

## CITY OF BOONE POLICE DEPT

The City of Boone Civil Service Commission is accepting applications for Police Officer to establish a certified list to the Boone City Council. Applicants must meet the minimum standards as set by the Iowa Law Enforcement Academy.

More information and applications can be obtained online at <http://www.boonegov.com/careers> or the **Boone Police Department** located at **525 Story Street, • Boone, Iowa**  
**515-432-3456.**

***Application deadline is 4:00pm April 22nd, 2016.***

EOE.

AL0000763967-01

## MINIMUM STANDARDS FOR IOWA LAW ENFORCEMENT OFFICERS

The applicant must:

- Be a U. S. Citizen and a resident of Iowa or intend to become a resident upon being employed;
- Be 18 years of age at the time of appointment (21 for the City of Boone)
- Hold a valid Iowa driver's license
- Not be addicted to drugs or alcohol
- Be of good moral character as determined by a thorough background investigation including a fingerprint search conducted of local, state and national fingerprint files and have not been convicted of a felony or a crime involving moral turpitude
- Successfully pass physical fitness tests
- Not be opposed to use of force to fulfill duties
- Be a high school graduate or hold a GED certificate
- Have uncorrected vision of not less than 20/100 in both eyes, corrected to 20/20, and color vision consistent with the Occupational demands of law enforcement
- Have normal hearing in each ear (hearing aids are acceptable if a candidate can demonstrate sufficient hearing proficiency to perform all necessary duties of a law enforcement officer)
- Be examined by a physician and meet the physical requirements necessary to fulfill the responsibilities of a law enforcement officer.
- Undergo psychological testing.
- Undergo cognitive (Basic Skills) testing.

For further information go to:

<https://ileatraining.org/default.aspx/MenuItemID/239/MenuGroup/Home.htm>

Benefits include a starting salary \$3,413.32 per month PLUS:

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- Overtime pay
  - Insurance benefits
  - Wellness program
  - Paid vacation leave
  - Paid sick leave
  - College tuition assistance
  - And MORE!

For more information, call the Boone Police Department at 515-432-3456.

**APPLICATION FOR EMPLOYMENT**  
**City of Boone, Iowa**

We are an equal opportunity employer. We consider applicants without regard to race, color, religion, sex, national origin, age, marital status, disability, or any other legally-protected status. The City also complies with applicable veteran's preference requirements.

Last Name	First Name	Middle Name	Telephone Number (s)	
Address	City	State	Zip	Soc. Sec. Number
Position Applying For		Today's Date		

Are you at least 18 years of age? Yes _____ No _____	Are you legally able to be employed in the U.S.? Yes _____ No _____
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May we contact your present or past employers? Yes _____ No _____	Are you related to anyone who works for the City of Boone? Yes _____ No _____ If yes, who, and what is the relationship? _____
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Have you ever been convicted of a crime other than minor traffic violation?  
 Yes \_\_\_\_\_ No \_\_\_\_\_  
 A Yes answer does not automatically disqualify you from employment) If yes, please explain

Are you able, either with or without reasonable accommodations, to perform the functions of the job for which you are applying?  
 Yes \_\_\_\_\_ No \_\_\_\_\_

**VETERAN'S PREFERENCE**

Are you a U.S. Veteran? Yes \_\_\_\_\_ No \_\_\_\_\_

Those wishing to claim veteran's preference must submit Proof of Service (DD 214)

<b>For Law Enforcement Applicants Only</b> (Information for background investigation only))	Date of Birth _____ Month Day Year
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EDUCATION RECORD			
School Name and Location	Elementary School	High School	Undergraduate College/Univ. Graduate
Years Completed (circle highest grade completed)	4 5 6 7 8	9 10 11 12	1 2 3 4 1 2 3 4
Diploma/Degree			
Describe Course of Study			
Have you received any additional training - work shops, short courses, volunteer work, etc?			
Do you have any other experience or qualifications not listed which relate to the job applied for? List any office equipment or machines or equipment you operate.			

### EMPLOYMENT HISTORY

Start with your present or last job. Include any job-related military service assignments and volunteer activities. You may exclude organizations which indicate race, color, religion, gender, national origin, disability or other protected status. If you need additional space, please continue on a separate sheet of paper.

1. Present or last employer \_\_\_\_\_ Date employed \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Date separated \_\_\_\_\_  
Phone \_\_\_\_\_ Immediate Supervisor \_\_\_\_\_ Full time? Yes \_\_\_\_\_ No \_\_\_\_\_  
Your Title \_\_\_\_\_ Department \_\_\_\_\_ Part-time: Indicate % or no. of hours \_\_\_\_\_  
Specific Duties: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Reason for leaving: \_\_\_\_\_

2. Employer \_\_\_\_\_ Date employed \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Date separated \_\_\_\_\_  
Phone \_\_\_\_\_ Immediate Supervisor \_\_\_\_\_ Full time? Yes \_\_\_\_\_ No \_\_\_\_\_  
Your Title \_\_\_\_\_ Department \_\_\_\_\_ Part-time: Indicate % or no. of hours \_\_\_\_\_  
Specific Duties: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Reason for leaving: \_\_\_\_\_

3. Employer \_\_\_\_\_ Date employed \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Date separated \_\_\_\_\_  
Phone \_\_\_\_\_ Immediate Supervisor \_\_\_\_\_ Full time? Yes \_\_\_\_\_ No \_\_\_\_\_  
Your Title \_\_\_\_\_ Department \_\_\_\_\_ Part-time: Indicate % or no. of hours \_\_\_\_\_  
Specific Duties: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Reason for leaving: \_\_\_\_\_

4. Employer \_\_\_\_\_ Date employed \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Date separated \_\_\_\_\_  
Phone \_\_\_\_\_ Immediate Supervisor \_\_\_\_\_ Full time? Yes \_\_\_\_\_ No \_\_\_\_\_  
Your Title \_\_\_\_\_ Department \_\_\_\_\_ Part-time: Indicate % or no. of hours \_\_\_\_\_  
Specific Duties: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Reason for leaving: \_\_\_\_\_

