

City Budget
Fiscal Year 2013

(July 1, 2012 to June 30, 2013)

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Message from the City Administrator

March 5, 2012

To: Honorable Mayor, City Council, and Citizens of Boone

Last year at this time we were concerned about State legislative actions. The Legislature continues to make local governments a topic of discussion. Commercial property tax rollback has the most potential to impact the city of Boone. The Governor and all legislators all appear to agree that commercial property taxes are in need of reform. They continue to struggle to find the best mechanism to level the property tax burden among all tax classifications. City Staff continue to watch the debate while preparing to adapt to what might happen. City Staff continue to seek out new methods of doing business. Our early actions of a proactive operational approach will buffer citizens of Boone from actions at the State level. What is most important to note is the appearance of local government will change. Service levels will inevitable shift as the State restructures the property tax system.

What isn't changing is the city of Boone's approach to fiscal stability. We are entering yet another year of budgeting where the City finances will become a step closer to our financial reserve policies. Through some of the worst economic times in our history we can say that our city government finances are improving. We can say this at a time when our Mayor, City Council and all City Staff are working diligently to maintain service levels. While it is impossible to know what will happen at the State level, we can confidently say that our proactive efforts to improve have been successful.

Some examples of our continued efforts to improve are the consolidation of Community Service Officer and Municipal Infractions, a joint effort with the Boone Community Schools for a School Resource Officer, another successful year of added paid-on-call fire fighters, and further modifications of economic development. In the upcoming year there will be focus on development of our public utilities department, with specific attention on updated methods of operations. This includes exploration of integrating treatment facilities and collection/distribution systems. That process will ultimately result in full integration of those operations. The first step is gradually moving towards an operations manager that will also hold a professional engineer's certification. The overall goal of this process is to reduce operational expenses and increase programming for system maintenance and improvements.

Revenue Changes

This year we expect a continuation of modest growth of 2% according to information from the Boone County Auditor and Boone County Assessor. We expect to see little change in Hotel/Motel and Local Option Sales Tax (LOST). These funds help support local organizations and special projects. Council will establish reserve funds from

Use of Tax Dollars (Summary)

Hotel/Motel tax for the second year. This will help prepare the City in a situation of unique opportunity.

Road Use Tax funds are not expected to increase based on current trends and projections from the Iowa DOT and internal review. However, the recent trend is increasing gas prices. This may have a negative impact on RUT as drivers may become more conservative with driving habits. There is a possibility the State Legislature may implement a gas tax increase. This could impact our finances as early as May of 2013.

Our water and sewer enterprise funds have not been meeting revenue projections. Staff has modified the budget to balance while we research water loss in an attempt to capture revenues.

Expenditure Changes

Operating budgets have remained relatively stable with only minor adjustments. Our primary expenditure changes affect the Employee Benefits Levy and Debt Service.

Levies and Debt Service

The City is entering the third quarter with a new health insurance agent and a new health insurance carrier. The City has taken bold steps to hold down costs for employee benefits; such as partial self-insure, establishment of Health Savings Accounts, and overall concessions on health insurance benefits from local employee bargaining units. The City will need to continue to be creative in the approach to maintain these costs.

Because of the diligence of the City's efforts to curb health insurance expenses we have been able to shift funding to the Debt Service Levy. A shift occurs when savings from one levy are moved to offset costs in another levy. In this case the City has effectively reduced funds associated with operating expenses (such as health insurance premiums) and directed those dollars to infrastructure repairs. Through this management of property tax revenue, the City has maintained the current tax levy.

This proposed budget reflects no increase in the total City property tax levy for Fiscal Year 2013.

The Boone City Budget is formally submitted.

Sincerely,


Luke Nelson
City Administrator

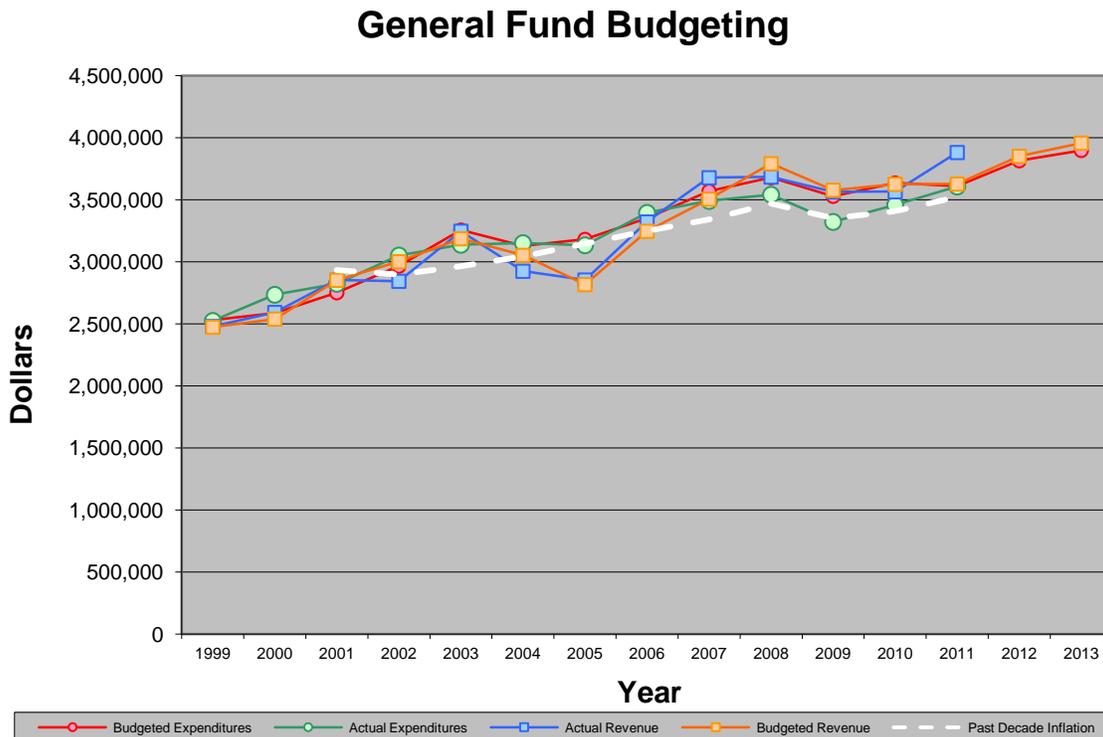
Digital Signature 

Your tax dollars

This section of the budget outlines various aspects of the Boone City Budget. Each figure is associated with a brief description explaining the content of the associated figure.

One of the primary funds of Boone finances is the General Fund Budget. Below is a graph showing trends of the general fund budget. It is the goal to keep all revenues and expenditures in close proximity with revenues exceeding expenditures for each respective year. The graph below shows some sharp changes in 2004 and 2009. During the 2003 fiscal year the State of Iowa ended the “Property Tax Replacement” program which ultimately eliminated a large portion of our General Fund revenues. During Fiscal Year 2008 a hiring freeze was adopted. The hiring freeze has brought expenditures in-line with revenues.

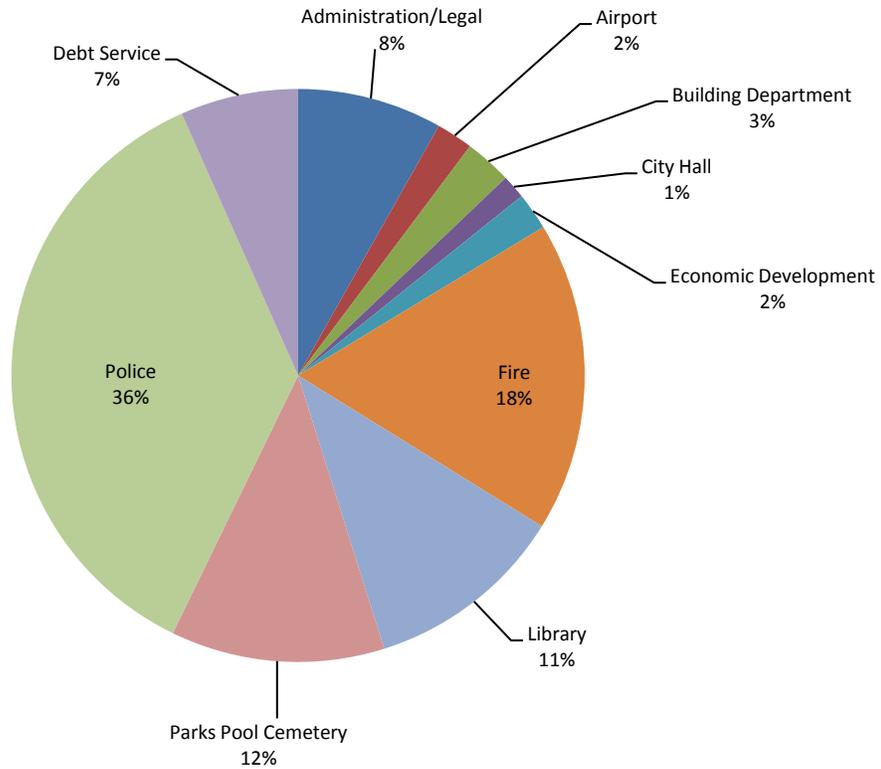
Figure 1 - General Fund Budget (historic data)



Use of Tax Dollars (Summary)

The figure below exhibits how City property taxes are divided among various departments and debt service (the method by which City's pay debt).

Figure 2 - Property Taxes



Staffing in Boone:

Below is summary information about staffing levels in Boone.

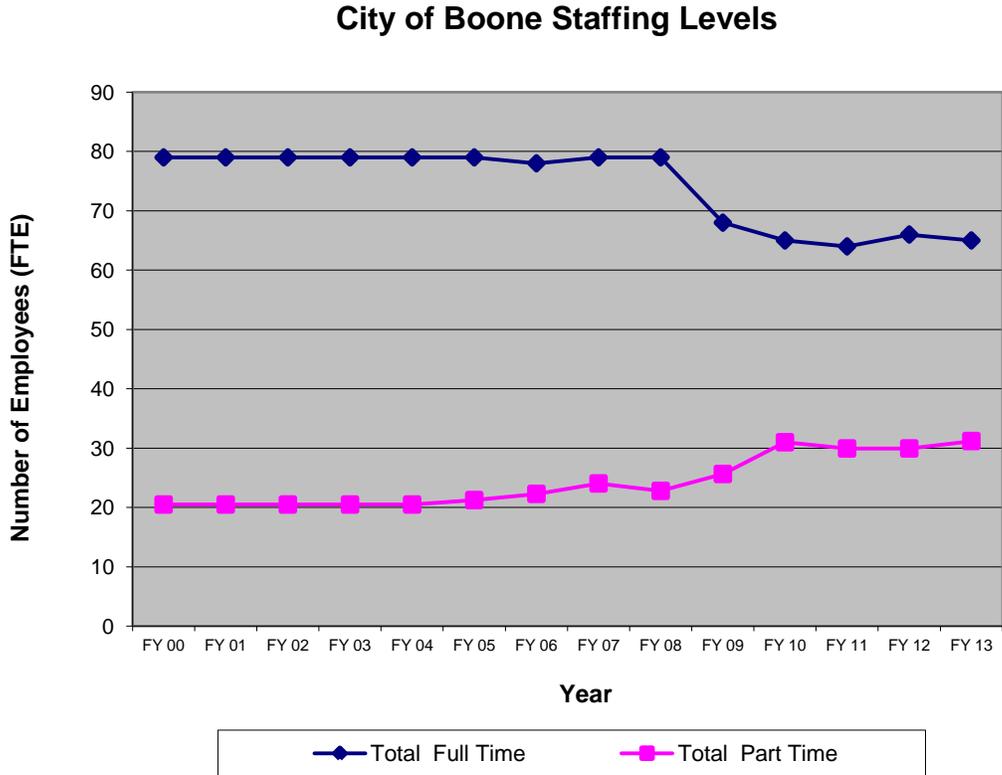


Figure 3 – City of Boone Staffing Levels

Staffing In Boone

**Current Full-Time Staffing by Department
(percent of total)**

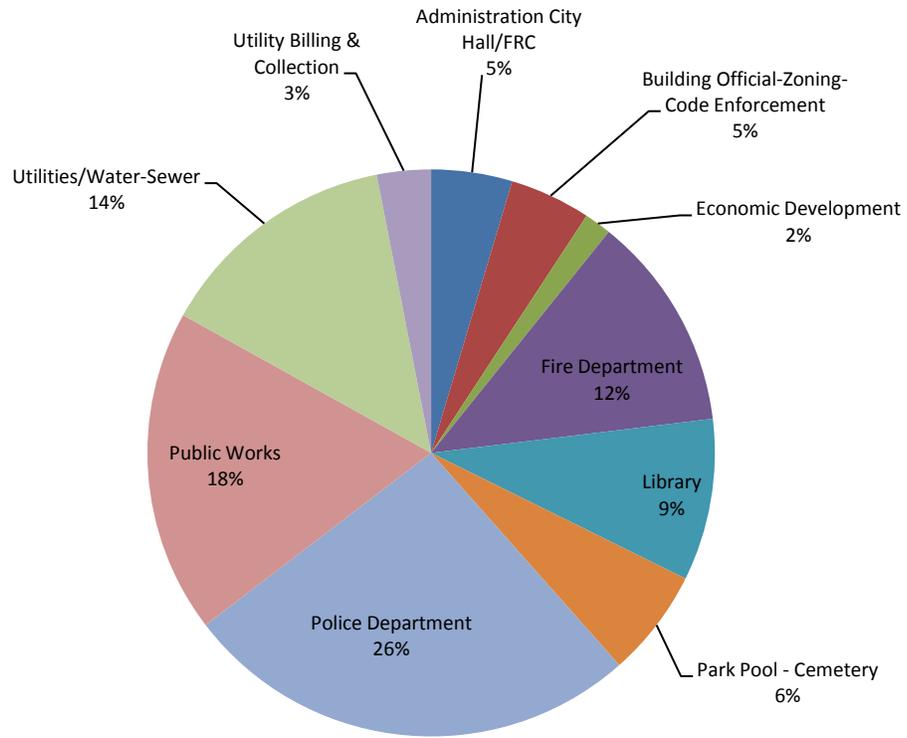


Figure 4 – Current Full-Time Staffing by Department

Goals

Goals

Over the past few years the Boone City Council has taken dramatic steps to improve the financial stability of our community. The results of those actions have lead to three years of stabilized expenditures that align with budgeted revenues placing the City in a position to achieve financial reserves within the next five to six years. For the FY2012 Goal Setting Session Council identified community nuisance abatement as a critical.

Additional goals are noted below.

Staff will continue to monitor the progress of these goals and summarize accomplishments next year during goal setting sessions.

2011	Development of a spec building on the downtown demo lots.		Funding prompted a change in direction. Council decision ultimately changed direction on this goal.
2011	Continue brick stencil design for downtown intersections.		Continuing as repairs occur. Finished 9th and Story.
2011	Traffic signals	Policy implemented to ensure response to traffic signal issues within two hours. Staff explored training opportunities with various traffic signal companies. Two key items were discussed; Batter backup to guard against power outage and annual maintenance for each traffic signal.	
2012	Fund demolitions		
2012	Merger of Municipal Infraction and Community Services Officer (this should become a uniformed position)		

Goals

2012	Legal review of ordinances to ensure adequate provisions for effective enforcement of municipal infractions for nuisance abatement		
2012	Safety of City Staff while working in the ROW		
2012	Begin to conceptualize rental code	Alan has a draft document for consideration when Council decides to move forward with adoption of a rental code.	
2012	Research liability insurance for downtown demolition in the event of collapse or fire.	Contacted insurance agency 12/19/2011	
2012	Park maintenance - discuss the number of parks in the Boone Parks System		
2012	Continue tree trimming		
2012	Streetlights - do evening scan of streetlights and submit list to Alliant Energy	Completed - 12/19/2011	

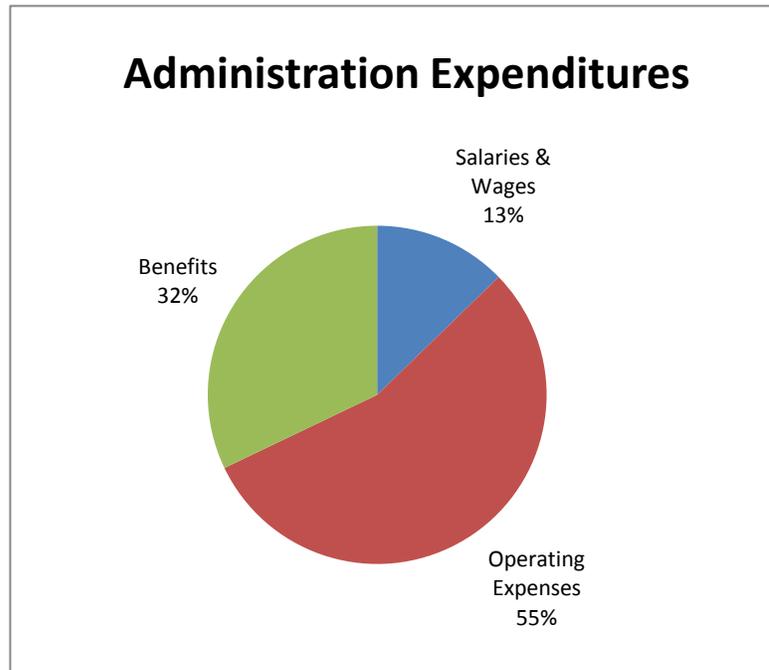
Administration/City Hall/FRC

Department Duties:

The Administration Department oversees all general activities of the City. Administration carries out policies and directives of the Mayor and City Council.

Accomplishments past fiscal year:

- CDBG Award for NE Sanitary Sewer Rehabilitation Project
- Continued to build cash reserves
- Development of the Boone GIS
- Refined revenue estimates for water/sewer to establish an accurate budget
- Industrial Park annexation agreements completed



Key priorities for next fiscal year:

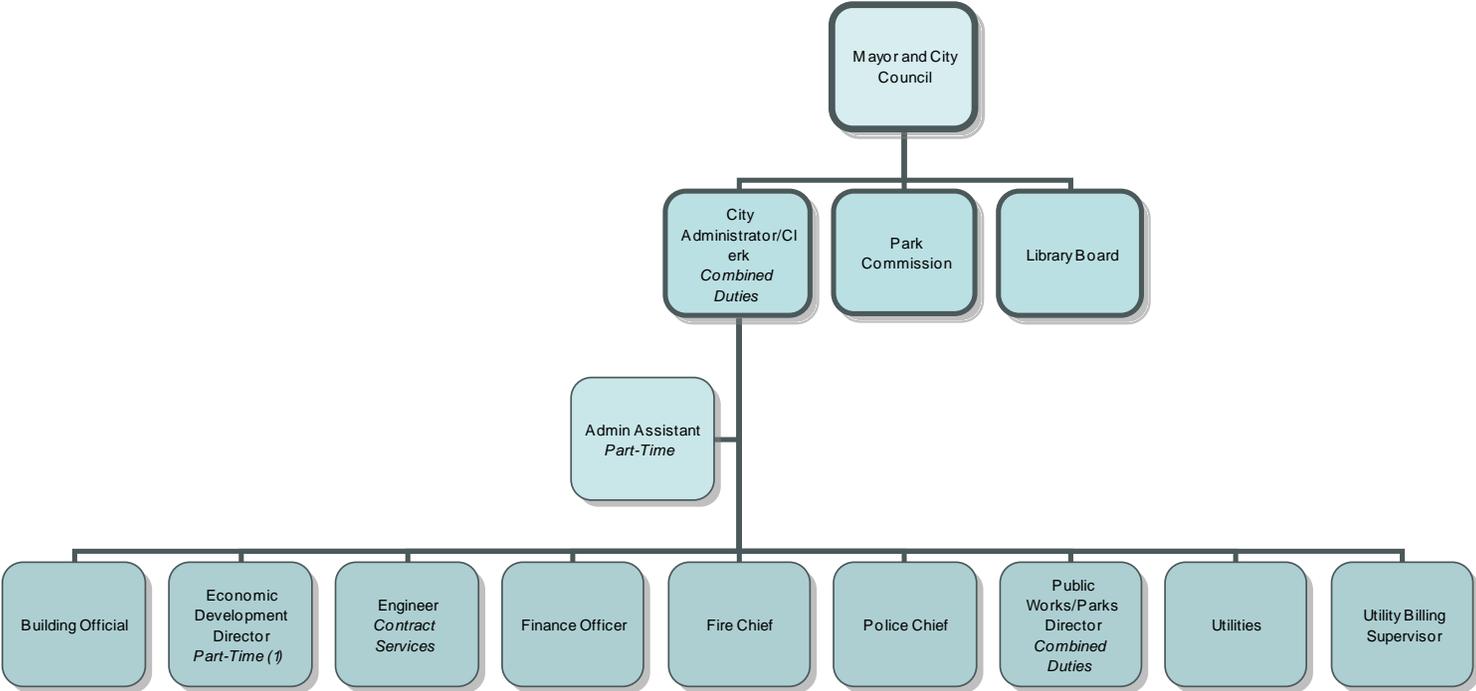
- Continue building a Cash Balance and maintaining the balances to meet the Cash Reserve Policy
- Re-Evaluate and prepare for the future in regards to how the Commercial Roll back and/or reevaluations could impact the City's finances.
- Completion of community entrance signs
- Pursue additional grant revenues
- Complete Annexation Study

Future goals:

- Work with UPRR to achieve annexation of the rail yard
- Work with State and Federal delegation to achieve funding for the overpass project
- Explore residential development opportunities to expand available buildable residential lots

Administration

Management Structure:



Administration Budget

EXPENDITURES

ACCOUNT	ACCOUNT TITLE	FY 2010	FY2010	FY 2011	FY 2011	FY 2012	FY 2012	FY 2013
		BUDGETED	ACTUAL	BUDGETE D	ACTUAL	BUDGETE D	ACTUAL	PROPOSE D
001-620-6010	SALARIES/ADMINISTRATION	20,000	18,123	20,000	19,251	22,500	24,727	22,500
001-620-6050	SALARIES/COUNCILMEMBERS	28,800	28,800	28,800	28,125	28,000	28,500	28,000
001-620-6210	MEMBERSHIP DUES	3,500	2,617	4,000	3,037	4,000	2,461	4,000
001-620-6230	TRAINING/GOAL SETTING	250	316	250	173	300	447	300
001-620-6240	TRAVEL/CONFERENCE EXPENSE	5,800	6,463	7,000	9,121	8,000	9,812	8,000
001-620-6340	REPAIRS/OFFICE & COMPUTER	400	287	400	296	400	99	400
001-620-6371	UTILITIES/SIRENS/CIVIL DF	5,000	1,045	5,000	1,352	5,000	1,236	5,000
001-620-6373	TELEPHONE	6,000	6,288	6,500	6,217	7,000	4,779	7,000
001-620-6401	AUDIT/CITY BUDGET	6,000	4,963	6,500	5,088	6,800	5,208	6,800
001-620-6403	ELECTION EXPENSE	0	0	7,325	7,321	0	886	0
001-620-6405	RECORDING/COURT FEES	500	611	500	541	700	461	700
001-620-6407	ENGINEERING FEES/CITY	21,000	24,476	25,000	24,040	25,500	20,194	25,500
001-620-6408	INSURANCE/LIABILITY	109,250	109,231	125,050	125,713	135,323	134,117	111,000
001-620-6410	NEGOTIATOR/CITY	0	0	6,500	6,500	7,000	2,000	7,000
001-620-6411	LEGAL FEES/ATTORNEY	31,000	31,531	32,000	32,493	32,320	34,413	32,320
001-620-6414	PUBLICATIONS	6,500	6,080	8,000	6,173	8,000	7,608	8,000
001-620-6418	TAXES	500	0	500	136	500	4,917	500
001-620-6419	COMPUTER UPDATE/TRAINING	6,000	5,936	6,000	5,937	6,500	6,541	6,500
001-620-6420	ORDINANCE UPDATE	1,100	1,105	800	368	1,000	331	1,000
001-620-6498	REFUNDS	150	634	1,000	558	1,000	1,809	1,000
001-620-6506	SUPPLIES/OFFICE	4,200	2,399	4,000	2,623	4,000	1,874	4,000
001-620-6508	POSTAGE	1,200	1,763	1,200	1,116	2,000	1,327	2,000
001-620-6599	MISC/MAINTENANCE AGREMNT	11,000	10,240	4,000	1,648	4,000	1,743	4,000

Administration Budget

003-620-6504	COMPUTER UPDATE	0	0	0	0	0	0	0
112-620-6150	INSURANCE/ADMINISTRATION	95,712	77,070	100,000	93,361	97,000	98,148	97,000
112-620-6152	SELF FUNDED INS	0	1,811	3,000	0	3,000	818	3,000
112-620-6153	HSA CITY SHARE	0	0	0	0	0	0	0
113-620-6110	SS/MEDICARE/ADMINISTRATIN	1,800	3,567	6,000	3,613	4,500	4,052	4,500
113-620-6130	IPERS/ICMA/ADMINISTRATION	1,500	2,168	3,000	2,313	3,700	2,739	3,700
113-620-6151	DENTAL PAYMENTS	4,390	4,155	4,700	4,680	4,800	4,404	4,800
113-620-6160	WORK COMP INS/ADMIN	6,365	6,361	7,150	7,134	6,500	10,784	6,500
113-620-6170	UNEMPLOYMENT	550	544	500	660	600	934	600
119-620-6399	CITY HALL REPAIRS	0	0	0	0	0	0	0
119-620-6420	RECODIFICATION	0	0	0	0	0	0	0
121-620-6419	COMPUTER SYSTEM & FURNITURE	12,100	8,106	26,000	23,146	25,200	23,702	34,200
121-620-6725	CITY IMPROVEMENTS & EQUIP/LOT	0	0	0	0	0	0	0
121-620-6750	FAREWAY BUILDING	0	0	0	0	0	0	0
398-620-6599	MISC	0	0	0	0	0	0	0
990-620-6419	COMPUTER UPDATE	0	0	0	0	0	0	0
	TOTAL EXPENDITURES:	390,567	366,690	450,675	422,734	455,143	441,070	439,820

City Hall Budget (building and maintenance)

EXPENDITURES

ACCOUNT	ACCOUNT TITLE	FY 2010 BUDGETED	FY2010 ACTUAL	FY 2011 BUDGETED	FY 2011 ACTUAL	FY 2012 BUDGETED	FY 2012 ACTUAL	FY 2013 PROPOSED
001-650-6181	SHOE ALLOWANCE	190	190	190	203	210	141	210
001-650-6310	REPAIRS	5,000	2,965	5,000	3,450	5,000	4,000	5,000
001-650-6371	UTILITIES	25,000	27,274	30,000	28,971	31,500	31,893	31,500
001-650-6399	LAUNDRY/MAT CLEANING	500	394	500	364	500	126	500
001-650-6409	CITY HALL CLEANING	20,000	20,915	20,800	21,200	20,800	9,446	20,800
001-650-6490	SERVICES/CITY HALL	3,800	4,146	3,100	3,075	4,000	3,500	4,000
001-650-6499	SERVICES/PEST CONTROL	700	823	950	939	800	825	800
001-650-6599	MISCELLANEOUS	3,000	2,492	3,000	2,385	3,000	2,015	3,000
121-650-6310	CITY HALL	32,352	32,352	50,000	46,036	40,000	33,532	40,000
	TOTAL EXPENDITURES:	59,852	60,727	77,850	73,634	68,600	49,317	68,600

Family Resource Center Budget

REVENUE

ACCOUNT	ACCOUNT TITLE	FY 2010 BUDGETED	FY2010 ACTUAL	FY 2011 BUDGETED	FY 2011 ACTUAL	FY 2012 BUDGETED	FY 2012 ACTUAL	FY 2013 PROPOSED
730-899-4310	FRC/ADULT DAYCARE-RENT	24467	24469	25806	25807	28653	19102	21041
730-899-4311	FRC/HEADSTART-RENT	7626	7627	8048	8048	8936	5957	6562
730-899-4312	FRC/BUILDING BLOCKS-RENT	0	0	0	0	0	0	0
730-899-4313	FRC/CHILD CARE-RENT	50353	50360	53139	53139	59001	34417	43327
730-899-4550	REFUND	0	80	0	0	0	267	0
730-899-4830	TRF IN GENERAL SUBSIDY	0	0	14365	9139	9139	0	7520
	TOTAL REVENUE:	82446	82536	101358	96133	105729	59744	78450

EXPENDITURES

730-899-6010	SALARIES-FAMILY RESOURCE	0	0	0	0	0	0	0
730-899-6110	FICA EXPENSE	0	0	0	0	0	0	0
730-899-6130	IPERS-FAMILY RESOURCE	0	0	0	0	0	0	0
730-899-6160	WORK COMP INS	0	0	0	476	0	0	0
730-899-6371	UTILITIES/FAMILY RESOURCE	32100	30034	37845	37480	39000	22421	39000
730-899-6373	TELEPHONE-FAMILY RESOURCE	200	210	200	247	0	0	0
730-899-6399	FRC-REPAIRS	3305	3194	2600	8070	3000	1620	8000
730-899-6408	LIABILITY INSURANCE	3700	3646	3700	3662	3700	0	3700
730-899-6409	FRC- JANITORIAL SERVICES	36750	36467	37852	35920	38609	23784	5000
730-899-6499	SERVICES	5100	5159	6300	9407	7100	4159	7100
730-899-6599	SUPPLIES	9000	8428	9000	7389	9000	5284	1000
730-899-6910	TRF OUT	0	0	5320	5320	5320	0	5320
	TOTAL EXPENDITURES:	90155	87138	102817	107972	105729	57268	69120

Message Board Budget

REVENUE

ACCOUNT	ACCOUNT TITLE	FY 2010 BUDGETED	FY2010 ACTUAL	FY 2011 BUDGETED	FY 2011 ACTUAL	FY 2012 BUDGETED	FY 2012 ACTUAL	FY 2013 PROPOSED
001-599-4510	ELECTRONIC SIGN REVENUE	2,400	2,800	2,400	2,168	2,400	1,050	2,400
	TOTAL REVENUE:	2,400	2,800	2,400	2,168	2,400	1,050	2,400

EXPENDITURES

001-599-6399	MESSAGE BOARD ACCOUNT	500	0	500	0	500	392	500
	TOTAL EXPENDITURES:	500	0	500	0	500	392	500

Special Funds

REVENUES

ACCOUNT	ACCOUNT TITLE	FY 2010 BUDGETED	FY2010 ACTUAL	FY 2011 BUDGETED	FY 2011 ACTUAL	FY 2012 BUDGETED	FY 2012 ACTUAL	FY 2013 PROPOSED
004-290-4500	RECEIPTS/LANDFILL	62,000	62,750	62,500	62,482	62,500	40,936	62,500
004-290-4530	PENALTIES, LANDFILL	150	168	200	171	150	101	150
004-290-4550	MISC CHARGE REVENUE	0	238	300	212	250	143	200
	TOTAL REVENUES:	62,150	63,156	63,000	62,865	62,900	41,179	62,850

EXPENDITURES

004-290-6499	LANDFILL SERVICES	64,200	64,015	64,200	64,015	64,000	42,677	64,015
	TOTAL EXPENDITURES:	64,200	64,015	64,200	64,015	64,000	42,677	64,015

Airport

Duties:

To operate the municipal airport to best serve its users, and to seek to improve the service and facilities through grants and other options that are available.

Accomplishments (past FY):

1. Various runway improvements funded through Federal Grants.
 2. Improvement of drainage in and around the airport.
-

Key priorities for next FY

1. Continue expansion and promote use of the municipal airport.
-

Management Structure:



Airport Budget

REVENUE

ACCOUNT	ACCOUNT TITLE	FY 2010 BUDGETED	FY2010 ACTUAL	FY 2011 BUDGETED	FY 2011 ACTUAL	FY 2012 BUDGETED	FY 2012 ACTUAL	FY 2013 PROPOSED
001-280-4310	AIRPORT HANGAR/BASE RENT	12,000	11,831	12,000	12,470	12,000	8,497	16,700
001-280-4311	AIRPORT RENT/FARM LAND	15,600	15,976	15,600	18,556	15,600	10,784	18,500
001-280-4340	AIRPORT/MISCELLANEOUS	400	760	12,450	6,034	400	1,409	1,000
344-280-4400	AIRPORT TAXIWAY FED GRANT	71,720	0	0	65,424	0	0	0
348-280-4400	FEDERAL GRANT APRON RECONST	621,737	0	598,512	629,271	550,960	0	0
348-280-4401	FAA GRANT IV 3-19-0009-13	0	0	0	0	0	0	550,958
348-280-4705	ADVANCE HANGER RENT	0	40,000	0	1,194	0	0	0
348-280-4830	TRF IN FROM LOST	0	0	31,501	29,000	29,000	0	29,000
365-280-4400	AWOS III EQUIPMENT GRANT	0	0	0	0	0	0	155,000
366-280-4440	T-HANGAR GRANT	0	0	0	0	0	0	165,000
366-280-4820	T-HANGAR REV BOND PROCEEDS	0	0	0	0	0	0	165,000
	TOTAL REVENUE:	721,457	68,566	670,063	761,949	607,960	20,689	1,101,158

EXPENDITURES

001-280-6240	TRAVEL/CONFERENCE EXPENSE	150	650	150	150	150	150	150
001-280-6310	REPAIRS/BUILDINGS/GROUNDS	7,000	4,956	7,000	19,832	7,000	2,178	7,000
001-280-6312	STATE GRANT	1,200	1,200	0	0	0	0	0
001-280-6320	MOWING/SNOW REMOVAL	28,000	32,128	26,500	26,904	26,900	4,590	26,900
001-280-6350	EQUIPMENT MAINTENANCE	750	51	750	285	750	0	500
001-280-6351	SERVICE/HOMER	1,600	1,541	1,600	1,278	1,600	1,188	1,600
001-280-6371	UTILITIES	8,300	8,845	9,000	10,412	9,000	5,811	9,500
001-280-6373	TELEPHONE	150	170	150	214	150	141	250
001-280-6408	INSURANCE/LIABILITY	3,900	3,425	3,900	4,795	3,900	3,150	5,000
001-280-6411	AIRPORT/LEGAL FEES	1,200	872	1,200	882	1,200	596	1,000

Airport Budget

001-280-6430	FBO PAYMENT	23,396	23,396	23,396	23,396	24,000	19,396	28,680
001-280-6470	SERVICE/TANK PERMITS & REPAIRS	8,200	8,698	6,500	2,106	6,500	3,366	5,000
001-280-6499	CONSTRUCTION	0	0	0	0	0	0	0
001-280-6508	POSTAGE	100	120	100	177	100	72	200
001-280-6599	SUPPLIES	500	0	100	362	100	176	350
113-280-6160	WORK COMP INS/AIRPORT	0	0	0	0	0	0	0
121-280-6499	AIRPORT IMPROVEMENTS	0	0	0	0	13,500	13,495	8,500
121-280-6910	LOST AIRPORT TRF OUT	78,303	32,723	111,142	140,142	29,000	0	29,000
336-280-6491	RUNWAY REHAB CONSTRUCTION	14,100	7,302	7,000	-6,167	0	0	0
344-280-6491	AIRPORT TAXIWAY 3-19-0009-10	21,560	21,557	0	0	0	0	0
348-280-6491	APRON RECONST PHASE I	654,460	32,026	100,000	69,991	0	20,634	0
348-280-6493	APRON RECONST II 3-19-0009-11	0	188	630,013	447,566	0	23,279	0
348-280-6495	APRON REHAB III 3-19-0009-12	0	0	0	233	579,958	566,349	0
348-280-6496	APRON RECONST IV	0	0	0	0	0	4,800	579,958
365-280-6727	AWOS III EQUIPMENT	0	0	0	0	0	0	155,000
366-280-6750	T-HANGAR EXPANSION	0	0	0	0	0	0	330,000
	TOTAL EXPENDITURES:	852,869	179,848	928,501	742,558	703,808	669,372	1,188,588

Attorney

Duties:

To provide essential legal services to the City of Boone.

Accomplishments (past FY):

1. Management Training
 2. Decreased the response time for opinions and ordinances
 3. Department heads involved city attorney more in obtaining legal advice in advance of making decisions
 4. More consistency regarding legal matters between departments
-

Key priorities for next FY

1. Continue to keep response time to a minimum while maintaining a firm legal basis for opinions
 2. Expand legal research so that opinions are based on firm legal standing
 3. Have city cover expense of subscribing to Westlaw to aid in legal research- \$100/mo.
 4. Develop a system to handle municipal infractions in a more timely fashion
 5. Catalog all legal opinions issued over the last 10 years
 6. Attend the next League of Cities meeting
 7. Continue participation in team building
-

Management Structure:



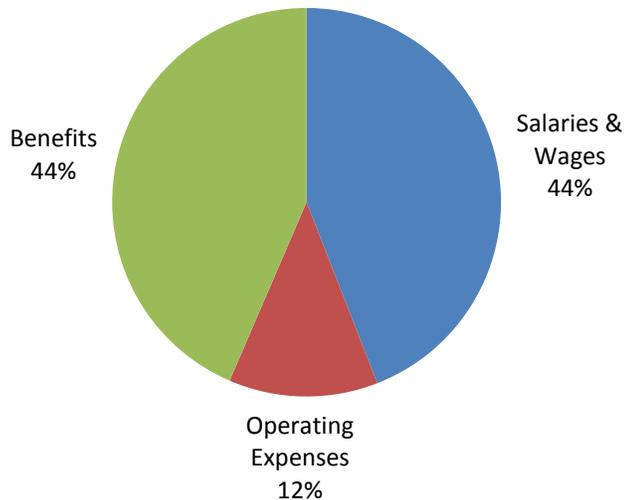
Building Official - Zoning

Department Duties:

The Building Department;

1. The Building Official, under general direction of the City Administrator, oversees all activities in the Building Department.
2. The Building Department inspects new or remodeled construction to enforce the City's Municipal Code. Performs Public Right of Way Administrator duties.
3. The Building Department performs Zoning Administration duties, plans all Planning & Zoning and Zoning Board of Adjustment meetings and organizes the meeting agendas (which includes the preparation of all materials to be included).
4. The Building Department administers trade licenses to contractors, tracks licensing, acts as secretary to the trade exam boards.
5. The Building Department responds to complaints of nuisance, junk and inoperable vehicles and checks for Code compliance. Enforces the City's weed eradication and sidewalk snow removal policies.
6. The Building Official assists' the Economic Development director with tracking applications for the Commercial Revitalization and Commercial Property Tax Rebate program's.
7. The Building Official assist's with the CDBG housing rehabilitation grant process.

Building Dept. Expenditures



Accomplishments (past FY):

1. Established the new format for municipal infractions (Small Claims Court).
2. Created a list of dilapidated homes for demolition for rehabilitation.
3. Maintained trusted, valued and good working relationships with contractors and public.
4. Qualify for insurance reduction.
5. City Hall Building Maintenance (windows, tuck pointing).
6. Team Building/Management training
7. Pilot Protection Program

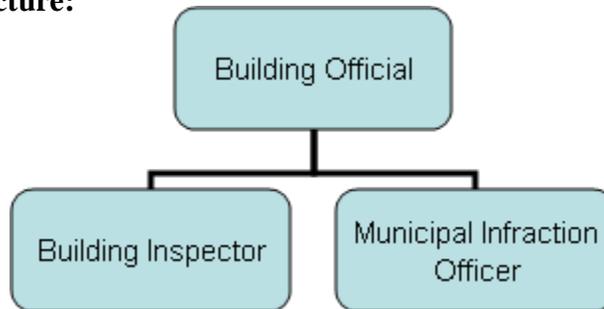
Building Official – Zoning – Code Enforcement

8. Clean Right-of-ways (sign code enforcement).
9. Housing Grant/Housing Rehabilitation

Key priorities for next FY

1. Dangerous House – Continue to demo or rehab homes that fall into dangerous category.
2. Adopt the International Property Maintenance Code for condemnations.
3. Habitual Offenders – identify habitual offenders and get court injunctions to eliminate the problem.
4. Continuing Education.
5. Remain qualified for insurance reduction.
6. Continue to adequately fund the Pilot Protection Program.
7. Continued City Hall building maintenance/upgrades.
8. Adoption of the 2009 International Building and Residential Codes.
9. Management training.
10. Utilize internship with ISU Community and Regional Planning Department (Rezoning of R-2 zoned districts)
11. Sidewalk Rebate/repair program.

Management Structure:



Building Official – Zoning

REVENUE

ACCOUNT	ACCOUNT TITLE	FY 2010 BUDGETED	FY2010 ACTUAL	FY 2011 BUDGETED	FY 2011 ACTUAL	FY 2012 BUDGETED	FY 2012 ACTUAL	FY 2013 PROPOSED
001-170-4120	BUILDING PERMITS	70,000	61,486	70,000	43,540	64,000	58,823	64,000
001-170-4136	PROW PERMITS-DO NOT USE	0	0	0	0	0	0	0
001-170-4500	MOWING/SNOW REMOVAL	4,500	4,157	5,000	6,751	5,000	4,423	0
001-170-4600	ASSESSMENTS-SIDEWALK	1,000	806	500	844	500	622	600
001-170-4710	ENGINEERING/SERVICE REIMB	3,000	0	1,000	0	500	0	500
001-170-4780	MUNICIPAL INFRACTION FINES	1,500	0	3,000	2,550	1,000	0	0
	TOTAL REVENUE:	80,000	66,449	79,500	53,685	71,000	63,868	65,100

EXPENDITURES:

001-170-6010	SALARIES/BLD OFFICIAL	77,500	77,389	78,662	143,216	80,400	53,440	50,000
001-170-6181	CLOTHING ALLOWANCE/SHOES	340	339	340	824	765	687	400
001-170-6220	MEMBERSHIPS/SUBSCRIPTIONS	550	568	550	569	550	509	550
001-170-6230	EXAMS/ADMINISTRATION	50	0	50	0	50	0	50
001-170-6240	TRAVEL/CONFERENCE EXPENSE	1,500	644	1,750	1,104	1,750	106	1,500
001-170-6320	YARD REPAIR	600	900	1,000	0	750	0	500
001-170-6331	GAS & OIL	1,900	1,593	1,600	2,012	1,700	1,708	1,700
001-170-6332	VEHICLE EXPENSE	300	261	300	613	300	431	300
001-170-6373	TELEPHONE	1,700	1,676	2,000	1,944	2,000	1,406	2,000
001-170-6490	APPRAISALS/LEGAL FEES	1,000	1,050	1,000	375	1,000	3,007	1,200
001-170-6496	REFUNDS	300	0	200	0	200	75	200
001-170-6497	NUISANCE ABATEMENT	1,000	3,770	1,000	2,680	3,000	3,403	0
001-170-6498	WEED/SNOW	5,000	4,983	11,300	10,332	6,000	4,116	0
001-170-6499	SIDEWALK INSTALLATIONS	0	0	0	0	0	0	0
001-170-6504	GIS	800	800	800	800	800	800	800

Building Official – Zoning

001-170-6506	SUPPLIES/OFFICE	2,500	2,143	2,500	1,991	2,500	1,412	2,500
001-170-6508	POSTAGE	1,600	1,507	1,600	1,608	1,800	1,274	1,500
001-170-6599	PLAN & ZONING ADMINIS	300	245	300	279	300	221	300
001-170-6725	EQUIPMENT/RADIO	100	0	100	0	100	0	100
112-170-6150	GROUP INSURANCE/BLDG OFF	58,000	57,963	59,000	51,405	62,000	30,718	35,000
112-170-6152	SELF FUNDED INS	2,000	649	2,000	1,957	2,000	0	2,000
112-170-6153	HSA CITY SHARE	0	0	0	0	0	0	0
113-170-6110	SOCIAL SECURITY/BLDG OFF	6,500	6,040	6,500	10,568	6,500	3,853	4,000
113-170-6130	IPERS/BUILDING OFFICIAL	5,400	5,568	6,000	5,436	7,000	4,312	4,500
113-170-6151	DENTAL INSURANCE/BLDG OFFL	2,500	3,200	2,500	2,708	3,200	1,946	2,000
113-170-6160	WORK COMP INS/BLDG	0	0	0	0	0	0	0
113-170-6170	UNEMPLOYMENT/BLDG OFF	1,000	396	1,000	560	750	431	600
121-170-6499	BUILDING DEPT	2,650	2,582	1,700	2,241	26,000	26,070	0
166-170-6599	MARY GARVEY TRUST	0	700	0	5,700	0	30,017	0
TOTAL EXPENDITURES:		175,090	174,966	183,752	248,922	211,415	169,941	111,700

Capital Improvement Plan

Vision – Boone, Iowa

It is the vision of Boone City Government to utilize taxpayer dollars wisely. Advance planning and scheduling of community facilities may avoid costly mistakes. Focusing on community needs and capabilities aid in a systematic approach to commit tax dollars for the most effective and necessary projects. Below is a summary of the critical components of Boone's vision:

1. Use taxpayer dollars wisely.
2. Focus on community needs and capabilities.
3. Encourage community involvement and seek support from citizens.
4. Encourage economic development.
5. Increase efficiency of administration.
6. Maintain a stable financial status.
7. Position Boone to take advantage of federal and state grant/loan programs.

The Process

1. Identify the needs for facilities, the timing, costs and means of financing for each project;
2. Preparing a financial analysis of the jurisdiction's capacity to pay for new facilities;
3. Setting priorities among the proposals;
4. Seeking review and comment by the public on the recommended projects and priorities;
5. Preparing a final CIP showing projects, priorities, schedule of completion and methods of funding each project;
6. Adopting the CIP by the governing body and adopting first year's projects as a capital budget as part of annual budget; and
7. Reviewing the CIP annually.

CIP Procedures

1. Appoint a CIP Coordinator and other participants and define responsibilities.
2. Inform citizens
3. Set rules/policies
4. Develop a priority system (Matrix or other point system)
5. Prepare inventory list (age, condition, replacement dates, etc.)
6. Prepare a project list in priority order
7. Review projects and develop project summary lists
8. Establish finances (revenues/expenditures)
9. Final report, adoption and implementation
10. Review and modify the CIP annually

Please go to Appendix A for the full CIP.

Economic Development

Department Duties:

The Economic Development Department coordinates all economic development incentive programs. This department is the primary contact for residential and commercial development proposals.

Accomplishments (past FY):

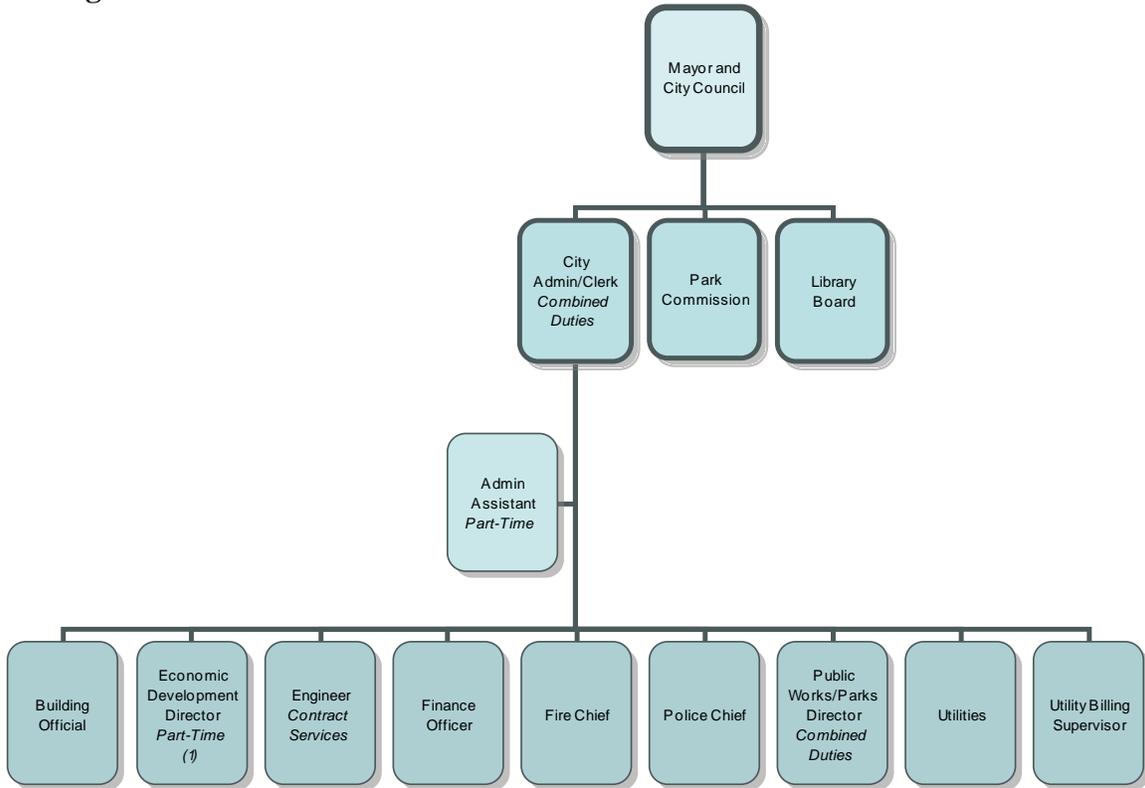
1. Phase I of the Annexation Study Completed
 2. Neighborhood Stabilization Program – Properties purchased and in process for rehabilitation
 3. Eastgate Drive Completed into the RL Fisher Business Park
 4. Obtained one million dollars for Snedden Drive Extension/Grade Separation
 5. Ongoing progress on the Snedden Drive Extension/Grade Separation Project
-

Key priorities for next FY

1. Finalize the Annexation Study
2. Continued progress on the Snedden Drive Extension/Grade Separation
3. JumpStart Boone Tax Rebate Program – Commercial and Residential
4. Work with BCSD to find solution for unused school buildings
5. Meet with local business owners / prospective business owners / developers – discussion of expansion, succession, and modernization
6. Marketing initiative – Showcase Boone – Web Presence
7. Get new owners into the NSP homes
8. Development of new industrial park (Grabau Property) (Boone and Scenic Valley Spur Line)
9. Jobs in RL Fisher Business Park – Satisfy conditions of RISE Grant

Economic Development Budget

Management Structure:



Economic Development Budget

REVENUE:

ACCOUNT	ACCOUNT TITLE	FY 2010 BUDGETED	FY2010 ACTUAL	FY 2011 BUDGETED	FY 2011 ACTUAL	FY 2012 BUDGETED	FY 2012 ACTUAL	FY 2013 PROPOSED
001-520-4830	TRF IN FROM HOT/MOT	28,346	28,346	29,900	15,000	15,000	0	20,000
	TOTAL REVENUE:	28,346	28,346	29,900	15,000	15,000	0	20,000

EXPENDITURES

001-520-6010	SALARIES/ECON DEVELOPMENT	24,346	24,345	24,600	13,319	20,000	13,195	21,000
001-520-6240	CONF/CAR ALLOW	3,700	6,584	5,000	1,132	7,000	303	7,000
001-520-6411	LEGAL FEES	0	0	9,500	6,033	0	6,459	8,000
001-520-6490	ANNEXATION	20,000	7,000	68,000	66,049	55,000	57,877	15,000
001-520-6499	CONTRACT SERVICES	0	0	0	2,500	14,000	9,083	0
001-520-6598	EXPO EXPENSES	0	0	0	0	0	0	0
001-520-6599	MISC/SUPPLIES	300	7	-300	2,238	1,500	487	3,500
	TOTAL EXPENDITURES:	48,346	37,937	106,800	91,271	97,500	87,405	54,500

Engineering

Department Duties:

The Engineering Department is a consultant for City requested services. The Engineer provides advice and technical expertise to assist elected and appointed officials in understanding key issues and priorities. The Engineer reviews development plans, maintains design and construction specifications, conducts field inspections of construction, and insures all work conforms to City codes to provide quality developments and projects for growth consistent with our long-term commitment to quality development.

Accomplishments (past FY):

- Continued sanitary sewer improvements to work toward satisfying IDNR Consent Order (Phase 3A and Phase 3B)
- Created Capacity, Management, Operation and Maintenance (CMOM) program for sanitary sewer
- Performed sanitary sewer flow monitoring study in the NE area of Boone
- Completed Herman Hill Rd Storm Sewer Improvements
- Continued assistance to other City departments with Engineering needs

Key priorities for next FY (brief explanation):

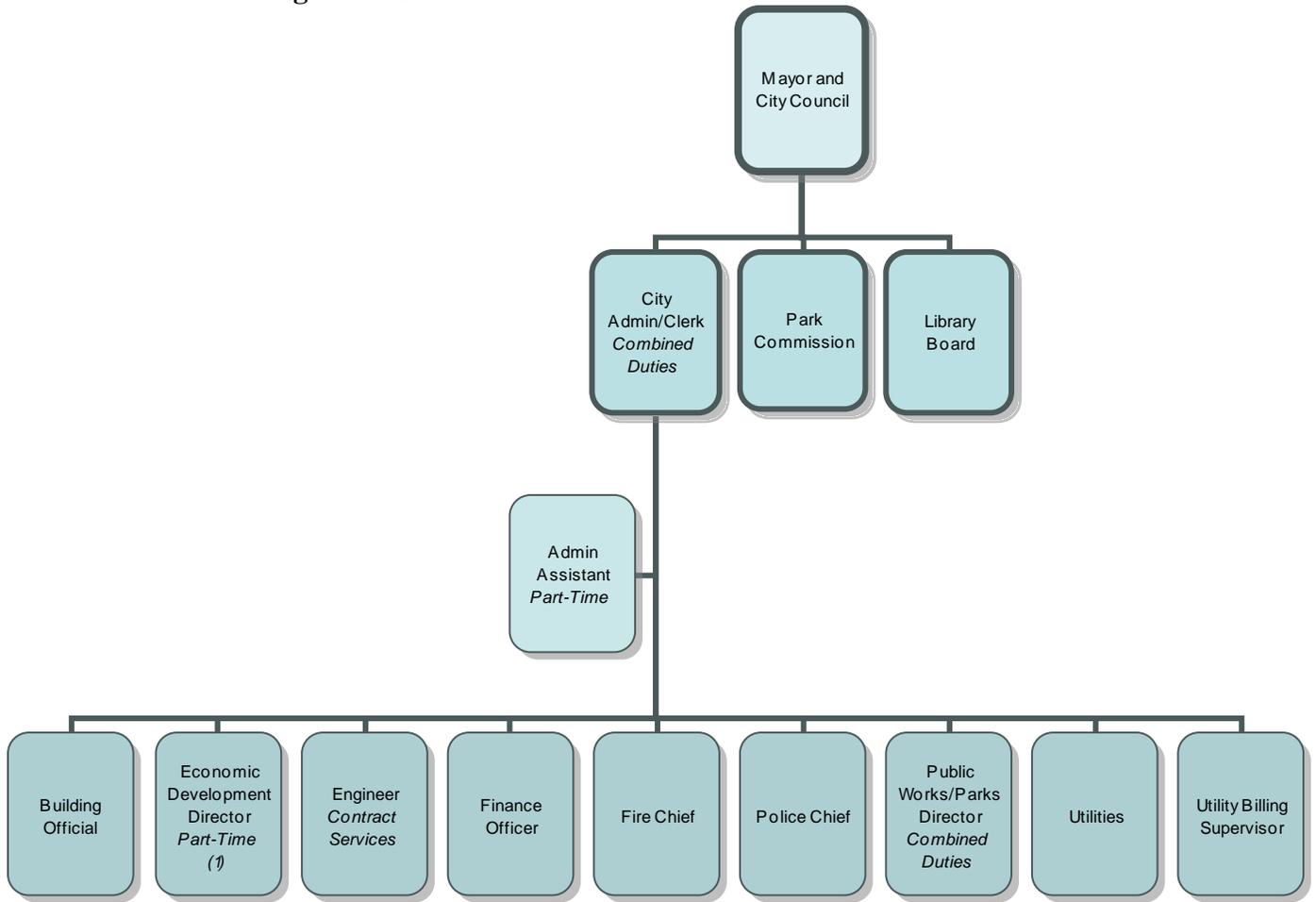
- Complete sanitary sewer I/I removal project in NE Boone to satisfy IDNR Consent Order
- Continue CMOM program for sanitary sewer system.
 - Flow monitoring, televising, cleaning, root cutting, spot repairs
- Complete design and begin construction of S. Marshall Street Reconstruction – 1st St. to Prairie Ave.
- Complete design and begin construction of Industrial Park Roadway Improvements as joint project with Boone County
- Continue using TreeSites program and GIS for inventory and maintenance of trees and municipal utilities.

Future goals (include long-term time line):

- Continue to work with City staff to meet engineering needs
- Work with Administrator and Council to develop long term plan for City Engineer role.

Engineering

Management Structure:



Engineering

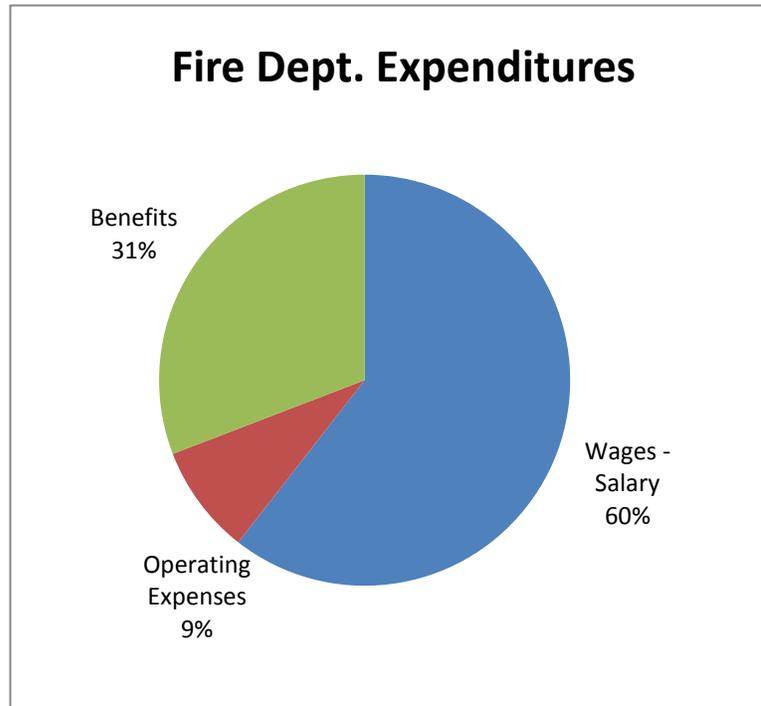
Budget Summary:

The Engineering Budget is a component of all other department budgets as each department uses the services of Foth Engineering.

Fire Department

Department Duties:

The Boone Fire Department's responsibilities include the delivery of fire suppression, code enforcement, building plan review, fire prevention and education, technical rescue and emergency medical services. The department provides these services to the citizens and visitors of the City of Boone, communities of Luther and Fraser and all or part of five townships. Our service area is approximately 160 square miles with a population of 17,000 (+/-) residents. Additional responsibilities include maintenance of our facilities including cleaning, painting, minor repair and minor remodeling. We also perform preventative maintenance on all of our fire apparatus and equipment.



Accomplishments past fiscal year:

- Additional classes of POC and Cross-training completed
- Fire Reporting system updated
- Attack truck updated by utilizing the pick truck from the building department
- Continued training with existing POC and Cross-trained Firefighters
- Purchased a Command Vehicle for the Fire Chief
- Continued county wide implementation of Emergency Medical Dispatch
- Continued smoke detector battery replacement program
- Department computer system upgraded
- Purchased a John Deere Gator to assist with wildland fires
- Purchased new lockers for storage of POC / Cross-trained gear

Key priorities for next fiscal year:

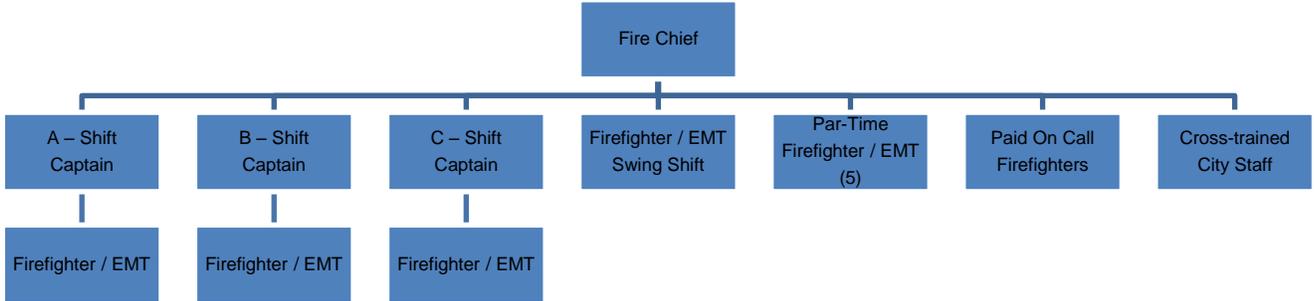
- Adopt 2009 International Fire Code
- Improve on fire prevention programs community wide
- Replace SCBA Air filling station

Fire

- Assist with the other city departments with GIS
- Continue utilizing part-time firefighters to maintain staffing levels
- Continue recruiting POC firefighters
- Upgrade Communications System and Comply with Federal Mandate

Fire

Management Structure:



Fire Department Budget

REVENUE

ACCOUNT	ACCOUNT TITLE	FY 2010 BUDGETED	FY2010 ACTUAL	FY 2011 BUDGETED	FY 2011 ACTUAL	FY 2012 BUDGETED	FY 2012 ACTUAL	FY 2013 PROPOSED
001-150-4475	TWP/COUNTY FIRE PROTECT	139,673	133,678	149,408	141,621	154,625	23,299	153,517
001-150-4476	IND PARK/FIRE PROTECTION	7,000	6,919	7,000	6,976	7,000	4,355	7,000
001-150-4480	TRAINING REIMB	0	0	0	0	0	0	0
001-150-4500	FIRE SERVICE FEES	12,000	15,850	12,000	43,318	12,000	71,875	12,000
168-150-4465	FIRE TRUST FUND	4,000	3,821	1,870	5,827	1,000	1,421	1,500
	TOTAL REVENUE:	158,673	156,447	168,408	191,914	173,625	99,529	172,517

EXPENDITURES

001-150-6010	SALARIES/FIRE	608,500	509,013	488,000	428,461	456,000	297,567	466,000
001-150-6020	FIRE-PART TIME	45,000	70,293	60,000	90,845	70,000	59,753	85,000
001-150-6030	POC HRLY WAGE	0	0	0	15,340	27,000	8,580	27,000
001-150-6040	OVERTIME/FIRE	35,000	53,816	45,000	27,891	45,000	18,218	30,000
001-150-6181	CLOTHING ALLOWANCE	4,400	4,312	5,750	5,630	5,750	4,763	5,750
001-150-6230	STIPEN	23,000	0	27,000	4,066	44,500	30,260	44,500
001-150-6240	TRAVEL/CONF/TRAINING EXP	3,000	1,754	10,000	9,843	10,000	4,735	10,000
001-150-6310	BUILDING MAINTENANCE	2,000	3,159	2,000	1,338	3,000	1,889	3,000
001-150-6331	GAS & OIL	6,000	6,358	7,500	9,637	7,500	7,363	8,500
001-150-6332	REPAIRS	5,500	5,419	5,500	8,029	7,000	4,332	7,000
001-150-6373	TELEPHONE,RADIO REPAIR	3,500	3,667	3,500	2,739	3,500	2,668	3,750
001-150-6399	LAUNDRY	600	412	600	650	800	450	800
001-150-6411	FIRE/LEGAL FEES	550	436	600	441	600	298	600
001-150-6504	EQUIPMENT	1,000	9,976	2,000	1,595	2,000	2,141	2,000
001-150-6506	SUPPLIES/OFFICE	1,000	1,077	0	115	0	259	500
001-150-6508	POSTAGE	400	323	400	214	400	111	400

Fire Department Budget

001-150-6599	MISC/SUPPLIES	2,000	1,598	3,500	2,960	3,500	2,054	3,500
001-150-6725	EQUIPMENT/OFFICE	500	281	500	762	500	0	500
112-150-6150	GROUP INSURANCE/FIRE	211,000	189,763	175,000	147,496	168,000	74,194	140,000
112-150-6152	SELF FUNDED INS	5,000	3,224	5,000	2,244	5,000	0	5,000
112-150-6153	HSA CITY SHARE	0	0	0	0	0	2,400	2,400
113-150-6110	MEDICARE/FIRE	14,800	13,193	14,000	14,673	12,000	10,155	19,000
113-150-6130	IPERS/PT FIRE	7,000	6,423	8,100	10,565	15,000	6,813	13,000
113-150-6131	ICMA BENEFIT	0	0	0	0	0	188	400
113-150-6141	RETIREMENT BENEFIT / FIRE	105,000	87,135	99,000	90,467	113,000	80,506	122,000
113-150-6151	DENTAL INSURANCE/FIRE	10,100	10,772	8,500	8,520	10,100	5,874	9,500
113-150-6160	WORK COMP INS/FIRE	800	0	0	0	800	0	800
113-150-6170	UNEMPLOYMENT/FIRE	3,500	1,451	3,500	2,054	3,500	1,579	3,500
114-150-6199	UNFUNDED LIABILITY-FIRE	130,000	84,248	0	3,905	0	0	0
119-150-6725	FIRE EQUIPMENT	0	0	0	0	0	0	0
121-150-6504	FIRE/MISC	42,859	42,859	81,000	113,240	42,000	11,952	62,800
121-150-6710	FIRE TRUCK/LOT	0	0	32,000	0	0	0	0
168-150-6499	FIRE TRUST ACCOUNT	7,000	4,332	10,000	10,530	5,000	4,408	6,500
911-150-6141	RETIREMENT BENEFIT/FIRE	0	0	0	0	0	0	0
911-150-6414	MISCELLANEOUS/FIRE	0	0	0	0	0	0	0
	TOTAL EXPENDITURES:	1,279,009	1,115,293	1,097,950	1,014,251	1,061,450	643,508	1,083,700

Hotel/Motel Tax

Use of Revenue:

At least fifty percent (50%) of the revenue generated by Hotel/Motel Tax shall be used for recreation, convention, cultural, or entertainment facilities; or for the promotion and encouragement of tourist and convention business in the City and surrounding areas.

The remaining revenues may be spent by the City for any City operation authorized by law as a proper purpose for the expenditures within statutory limitations of City revenues derived from ad valorem taxes including but not limited to economic development and property tax relief.

The City may pledge, irrevocably, an amount of the revenues derived therefrom, for each of the years the bonds remain outstanding, to the payment of bonds which the City may issue for one or more of the purposes set forth above.

This year the City Council reduced revenues to align with a projected reduction of hotel stays.

Hotel/Motel Tax

REVENUE

ACCOUNT	ACCOUNT TITLE	FY 2010 BUDGETED	FY2010 ACTUAL	FY 2011 BUDGETED	FY 2011 ACTUAL	FY 2012 BUDGETED	FY 2012 ACTUAL	FY 2013 PROPOSED
003-910-4830	TRANSFER IN	0	0	0	0	0	0	0
003-950-4085	STATE REIMBURSE	117,000	107,614	100,000	118,336	100,000	29,935	107,000
	TOTAL REVENUE:	117,000	107,614	100,000	118,336	100,000	29,935	107,000

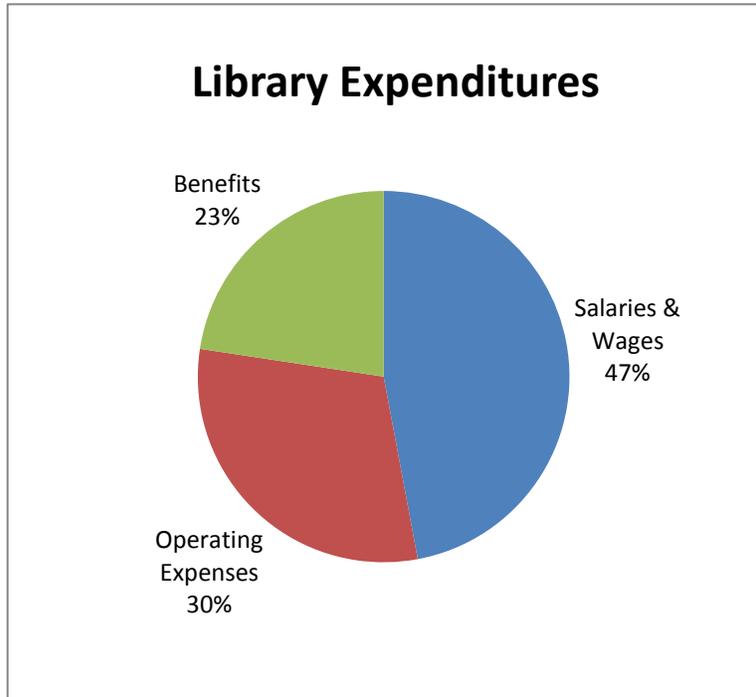
EXPENDITURES

003-430-6599	PARK PROJECTS	0	0	0	0	0	0	5,000
003-520-6430	HISTORICAL SOCIETY	10,000	5,000	7,000	7,000	8,000	8,000	8,000
003-520-6431	EISENHOWER MUSEUM	0	5,000	0	0	0	0	0
003-520-6435	FOURTH OF JULY	4,000	4,000	2,867	2,867	4,000	0	4,000
003-520-6436	BOONE CO TRANS	4,915	4,915	0	0	0	0	0
003-520-6440	BABE RUTH	1,000	1,000	1,000	1,000	1,000	1,000	2,000
003-520-6442	YSS	4,000	4,000	0	0	0	0	0
003-520-6443	YMCA	2,000	1,000	0	0	0	0	1,500
003-520-6445	BOONE'S FUTURE	5,000	5,000	5,000	5,000	7,500	7,500	7,500
003-520-6446	BOONE COMMUNITY THEATER	1,000	1,000	1,000	1,000	0	0	0
003-520-6448	CENTRAL IOWA EXPO	20,000	20,000	20,000	20,000	20,000	20,000	0
003-520-6449	Y CAMP	0	0	3,000	3,000	0	0	3,000
003-520-6450	BOONE PIONEER SENIOR	0	0	0	0	0	0	1,000
003-520-6599	CONVENTION & VISITORS	36,500	36,500	30,000	30,000	32,000	24,000	45,000
003-910-6910	TRF OUT GENERAL FUND	28,346	28,346	29,900	15,000	15,000	0	20,000
	TOTAL EXPENDITURES:	116,761	115,761	99,767	84,867	87,500	60,500	97,000

Library

Department Duties:

The Ericson Public Library provides the residents of Boone and the surrounding areas with library materials, programs and services to meet community needs for information, education, culture and recreation. The library promotes reading and supports community activities. The library encourages young readers, stimulates the imagination and supplies information to support informed decisions.



Accomplishments (past FY):

- Increased young adult and adult programming.
- Conducted an in depth evaluation of library services.
- Added e-books to the collection.
- Built new and enhanced existing relationships with community partners.
- Expanded library hours by opening Sunday afternoons in January, February and March.

Key priorities for next FY (brief explanation):

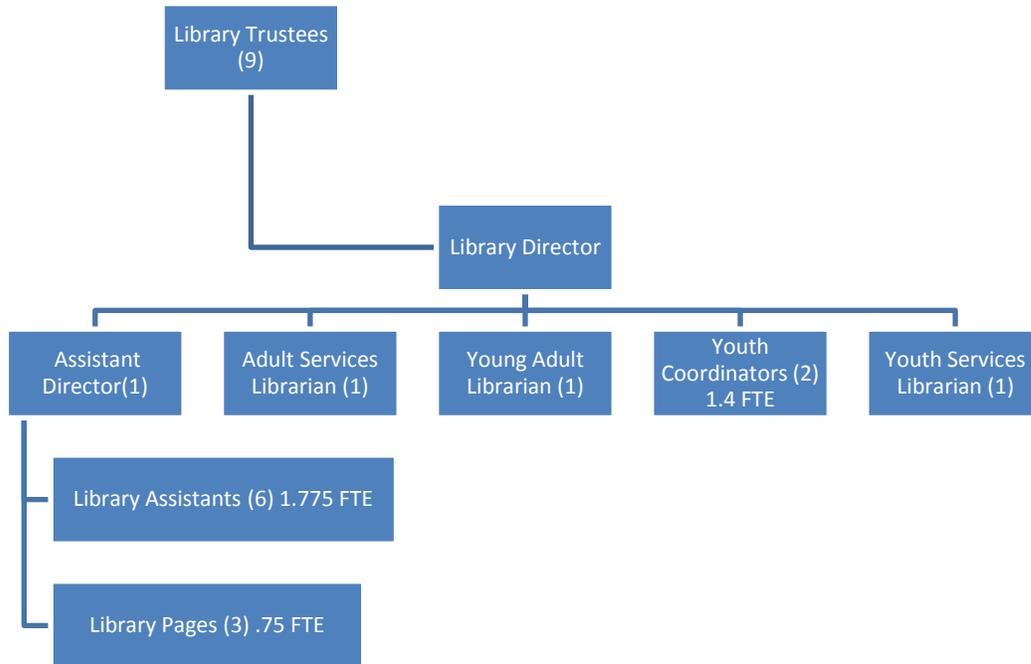
- Achieve Tier 3 accreditation by the State Library of Iowa.
- Place library mechanical equipment on a service contract.
- Increase the building maintenance service contract by six hours a week.

Future goals:

- Promote fundraising/bequests with the Friends of the Library
- Increase staff salaries.
- Market library services.
- Add a drive-up book drop to the building.

Library

Management Structure:



Library Budget

REVENUES

ACCOUNT	ACCOUNT TITLE	FY 2010 BUDGETED	FY2010 ACTUAL	FY 2011 BUDGETED	FY 2011 ACTUAL	FY 2012 BUDGETED	FY 2012 ACTUAL	FY 2013 PROPOSED
001-410-4465	LIBRARY/COUNTY REVENUE	48,000	47,212	48,000	46,883	48,000	21,974	48,000
001-410-4470	LIBRARY/ENRICH IOWA	4,300	4,344	4,350	3,513	3,500	2,542	1,500
001-410-4471	OPEN ACCESS	10,000	9,976	11,000	7,756	9,000	5,596	7,300
001-410-4500	LIBRARY/RECEIPTS & FINES	17,000	17,401	16,000	17,549	16,000	10,025	16,000
169-410-4300	INTEREST INCOME	2,000	0	500	0	1,000	548	400
169-410-4465	LIBRARY/MEMORIAL FUND	10,000	9,402	152,767	156,752	12,000	6,567	12,000
	TOTAL REVENUES:	91,300	88,334	232,617	232,453	89,500	47,252	85,200

EXPENDITURES

001-410-6010	SALARIES/LIBRARY	193,707	191,334	197,707	178,925	200,673	131,867	207,746
001-410-6020	SALARIES/PARTTIME/LIBRARY	75,274	62,650	72,000	70,476	75,125	40,298	73,567
001-410-6230	LIBRARY PROGRAMS	400	0	400	290	500	51	400
001-410-6240	TRAVEL/CONFERENCE/EXPENSE	600	1,077	1,500	1,914	2,000	1,148	2,000
001-410-6321	BUILDING/GROUNDS REPAIRS	0	5,483	5,000	12,671	6,000	11,586	7,000
001-410-6340	REPAIRS-OFFICE	6,500	13,678	6,500	17,514	3,300	732	3,300
001-410-6371	UTILITIES	41,500	40,448	46,800	46,967	42,000	33,386	47,000
001-410-6373	TELEPHONE	3,000	2,846	3,750	2,341	3,000	1,226	3,000
001-410-6409	CONTRACT SERVICES	29,500	29,796	35,000	31,858	35,000	22,189	47,000
001-410-6414	COPIER PRINTING/MAINTENANCE	1,750	2,498	1,750	2,433	1,750	2,147	1,750
001-410-6419	DATA PROCESSING	6,480	5,454	6,200	5,943	6,000	4,047	6,000
001-410-6496	BOOK REFUNDS	0	0	0	67	100	87	100
001-410-6499	COMPUTERS/TECHNOLOGY	13,800	13,753	13,800	12,457	16,200	15,458	16,200
001-410-6502	BOOKS/LIBRARY MATERIALS	26,000	29,288	30,000	35,720	32,000	27,679	36,000
001-410-6506	SUPPLIES/OFFICE/BINDING	15,250	15,169	15,250	9,444	14,250	5,541	13,250
001-410-6508	POSTAGE	3,600	3,162	3,600	3,514	3,500	2,506	3,500

Library Budget

001-410-6598	ENRICH IOWA	4,350	4,341	3,512	3,468	3,000	499	1,500
001-410-6599	DUES/MEMBERSHIP	400	287	600	476	400	399	400
001-410-6725	EQUIPMENT/OFFICE	500	0	0	0	0	0	0
003-410-6504	LIBRARY-EQUIPMENT	0	0	0	0	0	0	0
112-410-6150	GROUP INSURANCE/LIBRARY	82,500	80,642	81,500	60,980	77,000	41,331	75,000
112-410-6152	SELF FUNDED INS	5,000	400	5,000	600	5,000	0	2,000
112-410-6153	HSA CITY SHARE	0	0	0	0	0	0	1,200
113-410-6110	SOCIAL SECURITY/LIBRARY	21,000	20,575	22,000	19,754	22,000	13,066	22,000
113-410-6130	IPERS/LIBRARY	18,000	15,973	19,000	16,469	23,000	13,370	24,500
113-410-6151	DENTAL INSURANCE/LIBRARY	4,700	4,274	4,000	3,132	4,500	2,141	4,000
113-410-6160	WORK COMP INS/LIBRARY	2,500	708	2,500	984	1,000	0	1,200
113-410-6170	UNEMPLOYMENT/LIBRARY	3,000	660	2,000	934	1,500	718	1,500
114-410-6199	UNFUNDED LIABILITY-LIBRARY	15,113	15,113	0	14,013	0	0	40,000
121-410-6502	LIBRARY	37,000	36,589	19,000	19,778	6,000	6,000	7,500
169-410-6599	LIBRARY/MEMORIAL FUND	25,000	27,419	11,000	30,407	12,000	12,158	12,000
	TOTAL EXPENDITURES:	636,424	623,616	609,369	603,526	596,798	389,626	660,613

Local Option Sales Tax

Purpose:

In 1990 a vote of the citizens of Boone granted approval of a one percent (1%) sales and service tax. The revenue generated from this one percent (1%) of sales can be used in the following manner:

- Twenty percent (20%) of such receipts shall be used directly for property tax relief and for no other purpose;
- Five percent (5%) of such receipts shall be used for Human Services;
- Seventy-five percent (75%) of such receipts shall be used for Capital Improvements and Capital Equipment.

Accomplishments (past FY):

1. Various projects completed in conformance with the required percentages noted above.

Local Options Sales Tax

LOCAL OPTION TAX

Resources Available

\$700,500

DEPARTMENT	DESCRIPTION	REQUEST	Total Approved	
PARK	Equipment Lease (2 out of 2 yr lease)	25,000.00	25,000.00	ok
	Renovate Memorial Shelter	20,000.00	5,000.00	ok
	Shutters for J.B McHose Shelter	10,000.00	8,000.00	ok
TOTAL Park	55,000.00			38,000.00
Family Resource Ctr.	Mop Machine			
	Playground Expansion			
	Geothermal Controls		5,000.00	ok
	Painting		5,000.00	ok
TOTAL FRC	0.00	15,000.00		10,000.00
CEMETERY	Equipment Lease (2 out of 2 yr lease)	11,000.00	11,000.00	ok
	Road Maintenance	10,000.00	5,000.00	ok
TOTAL Cemetery	21,000.00			16,000.00
POOL	<i>Paint & Caulk all 3 pools (CIP)</i>	45,000.00	45,000.00	ok
	Purchase new lounge Chairs	5,000.00		ok
TOTAL Pool	50,000.00			45,000.00
LIBRARY	Front Door Mechanicals	2,000.00		ok
	Telephone System	7,500.00	7,500.00	ok
TOTAL Library	9,500.00			7,500.00
FIRE	<i>SCBA Compressor (CIP)</i>	60,000.00	60,000.00	ok
	Gator Lease	2,800.00	2,800.00	ok
	SCBA Voice Amp	2,400.00	0.00	ok
TOTAL Fire	65,200.00			62,800.00
Building	Copier (old one will go to PW Admin Office)	4,000.00	0.00	ok
	<i>Sidewalk Replacement Program (CIP)</i>	10,000.00	10,000.00	ok
	TOTAL Building	14,000.00		
CITY HALL	<i>Boiler (CIP- would be paid out of FY2013 then half repaid in 2014)</i>	60,000.00	60,000.00	ok
TOTAL City Hall	60,000.00			60,000.00
POLICE	<i>Sirens (CIP)</i>	14,000.00	14,000.00	ok
	Computers	5,000.00	2,500.00	ok
	Equipment	5,000.00	4,000.00	ok

Local Options Sales Tax

	Firearm Buyback Program	2,500.00	2,500.00	ok
	Police Car Qty 1	32,000.00	30,000.00	ok
TOTAL Police	58,500.00			53,000.00
AIRPORT	Carpet	4,000.00	0.00	
	Roof	3,500.00	3,500.00	ok
	Complete Water/Sewer	6,000.00	5,000.00	
	Apron III City Grant Match	29,000.00	29,000.00	ok
TOTAL Airport	42,500.00			37,500.00
ADMINISTRATION	Conf Call Equip	1,500.00	1,200.00	ok
	Computer	1,500.00	1,500.00	ok
	Check Scanning Equipment	12,000.00	0.00	ok
TOTAL Admin	15,000.00			2,700.00
Economic Development				
Total Econ Dev		0.00		0.00
Other	<i>Community Entrance Sign (CIP)</i>	<i>10,000.00</i>	0.00	ok
Total Other	0.00			0.00
RUT	<i>Large Snow Blower for Maintainer</i>	<i>25,000.00</i>	0.00	ok
	<i>(CIP- over next 2 yrs)</i>			
BOND PMT/TRF		357,773.00	357,773.00	
TOTAL Bond Pmt/Trf	357,773.00			357,773.00
TOTAL Bond Pmt/Trf	\$357,773			
GRAND TOTAL		798,473.00	700,273.00	

Balance

227.00

Park/Pool/Cemetery

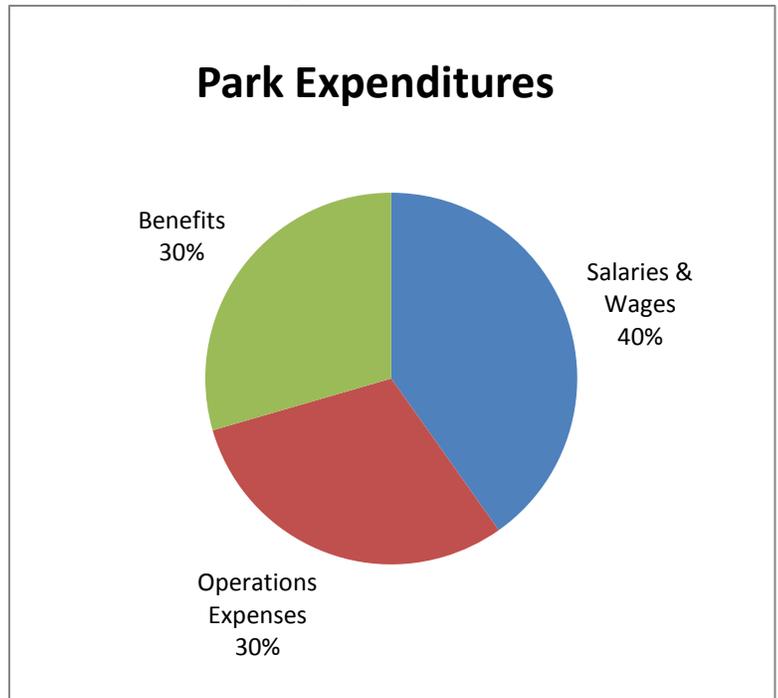
Department Duties:

The Boone City Park Commission/Department is dedicated to provide facilities and promote ideas that allow all people to enjoy their leisure time in a safe and healthy environment.

Park Department - The Park Department staff performs maintenance and upkeep of 15 city parks.

Pool Department - The Pool staff performs maintenance and upkeep of the city operated pool.

Cemetery Department - The Cemetery staff performs maintenance and upkeep of the city operated perpetual care cemetery.



Accomplishments past fiscal year:

- RAGBRAI
- Johnny Appleseed planting – 140 trees
- Reconstructed gravel roads around circles in McHose Park – FEMA Funds added
- Remodeled J.B. McHose Shelter House
- Remodeled Herman Park Pavilion
- Received Tree City USA award
- Repair Herman Hill Road – FEMA Funded
- Planted 21 trees along Recreation Trail by Linwood Cemetery
- Install new flag pole in McHose Park

Key priorities for next fiscal year:

- Get street trees on GIS – “Tree Sites” program
- Remodel old Memorial Park Concession stand into a rental shelter – revenue generating
- Improve disc golf signage – paint hole shape and distance on tee pads
- Continue gravel road maintenance

Future goals (include long-term time line):

- Maintain street tree GIS program – Tree Sites
- Prepare a Adopt a Park program
- Develop a play structure replacement program

Park/Pool/Cemetery

CEMETERY

Accomplishments (past FY):

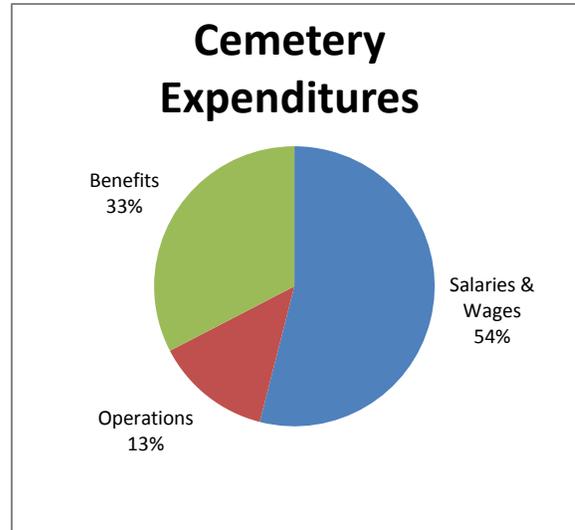
- Shop/office improvements
- Equipment lease
- Road repairs
- New flag pole by office
- Paint and install new rules signage

Key priorities for next FY (brief explanation):

- Put entire cemetery plots on GIS
- Repair cemetery roads
- Continue equipment lease

Future goals (include long-term time line):

- Maintain GIS plot records
- Put cemetery records on web site
- Plot out south end of cemetery



POOL

Accomplishments (past FY):

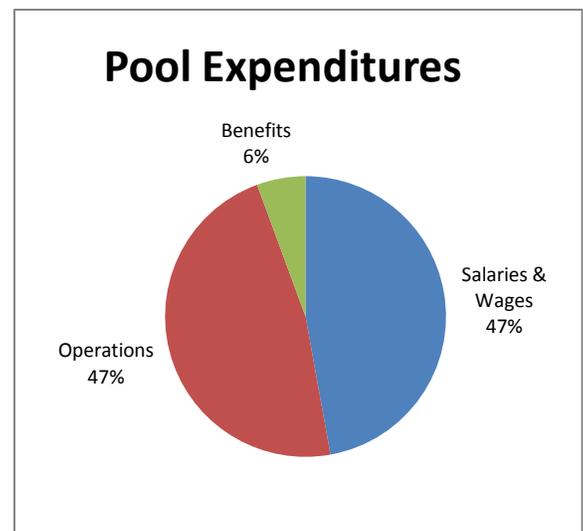
- Paint entire shower house inside and out
- Install new heater working – old rusted out
- Purchased new lounge chairs
- Cleaned and water proof wood trim on shower house
- Redesigned and change chemical feeders to simplify

Key priorities for next FY (brief explanation):

- Paint and caulk all 3 pools
- Purchase more lounge chairs
- Inspect water slide steel structure
- Purchase outside storage building
- Continue maintenance on all aspects of pool operations

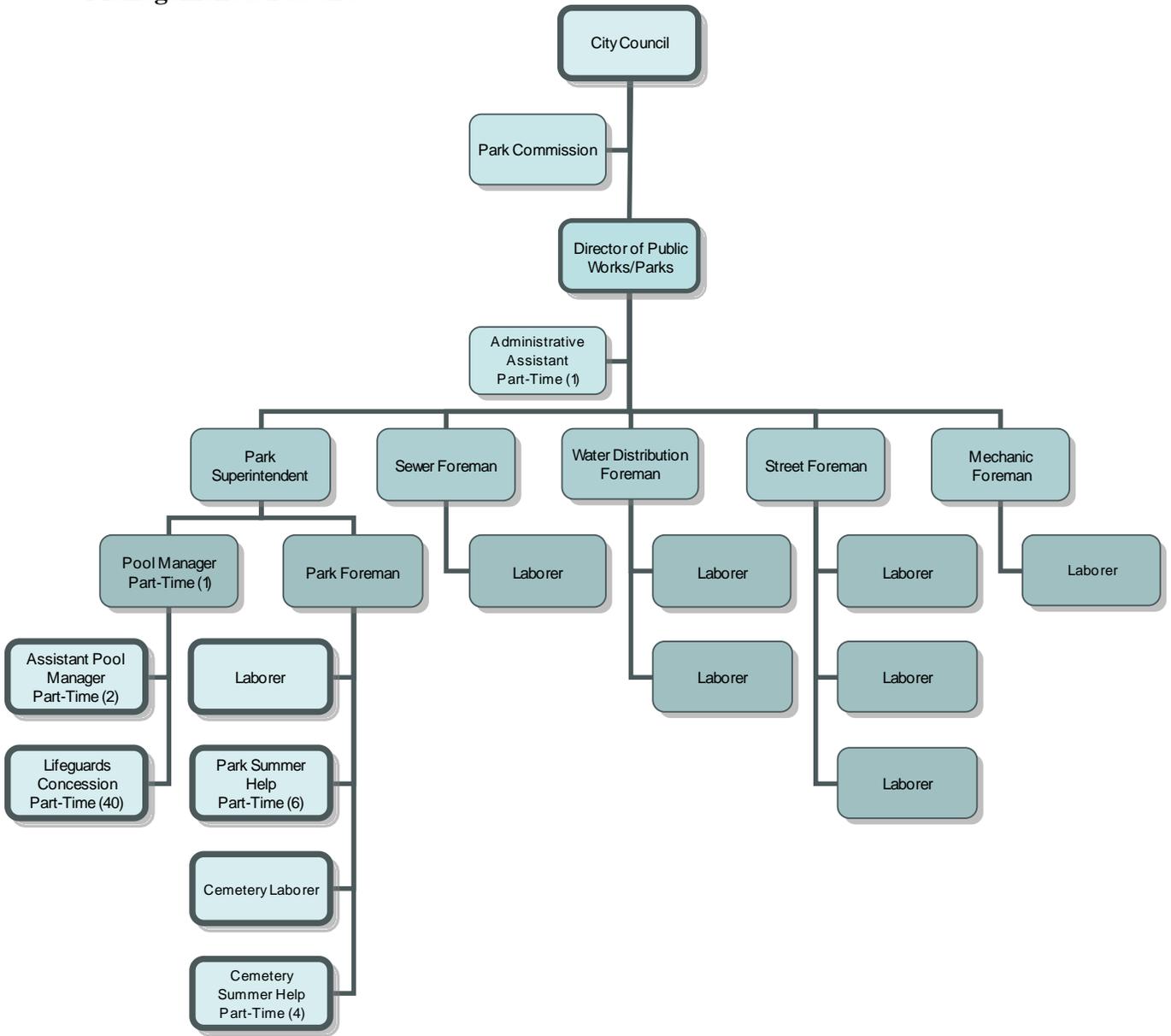
Future goals (include long-term time line):

- Purchase new sand filter system
- New roof for shower house



Park/Pool/Cemetery

Management Structure:



Park Budget

REVENUES

ACCOUNT	ACCOUNT TITLE	FY 2010 BUDGETED	FY2010 ACTUAL	FY 2011 BUDGETED	FY 2011 ACTUAL	FY 2012 BUDGETED	FY 2012 ACTUAL	FY 2013 PROPOSED
001-430-4310	SHELTER RECEIPTS-PARK	7,000	8,330	7,000	8,046	8,000	5,865	8,000
170-430-4465	PARKS/TRUST/MEMORIAL FUND	30,000	28,419	12,000	15,555	52,000	3,432	12,000
	TOTAL REVENUE:	37,000	36,749	19,000	23,601	60,000	9,297	20,000

EXPENDITURES

001-430-6010	SALARIES/PARK	100,500	96,409	102,150	101,231	103,000	72,752	112,000
001-430-6020	SALARIES/PARTTIME/PARK	25,000	30,177	25,000	32,849	28,000	30,008	30,000
001-430-6050	SALARIES/PARK COMMISSION	1,300	1,300	1,300	1,300	1,300	1,300	1,300
001-430-6181	CLOTHING ALLOWANCE	1,200	1,340	1,200	594	1,200	1,105	1,200
001-430-6240	TRAVEL/CONFERENCE EXPENSE	1,500	1,527	2,100	1,320	2,100	1,739	2,100
001-430-6320	REPAIRS/HOUSE/SHOP	2,000	208	2,000	64	2,000	127	1,000
001-430-6321	BUILDINGS & GROUNDS	13,000	15,531	10,000	14,561	11,000	10,041	6,000
001-430-6322	VANDALISM	0	0	0	0	0	0	5,000
001-430-6331	GAS & OIL	13,000	11,144	13,000	10,765	13,000	11,418	12,000
001-430-6350	REPAIRS/EQUIPMENT MAINT	4,000	3,496	4,000	6,114	4,000	3,519	4,000
001-430-6371	UTILITIES	25,000	25,193	25,000	23,963	28,000	20,282	30,000
001-430-6373	TELEPHONE	2,000	1,275	2,000	1,122	2,000	669	1,500
001-430-6411	LEGAL FEES-PARKS	500	436	500	441	500	298	500
001-430-6417	STREET MAINTENANCE	1,000	0	1,000	0	1,000	0	1,000
001-430-6490	REFUNDS/DEPOSITS	0	0	0	70	100	135	100
001-430-6499	URBAN FORESTRY	2,500	1,090	2,500	3,105	2,500	2,276	2,500
001-430-6504	EQUIPMENT	1,000	942	1,000	1,576	1,500	491	1,000
001-430-6506	OFFICE SUPPLIES	400	326	400	593	1,000	946	500

Park Budget

001-430-6508	POSTAGE	400	385	400	345	400	211	400
001-430-6599	SUPPLIES	4,500	4,016	4,500	3,950	4,500	1,529	4,500
003-430-6599	PARK PROJECTS	0	0	0	0	0	0	5,000
004-430-6910	TRANSFERS OUT	0	0	0	0	0	0	0
110-430-6490	URBAN FORESTRY	20,000	21,055	20,000	23,700	20,000	23,990	20,000
110-430-6499	TREE REPLACEMENT	5,000	5,000	0	0	5,000	0	5,000
112-430-6150	GROUP INSURANCE/PARK	55,000	55,913	58,100	51,348	61,500	30,651	55,000
112-430-6152	SELF FUNDED INS	2,000	1,115	2,000	946	2,000	0	2,000
112-430-6153	HSA CITY SHARE	0	0	0	0	0	0	0
113-430-6110	SOCIAL SECURITY/PARK	9,700	8,612	9,700	10,328	11,000	7,945	12,000
113-430-6130	IPERS/PARK	8,500	5,415	8,800	7,036	11,500	5,891	12,000
113-430-6151	DENTAL INSURANCE/PARKS	3,750	3,457	3,400	3,029	3,500	1,727	3,000
113-430-6160	WORK COMP INS/PARK	4,100	3,519	4,000	5,632	4,100	0	6,000
113-430-6170	UNEMPLOYMENT/PARK	3,000	2,639	3,000	3,734	3,500	2,870	4,500
114-430-6199	UNFUNDED LIABILITY/PARK	0	0	0	0	0	0	0
121-430-6499	SOCCER FIELDS/PARK	0	0	0	0	0	0	0
121-430-6725	PARK EQUIPMENT	36,830	37,078	16,830	16,830	20,000	25,000	38,000
121-430-6727	PARK/TRAIL & PLAY EQUIPMENT	0	0	0	0	32,000	0	0
121-430-6730	PARK LAND	0	0	0	0	0	0	0
166-430-6799	PARK PROJECTS	0	66	0	0	51,000	51,000	0
170-430-6499	PARK/TREES	0	0	0	1,067	0	0	0
170-430-6599	PARK TRUST FUND	42,000	42,132	10,000	9,037	52,000	15,703	10,000
952-430-6599	JOHNNY APPLESEED/CHAMBER	17,000	6,569	12,000	12,023	12,000	0	12,000
	TOTAL EXPENDITURES	405,680	387,366	345,880	348,672	496,200	323,623	401,100

Cemetery Budget

REVENUES

ACCOUNT	ACCOUNT TITLE	FY 2010 BUDGETED	FY2010 ACTUAL	FY 2011 BUDGETED	FY 2011 ACTUAL	FY 2012 BUDGETED	FY 2012 ACTUAL	FY 2013 PROPOSED
001-450-4300	INTEREST PERPETUAL CARE FUND	10,000	6,277	6,500	4,528	6,500	4,153	6,500
001-450-4500	GRAVE FEES/OPENINGS	36,000	52,130	36,000	29,700	36,000	24,825	36,000
001-450-4550	CEMETERY INSPECT/RESEARCH	1,000	2,600	1,000	1,725	1,000	450	1,000
001-450-4705	DONATIONS	0	0	0	0	0	0	0
001-450-4740	SALE OF LOTS/80%	17,000	21,270	10,000	11,332	10,000	6,008	10,000
500-450-4300	INTEREST	0	0	0	7,736	0	0	0
500-450-4740	SALE OF LOTS/20%	2,500	5,318	2,500	2,833	2,500	1,502	2,500
	TOTAL REVENUE:	66,500	87,595	56,000	57,854	56,000	36,938	56,000

EXPENDITURES

001-450-6010	SALARIES/CEMETERY	71,500	67,546	71,600	71,864	74,000	48,882	75,500
001-450-6020	SALARIES/EXTRA/CEMETERY	20,000	25,446	20,000	24,735	20,000	20,135	22,000
001-450-6181	CLOTHING ALLOWANCE	800	514	800	308	800	436	800
001-450-6240	TRAVEL/CONFERENCE	150	52	200	242	200	48	200
001-450-6321	BUILD/GROUNDS	3,000	7,485	4,000	2,089	4,000	2,212	4,000
001-450-6331	GAS & OIL	4,000	3,342	4,000	3,344	4,000	5,235	4,000
001-450-6350	REPAIRS/EQUIPMENT	3,500	4,654	4,000	1,454	4,000	1,605	4,000
001-450-6371	UTILITIES	3,000	4,205	4,000	4,422	4,000	2,467	4,000
001-450-6373	TELEPHONE	1,000	1,168	1,300	1,044	1,300	489	1,300
001-450-6402	ADVERTISING	0	0	0	0	0	0	0
001-450-6499	GRAVE OPENINGS	6,000	1,775	3,000	0	1,000	420	1,000
001-450-6504	EQUIPMENT/CEMETERY	300	619	500	524	1,000	507	1,000
001-450-6506	OFFICE SUPPLIES	500	468	500	180	500	94	500

Cemetery Budget

001-450-6507	FLOWERS/PLANTS	400	182	400	760	400	120	400
001-450-6508	POSTAGE	150	171	150	85	150	82	150
001-450-6599	SUPPLIES	1,500	695	2,000	846	2,000	484	2,000
001-450-6730	LOT RESALES	0	0	0	0	0	0	0
112-450-6150	GROUP INSURANCE/CEMETERY	27,000	27,072	28,000	24,016	30,000	14,511	25,000
112-450-6152	SELF FUNDED INSUR	2,000	253	2,000	583	2,000	0	2,000
112-450-6153	HSA CITY SHARE	0	0	0	0	0	0	0
113-450-6110	SOCIAL SECURITY/CEMETERY	7,500	8,531	7,500	7,368	7,500	5,230	8,000
113-450-6130	IPERS/CEMETERY	6,200	5,763	6,500	5,736	8,000	3,950	8,500
113-450-6151	DENTAL INSURANCE/CEMETERY	1,100	1,307	1,400	1,106	1,300	748	1,300
113-450-6160	WORK COMP INS/CEMETERY	4,600	4,572	4,000	5,376	5,000	0	6,000
113-450-6170	UNEMPLOYMENT/CEMETERY	3,000	2,639	3,000	3,734	3,000	2,870	4,000
121-450-6499	CEMETERY/IMPRV & EQUIP	24,500	12,375	9,500	9,500	21,000	11,000	16,000
	TOTAL EXPENDITURES:	191,700	180,832	178,350	169,317	195,150	121,526	191,650

Pool Budget

REVENUES

ACCOUNT	ACCOUNT TITLE	FY 2010 BUDGETED	FY2010 ACTUAL	FY 2011 BUDGETED	FY 2011 ACTUAL	FY 2012 BUDGETED	FY 2012 ACTUAL	FY 2013 PROPOSED
001-435-4310	SWIM LESSONS/START UP REIMB	13,000	20,405	13,000	18,675	13,000	1,160	13,000
001-435-4501	POOL SERVICES	81,500	60,737	75,000	67,124	75,000	31,481	70,000
001-435-4560	SALES TAX/POOL	5,000	4,188	5,000	4,642	5,000	2,357	5,000
001-435-4760	POOL CONCESSIONS	22,000	21,110	22,000	21,260	22,000	14,323	22,000
	TOTAL REVENUE:	121,500	106,439	115,000	111,701	115,000	49,321	110,000

EXPENDITURES

001-435-6010	SALARIES/MAINTENANCE	8,700	8,564	8,800	8,757	9,500	5,925	9,500
001-435-6030	SALARIES/POOL	80,000	59,362	80,000	60,164	65,000	53,413	64,000
001-435-6350	REPAIRS	2,500	1,150	2,500	958	12,500	1,526	27,500
001-435-6371	UTILITIES	25,000	17,828	25,000	14,600	25,000	14,763	20,000
001-435-6373	TELEPHONE	730	1,237	750	1,141	750	826	750
001-435-6418	SALES TAX	5,000	4,155	6,200	5,017	6,200	6,185	5,000
001-435-6490	LAB TESTS	150	224	200	0	200	84	200
001-435-6499	SERVICES	6,000	5,909	6,500	5,843	6,500	4,878	6,500
001-435-6501	CHEMICALS	5,500	6,849	6,000	4,778	6,000	3,920	5,000
001-435-6503	POOL CONCESSION SUPPLIES	14,000	14,143	14,000	11,965	14,000	12,508	14,000
001-435-6504	EQUIPMENT/TOOLS	300	274	300	352	400	37	400
001-435-6508	POSTAGE	75	170	75	49	75	48	75
001-435-6599	SUPPLIES	2,000	2,270	3,000	2,872	3,000	1,829	3,000
112-435-6153	HSA CITY SHARE	0	0	0	0	0	0	0
113-435-6110	SOCIAL SECURITY/POOL	6,800	5,039	7,000	5,248	6,800	4,537	6,500
113-435-6130	IPERS/POOL	700	435	700	609	850	483	900
113-435-6170	UNEMPLOYMENT/POOL	1,200	660	1,200	934	1,200	718	1,200
121-435-6499	SWIMMING POOL	28,000	24,437	20,000	23,046	10,000	5,818	45,000

Pool Budget

IMPROVEMENTS									
954-435-4465	SWIM TEAM/DONATIONS	0	0	0	285	0	0	0	0
954-435-4500	SWIM TEAM/ACTIVITY FEES	5,000	5,946	5,000	6,190	5,000	271	5,000	5,000
954-435-4750	SWIM TEAM/MERCHANDISE SALES	0	0	0	0	0	0	0	0
954-435-6050	SWIM TEAM/COACHES FEES	3,775	3,773	3,500	3,923	4,000	4,723	4,500	4,500
954-435-6402	ADVERTISING/SWIM TEAM	100	0	125	0	0	0	0	0
954-435-6503	SWIM TEAM/MERCH FOR RESALE	0	0	0	0	0	0	0	0
954-435-6599	SWIM TEAM/MISC	2,000	3,633	2,000	1,831	3,700	768	2,500	2,500
TOTAL EXPENDITURES:		197,530	166,056	192,850	158,559	180,675	123,260	221,525	221,525

Tennis Budget

REVENUE

ACCOUNT	ACCOUNT TITLE	FY 2010 BUDGETED	FY2010 ACTUAL	FY 2011 BUDGETED	FY 2011 ACTUAL	FY 2012 BUDGETED	FY 2012 ACTUAL	FY 2013 PROPOSED
005-441-4500	TENNIS ACTIVITY FEES	5,900	4,165	5,900	3,994	5,000	0	4,000
	TOTAL REVENUE:	5,900	4,165	5,900	3,994	5,000	0	4,000

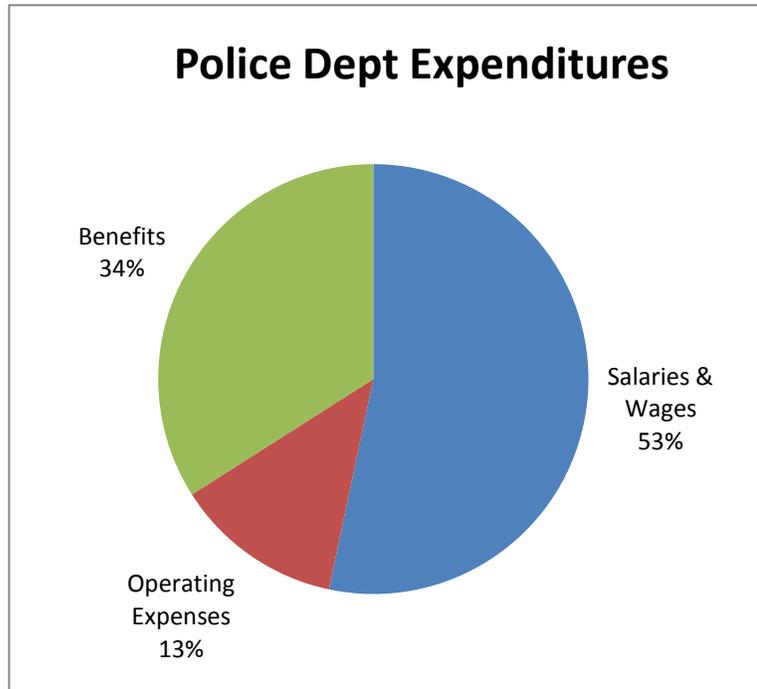
EXPENDITURES

005-441-6496	REFUNDS	100	27	100	0	100	0	100
005-441-6499	CONTRACT SERVICES-TENNIS	4,100	3,784	4,100	3,865	4,100	0	4,100
005-441-6599	TENNIS SUPPLIES	1,800	1,304	1,000	539	1,800	0	1,000
	TOTAL EXPENDITURE:	6,000	5,115	5,200	4,404	6,000	0	5,200

Police

Department Duties:

Description: The Boone Police provide a number of services to its citizens and visitors. The main task is protection to the community. In addition the officers of the Boone Police Department perform various duties such as; traffic enforcement, parking enforcement, security checks, directed patrol, criminal investigations, educational programs in identity theft, bank robbery, tobacco and alcohol compliance, child safety and driving safety. The police department has specialized areas such as bike patrol, K-9, and ERT and Community Service Officer.



Accomplishments past fiscal year:

- Upgraded vehicle fleet for better response during major winter storm events with addition of 4x4 vehicles
- Trained two new police officers
- Established a School Resource Officer position
- Continuation of Emergency Services concept by cross-training four additional officers
- Successful Citizen Police Academy

Key priorities for next fiscal year:

- To protect and serve the citizens of Boone
- Continue Citizen Police Academy
- Continue the Cross-Training/Emergency Services concept and train three (3) more Police Officers
- Maintain School Resource Officer Program (2nd year)
- Monitor EMD to assure proper protocol
- First line supervision school for sergeants
- Upgrade facade of police department to reflect Downtown Revitalization Program for City of Boone

Police

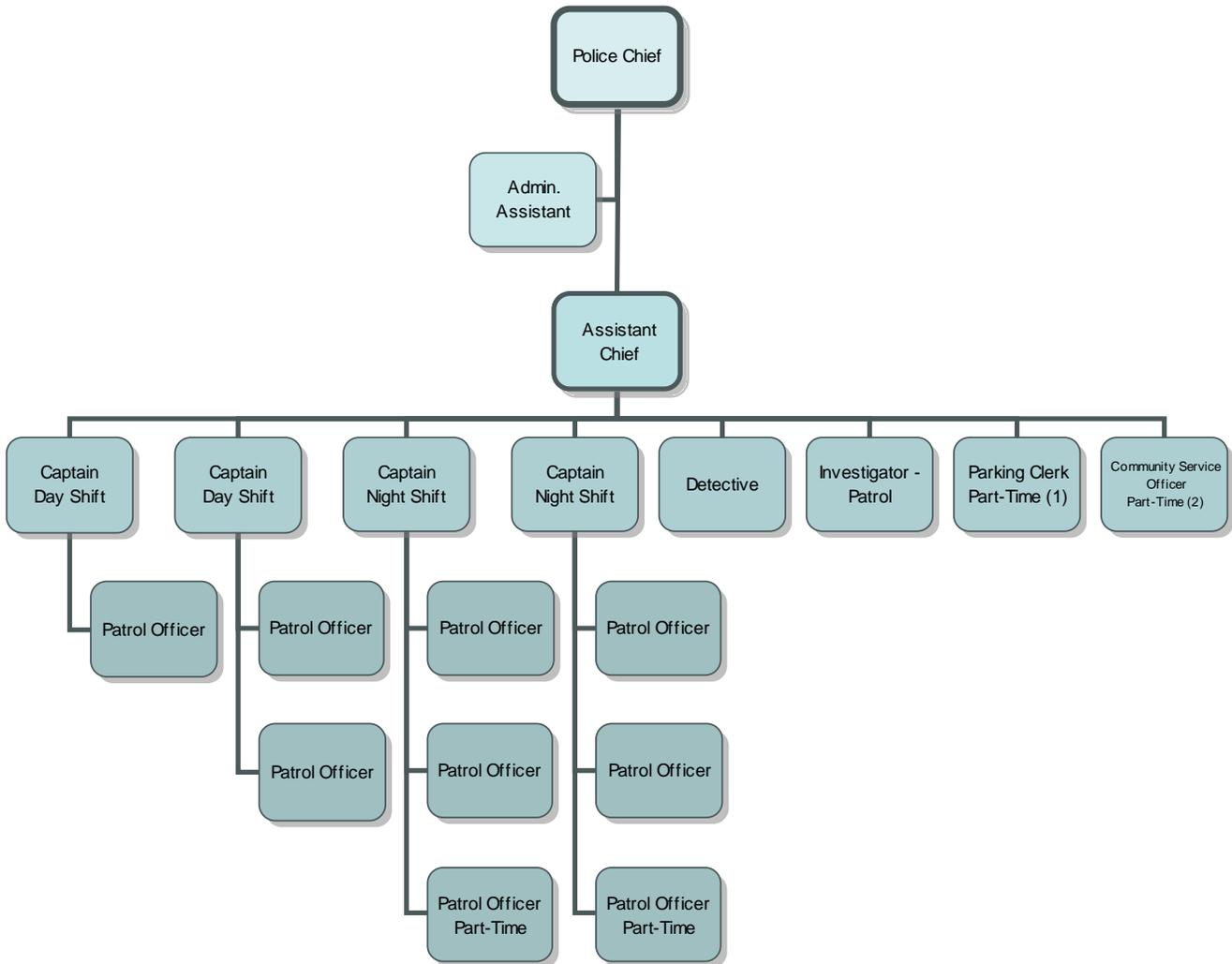
- Mobile Data Terminals in patrol vehicles
 - Expand Community Service Officer Program
-

Future goals:

- Initiate a Reserve Officer Program to assist with manpower needs of the future
- Initiate a 40 hour Youth Police Academy as a youth outreach program in conjunction with our School Resource Officer Program

Police

Management Structure:



Police Department Budget

REVENUE:

ACCOUNT	ACCOUNT TITLE	FY 2010 BUDGETED	FY2010 ACTUAL	FY 2011 BUDGETED	FY 2011 ACTUAL	FY 2012 BUDGETED	FY 2012 ACTUAL	FY 2013 PROPOSED
001-110-4190	PARKING PERMITS	2,000	3,405	2,000	2,560	2,000	2,490	2,000
001-110-4400	GRANTS/FEDERAL	0	0	0	0	0	0	0
001-110-4465	PRISONER CARE/JAIL	0	0	0	0	0	0	0
001-110-4550	POLICE CONTRACT	4,500	16,653	5,000	12,644	66,200	54,595	67,351
001-110-4710	SCHOOL PATROL REIMB	6,500	7,148	6,500	7,486	6,500	6,931	6,500
001-110-4770	COURT FINES	42,500	52,730	42,500	64,326	45,000	50,932	50,000
001-110-4775	PARKING FINES	32,500	28,846	25,000	27,986	25,000	21,941	25,000
167-110-4465	CANINE FUND	16,000	16,000	0	0	0	0	0
167-110-4705	TRUST/DONATIONS	6,000	7,649	3,000	7,664	3,000	24,508	3,000
167-110-4706	REWARD FUND	0	0	0	0	0	0	0
167-110-4745	SALE OF SALVAGE	0	0	0	0	0	0	0
167-110-4765	TOBACCO VIOLATIONS	600	1,800	600	2,550	600	1,250	1,000
167-110-4780	DRUG FORFIETURE	4,000	3,390	4,000	3,147	4,000	2,559	4,000
356-110-4400	JAG GRANT	47,189	20,049	22,341	16,422	0	2,959	0
	TOTAL REVENUE:	88,000	108,782	81,000	115,002	144,700	136,888	150,851

EXPENDITURES

001-110-6010	SALARIES/POLICE	894,000	910,455	924,000	963,626	990,700	615,332	970,500
001-110-6020	SALARIES/OTHER/POLICE	44,480	20,796	45,400	28,387	71,500	43,801	108,720
001-110-6040	OVERTIME/POLICE	80,000	65,152	83,200	75,138	83,200	67,329	127,500
001-110-6065	ON-CALL PAY	3,800	1,702	1,900	0	1,900	0	0
001-110-6181	CLOTHING ALLOWANCE	11,500	8,756	11,500	8,518	12,000	5,157	12,000
001-110-6240	TRAVEL/CONF/TRAINING	11,000	9,977	11,000	7,350	15,000	11,624	15,000
001-110-6331	GAS & OIL	36,000	29,803	36,000	32,360	36,000	26,124	36,000

Police Department Budget

001-110-6332	REPAIRS/CARS	5,000	7,051	5,000	8,876	7,000	3,002	7,000
001-110-6350	REPAIRS/RADIO/SIRENS	2,500	2,129	3,500	1,841	3,500	1,444	3,500
001-110-6371	UTILITIES	12,000	10,730	12,000	11,558	12,000	7,533	12,000
001-110-6373	TELEPHONE BUILDING	9,500	8,157	9,500	8,356	9,500	6,024	9,500
001-110-6399	MAINT/REPAIR	3,000	2,966	3,000	2,931	4,000	1,929	4,000
001-110-6411	LEGAL FEES/POLICE	7,500	5,233	7,575	6,330	7,575	4,197	7,500
001-110-6419	SERVICES & COMPUTER	7,500	6,702	7,500	6,658	7,500	5,091	8,100
001-110-6490	DISPATCH/CONTRACT	141,722	133,399	139,000	110,992	144,600	52,486	150,400
001-110-6499	PRISONER CARE	0	0	0	0	0	0	0
001-110-6506	SUPPLIES/OFFICE	4,500	4,132	4,500	3,313	4,500	1,364	4,500
001-110-6508	POSTAGE	2,000	1,290	2,000	1,325	2,000	915	3,500
001-110-6599	POLICE EQUIP/SUPPLIES	7,500	6,743	7,500	6,247	7,500	4,268	7,500
001-110-6710	EQUIPMENT/CAR	0	0	0	0	0	0	0
112-110-6150	GROUP INSURANCE	360,000	314,928	310,000	265,448	372,000	166,953	314,500
112-110-6152	SELF FUNDED INS	5,000	4,965	5,000	6,840	8,000	0	8,000
112-110-6153	HSA CITY SHARE	0	0	0	0	0	4,800	4,800
113-110-6110	SS/MEDICARE/POLICE	21,500	16,767	22,500	19,754	22,500	14,722	25,000
113-110-6130	IPERS/POLICE/OTHER	5,500	4,025	6,000	4,036	6,000	3,638	10,000
113-110-6141	RETIREMENT BENEFIT	147,000	147,155	178,000	182,360	248,000	148,557	253,500
113-110-6151	DENTAL INSURANCE	16,000	18,334	16,000	15,362	20,000	10,989	20,200
113-110-6160	WORK COMP INS	800	843	850	806	900	0	950
113-110-6170	UNEMPLOYMENT	3,800	1,451	3,800	2,054	3,800	1,579	3,800
113-110-6199	DISPATCH BENEFITS	49,828	19,933	49,000	57,178	51,000	27,038	53,000
114-110-6199	UNFUNDED LIABILITY	37,000	35,255	47,000	43,996	0	8,800	0
119-110-6710	POLICE CARS	0	0	0	0	0	0	0
119-110-6725	POLICE EQUIPMENT	0	0	0	0	0	0	0
121-110-6504	POLICE/MISC	9,100	11,616	33,000	33,000	24,500	9,009	20,500
121-110-6505	FIREARM BUYBACK	2,500	0	5,000	2,840	2,500	3,533	2,500

Police Department Budget

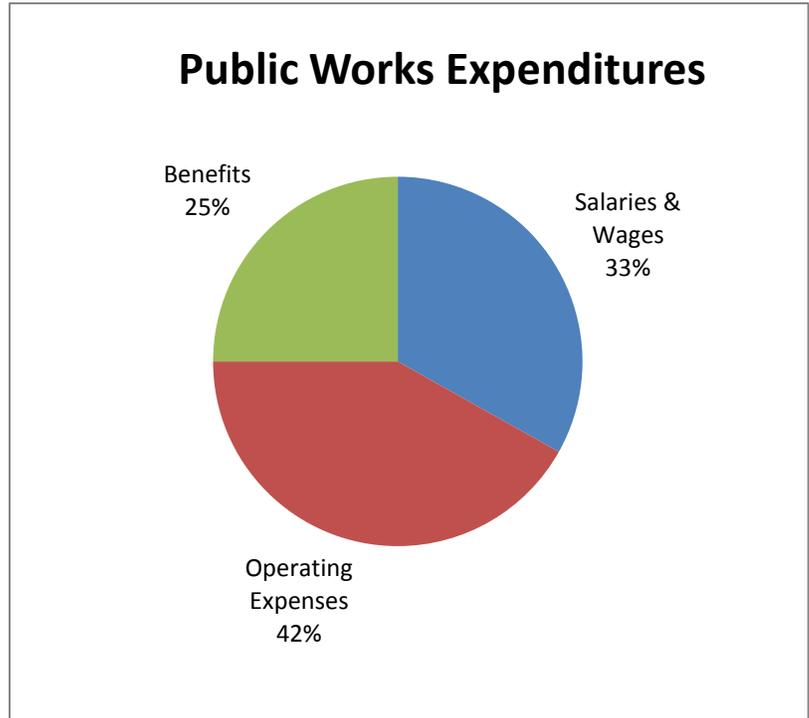
121-110-6710	POLICE CARS	52,000	51,914	80,000	79,995	28,000	25,008	30,000
167-110-6498	SALE OF SALVAGE	1,000	110	200	173	1,000	0	500
167-110-6499	MISC CONTRACTS	5,000	1,447	13,000	5,862	5,000	5,633	5,000
167-110-6506	MISC POLICE TRUST	6,000	7,849	6,000	3,418	6,000	1,492	6,000
167-110-6507	TOBACCO FUND	2,500	703	6,000	3,635	3,000	1,736	3,000
167-110-6508	CANINE EXPENSE	16,000	10,512	3,000	1,371	3,000	968	2,000
167-110-6599	TRUST/DRUG PURCHASE	7,000	5,690	17,000	2,594	7,000	16,559	7,000
324-110-6750	POLICE BUILDING	0	0	0	0	0	0	0
324-110-6899	BOND FEES	0	0	0	0	0	0	0
356-110-6598	JAG GRANT-CITY	28,313	9,190	14,325	11,605	0	0	0
356-110-6599	JAG GRANT COUNTY	18,876	11,267	7,610	4,650	0	2,959	0
398-110-6725	VEHICLES & EQUIP	0	0	0	0	0	0	0
910-110-6141	RETIREMENT BENEFIT	0	0	0	0	0	0	0
	TOTAL EXPENDITURES:	2,078,219	1,909,128	2,137,360	2,030,782	2,232,175	1,311,594	2,257,470

Public Works/Road Use Tax

Department Duties:

The Public Works Department manages the basic infrastructure of streets, water, and sewer. The Department also performs the following duties-

- Street Maintenance
- Snow Plowing
- Sidewalk Maintenance
- Sanitary & Storm Sewer Maintenance
- Water Main installation & repair
- Brush Collection
- Leaf Collection
- Tree Trimming
- Street Cleaning
- Water Meter Reading
- Maintain Signs and Traffic Signals
- City-Wide Clean-up



Accomplishments past fiscal year:

- Extensive road repairs/patch work
- Snow/ice control
- City wide clean-up
- Crack sealing of roads (I-Jobs funds)
- Repaired Marion St railroad crossing
- Paint school crossings, parking lots, streets, parking stalls, etc.
- Continual alley maintenance
- Rebuild West Park Ave gravel road hill (Stink Tank Hill)

Key priorities for next fiscal year:

- Continue road repair/patch work
- Implement street management program
- Continue on alley maintenance
- Maintenance/repair shop (depends on funding)
- Replace regulatory signs (Fed Retro-reflectivity Mandate)
- Incorporate all improvements/repairs on to GIS

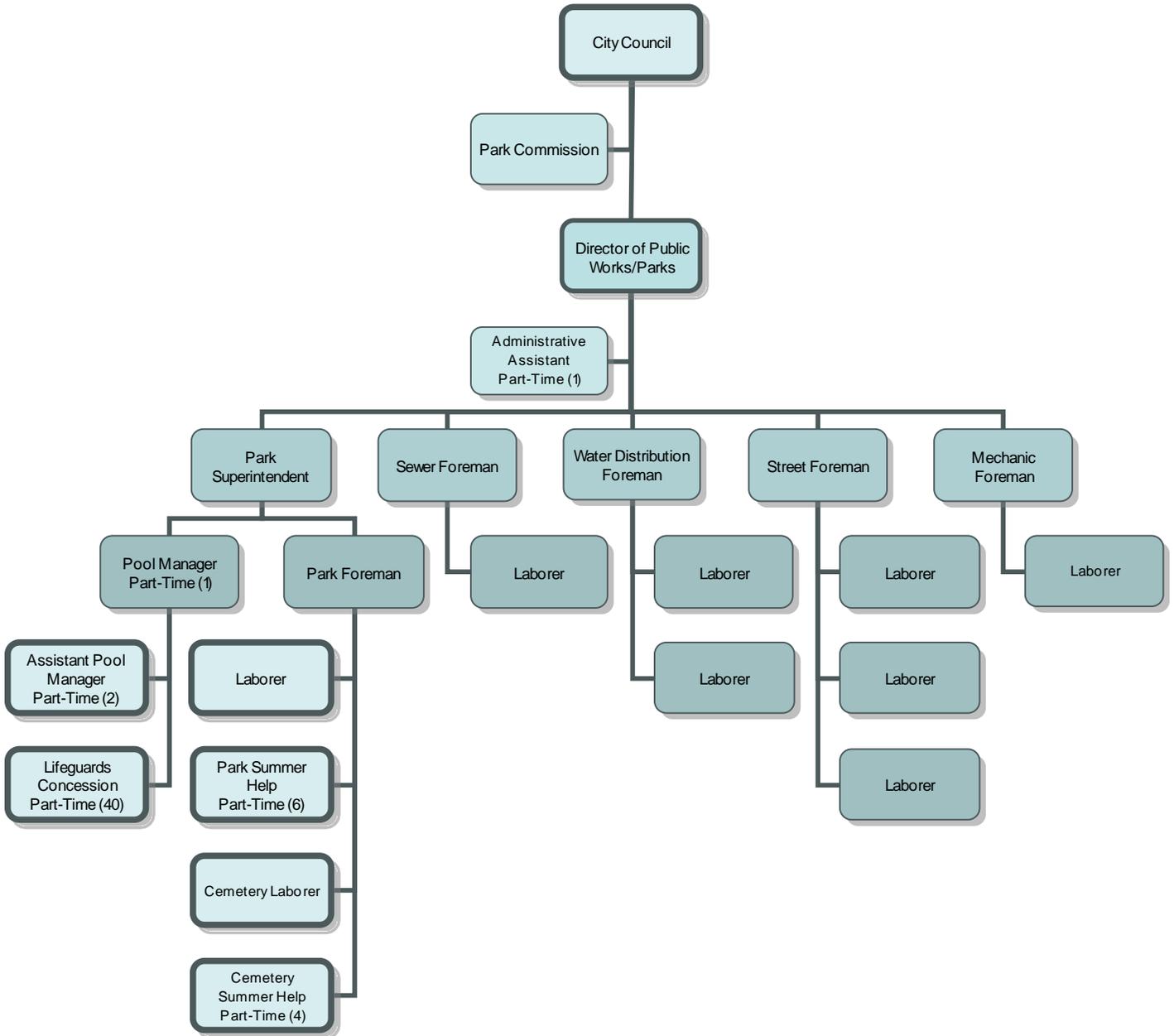
Public Works/Road Use Tax

Future goals:

- Continue street management program
- Continue recording all repairs/improvements on to GIS
- Continue regulatory sign replacement program
- Continue building repairs (depends on funding)

Public Works/Road Use Tax

Management Structure:



Public Works/Road Use Tax

REVENUE

ACCOUNT	ACCOUNT TITLE	FY 2010 BUDGETED	FY2010 ACTUAL	FY 2011 BUDGETED	FY 2011 ACTUAL	FY 2012 BUDGETED	FY 2012 ACTUAL	FY 2013 PROPOSED
001-210-4715	MISC/RUT	2,000	1,663	2,500	20,478	2,500	5,078	2,500
110-210-4300	INTEREST ON INVESTMENTS	0	0	0	0	0	0	0
110-210-4430	RUT - REFUNDS/STATE	1,145,868	1,131,709	1,060,000	1,161,384	1,220,000	838,784	1,180,134
	TOTAL REVENUE:	1,147,868	1,133,372	1,062,500	1,181,861	1,222,500	843,861	1,182,634

EXPENDITURES

001-210-6599	MISC RUT-GENERAL FUND	4,000	1,387	2,500	148	2,500	17,990	2,500
110-210-6150	GROUP INSURANCE/RUT	0	0	0	0	100,000	0	0
110-210-6310	REPAIRS/CITY SHED	5,000	5,040	8,500	8,478	5,000	3,307	5,000
110-210-6331	GAS & OIL	50,000	35,369	50,000	42,909	40,000	22,553	40,000
110-210-6350	REPAIRS-EQUIP/MECHANIC	35,000	33,906	25,000	24,706	25,000	22,755	25,000
110-210-6371	UTILITIES	7,500	9,599	10,000	15,912	10,000	6,197	10,000
110-210-6372	LANDFILL/USERS FEES	600	0	600	0	600	0	600
110-210-6399	REPAIRS-STREET	47,000	36,929	30,000	37,126	30,000	21,107	30,000
110-210-6490	ADA SIDEWALK/RESIDENTIAL	22,500	22,252	22,500	350	22,500	12,494	22,500
110-210-6499	MISC CONTRACT WORK	87,000	40,662	49,500	61,347	50,000	43,091	50,000
110-210-6507	GRAVEL	12,000	12,277	9,875	8,888	10,000	4,029	10,000
110-210-6509	SIGNS/POSTS/SIGNALS	12,000	8,841	10,000	8,879	8,000	2,095	8,000
110-210-6599	SUPPLIES	15,000	14,087	15,000	15,955	15,000	8,616	15,000
110-210-6727	EQUIPMENT	26,000	26,527	254,093	257,440	55,000	54,571	65,000
110-210-6801	BOND PRINCIPAL PMT	0	0	0	0	0	0	0
110-210-6851	BOND INTERST PAYMENT	0	0	0	0	0	0	0
110-210-6910	UNFUNDED LIABILITY	0	0	0	0	0	0	0
110-211-6010	SALARIES/RUT	341,150	346,355	358,000	367,505	350,000	226,601	360,000

Public Works/Road Use Tax

110-211-6011	SALARY/ADMINISTRATION	78,000	75,328	80,000	79,941	80,000	55,292	82,000
110-211-6020	SALARIES/PART TIME	20,000	35,336	35,000	33,275	20,000	26,487	25,000
110-211-6040	OVERTIME/RUT	15,000	24,320	15,000	14,498	15,000	7,718	15,000
110-211-6181	CLOTHING/BOOT ALLOWANCE	5,050	2,440	5,050	2,482	4,500	2,475	4,500
110-211-6210	MEMBERSHIP DUES	2,500	4,259	2,500	4,377	2,500	279	2,500
110-211-6230	TRAINING	3,000	2,958	3,000	1,299	3,000	913	3,000
110-211-6240	TRAVEL/CONFERENCE EXPENSE	3,000	2,019	3,000	2,488	3,000	1,989	3,000
110-211-6350	REPAIRS-DO NOT USE	0	0	0	0	0	0	0
110-211-6373	TELEPHONE	5,000	5,789	5,000	5,378	5,000	4,964	5,000
110-211-6401	AUDIT	6,000	5,537	6,200	6,307	6,200	4,000	6,200
110-211-6407	ENGINEERING	25,000	24,450	25,500	20,194	26,000	8,639	26,000
110-211-6408	INSURANCE/LIABILITY	14,000	12,810	16,000	14,063	16,000	639	16,000
110-211-6411	LEGAL FEES	6,200	4,361	6,325	4,408	6,325	3,353	5,500
110-211-6414	PUBLICATIONS (RADIO/PAPER)	3,000	2,885	3,000	3,262	4,000	2,211	4,000
110-211-6420	ORDINANCE UPDATE	800	367	800	331	800	0	800
110-211-6499	CONTRACT SERVICES	7,500	15,784	12,500	19,760	20,000	21,200	20,000
110-211-6506	SUPPLIES/OFFICE	600	2,500	900	1,757	900	2,135	2,000
110-211-6508	POSTAGE	2,000	1,118	2,000	1,572	2,000	569	1,500
110-211-6599	COMPUTER UPDATES	9,500	8,477	6,500	8,997	11,000	6,853	9,000
110-230-6371	STREET LIGHTING	190,000	151,438	155,000	137,542	155,000	101,100	150,000
110-230-6499	BEAUTIFICATION/DOWNTOWN	4,500	6,169	4,500	5,260	5,000	6,610	7,000
110-230-6725	EQUIP/LED PROJECT	0	0	0	0	0	0	0
110-250-6599	SAND/SALT/ETC	38,000	36,194	38,000	36,410	40,000	38,417	40,000
110-299-6399	REPAIRS-STORM	13,000	2,892	11,000	4,004	11,000	3,460	0
110-299-6499	SERVICE-STORM	0	0	0	0	0	0	0
112-210-6150	GROUP INSURANCE/RUT	230,000	218,384	215,000	188,307	148,000	126,437	192,200
112-210-6152	SELF FUNDED INS	5,000	4,344	6,000	8,200	6,000	0	8,000
112-210-6153	HSA CITY SHARE	0	0	0	0	0	744	1,200
113-210-6130	IPERS/ICMA/RUT	40,000	36,376	34,000	34,909	40,000	29,076	43,000

Public Works/Road Use Tax

113-210-6151	DENTAL INSURANCE/RUT	11,000	12,800	12,000	10,597	13,200	7,690	11,000
113-210-6160	WORK COMP INS/RUT	47,200	38,543	40,000	35,908	42,000	0	40,000
113-210-6170	UNEMPLOYMENT/RUT	600	1,319	1,000	1,867	1,600	1,435	1,600
113-211-6110	SOCIAL SECURITY/STREETS	51,000	40,916	45,000	37,696	38,000	27,069	38,000
121-210-6499	SIDEWALK REIMBURSEMENT	0	0	22,000	977	10,000	9,569	10,000
	TOTAL EXPENDITURES:	1,501,200	1,373,343	1,657,343	1,575,710	1,459,625	946,727	1,416,600

Traffic

REVENUE

ACCOUNT	ACCOUNT TITLE	FY 2010 BUDGETED	FY2010 ACTUAL	FY 2011 BUDGETED	FY 2011 ACTUAL	FY 2012 BUDGETED	FY 2012 ACTUAL	FY 2013 PROPOSED
001-240-4720	INSURANCE REIMB	0	0	27,560	27,560	0	0	0
	TOTAL REVENUE:	0	0	27,560	27,560	0	0	0

EXPENDITURES

001-240-6020	SALARIES/TRAFFIC	6,000	5,323	6,000	5,373	6,500	3,860	6,500
001-240-6371	UTILITIES	0	0	0	0	0	0	0
001-240-6506	SUPPLIES/OFFICE	750	0	750	583	750	0	750
001-240-6508	POSTAGE	350	112	100	60	100	18	100
001-240-6599	SUPPLIES	850	686	27,800	27,560	4,000	0	4,000
110-240-6350	TRAFFIC REPAIRS	3,500	0	20,000	18,848	6,000	5,314	10,000
110-240-6371	TRAFFIC UTILITIES	4,750	5,233	4,750	5,725	4,750	3,969	5,000
112-240-6150	GROUP INSURANCE/TRAFFIC	0	0	0	0	0	0	0
112-240-6152	SELF FUNDED INS	0	0	0	0	0	0	0
112-240-6153	HSA CITY SHARE	0	0	0	0	0	0	0
113-240-6110	SOCIAL SECURITY/TRAFFIC	500	406	500	410	600	295	600
113-240-6130	IPERS/TRAFFIC	500	357	500	373	600	312	600
113-240-6151	DENTAL INSURANCE/TRAFFIC	0	0	0	0	0	0	0
113-240-6160	WORK COMP INS/TRAFFIC	0	0	0	0	0	0	0
113-240-6170	UNEMPLOYMENT/TRAFFIC	300	132	100	187	200	144	200
121-240-6504	TRAFFIC PROJECTS	0	0	0	0	0	0	0
	TOTAL EXPENDITURES:	17,500	12,250	60,500	59,119	23,500	13,910	27,750

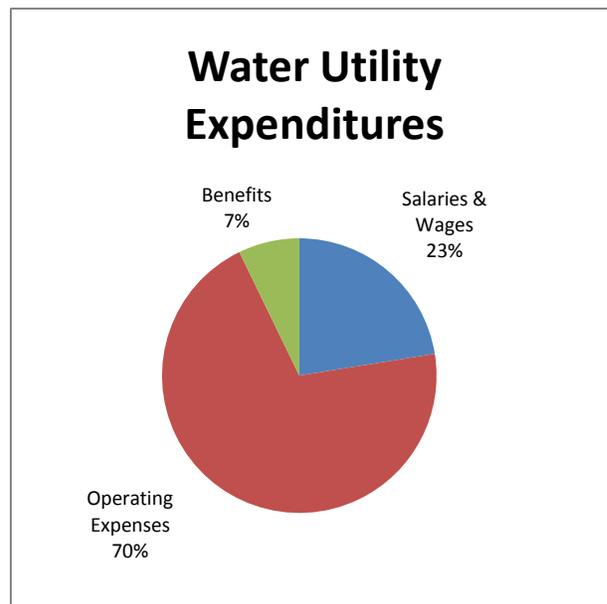
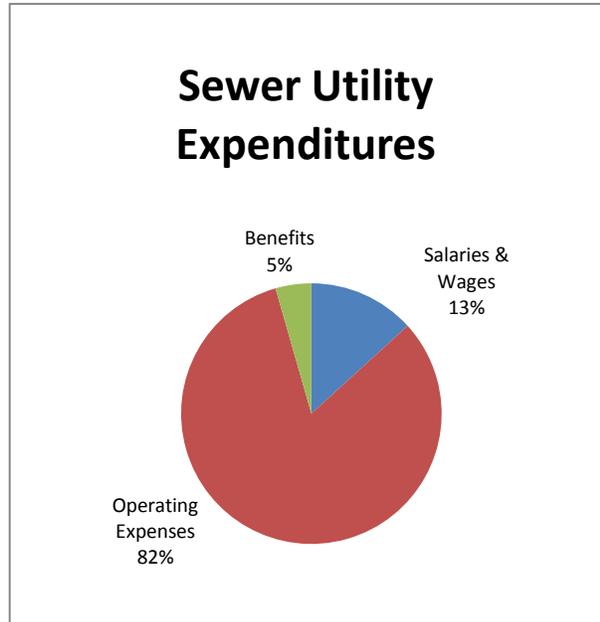
Utilities/Water-Sewer

Department Duties:

The Utility Department provides water and wastewater treatment to local citizens and some areas beyond corporate limits.

Accomplishments (past FY):

- Continued meter replacement program
- Replaced old Xenia meters
- Computerized meter replacement scheduled
- Continued leak detection
- Up-dated agreements with Logansport and Rolling Meadows water districts
- Assist H&W and Keller with the installation of the new sewer line (valve work, locates, shut off water for main breaks, etc.)
- Repair water main breaks
- Repair/replace fire hydrants
- Storm sewer repairs
- Sanitary sewer repairs
- Repair/clean storm sewer intakes
- Clean sanitary/storm sewers (complaint driven)
- Leak detection
- Continued to work with CMOM program N.E. District (video and cleaning)
- Start video and cleaning Quinn's District (next district for CMOM program)
- Repair drainage tile between Little League Park and Division St.
- Start to put maps on computer



Key priorities for next FY (brief explanation):

- Continue meter replacement program
- Continue leak detection

Utilities

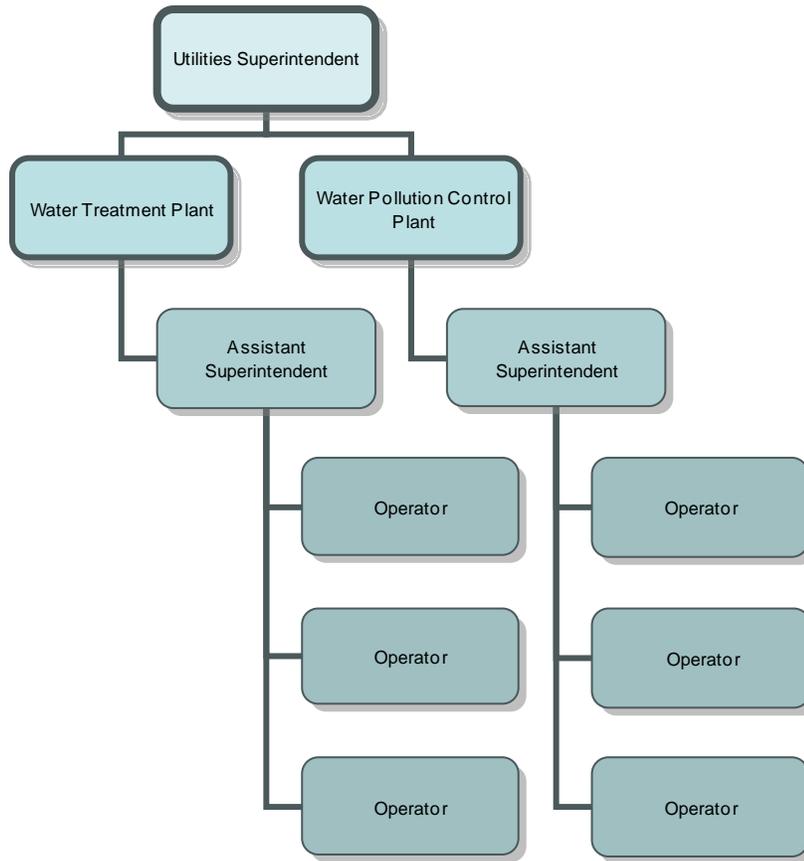
- Maintain computerized records of meter replacement and incorporate that info into GIS
- Continue leak detection/repairs of water mains and fire hydrants
- Continue to correct maps and install on computer/GIS
- Record improvements on computer/GIS
- Improve drainage in the 300 block of Webster St

Future goals (include long-term time line):

- Continue to maintain computer and GIS records
- Continue to be proactive in meter replacement program
- Continue CMOM program
- Implement a water valve exercise/repair replacement program
- Continue leak detection/repair of water mains and fire hydrants

Utilities

Management Structure:



Utilities (Water Utility Budget)

Revenue

ACCOUNT	ACCOUNT TITLE	FY 2010 BUDGETED	FY2010 ACTUAL	FY 2011 BUDGETED	FY 2011 ACTUAL	FY 2012 BUDGETED	FY 2012 ACTUAL	FY 2013 PROPOSED
600-810-4300	INTEREST	55,000	47,363	45,000	26,490	45,000	3,288	20,000
600-810-4340	MISCELLANEOUS/WATER	15,000	24,776	15,000	25,890	30,000	17,912	25,000
600-810-4440	XENIA/CAPITAL IMPROVEMENT	0	0	0	0	0	0	0
600-810-4500	RECEIPTS/WATER	2,255,612	2,021,767	2,255,612	2,062,590	2,170,000	1,365,212	2,120,000
600-810-4510	BULK WATER SALES	200	460	400	166	400	2,804	400
600-810-4511	NEWSLETTER ADVERTISEMENTS	300	0	0	163	0	0	0
600-810-4530	PENALTIES, WATER	9,500	10,358	10,000	10,761	10,000	7,131	10,300
600-810-4550	MISC CHARGE REVENUE	12,000	19,221	12,000	14,954	14,000	7,595	14,000
600-810-4560	SALES TAX/WATER	114,000	115,345	115,000	117,990	115,000	78,972	125,000
600-810-4600	WATER SERVICE SPECIAL ASSESS	6,000	26,387	8,000	27,414	20,000	4,409	20,000
600-810-4730	METER DEPOSITS	20,000	25,650	22,000	28,019	22,000	19,512	27,000
600-810-4830	TRANSFER FROM WATER RESERVE	0	0	0	0	0	0	0
600-812-4820	BOND PROCEEDS	8,000,000	3,743,381	60,000	3,106,430	0	0	0
600-910-4830	TSF FROM WATER FUND	0	0	0	0	0	0	0
	TOTAL REVENUE:	10,487,612	6,034,708	2,543,012	5,420,865	2,426,400	1,506,835	2,361,700

EXPENDITURES

600-710-6801	WATER REV BOND PRINCIPAL	8,425,000	4,580,000	445,000	3,390,000	458,520	0	411,000
600-710-6851	WATER REVENUE BOND INTEREST	321,397	321,409	270,000	186,898	178,560	0	92,230
600-710-6899	WATER BOND FEES	450	21,158	1,000	12,392	1,460	0	933
600-810-6010	SALARIES/WATER	380,455	377,982	387,500	367,694	413,000	256,070	406,400
600-810-6011	SALARY/ADMINISTRATION	116,000	114,646	117,100	115,382	121,000	77,990	123,000
600-810-6020	SALARIES/PT	0	0	0	0	7,500	7,700	7,500
600-810-6040	OVERTIME SALARIES/WATER	57,000	50,379	60,000	54,054	55,000	33,239	55,000
600-810-6110	SOCIAL SECURITY/WATER	43,000	38,113	44,000	40,801	46,500	27,277	45,500

Utilities (Water Utility Budget)

600-810-6130	IPERS/ICMA/WATER	38,000	34,642	40,000	38,191	49,000	29,520	51,500
600-810-6150	GROUP INSURANCE/WATER	96,000	73,660	82,000	66,868	82,000	45,247	78,000
600-810-6151	DENTAL INSURANCE/WATER	2,800	3,291	3,100	2,917	3,200	2,266	3,400
600-810-6152	SELF FUNDED INS	2,000	1,276	2,000	4,489	2,000	0	2,000
600-810-6153	HSA CITY SHARE	0	0	0	0	0	504	1,200
600-810-6160	WORKER COMP INS	8,300	7,347	8,300	8,089	8,300	0	8,300
600-810-6170	UNEMPLOYMENT/WATER	1,000	660	1,100	934	1,100	718	1,100
600-810-6181	CLOTHING ALLOWANCE	0	48	100	0	100	0	100
600-810-6210	MEMBERSHIP DUES	1,000	877	1,300	877	1,300	0	1,000
600-810-6240	TRAVEL/CONFERENCE EXPENSE	1,400	1,334	1,350	2,146	1,400	2,323	2,200
600-810-6340	REPAIRS	200	0	200	0	200	162	200
600-810-6401	AUDIT	6,500	9,253	7,000	5,208	6,500	4,000	6,500
600-810-6407	WATER GENERAL ENGINEERING	0	0	25,500	20,194	20,000	8,639	20,000
600-810-6408	INSURANCE/LIABILITY	27,200	27,179	27,000	24,955	28,000	0	28,000
600-810-6411	LEGAL FEES	1,050	872	1,100	882	1,100	596	1,000
600-810-6414	PUBLICATIONS	3,500	2,525	3,500	3,450	3,500	2,409	0
600-810-6418	SALES TAX/WATER	114,000	105,179	114,000	117,366	115,000	79,925	125,000
600-810-6419	COMPUTER UPDATE	11,750	8,795	21,750	7,724	8,000	7,187	8,000
600-810-6420	ORDINANCE UPDATE	800	368	800	331	800	0	800
600-810-6490	WATER DEPOSIT REFUNDS	10,000	6,899	10,000	6,817	8,000	6,050	8,000
600-810-6505	EQUIPMENT/OFFICE	3,000	5,938	3,000	4,210	7,600	1,865	5,000
600-810-6506	SUPPLIES/OFFICE	7,000	4,904	7,000	5,397	6,000	4,426	6,000
600-810-6508	POSTAGE	14,500	14,979	15,000	14,896	15,000	8,491	15,000
600-810-6599	MISCELLANEOUS	7,000	8,167	41,000	42,101	14,000	5,050	8,000
600-810-6650	CAPITAL IMP FUND/FUTURE	0	0	0	0	0	0	0
600-810-6910	UNFUNDED LIABILITY	0	0	0	0	0	0	0
600-811-6181	CLOTHING ALLOWANCE	2,300	1,841	2,800	1,914	2,800	1,877	2,800
600-811-6210	MEMBERSHIP DUES	2,000	2,307	2,000	2,251	2,000	1,214	2,000

Utilities (Water Utility Budget)

600-811-6240	TRAVEL/CONFERENCE EXPENSE	3,200	3,172	5,200	2,191	4,000	1,627	4,000
600-811-6310	BUILDING & GROUNDS	20,000	18,055	20,000	24,694	8,500	4,150	4,000
600-811-6320	WELL FIELD MAINTENANCE	30,000	23,698	20,000	31,976	15,000	4,984	15,000
600-811-6331	GAS AND OIL	8,000	4,178	8,000	3,404	6,000	1,966	6,000
600-811-6350	REPAIRS	30,000	19,396	45,000	38,708	20,000	14,924	20,000
600-811-6371	UTILITIES	170,000	165,268	195,000	179,026	175,000	102,746	175,000
600-811-6372	LANDFILL/USERS FEES	1,600	1,578	2,500	1,495	1,800	1,120	1,800
600-811-6373	TELEPHONE	4,000	3,484	4,000	3,382	4,000	2,718	4,000
600-811-6379	PROPANE	40,000	38,391	45,000	41,684	50,000	30,863	45,000
600-811-6399	DAM MAINTENANCE	15,000	0	40,000	0	5,000	4,774	0
600-811-6407	WATER OPERATION ENGINEERING	26,000	45,064	5,000	3,078	7,000	0	2,000
600-811-6419	SCADA UPDATES	25,000	0	10,000	572	2,000	0	0
600-811-6470	PERMITS/STATE	3,000	3,187	3,500	1,682	3,500	3,144	3,500
600-811-6490	LAB ANALYSIS - STATE	18,000	11,340	10,000	9,365	8,000	4,835	8,000
600-811-6498	LIME DISPOSAL	70,000	68,400	40,000	14,005	5,000	27,128	5,000
600-811-6499	ROAD MAINTENANCE	1,500	75	3,000	4,394	3,000	0	1,000
600-811-6501	CHEMICALS	115,000	115,687	140,000	125,696	120,000	80,629	120,000
600-811-6504	EQUIPMENT	36,000	10,453	22,000	4,575	12,000	10,135	8,000
600-811-6506	SUPPLIES/OFFICE	2,000	1,044	2,000	1,567	2,000	1,326	1,500
600-811-6599	MISCELLANEOUS	2,000	557	3,000	1,879	2,000	869	1,500
600-812-6181	CLOTHING ALLOWANCE	1,700	1,299	2,100	1,246	2,100	1,215	2,100
600-812-6240	TRAVEL/CONFERENCE EXPENSE	3,000	3,378	3,500	2,953	3,500	4,059	4,000
600-812-6331	GAS & OIL	7,000	5,859	7,000	5,976	6,000	5,274	6,000
600-812-6350	MAIN & VALVE WORK	20,000	18,041	60,000	50,634	20,000	641	15,000
600-812-6351	HYDRANTS	5,000	2,004	5,000	925	5,000	10,553	5,000
600-812-6407	DISTRIBUTION ENGINEERING	24,000	20,495	65,000	52,358	10,000	2,167	0
600-812-6490	LAB ANALYSIS/STATE	6,000	4,880	6,000	7,341	5,000	2,186	2,500
600-812-6492	SERVICE/METER READERS	0	0	0	0	0	0	0

Utilities (Water Utility Budget)

600-812-6498	REPAIRS	28,500	34,498	25,000	21,706	30,000	30,401	20,000
600-812-6499	WATER TOWER MAINTENANCE	10,000	4,991	18,000	18,629	15,000	4,441	10,000
600-812-6504	EQUIPMENT	7,500	5,554	8,000	10,149	22,000	5,419	5,000
600-812-6599	SUPPLIES	3,000	2,923	3,000	3,723	4,000	3,780	4,000
600-812-6727	METERS	210,000	116,182	0	108,282	60,000	33,874	50,000
600-812-6780	WEST BOONE WATER TOWER PRJ	28,000	1,922	28,000	8,732	5,000	24,473	1,000
600-812-6781	WATER MAIN IMPROVEMENTS	0	0	0	0	0	0	0
600-812-6782	SNEDDEN DRIVE WATER MAIN	0	0	0	0	0	0	0
600-812-6783	EAST WATER MAIN CONSTRUCT	0	0	0	0	0	0	0
600-910-6910	TRANSFERS OUT	343,611	290,193	53,418	331,298	210,544	0	341,854
600-910-6911	DEPREATION FUND TRF	0	0	0	0	0	0	0
600-910-6920	INTERFUND LOAN TO GENERAL	0	0	0	0	0	0	0
	TOTAL EXPENDITURES	11,022,213	6,871,272	2,652,718	5,666,755	2,520,384	1,041,162	2,418,417

Utilities (Sewer Utility Budget)

REVENUES

ACCOUNT	ACCOUNT TITLE	FY 2010 BUDGETED	FY2010 ACTUAL	FY 2011 BUDGETED	FY 2011 ACTUAL	FY 2012 BUDGETED	FY 2012 ACTUAL	FY 2013 PROPOSED
610-815-4300	INTEREST ON INVESTMENTS	45,000	26,007	45,000	31,800	25,000	580	25,000
610-815-4340	MISC SEWER-INDUSTRIAL SURCHG	12,000	33,472	18,000	49,815	35,000	32,843	45,000
610-815-4500	RECEIPTS/SEWER	3,775,417	2,736,541	3,775,417	3,026,536	3,080,000	2,026,789	3,030,000
610-815-4501	SEWER CAPITAL REVENUE	0	1,351	0	12	0	18	0
610-815-4511	NEWSLETTER ADVERTISEMENT	300	0	0	163	0	0	0
610-815-4530	PENALTIES, SEWER	9,000	11,177	9,000	11,866	10,000	7,503	10,000
610-815-4550	MISC CHARGE REVENUE	100	1,524	300	4,217	1,500	1,346	1,500
610-815-4551	BOCO LANDFILL-LEACHATE	3,500	5,104	4,000	6,463	4,500	4,468	5,000
610-815-4560	SALES TAX/SEWER	20,000	29,702	20,000	32,084	22,000	21,726	35,000
610-815-4820	PROCEEDS CAPITAL LOAN NOTE	0	0	60,000	0	0	0	0
610-910-4830	TRANSFER IN	0	0	0	669,828	669,828	0	567,039
	TOTAL REVENUE:	3,865,317	2,844,877	3,931,717	3,832,783	3,847,828	2,095,274	3,718,539

EXPENDITURES

610-710-6801	SEWER BOND/PRINCIPAL	1,001,000	836,000	1,055,000	1,086,000	1,125,000	0	1,168,000
610-710-6851	INTEREST/BOND PAYMENT	364,591	302,594	528,325	410,001	541,664	0	500,704
610-710-6899	SEWER BOND/FEES	3,000	40,948	37,100	40,547	36,785	0	36,659
610-815-6010	SALARIES/SEWER	335,020	326,344	342,600	328,813	365,000	240,404	358,000
610-815-6011	SALARY/ADMINISTRATION	120,000	118,377	124,000	129,563	125,000	80,548	127,000
610-815-6020	SALARIES/PT	0	0	0	0	7,500	4,755	7,500
610-815-6040	OVERTIME SALARIES/SEWER	27,000	18,308	30,000	23,803	30,000	12,959	25,000
610-815-6110	SOCIAL SECURITY/SEWER	38,000	33,480	40,000	36,644	41,000	24,861	41,500

Utilities (Sewer Utility Budget)

610-815-6130	IPERS/ICMA/SEWER	34,000	31,025	36,000	34,995	43,000	26,727	47,000
610-815-6150	GROUP INSURANCE/SEWER	65,100	75,331	75,500	66,802	81,000	34,897	60,000
610-815-6151	DENTAL INSURANCE/SEWER	3,300	3,782	3,500	3,200	3,600	2,151	3,500
610-815-6152	SELF FUNDED INS	2,000	1,205	2,000	3,496	2,000	0	2,000
610-815-6153	HSA CITY SHARE	0	0	0	0	0	768	1,200
610-815-6160	WORKER COMP INS	8,300	7,347	8,500	8,089	8,000	0	8,500
610-815-6170	UNEMPLOYMENT/SEWER	1,000	528	1,000	747	800	574	1,000
610-815-6181	CLOTHING ALLOWANCE	0	48	100	0	100	0	100
610-815-6210	MEMBERSHIP DUES	1,300	932	1,300	942	1,300	0	1,100
610-815-6230	SAFETY TRAINING	0	0	100	0	0	0	0
610-815-6240	TRAVEL/CONF ADMIN	0	134	1,350	1,087	1,350	1,519	2,200
610-815-6350	REPAIRS	0	0	0	0	0	0	0
610-815-6401	AUDIT	6,500	5,088	7,000	5,208	6,000	4,000	6,000
610-815-6407	GENERAL ENGINEERING	25,000	24,040	25,500	20,194	20,000	8,639	20,000
610-815-6408	INSURANCE/LIABILITY	27,200	28,176	27,000	24,955	29,000	0	29,000
610-815-6411	LEGAL FEES	1,326	872	1,360	13,379	1,360	596	1,000
610-815-6414	PUBLICATIONS	3,500	2,278	3,500	3,262	4,000	2,211	0
610-815-6418	SALES TAX/SEWER	20,000	44,668	40,000	31,735	45,000	23,903	35,000
610-815-6419	COMPUTER UPDATE	11,750	6,164	21,750	6,749	10,000	7,169	7,000
610-815-6420	ORDINANCE UPDATE	800	368	800	331	800	0	800
610-815-6505	EQUIPMENT/OFFICE	3,500	5,938	3,700	4,210	6,000	2,027	5,000
610-815-6506	SUPPLIES/OFFICE	7,000	5,184	7,000	5,363	6,000	4,453	6,000
610-815-6508	POSTAGE	14,500	14,840	15,000	13,435	15,000	8,521	15,000
610-815-6599	MISCELLANEOUS	7,000	7,885	10,000	14,856	15,000	5,464	15,000
610-815-6781	WW TREATMENT PLANT BRIDGE	0	0	0	0	0	0	0
610-815-6910	UNFUNDED LIABILITY	0	0	0	0	0	0	0
610-816-6181	CLOTHING ALLOWANCE	2,000	1,834	2,500	1,841	2,500	1,823	2,500
610-816-6240	TRAVEL/CONFERENCE EXPENSE	3,200	3,482	4,000	2,775	3,000	1,801	3,000

Utilities (Sewer Utility Budget)

610-816-6310	BUILDING & GROUNDS	30,000	26,834	35,000	17,807	10,000	3,460	5,000
610-816-6331	GAS/OIL	6,500	3,868	7,000	3,704	5,000	3,411	5,000
610-816-6350	REPAIRS	98,000	87,515	60,000	47,869	40,000	20,936	35,000
610-816-6371	UTILITIES	220,000	174,710	240,000	184,211	210,000	103,054	190,000
610-816-6372	LANDFILL/USERS FEES	6,500	3,408	5,000	2,985	4,000	2,439	4,000
610-816-6373	TELEPHONE	4,000	4,275	5,000	4,289	4,500	3,374	5,000
610-816-6379	LANDFILL/SLUDGE	53,000	57,747	28,000	10,971	24,000	6,573	25,000
610-816-6399	LIFT STATION REPAIR	30,000	3,546	20,000	763	8,000	907	4,000
610-816-6407	OPERATIONS ENGINEERING	17,000	16,826	7,000	4,153	6,000	3,177	3,000
610-816-6419	SCADA UPDATES	30,000	0	65,000	4,696	7,000	472	0
610-816-6490	LAB TESTS	10,000	13,516	14,000	11,015	10,000	11,158	8,000
610-816-6491	SERVICE/STATE LICENSES	3,000	1,800	4,000	1,275	3,000	5,417	5,000
610-816-6495	SERVICE/PEST CONTROL	800	1,003	1,000	942	1,000	571	1,000
610-816-6501	CHEMICALS	30,000	12,191	32,000	13,226	18,000	6,776	14,000
610-816-6505	EQUIPMENT	67,500	59,966	70,000	38,240	30,000	24,781	30,000
610-816-6599	MISCELLANEOUS	3,000	2,948	4,000	4,052	4,000	2,264	4,000
610-817-6181	CLOTHING ALLOWANCE	1,100	810	2,000	822	2,000	810	2,000
610-817-6240	TRAVEL/CONFERENCE EXPENSE	3,000	3,042	3,500	1,485	3,500	1,410	3,000
610-817-6331	GAS AND OIL	7,000	4,584	7,000	4,638	6,000	4,426	6,000
610-817-6399	SEWER CLEANING/REPAIRS	17,500	14,623	17,500	12,606	10,000	5,210	10,000
610-817-6407	COLLECTION-ENGINEERING	0	0	20,000	15,319	5,000	0	5,000
610-817-6492	SERVICE/METER READERS	0	0	0	0	0	0	0
610-817-6494	SEWER/TELEVISIONING	2,500	44	2,500	262	5,000	45	3,000
610-817-6498	SANITARY SEWER EXTENSIONS	0	0	0	0	0	0	0
610-817-6499	I AND I PROJECT	97,000	36,493	100,000	35,822	100,000	17,190	0
610-817-6504	METERS	60,000	62,766	60,000	58,420	57,000	13,430	50,000
610-817-6505	EQUIPMENT	65,000	46,940	13,000	2,048	13,000	7,116	5,000
610-817-6599	SUPPLIES	4,000	947	4,000	2,270	4,000	1,099	3,000

Utilities (Sewer Utility Budget)

610-910-6910	TRF TO UNFUND LIAB DO NOT USE	0	0	0	0	0	0	0
610-910-6911	TRANSFER OUT	0	0	60,000	0	0	0	0
610-910-6912	TRANSFER OUT DEBT SERVICE	290,193	290,193	443,658	445,587	445,587	0	472,629
	TOTAL EXPENDITURES:	3,293,480	2,877,790	3,785,643	3,252,496	3,612,346	750,276	3,433,892

Utilities (Storm Sewer Utility Budget)

REVENUE

ACCOUNT	ACCOUNT TITLE	FY 2010 BUDGETED	FY2010 ACTUAL	FY 2011 BUDGETED	FY 2011 ACTUAL	FY 2012 BUDGETED	FY 2012 ACTUAL	FY 2013 PROPOSED
740-865-4300	INTEREST ON INVESTMENTS	0	0	0	0	0	0	0
740-865-4340	MISCELLANEOUS/STORM WATER	1,000	1,133	1,200	1,039	1,000	556	1,000
740-865-4500	RECEIPTS/STORM WATER	180,000	186,638	188,000	185,964	188,000	123,056	185,000
740-865-4530	PENALTIES, STORM WATER	9,000	9,466	9,000	10,031	9,000	6,274	9,500
740-865-4550	MISC CHARGE REVENUE	0	25	0	0	0	0	0
740-865-4560	SALES TAX/STORMWATER UTILITY	0	1	0	4	0	4	0
	TOTAL REVENUE:	190,000	197,262	198,200	197,039	198,000	129,891	195,500

EXPENDITURES

740-865-6010	SALARIES/STORM WATER	0	0	0	0	0	0	26,886
740-865-6110	FICA/STORM WATER	0	0	0	0	0	0	2,060
740-865-6130	IPERS STORM WATER	0	0	0	0	0	0	2,400
740-865-6320	GROUNDS MAINT & REPAIRS	0	0	0	0	0	0	10,000
740-865-6321	22ND & CEDAR STORM SEWER	0	0	0	0	0	0	0
740-865-6322	SOUTH STORY STORM SEWER	0	0	0	0	0	0	0
740-865-6323	NORTH BOONE DRAINAGE	0	0	0	0	0	0	0
740-865-6324	DRAINAGE IMPROVEMENTS	1,000	915	18,000	36,691	33,000	10,760	25,000
740-865-6407	ENGINEERING FEES	0	0	0	0	0	0	0
740-865-6418	SALES TAX/STORMWATER UTILITY	0	0	0	0	0	0	0
740-865-6490	TRANSFER TO DEBT SERVICE	154,945	0	154,315	41,212	41,212	0	41,558
740-865-6498	CMOM	0	0	0	0	0	0	40,000
740-865-6499	I AND I PROJECT (PPP)	0	0	0	0	0	0	40,000

Utilities (Storm Sewer Utility Budget)

740-865-6508	POSTAGE	0	0	0	0	0	0	0
740-865-6599	COMPUTERS/EQUIPMENT	0	168	0	-10	8,000	6	8,000
740-910-6910	TRANSFER OUT	36,400	167,846	0	50,000	50,000	0	0
740-999-9999	PROFIT HANDLER	0	28,333	0	69,146	0	0	0
	TOTAL EXPENDITURES:	192,345	197,262	172,315	197,039	132,212	10,766	195,904

Utility Billing and Collection

Department Duties:

The Utility Billing Department collects all revenues associated with water/sewer/sanitary sewer utilities.

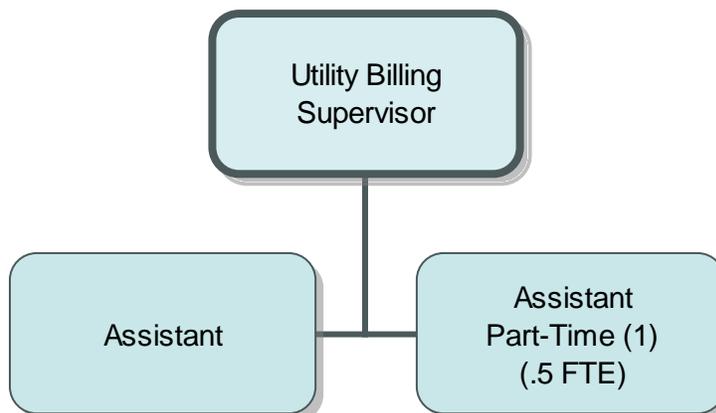
Accomplishments (past FY):

1. Implemented an Identity Theft Program
 2. Replaced 2 computers
 3. Produced an updated Landlord listing for the Police & Fire Departments and the Boone Co. Treasurer's office.
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Key priorities for next FY

1. Additional Collections programs- Payment Services International-check scanning, remote deposit and collections
 2. Additional Identity Theft measures-replace file cabinets in Utility Billing Office with locking file cabinets
 3. Additional Ram one computer
 4. Utilize our part-time position to coordinate our account information with GIS
-

Management Structure:



Utility Billing Department

Budget Summary:

The Utility Billing and Collection Department is included with the Utility Budget.

*A Glossary of Spending Categories
can be obtained from the City Clerk.*

Appendix A – Capital Improvement Plan

City of Boone, IA
City of Boone - Capital Improvement Plan
 FY '13 thru FY '17

PROJECTS BY YEAR

Project Name	Department	Project #	Priority	Project Cost
FY '13				
Apron Reconstruction - Phase III	Airport	09AIR-004	2	579,958
Replace AWOS III Equipment	Airport	10AIR-001	2	155,000
T-Hanger Expansion Phase I	Airport	11AIR-001	3	330,000
Boiler Replacement	City Hall	11CHL-001	1	120,000
CDBG - Housing Rehabilitation	Economic Development	09ED-001	1	100,000
Community Entrance Signs	Economic Development	10ED-002	3	22,000
Compressed Air Filling System	Fire	11BFD-001	2	60,000
Pool painting maintenance	Parks and Recreation	11PRK-004	1	60,000
Emergency Siren Replacement Program	Police	10BPD-001	1	14,000
Façade Improvements	Police	11BPD-001	1	100,000
Sidewalk Replacement Program	Public Works	04STR-016	1	10,000
Handicap Ramp Replacement Program	Public Works	04STR-017	1	22,500
Sanitary Sewer Management Program (CMOM)	Public Works	08SWR-001	1	100,000
Roadway Management Program	Public Works	09STR-051	1	80,000
2012 NE Sanitary Sewer Rehabilitation	Public Works	10SAN-008	1	690,500
South Marshall Street Reconstruction	Public Works	11STR-011	1	629,500
Low Head Dam Improvements	Utilities Department	10WTR-008	1	368,000
Total for FY '13				3,441,458
FY '14				
Apron Reconstruction and Expansion - Phase IV	Airport	09AIR-005	2	447,000
CDBG - Housing Rehabilitation	Economic Development	09ED-001	1	100,000
Emergency Siren Replacement Program	Police	10BPD-001	1	13,000
South Roof Replacement - Boone Police Dept.	Police	10BPD-002	3	35,000
Sidewalk Replacement Program	Public Works	04STR-016	1	10,000
Handicap Ramp Replacement Program	Public Works	04STR-017	1	22,500
Sanitary Sewer Management Program (CMOM)	Public Works	08SWR-001	1	100,000
Roadway Management Program	Public Works	09STR-051	1	100,000
Sewer Maintenance Pickup Truck	Public Works	11SAN-005	3	25,000
Fuel tank improvements	Public Works	11STR-006	2	30,000
South Marshall Street Reconstruction	Public Works	11STR-011	1	460,000
Total for FY '14				1,342,500
FY '15				
City Hall Window Replacements	City Hall	08CHL-002	3	20,000
Corporal Roger Snedden Drive Overpass	Economic Development	05STR-004	3	9,600,000
Emergency Siren Replacement Program	Police	10BPD-001	1	13,000
Handicap Ramp Replacement Program	Public Works	04STR-017	1	22,500
Large snow blower for maintainer	Public Works	11STR-002	1	100,000
Total for FY '15				9,755,500
FY '16				
City Hall Window Replacements	City Hall	08CHL-002	3	20,000

Project Name	Department	Project #	Priority	Project Cost
Handicap Ramp Replacement Program	Public Works	04STR-017	1	22,500
	Total for FY '16			42,500
GRAND TOTAL				14,581,958

City of Boone, IA
City of Boone - Capital Improvement Plan
 FY '13 thru FY '17

PROJECTS BY FUNDING SOURCE

Source	Project#	Priority	FY '13	FY '14	FY '15	FY '16	FY '17	Total
Bond (Levy)								
Corporal Roger Snedden Drive Overpass	05STR-004	3			2,000,000			2,000,000
Bond (Levy) Total					2,000,000			2,000,000
General Fund								
Pool painting maintenance	11PRK-004	1	15,000					15,000
General Fund Total			15,000					15,000
Grant								
Apron Reconstruction - Phase III	09AIR-004	2	550,960					550,960
Apron Reconstruction and Expansion - Phase IV	09AIR-005	2		424,650				424,650
CDBG - Housing Rehabilitation	09ED-001	1	75,000	75,000				150,000
Replace AWOS III Equipment	10AIR-001	2	155,000					155,000
2012 NE Sanitary Sewer Rehabilitation	10SAN-008	1	236,000					236,000
Low Head Dam Improvements	10WTR-008	1	274,000					274,000
T-Hanger Expansion Phase I	11AIR-001	3	165,000					165,000
Grant Total			1,455,960	499,650				1,955,610
Grant (Federal Appropriation)								
Corporal Roger Snedden Drive Overpass	05STR-004	3			5,500,000			5,500,000
Grant (Federal Appropriation) Total					5,500,000			5,500,000
Grant (ICAAP)								
Corporal Roger Snedden Drive Overpass	05STR-004	3			300,000			300,000
Grant (ICAAP) Total					300,000			300,000
Grant (RISE)								
Corporal Roger Snedden Drive Overpass	05STR-004	3			500,000			500,000
Grant (RISE) Total					500,000			500,000
Grant (STP)								
South Marshall Street Reconstruction	11STR-011	1	501,000	419,000				920,000
Grant (STP) Total			501,000	419,000				920,000

Source	Project#	Priority	FY '13	FY '14	FY '15	FY '16	FY '17	Total
Local Option Sales Tax (LOST)								
Sidewalk Replacement Program	04STR-016	1	10,000	10,000				20,000
City Hall Window Replacements	08CHL-002	3			20,000	20,000		40,000
Apron Reconstruction - Phase III	09AIR-004	2	28,998					28,998
Apron Reconstruction and Expansion - Phase IV	09AIR-005	2		22,350				22,350
Emergency Siren Replacement Program	10BPD-001	1	14,000	13,000	13,000			40,000
South Roof Replacement - Boone Police Dept.	10BPD-002	3		35,000				35,000
Compressed Air Filling System	11BFD-001	2	60,000					60,000
Boiler Replacement	11CHL-001	1	60,000	60,000				120,000
Pool painting maintenance	11PRK-004	1	45,000					45,000
Large snow blower for maintainer	11STR-002	1		25,000	25,000			50,000
Fuel tank improvements	11STR-006	2		30,000				30,000
Local Option Sales Tax (LOST) Total			217,998	195,350	58,000	20,000		491,348
Mary Garvey Trust								
Community Entrance Signs	10ED-002	3	22,000					22,000
Façade Improvements	11BPD-001	1	100,000					100,000
Mary Garvey Trust Total			122,000					122,000
Revenue Bond								
T-Hanger Expansion Phase I	11AIR-001	3	165,000					165,000
Revenue Bond Total			165,000					165,000
Road Use Tax (RUT)								
Handicap Ramp Replacement Program	04STR-017	1	22,500	22,500	22,500	22,500		90,000
Roadway Management Program	09STR-051	1	80,000	100,000				180,000
Sewer Maintenance Pickup Truck	11SAN-005	3		25,000				25,000
Large snow blower for maintainer	11STR-002	1		25,000	25,000			50,000
South Marshall Street Reconstruction	11STR-011	1	71,034	98,466				169,500
Road Use Tax (RUT) Total			173,534	270,966	47,500	22,500		514,500
Sanitary Sewer Receipts								
Sanitary Sewer Management Program (CMOM)	08SWR-001	1	100,000	100,000				200,000
Sanitary Sewer Receipts Total			100,000	100,000				200,000
Tax Increment Financing (TIF)								
Corporal Roger Snedden Drive Overpass	05STR-004	3			1,300,000			1,300,000
CDBG - Housing Rehabilitation	09ED-001	1	25,000	25,000				50,000
Tax Increment Financing (TIF) Total			25,000	25,000	1,300,000			1,350,000
Water Receipts								
Low Head Dam Improvements	10WTR-008	1	94,000					94,000
Water Receipts Total			94,000					94,000

Source	Project#	Priority	FY '13	FY '14	FY '15	FY '16	FY '17	Total
GRAND TOTAL			2,869,492	1,509,966	9,705,500	42,500		14,127,458

City of Boone - Capital Improvement Plan

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City of Boone, IA

Project # 09AIR-004
Project Name Apron Reconstruction - Phase III

Type Improvement **Priority** 2 Very Important
Useful Life 40 years **Contact** Airport Commission
Category Special Projects **Department** Airport
Account # **Estimated Cost**

Description	Actual Cost
Total Project Cost	\$579,958
Apron Reconstruction	

Justification

This project can yield substantial improvements with only a minor amount of local matching funds.

Expenditures	FY '13	FY '14	FY '15	FY '16	FY '17	Total
Construction/Maintenance	579,958					579,958
Total	579,958					579,958

Funding Sources	FY '13	FY '14	FY '15	FY '16	FY '17	Total
Grant	550,960					550,960
Local Option Sales Tax (LOST)	28,998					28,998
Total	579,958					579,958

Operational Impact/Other

2009:
 CIP Committee has not reviewed this request. The Airport Commission submitted CIP proposals after the final CIP meeting.

Administrator Recommendation 11/9/2010:
 Jim Hughes provided update 11/9/2010 along with revised expenditures.

CIP Committee 11/16/2010:
 Remain active.

Staff update 1/9/2012:
 This grant application has been delayed. The initial planned expenditure was in FY2012 but will likely take place in FY2013. However, Staff is confirming if the Airport Commission has decided to spend the LOST dedicated funds on a different project.

City of Boone, IA

Project # 09AIR-005
Project Name Apron Reconstruction and Expansion - Phase IV

Type Improvement **Priority** 2 Very Important
Useful Life 40 years **Contact** Airport Commission
Category Special Projects **Department** Airport
Account # **Estimated Cost**

Description	Actual Cost
	Total Project Cost \$447,000
Apron Reconstruction	

Justification

This project can yield substantial improvements with only a minor amount of local matching funds.

Expenditures	FY '13	FY '14	FY '15	FY '16	FY '17	Total
Construction/Maintenance		447,000				447,000
Total		447,000				447,000

Funding Sources	FY '13	FY '14	FY '15	FY '16	FY '17	Total
Grant		424,650				424,650
Local Option Sales Tax (LOST)		22,350				22,350
Total		447,000				447,000

Operational Impact/Other

2009:
 CIP Committee has not reviewed this request. The Airport Commission submitted CIP proposals after the final CIP meeting.

Administrator Recommendation 11-9-2010
 Numbers were updated from Jim Hughes on 11/9/2010. Minor local input results in substantial improvements of great value at the Municipal Airport. Recommendation - this project remain active.

CIP Committee 11/16/2010:
 Remain active.

Administrator Recommendation (11/1/2011):
 Remain active.

Notes on 3/9/2012 - Met with Mike Lauritsen and discussed the timing of projects. The Airport Commission should separate out costs for engineering/construction/study/planning and design so that projects can be accurately planned across multiple fiscal years.

City of Boone - Capital Improvement Plan

FY '13 thru FY '17

City of Boone, IA

Project #	10AIR-001
Project Name	Replace AWOS III Equipment

Type	Improvement	Priority	2 Very Important
Useful Life	20 years	Contact	Airport Commission
Category	Equipment: Miscellaneous	Department	Airport
Account #		Estimated Cost	

Description	Total Project Cost	\$155,000

Justification

Expenditures	FY '13	FY '14	FY '15	FY '16	FY '17	Total
Equip/Vehicles/Furnishings	155,000					155,000
Total	155,000					155,000

Funding Sources	FY '13	FY '14	FY '15	FY '16	FY '17	Total
Grant	155,000					155,000
Total	155,000					155,000

Operational Impact/Other

Administrator Recommendation (11/1/2011):
 No local funding required per Airport Commission. The project should remain active.

City of Boone - Capital Improvement Plan

FY '13 *thru* FY '17

City of Boone, IA

Project # 11AIR-001
Project Name T-Hanger Expansion Phase I



Type Improvement **Priority** 3 Important
Useful Life 50 years **Contact** Airport Commission
Category Buildings **Department** Airport
Account # **Estimated Cost**
Actual Cost

Description **Total Project Cost** \$330,000

This hanger will hold 10 airplanes with a maximum of 42-foot wingspan. Each unit will be leased thereby generating revenue. A ten unit nested "T" with 42-foot doors. Hangers will be insulated with electric service and bi-fold doors.

Justification

This hanger will generate revenue for each of the ten units. The Airport Commission estimates \$150 per month for each unit which would generate approximately \$18,000 each year. These revenues are estimated to cover an annual payment for a revenue bond. The first year may require City input as the hangers are advertised and leased.

Expenditures	FY '13	FY '14	FY '15	FY '16	FY '17	Total
Planning/Design	2,500					2,500
Construction/Maintenance	310,000					310,000
Construction Engineering	17,500					17,500
Total	330,000					330,000

Funding Sources	FY '13	FY '14	FY '15	FY '16	FY '17	Total
Grant	165,000					165,000
Revenue Bond	165,000					165,000
Total	330,000					330,000

Operational Impact/Other

Administrator Recommendation 10/21/2011:
 This project should be active contingent upon award of the State grant.

CIP Committee 11/18/2011:
 Project should be active pending state grant.

City of Boone - Capital Improvement Plan

FY '13 *thru* FY '17

City of Boone, IA

Project #	08CHL-002
Project Name	City Hall Window Replacements

Type	Improvement	Priority	3 Important
Useful Life	30 years	Contact	Scott Hull
Category	Buildings	Department	City Hall
Account #		Estimated Cost	

Description	Total Project Cost	\$120,000
Many existing windows are old and less efficient.		

Justification

Prior	Expenditures	FY '13	FY '14	FY '15	FY '16	FY '17	Total
80,000	Construction/Maintenance			20,000	20,000		40,000
Total	Total			20,000	20,000		40,000

Prior	Funding Sources	FY '13	FY '14	FY '15	FY '16	FY '17	Total
80,000	Local Option Sales Tax (LOST)			20,000	20,000		40,000
Total	Total			20,000	20,000		40,000

Operational Impact/Other
CIP Committee 11/16/2010: Remain active
Administrator Recommendation 10/20/2011: Remain active, but postpone to save dollars for Boiler Replacement.

City of Boone - Capital Improvement Plan

FY '13 *thru* FY '17

City of Boone, IA

Project #	11CHL-001
Project Name	Boiler Replacement

Type	Improvement	Priority	1 Critical
Useful Life	30 years	Contact	Scott Hull
Category	Equipment: Miscellaneous	Department	City Hall
Account #		Estimated Cost	

Actual Cost

Description	Total Project Cost	\$120,000
City hall has two boilers providing a heat source for City Hall and the Fire Department. This project entails replacement of both boilers.		

Justification
The Boilers at City Hall are 1977 model and have met their lifespan. The fire tubes are failing and repair costs are increasing. Hartford Steam Boiler Inspection and Insurance Company, through State inspections, has identified an immediate need to replace the equipment. Pending failure, as noted by the inspector, could lead to freezing temperatures within city hall causing further damage via frozen pipes.

Expenditures	FY '13	FY '14	FY '15	FY '16	FY '17	Total
Equip/Vehicles/Furnishings	120,000					120,000
Total	120,000					120,000

Funding Sources	FY '13	FY '14	FY '15	FY '16	FY '17	Total
Local Option Sales Tax (LOST)	60,000	60,000				120,000
Total	60,000	60,000				120,000

Operational Impact/Other
<p>Administrator Recommendation 10/20/2011: This project should be active. The budget reflects payment over two fiscal years. This requires extending the life of the current boilers through two more heating seasons. While this is not advised, funding sources are limited.</p> <p>CIP Committee 11/18/2011: Project should make active immediately and move forward with installation, use LOST reserves and reimburs with \$65,000 over the next two fiscal years.</p>

City of Boone - Capital Improvement Plan

FY '13 thru FY '17

City of Boone, IA

Project # 05STR-004
Project Name Corporal Roger Snedden Drive Overpass



Type Improvement **Priority** 3 Important
Useful Life 40 years **Contact** Economic Dev. Director
Category Street Construction **Department** Economic Development
Account # **Estimated Cost** 12,200,000

Actual Cost

Description	Total Project Cost
New corridor extending Roger Snedden Drive beginning at Mamie Eisenhower Ave and extending north to Industrial Park Road. Project includes an overpass of UPRR and partial displacement of Swan Creek Cabinets.	\$13,210,000

Justification
 To serve current industry north of UPRR and make future industrial/commercial opportunities more marketable. This will be the tie to the city of Boone's future industrial growth area. The overpass will also assist in the avoidance of major blockages of stacking semi-trucks at the UPRR just north of Mamie Eisenhower Ave on Quartz Ave.

Prior	Expenditures	FY '13	FY '14	FY '15	FY '16	FY '17	Total
3,610,000	Construction/Maintenance			7,900,000			7,900,000
	Construction Engineering			1,700,000			1,700,000
Total				9,600,000			9,600,000

Prior	Funding Sources	FY '13	FY '14	FY '15	FY '16	FY '17	Total
3,610,000	Bond (Levy)			2,000,000			2,000,000
	Grant (Federal Appropriation)			5,500,000			5,500,000
	Grant (ICAAP)			300,000			300,000
	Grant (RISE)			500,000			500,000
	Tax Increment Financing (TIF)			1,300,000			1,300,000
Total				9,600,000			9,600,000

Operational Impact/Other
 CIP Committee:
 What is the cost to maintain the bridge in future years?
 The project is active due to continued federal appropriations. Grant funds will help to increase priorities.
 The project should continue as long as federal appropriations continue.
 This should also be tied to annexation plans given the added service to be provided by the City of Boone.
 The TIF financing should be tied to annexation of any new development in a manner that will offset the impact on the general fund.
 City should dedicate \$1.5 million of local funds (both public and private funds). This is dependent upon achieving funding streams noted above.
 Questions - what will the continued maintenance be for upcoming years?
 This will drive more critical concern for the Snedden and Highway 30 intersection.
 10-28-09 - Darrel will finalize the timelines to better explain budget needs for upcoming fiscal years.
 2-12-2010 - RISE and ICAAP are off the table at this point. Russ Ried will be funded through Enterprise Fund and use bond to assist with enterprise fund projects that are essential corporate purpose. We discovered that no match funds are required and therefore TIF is not required for FY2011. Trips to DC will become part of operational expenditures as opposed to project expenses. DC trips will be paid through Economic Development budget.

City of Boone, IA

Administrator Recommendation 11/5/2010:

Project should continue with expenditures moved forward to next year. Federal appropriations stalled due to moratorium established by republicans in the House. Key funding will be sought with Transportation Reauthorization.

CIP Committee 11/16/2010:

Remain active

Staff Recommendation 1/14/2011:

Local match will be dependent upon federal appropriations. Upon successful award of grants, modification of funding strategy of local match will be considered.

Administrator Recommendation 10/20/2011:

Remain active. Work on the north intersection will commence in the summer of 2012.

CIP Committee 11/18/2011:

Project should remain active.

City of Boone - Capital Improvement Plan

FY '13 thru FY '17

City of Boone, IA

Project #	09ED-001
Project Name	CDBG - Housing Rehabilitation

Type	Improvement	Priority	1 Critical
Useful Life	40 years	Contact	Building Official
Category	Special Projects	Department	Economic Development
Account #		Estimated Cost	

Description	Total Project Cost	\$500,000
Community Development Block Grant for the rehabilitation of 11 homes in the area: east of Clinton, west of Branard, north of 1st and south of 8th St.		

Justification

Prior	Expenditures	FY '13	FY '14	FY '15	FY '16	FY '17	Total
300,000	Construction/Maintenance	100,000	100,000				200,000
Total	Total	100,000	100,000				200,000

Prior	Funding Sources	FY '13	FY '14	FY '15	FY '16	FY '17	Total
300,000	Grant	75,000	75,000				150,000
	Tax Increment Financing (TIF)	25,000	25,000				50,000
Total	Total	100,000	100,000				200,000

Operational Impact/Other
CIP Committee 11/16/2010: Remain active
Administrator Recommendation 10/20/2011: Remain active.

City of Boone - Capital Improvement Plan

FY '13 thru FY '17

City of Boone, IA

Project # 10ED-002
Project Name Community Entrance Signs



Type Improvement **Priority** 3 Important
Useful Life 30 years **Contact** Administrator
Category Special Projects **Department** Economic Development
Account # **Estimated Cost**
Actual Cost

Description	Total Project Cost	\$37,000
Community entrance signs.		

Justification
 The existing entrance sign is in need of repair. The ability to modify the current sign is limited due to the location within DOT right-of-way. New entrance signs will showcase Boone and welcome visitors to our scenic and tourist attractions.

Prior	Expenditures	FY '13	FY '14	FY '15	FY '16	FY '17	Total
15,000	Construction/Maintenance	22,000					22,000
Total	Total	22,000					22,000

Prior	Funding Sources	FY '13	FY '14	FY '15	FY '16	FY '17	Total
15,000	Mary Garvey Trust	22,000					22,000
Total	Total	22,000					22,000

Operational Impact/Other
 Administrator Recommendation 11/16/2010:
 Administrator recommends approval.
 CIP Committee 11/16/2010:
 Recommend project become active.
 Council Action 1/12/2011:
 Reduce amount to \$15k and get revised bids.
 CIP Committee 11/18/2011:
 Project should remain active.
 Staff Updated 1/10/2012:
 Changed all funding to come from Mary Garvey to relieve LOST requests.
 Council Action 1/10/2012:
 Restricted to interest of Mary Garvey only. Adjusted revenue to reflect a grant request to Alliant Energy.

City of Boone - Capital Improvement Plan

FY '13 thru FY '17

City of Boone, IA

Project # 11BFD-001
Project Name Compressed Air Filling System



Type Equipment **Priority** 2 Very Important
Useful Life 30 years **Contact** Fire Chief
Category Equipment: Miscellaneous **Department** Fire
Account # **Estimated Cost**
Actual Cost

Description **Total Project Cost \$60,000**
 SCBA compressed air filling system. This system is used to pressurize breathable air into cylinders used in air packs. These air packs are worn by fire fighters when working near a fire scene.

Justification
 The existing system is from 1967. The current compressed air filling system is out dated and showing signs of failure. Air quality tests from this system are at the very minimum required to pass. The system reliability and safety is becoming a concern. The current system is failing to fully fill an SCBA cylinder, which can also lead to safety concerns.

Expenditures	FY '13	FY '14	FY '15	FY '16	FY '17	Total
Equip/Vehicles/Furnishings	60,000					60,000
Total	60,000					60,000

Funding Sources	FY '13	FY '14	FY '15	FY '16	FY '17	Total
Local Option Sales Tax (LOST)	60,000					60,000
Total	60,000					60,000

Operational Impact/Other
 Administrator Recommendation 10/21/2011:
 Project should become active.
 CIP Committee 11/18/2011:
 Project should be active.

City of Boone - Capital Improvement Plan

FY '13 thru FY '17

City of Boone, IA

Project # 11PRK-004
Project Name Pool painting maintenance



Type Improvement **Priority** 1 Critical
Useful Life 10 years **Contact** Parks Director
Category Park Improvements **Department** Parks and Recreation
Account # **Estimated Cost**
Actual Cost

Description	Total Project Cost	\$60,000
Clean and sandblast all three pools. Repair damages and replace caulking. Repaint the pool with slip resistance paint.		

Justification

Expenditures	FY '13	FY '14	FY '15	FY '16	FY '17	Total
Construction/Maintenance	60,000					60,000
Total	60,000					60,000

Funding Sources	FY '13	FY '14	FY '15	FY '16	FY '17	Total
General Fund	15,000					15,000
Local Option Sales Tax (LOST)	45,000					45,000
Total	60,000					60,000

Operational Impact/Other

Administrator Recommendation 11/16/2011:
 This is a critical maintenance component for ongoing success of the Boone Municipal Pool. Recommend making this project active. Parks should attempt to cover a portion of this expense from their operations budget (General Fund).

CIP Committee 11/18/2011:
 Project should be active. Park budget should reflect \$15,000 towards this project.

City of Boone, IA

Project #	10BPD-001
Project Name	Emergency Siren Replacement Program



Type	Maintenance	Priority	1 Critical
Useful Life	20 years	Contact	Public Safety Director
Category	Equipment: Miscellaneous	Department	Police
Account #		Estimated Cost	

Description	Total Project Cost	\$65,500
<p>Boone has eight emergency sirens used for audio warning notification of severe weather. The replacement program will be a multi-year project, replacing the most critical sirens first. Six of the eight emergency sirens in the City of Boone need to be replaced in the coming years.</p> <p>The program will involve replacing the siren and the pole at the siren near Boone Glass and the Fairgrounds. Only the siren needs replaced at Franklin school as a new pole was used wh relocated during school construction.</p> <p>The last three involve replacing the sirens and placing them on poles at DMACC, City Hall and the Courthouse. Currently the sirens are mounted on the buildings. Sirens located in McHose Park and Lowell Park Subdivision do no need replaced at this time.</p>		

Justification
<p>Current sirens and poles are becoming outdated and thus less reliable. For the safety of the community it is necessary to start this replacement program.</p>

Prior	Expenditures	FY '13	FY '14	FY '15	FY '16	FY '17	Total
25,500	Construction/Maintenance	14,000	13,000	13,000			40,000
Total	Total	14,000	13,000	13,000			40,000

Prior	Funding Sources	FY '13	FY '14	FY '15	FY '16	FY '17	Total
25,500	Local Option Sales Tax (LOST)	14,000	13,000	13,000			40,000
Total	Total	14,000	13,000	13,000			40,000

Operational Impact/Other
<p>Establishing the siren replacement program will assure current functional sirens throughout Boone.</p> <p>Administrator Recommendation 12/2009: Approve.</p> <p>CIP Committee Action 1/7/2010: Seek grant funds through emegency management. Cover any non-grant covered costs with LOST, maximums according to expenditure and funding outlay in the CIP.</p> <p>CIP Committee 11/16/2010: Remain active</p> <p>Administrator Recommendation 10/20/2011: Remain active.</p> <p>CIP Committee 11/18/2011:</p>

City of Boone, IA

Project should remain active.

City of Boone - Capital Improvement Plan

FY '13 thru FY '17

City of Boone, IA

Project #	10BPD-002
Project Name	South Roof Replacement - Boone Police Dept.

Type Maintenance	Priority 3 Important
Useful Life 30 years	Contact Public Safety Director
Category Buildings	Department Police
Account #	Estimated Cost

Description	Total Project Cost	\$35,000
The Boone PD has two main roofs. The north roof was replaced in 2007. The south roof is now in need of repair in the coming years.		

Justification
Current south roof is showing signs of age. Various small leaks have been discovered.

Expenditures	FY '13	FY '14	FY '15	FY '16	FY '17	Total
Construction/Maintenance		35,000				35,000
Total		35,000				35,000

Funding Sources	FY '13	FY '14	FY '15	FY '16	FY '17	Total
Local Option Sales Tax (LOST)		35,000				35,000
Total		35,000				35,000

Operational Impact/Other
<p>Administrator Recommendation 11/12/2010: Preventative maintenance, recommend making this project active.</p> <p>CIP Committee 11/16/2010: Recommend making project active.</p> <p>Administrator Recommendation 10/20/2011: Remain active. Moved forward one year.</p> <p>CIP Committee 11/18/2011: Project should remain active.</p>

City of Boone, IA

Project #	04STR-016
Project Name	Sidewalk Replacement Program

Type	Maintenance	Priority	1 Critical
Useful Life	40 years	Contact	City Engineer
Category	Special Projects	Department	Public Works
Account #		Estimated Cost	

Description	Total Project Cost	Actual Cost
	\$152,000	
<p>The purpose of the Sidewalk Improvement Program is to:</p> <ol style="list-style-type: none"> 1. Complete the construction of missing sidewalk infrastructure within the City. Priority will be given to the areas with high pedestrian facility needs such as schools, parks and commercial districts. 2. Reconstruct sidewalks that are in the poorest condition. 3. Reconstruct sidewalks in block segments where possible as opposed to spot reconstruction. 4. Evaluate, rate and monitor the condition of all sidewalks in the City. 5. Continue the desire of the City to provide property owners with financial assistance in constructing/reconstructing their sidewalks with type of street, nature of construction, and funding source as the basis for degree of assistance. <p>Note: Sidewalk construction related to new development is not eligible for this program.</p> <p>Project portion for 2010 is Story St from UPRR to 10th St. (west side of Story St)</p>		

Justification

Sidewalks are an integral transportation system for the City of Boone. They provide a safe location for pedestrian traffic for all ages of citizens. School children utilize the sidewalks to travel to and from school. They allow walking and jogging while being safely separated from vehicular traffic. Without sidewalks the intermingling of foot traffic and vehicular traffic would greatly increase the chances for serious injuries to both pedestrian as well as the motorist.

Prior	Expenditures	FY '13	FY '14	FY '15	FY '16	FY '17	Total
132,000	Construction/Maintenance	10,000	10,000				20,000
Total	Total	10,000	10,000				20,000

Prior	Funding Sources	FY '13	FY '14	FY '15	FY '16	FY '17	Total
132,000	Local Option Sales Tax (LOST)	10,000	10,000				20,000
Total	Total	10,000	10,000				20,000

Operational Impact/Other

Staff suggests restarting the sidewalk rebate program which offers cost sharing for improvements to sidewalks.

Update 11/5/2010:
 Building Official is working to reinstate the Sidewalk Replacement Program with a focus on replacement and new construction for residential and the downtown business district. This program will go to Public Safety and Transportation.

11-9-2009:
 The 2010 portion has not yet been completed due to delays in tree removal and funding limitations (Story St from UP to 10th).
 Staff is recommending that the City re-institute a previous incentive measure to rebate citizens/businesses a portion of sidewalk repair costs to

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further encourage sidewalk repairs.

Update 11/16/2010:

Building Official is moving forward with a recommendation to Council to rebate \$1.56 per sq. ft. for installation and repair of sidewalks. New forms are available upon Council approval.

CIP Committee 11/16/2010:

Remain active.

Administrator Recommendation 10/20/2011:

Remain active.

CIP Committee 11/18/2011:

Project should remain active.

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Project #	04STR-017
Project Name	Handicap Ramp Replacement Program

Type	Improvement	Priority	1 Critical
Useful Life	40 years	Contact	Public Works Director
Category	Special Projects	Department	Public Works
Account #		Estimated Cost	

Description	Total Project Cost	\$180,000
The project provides for a city-wide program to construct handicap ramps. This project addresses a health or safety need, and maintains service level.		

Justification
<p>This project addresses a health or safety need, and maintains service level.</p> <p>TRANSITION PLAN FOR INSTALLATION OF CURB CUTS City of Boone, Iowa - September 2003</p> <p>Priority 1: Curb cuts will be installed within six months at all locations requested by disabled residents if investigation confirms any existing curb cut and/or ramp is not ADA compliant. The cost of the curb cuts completed under this priority will be funded using the annually allocated amount budgeted for the construction of curb cuts.</p> <p>Priority 2: Curb cuts will continue to be included on all newly constructed and reconstructed streets as a part of the street project. The cost of the curb cuts completed under this priority will be funded using the monies budgeted for the construction or reconstruction project.</p> <p>Priority 3: Curb cuts will be included on all rehabilitated and resurfaced streets as a part of the street project. Based on our current street improvement program, many curb cuts will be completed under this priority during the next seven years. The cost of curb cuts completed under this priority will be funded using the monies budgeted for the rehabilitation and resurfacing of streets.</p> <p>Priority 4: Curb cuts as necessary will be installed during construction of any public sidewalk project completed under the City's existing sidewalk improvement program. This program provides for an allocation for the upgrade of public sidewalks that are assessed to the property owner for payment. The cost of curb cuts completed under this priority will be funded using the annually allocated amount budgeted for the construction of curb cuts if not already depleted under a higher priority.</p> <p>Priority 5: Any portion of the annual allocation for curb cuts not expended under priorities 1 through 4 will be used to construct curb cuts at various locations throughout the City. Under priority 5 the City will solicit via the local newspaper and e-mail from the web site, for recommended locations from the public. The final determination of curb cut locations will be at the discretion of the Director of Public Works.</p> <p>Priority 6: Existing curb cuts and ramps that met ADA requirements until July 1, 2001 will be reconstructed using a dimpled surface when streets abutting these ramps are totally reconstructed. The cost of work under this priority will be funded using the monies budgeted for the street reconstruction project.</p>

Prior	Expenditures	FY '13	FY '14	FY '15	FY '16	FY '17	Total
90,000	Construction/Maintenance	22,500	22,500	22,500	22,500		90,000
Total	Total	22,500	22,500	22,500	22,500		90,000

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Prior	Funding Sources	FY '13	FY '14	FY '15	FY '16	FY '17	Total
90,000	Road Use Tax (RUT)	22,500	22,500	22,500	22,500		90,000
Total	Total	22,500	22,500	22,500	22,500		90,000

Operational Impact/Other

Committee recommends approval FY2010

Administrator Recommendation 11/5/2010:
Continue funding per DOT agreement. Agreement Attached to this database.

CIP Committee 11/16/2010:
Remain active

Administrator Recommendation 10/20/2011:
Remain active.

CIP Committee 11/18/2011:
Project should remain active.

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Project # 08SWR-001
Project Name Sanitary Sewer Management Program (CMOM)



Type Maintenance **Priority** 1 Critical
Useful Life 40 years **Contact** Public Works Director
Category Storm Sewer/Drainage **Department** Public Works
Account # **Estimated Cost**
Actual Cost

Description **Total Project Cost** \$573,000

This Program is intended to provide a management guide for the oversight, management, and maintenance of sanitary sewer infrastructure. The program is ongoing with periodic review of the program to determine effectiveness.

This CIP item is associated with and funds the Property Protection Program. As the PPP subsidizes, more dollars can be directed to sanitary sewer management.

Justification

The City of Boone is constantly facing maintenance issues related to the sanitary sewer collection system. This program will provide a means for the City to review problem areas and provide funding to repair and maintain our sanitary sewer system in a manner that will prevent emergencies in the future. Furthermore, it is intended that this program will reduce any negative impacts on Boone Citizens by preventing back-ups and other ill effects from an aging sanitary sewer system.

Prior	Expenditures	FY '13	FY '14	FY '15	FY '16	FY '17	Total
373,000	Construction/Maintenance	100,000	100,000				200,000
Total	Total	100,000	100,000				200,000

Prior	Funding Sources	FY '13	FY '14	FY '15	FY '16	FY '17	Total
373,000	Sanitary Sewer Receipts	100,000	100,000				200,000
Total	Total	100,000	100,000				200,000

Operational Impact/Other

Update 11/9/2010:
 CMOM is anticipated in April of 2011. Current funds have been directed to the PPP, which is being managed by the Building Official. A next key step is the purchase of flow monitor equipment. It is our goal to purchase this equipment with monies dedicated for FY2011.

Administrastor Recommendation 11/9/2010:
 Sewer management is a crucial component of infrastructure in Boone. I recommend this program remain active.

CIP Committee 11/16/2010:
 Remain active

Administrator Recommendation 10/20/2011:
 Remain active.

CIP Committee 11/18/2011:
 Project should remain active.

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Project #	09STR-051
Project Name	Roadway Management Program



Type	Maintenance	Priority	1 Critical
Useful Life	40 years	Contact	Public Works Director
Category	Street Construction	Department	Public Works
Account #		Estimated Cost	
		Actual Cost	

Description	Total Project Cost	\$473,000
<p>The pavement management program is a two-tiered program. The first tier is the review and assessment of pavement (Pavement Management Study). The second tier is actual construction and maintenance of roadway.</p> <p>The Pavement Management Study is performed on a regular basis to monitor the condition of our streets. Roadware is an entity that actually performs the data collection (via video recording and analysis). They perform the monitoring of "federal aid eligible systems" every other year at an approximate cost estimated in this report.</p> <p>Street repairs and construction is based upon the analysis. The CIP should reflect dedicated funds for each year and encourage some level of improvement on those most critical street segments.</p>		

Justification
<p>The street system in Boone is a moving target. Every day of every year our streets are used by local citizens and various travelers. Some roads receive more traffic than others, which then requires a higher level of maintenance. By monitoring condition we can accurately predict when periodic maintenance will be needed. The results are well balanced repair throughout the community.</p>

Prior	Expenditures	FY '13	FY '14	FY '15	FY '16	FY '17	Total
293,000	Planning/Design		10,000				10,000
	Construction/Maintenance	80,000	90,000				170,000
Total		80,000	100,000				180,000

Prior	Funding Sources	FY '13	FY '14	FY '15	FY '16	FY '17	Total
293,000	Road Use Tax (RUT)	80,000	100,000				180,000
Total		80,000	100,000				180,000

Operational Impact/Other
<p>The Public Works Department performs various "patch" projects across the community. Patching serves a purpose by fixing minor issues until substantial repair is needed. An effective Pavement Management Program will relieve some of the efforts needed for patching.</p> <p>CIP Committee: Recommendation to have DOT do analysis to determine critical road segments. Improvements could then be balanced across two fiscal years (start a project at the end of one fiscal year and finish at the beginning of the following fiscal year). This allows two fiscal years of funds to be directed for one project.</p> <p>Update 11/5/2010: Received DOT Study, next step involves analysis of DOT study, prioritize improvements, present to Council for action. -crack sealing on Story St (to continue in other areas) -key project - Marion St RR crossing -patching pavement in various areas</p> <p>Administrator Recommendation 11/5/2010:</p>

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Continue program at current funding level.

CIP Committee 11/16/2010:
Remain active. City should consider ways to increase this maintenance.

Administrator Recommendation 10/20/2011:
Remain active.

CIP Committee 11/18/2011:
Project should remain active.

Staff Update 1/10/2012:
Modified funding strategy

Prior

Total

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Project #	10SAN-008
Project Name	2012 NE Sanitary Sewer Rehabilitation

Type	Improvement	Priority	1 Critical
Useful Life	40 years	Contact	Public Works Director
Category	Sanitary Sewer	Department	Public Works
Account #		Estimated Cost	

Description	Total Project Cost
Improvements for NE Sanitary Sewer Drainage District A1. These improvements will include sanitary sewer lining, manhole lining and other sanitary sewer improvements. This project will focus on removing inflow and infiltration from the sanitary sewer system.	\$1,505,300

Justification
Inflow and infiltration will cause back-up issues and further damage at the waste water treatment plant. Reduction of I&I will help prevent those problems.

Prior	Expenditures	FY '13	FY '14	FY '15	FY '16	FY '17	Total
814,800	Construction/Maintenance	637,500					637,500
	Construction Engineering	53,000					53,000
Total	Total	690,500					690,500

Prior	Funding Sources	FY '13	FY '14	FY '15	FY '16	FY '17	Total
1,269,300	Grant	236,000					236,000
Total	Total	236,000					236,000

Operational Impact/Other
<p>CIP Committee 11/16/2010: Project should become active. Staff will also research CDBG grants to offset local funding.</p> <p>Council action 1/12/2011: To operate within budget constraints, Council divided this project across the next three years.</p> <p>Staff notes 1/24/2011: Due to budget constraints engineering has been made aware that we need assistance in seeking out grant funds and/or federal appropriations. CDBG and STAG grants are critical.</p> <p>Administrator Recommendation 10/20/2011: Remain active. Must use \$205,300 that was left over from bonds for Phase IIIB modified.</p> <p>CIP Committee 11/18/2011: Project should remain active.</p>

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Project #	11STR-006
Project Name	Fuel tank improvements

Type	Equipment	Priority	2 Very Important
Useful Life	20 years	Contact	Public Works Director
Category	Equipment: PW Equip	Department	Public Works
Account #		Estimated Cost	

Description	Total Project Cost	\$30,000
Current underground storage tanks are in need of repair. The cost to line vs repair will be discussed.		

Justification
The condition of the tank is an indicator of the importance of tank repair/replacement.

Expenditures	FY '13	FY '14	FY '15	FY '16	FY '17	Total
Equip/Vehicles/Furnishings		30,000				30,000
Total		30,000				30,000

Funding Sources	FY '13	FY '14	FY '15	FY '16	FY '17	Total
Local Option Sales Tax (LOST)		30,000				30,000
Total		30,000				30,000

Operational Impact/Other
Administrator Recommendation 10/20/2011: All departments have some use of the fuel station at the Public Works shed.
CIP Committee 11/18/2011: Project should remain pending until such time the tank inspection shows need for repair/replacement.

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Project #	11STR-011
Project Name	South Marshall Street Reconstruction

Type	Improvement	Priority	1 Critical
Useful Life	40 years	Contact	City Engineer
Category	Street Paving	Department	Public Works
Account #		Estimated Cost	

Description	Total Project Cost	\$1,089,500
Reconstruct S Marshall St from 1st St to just south of Prairie Ave. Match existing 27-foot roadway width. No water/sewer improvements. Remove and replace existing storm sewer.		

Justification
Roadway is deteriorating to the extent that maintenance is insufficient.

Expenditures	FY '13	FY '14	FY '15	FY '16	FY '17	Total
Planning/Design	87,500					87,500
Construction/Maintenance	501,000	419,000				920,000
Construction Engineering	41,000	41,000				82,000
Total	629,500	460,000				1,089,500

Funding Sources	FY '13	FY '14	FY '15	FY '16	FY '17	Total
Grant (STP)	501,000	419,000				920,000
Road Use Tax (RUT)	71,034	98,466				169,500
Total	572,034	517,466				1,089,500

Operational Impact/Other
<p>Administrator Recommendation 10/20/2011: Make active.</p> <p>CIP Committee 11/18/2011: Project should become active as this segment of road is critical for repair. The RUT should be closely analyzed to determine if there are funds available.</p> <p>Staff Update 1/10/2012: Staff estimates up to \$70,000 will be available from the RUT budget. The remaining \$60,000 must come from reserves (this achieves a construction schedule of calendar year 2013). This estimate hinges upon final organization of the operating budget.</p> <p>Staff Update 3/12/2012: Foth will start design immediately and attempt to bill a portion in FY2012 if RUT can accommodate a portion of those costs. Then remaining engineering costs will be balanced across FY2013 and potentially in FY2014. Utilizing reserves is likely.</p>

City of Boone, IA

Project #	10WTR-008
Project Name	Low Head Dam Improvements

Type	Improvement	Priority	1 Critical
Useful Life	50 years	Contact	Administrator
Category	Water	Department	Utilities Department
Account #		Estimated Cost	

Description	Total Project Cost	\$368,000
<p>This project is a revision which combines several previous projects. Due to the availability of grant funds for the "Dam to Rapids" project, the City can leverage that project to minimize costs to repair the west wing wall.</p>		

Justification
<p>The addition of large stone wiers will eliminate the recirculating effect caused by the low-head dam.</p> <p>Repairs to the west wing wall will help assure adequate water for the well fields during low flows in the Des Moines River.</p> <p>US Fish and Wildlife Grant: \$90,000 Iowa DNR: \$184,000</p>

Expenditures	FY '13	FY '14	FY '15	FY '16	FY '17	Total
Construction/Maintenance	328,000					328,000
Construction Engineering	40,000					40,000
Total	368,000					368,000

Funding Sources	FY '13	FY '14	FY '15	FY '16	FY '17	Total
Grant	274,000					274,000
Water Receipts	94,000					94,000
Total	368,000					368,000

Operational Impact/Other
<p>Administrator Recommendation 11/12/2010: This project was created by combining three other projects into one. Grant funds have been obtained. Administrator recommendation to make the project active.</p> <p>CIP Committee 11/16/2010: Project should be active.</p> <p>Council action 1/12/2011: This project will move forward. Matching funds will come from Water Enterprise Fund reserves.</p> <p>Administrator Recommendation 10/20/2011: Remain active. Project is under contract for engineering and will go out for bid in the spring.</p>