. Design ramp geometric configurations alternatives, identify surface requirement, review general horizontal curb openings, cross slopes, running slope, and identify sidewalk width and passing space within the corridor.

Preliminary Special Construction Details (U Sheets)

This task consists of preliminary design and drafting associated with special project details.

Detailed Cross Sections (W Sheets)

This task consists of the design and drafting associated with the assembly of detailed cross sections (50' increments) to illustrate typical conditions, drainage designs, and non-typical conditions as needed for guidance during design, review, and quantity estimating purposes.

**Task 10 – Project Coordination**

Maintain/Update Mailing List

The Consultant will maintain the project mailing list and update it as needed to include all local officials, agencies and interested parties. The City will provide the initial list of interested parties.

Public Information Meetings

The Consultant will conduct two (2) public informational meetings (preliminary design phase and preconstruction phase) that will be attended by two (2) staff members of the Consultant. The purpose of the meeting will be to provide a brief overview of the proposed improvements to the surrounding neighborhoods and a discussion of the conceptual plan, as well as gather information on the concerns, priorities and specific issues of the adjacent property owners and other affected parties. This task includes preparation of the public notification letter, display materials and hand out information for the meeting. Also includes reviewing the results of the meeting with the Project Development Team.

The reserving of the meeting facility and a public notification will be completed by the City.

Utility Coordination Meetings

The Consultant will conduct meetings with individual utility companies to address specific conflicts. It is anticipated that there will be two (2) meetings with representatives of the various utility companies. The first will be to advise of the nature and extent of the improvements and any potential conflicts with existing or proposed utility systems, and the second will be preliminary/final design review and coordination meetings.

Periodic Meetings with Local Elected Officials - (Task Not Included)

**Task 11 - Budget Review**

The Consultant shall prepare a preliminary opinion of probable construction cost for the project and compare the cost to the City's current Project budget. The Consultant shall if necessary make recommendations pertaining to modifications in the Project in order to address budgetary concerns. Preliminary cost estimates shall be based on representative major project elements and recent bid information. Detailed quantity takeoffs will not be developed for the preliminary cost estimate.

**Task 12 - Quality Control**

Involve ongoing quality control input from the Project Team and the design engineer's senior technical staff throughout the development of preliminary plans. The design engineer is responsible for making specific recommendations and ensuring that critical issues are discussed and resolved prior to submittal of the preliminary plan set to the Project Team.

Review the preliminary engineering plan set for technical accuracy, as well as for general constructability and conformance with the project design criteria.

**Task 13 - Preliminary Field Review**

A field review will be held with the Project Development Team to discuss key issues and design concepts, including drainage, access control, traffic control/stage construction and right of-way. The review will determine the completion of the plan design, identify needed adjustments to minimize potential property impact and confirm the proposed staging plans. Revisions will be noted for preparation of the final design. Completion of the field review will allow preparation for Final Plans.

**Task 14 - Meetings**

It is estimated that the Consultant's staff will attend two (2) meetings with the City, and others to review progress, assist in decision-making, and receive direction from the City. It is understood by the parties that the Consultant will attend additional meetings as needed to complete the Project.

**Task 15 - Project Management**

The project manager for the Consultant will be responsible for monthly progress reporting, minutes of meetings, interoffice memoranda, and invoicing. This task also includes scheduling of staff, coordinating with Sub-Consultants, review of progress, and senior review of deliverables.

**C. FINAL DESIGN PHASE**

Based upon approved preliminary design, field exam, and public informational meeting, the Consultant shall subsequently proceed with final design, contract drawings, specifications, and opinion of probable construction costs for the award of a single Contract for the construction of the proposed improvements. The work tasks to be performed include the following:

**Task 1 - Final Construction Plans**

The Consultant shall provide the City with the following deliverables:

Final Title Sheets (A Sheets) - Finalize title sheet. The title sheets will include the following: Index of Sheets, Legend, Location Map, Project Number and Design Traffic Data.

Final Typical Sections (B Sheets) - This item consists of final design and drafting of typical cross sections and standard details to be utilized for the improvements.

Final Quantities (C Sheets) - This item consists of final bid items to be included in the Project, as well as final quantity tabulations, and the development of the general notes and estimate reference information. This item also includes the final design and drafting of erosion control measures to be provided on the Project.

Final Plan and Profiles (D and E Sheets) - This item consists of the final design and drafting of roadway plan and profile sheets, including the detail information required for plan approvals, permitting, and construction of the proposed improvements. This task also consists of the final design and drafting for the installation of new utilities and utility adjustments that can be determined from coordination with the utility companies at the time of design.

Traffic Control, Staging, Pavement Markings and Traffic Signing (J Sheets) – This item consists of final design and drafting of the traffic control, staging, permanent pavement marking and traffic signing plans.

Final Geometric Staking, Jointing, and Edge Profiles (L Sheets) This item consists of the final design and drafting of jointing details, spot elevations, and geometric layouts for all non-typical pavement areas.

Final Design of Storm Drainage and Sump Pump Collector Systems (M Sheets) - This item consists of final design and drafting of storm sewers, sump pump collector, storm sewer inlets, manholes, open ditches, culverts, and other storm drainage related facilities for the Project.

Final Sanitary Sewer and Water Main Plan and Profiles (R Sheets) - This task consists of final design and drafting of the plan and profile sheets for the water main and sanitary sewer construction, including design details.

Accessible Curb Ramp Design (S Sheets)

Develop final curb ramp layout in accordance with Chapter 12 of Iowa SUDAS Design Manual. Finalize ramp geometric configurations and calculate horizontal curb openings, cross slopes, running slope, and label sidewalk width and passing space within the corridor.

Final Soils Design (T Sheets) - This task consists of final design and drafting of the soils information and earthwork quantities.

Final Construction Details (U Sheets) - This item consists of the final design and drafting of special project details not covered in other items. Included are such items as special grading details, channel grading, culvert details not included in the standard drawings, special storm sewer or manhole details not included in the standard drawings, special paving details, and other required miscellaneous details found to be required for completion of the project.

Final Design Cross-Sections (W Sheets) - This item consists of the final design and drafting of individual cross sections for the project. Cross sections will be designed and drawn at 50-foot maximum intervals, with additional cross-sections included as necessary. Cross sections will show the existing ground elevations as well as the final project grading, including fore slope and back slope information, special sub-grade treatments, ditches, pavement replacement, and other pertinent information.

**Task 2 - Project Permitting**

The Consultant will assist the City in preparing applications for permits from governmental authorities that have jurisdiction to approve the design of the project and participate in consultations with such authorities, as necessary. The Consultant shall prepare the following documents for the project:

- IDNR NPDES Stormwater Discharge Permit
- Notice of Publication
- Pollution Prevention Plan

Any fees for construction permits, licenses or other costs associated with permits and approvals shall be the responsibility of the City. The Consultant shall provide technical criteria, written descriptions and design data for the City's use in filing the applications for permits. The Consultant shall prepare the permit applications and other documentation.

### **Task 3 – Preparation of a Project Manual**

The task consists of preparation of a Project Manual utilizing the standard City front-end documents, including Notice of Hearing and Letting, Instruction to bidders, Bid forms, Bond Forms, Agreement Forms, General Conditions of Construction Contract, Supplementary General Conditions, and Detailed Construction Specifications. Also, the Statewide Urban Design and Specifications shall be utilized for this project.

### **Task 4 - Opinion of Probable Construction Cost**

The Consultant shall prepare a preliminary Opinion of Probable Construction Cost for the Project. An updated Opinion of Probable Construction Cost shall be prepared at the time of completion of the plans and specifications. The Opinion of Probable Construction Cost is intended for the use of the City in financing the Project.

### **Task 5 - Quality Control**

Involve ongoing quality control input from the Project Team and the design engineer's senior technical staff throughout the development of final plans. The design engineer is responsible for making specific recommendations and ensuring that critical issues are discussed and resolved prior to submittal of the preliminary plan set to the Project Team.

### **Task 6 - Meetings**

It is estimated that the Consultant's staff will attend one (1) meeting with the City, and others to review progress, assist in decision-making, and receive direction from the City. It is understood by the parties that the Consultant will attend additional meetings as needed to complete the Project.

### **Task 7 - Project Management**

The project manager for the Consultant will be responsible for monthly progress reporting, minutes of meetings, interoffice memoranda, and invoicing. This task also includes scheduling of staff, coordinating with Sub-Consultants, review of progress, and senior review of deliverables.

## **D. PROJECT BIDDING PHASE**

The Consultant will coordinate and manage the letting process for the project. For estimating purposes, one (1) letting has been included as part of this Agreement. The work tasks to be performed or coordinated by the Consultant shall include the following:

### **Task 1 - Printing of Plans and Specifications**

This task consists of printing and handling of the Plans and Specifications. For budget purposes it is estimated that fifty (50) half-size (11"x17") plan sets and specifications will be duplicated and assembled by the Consultant. This task also includes dissemination of the contract documents and maintaining a plan holders list during the bidding phase.

### **Task 2 - Notice of Project**

The Consultant shall prepare of the formal Notice of Hearing and Letting. The City shall handle publication of the Notice of Hearing and Letting. The Consultant shall also prepare and disseminate an informal notice to contractors concerning the upcoming Project.

### **Task 3 - Plan Clarification and Addenda**

The Consultant shall be available to answer questions from contractors prior to the letting and shall issue addenda as appropriate to interpret, clarify or expend the bidding documents.

**Task 4 - Letting, Bid Tabs, and Award Recommendation**

The Consultant shall be a representative present when the bids and proposals are opened, shall make tabulations of bid for the Owner, shall advise the Owner on the responsiveness of the bidders and assist the Owner in making the award of contract, including preparation of necessary contract documents.

**PROJECT DELIVERABLES**

The scope of services shall be considered complete upon completion and delivery of the following items to the satisfaction of the City Engineer:

- One (1) set of the original Final Construction drawings (half-size 11"x17") and final Project Manual.

**ADDITIONAL SERVICES:**

Additional Services are *not* included in this Agreement. If authorized under a Supplemental Agreement the Consultant shall furnish or obtain from others the following services:

- 1.) City Council Meetings
- 2.) Individual Property Owner Meetings
- 3.) Review Appraisals
- 4.) Eminent Domain proceedings
- 5.) Preparation of Environmental Evaluation and Documentation
- 6.) Historical and Archeological Preservation Investigations (Section 106)
- 7.) Contaminated Soils Investigations
- 8.) Wetland Delineation/Mitigation and 404 Permitting
- 9.) Streetscape Design
- 10.) Traffic Signal Design
- 11.) Roadway Signing
- 12.) Roadway Lighting (Photometric Design)
- 13.) Structural/Retaining Wall Design
- 14.) Bridge Design
- 15.) Preparation of Acquisition Documents/Plats
- 16.) Legal Boundary Surveys
- 17.) Land Acquisition Services
- 18.) Geotechnical Exploration and Analyses
- 19.) Special Geotechnical Considerations
- 20.) Subsurface Utility Investigations
- 21.) Storm Water Pollution Prevention Monitoring
- 22.) Construction Period Services
- 23.) Construction Period Testing Services

**CITY'S RESPONSIBILITIES:**

The City shall provide the following:

1. Provide existing utility plans and studies.
2. Provide existing street and utility plans/record drawings and utility maps for the project area.
3. Provide existing topographic base mapping, aerial photo images and other available electronic files pertinent to the Project.

## ATTACHMENT 2

### SCHEDULE

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The Consultant shall complete the following phases of the Project in accordance with the schedule shown; assuming notice is issued by the City on or before May 18, 2015. If notice to proceed is given at a later date, time of completion shall be extended accordingly.

Design Survey	June-July 2015
Preliminary Plan Preparation	August-September 2015
Final Plan Preparation	October-November 2015
Plan Approval & Project Letting	December 2015 - January 2016
Construction	April - September 2016

## ATTACHMENT 3 SCHEDULE OF FEES

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### FOTH INFRASTRUCTURE AND ENVIRONMENT, L.L.C 2015 STANDARD HOURLY RATE SCHEDULE

#### CLASSIFICATION HOURLY RATE

Project Director	\$177.00
Project Manager	\$146.00-\$172.00
Project Scientist	\$156.00
Project Advisor	\$157.00
Lead Engineer	\$157.00
Project Engineer	\$121.00-\$147.00
Staff Engineer	\$102.00-\$120.00
Lead Technician	\$121.00
Engineering Technician	\$94.00-\$114.00
CAD Technician	\$82.00
Construction Manager	\$139.00
Lead Field Technician	\$114.00
Field Technician	\$66.00-\$100.00
Land Surveyor	\$123.00
Administrative Assistant	\$60.00

#### REIMBURSABLE EXPENSES

1. All materials and supplies used in the performance of work on this project will be billed at cost plus 10%.
2. Auto mileage will be reimbursed per the standard mileage reimbursement established by the Internal Revenue Service. Service vehicle mileage will be reimbursed on the basis of \$0.72 per mile.
3. Charges for outside services such as soils and materials testing, fiscal, legal will be billed at their invoice cost plus 15%.
4. All other direct expenses will be invoiced at cost plus 10%.

#### ADJUSTMENTS TO FEE SCHEDULE

1. Fee schedule effective January 1, 2015. Rates subject to change annually on January 1.

BOONE POLICE DEPARTMENT

COUNCIL REPORT

Apr-15

	2014	2015
MURDER CHARGES FILED	0	0
ASSAULT/INTIMIDATION CHARGES FILED	10	8
<i>ASSAULT/INTIMIDATION REPORTED</i>	13	10
BURGLARY/THEFT CHARGES FILED	5	3
<i>BURGLARY/THEFTS REPORTED</i>	20	13
<i>STOLEN PROPERTY VALUE</i>	\$21,914.38	\$80,539.00
<i>RECOVERED PROPERTY VALUE</i>	\$7,600.00	\$0.00
DESTRUCTION/CRIM MISCHIEF FILED	4	0
<i>CRIM MISCHIEF REPORTED</i>	12	6
<i>DAMAGED/BURNED PROPERTY VALUE</i>	\$5,050.00	\$700.00
DRUG/NARCOTIC VIOLATIONS	5	11
ALCOHOL VIOLATIONS	11	16
<i>ALL OTHER OFFENSES REPORTED</i>	21	25
TOTAL ACCIDENTS	15	21
TOTAL INJURIES	3	2
TOTAL FATALITIES	0	0
TOTAL TRAFFIC CITATIONS	83	120
*NUMBER OF CALLS FOR SERVICE	800	790
SICK LEAVE HOURS:		
OFFICERS:	188	243
OTHERS:	2	3
VACATION LEAVE HOURS:		
OFFICERS:	112	198
OTHERS:	10.5	42
FUNERAL LEAVE HOURS:	0	0
MILITARY LEAVE HOURS:	0	0
JURY DUTY HOURS:	0	0
OVERTIME HOURS:		
OFFICERS:	165	157.75
PART-TIME OFFICER:	64	40.5

\* Does not reflect actual number of calls for service. Communication Center does not record calls such as lockouts, citizen's assistance, and minor calls for service.



## City Council Action Form

**Date:** 5/13/2015  
**Subject:** County GIS Mapping – Quality Improvement Project

### Purpose

Assist County with GIS Mapping Quality Improvement Project. This project will result in significant improvements in the quality of online GIS.

### Background

In the late 90s the Boone County Assessor (Kathy Anderson) solicited bids and hired a GIS firm to establish a basemap from aerial photography. That basemap was then used as a guide for drawing parcels.

Today technology is much improved over technology used in the late 90s. The Boone County GIS Coordinator has received bids from various firms that could use current technology to improve the basemap and therefore improve the quality of parcel data.

### Funding

The estimated cost of the project is roughly \$80,000. Below is an outline of proposed funding:

FY2015/16	FY2017
\$10,000 Assessor (\$5K for each FY15/16)	\$5,000 Assessor FY17
\$20,000 IT/GIS FY16	\$15,000 IT/GIS FY17
\$4,000 FY15 Engineer	<b>\$3,000 City of Boone FY17</b>
\$16,000 FY16 Engineer	
<b>\$5,000 City of Boone FY16</b>	
\$3,000 Sanitarian FY15	
Total: \$58,000	Total: \$23,000

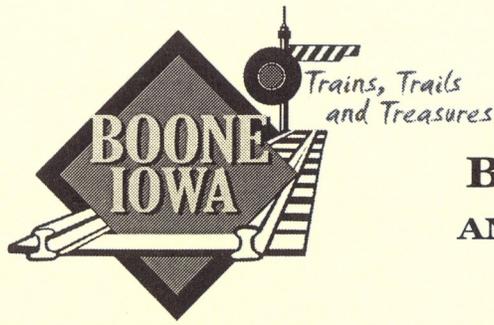
Total from Boone over three fiscal years: \$8,000 (these funds will come from the Econ Dev budget)

### Alternatives

1. Deny the request, ask County GIS Coordinator to find alternative funding.
2. Approve the proposal.
3. No action at this time.

### Staff Recommendation

**Staff recommends alternative two.** Given our usage of the Boone County GIS it can be justified to assist with this expenditure. Our input is approximately 10% of the overall project expense. The County is using various sources of revenue to cover the remaining costs. Some of those funding sources are not inclusive of Boone City property taxes. Our financial input also helps reinforce our willingness to be participate in projects that help both the City and County.



**BOONE AREA CHAMBER OF COMMERCE  
AND CONVENTION & VISITOR'S BUREAU**

Wednesday, April 29, 2015

Luke Nelson, City Administrator  
City of Boone  
923 8th Street, P.O. Box 550  
Boone, Iowa 50036

Dear Luke,

In 2013 Governor Terry Branstad formed the Green Ribbon Commission, a public/private group tasked with fulfilling the goal "to connect state parks with city and county parks through trails and other links to improve local economies and people's health." Ultimately, the state invited regions to submit proposals for an initial grant of \$2 million dollars.

In 2014 a group in Boone County, along with Webster and Hamilton counties, submitted a "Tri-County" plan to develop these links, and while we did not win the initial round of funding, have been encouraged by the Commission to take our plan further. The state is offering an incentive of a \$20,000 matching grant to help us develop a detailed master plan. I would like to find a time to sit down with you to discuss how the city of Boone might play a role in securing these grant funds, and will follow this letter with a phone call in the coming week to set an appointment with you.

I believe we have a rare opportunity before us, and as a potential stakeholder, your input is important. I look forward to talking with you soon.

Sincerely,

A handwritten signature in blue ink that reads "Kurt R. Phillips".

Kurt R. Phillips  
Executive Director



May 20, 2015

CITY OF BOONE  
ATTN: DAWN CHASE  
923 8TH ST  
BOONE, IA 50036

GROUP BENEFITS LTD  
12006 RIDGEMONT DRIVE  
URBANDALE, IA 50323

As you approach your upcoming renewal with Principal Life Insurance Company, we would like to thank you for your business over the past year. Our goal is to offer competitive benefit solutions supported with exceptional service. Your business is very important to us and we look forward to working with you over the next year.

### Your Renewal

Your renewal rates can be found on the following pages. Your Principal Life coverage will renew on your policy anniversary date of July 1, 2015.

### How to Renew Coverage

To renew coverage, your payment of the premium due is acceptance of your rates. We look forward to continuing our relationship with you and fulfilling your needs in the coming year.

### Take Advantage of Discounts

You may be able to take advantage of the Principal Life **Multiple Product Discount** when at least three qualifying coverages are in force. A strong and competitive benefit offering will help you retain quality employees.

### Contact Us

To inquire about this renewal, explore alternate benefit designs or learn more about other available coverage(s) contact your broker or local Principal Life Insurance Company sales office at 515-223-4931.

Sincerely,

Group Benefits Underwriting  
Specialty Benefits Division



**RENEWAL RATES**  
Effective July 1, 2015

**DENTAL**

Your Rate Guarantee will end June 30, 2015.

ALL MEMBERS					
	Lives	Current Rates	Renewal Rates	Current Monthly Premium	Renewal Monthly Premium
Employee	13	\$30.77	\$32.65	\$400.01	\$424.45
Employee & Spouse	14	\$63.73	\$67.62	\$892.22	\$946.68
Employee & Child(ren)	3	\$64.61	\$68.55	\$193.83	\$205.65
Family	33	\$100.97	\$107.13	\$3,332.01	\$3,535.29
<b>TOTAL</b>				\$4,818.07	\$5,112.07
<b>Renewal Premium Percent of Change</b>					<b>6.1% Increase</b>

**Renewal Premium Percent of Change.** The renewal premium percent of change is based on information presented in this letter.



Principal Life Insurance Company  
Des Moines, Iowa 50392  
©2013 Principal Financial Services, Inc.



## STATEMENT OF COUNCIL PROCEEDINGS

May 4, 2015 7:00 p.m.

The City Council of Boone, Iowa, met in regular session in the City Hall Council Chambers on May 4, 2015, at 7:00 p.m. with Mayor Slight presiding. The following Council Members were present: Stevenson, Gillespie, Mallas, Hicks, Piklapp, Nystrom, and Ray. Absent: none.

Mallas moved, Hicks seconded to approve the agenda as presented. Ayes: Gillespie, Mallas, Hicks, Piklapp, Nystrom, Ray, Stevenson. Nays: none.

Ray moved, Piklapp seconded to set a public hearing for May 18, 2015 at 7:00 p.m. for the sale of a portion of Fremont Street from the North Line of West 9<sup>th</sup> Street to the South Line of the UPRR right-of-way. Ayes: Mallas, Hicks, Piklapp, Nystrom, Ray, Stevenson, Gillespie. Nays: none.

Mallas moved, Hicks seconded to set a public hearing for May 18, 2015 at 7:00 p.m. for amending Fiscal Year 2015 Budget. Ayes: Hicks, Piklapp, Nystrom, Ray, Stevenson, Gillespie, Mallas. Nays: none.

Nelson updated the Council on the meeting with DNR in regards to the NPDES Permit requirements. Representatives of the DNR were also present to answer any questions. Nelson requested approval of a letter to the DNR requesting an amendment to the City's NPDES permit pertaining to the E-Coli compliance schedule in order to pursue integrated planning. Ray moved, Piklapp seconded to approve the letter as presented to be sent to the DNR. Ayes: Piklapp, Nystrom, Ray, Stevenson, Gillespie, Mallas, Hicks. Nays: none.

Elmquist asked if there were any questions on the proposed budget amendments; no comments were made. Elmquist stated she would suggest making a change on where the funds were coming from to cover the South Marshall Street Reconstruction Project from Road use to bond money that was left over from 2008, with the remainder of the bond funds being used to reduce sanitary sewer debt payments for the next two years closing out that bond money. Council was on board and vote will be included in budget amendment.

Rouse stated that he would be opening up alleys.

Schwartz updated the Council on the US Highway 30/17 Corridor Study and asked everyone to take the survey.

Skare updated the Council on the grass clipping in the street and stated that they have made 18 notifications.

Nelson updated the Council on the Airport hangar roof repairs and requested an additional \$5,000 from LOST to help cover the \$20,000 roof repairs. Ray moved, Stevenson seconded to approve moving forward with the repairs. Ayes: Nystrom, Ray, Stevenson, Gillespie, Mallas, Hicks, Piklapp. Nays: none.

Mayor Slight asked if there were any questions or items to be removed from the consent agenda. No comments were made.

Mallas moved, Hicks seconded to approve the following items on the consent agenda: 1) Minutes of previous meetings. 2) Bills payable. 3) Alcohol license renewals for the Boone Speedway and the National Speedways of Iowa. 4) Resolution 2318 approving the City Administrator's salary and benefits. Ayes: Ray, Stevenson, Gillespie, Mallas, Hicks, Piklapp, Nystrom. Nays: none.

Access Systems Leasing	Services	88.00
AFLAC	Payroll	15.75
Air Liquide	Chemicals	2,648.00
Albert Behling	Medical	362.00

All Season Lawn Care	Services	100.00
Alliant Energy	Utilities-Library	3,992.37
Alliant Energy	Utilities	5,114.07
Amazon.Com	Materials	863.68
American Concrete	Repairs	1,120.00
Andy's BBQ	Meeting Expense	195.00
Anytime Fitness	Payroll	98.41
August Enterprises	Services	650.00
Avesis	Payroll	634.09
Ben Conrad	Services	300.00
Boone Ace Hardware	Supplies	96.43
Boone Area Humane Society	Services	5,854.33
Boone Bank & Trust	Payroll	664.75
Boone County Abstract	Services	285.00
Boone County Landfill	FY15 Assessment	5,275.41
Boone County Treasurer	Parking Tickets	180.00
Brown Electric	Repairs-Library	657.25
Brown Electric	Repairs	149.01
Bulbguy Lighting	Ballast Repairs	1,499.05
C.J. Cooper & Associates	Services	35.00
Carpenter Uniform	Clothing Allowance	235.97
Catherine Moore	Refund	6.90
Center Point Publishing	Materials	550.62
Central IA Distributing	Chemicals	657.50
Centurylink	Line Fees	94.20
Change	Postage	190.24
Chase	Misc Expense	174.99
City of Boone	Utilities	449.22
Collection Services Center	Payroll	928.68
Cybrarian Corporation	License	249.95
Darwin Backous	Library Services	1,170.00
Dept of Inspections & Appeals	License	67.50
Dezurik Water Controls	Repairs	159.15
Donald Wilson	Medical	422.42
Ed Roehr Safety Products	Equipment	228.78
Edward Jones	Payroll	100.00
Electronic Engineering	Parts	32.99
EMC Insurance	Insurance Claim	250.00
Employee Benefit Systems	Insurance Premium	88,596.70
Enterprise Electric	Repairs	2,315.00
Foth Infrastructure	Engineering Services	8,300.00
Gale	Materials	144.75
Galls	Clothing Allowance	265.49
GovConnection	Software	524.16
Graymont Western Lime	Chemicals	3,947.10
Hach	Chemicals	1,244.89
Hatch	Materials	752.95
Hawkins Water Treatment Group	Chemicals	2,852.43
Huber Technology	Repairs	615.00
Hy-Vee Food	Meeting Expense	1,114.43
IA Law Enforcement Academy	Training	50.00
IA One Call	Locates	127.80
ICMA	Payroll	806.02
Ingram Book Co	Materials	4,090.73
Intoximeters	Supplies	115.00
IPERS	Payroll	12,762.40
ISUNET	Services	222.85

Jim Robbins	Legal Services	5,200.00
John Rouse	Car Allowance	200.00
John Slight	Car Allowance	150.00
Joseph Mozena	Refund	149.00
Kabel Business Services	Payroll	1,425.66
Kabel Business Services	Payroll	1,425.66
Keystone Labs	Services	736.80
Koch Bros	Supplies	140.00
Kruck Plumbing & Heating	Repairs	617.82
Lindy's	Supplies	1,104.00
Lucas Weigal	Mowing	330.00
Luke Nelson	Car Allowance	300.00
Martin Marietta	Materials	2,025.61
Martins Flag Co	Flags	221.38
McGill Computer Services	Services	1,408.00
Mediacom	Services	89.95
Medicare Blue Rx	Medical	83.00
Members 1st Comm Credit Union	Payroll	230.00
Midwest Quality Wholesale	Supplies	187.52
Midwest Tape	Supplies	778.97
Municipal Emergency Services	Equipment	595.06
Municipal Fire & Police Retirement	Payroll	24,907.06
Mutual of Omaha	Payroll	292.92
Mutual of Omaha	Insurance Premium	264.32
OCLC	Services	558.96
Orscheln's	Supplies	9.98
Pat Clemons Chevrolet	Parts	54.70
Paul Tynan	Refund	6.55
Peoples Clothing	Clothing Allowance	50.00
Pershing	Payroll	100.00
Premier Office Equipment	Services	403.67
Pritchard Bros Plumbing	Services	326.20
Quality One	Services	1,825.00
Quill	Supplies	436.67
Reliant Fire Apparatus	Repairs	114.72
Roy Martin	Contract Services	1,550.00
Saints Avenue Café	Meeting Expense	243.71
Schumacher Elevator Co	Services	2,234.98
Spring Green	Services	208.83
Stanard & Associates	Civil Service	47.00
State of IA	Payroll	7,033.00
Storey Kenworthy	Supplies	776.68
Taste of Home Books	Materials	31.98
Trans IA Equipment	Repairs	1,600.80
Treasurer/State of IA	Sales Tax	17,289.00
United Way	Payroll	20.00
Van-Wall	Equipment	209.62
Verizon	Services	1,392.19
Vernon Library Supplies	Supplies	302.61
Vision Bank	Payroll	268.85
Vision Bank	Payroll	34,110.08
Walmart	Supplies	64.69
Wall Street Journal	Subscription	149.00
Walters Sanitary	Waste Removal-Library	59.62
Walters Sanitary	Waste Removal	130.00
Wayne Schwartz	Car Allowance	200.00
Windstream	Services	1,900.81

Winning Solutions	Services	112.50
YMCA	Payroll	429.00
Paid Total		282,808.54

FUND	DISBURSEMENTS
General	97,017.56
Special	7,877.11
Hotel/Motel	0.00
Road Use Tax	17,206.21
Debt Service	0.00
Water Utility	38,829.21
Sewer Utility	28,727.68
Family Resource Center	2,336.48
Capital Project	9,235.00
Storm Water Utility	1,903.24
Expendable Trust	2,071.24
Agency Account	77,604.81

Ray moved, for the approval of the third reading of Ordinance 2213 revising Chapter 158 adopting 2014 edition of the Nation Electrical Code, seconded by Stevenson. Ayes: Stevenson, Gillespie, Mallas, Hicks, Piklapp, Nystrom, Ray. Nays: none.

Ray moved, to adopt Ordinance 2213 revising Chapter 158 adopting 2014 edition of the Nation Electrical Code, seconded by Gillespie. Ayes: Stevenson, Gillespie, Mallas, Hicks, Piklapp, Nystrom, Ray. Nays: none.

Piklapp asked if there would be any interest in participating in a Freedom Fight fund raiser that would consist of City of Boone's Council and Mayor against another city's council and mayor. Council stated that they would be interested.

Ted Smith from Ogden Boy Scouts addressed the council in regards to a building permit for his son to install a ramp for a disabled veteran. Smith stated that the issue is the ramp is being donated and so is the labor and therefore he is unsure what the value should be. He is requesting the building permit be waived. Smith stated that to buy a ramp it would be around \$3900.00 and in the past permits have cost around \$60.00. Hicks stated instead of waiving the fee he would just volunteer to pay for the permit, Nelson and the rest of the Council offered to help pay for it also. Hicks stated he would work with Higgins to get it taken care of.

There being no further business to come before the Council the meeting was adjourned at 7:45 p.m.

ATTEST:

\_\_\_\_\_  
Luke Nelson, City Administrator/Clerk

\_\_\_\_\_  
John Slight, Mayor

RECORD OF COUNCIL APPROVED BILLS

GILLESPIE

May 18, 2015

<u>DATE</u>	<u>AMOUNT</u>
Airport Bills	18,141.88
Library Bills	
Park Bills	61,554.17
Manuals/Util Bills/Misc Total	3,616.81
Voided checks	
Council Bills Total	155,803.60
Payroll 05/01/15	165,138.53
Payroll 05/15/15	
TOTAL EXPENDITURES	<u>\$ 404,254.99</u>

Signed By \_\_\_\_\_

Date \_\_\_\_\_

VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
----- ACCOUNTS PAYABLE CLAIMS -----					
Park	ACCO UNLIMITED CORP	UNDERWATER LIGHT REPAIRS	137.00	184289	5/12/15
	ACCO UNLIMITED CORP	POOL INLET REPAIRS	411.53	548.53	184289 5/12/15
	ALLIANT ENERGY	██████ utilities	1,006.10	184291	5/12/15
Airport	ALLIANT ENERGY	RR 1-AIRPORT	134.65	184310	5/13/15
	ALLIANT ENERGY	424 SNEDDEN DR HOUSE-AIRPORT	48.07	184310	5/13/15
	ALLIANT ENERGY	424 SNEDDEN DR LIGHTS-AIRPORT	34.90	184310	5/13/15
	ALLIANT ENERGY	424 SNEDDEN DR-AIRPORT	500.99	1,724.71	184310 5/13/15
Park	ARNOLD MOTOR SUPPLY	GATOR MAINT	9.97	184292	5/12/15
	ARNOLD MOTOR SUPPLY	REPAIRS-87 FORD	12.61	184292	5/12/15
	ARNOLD MOTOR SUPPLY	REPAIRS-87 FORD	6.79	184292	5/12/15
	ARNOLD MOTOR SUPPLY	REPAIRS-87 FORD	18.29	184292	5/12/15
	ARNOLD MOTOR SUPPLY	REPAIRS-87 FORD	9.39	184292	5/12/15
	ARNOLD MOTOR SUPPLY	PARTS	3.11	184292	5/12/15
	ARNOLD MOTOR SUPPLY	REPAIRS-85 FORD	6.79	66.95	184292 5/12/15
Airport	BOLTON & MENK INC	2015 HANGAR/APRON PROJECT		12,880.00	184311 5/13/15
Park	BOONE ACE HARDWARE	SUPPLIES-POOL PUMP	9.76	184293	5/12/15
	BOONE ACE HARDWARE	REPAIR SUPPLIES	11.99	184293	5/12/15
	BOONE ACE HARDWARE	REPAIR SUPPLIES	23.26	184293	5/12/15
	BOONE ACE HARDWARE	REPAIR SUPPLIES	8.37	184293	5/12/15
	BOONE ACE HARDWARE	CLEANING SUPPLIES	12.98	184293	5/12/15
	BOONE ACE HARDWARE	SUPPLIES-FLAG POLE	16.97	184293	5/12/15
	BOONE ACE HARDWARE	SUPPLIES	2.99	184293	5/12/15
	BOONE ACE HARDWARE	GLOVES/SUPPLIES	25.99	184293	5/12/15
	BOONE ACE HARDWARE	RAKE	5.99	184293	5/12/15
	BOONE ACE HARDWARE	RAKE	5.99	124.29	184293 5/12/15
Airport	RONALD A KRUSE	AIRPORT LAWN MAINT-MAY 15		4,092.87	184312 5/13/15
Park	BRENT SHAW	CELL PHONE REIMB	19.00	184294	5/12/15
	CARPENTER CONSTRUCTION	NEW PARK BUILDING		51,250.00	184295 5/12/15
	CCS GLOBAL	ON-LINE PYMT PROCESSING		204.80	50115001 5/01/15
Airport	CONNIE YOUNGER	TELEPHONE REIMB-AIRPORT	100.04	184313	5/13/15
	CONNIE YOUNGER	REIMB-AIRPORT LIGHT REPAIRS	30.00	130.04	184313 5/13/15
Park	DUFFY'S APPLIANCES	REFRIDGERATOR-GUTTERIDGE PARK	697.00	184296	5/12/15
Airport	FILTRATION CORPORATION OF AMER	REPAIR SUPPLIES-AIRPORT	66.28	184314	5/13/15
Park	FRIY & ASSOCIATES INC	POOL PICNIC TABLES	4,718.00	184297	5/12/15
	GLOBAL PAYMENTS	CC FEES-QTY 2	90.67	50115000	5/01/15
Park	ICWA DEPT TRANSPORTATION	SUPPLIES-PARK	327.79	184298	5/12/15
	ICWA DEPT NATURAL RESOURCES	NPDES PERMIT	175.00	184188	5/04/15
	KABEL BUSINESS SERVICES	FLEX ADMIN FEES	47.40	50115002	5/01/15
Park	KYLE KILSTROM	CELL PHONE REIMB	19.00	184299	5/12/15
Airport	MC CLOUD PLUMBING SERVICES	DRAIN BLOCKAGE-AIRPORT	254.08	184315	5/13/15
	TIM MODELAND	REPAIRS-POOL MOTOR	22.15	184300	5/12/15
	MCMAR INC	WEED CONTROL	1,626.88	184301	5/12/15
	NAPA AUTO PARTS	REPAIRS-08 FORD	15.18	184302	5/12/15
	OUTDOOR RECREATION PRODUCTS	REPAIRS-PLAY STRUCTURE	331.00	184303	5/12/15
	PORTABLE PRO	PORT TOILET SVC/S CABIN-APR 15	85.00	184304	5/12/15
Park	STEVE KELLEY	CELL PHONE REIMB	19.00	184305	5/12/15
	THE DOOR & FENCE STORE	GATE LATCHES-QTY 12	141.00	184306	5/12/15
	VAN-WALL EQUIPMENT INC	MOWER MAINT	14.20	184307	5/12/15
	WALTERS SANITARY SERVICE INC	WASTE REMOVAL/PARK-MAR 15	171.41	184308	5/12/15
	WALTERS SANITARY SERVICE INC	WASTE REMOVAL/PARK-APR 15	203.10	374.51	184308 5/12/15
	WILCOX PRINTING & PUBLISHING	POOL PASSES/PUNCH CARDS 2015	148.59	184309	5/12/15

Park/Airport/Manual/uB Ref ✓'s

VENDOR NAME	REFERENCE	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
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\*\*\*\* PAID TOTAL \*\*\*\*

80,213.92

\*\*\*\*\* REPORT TOTAL \*\*\*\*\*

80,213.92

Apr Man (+)	223.25
May Man (+)	223.35
UB Dep R (+)	2652.34
	<hr/>
	83,312.86
	<hr/>

INVOICE	LN	DIST	DUE DATE	REFERENCE	GROSS	DISCOUNT	NET	DISC TK	PAID AMT	CHECK NO
-----										
				3506 CDS GLOBAL						
030115	1	600	3/31/2015	ON-LINE PYMT PROCESSING	111.62	.00		.00	111.62	30115003 M
030115	2	610	3/31/2015	ON-LINE PYMT PROCESSING	111.63	.00		.00	111.63	30115003 M
				** TOTAL **	223.25	.00	223.25	.00	223.25	
				** VENDOR TOTAL **	223.25	.00	223.25	.00	223.25	
				** MANUAL CHK TOTAL **					223.25	
				** GRAND TOTAL **	223.25	.00	223.25	.00	223.25	

March Manual ✓

INVOICE	LN	DIST	DUE DATE	REFERENCE	GROSS	DISCOUNT	NET	DISC TK	PAID AMT	CHECK NO
043015	1	001	4/30/2015	906 IPERS APRIL ADJUSTMENT	.10	.00		.00	.10	40115004 M
				** VENDOR TOTAL **	.10	.00	.10	.00	.10	
043015	1	600	4/30/2015	3506 CDS GLOBAL ON-LINE PYMT PROCESSING	111.62	.00		.00	111.62	40115005 M
043015	2	610	4/30/2015	ON-LINE PYMT PROCESSING	111.63	.00		.00	111.63	40115005 M
				** TOTAL **	223.25	.00	223.25	.00	223.25	
				** VENDOR TOTAL **	223.25	.00	223.25	.00	223.25	
				** MANUAL CHK TOTAL **					223.35	
				** GRAND TOTAL **	223.35	.00	223.35	.00	223.35	

April Manual v.5

INVOICE	LN	DIST	DUE DATE	REFERENCE	GROSS	DISCOUNT	NET	DISC TK	PAID AMT	CHECK NO
815 IOWA DEPT NATURAL RESOURCES										
051215	1	376	5/12/2015	NPDES PERMIT	175.00	.00		.00	175.00	184188 M
** VENDOR TOTAL **					175.00	.00	175.00	.00	175.00	
2819 KABEL BUSINESS SERVICES										
051215	1	112	5/12/2015	FLEX ADMIN FEES	11.85	.00		.00	11.85	50115002 M
051215	2	112	5/12/2015	FLEX ADMIN FEES	7.90	.00		.00	7.90	50115002 M
051215	3	112	5/12/2015	FLEX ADMIN FEES	3.95	.00		.00	3.95	50115002 M
051215	4	112	5/12/2015	FLEX ADMIN FEES	7.90	.00		.00	7.90	50115002 M
051215	5	600	5/12/2015	FLEX ADMIN FEES	7.90	.00		.00	7.90	50115002 M
051215	6	112	5/12/2015	FLEX ADMIN FEES	3.95	.00		.00	3.95	50115002 M
051215	7	112	5/12/2015	FLEX ADMIN FEES	3.95	.00		.00	3.95	50115002 M
** TOTAL **					47.40	.00	47.40	.00	47.40	
** VENDOR TOTAL **					47.40	.00	47.40	.00	47.40	
2953 GLOBAL PAYMENTS										
051215	1	600	5/12/2015	CC FEES-QTY 2	45.34	.00		.00	45.34	50115000 M
051215	2	610	5/12/2015	CC FEES-QTY 2	45.33	.00		.00	45.33	50115000 M
** TOTAL **					90.67	.00	90.67	.00	90.67	
** VENDOR TOTAL **					90.67	.00	90.67	.00	90.67	
3506 CDS GLOBAL										
051215	1	600	5/12/2015	ON-LINE PYMT PROCESSING	102.40	.00		.00	102.40	50115001 M
051215	2	610	5/12/2015	ON-LINE PYMT PROCESSING	102.40	.00		.00	102.40	50115001 M
** TOTAL **					204.80	.00	204.80	.00	204.80	
** VENDOR TOTAL **					204.80	.00	204.80	.00	204.80	
** MANUAL CHK TOTAL **									517.87	
** GRAND TOTAL **					517.87	.00	517.87	.00	517.87	

May Manual ✓15

ACCOUNT NO ALPHA ID	LAST PEN DATE	LTD TIMES PENALIZED	DEPOSIT DATE	DEPOSIT AMOUNT	INTEREST AMOUNT	TOTAL AMOUNT	DEPOSIT REFUND CODE
103300005 NORRIS RACHAEL			8/01/13	81.25	.00	81.25	CHECK
-107640002 THOMAS YOUNG AND XUE HU			8/12/13	125.00	.00	125.00	CHECK
-108270005 HEGGEN BRYAN &	10/08/13	8	3/24/11	75.00	.00	75.00	CHECK
109250002 EARLL STACY & KELLY			6/24/13	125.00	.00	125.00	CHECK
*111380002 FLYNN JOHN R	12/08/14	11	10/22/09	75.00	.00	75.00	CHECK
*113570002 THUNEY JARED	12/06/13	34	6/19/06	75.00	.00	75.00	CHECK
*114990002 RHOADES STACEY	12/06/13	99	1999	40.00	.00	40.00	CHECK
123170005 PAULSRUD JORDAN	5/06/15	5	12/10/13	80.77	.00	80.77	CHECK
*201050006 JENSEN PETER	9/09/13	21	12/04/07	75.00	.00	75.00	CHECK
204180802 PARSONS SASCHA	8/07/13	59		75.00	.00	75.00	CHECK
204650004 LOENSER NATHAN			11/01/13	125.00	.00	125.00	CHECK
205230002 BRUBAKER JOHN & TAMMY	11/07/13	1	6/28/13	125.00	.00	125.00	CHECK
205270000 TROCHE WILLIAM E			2/16/12	46.75	.00	46.75	CHECK
205620004 COLERICK INSUN	12/08/14	1	10/08/13	125.00	.00	125.00	CHECK
207470002 KOEHN MARTIN J			9/24/13	125.00	.00	125.00	CHECK
215610002 PLATH ROGER & BARB			8/19/13	125.00	.00	125.00	CHECK
*217272000 GRAHAM CHRISTIN	10/08/13	19	11/20/09	75.00	.00	75.00	CHECK
*219340002 BAALLEN JASON VA	11/07/13	23	10/14/08	75.00	.00	75.00	CHECK
222581408 O'CONNOR DIANA	5/06/15	1	10/21/14	48.43	.00	48.43	CHECK
225320000 WILCOX TERESA			9/12/13	125.00	.00	125.00	CHECK
225460005 WILLIAMS JAMES			12/05/12	125.00	.00	125.00	CHECK
300120005 CRUM CHRISTOPHER	12/06/13	1	9/04/13	125.00	.00	125.00	CHECK
300370002 MORRISON AMBER	5/06/15	2	7/26/13	125.00	.00	125.00	CHECK
301080003 LEWIS JOSH	5/06/15	20	1/20/12	25.17	.00	25.17	CHECK
301200004 CAMPBELL SHELLY			12/26/12	100.83	.00	100.83	CHECK
302200004 WRIGHT COLTON			1/28/15	38.67	.00	38.67	CHECK
309250003 POLING COURTNEY	5/06/15	11	8/08/13	13.56	.00	13.56	CHECK
318470006 IRON HORSE			4/12/11	166.32	.00	166.32	CHECK
328161708 OTTO MACY			3/24/14	110.59	.00	110.59	CHECK
GRAND TOTAL				2652.34	.00	2652.34	
STORM WATER				125.00	.00	125.00	
WATER				2527.34	.00	2527.34	

UB Deposit Refunds

VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
----- ACCOUNTS PAYABLE CLAIMS -----					
A & M LAUNDRY INC	SUPPLIES	28.51			
A & M LAUNDRY INC	SUPPLIES	28.51	57.02		
DOUGLAS D KRAFT	CARPET CLEANING-C HALL		400.00		
ACCESS SYSTEMS LEASING	CITY HALL PRINTING CONTRACT		437.20		
ALBERT BEHLING	[REDACTED] medical		7,363.05		
ALLIANT ENERGY	[REDACTED]	37,618.82			
ALLIANT ENERGY	[REDACTED]	344.85			
ALLIANT ENERGY	UTILITIES	753.16	38,716.83		
AMERICAN CONCRETE PRODUCTS INC	MANHOLE REPAIRS-LINCOLN AVE		728.00		
ARLEN WILDEMAN	REIMB-CONF EXP		85.12		
ARNOLD MOTOR SUPPLY	OIL CHG-11 TAHOE	61.36			
ARNOLD MOTOR SUPPLY	REPAIRS-05 SILVERADO	125.53			
ARNOLD MOTOR SUPPLY	REPAIRS-04 FORD	169.28			
ARNOLD MOTOR SUPPLY	PARTS	15.09			
ARNOLD MOTOR SUPPLY	GEAR OIL	242.95			
ARNOLD MOTOR SUPPLY	PARTS	4.98			
ARNOLD MOTOR SUPPLY	AIR HAMMER	65.75			
ARNOLD MOTOR SUPPLY	PARTS	2.59	687.53		
NICHOLAS S BOESEN	FRC LAWN CARE		150.00		
BOONE CO SPORTSMANS CLUB	CONCRETE IMPROVMNT PROJECT		1,000.00		
BOONE COUNTY ABSTRACT	LIEN REPORT [REDACTED]		95.00		
BOONE COUNTY LANDFILL	SCRAP DISPOSAL		47.50		
BOONE COUNTY RECORDER	[REDACTED] RECORDING FEE		37.00		
BOONE HARDWARE	SUPPLIES	9.90			
BOONE HARDWARE	PACKING TAPE	9.49			
BOONE HARDWARE	TIEDOWN-GATOR	18.99			
BOONE HARDWARE	LIGHT REPAIR SUPPLIES	26.99			
BOONE HARDWARE	SUPPLIES	9.75			
BOONE HARDWARE	SUPPLIES-C HALL	57.55			
BOONE HARDWARE	SUPPLIES	9.99			
BOONE HARDWARE	SUPPLIES	5.98			
BOONE HARDWARE	SUPPLIES-PD	24.99			
BOONE HARDWARE	REPAIR SUPPLIES	15.98			
BOONE HARDWARE	SUPPLIES	8.70			
BOONE HARDWARE	REPAIR SUPPLIES	49.98			
BOONE HARDWARE	SUPPLIES	28.97	277.26		
GATEHOUSE MEDIA IOWA	NOXIOUS WEEDS	133.65			
GATEHOUSE MEDIA IOWA	NOXIOUS WEEDS	100.24			
GATEHOUSE MEDIA IOWA	NOXIOUS WEEDS	133.65	367.54		
C.J. COOPER & ASSOCIATES	TESTS-QTY 2		70.00		
CARPENTER UNIFORM CO	CLOTH/GEAR-FIRE	1,116.66			
CARPENTER UNIFORM CO	[REDACTED]-CLOTH ALLOW	60.65	1,177.31		
CDS GLOBAL	POSTAGE	1,995.95			
CDS GLOBAL	MTHLY PROCESSING	1,975.09	3,971.04		
CENTRAL IOWA BUILDING SUPPLY	STEP BOXES-99 INTL		76.00		
CENTRAL IOWA DISTRIBUTING	HERBICIDE-WTP		359.50		
CENTRAL STATES ROOFING	ROOF REPAIRS-WTP		517.00		
CENTURYLINK	PD DSL	49.60			
CENTURYLINK	[REDACTED] LINE Fees	532.25	581.85		
CULLIGAN OF BOONE	SUPPLIES-LAB TESTS		58.10		
DASH MEDICAL GLOVES INC	SUPPLIES-PD		121.80		

Council/Open Bills

VENDOR NAME	REFERENCE	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
DICK'S FIRE EX	FIRE EXTINGUISHER SVC	354.40			
DICK'S FIRE EX	FIRE EXTINGUISHER SVC	176.65	531.05		
ECOLAB INC	PEST CONTROL		88.49		
ED ROEHR SAFETY PRODUCTS	TASER CERTIFICTION	953.41			
ED ROEHR SAFETY PRODUCTS	CONF REG [REDACTED]	1,132.51	2,085.92		
EMPIRE CONCRETE	SIDEWALK REPAIR-C HALL		991.25		
MIKE FARLEY WHOLESALE TIRE CO	TIRES/PD SILVERADO-QTY 4		636.00		
FBG SERVICE CORPORATION	CLEANING SVC/C HALL-MAY 15		694.00		
GALLS LLC	[REDACTED]-CLOTH ALLOW	132.00			
GALLS LLC	[REDACTED]-CLOTH ALLOW	188.60	320.60		
GERALDINE JORDON	PROP PROT PROGRAM [REDACTED]		2,000.00		
GRANT JORDAN	REFUND-UB OVERPYMT		64.30		
GRAYMONT WESTERN LIME INC	LIME		3,941.03		
HAMILTON REDI-MIX	STREET REPAIRS-18TH/GREENE	633.00			
HAMILTON REDI-MIX	STREET REPAIRS-1703 TIMBERLANE	414.38			
HAMILTON REDI-MIX	STREET REPAIRS-6TH/CLINTON	401.25			
HAMILTON REDI-MIX	STREET REPAIRS-1700 TIMBERLANE	838.50			
HAMILTON REDI-MIX	STREET REPAIRS-1700 TIMBERLANE	1,105.00	3,392.13		
HAWKINS WATER TREATMENT GROUP	CHEMICALS		2,339.60		
HD SUPPLY FACILITIES MAINT	SUPPLIES	168.00			
HD SUPPLY FACILITIES MAINT	WATER METERS-QTY 12	2,262.00			
HD SUPPLY FACILITIES MAINT	FIRE HYDRANTS-QTY 3	6,517.00			
HD SUPPLY FACILITIES MAINT	ADA DOMES	449.99	9,396.99		
JOHN W REIA	HEARING TEST		25.00		
HELMETS R US INC	SAFETY HELMETS		268.00		
HUMANA INSURANCE CO	[REDACTED] <i>medical</i>		79.40		
IOWA DEPT NATURAL RESOURCES	WATER CERTIFICATION [REDACTED]		360.00		
IA LAW ENFORCEMENT ACADEMY	EVALUATION		140.00		
INDUSTRIAL SCIENTIFIC	GAS TESTING EQUIP		1,769.00		
INFOBUNKER LLC	LINE OF SIGHT INTERNET SVC		88.00		
INFOMAX OFFICE SYSTEMS INC	CITY HALL PRINTING CONTRACT		633.82		
J & S SALES	GREASE		92.78		
JOHN SLOTER	CLOTH ALLOW-EAR PHONE CONNECT		242.99		
JOHN WIEBOLD	REIMB-FIREARMS TRAINING		17.11		
KEYSTONE LABORATORIES INC	LAB TESTS	21.20			
KEYSTONE LABORATORIES INC	LAB TESTS	219.60	240.80		
KWBG	ADV CONTRACT-MAY 15		329.88		
MARSARS WATER RESCUE SYSTEMS	ICE RESCUE EQUIP		690.96		
MARTIN MARIETTA MATERIALS	MATERIALS-5 MILE DRIVE	775.41			
MARTIN MARIETTA MATERIALS	MATERIALS-5 MILE DRIVE	162.35			
MARTIN MARIETTA MATERIALS	MATERIAL-ALLEY/RD MAINT	244.56	1,182.32		
ROGER & JANE MARTIN	FUEL		15,348.25		
MIKE FRAZIER	REIMB CLOTH ALLOW-EAR PHONE		249.98		
MOELLER ELECTRIC	WASHER REPAIRS-WWTP		97.50		
MUNICIPAL EMERGENCY SERVICES	SCBA MASKS		750.00		
MUNICIPAL PIPE SERVICES INC	HYDRANT-6TH/CLINTON		6,000.00		
MUNICIPAL SUPPLY CO	HYDRANT REPAIRS	1,144.00			
MUNICIPAL SUPPLY CO	HYDRANT-6TH/CLINTON	279.00			
MUNICIPAL SUPPLY CO	HYDRANT REPAIRS-6TH/CLINTON	928.05			
MUNICIPAL SUPPLY CO	MAIN REPAIRS	792.00			
MUNICIPAL SUPPLY CO	MANHOLE REPAIRS	814.30	3,957.35		
NIKKEL & ASSOCIATES INC	ARC FLASH STUDY-WTP		8,500.00		
PAPER FREE TECHNOLOGIES	LASERFICH ANNUAL SUPPORT		903.00		
PETROLEUM MARKETERS MUTUAL INS	C SHED TANK INS		983.00		

VENDOR NAME	REFERENCE	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
PRAIRIE MEADOWS	HR CONF HOTEL [REDACTED]	133.28			
PRAIRIE MEADOWS	HR CONF HOTEL [REDACTED]	133.28	266.56		
PREMIER OFFICE EQUIPMENT, INC.	PRINTER CONTRACT/OVRGE-PW/PARK		38.33		
PRITCHARD BROS PLUMBING	FRC DISHWASHER LINE REPAIR		297.68		
PRO-VISION VIDEO SYSTEMS	BODY CAMARA KIT-PD		1,220.00		
PROBUILD NORTH LLC	STREET REPAIRS-TIMBERLANE DR	59.39			
PROBUILD NORTH LLC	ADA-18TH/GREENE	41.97			
PROBUILD NORTH LLC	INTAKE REPAIRS-STORY/WOODLAND	27.78			
PROBUILD NORTH LLC	INTAKE REPAIRS-STORY/WOODLAND	18.52			
PROBUILD NORTH LLC	REPAIRS-TIMBERLANE DR	18.58	166.24		
QUICK OIL CO	PROPANE	2,304.25			
QUICK OIL CO	PROPANE	2,268.94	4,573.19		
SECRETARY OF STATE	NOTARY [REDACTED]		30.00		
SIRCHIE FINGER PRINT LABORATOR	TEST SUPPLIES-PD		146.70		
SNYDER & ASSOCIATES, INC	HWY 30 STUDY-PYMT 4		15,146.50		
SPRING GREEN	GROUNDS TREATMENT-WTP	309.00			
SPRING GREEN	GROUNDS TREATMENT-WWTP	293.55	602.55		
STATE HYGIENIC LABORATORY	LAB TESTS	221.00			
STATE HYGIENIC LABORATORY	LAB TESTS	13.00	234.00		
STOREY KENWORTHY	COPY PAPER-QTY 5	154.95			
STOREY KENWORTHY	SUPPLIES-PD	45.62	200.57		
SUNSTROM MILLER PRESS	ACCIDENT REPORTS-PD	89.40			
SUNSTROM MILLER PRESS	SWIM LESSON FORMS	278.20	367.60		
TIM HILDRETH COMPANY INC	BOILER SVCS-C HALL		440.00		
TOM WALTERS COMPANY	WASTE REMOVAL/C SHED-APR 15	60.00			
TOM WALTERS COMPANY	WASTE REMOVAL CART/PD-APR 15	16.00	76.00		
TOTAL CHOICE SHIPPING	SHIPPING-SCBA EQUIP	31.93			
TOTAL CHOICE SHIPPING	SHIPPING-SAMPLES	23.55			
TOTAL CHOICE SHIPPING	SHIPPING-SAMPLES	11.23			
TOTAL CHOICE SHIPPING	SHIPPING-DOCUMENTS	6.76			
TOTAL CHOICE SHIPPING	SHIPPING-GEAR	26.31	99.78		
VAN DIEST SUPPLY COMPANY	WEED CONTROL CHEMICALS		42.54		
VERIZON WIRELESS SERVICES LLC	WIRELESS INTERNET-PD	280.13			
VERIZON WIRELESS SERVICES LLC	WIRELESS INTERNET-WTP	40.01	320.14		
WALTERS SANITARY SERVICE INC	PROP CLEAN UP [REDACTED]	10.00			
WALTERS SANITARY SERVICE INC	WASTE REMOVAL/C HALL-APR 15	61.08			
WALTERS SANITARY SERVICE INC	WASTE REMOVAL/FRC-APR 15	175.54			
WALTERS SANITARY SERVICE INC	WASTE REMOVAL/WTP-APR 15	130.00			
WALTERS SANITARY SERVICE INC	WASTE REMOVAL/WWTP-APR 15	265.10	641.72		
WESTRUM LEAK DETECTION INC	2015 LEAK DET SURVEY		3,900.00		
WINNING SOLUTIONS INC	UB SERVICE APP DEV		150.00		
ZEE MEDICAL INC	FIRST AID SUPPLIES-C HALL		31.35		

\*\*\*\* OPEN TOTAL \*\*\*\*

155,803.60

\*\*\*\*\* REPORT TOTAL \*\*\*\*\*

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155,803.60

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INVOICE LN	DIST	DUE DATE	REFERENCE	AMOUNT	GL ACCT NO	GL TITLE
5 A & M LAUNDRY INC						
1573333333 1	001	5/19/2015	SUPPLIES	28.51	001-150-6399	LAUNDRY
1574922 1	001	5/19/2015	SUPPLIES	28.51	001-150-6399	LAUNDRY
** VENDOR TOTAL **				57.02	.00	57.02
39 ALBERT BEHLING						
051215 1	112	5/19/2015	4-8 BO CO FAM MED	6.00	112-930-6150	GROUP INSURANCE PAYMENTS
051215 2	112	5/19/2015	4-14 BO HOSP	6432.15	112-930-6150	GROUP INSURANCE PAYMENTS
051215 3	112	5/19/2015	4-7 BO HOSP	584.31	112-930-6150	GROUP INSURANCE PAYMENTS
051215 4	112	5/19/2015	4-22 BO FAM MED	42.00	112-930-6150	GROUP INSURANCE PAYMENTS
051215 5	112	5/19/2015	4-23 IA PHYS CLINIC	85.00	112-930-6150	GROUP INSURANCE PAYMENTS
051215 6	112	5/19/2015	4-7 IA PHYS DBL PYMT	284.00-	112-930-6150	GROUP INSURANCE PAYMENTS
051215 7	112	5/19/2015	4-29 IA PHYS CLINIC	267.00	112-930-6150	GROUP INSURANCE PAYMENTS
051215 8	112	5/19/2015	4-14 BO FAM MED	73.00	112-930-6150	GROUP INSURANCE PAYMENTS
051215 9	112	5/19/2015	4-7 MEDICAP REIMB	6.70	112-930-6150	GROUP INSURANCE PAYMENTS
051215 10	112	5/19/2015	4-7 MEDICAP REIMB	12.00	112-930-6150	GROUP INSURANCE PAYMENTS
051215 11	112	5/19/2015	4-21 MEDICAP REIMB	107.99	112-930-6150	GROUP INSURANCE PAYMENTS
051215 12	112	5/19/2015	4-21 MEDICAP REIMB	12.00	112-930-6150	GROUP INSURANCE PAYMENTS
051215 13	112	5/19/2015	4-28 MEDICAP REIMB	13.90	112-930-6150	GROUP INSURANCE PAYMENTS
051215 14	112	5/19/2015	4-28 MEDICAP REIMB	5.00	112-930-6150	GROUP INSURANCE PAYMENTS
** TOTAL **				7363.05	.00	7363.05
** VENDOR TOTAL **				7363.05	.00	7363.05
45 ALLIANT ENERGY						
051215D 1	110	5/19/2015	TRAFFIC LIGHTS	289.70	110-240-6371	TRAFFIC UTILITIES
051215D 2	110	5/19/2015	STREET LIGHTS	12595.99	110-230-6371	STREET LIGHTING
051215D 3	001	5/19/2015	SIRENS	33.46	001-620-6371	UTILITIES/SIRENS/CIVIL DF
051215D 4	001	5/19/2015	POOL	315.53	001-435-6371	UTILITIES
051215D 5	001	5/19/2015	CITY HALL	1515.25	001-650-6371	UTILITIES
051215D 6	110	5/19/2015	CITY SHED	841.57	110-210-6371	UTILITIES
051215D 7	600	5/19/2015	WATER	11601.04	600-811-6371	UTILITIES
051215D 8	610	5/19/2015	SEWER	10162.68	610-816-6371	UTILITIES
051215D 9	001	5/19/2015	CEMETERY	263.60	001-450-6371	UTILITIES
** TOTAL **				37618.82	.00	37618.82
051215E 1	110	5/19/2015	6TH/STORY-TRAFFIC LIGHTS	65.82	110-240-6371	TRAFFIC UTILITIES
051215E 2	110	5/19/2015	8TH ST ALLEY-STREET LIGHTS	148.37	110-230-6371	STREET LIGHTING
051215E 3	110	5/19/2015	1410 8TH-STREET LIGHTS	31.06	110-230-6371	STREET LIGHTING
051215E 4	110	5/19/2015	4TH/STORY-STREET LIGHTS	82.71	110-230-6371	STREET LIGHTING
051215E 5	001	5/19/2015	211 MAIN-SIRENS	16.89	001-620-6371	UTILITIES/SIRENS/CIVIL DF
** TOTAL **				344.85	.00	344.85
051215F 1	001	5/19/2015	UTILITIES-PD	753.16	001-110-6371	UTILITIES
** VENDOR TOTAL **				38716.83	.00	38716.83
56 AMERICAN CONCRETE PRODUCT						
1233858 1	740	5/19/2015	MANHOLE REPAIRS-LINCOLN AVE	728.00	740-865-6498	CMOM
** VENDOR TOTAL **				728.00	.00	728.00

Council/Open Bills

INVOICE	LN	DIST	DUE DATE	REFERENCE	AMOUNT	GL ACCT NO	GL TITLE
508624	1	610	5/19/2015	72 J & S SALES GREASE	92.78	610-816-6599	MISCELLANEOUS
				** VENDOR TOTAL **	92.78	.00	92.78
8-267503	1	001	5/19/2015	86 ARNOLD MOTOR SUPPLY OIL CHG-11 TAHOE	61.36	001-150-6332	REPAIRS
8-267764	1	001	5/19/2015	REPAIRS-05 SILVERADO	125.53	001-110-6332	REPAIRS/CARS
8-268338	1	001	5/19/2015	REPAIRS-04 FORD	169.28	001-430-6350	REPAIRS/EQUIPMENT MAINT
8-268786	1	110	5/19/2015	PARTS	15.09	110-210-6350	REPAIRS-EQUIP/MECHANIC
8-269267	1	600	5/19/2015	GEAR OIL	242.95	600-811-6331	GAS AND OIL
8-269361	1	600	5/19/2015	PARTS	4.98	600-811-6350	REPAIRS
8-269380	1	600	5/19/2015	AIR HAMMER	65.75	600-811-6504	EQUIPMENT
8-269483	1	110	5/19/2015	PARTS	2.59	110-210-6599	SUPPLIES
				** VENDOR TOTAL **	687.53	.00	687.53
15524	1	307	5/19/2015	159 BOONE COUNTY ABSTRACT LIEN REPORT-1016 5TH DEMO	95.00	307-750-6750	DEMOLITION
				** VENDOR TOTAL **	95.00	.00	95.00
258421	1	610	5/19/2015	169 BOONE COUNTY LANDFILL SCRAP DISPOSAL	47.50	610-816-6372	LANDFILL/USERS FEES
				** VENDOR TOTAL **	47.50	.00	47.50
151310	1	001	5/19/2015	178 BOONE COUNTY RECORDER D BLOOM-RECORDING FEE	37.00	001-620-6405	RECORDING/COURT FEES
				** VENDOR TOTAL **	37.00	.00	37.00
383308	1	001	5/19/2015	287 CARPENTER UNIFORM COMPANY CLOTH/GEAR-FIRE	1116.66	001-150-6181	CLOTHING ALLOWANCE
388296	1	001	5/19/2015	LESHER-CLOTH ALLOW	60.65	001-110-6181	CLOTHING ALLOWANCE
				** VENDOR TOTAL **	1177.31	.00	1177.31
24329	1	600	5/19/2015	309 CENTRAL STATES ROOFING ROOF REPAIRS-WTP	517.00	600-811-6310	BUILDING & GROUNDS
				** VENDOR TOTAL **	517.00	.00	517.00

312 CENTRAL IA DISTRIBUTING

INVOICE	LN	DIST	DUE DATE	REFERENCE	AMOUNT	GL ACCT NO	GL TITLE
119116	1	600	5/19/2015	312 CENTRAL IA DISTRIBUTING HERBICIDE-WTP	359.50	600-811-6310	BUILDING & GROUNDS
				** VENDOR TOTAL **	359.50	.00	359.50
051215	1	610	5/19/2015	422 CULLIGAN WATER CONDITIONI SUPPLIES-LAB TESTS	58.10	610-816-6490	LAB TESTS
				** VENDOR TOTAL **	58.10	.00	58.10
17965	1	001	5/19/2015	488 DICK'S FIRE EXTINGUISHER FIRE EXTINGUISHER SVC-FIRE	17.70	001-150-6310	BUILDING MAINTENANCE
17965	2	001	5/19/2015	FIRE EXTINGUISHER SVC-PD	253.50	001-110-6399	BUILDING MAINT/REPAIR
17965	3	001	5/19/2015	FIRE EXTINGUISHER SVC-C HALL	83.20	001-650-6490	SERVICES/CITY HALL
				** TOTAL **	354.40	.00	354.40
17991	1	600	5/19/2015	FIRE EXTINGUISHER SVC-WTP	176.65	600-811-6310	BUILDING & GROUNDS
				** VENDOR TOTAL **	531.05	.00	531.05
5669333	1	610	5/19/2015	540 ECOLAB PEST ELIMINATION PEST CONTROL-WWTP	88.49	610-816-6495	SERVICE/PEST CONTROL
				** VENDOR TOTAL **	88.49	.00	88.49
002151	1	001	5/19/2015	585 FARLEY WHOLESALE TIRE CO TIRES/PD SILVERADO-QTY 4	636.00	001-110-6332	REPAIRS/CARS
				** VENDOR TOTAL **	636.00	.00	636.00
3723648	1	600	5/19/2015	595 HAWKINS WATER TREATMENT G CHEMICALS	2339.60	600-811-6501	CHEMICALS
				** VENDOR TOTAL **	2339.60	.00	2339.60
003425924	1	001	5/19/2015	645 GALLS INC SALATI-CLOTH ALLOW	132.00	001-110-6181	CLOTHING ALLOWANCE
003463520	1	001	5/19/2015	FRAZIER-CLOTH ALLOW	188.60	001-110-6181	CLOTHING ALLOWANCE
				** VENDOR TOTAL **	320.60	.00	320.60
51874	1	600	5/19/2015	802 STATE HYGIENIC LABORATORY LAB TESTS	221.00	600-811-6490	LAB ANALYSIS - STATE
51876	1	610	5/19/2015	LAB TESTS	13.00	610-816-6490	LAB TESTS
				** VENDOR TOTAL **	234.00	.00	234.00
051215A	1	600	5/19/2015	815 IA DNR LICENSE BUREAU WATER CERTIFICATION-MOORE	60.00	600-811-6210	MEMBERSHIP DUES
051215A	2	600	5/19/2015	WATER CERTIFICATION-EATOCK	60.00	600-811-6210	MEMBERSHIP DUES

INVOICE	LN	DIST	DUE DATE	REFERENCE	AMOUNT	GL ACCT NO	GL TITLE
815 IA DNR LICENSE BUREAU							
051215A	3	600	5/19/2015	WATER CERTIFICATION-WILDEMAN	60.00	600-811-6210	MEMBERSHIP DUES
051215A	4	610	5/19/2015	W WATER CERTIFICATION-ELLSBU	60.00	610-816-6491	SERVICE/STATE LICENSES
051215A	5	610	5/19/2015	W WATER CERTIFICATION-MOZENA	60.00	610-816-6491	SERVICE/STATE LICENSES
051215A	6	610	5/19/2015	W WATER CERTIFICATION-JONES	60.00	610-816-6491	SERVICE/STATE LICENSES
** TOTAL **					360.00	.00	360.00
** VENDOR TOTAL **					360.00	.00	360.00
853 IA LAW ENFORCEMENT ACADEM							
302154	1	001	5/19/2015	EVALUATION	140.00	001-110-6240	TRAVEL/CONF/TRAINING EXP
** VENDOR TOTAL **					140.00	.00	140.00
1022 KEYSTONE LABORATORIES INC							
1Y03235	1	610	5/19/2015	LAB TESTS	21.20	610-816-6490	LAB TESTS
1Y03521	1	610	5/19/2015	LAB TESTS	219.60	610-816-6490	LAB TESTS
** VENDOR TOTAL **					240.80	.00	240.80
1057 KWBG							
15040231	1	001	5/19/2015	ADV CONTRACT-MAY 15	164.94	001-620-6414	PUBLICATIONS
15040231	2	110	5/19/2015	ADV CONTRACT-MAY 15	164.94	110-211-6414	PUBLICATIONS (RADIO/PAPER)
** TOTAL **					329.88	.00	329.88
** VENDOR TOTAL **					329.88	.00	329.88
1167 MARTIN MARIETTA MATERIALS							
15066725	1	110	5/19/2015	MATERIALS-5 MILE DRIVE	775.41	110-210-6507	GRAVEL
15088133	1	110	5/19/2015	MATERIALS-5 MILE DRIVE	162.35	110-210-6507	GRAVEL
15109053	1	110	5/19/2015	MATERIAL-ALLEY/RD MAINT	244.56	110-210-6507	GRAVEL
** VENDOR TOTAL **					1182.32	.00	1182.32
1168 MARTIN OIL							
42180-4220	1	110	5/19/2015	FUEL	3772.03	110-210-6331	GAS & OIL
42180-4220	2	600	5/19/2015	FUEL	392.12	600-811-6331	GAS AND OIL
42180-4220	3	600	5/19/2015	FUEL	915.41	600-812-6331	GAS & OIL
42180-4220	4	001	5/19/2015	FUEL	194.29	001-170-6331	GAS & OIL
42180-4220	5	001	5/19/2015	FUEL	104.80	001-620-6240	TRAVEL/CONFERENCE EXPENSE
42180-4220	6	001	5/19/2015	FUEL	681.17	001-430-6331	GAS & OIL
42180-4220	7	001	5/19/2015	FUEL	357.97	001-450-6331	GAS & OIL
42180-4220	8	001	5/19/2015	FUEL	6125.59	001-110-6331	GAS & OIL
42180-4220	9	001	5/19/2015	FUEL	1486.64	001-150-6331	GAS & OIL
42180-4220	10	610	5/19/2015	FUEL	757.45	610-817-6331	GAS AND OIL
42180-4220	11	610	5/19/2015	FUEL	560.78	610-816-6331	GAS/OIL
** TOTAL **					15348.25	.00	15348.25
** VENDOR TOTAL **					15348.25	.00	15348.25

1278 MOELLER ELECTRIC

INVOICE	LN	DIST	DUE DATE	REFERENCE	AMOUNT	GL ACCT NO	GL TITLE
610	1	610	5/19/2015	1278 MOELLER ELECTRIC WASHER REPAIRS-WWTP	97.50	610-816-6350	REPAIRS
				** VENDOR TOTAL **	97.50	.00	97.50
0587059-IN	1	600	5/19/2015	1297 MUNICIPAL SUPPLY COMPANY HYDRANT REPAIRS	1144.00	600-812-6350	MAIN & VALVE WORK
0587535-IN	1	600	5/19/2015	HYDRANT-6TH/CLINTON	279.00	600-812-6350	MAIN & VALVE WORK
0588179-IN	1	600	5/19/2015	HYDRANT REPAIRS-6TH/CLINTON	928.05	600-812-6350	MAIN & VALVE WORK
0588180-IN	1	600	5/19/2015	MAIN REPAIRS	496.00	600-812-6350	MAIN & VALVE WORK
0588180-IN	2	600	5/19/2015	SUPPLIES	161.00	600-812-6599	SUPPLIES
0588180-IN	3	600	5/19/2015	SUPPLIES	135.00	600-812-6599	SUPPLIES
				** TOTAL **	792.00	.00	792.00
0589027-IN	1	740	5/19/2015	MANHOLE REPAIRS	814.30	740-865-6498	CMOM
				** VENDOR TOTAL **	3957.35	.00	3957.35
39326	1	600	5/19/2015	1333 NIKKEL & ASSOCIATES INC ARC FLASH STUDY-WTP	8500.00	600-811-6504	EQUIPMENT
				** VENDOR TOTAL **	8500.00	.00	8500.00
051215	1	110	5/19/2015	1408 PETROLEUM MARKETERS MUTUA C SHED TANK INS	983.00	110-210-6331	GAS & OIL
				** VENDOR TOTAL **	983.00	.00	983.00
1290019	1	110	5/19/2015	1436 PREMIER OFFICE EQUIPMENT PRINTER CONTRACT/OVRGE-PW/PA	38.33	110-211-6506	SUPPLIES/OFFICE
				** VENDOR TOTAL **	38.33	.00	38.33
12432	1	121	5/19/2015	1440 PRITCHARD BROS PLUMBING FRC DISHWASHER LINE REPAIR	297.68	121-899-6599	FRC BUILDING IMPROVEMENTS
				** VENDOR TOTAL **	297.68	.00	297.68
051215	1	001	5/19/2015	1454 CENTURYLINK PD DSL	49.60	001-110-6373	TELEPHONE
051215A	1	001	5/19/2015	SIREN/ALARM LINE	74.00	001-110-6373	TELEPHONE
051215A	2	001	5/19/2015	SIREN/ALARM LINE	216.75	001-620-6373	TELEPHONE
051215A	3	600	5/19/2015	SCADA	241.50	600-812-6499	WATER TOWER MAINTENANCE
				** TOTAL **	532.25	.00	532.25
				** VENDOR TOTAL **	581.85	.00	581.85

1591 SECRETARY OF STATE

INVOICE	LN	DIST	DUE DATE	REFERENCE	AMOUNT	GL ACCT NO	GL TITLE
051215	1	001	5/19/2015	1591 SECRETARY OF STATE NOTARY-SLOTTER	30.00	001-110-6240	TRAVEL/CONF/TRAINING EXP
				** VENDOR TOTAL **	30.00	.00	30.00
0205415-IN	1	001	5/19/2015	1626 SIRCHIE FINGER PRINT LABO TEST SUPPLIES-PD	146.70	001-110-6599	POLICE EQUIP/SUPPLIES
				** VENDOR TOTAL **	146.70	.00	146.70
63211	1	001	5/19/2015	1631 JOHN SLOTER CLOTH ALLOW-EAR PHONE CONNEC	209.00	001-110-6181	CLOTHING ALLOWANCE
63211	2	001	5/19/2015	SUPPLIES-PD	33.99	001-110-6599	POLICE EQUIP/SUPPLIES
				** TOTAL **	242.99	.00	242.99
				** VENDDR TOTAL **	242.99	.00	242.99
5130	1	001	5/19/2015	1697 SUNSTROM MILLER PRESS ACCIDENT REPORTS-PD	89.40	001-110-6506	SUPPLIES/OFFICE
5131	1	001	5/19/2015	SWIM LESSON FORMS	278.20	001-435-6599	SUPPLIES
				** VENDOR TOTAL **	367.60	.00	367.60
29614	1	110	5/19/2015	1813 VAN DIEST SUPPLY COMPANY WEED CONTROL CHEMICALS	42.54	110-210-6599	SUPPLIES
				** VENDOR TOTAL **	42.54	.00	42.54
9744652205	1	001	5/19/2015	1822 VERIZON WIRELESS WIRELESS INTERNET-PD	280.13	001-110-6373	TELEPHONE
9744708112	1	600	5/19/2015	WIRELESS INTERNET-WTP	40.01	600-811-6373	TELEPHONE
				** VENDOR TOTAL **	320.14	.00	320.14
373538	1	110	5/19/2015	1847 TOM WALTERS COMPANY WASTE REMOVAL/C SHEO-APR 15	60.00	110-210-6371	UTILITIES
373726	1	001	5/19/2015	WASTE REMOVAL CART/PD-APR 15	16.00	001-110-6399	BUILDING MAINT/REPAIR
				** VENDOR TOTAL **	76.00	.00	76.00
051215	1	001	5/19/2015	1848 WALTERS SANITARY SERVICE PROP CLEAN UP-603 CLINTON	10.00	001-198-6497	NUISANCE ABATEMENT
54K03991	1	001	5/19/2015	WASTE REMOVAL/C HALL-APR 15	61.08	001-650-6371	UTILITIES
54K04146	1	730	5/19/2015	WASTE REMOVAL/FRC-APR 15	175.54	730-899-6371	UTILITIES/FAMILY RESOURCE
54X51530	1	600	5/19/2015	WASTE REMOVAL/WTP-APR 15	130.00	600-811-6372	LANDFILL/USERS FEES

INVOICE	LN	DIST	DUE DATE	REFERENCE	AMOUNT	GL ACCT NO	GL TITLE
54X51531	1	610	5/19/2015	1848 WALTERS SANITARY SERVICE WASTE REMOVAL/WWTP-APR 15	265.10	610-816-6372	LANDFILL/USERS FEES
				** VENDOR TOTAL **	641.72	.00	641.72
2864	1	600	5/19/2015	1877 WESTRUM LEAK DETECTION IN 2015 LEAK DET SURVEY	3900.00	600-812-6350	MAIN & VALVE WORK
				** VENDOR TOTAL **	3900.00	.00	3900.00
051215	1	600	5/19/2015	1890 ARLEN WILDEMAN REIMB-CONF EXP	85.12	600-811-6240	TRAVEL/CONFERENCE EXPENSE
				** VENDOR TOTAL **	85.12	.00	85.12
0158695112	1	001	5/19/2015	1922 ZEE MEDICAL SERVICE FIRST AID SUPPLIES-C HALL	31.35	001-650-6490	SERVICES/CITY HALL
				** VENDOR TOTAL **	31.35	.00	31.35
48730	1	112	5/19/2015	1948 C J COOPER & ASSOCIATES TESTS-QTY 2	70.00	112-930-6150	GROUP INSURANCE PAYMENTS
				** VENDOR TOTAL **	70.00	.00	70.00
10048164	1	001	5/19/2015	1955 CENTRAL IA BUILDING SUPPL STEP BOXES-99 INTL	76.00	001-150-6332	REPAIRS
				** VENDOR TOTAL **	76.00	.00	76.00
892715	1	001	5/19/2015	1963 BOONE HARDWARE SUPPLIES	9.90	001-110-6599	POLICE EQUIP/SUPPLIES
893299	1	001	5/19/2015	PACKING TAPE	9.49	001-150-6599	MISC/SUPPLIES
893408	1	001	5/19/2015	TIEDOWN-GATOR	18.99	001-150-6599	MISC/SUPPLIES
893461	1	001	5/19/2015	LIGHT REPAIR SUPPLIES	26.99	001-650-6310	REPAIRS
893870	1	110	5/19/2015	SUPPLIES	9.75	110-210-6399	REPAIRS-STREET
893957	1	001	5/19/2015	SUPPLIES-C HALL	57.55	001-650-6599	MISCELLANEOUS
894153	1	001	5/19/2015	SUPPLIES	9.99	001-110-6599	POLICE EQUIP/SUPPLIES
894785	1	610	5/19/2015	SUPPLIES	5.98	610-817-6599	SUPPLIES
895827	1	001	5/19/2015	SUPPLIES-PD	24.99	001-110-6599	POLICE EQUIP/SUPPLIES
895930	1	600	5/19/2015	REPAIR SUPPLIES	15.98	600-811-6350	REPAIRS
895971	1	110	5/19/2015	SUPPLIES	8.70	110-210-6509	SIGNS/POSTS/SIGNALS

INVOICE	LN	DIST	DUE DATE	REFERENCE	AMOUNT	GL ACCT NO	GL TITLE
1963 BOONE HARDWARE							
896349	1	001	5/19/2015	REPAIR SUPPLIES	49.98	001-650-6310	REPAIRS
897093	1	001	5/19/2015	SUPPLIES	28.97	001-110-6599	POLICE EQUIP/SUPPLIES
** VENDOR TOTAL **					277.26	.00	277.26
1987 BOESEN CARE LAWN SERVICE							
051215	1	730	5/19/2015	FRC LAWN CARE	150.00	730-899-6499	SERVICES
** VENDOR TOTAL **					150.00	.00	150.00
2010 PAPER FREE TECHNOLOGIES							
20150243	1	001	5/19/2015	LASERFICH ANNUAL SUPPORT	225.75	001-620-6419	COMPUTER UPDATE/TRAINING
20150243	2	600	5/19/2015	LASERFICH ANNUAL SUPPORT	225.75	600-810-6419	COMPUTER UPDATE
20150243	3	610	5/19/2015	LASERFICH ANNUAL SUPPORT	225.75	610-815-6419	COMPUTER UPDATE
20150243	4	110	5/19/2015	LASERFICH ANNUAL SUPPORT	225.75	110-211-6599	COMPUTER UPDATES
** TOTAL **					903.00	.00	903.00
** VENDOR TOTAL **					903.00	.00	903.00
2088 MUNICIPAL EMERGENCY SERVI							
0624205SNV	1	121	5/19/2015	SCBA MASKS	750.00	121-150-6504	FIRE/MISC
** VENDOR TOTAL **					750.00	.00	750.00
2090 SPRING GREEN							
261156	1	600	5/19/2015	GROUNDS TREATMENT-WTP	309.00	600-811-6310	BUILDING & GROUNDS
261686	1	610	5/19/2015	GROUNDS TREATMENT-WWTP	293.55	610-816-6310	BUILDING & GROUNDS
** VENDOR TOTAL **					602.55	.00	602.55
2129 TOTAL CHOICE SHIPPING							
70049	1	001	5/19/2015	SHIPPING-SCBA EQUIP	31.93	001-150-6508	POSTAGE
70061	1	600	5/19/2015	SHIPPING-SAMPLES	23.55	600-811-6490	LAB ANALYSIS - STATE
70148	1	600	5/19/2015	SHIPPING-SAMPLES	11.23	600-811-6490	LAB ANALYSIS - STATE
70214	1	001	5/19/2015	SHIPPING-DOCUMENTS	6.76	001-110-6508	POSTAGE
70287	1	001	5/19/2015	SHIPPING-GEAR	26.31	001-150-6508	POSTAGE
** VENDOR TOTAL **					99.78	.00	99.78
2302 TIM HILDRETH COMPANY INC							
18031	1	001	5/19/2015	BOILER SVCS-C HALL	440.00	001-650-6490	SERVICES/CITY HALL
** VENDOR TOTAL **					440.00	.00	440.00
2643 SNYDER & ASSOCIATES INC							

INVOICE	LN	DIST	DUE DATE	REFERENCE	AMOUNT	GL ACCT NO	GL TITLE
				2643 SNYDER & ASSOCIATES INC			
051215-4	1	373	5/19/2015	HWY 30 STUDY-PYMT 4	15146.50	373-750-6407	US HWY30 CORRIDOR STUDY
				** VENDOR TOTAL **	15146.50	.00	15146.50
				2709 HEARING SERVICES OF IA			
051215	1	112	5/19/2015	HEARING TEST	25.00	112-930-6150	GROUP INSURANCE PAYMENTS
				** VENDOR TOTAL **	25.00	.00	25.00
				2712 STOREY KENWORTHY			
PINV292868	1	001	5/19/2015	COPY PAPER-QTY 5	38.74	001-620-6506	SUPPLIES/OFFICE
PINV292868	2	600	5/19/2015	COPY PAPER-QTY 5	38.74	600-810-6506	SUPPLIES/OFFICE
PINV292868	3	610	5/19/2015	COPY PAPER-QTY 5	38.74	610-815-6506	SUPPLIES/OFFICE
PINV292868	4	110	5/19/2015	COPY PAPER-QTY 5	38.73	110-211-6506	SUPPLIES/OFFICE
				** TOTAL **	154.95	.00	154.95
PINV293750	1	001	5/19/2015	SUPPLIES-PD	45.62	001-110-6506	SUPPLIES/OFFICE
				** VENDOR TOTAL **	200.57	.00	200.57
				2740 HD SUPPLY WATERWORKS LTD			
D695665	1	600	5/19/2015	SUPPLIES	168.00	600-812-6599	SUPPLIES
D724141	1	600	5/19/2015	WATER METERS-QTY 12	2262.00	600-812-6727	METERS
D767590	1	600	5/19/2015	FIRE HYDRANTS-QTY 3	6517.00	600-812-6351	HYDRANTS
D817172	1	110	5/19/2015	ADA DOMES	449.99	110-210-6490	ADA SIDEWALK/RESIDENTIAL
				** VENDOR TOTAL **	9396.99	.00	9396.99
				2855 FBG SERVICE CORP			
741034	1	001	5/19/2015	CLEANING SVC/C HALL-MAY 15	694.00	001-650-6409	CITY HALL CLEANING
				** VENDOR TOTAL **	694.00	.00	694.00
				2861 QUICK OIL COMPANY			
33988	1	600	5/19/2015	PROPANE	2304.25	600-811-6379	PROPANE
3615	1	600	5/19/2015	PROPANE	2268.94	600-811-6379	PROPANE
				** VENDOR TOTAL **	4573.19	.00	4573.19
				2925 HELMETS R US INC			
43941	1	167	5/19/2015	SAFETY HELMETS	268.00	167-110-6507	TOBACCO FUND
				** VENDOR TOTAL **	268.00	.00	268.00
				2928 A-1 CARPET CLEANING			
051215	1	001	5/19/2015	CARPET CLEANING-C HALL	400.00	001-650-6490	SERVICES/CITY HALL
				** VENDOR TOTAL **	400.00	.00	400.00

INVOICE LN	DIST	DUE DATE	REFERENCE	AMOUNT	GL ACCT NO	GL TITLE
0003870-IN 1	600	5/19/2015	2945 MUNICIPAL PIPE SERVICES I HYDRANT-6TH/CLINTON	6000.00	600-812-6350	MAIN & VALVE WORK
			** VENDOR TOTAL **	6000.00	.00	6000.00
661356 1	110	5/19/2015	2975 PROBUILD NORTH LLC STREET REPAIRS-TIMBERLANE DR	59.39	110-210-6399	REPAIRS-STREET
661602 1	110	5/19/2015	ADA-18TH/GREENE	41.97	110-210-6490	ADA SIDEWALK/RESIDENTIAL
661823 1	740	5/19/2015	INTAKE REPAIRS-STORY/WOODLAN	27.78	740-865-6324	DRAINAGE IMPROVEMENTS
66187 1	740	5/19/2015	INTAKE REPAIRS-STORY/WOODLAN	18.52	740-865-6324	DRAINAGE IMPROVEMENTS
662068 1	110	5/19/2015	REPAIRS-TIMBERLANE DR	18.58	110-210-6399	REPAIRS-STREET
			** VENDOR TOTAL **	166.24	.00	166.24
INV0925243 1	001	5/19/2015	3026 DASH MEDICAL GLOVES INC SUPPLIES-PD	121.80	001-110-6599	POLICE EQUIP/SUPPLIES
			** VENDOR TOTAL **	121.80	.00	121.80
21479 1	110	5/19/2015	3069 HAMILTON REDI-MIX STREET REPAIRS-18TH/GREENE	633.00	110-210-6399	REPAIRS-STREET
21537 1	110	5/19/2015	STREET REPAIRS-1703 TIMBERLA	414.38	110-210-6399	REPAIRS-STREET
21702 1	110	5/19/2015	STREET REPAIRS-6TH/CLINTON	401.25	110-210-6399	REPAIRS-STREET
21771 1	110	5/19/2015	STREET REPAIRS-1700 TIMBERLA	838.50	110-210-6399	REPAIRS-STREET
21862 1	110	5/19/2015	STREET REPAIRS-1700 TIMBERLA	1105.00	110-210-6399	REPAIRS-STREET
			** VENDOR TOTAL **	3392.13	.00	3392.13
3591 1	001	5/19/2015	3071 MIKE FRAZIER REIMB CLOTH ALLOW-EAR PHONE	249.98	001-110-6181	CLOTHING ALLOWANCE
			** VENDOR TOTAL **	249.98	.00	249.98
051215 1	167	5/19/2015	3149 JOHN WIEBOLD REIMB-FIREARMS TRAINING	17.11	167-110-6506	MISC POLICE TRUST
			** VENDOR TOTAL **	17.11	.00	17.11
16925424 1	001	5/19/2015	3214 ACCESS SYSTEMS LEASING CITY HALL PRINTING CONTRACT	26.24	001-170-6506	SUPPLIES/OFFICE
16925424 2	001	5/19/2015	CITY HALL PRINTING CONTRACT	30.60	001-620-6599	MISC/MAINTENANCE AGREMNT
16925424 3	600	5/19/2015	CITY HALL PRINTING CONTRACT	174.88	600-810-6506	SUPPLIES/OFFICE
16925424 4	610	5/19/2015	CITY HALL PRINTING CONTRACT	174.88	610-815-6506	SUPPLIES/OFFICE
16925424 5	110	5/19/2015	CITY HALL PRINTING CONTRACT	30.60	110-211-6506	SUPPLIES/OFFICE

INVOICE	LN	DIST	DUE DATE	REFERENCE	AMOUNT	GL ACCT NO	GL TITLE
				3214 ACCESS SYSTEMS LEASING			
				** TOTAL **	437.20	.00	437.20
				** VENDOR TOTAL **	437.20	.00	437.20
				3258 ED ROEHR SAFETY PRODUCTS			
428761	1	001	5/19/2015	TASER CERTIFICTION	953.41	001-110-6240	TRAVEL/CONF/TRAINING EXP
429073	1	001	5/19/2015	CONF REG-PALMER	1132.51	001-110-6240	TRAVEL/CONF/TRAINING EXP
				** VENDOR TOTAL **	2085.92	.00	2085.92
				3423 GRAYMONT CAPITAL INC			
54888RI	1	600	5/19/2015	LIME	3941.03	600-811-6501	CHEMICALS
				** VENDOR TOTAL **	3941.03	.00	3941.03
				3506 CDS GLOBAL			
051215A	1	600	5/19/2015	POSTAGE	997.98	600-810-6499	UB OUTSOURCING
051215A	2	610	5/19/2015	POSTAGE	997.97	610-815-6499	UB OUTSOURCING
				** TOTAL **	1995.95	.00	1995.95
1504D0124	1	600	5/19/2015	MTHLY PROCESSING	867.54	600-810-6499	UB OUTSOURCING
1504D0124	2	600	5/19/2015	MTHLY PROCESSING	867.55	600-810-6499	UB OUTSOURCING
1504D0124	3	001	5/19/2015	NEWSLETTER	120.00	001-620-6414	PUBLICATIONS
1504D0124	4	110	5/19/2015	NEWSLETTER	120.00	110-211-6414	PUBLICATIONS (RADIO/PAPER)
				** TOTAL **	1975.09	.00	1975.09
				** VENDOR TOTAL **	3971.04	.00	3971.04
				3594 INDUSTRIAL SCIENTIFIC			
1774872	1	001	5/19/2015	GAS TESTING EQUIP	554.00	001-150-6504	EQUIPMENT
1774872	2	610	5/19/2015	GAS TESTING EQUIP	1215.00	610-817-6505	EQUIPMENT
				** TOTAL **	1769.00	.00	1769.00
				** VENDOR TOTAL **	1769.00	.00	1769.00
				3644 HUMANA INSURANCE CO			
051215	1	112	5/19/2015	MEDICARE RX-BEHLING	79.40	112-930-6150	GROUP INSURANCE PAYMENTS
				** VENDOR TOTAL **	79.40	.00	79.40
				3647 PRO-VISION VIDEO SYSTEMS			
269353	1	001	5/19/2015	BODY CAMARA KIT-PD	1220.00	001-110-6599	POLICE EQUIP/SUPPLIES
				** VENDOR TOTAL **	1220.00	.00	1220.00
				3650 INFOBUNKER LLC			
1048-1259	1	001	5/19/2015	LINE OF SIGHT INTERNET SVC	9.00	001-620-6373	TELEPHONE
1048-1259	2	001	5/19/2015	LINE OF SIGHT INTERNET SVC	4.00	001-280-6371	UTILITIES
1048-1259	3	730	5/19/2015	LINE OF SIGHT INTERNET SVC	4.00	730-899-6371	UTILITIES/FAMILY RESOURCE
1048-1259	4	001	5/19/2015	LINE OF SIGHT INTERNET SVC	54.00	001-410-6499	COMPUTERS/TECHNOLOGY

INVOICE	LN	DIST	DUE DATE	REFERENCE	AMOUNT	GL ACCT NO	GL TITLE
3650 INFOBUNKER LLC							
1048-1259	5	610	5/19/2015	LINE OF SIGHT INTERNET SVC	4.00	610-816-6373	TELEPHONE
1048-1259	6	110	5/19/2015	LINE OF SIGHT INTERNET SVC	4.00	110-211-6373	TELEPHONE
1048-1259	7	001	5/19/2015	LINE OF SIGHT INTERNET SVC	9.00	001-110-6373	TELEPHONE
** TOTAL **					88.00	.00	88.00
** VENDOR TOTAL **					88.00	.00	88.00
3651 WSI							
20150551	1	600	5/19/2015	UB SERVICE APP DEV	75.00	600-810-6419	COMPUTER UPDATE
20150551	2	610	5/19/2015	UB SERVICE APP DEV	75.00	610-815-6419	COMPUTER UPDATE
** TOTAL **					150.00	.00	150.00
** VENDOR TOTAL **					150.00	.00	150.00
3658 INFOMAX OFFICE SYSTEMS							
16925423	1	001	5/19/2015	CITY HALL PRINTING CONTRACT	34.29	001-170-6506	SUPPLIES/OFFICE
16925423	2	001	5/19/2015	CITY HALL PRINTING CONTRACT	55.46	001-620-6599	MISC/MAINTENANCE AGREMNT
16925423	3	600	5/19/2015	CITY HALL PRINTING CONTRACT	244.21	600-810-6506	SUPPLIES/OFFICE
16925423	4	610	5/19/2015	CITY HALL PRINTING CONTRACT	244.21	610-815-6506	SUPPLIES/OFFICE
16925423	5	110	5/19/2015	CITY HALL PRINTING CONTRACT	55.65	110-211-6506	SUPPLIES/OFFICE
** TOTAL **					633.82	.00	633.82
** VENDOR TOTAL **					633.82	.00	633.82
3664 BOONE NEWS REPUBLICAN							
474165	1	001	5/19/2015	NOXIOUS WEEDS	133.65	001-198-6497	NUISANCE ABATEMENT
474165A	1	001	5/19/2015	NOXIOUS WEEDS	100.24	001-198-6497	NUISANCE ABATEMENT
474165B	1	001	5/19/2015	NOXIOUS WEEDS	133.65	001-198-6497	NUISANCE ABATEMENT
** VENDOR TOTAL **					367.54	.00	367.54
3668 EMPIRE CONCRETE							
637807	1	001	5/19/2015	SIDEWALK REPAIR-C HALL	991.25	001-650-6310	REPAIRS
** VENDOR TOTAL **					991.25	.00	991.25
3669 BOONE CO SPORTSMANS CLUB							
051215	1	167	5/19/2015	CONCRETE IMPROVMNT PROJECT	1000.00	167-110-6506	MISC POLICE TRUST
** VENDOR TOTAL **					1000.00	.00	1000.00
3670 MARSARS WATER RESCUE SYS							
9873	1	121	5/19/2015	ICE RESCUE EQUIP	690.96	121-150-6504	FIRE/MISC
** VENDOR TOTAL **					690.96	.00	690.96
3671 PRAIRIE MEADOWS							
6032	1	001	5/19/2015	HR CONF HOTEL-NELSON	133.28	001-520-6240	CONF/CAR ALLOW

INVOICE	LN	DIST	DUE DATE	REFERENCE	AMOUNT	GL ACCT NO	GL TITLE
60631	1	001	5/19/2015	3671 PRAIRIE MEADOWS HR CONF HOTEL-ELMQUIST	133.28	001-620-6240	TRAVEL/CONFERENCE EXPENSE
				** VENDOR TOTAL **	266.56	.00	266.56
051215	1	600	5/19/2015	2067 GRANT JORDAN REFUND-UB OVERPYMT	32.15	600-810-6599	MISCELLANEOUS
051215	2	610	5/19/2015	REFUND-UB OVERPYMT	32.15	610-815-6599	MISC REFUNDS/NSF FEE
				** TOTAL **	64.30	.00	64.30
				** VENDOR TOTAL **	64.30	.00	64.30
051215	1	740	5/19/2015	2068 GERALDINE JORDAN PROP PRDT PROGRAM-2009 GREEN	2000.00	740-865-6499	I AND I PROJECT (PPP)
				** VENDOR TOTAL **	2000.00	.00	2000.00
				** GRAND TOTAL **	155803.60	.00	155803.60



Alcohol Inspection Form

City of Boone
923 8th Street
Boone, IA 50036

Type of Request: [X] RENEWAL [ ] NEW LICENSE [ ] TRANSFER (date \_\_\_\_\_)
Walgreens # 11193 310 Story St Boone, IA 50036
Company/Applicant Address City, State Zip

Joseph Clark 515-432-4093 taxlicenser renewals@walgreens.com
Primary Contact Name Phone e-mail
LE0002148 06/07/16
License Number Expiration

The applicant is responsible for contacting and obtaining signatures of approval.

To ensure you meet the deadline for renewal you must schedule your inspection date with the Building Official's Office at (515) 433-0633 at least 30 days in advance of your license expiration date. Please have this form available at your inspection to be initialed by each department. Upon completion promptly return this form to the Administration Office at City Hall to be placed on the City Council Agenda for approval. City Council meetings are held on the 1st and 3rd Monday of every month. In order to be considered for approval at the City Council meeting this form must be turned in 10 days prior to that meeting.

APPLICATIONS SUBMITTED THAT DO NOT MEET THIS DEADLINE WILL NOT BE CONSIDERED UNTIL THE FOLLOWING COUNCIL MEETING.

John Mann 4/22/15
Applicant Signature Assistant Secretary Co-Applicant Date

Table with 3 rows for department approvals: Boone Police Department, Boone Fire Department, Boone Building Official. Each row includes contact info, objection checkboxes, initials, and date.

Final action by City Council: [ ] Approve [ ] Deny Date:



Alcohol Inspection Form

City of Boone
923 8th Street
Boone, IA 50036

Type of Request: [X] RENEWAL [ ] NEW LICENSE [ ] TRANSFER (date)
Legal Limits 702 Allen St Boone, IA 50036
Company/Applicant Address City, State Zip

Susan Nelson 432-4772
Primary Contact Name Phone e-mail
LC0037680 5-17-15
License Number Expiration

The applicant is responsible for contacting and obtaining signatures of approval.

To ensure you meet the deadline for renewal you must schedule your inspection date with the Building Official's Office at (515) 433-0633 at least 30 days in advance of your license expiration date. Please have this form available at your inspection to be initialed by each department. Upon completion promptly return this form to the Administration Office at City Hall to be placed on the City Council Agenda for approval. City Council meetings are held on the 1st and 3rd Monday of every month. In order to be considered for approval at the City Council meeting this form must be turned in 10 days prior to that meeting.

APPLICATIONS SUBMITTED THAT DO NOT MEET THIS DEADLINE WILL NOT BE CONSIDERED UNTIL THE FOLLOWING COUNCIL MEETING.

Susan Nelson 4-29-15
Applicant Signature Co-Applciant Date

OFFICE USE ONLY:
Following an investigation of persons and properties connected with this Beer or Liquor License application, we submit our opinion for the approval of this application to the Boone City Council.
Boone Police Department (515) 432-3456 [X] no objection [ ] object Initials Date 5/6/15
Boone Fire Department (515) 432-3446 [X] no objection [ ] object Initials Date 5/6/15
Boone Building Official (515) 433-0633 [X] no objection [ ] object Initials Date 5/6/15

Final action by City Council: [ ] Approve [ ] Deny Date:



For period JULY 1ST, 2015 through June 30, 2016

PLEASE TYPE OR PRINT LEGIBLY

Please mail this completed application to your local jurisdiction.
If you have any questions call your city clerk (within city limits) or your
county auditor (outside city limits).

I/we hereby make application for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor
products:

Business information:

Trade Name/DBA: CASEY'S MARKETING CO./DBA CASEY'S GENERAL STORE # 3251
Physical Location Address: 1303 SE MARSHALL ST, City: BOONE ZIP: 50036
Mailing Address: PO BOX 3001 City: ANKENY State: IA ZIP: 50021
Business Phone Number: ( ) 5154323442

Legal Owner Information:

Type of Ownership: Sole Proprietor Partnership Corporation X LLC LLP
Legal Owner: CASEY'S MARKETING COMPANY
(Name of sole proprietor, partnership, corporation, LLC, or LLP)
Mailing Address: PO BOX 3001 City: ANKENY State: IA ZIP: 50021
Phone Number: (515) 446-6728 Fax Number: (515) 965-6205 Email: MICHELLE.ROGNESS@CASEYS.COM

Retail Information:

Types of Sales: Over-the-counter X Vending machine
Does the Establishment sell vapor products/alternative nicotine products only? Yes No X

Type of Establishment

Bar Convenience store/gas station X Drug store Hotel/motel Liquor store
Restaurant Tobacco store Alternative nicotine/vapor store
Has vending machine that assembles cigarettes Other

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws
governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

SIGNATURE OF OWNER, PARTNER(S), OR CORPORATE OFFICIAL

Name (please print) JULIA L. JACKOWSKI, SECRETARY Name (please print)
Signature Julia L. Jackowski Signature
Date 5/1/15 Date

FOR CITY CLERK/COUNTY AUDITOR ONLY - MUST BE COMPLETE

Amount Paid:
Date issued New
Permit Number Renewal

Please send completed/approved copy to:
Iowa Department of Commerce, Alcoholic Beverages Division Name
of Issuing City or County





**CITY COUNCIL  
CITY OF BOONE, IOWA**

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**RESOLUTION NO. 2319**

RESOLUTION DECLARING AN OFFICIAL INTENT UNDER TREASURY REGULATION 1.150-2 TO ISSUE DEBT TO REIMBURSE THE CITY FOR CERTAIN ORIGINAL EXPENDITURES PAID IN CONNECTION WITH SPECIFIED PROJECTS.

WHEREAS, the City anticipates making cash expenditures for one or more capital improvement projects and to refund outstanding debt obligations of the City, generally described below (each of which shall hereinafter be referred to as a "Project"); and

WHEREAS, the City reasonably expects to issue debt to reimburse the costs of a Project; and

WHEREAS, the Council believes it is consistent with the City's budgetary and financial circumstances to issue this declaration of official intent.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BOONE, IOWA:**

Section 1. That this Resolution be and does hereby serve as a declaration of official intent under Treasury Regulation 1.150-2.-3-

Section 2. That it is reasonably expected that capital expenditures will be made in respect of the following Project(s), from time to time and in such amounts as this Council determines to be necessary or desirable under the circumstances then and there existing.

Section 3. That the City reasonably expects to reimburse all or a portion of the following expenditures with the proceeds of bonds, notes or other indebtedness to be issued or incurred by the City in the future.

Section 4. That the total estimated costs of the Project(s), the maximum principal amount of the bonds, notes or other indebtedness to be issued for the Project(s) and the estimated dates of completion of the Project(s) are reasonably expected to be as follows:

Project: Sanitary Sewer Improvements – Phase IIIB - Modified

Estimated Project Cost: \$494,000.00

Amount of Borrowing Anticipated: \$494,000

Fund From with Original Expenditures are to be Advanced: Cash

Estimated Date of Completion: FY2012

Project: Demolitions

Estimated Project Cost: \$50,000.00

Amount of Borrowing Anticipated: \$50,000

Fund From with Original Expenditures are to be Advanced: Cash

Estimated Date of Completion: FY2016

Project: South Roof Repairs

Estimated Project Cost: \$42,500

Amount of Borrowing Anticipated: \$42,500

Fund From with Original Expenditures are to be Advanced: Cash

Estimated Date of Completion: FY2016

Project: Library Boiler/Chiller

Estimated Project Cost: \$203,000

Amount of Borrowing Anticipated: \$203,000

Fund From with Original Expenditures are to be Advanced: Cash

Estimated Date of Completion: FY2016

Project: Purchase Leased Equipment

Estimated Project Cost: \$178,000

Amount of Borrowing Anticipated: \$178,000

Fund From with Original Expenditures are to be Advanced: Cash

Estimated Date of Completion: FY2016

Project: Cemetery CIMMS Program

Estimated Project Cost: \$25,000

Amount of Borrowing Anticipated: \$25,000

Fund From with Original Expenditures are to be Advanced: Cash

Estimated Date of Completion: FY2016

Project: Public Works Building Renovation

Estimated Project Cost: \$675,000

Amount of Borrowing Anticipated: \$675,000

Fund From with Original Expenditures are to be Advanced: Cash

Estimated Date of Completion: FY2016

Project: Street Maintenance Program

Estimated Project Cost: \$250,000.00

Amount of Borrowing Anticipated: \$250,000

Fund From with Original Expenditures are to be Advanced: Cash

Estimated Date of Completion: FY2016

Project: Remove and Replace Crawford Street from 14<sup>th</sup> to 17<sup>th</sup> Street

Estimated Project Cost: \$746,000

Amount of Borrowing Anticipated: \$746,000

Fund From with Original Expenditures are to be Advanced: Cash

Estimated Date of Completion: FY2016

Project: Federal Appropriation Repayment-Overpass

Estimated Project Cost: \$364,255

Amount of Borrowing Anticipated: \$364,255

Fund From with Original Expenditures are to be Advanced: Cash

Estimated Date of Completion: FY2016

\*It is intended to seek grants and other contributions to reduce the amount of borrowing required for the following Project(s):

If such grants are not received, it is intended that the costs to be financed will be increased accordingly.

Section 5. That the City reasonably expects to reimburse the above-mentioned Project costs not later than the later of eighteen months after the capital expenditures are paid or eighteen months after the property is placed in service.

Section 6. That this Resolution be maintained by the City Clerk in an Official Intent File maintained in the office of the Clerk and available at all times for public inspection, subject to such revisions as may be necessary.

PASSED THIS 18th day of May, 2015.

AYES (A), NAYES (N), ABSENT (X), ABSTAINED (/):

**Kevin Hicks**  
**Shari Gillespie**  
**Steven Ray**

**Greg Piklapp**  
**Fenner Stevenson**  
**Gary Nystrom**

**Nick Mallas**

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John Slight, Mayor  
City of Boone

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Luke Nelson, Clerk  
City of Boone

Prepared by and return to Jim P. Robbins, City Attorney, 1001 W. Mamie Eisenhower, Boone, IA 50036

RESOLUTION NO. 2321

WHEREAS, a request has been made for the vacation and conveyance of a portion of a public right-of-way within the City of Boone, Iowa legally described as follows:

**“vacated Fremont Street lying adjacent to Lots 4 & 5 in Block 3 and also Lots 6 & 7 in Block 2 of Barnett’s First Addition to the City of Boone”**  
and

WHEREAS, the City Council has published notice of hearing on this proposed vacation as per §364.7, Code of Iowa, at least 4 and not more than 20 days prior to the date set for consideration of the resolution vacating and conveying said public right-of-way; and

WHEREAS, the City Council has determined that the vacation and conveyance of the vacated public right-of-way will not affect access to any adjoining property; and

WHEREAS, the building official has determined that all public Utility Easements of record shall be reserved.

WHEREAS, said vacated public right-of-way can be conveyed by resolution to the following individual as stated herein without the necessity of a deed pursuant to §354.23, Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BOONE, IOWA:

1. “vacated Fremont Street lying adjacent to Lots 4 & 5 in Block 3 and also Lots 6 & 7 in Block 2 of Barnett’s First Addition to the City of Boone”

2. Said described property shall and is hereby transferred and deeded to the following property owner according to the description contained herein and all future tax statements shall be sent to:

“vacated Fremont Street lying adjacent to Lots 4 & 5 in Block 3 and also Lots 6 & 7 in Block 2 of Barnett’s First Addition to the City of Boone” **to Chad Thompson, 615 Greene St., Boone, IA 50036, for the sum of \$2,500.00.**

3. That pursuant to §354.23, Code of Iowa, this resolution, once recorded, shall be equivalent to a deed of conveyance and the instrument shall be filed and indexed as a conveyance by the recorder and auditor for Boone County, Iowa.

RESOLVED THIS 18<sup>th</sup> DAY OF May, 2015 BY THE CITY COUNCIL FOR THE CITY OF BOONE, IOWA.

AYES (A), NAYES (N), ABSENT (X), ABSTAIN (/):

**Shari Gillespie**  
**Steven Ray**  
**Kevin Hicks**

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<input type="checkbox"/>
<input type="checkbox"/>

**Fenner Stevenson**  
**Gary Nystrom**

<input type="checkbox"/>
<input type="checkbox"/>

**Nick Mallas**  
**Greg Piklapp**

<input type="checkbox"/>
<input type="checkbox"/>

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John Slight – Mayor

Attest:

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Luke Nelson – City Administrator/Clerk

**CITY COUNCIL  
CITY OF BOONE, IOWA**

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RESOLUTION NO. 2322

RESOLUTION APPROVING PLANS, SPECIFICATIONS, FORM OF CONTRACT  
AND ESTIMATE OF COSTS FOR MARION STREET RECONSTRUCTION FROM  
10<sup>TH</sup> STREET TO 12<sup>TH</sup> STREET

WHEREAS, The City Council of Boone, Iowa held a public hearing on the proposed Plans, Specifications, Form of Contract, and Estimate of Costs for the construction of said improvements on May 11, 2015 at 7:00 p.m. in the Council Chambers, located at 923 8<sup>th</sup> Street, Boone, Iowa. At said hearing, no interested person appeared and no objections thereto were filed in regard to the improvements.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE  
CITY OF BOONE, IOWA:

That said plans, specifications, form of contract and estimate of costs for the Marion Street Reconstruction Project has been placed on file with the city of Boone, Iowa, and the same is hereby approved.

PASSED THIS 18th day of May, 2015.

AYES (A), NAYES (N), ABSENT (X), ABSTAINED (/):

**Shari Gillespie**  
**Steven Ray**  
**Kevin Hicks**

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

**Fenner Stevenson**  
**Gary Nystrom**

<input type="checkbox"/>
<input type="checkbox"/>

**Nick Mallas**  
**Greg Piklapp**

<input type="checkbox"/>
<input type="checkbox"/>

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Mayor  
City of Boone

---

Clerk  
City of Boone

# 08-057

## CITY BUDGET AMENDMENT AND CERTIFICATION RESOLUTION

To the Auditor of BOONE County, Iowa:

The City Council of Boone in said County/Countries met on May 18, 2015, at the place and hour set in the notice, a copy of which accompanies this certificate and is certified as to publication. Upon taking up the proposed amendment, it was considered and taxpayers were heard for and against the amendment.

The Council, after hearing all taxpayers wishing to be heard and considering the statements made by them, gave final consideration to the proposed amendment(s) to the budget and modifications proposed at the hearing, if any. Thereupon, the following resolution was introduced.

RESOLUTION No. 2323

A RESOLUTION AMENDING THE CURRENT BUDGET FOR THE FISCAL YEAR ENDING JUNE : 2015

(AS AMENDED LAST ON \_\_\_\_\_.)

Be it Resolved by the Council of the City of Boone

Section 1. Following notice published May 7, 2015

and the public hearing held, May 18, 2015 the current budget (as previously amended) is amended as set out herein and in the detail by fund type and activity that supports this resolution which was considered at that hearing:

	Total Budget as certified or last amended	Current Amendment	Total Budget after Current Amendment
<b>Revenues &amp; Other Financing Sources</b>			
Taxes Levied on Property 1	5,256,168	0	5,256,168
Less: Uncollected Property Taxes-Levy Year 2	0	0	0
<b>Net Current Property Taxes 3</b>	<b>5,256,168</b>	<b>0</b>	<b>5,256,168</b>
Delinquent Property Taxes 4	0	0	0
TIF Revenues 5	811,083	0	811,083
Other City Taxes 6	1,398,113	0	1,398,113
Licenses & Permits 7	313,300	0	313,300
Use of Money and Property 8	328,039	0	328,039
Intergovernmental 9	2,098,966	75,000	2,173,966
Charges for Services 10	5,929,400	0	5,929,400
Special Assessments 11	72,600	0	72,600
Miscellaneous 12	166,600	0	166,600
Other Financing Sources 13	2,739,239	685,564	3,424,803
<b>Total Revenues and Other Sources 14</b>	<b>19,113,508</b>	<b>760,564</b>	<b>19,874,072</b>
<b>Expenditures &amp; Other Financing Uses</b>			
Public Safety 15	3,907,770	42,000	3,949,770
Public Works 16	1,855,685	60,000	1,915,685
Health and Social Services 17	0	0	0
Culture and Recreation 18	1,553,625	163,000	1,716,625
Community and Economic Development 19	166,320	0	166,320
General Government 20	846,660	0	846,660
Debt Service 21	2,169,255	0	2,169,255
Capital Projects 22	834,000	574,914	1,408,914
Total Government Activities Expenditures 23	11,333,315	839,914	12,173,229
Business Type / Enterprises 24	5,382,595	45,000	5,427,595
<b>Total Gov Activities &amp; Business Expenditures 25</b>	<b>16,715,910</b>	<b>884,914</b>	<b>17,600,824</b>
Transfers Out 26	2,739,239	685,564	3,424,803
<b>Total Expenditures/Transfers Out 27</b>	<b>19,455,149</b>	<b>1,570,478</b>	<b>21,025,627</b>
<b>Excess Revenues &amp; Other Sources Over (Under) Expenditures/Transfers Out Fiscal Year 28</b>	<b>-341,641</b>	<b>-809,914</b>	<b>-1,151,555</b>
Beginning Fund Balance July 1 29	9,303,529	752,964	10,056,493
<b>Ending Fund Balance June 30 30</b>	<b>8,961,888</b>	<b>-56,950</b>	<b>8,904,938</b>

Passed this 18th day of May, 2015  
(Day) (Month/Year)

\_\_\_\_\_  
Signature  
City Clerk/Finance Officer

\_\_\_\_\_  
Signature  
Mayor

**CITY COUNCIL  
CITY OF BOONE, IOWA**

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RESOLUTION NO. 2324

A RESOLUTION APPROVING THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF BOONE, IA AND FOTH INFRASTRUCTURE AND ENVIRONMENTAL, LLC FOR CRAWFORD STREET PAVEMENT RECONSTRUCTION BETWEEN 14<sup>TH</sup> ST AND 17<sup>TH</sup> ST.

WHEREAS, The City wishes to retain the services of Foth Infrastructure and Environmental, LLC to perform consulting design services that shall encompass and include all detail work, services, materials, equipment, and supplies necessary to complete the plan and specifications for the roadway reconstruction; and

WHEREAS, The City agrees to the terms in the agreement executed by Foth Infrastructure and Environmental, LLC with at total lump sum cost not to exceed \$71,800.00; and

NOW THEREFORE BE IT RESOLVED: That the City Council of the City of Boone, Iowa does hereby approve the signing of the professional services agreement between the City of Boone and Foth Infrastructure and Environmental, LLC for the Crawford Street Reconstruction (14<sup>th</sup> St to 17<sup>th</sup> St).

That said agreement has been placed on file with the City of Boone, Iowa, and the same is hereby approved.

PASSED THIS 18<sup>th</sup> day of May, 2015.

AYES (A), NAYES (N), ABSENT (X):

**Shari Gillespie**  
**Steven Ray**  
**Kevin Hicks**

<input type="checkbox"/>
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<input type="checkbox"/>

**Fenner Stevenson**  
**Gary Nystrom**

<input type="checkbox"/>
<input type="checkbox"/>

**Nick Mallas**  
**Greg Piklapp**

<input type="checkbox"/>
<input type="checkbox"/>

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Mayor  
City of Boone

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Clerk  
City of Boone

**CITY COUNCIL  
CITY OF BOONE, IOWA**

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RESOLUTION NO. 2325

RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF A SERVICE AGREEMENT FOR BANKING SERVICES WITH VISION BANK.

WHEREAS, the City of Boone desires to retain the services of Vision Bank, for basic depository services and automated clearing house services from July 1, 2015 thru June 30, 2018.

WHEREAS, Vision Bank has agreed to pay an interest rate equal to the Federal Funds Rate with a floor of .25% and a ceiling of 3% on balances of \$7,000,000.00 or less.

WHEREAS, Vision Bank has agreed to provide all depository services and automated clearing house services at no charge with the exception to wire transfer outs, which the City of Boone will be charged a \$10.00 fee for each.

WHEREAS, the agreements between the City of Boone and Vision Bank may be terminated at any time by providing a written notice;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE  
CITY OF BOONE, IOWA:

That said agreements have been placed on file with the city of Boone, Iowa, and the same is hereby approved.

PASSED THIS 18<sup>th</sup> day of May, 2015.

AYES (A), NAYES (N), ABSENT (X), ABSTAIN (/):

**Shari Gillespie**

**Fenner Stevenson**

**Nick Mallas**

**Steven Ray**

**Gary Nystrom**

**Greg Pıklapp**

**Kevin Hicks**

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Mayor  
City of Boone

---

Clerk  
City of Boone

STATE OF IOWA  
BEFORE CITY COUNCIL OF BOONE

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IN RE: )  
TOBY K'S HIDEAWAY )  
c/o Toby Kruse )  
1723 4<sup>th</sup> Street ) ORDER  
Boone, Iowa 50036 )  
)  
)

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NOW, on this \_\_\_\_ day of \_\_\_\_\_, 2015, this matter comes before the Boone City Council, upon the Stipulation filed herein by, among and between the City of Boone and the above-captioned beer permittee. (A copy of the Stipulation is attached hereto and incorporated herein by reference as Exhibit "A").

The City FINDS that the Stipulation should be accepted in its entirety.

IT IS THEREFORE ORDERED that the liquor license for Toby K's Hideaway is hereby suspended for a period of thirty (30) days effective 6:00 a.m. on May 18, 2015 to 6:00 a.m. on June 17, 2015.

IT IS FURTHER ORDERED that a Civil Penalty is imposed in the amount of \$1,500.00 to be paid within thirty (30) days.

DATED this \_\_\_\_ day of \_\_\_\_\_, 2015 at Boone, Iowa.

CITY OF BOONE

\_\_\_\_\_  
John Slight, Mayor

Copies to:

Toby K's Hideaway  
c/o Toby Kruse  
1723 4<sup>th</sup> Street  
Boone, IA 50036

Nicolas G. Fontanini  
Jordan & Mahoney Law Firm, P.C.  
615 Story Street  
Boone, IA 50036

Jim P. Robbins, P.C.  
Boone City Attorney  
1001 West Mamie Eisenhower  
Boone, IA 50036

Boone City Clerk  
923 8<sup>th</sup> Street  
Boone, IA 50036

Chief William Skare  
Boone Police Department  
923 8<sup>th</sup> Street  
Boone, IA 50036

Iowa Alcoholic Beverages Division  
1918 SE Hulsizer Road  
Ankeny, IA 50021

BEFORE THE CITY COUNCIL OF THE CITY OF BOONE, IOWA

IN RE: TOBY K'S HIDEAWAY

c/o Toby Kruse  
1723 4<sup>th</sup> Street  
Boone, Iowa 50036

Liquor License No. LC-37878

**STIPULATION**

COMES NOW the undersigned parties, by and through counsel, and hereby stipulate to the following:

1. On or about August 14, 2013, an employee of Toby K's Hideaway sold or supplied an alcoholic beverage, wine or beer to a person under the legal age and/or permitted a person under the legal age to consume an alcoholic beverage, wine or beer on the permitted premises in violation of Iowa Code section 123.49(2)(h). Said violation constituted a first violation for purposes of this stipulation.
2. On or about September 27, 2014, an employee of Toby K's Hideaway sold or supplied an alcoholic beverage, wine or beer to a person under the legal age and/or permitted a person under the legal age to consume an alcoholic beverage, wine or beer on the permitted premises in violation of Iowa Code section 123.49(2)(h). Said violation constituted a second violation for purposes of this stipulation.
3. Iowa Code section 123.50 provides that a second violation in two years shall subject the licensee or permittee to a thirty day suspension and a civil penalty of \$1,500.00.
4. The City of Boone, due to the above violations and in accordance with Iowa Code section 123.50, hereby suspends the liquor license for Toby K's Hideaway for a period of thirty (30) days effective 6:00 a.m. on May 18, 2015 to 6:00 a.m. on June 17, 2015, and imposes a civil penalty in the amount of \$1,500.00 to be paid within thirty (30) days.

Dated this 13<sup>th</sup> day of May, 2015.



Toby Kruse  
Owner - Toby K's Hideaway, Inc.  
d/b/a Toby K's Hideaway  
1723 Mamie Eisenhower  
Boone, IA 50036  
Liquor License No. LC-37878



Jim P. Robbins  
Boone City Attorney  
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Copy to: Iowa Alcoholic Beverages Division, 1918 SE Hulsizer Rd., Ankeny, IA 50021

ORDINANCE NO. 2314

**AN ORDINANCE ADOPTING NEW CHAPTER 21  
CITY ADMINISTRATOR**

BE IT HEREBY ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOONE,  
IOWA:

Section 1. Purpose. To adopt new “Chapter 21 City Administrator”

Section 2. Chapter 21-CITY ADMINISTRATOR/CLERK is hereby amended  
by deleting the current Chapter 21 and replacing it as follows:

**Chapter 21**

**City Administrator**

21.01 Purpose

21.02 Appointment and Term

21.03 Compensation

21.04 Duties

21.05 Residence

21.06 Execution of Bond

ARTICLE D. CITY ADMINISTRATOR

**21.01 PURPOSE.** By virtue of the authority conferred by chapter 372, code of Iowa, the office of the city administrator for the city is hereby created.

**21.02 APPOINTMENT AND TERM.** The City Administrator shall be hired pursuant to the terms and conditions of an employment contract approved by the City Council.

**21.03 COMPENSATION.** The city administrator shall receive such annual salary and benefits as the council shall, from time to time, determine by resolution, and time of payment shall be fixed in accordance with that for other Boone municipal employees.

**21.04 DUTIES.** The city administrator is the chief administrative officer of the city. The duties of the city administrator are as follows:

- A. General. See that all resolutions, ordinances, laws, council and mayor directives and approved operational policies are either faithfully enforced and executed or referred to the proper official for compliance thereof.
- B. Attend Council Meetings. Attend all meetings of the council unless otherwise excused by the mayor and council.
- C. Recommendations. Recommend to the mayor and council such measures as the city administrator deemed necessary or expedient for good efficient government, and the general welfare of the city.
- D. Supervision. Have general responsibilities for the supervision, direction, and administration of the following departments, offices, functions and services, and be directly responsible to the council for the proper function of the same:

Central business office (clerk, budget and finance).

Fire and rescue department.

Police department.

Building department.

Department of public works.

Personnel.

Water and sewer utilities.

Capital improvement and planning.

- E. Liaison. Maintain liaison with citizens, businesses, developers, builders, engineers and other governmental agencies.
- F. Contracts. Be responsible for the supervision and performance of all contracts for work and services to be done for the city, except as specified otherwise in said construction or service program involved.
- G. Agreements; Contracts. Maintain an accounting of all obligations, agreements, commitments and contractual franchises involving the city and report to the mayor and council and deviations from the exact terms as specified.
- H. Purchasing. Direct the purchasing of all commodities, materials, supplies, capital outlay and services for all departments of the city that have been budgeted and appropriated by resolution of the council, and enforce a program to determine that such purchases are received and are of the quality and character called for in the order.

1.

Bids: The city administrator shall require the taking of bids on all matters which the city administrator deems advisable, as required by law, or as directed by the council.

2.

Spending Authority:

- a. The City Administrator shall have authority to approve the spending of up to \$24,999.00 for any budgeted items. Purchases of \$25,000.00 or more must be made only with Council approval. The City Administrator shall be given authority to spend \$5,000.00 or less for any non-budgeted items and must have prior approval from the Policy and Administration Committee for spending anything over \$5,000.00 for a non-budgeted item.
- b. The City Administrator may spend \$25,000.00 or less for any emergency purchases. "Emergency purchases" are those purchases that will cause more extensive costs or damages if the proposed purchase is not authorized quickly or during natural or other disasters. All emergency purchase decisions will be presented to the Mayor when possible for consultation on the need to make the purchase. A detailed description of any emergency purchase will be made to the Policy and Administration Committee at their next regularly scheduled meeting.

- I. **Appoint And Employ.** Have the power to appoint or employ all officers and employees to fill authorized positions with the exception of the city clerk, city attorney, police department personnel appointed pursuant to civil service law (other than the police chief, who shall be appointed by the city council), fire officers and full time fire department personnel. The appointment or employment of officers or employees at the department head level is subject to council approval.
- J. **Suspension Or Discharge Of Employees.** Have the power to suspend without pay for a period not exceeding fourteen (14) days or discharge summarily any officer or employee which the city administrator has the power to appoint or employ, subject, however, to the provisions of the veteran's preference law, chapter 35C of the code of Iowa. The suspension or discharge of officers or employees at the department head level is subject to review and confirmation by the council.
- K. **Emergency Employees.** Have the authority to employ any person for emergency purposes as deemed necessary for the welfare of the city, but in no case shall said employment be extended after the first council meeting following the date of employment, unless otherwise approved by vote of the council.
- L. **Buildings And Equipment.** Supervise the management of all buildings, structures and land under the jurisdiction of the council, and be charged with the care and preservation of all city owned equipment, tools, machinery, appliances, supplies and commodities under the control of employees or departments, over which the city administrator has, by this article, specific authority.
- M. **Financial Condition.** Keep the mayor and council fully advised of the financial and other conditions of the city.

- N. Annual Budget. Prepare and submit to the mayor and council an annual budget in the manner as prescribed by law.
- O. Business Affairs. See that all business affairs of the city are conducted by modern, approved methods and in an efficient manner.
- P. Records. Be responsible at all times for the maintenance of accurate and current records of all affairs of the departments under the jurisdiction of the city administrator, and in a form acceptable by the council. Copies of such reports shall be available for public inspection.
- Q. Council Committees. Assist the council committees in the execution of their reviews, investigations, reports and assignments, and provide administrative support in compliance with their directives.
- R. Delegated Powers. Perform duties and have direct authority on all matters delegated by council action.
- S. Administrative Support. Provide administrative support and assistance to the mayor and perform duties in the coordination of all phases of municipal activity as directed by the mayor and council.

**21.05 RESIDENCE.** The city administrator shall upon appointment and confirmation reside within the Boone city limits.

**21.06 EXECUTION OF BOND.** The city administrator shall execute and file a bond for the faithful performance of duties, and in favor of the city, in a sum as determined by the council. The city shall pay the cost of such bond.

Section 3. Repealer Clause. All ordinances in conflict herewith are repealed.

Section 4. Severability Clause. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity or the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 5. When Effective. This ordinance shall be in effect after its passage, approval and publication as provided by law.

Passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
John Slight-Mayor

Attest:

\_\_\_\_\_  
Luke Nelson, City Administrator

ORDINANCE NO. 2315

**AN ORDINANCE ADOPTING NEW CHAPTER 19  
CITY CLERK**

BE IT HEREBY ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOONE,  
IOWA:

Section 1. Purpose. To adopt new “Chapter 19 City Clerk”

Section 2. Chapter 19-DEPUTY CLERK is hereby amended by deleting the current Chapter 19 and replacing it as follows:

**Chapter 19  
CITY CLERK**

19.01 Appointment and Compensation  
19.02 Powers and Duties, General  
19.03 Publication of Minutes  
19.04 Recording Measures  
19.05 Publications  
19.06 Authentication  
19.07 Certify Measures  
19.08 Records

19.09 Attendance at Meetings  
19.10 Issue Licenses and Permits  
19.11 Notify Appointees  
19.12 Elections  
19.13 City Seal  
19.14 Civil Service  
19.15 Council Agenda  
19.16 Assist City Administrator  
19.17 Treasurer

**19.01 APPOINTMENT AND COMPENSATION.** The City Clerk shall be appointed by the City Council, upon recommendation by the City Administrator, by a majority vote of the Council. The Clerk shall perform all functions required as set forth herein. The clerk shall receive such compensation as established by resolution of the council.

**19.02 POWERS AND DUTIES, GENERAL.** The clerk, or, in the clerk's absence or inability to act, the deputy clerk, has the powers and duties as provided in this article, this code and the law.

**19.03 PUBLICATION OF MINUTES.** The clerk shall attend all regular and special council meetings and within fifteen (15) days following a regular or special meeting shall cause the minutes of the proceedings thereof to be published. Such publication

shall include a list of all claims allowed and a summary of all receipts and shall show the gross amount of the claim.

**19.04 RECORDING MEASURES.** The clerk shall promptly record each measure considered by the council and record a statement with the measure, where applicable, indicating whether the mayor signed, vetoed or took no action on the measure, and whether the measure was repassed after the mayor's veto.

**19.05 PUBLICATION.**

- A. Publication. The clerk shall cause to be published all ordinances, enactments, proceedings and official notices requiring publication as follows:
1. Time. If notice of an election, hearing, or other official action is required by this code or law, the notice must be published at least once, not less than four (4) nor more than twenty (20) days before the date of the election, hearing, or other action, unless otherwise provided by law.
  2. Manner of publication. A publication required by this code or laws must be in a newspaper published at least once weekly and having general circulation in the city.
- B. Posting. The clerk is hereby directed to post promptly such ordinances and amendments, and to leave them so posted for not less than ten (10) days after the first date of posting. Unauthorized removal of the posted ordinance or amendment prior to the completion of the ten (10) days shall not affect the validity of said ordinance or amendment. The clerk shall note the first date of such posting on the official copy of the ordinance and in the official ordinance book immediately following the ordinance.

**19.06 AUTHENTICATION.** The clerk shall authenticate all measures except motions with the clerk's signature, certifying the time and manner of publication when required.

**19.07 BLANK.**

**19.08 RECORDS.**

The clerk shall maintain the specified city records in the following manner:

- A. Ordinances and Codes: Maintain copies of all effective city ordinances and codes for public use.
- B. Custody. Have custody and be responsible for the safe keeping of all writings or documents in which the city is a party in interest unless otherwise specifically directed by law or ordinance.
- C. Maintenance. Maintain all city records and documents, or accurate reproductions, for at least five (5) years, except that ordinances, resolutions, council proceedings, records and documents, or accurate reproductions, relating to the issuance, cancellation, transfer, redemption or replacement of public bonds or obligations shall be kept for at least eleven (11) years following the final maturity of the bonds

or obligations. Ordinances, resolutions, council proceedings, records and documents, or accurate reproductions, relating to real property transactions shall be maintained permanently.

- D. Provide Copy. Furnish upon request to any municipal officer a copy of any record, paper or public document under the clerk's control; when it may be necessary to such officer in the discharge of such officer's duty; furnish a copy to any citizen when requested upon payment of the fee set by council resolution; under the direction of the mayor or other authorized officer, affix the seal of the city to those public documents or instruments which by ordinance and code are required to be attested by affixing of the seal.
- E. Filing of Communications. Keep and file all communications and petitions directed to the council or to the city generally. The clerk shall endorse thereon the action of the council taken upon matters considered in such communications and petitions.

**19.09 ATTENDANCE AT MEETINGS.** At the direction of the council, the clerk shall attend meetings of committees, boards and commissions. The clerk shall record and preserve a correct record of the proceedings of such meetings.

**19.10 ISSUE LICENSES AND PERMITS.** The clerk shall issue or revoke licenses and permits when authorized by this code, and keep a record of licenses and permits issued which shall show date of issuance, license or permit number, official receipt number, name of person to whom issued, term of license or permit and purpose for which issued.

**19.11 NOTIFY APPOINTEES.** The clerk shall inform all persons appointed by the mayor or council to offices in the city government of their position and the time at which they shall assume the duties of their office. The clerk shall also advise the mayor or council at least thirty (30) days prior to the expiration of the term of any appointment.

**19.12 ELECTIONS.**

The clerk shall perform the following duties relating to elections and nominations:

- A. Certify to the county commissioner of elections the type of nomination process to be used by the city no later than ninety (90) days before the date of the regular city election.
- B. Accept the nomination petition of a candidate for a city office for filing if on its face it appears to have the requisite number of signatures and is timely filed.
- C. Designate other employees or officials of the city who are ordinarily available to accept nomination papers if the clerk is not readily available during normal working hours.
- D. Note upon each petition and affidavit accepted for filing the date and time that the petition was filed.
- E. Deliver all nomination petitions, together with the text of any public measure being submitted by the council to the electorate, to the county commissioner of

elections not later than five o'clock (5:00) P.M. on the day following the last day on which nomination petitions can be filed.

**19.13 CITY SEAL.** The city seal is in the custody of the clerk and shall be attached by the clerk to all transcripts, orders and certificates which it may be necessary or proper to authenticate. The city seal is circular in form, in the center of which are the words "BOONE, IOWA" and around the margin the words "CITY SEAL".

**19.14 CIVIL SERVICE.** The clerk shall serve as clerk to the civil service commission and perform such functions as required by law.

**19.15. COUNCIL AGENDA.** The clerk shall prepare and maintain a council agenda, subject to modification by the mayor, council, or the city administrator, and forward copies to such officials or persons as directed.

**19.16 ASSIST CITY ADMINISTRATOR.** The clerk shall provide information and staff support to the city administrator in related areas as requested by the city administrator.

**19.17 TREASURER.** The clerk is the treasurer of the city and performs all those duties required of the treasurer by section 18.03.

Section 3. Repealer Clause. All ordinances in conflict herewith are repealed.

Section 4. Severability Clause. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity or the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 5. When Effective. This ordinance shall be in effect after its passage, approval and publication as provided by law.

Passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
John Slight-Mayor

Attest:

\_\_\_\_\_  
Luke Nelson, City Administrator

ORDINANCE NO. 2316

**AN ORDINANCE ADOPTING NEW CHAPTER 18  
CITY TREASURER**

BE IT HEREBY ORDAINED BY THE CITY COUNCIL OF THE CITY OF BOONE,  
IOWA:

Section 1. Purpose. To adopt new “Chapter 18 City Treasurer”

Section 2. Chapter 18-CITY TREASURER/FINANCE OFFICER is hereby amended by deleting the current Chapter 18 and replacing it as follows:

**Chapter 18**

**City Treasurer**

**18.01 Appointment**  
**18.02 Compensation**

**18.03 Duties of Treasurer**  
**18.04 Boards, Commissions and Agencies**

**18.01 APPOINTMENT.** The city clerk is the treasurer and performs all functions required of the position of treasurer.

**18.02 COMPENSATION.** The clerk receives no additional compensation for performing the duties of the treasurer

**18.03 DUTIES OF TREASURER.**

The duties of the treasurer are as follows:

- A. Custody of Funds. Be responsible for the safe custody of all funds of the city in the manner provided by law, and council direction.
- B. Record of Funds. Keep the record of each fund separate.
- C. Record Receipts. Keep an accurate record of all monies or securities received by the treasurer on behalf of the city and specify the date, from whom, and for what purpose received
- D. Record Obligations. Keep an accurate account of all cash disbursed, purchase and contract commitments and property disposed of or sold by the city, specifying the date and to whom paid.

- E. Special Assessments. Keep a separate account of all monies received by the treasurer from special assessments.
- F. Deposit Funds. Upon receipt of monies to be held in the treasurer's custody and belonging to the city, deposit the same in depositories selected by council.
- G. Reconciliation. Reconcile depository statements with the treasurer's books and certify monthly to the council, city administrator and respective boards and commissions the balance of cash and investments of each fund and amounts received and disbursed.
- H. Debt Service. Keep a register of all bonds outstanding and record all payments of interest and principal.
- I. Other Duties. Perform such other duties as specified by the council by resolution or ordinance or as requested by the city administrator.

**18.04 BOARDS, COMMISSIONS AND AGENCIES.** The city treasurer is the treasurer and custodian of all funds received or held in custody for any board, commission or agency existing in the city and created by the council, and pays out all monies under control of the respective boards, commissions or agencies on orders signed by the respective chairs and secretaries of such boards, commissions or agencies, but receives no additional compensation for such services.

Section 3. Repealer Clause. All ordinances in conflict herewith are repealed.

Section 4. Severability Clause. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity or the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 5. When Effective. This ordinance shall be in effect after its passage, approval and publication as provided by law.

Passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
John Slight-Mayor

Attest:

\_\_\_\_\_  
Luke Nelson, City Administrator