

City Budget
Fiscal Year 2012

(July 1, 2011 to June 30, 2012)

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Message from the City Administrator

March 7, 2011

To: Honorable Mayor, City Council, and Citizens of Boone

This budget planning process can be described as bitter/sweet. The City of Boone has made tremendous strides to align revenues and expenditures while gradually building a reserve to meet newly adopted reserve fund policies. These accomplishments have been overshadowed by recent State Legislative initiatives involving dramatic reductions in property taxes for local government services. Just as the City of Boone becomes a stable financial entity we may find ourselves in yet another financial crunch.

There are many weeks remaining in this legislative session and there are many unknowns. As this legislative session draws to a close we will begin planning and adapting to the new legislation.

This proposed budget reflects no increase in the total City property tax levy for Fiscal Year 2012.

Revenue Changes

Property tax revenue growth for the City has been stable for many years. The City sees one to two percentage points of growth on an annual basis. This year we expect a continuation of those trends with only modest growth of 2% according to information from the Boone County Auditor and Boone County Assessor. However, we expect to see a minor decline in Hotel/Motel and Local Option Sales Tax (LOST). These funds help support local organizations and special projects. Council took action to reserve funds from Hotel/Motel tax to achieve a minor level of reserves. This will help prepare the City in a situation of unique opportunity.

Road Use Tax funds are expected to see an increase based on current trends and projections from the Iowa DOT. However, more recent instability in the Middle East is driving up gas prices. This may have a negative impact on RUT as drivers may become more conservative with driving habits.

Our water and sewer enterprise funds are expected to increase based on recently adopted increases. The City is also taking action to reduce water loss in our system. The results are expected to improve our revenues.

Expenditure Changes

Operating budgets have remained relatively stable with only minor adjustments. Each Department takes careful steps navigating the budget process. Some changes in the budget reflect moving a part-time deputy clerk to full-time and adding Economic

Use of Tax Dollars (Summary)

Development duties. This resulted in only minor impacts on the operating budget but added some costs for benefits. The Police Department also added two staff positions, although one of the positions was 75% funded by the Boone Community School District. More recently the Police Department has devised a short term solution that will allow them to keep an open position unfilled. This is being done to conserve taxpayer dollars until we understand the impacts of proposed legislation at the state level.

The Public Works Department has identified the need for one additional full-time staff person. That too is reflected in the current budget.

Levies and Debt Service

A looming issue that will continue to be a concern for years to come is health insurance. I have been leading a team of staff members in an effort to reduce our health insurance costs. This team helped pave the way for partial self-insurance and a revised agent/insurance carrier relationship. These two achievements have kept insurance rate increases at bay. The Health Insurance Committee will continue to pursue methods of reducing the cost of health insurance. The cost of other employee benefits associated with retirement accounts are on the rise as a result of a poor economy. As the economy improves we anticipate these increases will level.

The debt service levy was a key concern in budgeting for FY2012. The City is still under mandate by the DNR to improve our sanitary sewer infrastructure. Our only remaining options under our financial planning strategy includes the debt service levy, which is funded by property taxes. In an effort to balance the budget while holding the line on the current debt service levy, the City took action to divide the next phases of the sanitary sewer project. This will allow us to spread out costs over multiple years.

The Boone City Budget is formally submitted.

Sincerely,


Luke Nelson
City Administrator

Digital Signature 

Where does your tax dollar go?

This section of the budget outline various aspects of the Boone City Budget. Each figure is associated with a brief description explaining the content of the associated figure.

Below is a diagram that demonstrates where each **property** tax dollar is used in the overall taxing structure. This provides taxpayers with a visual depiction of how tax dollars are allocate to our local taxing bodies. The diagram is based upon a property located within the corporate limits of Boone within the Boone Community School District.

Figure 1 - Tax Dollar Visual (FY2010 levy)



45% - Educational Institutions:
.45 cents of each property tax dollar goes to local schools.



38% - City Services:
.38 cents of each property tax dollar goes to city government services.



17% - County, State, Other:
.17 cents of each property tax dollar goes to county government, state government, and other services.

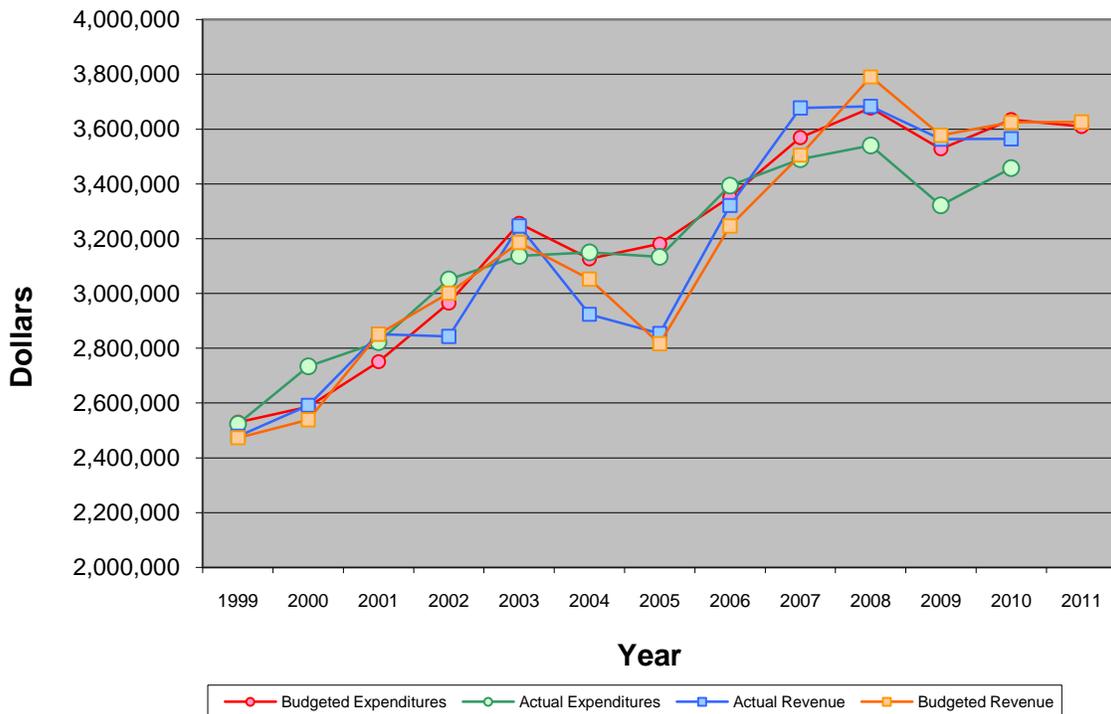
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¹ This diagram is not an exact representation of actual taxes paid as applied to each and every parcel within the city of Boone. Some parcels have unique assessments and taxing structures. The diagram is for a general understanding of how taxes are apportioned to various taxing entities.

Use of Tax Dollars (Summary)

One of the primary funds of Boone finances is the General Fund Budget. Below is a graph showing trends of the general fund budget. It is the goal to keep all revenues and expenditures in close proximity with revenues exceeding expenditures for each respective year. The graph below shows some sharp changes in 2004 and 2009. During the 2003 fiscal year the State of Iowa ended the “Property Tax Replacement” program which ultimately eliminated a large portion of our General Fund revenues. During Fiscal Year 2008 a hiring freeze was adopted. The hiring freeze has brought expenditures in-line with revenues. More recent years are showing revenues and expenditures leveling.

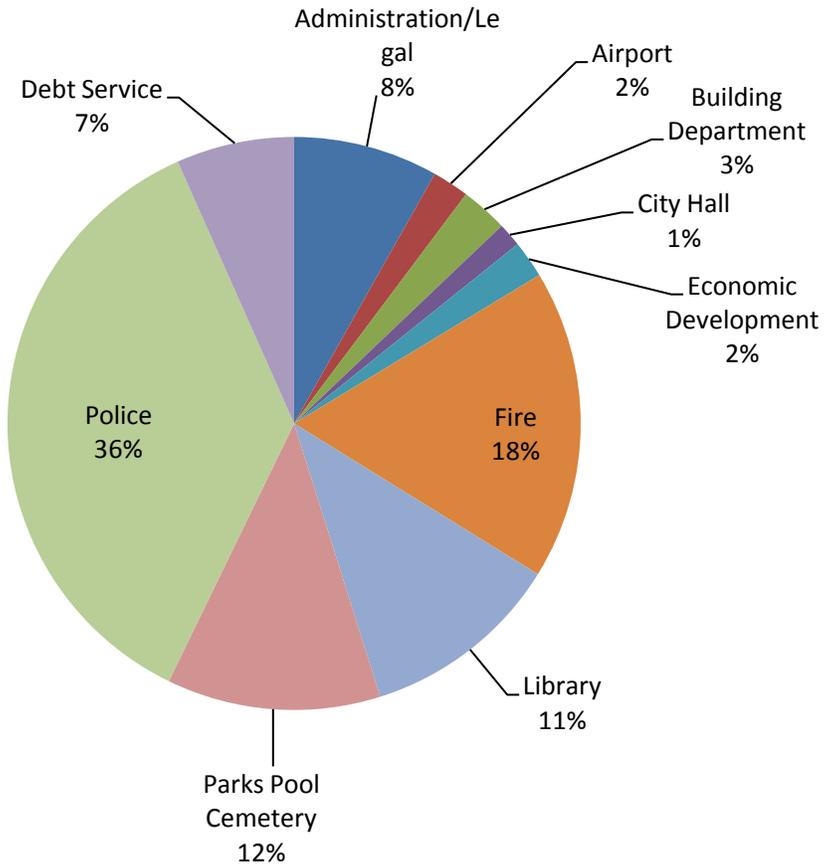
Figure 2 - General Fund Budget (historic data)



Use of Tax Dollars (Summary)

The figure below exhibits how City property taxes are divided among various departments and debt service (the method by which City's pay debt).

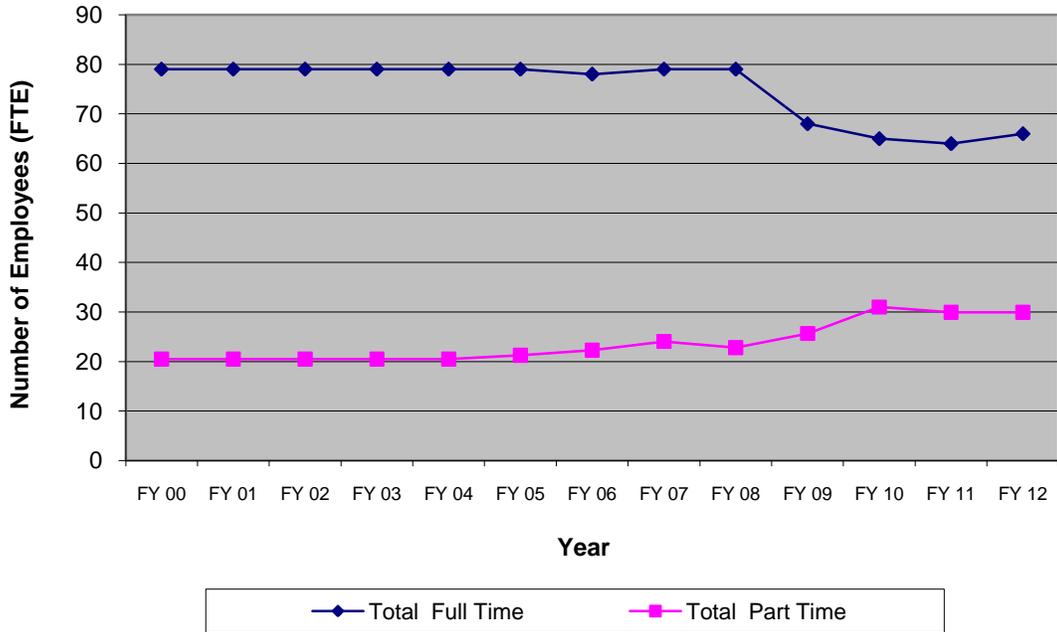
Figure 3 - Property Taxes



Staffing in Boone:

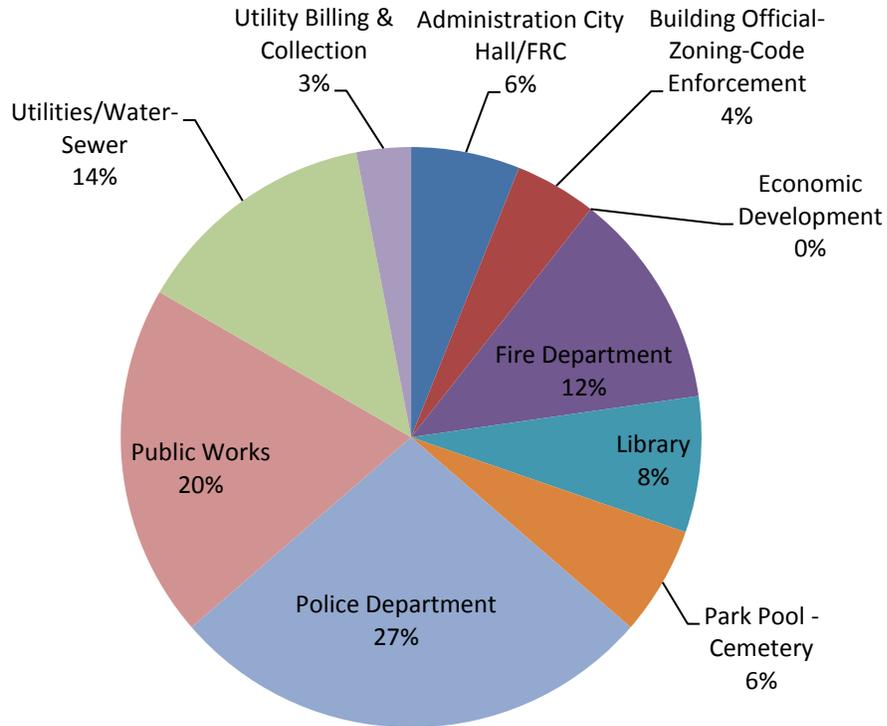
Below is summary information about staffing levels in Boone.

City of Boone Staffing Levels



Budget Message

Current Full-Time Staffing by Department (percent of total)



Community Profile:

Below is summary information about basic community characteristics.

Community Characteristics:

Estimated median household income in 2009: \$43,249 (it was \$38,179 in 2000)

Boone:  \$43,249
Iowa:  \$48,044

Estimated per capita income in 2009: \$22,841

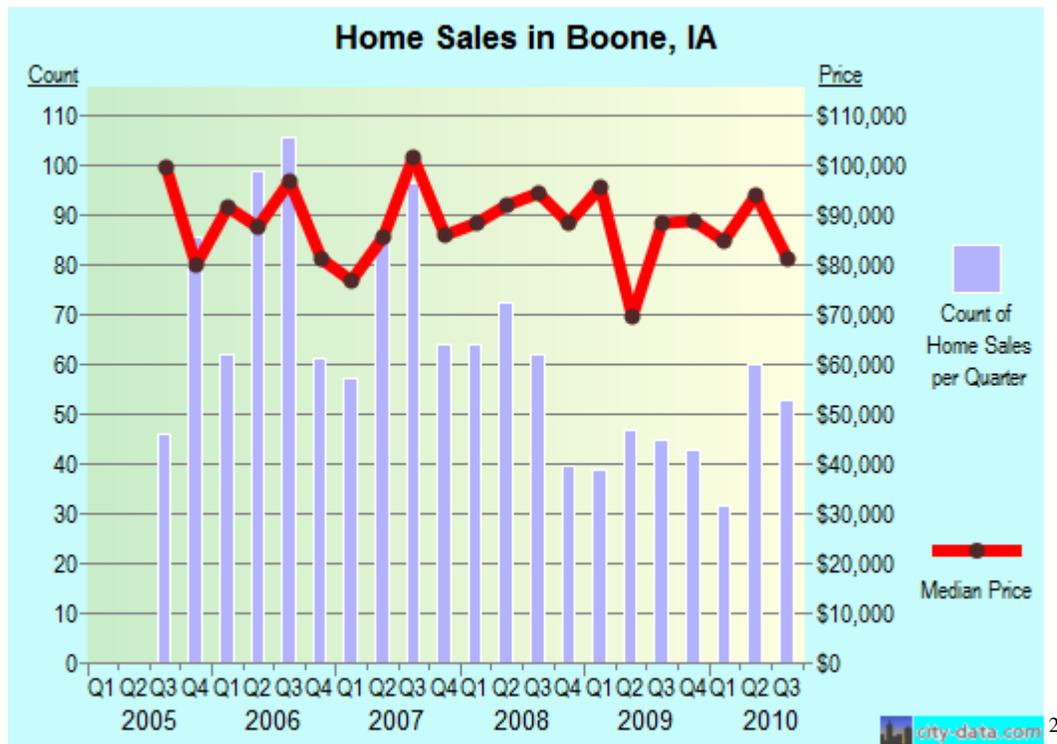
[Boone city income, earnings, and wages data](#)

Estimated median house or condo value in 2009: \$106,829 (it was \$66,300 in 2000)

Boone:  \$106,829
Iowa:  \$122,000

Mean prices in 2009: All housing units: \$114,625; Detached houses: \$118,146; Townhouses or other attached units: \$103,857; In 2-unit structures: \$90,604; In 3-to-4-unit structures: \$163,027; In 5-or-more-unit structures: \$75,709; Mobile homes: \$26,375

Median gross rent in 2009: \$561.



² www.city-data.com

Budget Message

For population 25 years and over in Boone:

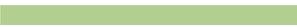
- High school or higher: 89.2%
- Bachelor's degree or higher: 17.8%
- Graduate or professional degree: 4.0%
- Unemployed: 3.7%
- Mean travel time to work: 19.0 minutes

For population 15 years and over in Boone city:

- Never married: 24.1%
- Now married: 54.8%
- Separated: 1.0%
- Widowed: 9.7%
- Divorced: 10.5%

77 residents are foreign born

This city:  0.6%

Iowa:  3.1%

According to our research there were **27 registered sex offenders living in Boone, Iowa** in April 2010
The ratio of number of residents in Boone to the number of sex offenders is 462 to 1.

Median real estate property taxes paid for housing units with mortgages in 2009: \$1,515 (1.4%)

Median real estate property taxes paid for housing units with no mortgage in 2009: \$1,445 (1.5%)

Read more: <http://www.city-data.com>

Goals

Goals

Over the past few years the Boone City Council has taken dramatic steps to improve the financial stability of our community. The results of those actions have led to three years of stabilized expenditures that align with budgeted revenues placing the City in a position to achieve financial reserves within the next five to six years. For the FY2011 Goal Setting Session Council reinforced a strong economic growth direction with the leading goal of Community Marketing. With a variety of available commercial and industrial developments Boone is poised to capitalize on a recovering economy. The Mayor and Council also placed a strong emphasis on the importance of municipal infractions and a “Team Boone” approach to community service.

Additional goals are noted below.

FY2011:		
City Council Goals	Status	Future
Community Marketing (Economic Development) <ol style="list-style-type: none"> 1. Continue to work with Boone’s Future 2. Prospective employer luncheon/golf outing (Showcase) 3. Follow-up – both with personal contact and marketing packet (CD) 4. Personal contact with existing businesses from Council members (possibly in conjunction with Boone’s Future visits) 	<ol style="list-style-type: none"> 1. In process (future of economic dev. in Boone County) 2. Stalled – McClure Group was working with staff for a showcase, no recent action. 3. See item #2 4. Boone’s Future takes the lead on this. <p>Working with E.D. to produce a comprehensive E.D. website (Beth, Darrel, Bob F.)</p>	<p>Consider revised marketing plan to focus on local employers. Possibly a “Jumpstart Boone” program offered for a limited time to spark development.</p>
Municipal Infractions <ol style="list-style-type: none"> 1. Meet with Council 2. Develop new procedure/process and implement 3. Consistent Council support 4. Give Municipal Infractions Officer direct contact with Council to determine priority areas 	<p>Staff meeting scheduled for 8/30/2010 to discuss concepts for municipal infractions.</p>	
New Boone <ol style="list-style-type: none"> 1. Department Head direction with Council support 2. Vision statement with an emphasis on “can do” 3. Events to build camaraderie among Department Heads and Staff – can be tied to work 	<p>Administrator and Department Heads determined that an intense training/retreat would provide an opportunity for leadership development. Draft vision statements created during 2010 Carnegie training. The training also accomplished the goal to build camaraderie among staff.</p>	
<p>Continue reserve fund policy or goal for general fund</p>	<p>Anticipate additional reserve dollars from FY2010</p>	<p>Waiting for FY2010 audit to observe reserve policy achievements.</p>

Staff will continue to monitor the progress of these goals and summarize accomplishments next year during goal setting sessions.

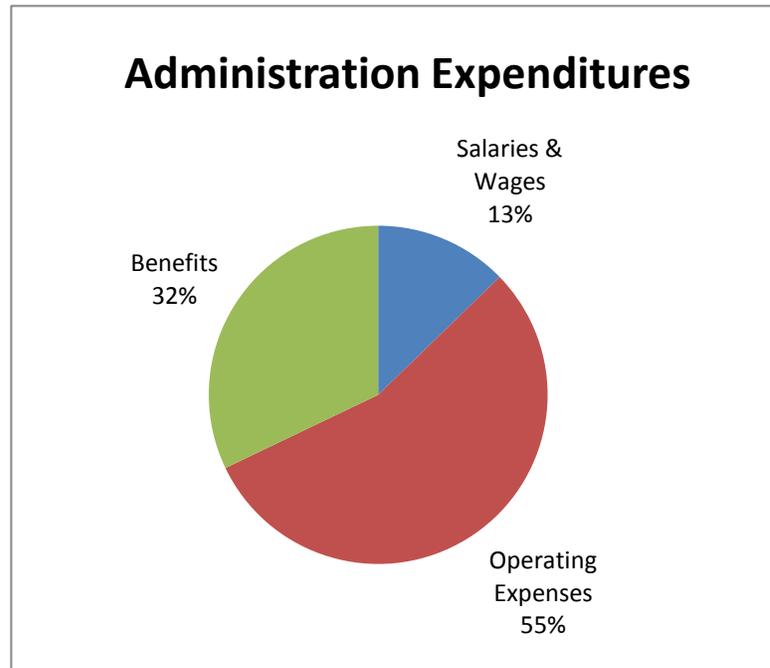
Administration/City Hall/FRC

Department Duties:

The Administration Department oversees all general activities of the City. Administration carries out policies and directives of the Mayor and City Council.

Accomplishments (past FY):

1. Management Training
2. Modified Action Plan with DNR
3. Managed another successful budget year with zero layoffs and minimal impacts on City services.
4. FRC playground surfacing (grant)
5. FRC drainage improvements
6. Participation in cross-training to assist Boone Fire Department
7. Downtown demolition
8. Park Commission budget training
9. Park Commission goal setting moderator
10. Document imaging (Laserfiche)

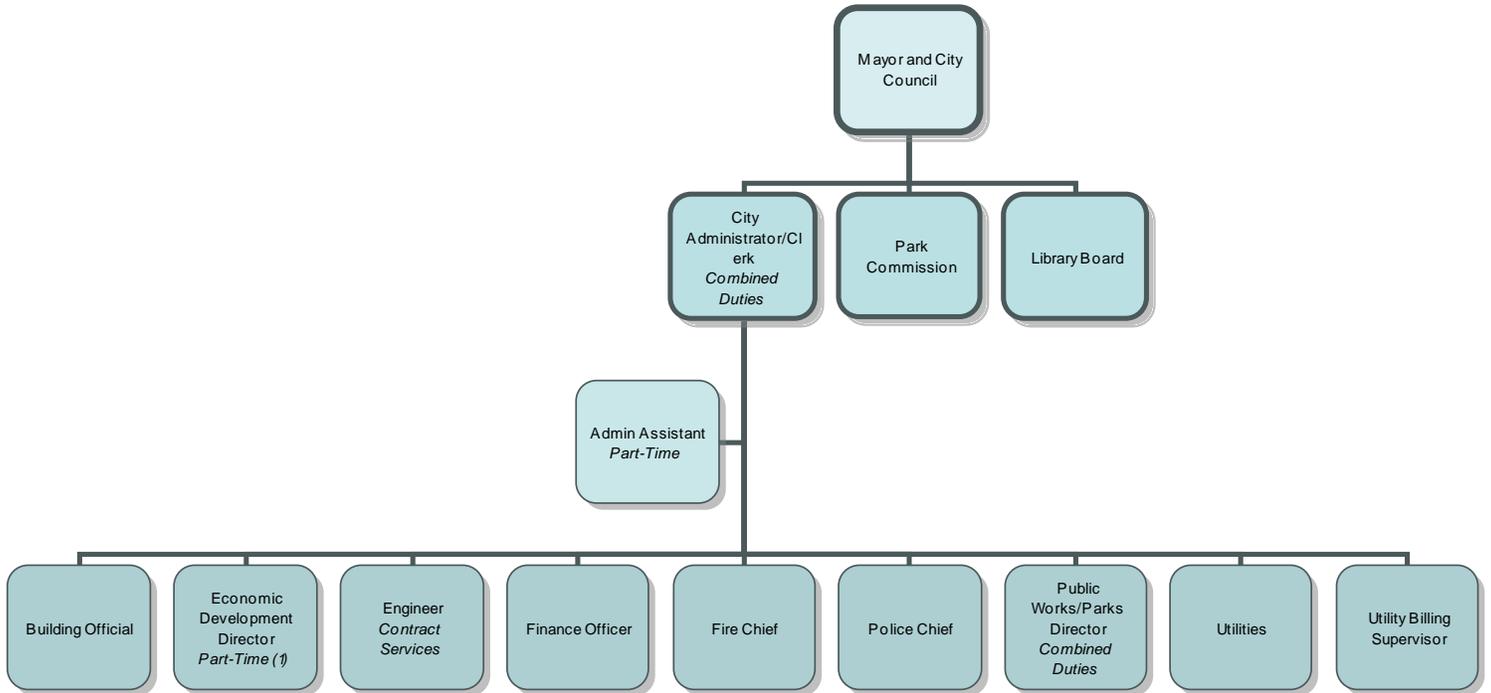


Key priorities for next FY

1. Continued fiscal responsibility to ensure stability of Boone City finances.
2. Support Implementation of Sewer System Capacity, Management, Operations, Maintenance Program (CMOM)
3. Support Implementation of Street Management Program
4. Focus on GIS implementation (utilization of data and maps to assist in infrastructure management)
5. Quality of Life (community entrance signage)
6. Economic Development (Jumpstart Boone, old school buildings TIF project)
7. City Administrator to spend more time in the community (focus on community input)
8. Focus on document retention and organization

Administration

Management Structure:



Administration Budget

EXPENDITURES

ACCOUNT	ACCOUNT TITLE	FY 2009 BUDGETED	FY2009 ACTUAL	FY 2010 BUDGETED	FY 2010 ACTUAL	FY 2011 BUDGETED	FY 2011 ACTUAL	FY 2012 PROPOSED
001-620-6010	SALARIES/ADMINISTRATION	20,000	18,123	20,000	19,251	22,500	15,849	31,500
001-620-6050	SALARIES/COUNCILMEMBERS	28,800	28,800	28,800	28,125	28,000	18,900	28,800
001-620-6210	MEMBERSHIP DUES	3,500	2,617	4,000	3,037	4,000	1,959	4,000
001-620-6230	TRAINING/GOAL SETTING	250	316	250	173	300	222	300
001-620-6240	TRAVEL/CONFERENCE EXPENSE	5,800	6,463	7,000	9,121	8,000	7,229	9,000
001-620-6340	REPAIRS/OFFICE & COMPUTER	400	287	400	296	400	99	400
001-620-6371	UTILITIES/SIRENS/CIVIL DF	5,000	1,045	5,000	1,352	5,000	751	2,000
001-620-6373	TELEPHONE	6,000	6,288	6,500	6,217	7,000	3,039	7,000
001-620-6401	AUDIT/CITY BUDGET	6,000	4,963	6,500	5,088	6,800	4,375	6,800
001-620-6403	ELECTION EXPENSE	0	0	7,325	7,321	0	886	8,000
001-620-6405	RECORDING/COURT FEES	500	611	500	541	700	261	700
001-620-6407	ENGINEERING FEES/CITY	21,000	24,476	25,000	24,040	25,500	14,023	26,500
001-620-6408	INSURANCE/LIABILITY	109,250	109,231	125,050	125,713	111,000	190	130,000
001-620-6410	NEGOTIATOR/CITY	0	0	6,500	6,500	7,000	2,000	2,000
001-620-6411	LEGAL FEES/ATTORNEY	31,000	31,531	32,000	32,493	32,320	22,724	33,000
001-620-6414	PUBLICATIONS	6,500	6,080	8,000	6,173	8,000	3,690	8,000
001-620-6418	TAXES	500	0	500	136	500	4,917	5,000
001-620-6419	COMPUTER UPDATE/TRAINING	6,000	5,936	6,000	5,937	6,500	5,315	6,500
001-620-6420	ORDINANCE UPDATE	1,100	1,105	800	368	1,000	0	800
001-620-6498	REFUNDS	150	634	1,000	558	1,000	1,268	1,000
001-620-6506	SUPPLIES/OFFICE	4,200	2,399	4,000	2,623	4,000	1,329	3,500
001-620-6508	POSTAGE	1,200	1,763	1,200	1,116	2,000	653	2,000
001-620-6599	MISC/MAINTENANCE AGREMNT	11,000	10,240	4,000	1,648	4,000	1,136	4,000
112-620-6150	INSURANCE/ADMINISTRATION	95,712	77,070	100,000	93,361	97,000	60,801	123,000
112-620-6152	SELF FUNDED INS	0	1,811	3,000	0	3,000	800	6,000

Administration Budget

113-620-6110	SS/MEDICARE/ADMINISTRATIN	1,800	3,567	6,000	3,613	4,500	2,646	5,000
113-620-6130	IPERS/ICMA/ADMINISTRATION	1,500	2,168	3,000	2,313	3,700	1,763	5,000
113-620-6151	DENTAL PAYMENTS	4,390	4,155	4,700	4,680	4,800	2,729	5,500
113-620-6160	WORK COMP INS/ADMIN	6,365	6,361	7,150	7,134	6,500	2,571	7,500
113-620-6170	UNEMPLOYMENT	550	544	500	660	600	341	700
121-620-6419	COMPUTER SYSTEM & FURNITURE/L	12,100	8,106	26,000	23,146	34,200	14,244	1,500
	TOTAL EXPENDITURES:	390,567	366,690	450,675	422,734	439,820	196,709	475,000

City Hall Budget (building and maintenance)

Expenditures

ACCOUNT	ACCOUNT TITLE	FY 2009 BUDGETED	FY2009 ACTUAL	FY 2010 BUDGETED	FY 2010 ACTUAL	FY 2011 BUDGETED	FY 2011 ACTUAL	FY 2012 PROPOSED
001-650-6181	SHOE ALLOWANCE	190	190	190	203	210	141	230
001-650-6310	REPAIRS	5,000	2,965	5,000	3,450	5,000	3,247	5,000
001-650-6371	UTILITIES	25,000	27,274	30,000	28,971	31,500	18,194	31,000
001-650-6399	LAUNDRY/MAT CLEANING	500	394	500	364	500	126	0
001-650-6409	CITY HALL CLEANING	20,000	20,915	20,800	21,200	20,800	5,976	8,328
001-650-6490	SERVICES/CITY HALL	3,800	4,146	3,100	3,075	4,000	1,222	5,315
001-650-6499	SERVICES/PEST CONTROL	700	823	950	939	800	438	876
001-650-6599	MISCELLANEOUS	3,000	2,492	3,000	2,385	3,000	1,614	2,200
121-650-6310	CITY HALL	32,352	32,352	50,000	46,036	40,000	33,532	47,000
	TOTAL EXPENDITURES:	90,542	91,550	113,540	106,621	105,810	64,490	99,949

Family Resource Center Budget

REVENUES		FY 2009	FY2009	FY 2010	FY 2010	FY 2011	FY 2011	FY 2012
ACCOUNT	ACCOUNT TITLE	BUDGETED	ACTUAL	BUDGETED	ACTUAL	BUDGETED	ACTUAL	PROPOSED
730-899-4830	TRF IN GENERAL SUBSIDY	0	0	0	0	7,520	0	9,139
730-899-4310	FRC/ADULT DAYCARE-RENT	24,684	25,577	24,467	24,469	25,806	15,054	28,653
730-899-4311	FRC/HEADSTART-RENT	7,286	7,550	7,626	7,627	8,048	4,695	8,936
730-899-4312	FRC/BUILDING BLOCKS-RENT	7,224	0	0	0	0	0	0
730-899-4313	FRC/CHILD CARE-RENT	40,884	53,257	50,353	50,360	53,139	30,998	59,001
730-899-4550	REFUND	0	500	0	80	0	0	0
TOTAL REVENUES:		80,078	86,883	82,446	82,536	94,513	50,747	105,729

EXPENDITURES		FY 2009	FY2009	FY 2010	FY 2010	FY 2011	FY 2011	FY 2012
ACCOUNT	ACCOUNT TITLE	BUDGETED	ACTUAL	BUDGETED	ACTUAL	BUDGETED	ACTUAL	PROPOSED
121-899-6599	FRC BUILDING IMPROVEMENTS	0	0	11,875	8,352	15,000	5,959	15,000
166-899-6750	FRC-IMPROVEMENTS	20,000	4,463	15,537	5,725	0	9,812	0
730-899-6371	UTILITIES/FAMILY RESOURCE	25,000	26,467	32,100	30,034	31,000	21,995	39,000
730-899-6373	TELEPHONE-FAMILY RESOURCE	200	205	200	210	200	247	0
730-899-6399	FRC-REPAIRS	10,000	6,031	3,305	3,194	2,600	4,024	3,000
730-899-6408	LIABILITY INSURANCE	3,500	3,638	3,700	3,646	3,700	0	3,700
730-899-6409	FRC- JANITORIAL SERVICES	35,676	35,808	36,750	36,467	37,852	18,622	38,609
730-899-6499	SERVICES	1,400	1,547	5,100	5,159	6,300	4,388	7,100
730-899-6599	SUPPLIES	9,000	6,778	9,000	8,428	9,000	3,241	9,000
730-899-6910	TRF OUT	0	0	0	0	5,320	0	5,320
TOTAL EXPENDITURES:		104,776	84,937	117,567	101,215	110,972	68,288	120,729

Message Board Budget

REVENUES		FY 2009	FY2009	FY 2010	FY 2010	FY 2011	FY 2011	FY 2012
ACCOUNT	ACCOUNT TITLE	BUDGETED	ACTUAL	BUDGETED	ACTUAL	BUDGETED	ACTUAL	PROPOSED
001-599-4510	ELECTRONIC SIGN REVENUE	2,000	2,224	2,400	2,800	2,400	1,376	2,400
	TOTAL REVENUES:	2,000	2,224	2,400	2,800	2,400	1,376	2,400

EXPENDITURES								
001-599-6399	MESSAGE BOARD ACCOUNT	500	0	500	0	500	0	500
	TOTAL EXPENDITURES:	500	0	500	0	500	0	500

Landfill Budget

REVENUES		FY 2009	FY2009	FY 2010	FY 2010	FY 2011	FY 2011	FY 2012
ACCOUNT	ACCOUNT TITLE	BUDGETED	ACTUAL	BUDGETED	ACTUAL	BUDGETED	ACTUAL	PROPOSED
004-290-4300	INTEREST ON INVESTMENTS	0	0	0	0	0	0	0
004-290-4500	RECEIPTS/LANDFILL	62,000	62,897	62,000	62,750	62,500	39,148	62,500
004-290-4530	PENALTIES, LANDFILL	150	154	150	168	200	95	150
004-290-4550	MISC CHARGE REVENUE	0	0	0	238	300	97	250
	TOTAL REVENUES:	62,150	63,051	62,150	63,156	63,000	39,339	62,900

EXPENDITURES								
004-290-6499	LANDFILL SERVICES	64,200	64,015	64,200	64,015	64,200	37,342	64,000
	TOTAL EXPENDITURES:	64,200	64,015	64,200	64,015	64,200	37,342	64,000

Special Funds

EXPENDITURES

ACCOUNT	ACCOUNT TITLE	FY 2009 BUDGETED	FY2009 ACTUAL	FY 2010 BUDGETED	FY 2010 ACTUAL	FY 2011 BUDGETED	FY 2011 ACTUAL	FY 2012 PROPOSED
001-190-6498	EUTHANASIA/VET CLINIC	38,000	33,936	40,000	8,149	2,000	0	2,000
001-190-6499	CONTRACT SERVICES	32,000	31,200	36,000	67,745	68,000	39,599	70,000
001-190-6599	MOSQUITO/PEST CONTROL	15,000	14,237	15,000	16,214	15,100	11,669	15,000
	TOTAL EXPENDITURES:	85,000	79,372	91,000	92,107	85,100	51,268	87,000

Airport

Duties:

To operate the municipal airport to best serve its users, and to seek to improve the service and facilities through grants and other options that are available.

Accomplishments (past FY):

1. Various runway improvements funded through Federal Grants.
 2. Improvement of drainage in and around the airport.
-

Key priorities for next FY

1. Continue expansion and promote use of the municipal airport.
-

Management Structure:



Airport Budget

REVENUES

ACCOUNT	ACCOUNT TITLE	FY 2009	FY2009	FY 2010	FY 2010	FY 2011	FY 2011	FY 2012
		BUDGETED	ACTUAL	BUDGETED	ACTUAL	BUDGETED	ACTUAL	PROPOSED
001-280-4310	AIRPORT HANGAR/BASE RENT	12,000	12,575	12,000	11,831	12,000	7,927	12,000
001-280-4311	AIRPORT RENT/FARM LAND	15,000	16,059	15,600	15,976	15,600	8,211	15,600
001-280-4340	AIRPORT/MISCELLANEOUS	400	4,853	400	760	400	5,954	400
344-280-4400	AIRPORT TAXIWAY FED GRANT	361,800	338,492	71,720	0	0	0	0
348-280-4400	FEDERAL GRANT APRON RECONST	0	0	621,737	0	598,512	163,520	550,960
348-280-4705	ADVANCE HANGER RENT	0	0	0	40,000	0	0	0
348-280-4830	TRF IN FROM LOST	0	0	0	0	31,501	0	30,000
	TOTAL REVENUES:	389,200	371,978	721,457	68,566	658,013	185,612	608,960

EXPENDITURES

001-280-6240	TRAVEL/CONFERENCE EXPENSE	150	150	150	650	150	150	150
001-280-6310	REPAIRS/BUILDINGS/GROUNDS	8,300	7,949	7,000	4,956	7,000	8,727	7,000
001-280-6312	STATE GRANT	5,000	4,958	1,200	1,200	0	0	0
001-280-6320	MOWING/SNOW REMOVAL	26,500	26,246	28,000	32,128	26,500	9,699	26,900
001-280-6350	EQUIPMENT MAINTENANCE	750	1,027	750	51	750	270	750
001-280-6351	SERVICE/HOMER	1,800	956	1,600	1,541	1,600	1,190	1,600
001-280-6371	UTILITIES	8,300	9,014	8,300	8,845	9,000	5,505	9,000
001-280-6373	TELEPHONE	150	160	150	170	150	171	150
001-280-6399	RUNWAY REPAIRS	0	0	0	0	0	0	0
001-280-6408	INSURANCE/LIABILITY	3,900	3,100	3,900	3,425	3,900	3,346	3,900
001-280-6411	AIRPORT/LEGAL FEES	1,200	889	1,200	872	1,200	588	1,200
001-280-6430	FBO PAYMENT	22,496	22,496	23,396	23,396	23,396	13,648	24,000
001-280-6470	SERVICE/TANK PERMITS & REPAIRS	4,000	6,315	8,200	8,698	6,500	1,126	6,500

Airport Budget

001-280-6508	POSTAGE	100	95	100	120	100	83	100
001-280-6599	SUPPLIES	500	33	500	0	100	0	100
113-280-6160	WORK COMP INS/AIRPORT	0	0	0	0	0	0	0
121-280-6499	AIRPORT IMPROVEMENTS	50,000	53,001	0	0	0	0	13,500
121-280-6910	LOST AIRPORT TRF OUT	0	0	78,303	32,723	31,501	0	29,000
336-280-6490	RUNWAY PAVEMENT REHAB DESIGN	9,000	8,686	0	0	0	0	0
336-280-6491	RUNWAY REHAB CONSTRUCTION	25,000	22,773	14,100	7,302	0	6,167	0
336-280-6899	BOND FEES	0	0	0	0	0	0	0
344-280-6491	AIRPORT TAXIWAY 3-19-0009-10	409,084	409,319	21,560	21,557	0	0	0
348-280-6491	APRON RECONST PHASE I	0	0	654,460	32,026	0	44,891	0
348-280-6493	APRON RECONST II 3-19-0009-11	0	0	0	188	630,013	416,338	0
348-280-6495	APRON REHAB III	0	0	0	0	0	0	579,958
	TOTAL EXPENDITURES:	576,230	577,169	852,869	179,848	741,860	511,900	703,808

Attorney

Duties:

To provide essential legal services to the City of Boone.

Accomplishments (past FY):

1. Management Training
 2. Decreased the response time for opinions and ordinances
 3. Department heads involved city attorney more in obtaining legal advice in advance of making decisions
 4. More consistency regarding legal matters between departments
-

Key priorities for next FY

1. Continue to keep response time to a minimum while maintaining a firm legal basis for opinions
 2. Expand legal research so that opinions are based on firm legal standing
 3. Have city cover expense of subscribing to Westlaw to aid in legal research- \$100/mo.
 4. Develop a system to handle municipal infractions in a more timely fashion
 5. Catalog all legal opinions issued over the last 10 years
 6. Attend the next League of Cities meeting
 7. Continue participation in team building
-

Management Structure:



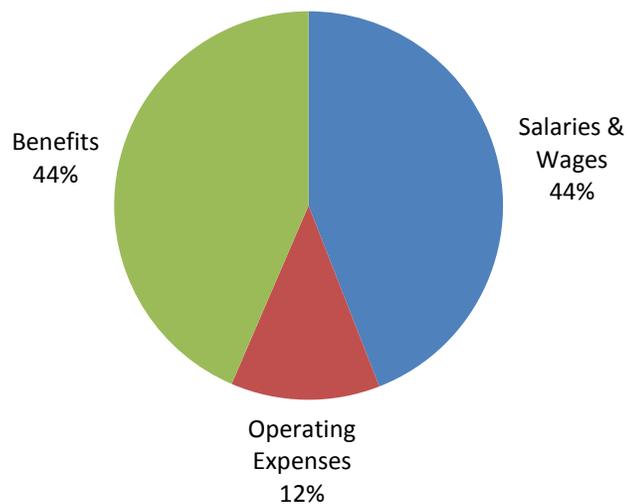
Building Official - Zoning – Code Enforcement

Department Duties:

The Building Department;

1. The Building Official, under general direction of the City Administrator, oversees all activities in the Building Department.
2. The Building Department inspects new or remodeled construction to enforce the City's Municipal Code. Performs Public Right of Way Administrator duties.
3. The Building Department performs Zoning Administration duties, plans all Planning & Zoning and Zoning Board of Adjustment meetings and organizes the meeting agendas (which includes the preparation of all materials to be included).
4. The Building Department administers trade licenses to contractors, tracks licensing, acts as secretary to the trade exam boards.
5. The Building Department responds to complaints of nuisance, junk and inoperable vehicles and checks for Code compliance. Enforces the City's weed eradication and sidewalk snow removal policies.
6. The Building Official assists' the Economic Development director with tracking applications for the Commercial Revitalization and Commercial Property Tax Rebate program's.
7. The Building Official assist's with the CDBG housing rehabilitation grant process.

Building Dept. Expenditures



Accomplishments (past FY):

1. Established the new format for municipal infractions (Small Claims Court).
2. Created a list of dilapidated homes for demolition for rehabilitation.
3. Maintained trusted, valued and good working relationships with contractors and public.
4. Qualify for insurance reduction.

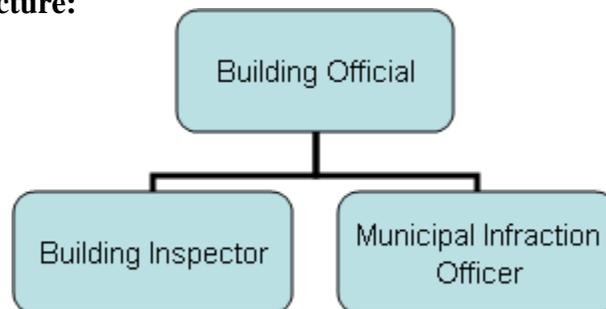
Building Official – Zoning – Code Enforcement

5. City Hall Building Maintenance (windows, tuck pointing).
6. Team Building/Management training
7. Pilot Protection Program
8. Clean Right-of-ways (sign code enforcement).
9. Housing Grant/Housing Rehabilitation

Key priorities for next FY

1. Dangerous House – Continue to demo or rehab homes that fall into dangerous category.
2. Adopt the International Property Maintenance Code for condemnations.
3. Habitual Offenders – identify habitual offenders and get court injunctions to eliminate the problem.
4. Continuing Education.
5. Remain qualified for insurance reduction.
6. Continue to adequately fund the Pilot Protection Program.
7. Continued City Hall building maintenance/upgrades.
8. Adoption of the 2009 International Building and Residential Codes.
9. Management training.
10. Utilize internship with ISU Community and Regional Planning Department (Rezoning of R-2 zoned districts)
11. Sidewalk Rebate/repair program.

Management Structure:



Building Official – Zoning – Code Enforcement Budget

REVENUES

ACCOUNT	ACCOUNT TITLE	FY 2009 BUDGETED	FY2009 ACTUAL	FY 2010 BUDGETED	FY 2010 ACTUAL	FY 2011 BUDGETED	FY 2011 ACTUAL	FY 2012 PROPOSED
001-170-4112	BUILDING TRADE LICENSES	7,000	6,826	0	0	500	0	200
001-170-4120	BUILDING PERMITS	60,000	49,219	70,000	61,486	70,000	26,986	64,000
001-170-4136	PROW PERMITS	0	0	0	0	0	0	0
001-170-4500	MOWING/SNOW REMOVAL	3,000	968	4,500	4,157	5,000	3,552	5,000
001-170-4600	ASSESSMENTS	7,000	2,329	1,000	806	500	844	500
001-170-4710	ENGINEERING/SERVICE REIMB	5,400	5,400	3,000	0	1,000	0	500
001-170-4780	MUNICIPAL INFRACTION FINES	550	75	1,500	0	1,000	2,550	1,000
	TOTAL REVENUES:	82,950	64,818	80,000	66,449	78,000	33,932	71,200

EXPENDITURES

001-170-6010	SALARIES/BLD OFFICIAL	75,000	76,474	77,500	77,389	78,662	48,885	80,400
001-170-6181	CLOTHING ALLOWANCE/SHOES	340	325	340	339	340	797	765
001-170-6220	MEMBERSHIPS/SUBSCRIPTIONS	750	744	550	568	550	342	550
001-170-6230	EXAMS/ADMINISTRATION	50	15	50	0	50	0	50
001-170-6240	TRAVEL/CONFERENCE EXPENSE	750	776	1,500	644	1,750	1,044	1,750
001-170-6320	YARD REPAIR	1,000	901	600	900	1,000	0	750
001-170-6331	GAS & OIL	1,800	1,662	1,900	1,593	1,600	816	1,700
001-170-6332	VEHICLE EXPENSE	300	24	300	261	300	611	300
001-170-6373	TELEPHONE	1,700	1,639	1,700	1,676	2,000	1,006	2,000
001-170-6490	APPRAISALS/LEGAL FEES	1,000	950	1,000	1,050	1,000	0	1,000
001-170-6496	REFUNDS	300	205	300	0	200	0	200
001-170-6497	NUISANCE ABATEMENT	1,500	409	1,000	3,770	1,000	2,465	3,000
001-170-6498	WEED/SNOW	7,000	6,215	5,000	4,983	5,500	6,455	6,000
001-170-6504	GIS	800	800	800	800	800	800	800
001-170-6506	SUPPLIES/OFFICE	2,100	1,799	2,500	2,143	2,500	1,189	2,500

Building Official – Zoning – Code Enforcement Budget

001-170-6508	POSTAGE	1,400	1,672	1,600	1,507	1,600	1,060	1,800
001-170-6599	PLAN & ZONING ADMINIS	650	326	300	245	300	187	300
001-170-6725	EQUIPMENT/RADIO	100	79	100	0	100	0	100
112-170-6150	GROUP INSURANCE/BLDG OFF	53,086	49,561	58,000	57,963	59,000	32,747	62,000
112-170-6152	SELF FUNDED INS	0	1,631	2,000	649	2,000	0	2,000
113-170-6110	SOCIAL SECURITY/BLDG OFF	6,000	6,253	6,500	6,040	6,500	3,496	6,500
113-170-6130	IPERS/BUILDING OFFICIAL	4,900	5,224	5,400	5,568	6,000	3,397	7,000
113-170-6151	DENTAL INSURANCE/BLDG OFFL	2,050	2,387	2,500	3,200	2,500	1,723	3,200
113-170-6170	UNEMPLOYMENT/BLDG OFF	600	654	1,000	396	1,000	205	750
121-170-6499	BUILDING DEPT	0	0	2,650	2,582	1,700	420	26,000
	TOTAL EXPENDITURES:	163,176	160,724	175,090	174,266	177,952	107,645	211,415

Capital Improvement Plan

Vision – Boone, Iowa

It is the vision of Boone City Government to utilize taxpayer dollars wisely. Advance planning and scheduling of community facilities may avoid costly mistakes. Focusing on community needs and capabilities aid in a systematic approach to commit tax dollars for the most effective and necessary projects. Below is a summary of the critical components of Boone's vision:

1. Use taxpayer dollars wisely.
2. Focus on community needs and capabilities.
3. Encourage community involvement and seek support from citizens.
4. Encourage economic development.
5. Increase efficiency of administration.
6. Maintain a stable financial status.
7. Position Boone to take advantage of federal and state grant/loan programs.

The Process

1. Identify the needs for facilities, the timing, costs and means of financing for each project;
2. Preparing a financial analysis of the jurisdiction's capacity to pay for new facilities;
3. Setting priorities among the proposals;
4. Seeking review and comment by the public on the recommended projects and priorities;
5. Preparing a final CIP showing projects, priorities, schedule of completion and methods of funding each project;
6. Adopting the CIP by the governing body and adopting first year's projects as a capital budget as part of annual budget; and
7. Reviewing the CIP annually.

CIP Procedures

1. Appoint a CIP Coordinator and other participants and define responsibilities.
2. Inform citizens
3. Set rules/policies
4. Develop a priority system (Matrix or other point system)
5. Prepare inventory list (age, condition, replacement dates, etc.)
6. Prepare a project list in priority order
7. Review projects and develop project summary lists
8. Establish finances (revenues/expenditures)
9. Final report, adoption and implementation
10. Review and modify the CIP annually

Please go to Appendix A for the full CIP.

Economic Development

Department Duties:

The Economic Development Department coordinates all economic development incentive programs. This department is the primary contact for residential and commercial development proposals.

Accomplishments (past FY):

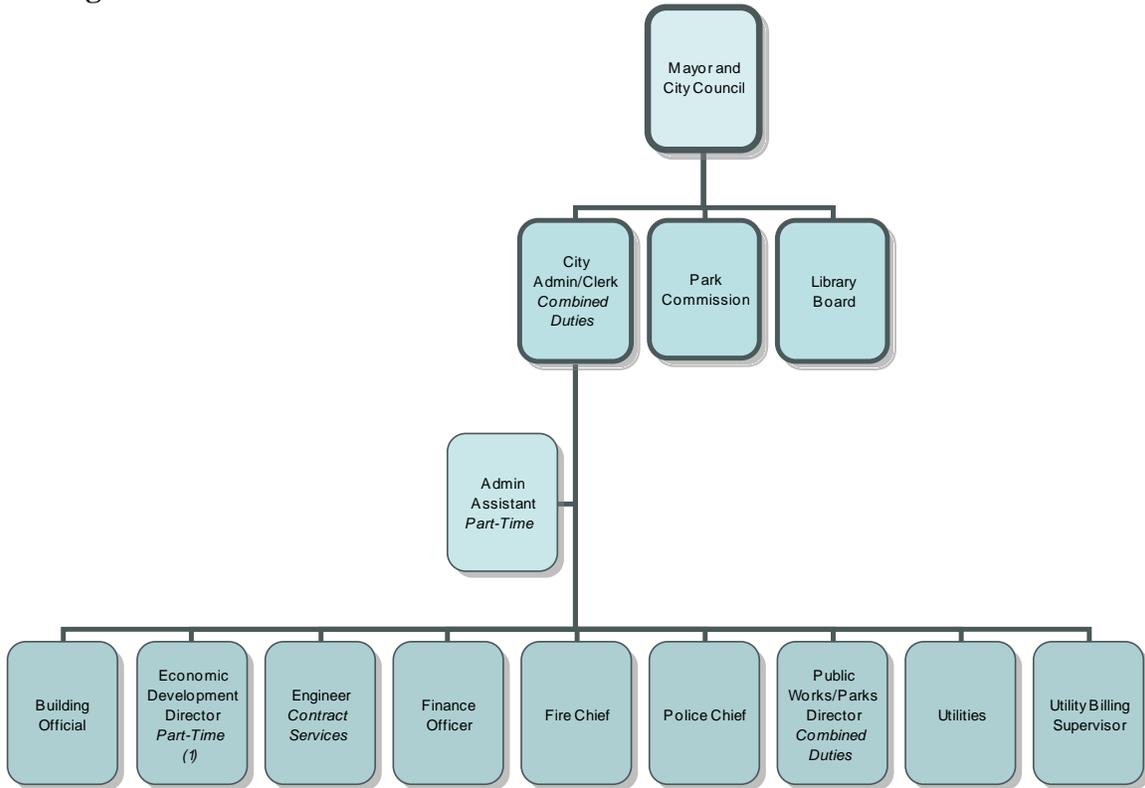
1. Phase I of the Annexation Study Completed
 2. Neighborhood Stabilization Program – Properties purchased and in process for rehabilitation
 3. Eastgate Drive Completed into the RL Fisher Business Park
 4. Obtained one million dollars for Snedden Drive Extension/Grade Separation
 5. Ongoing progress on the Snedden Drive Extension/Grade Separation Project
-

Key priorities for next FY

1. Finalize the Annexation Study
2. Continued progress on the Snedden Drive Extension/Grade Separation
3. JumpStart Boone Tax Rebate Program – Commercial and Residential
4. Work with BCSD to find solution for unused school buildings
5. Meet with local business owners / prospective business owners / developers – discussion of expansion, succession, and modernization
6. Marketing initiative – Showcase Boone – Web Presence
7. Get new owners into the NSP homes
8. Development of new industrial park (Grabau Property) (Boone and Scenic Valley Spur Line)
9. Jobs in RL Fisher Business Park – Satisfy conditions of RISE Grant

Economic Development Budget

Management Structure:



Economic Development Budget

REVENUES

ACCOUNT	ACCOUNT TITLE	FY 2009 BUDGETED	FY2009 ACTUAL	FY 2010 BUDGETED	FY 2010 ACTUAL	FY 2011 BUDGETED	FY 2011 ACTUAL	FY 2012 PROPOSED
001-520-4830	TRF IN FROM HOT/MOT	27,000	27,000	28,346	28,346	29,900	0	15,000
	TOTAL REVENUE:	27,000	27,000	28,346	28,346	29,900	0	15,000

EXPENDITURES

001-520-6010	SALARIES/ECON DEVELOPMENT	23,868	23,868	24,346	24,345	24,600	13,319	20,000
001-520-6240	CONF/CAR ALLOW	3,160	1,295	3,700	6,584	5,000	1,044	7,000
001-520-6490	ANNEXATION	0	0	20,000	7,000	40,000	21,225	55,000
001-520-6499	CONTRACT SERVICES	0	0	0	0	0	0	14,000
001-520-6598	EXPO EXPENSES	0	0	0	0	0	0	0
001-520-6599	MISC/SUPPLIES	200	377	300	-7	300	247	1,500
	TOTAL EXPENDITURES:	27,228	25,540	48,346	37,923	69,900	35,834	97,500

Engineering

Department Duties:

The Engineering Department is a consultant for City requested services. The Engineer provides advice and technical expertise to assist elected and appointed officials in understanding key issues and priorities. The Engineer reviews development plans, maintains design and construction specifications, conducts field inspections of construction, and insures all work conforms to City codes to provide quality developments and projects for growth consistent with our long-term commitment to quality development.

Accomplishments (past FY):

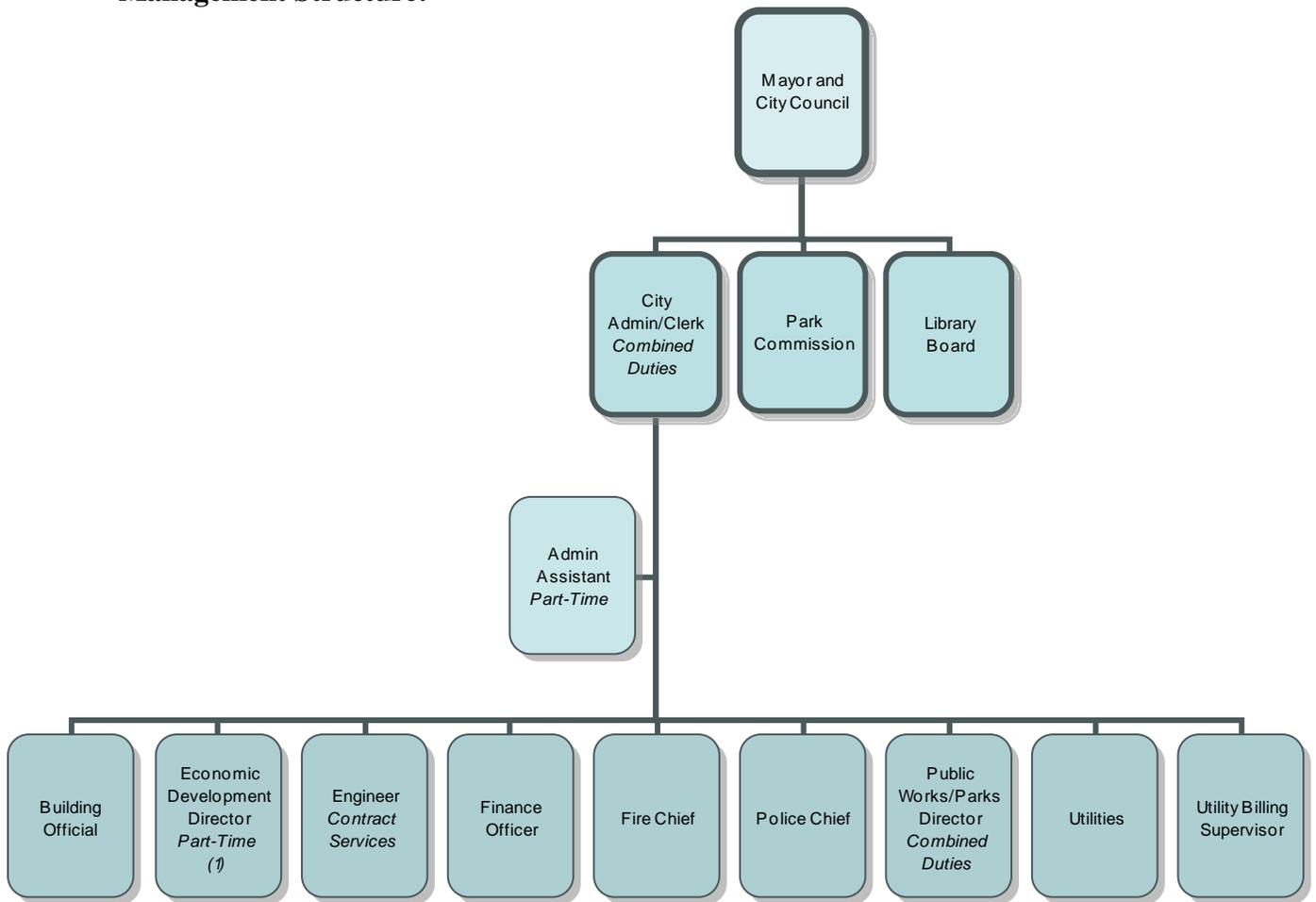
1. Continued sanitary sewer improvements to work toward satisfying IDNR mandate.
2. Complete Safe Routes to School Improvements
3. Complete Eastgate Drive project to promote development
4. Complete street improvement projects on S. Marshall Street and Industrial Park Road utilizing federal stimulus dollars (ARRA).
5. Purchased TreeSites program to begin managing City resources with GIS.

Key priorities for next FY

1. Continue sanitary sewer improvements to work toward satisfying IDNR mandate.
2. Complete I/I removal project in NE Boone.
3. Reduce engineering consultant role. Work with city staff so that some tasks currently handled by engineering department can be taken care of internally.

Engineering

Management Structure:



Engineering

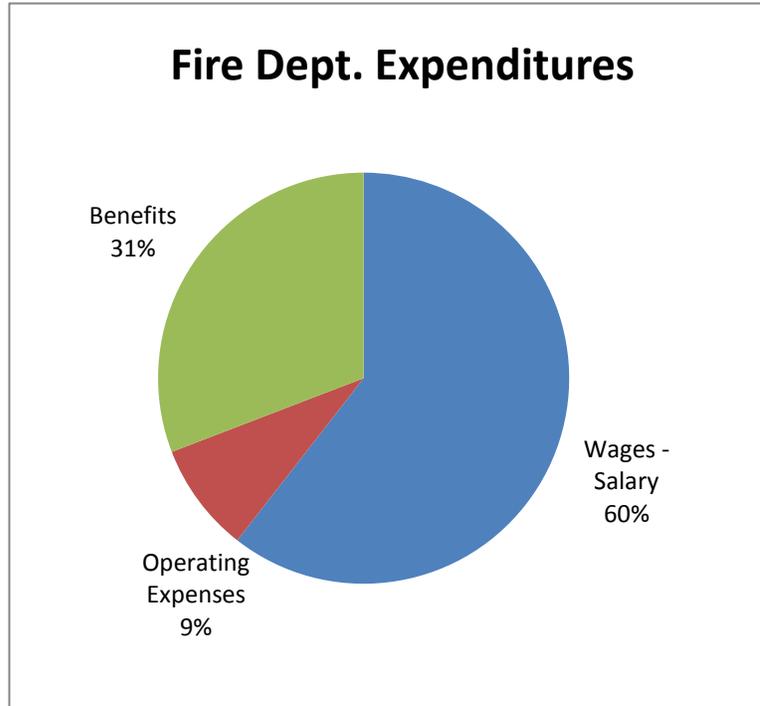
Budget Summary:

The Engineering Budget is a component of all other department budgets as each department uses the services of Foth Engineering.

Fire Department

Department Duties:

The Boone Fire Department's responsibilities include the delivery of fire suppression, code enforcement, building plan review, fire prevention and education, technical rescue and emergency medical services. The department provides these services to the citizens and visitors of the City of Boone, communities of Luther and Fraser and all or part of five townships. Our service area is approximately 160 square miles with a population of 17,000 (+/-) residents. Additional responsibilities include maintenance of our facilities including cleaning, painting, minor repair and minor remodeling. We also perform preventative maintenance on all of our fire apparatus and equipment.



Accomplishments (past FY):

1. New Fire Chief
2. Completed 1st Paid On-Call training and equipped with gear
3. Completed 1st Cross-Trained training and equipped with gear
4. Updated Communications Equipment to better respond to incidents
5. Developed a response plan to reduce overtime for medical calls
6. Maintained current level of resources within budget constraints
7. Held an educational open house with a live fire demonstration on the effects of residential sprinkler systems
8. Emergency Medical Dispatch for responding to incidents more efficiently and safer (emergent / non-emergent)

Key priorities for next FY:

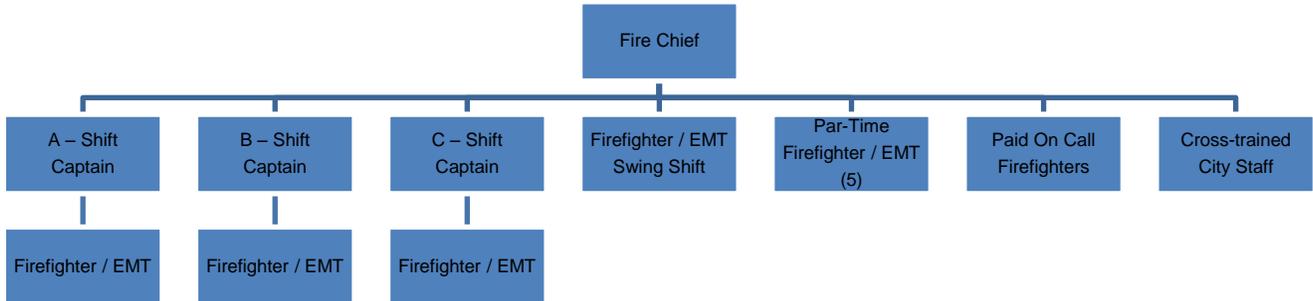
1. Continue utilizing part-time firefighters to maintain staffing and explore cost saving measures.
2. Continue with training POC's and Cross-trained
3. Continue battery and smoke detector replacement program
4. Continue to seek Funding through Grants & Stipends from local, state and federal agencies for fire prevention and education programs

Fire

5. Explore process of Adopting 2009 International Fire Code
6. Update reporting software
7. Seek a temporary solution for an attack truck

Fire

Management Structure:



Fire Department Budget

REVENUES

ACCOUNT	ACCOUNT TITLE	FY 2009 BUDGETED	FY2009 ACTUAL	FY 2010 BUDGETED	FY 2010 ACTUAL	FY 2011 BUDGETED	FY 2011 ACTUAL	FY 2012 PROPOSED
001-150-4475	TWP/COUNTY FIRE PROTECTN	132,954	116,017	139,673	133,678	149,408	63,895	154,625
001-150-4476	IND PARK/FIRE PROTECTION	7,000	6,789	7,000	6,919	7,000	4,416	7,000
001-150-4480	TRAINING REIMB	0	0	0	0	0	0	0
001-150-4500	FIRE SERVICE FEES	14,000	14,911	12,000	15,850	12,000	31,318	12,000
	TOTAL REVENUES:	153,954	137,717	158,673	156,447	168,408	99,629	173,625

EXPENDITURES

001-150-6010	SALARIES/FIRE	647,500	629,703	608,500	509,013	488,000	266,216	456,000
001-150-6020	FIRE-PART TIME	0	0	45,000	70,293	60,000	59,151	70,000
001-150-6030	POC HRLY WAGE	0	0	0	0	0	6,520	27,000
001-150-6040	OVERTIME/FIRE	40,000	45,149	35,000	53,816	45,000	18,693	45,000
001-150-6181	CLOTHING ALLOWANCE	6,000	4,448	4,400	4,312	5,750	5,405	5,750
001-150-6230	STIPEN	500	0	23,000	0	27,000	4,030	44,500
001-150-6240	TRAVEL/CONF/TRAINING EXP	2,000	1,902	3,000	1,754	10,000	3,385	10,000
001-150-6310	BUILDING MAINTENANCE	2,500	474	2,000	3,159	2,000	1,031	3,000
001-150-6331	GAS & OIL	5,500	5,341	6,000	6,358	7,500	5,337	7,500
001-150-6332	REPAIRS	4,000	7,239	5,500	5,419	5,500	4,425	7,000
001-150-6373	TELEPHONE,RADIO REPAIR	3,500	3,077	3,500	3,667	3,500	1,493	3,500
001-150-6399	LAUNDRY	600	286	600	412	600	400	800
001-150-6411	FIRE/LEGAL FEES	475	427	550	436	600	294	600
001-150-6504	EQUIPMENT	500	337	1,000	9,976	2,000	1,535	2,000
001-150-6506	SUPPLIES/OFFICE	1,100	642	1,000	1,077	0	72	0
001-150-6508	POSTAGE	375	132	400	323	400	118	400
001-150-6599	MISC/SUPPLIES	2,200	1,431	2,000	1,598	3,500	1,505	3,500

Fire Department Budget

001-150-6725	EQUIPMENT/OFFICE	500	193	500	281	500	762	500
112-150-6150	GROUP INSURANCE/FIRE	230,038	180,027	211,000	189,763	175,000	101,391	168,000
112-150-6152	SELF FUNDED INS	0	2,849	5,000	3,224	5,000	35	5,000
113-150-6110	MEDICARE/FIRE	10,000	10,322	14,800	13,193	14,000	9,127	12,000
113-150-6130	IPERS/PT FIRE	0	1,652	7,000	6,423	8,100	6,534	15,000
113-150-6141	RETIREMENT BENEFIT / FIRE	122,000	111,827	105,000	87,135	99,000	54,602	113,000
113-150-6151	DENTAL INSURANCE/FIRE	10,050	9,257	10,100	10,772	8,500	5,861	10,100
113-150-6160	WORK COMP INS/FIRE	0	0	800	0	0	0	800
113-150-6170	UNEMPLOYMENT/FIRE	2,000	2,245	3,500	1,451	3,500	750	3,500
114-150-6199	UNFUNDED LIABILITY-FIRE	47,424	47,424	130,000	84,248	0	3,905	0
119-150-6725	FIRE EQUIPMENT	0	0	0	0	0	0	0
121-150-6504	FIRE/MISC	7,750	3,115	42,859	42,859	81,000	16,192	42,000
121-150-6710	FIRE TRUCK/LOT	0	0	0	0	0	0	0
166-150-6499	INACTIVE	0	0	0	0	0	0	0
168-150-4465	FIRE TRUST FUND	0	2,649	4,000	3,821	500	1,870	1,000
168-150-6499	FIRE TRUST ACCOUNT	2,000	649	7,000	4,332	3,000	6,996	5,000
	TOTAL EXPENDITURES:	1,148,512	1,072,795	1,283,009	1,119,114	1,059,450	587,636	1,062,450

Hotel/Motel Tax

Hotel/Motel Tax

Use of Revenue:

At least fifty percent (50%) of the revenue generated by Hotel/Motel Tax shall be used for recreation, convention, cultural, or entertainment facilities; or for the promotion and encouragement of tourist and convention business in the City and surrounding areas.

The remaining revenues may be spent by the City for any City operation authorized by law as a proper purpose for the expenditures within statutory limitations of City revenues derived from ad valorem taxes including but not limited to economic development and property tax relief.

The City may pledge, irrevocably, an amount of the revenues derived therefrom, for each of the years the bonds remain outstanding, to the payment of bonds which the City may issue for one or more of the purposes set forth above.

This year the City Council reduced revenues to align with a projected reduction of hotel stays.

HOTEL/MOTEL TAX BREAKOUT	\$117,000.00	\$100,000.00		
	FY2010	FY2011	FY2012	FY2012
	<u>Approved</u>	<u>Approved</u>	<u>Requested</u>	<u>Approved</u>
Boone's Future	\$5,000.00	5,000.00	7,500.00	7,500.00
Boone County Agricultural Association			5,000.00	
*Boone County Historical/Mamie	\$10,000.00	7,000.00	10,000.00	8,000.00
*Boone Babe Ruth	\$1,000.00	1,000.00	1,000.00	1,000.00
*Iowa Arboretum	0.00		5,000.00	
*Boone Community Theater	\$1,000.00	1,000.00		
*YSS-Kids Club	\$4,000.00		5,000.00	
*Convention/Visitor Bureau				
Boone's Future				
*Fireworks				
City Economic Development				
*YMCA Reimbursement				
*Boone City Parks			35,000.00	
*Convention & Visitors Bureau	\$36,500.00	30,000.00	36,000.00	32,000.00
*Y Camp		3,000.00		
Boone Arts Council			500.00	
Boone County Transportation	\$4,915.00		6,000.00	
*YMCA	\$2,000.00		5,000.00	
Boone County Philanthropy & Entrep.			7,500.00	

Hotel/Motel Tax

Library Books-TRF TO GENERAL				
*Fourth of July	\$4,000.00	2,867.00	4,000.00	4,000.00
Economic Development Transfer	\$28,585.00	30,133.00	15,000.00	15,000.00
*Central Iowa Expo	\$20,000.00	20,000.00	20,000.00	20,000.00
*Pufferbilly Days - Downtown			8,000.00	
TOTAL	117,000.00	100,000.00	170,500.00	87,500.00
<i>Difference</i>				12,500.00

* Items that meet the 50% requirement (50,000)

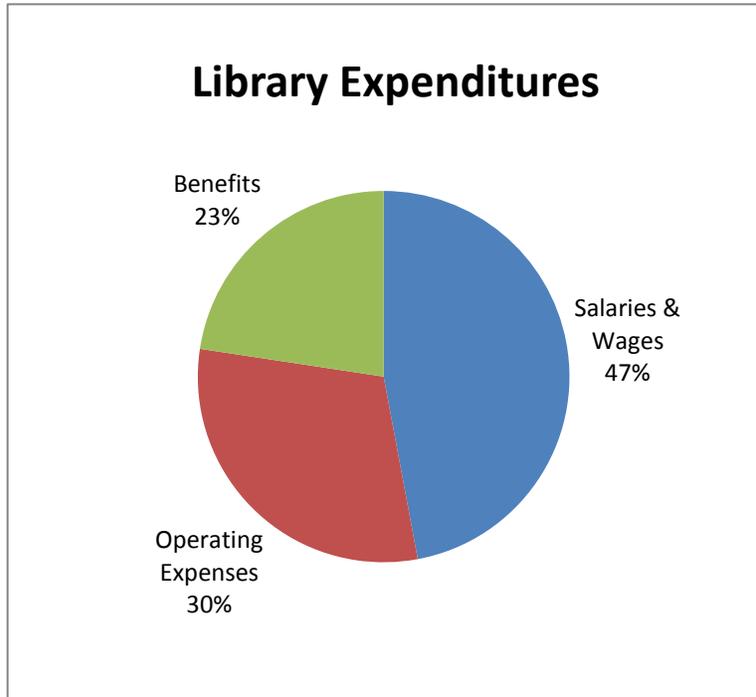
Library

Department Duties:

The Ericson Public Library provides the residents of Boone and the surrounding areas with library materials, programs and services to meet community needs for information, education, culture and recreation. The library promotes reading and supports community activities. The library encourages young readers, stimulates the imagination and supplies information to support informed decisions.

Accomplishments (past FY):

1. Upgraded and improved technology infrastructure.
2. Added 7 public internet computers, making 14 available to the public.
3. Established an Assistant Director position.
4. Expanded online website services.
5. Placed building mechanicals on META system.
6. Upgraded the integrated library system and replaced circulation computers.
7. Added A to Z USA database to library website.

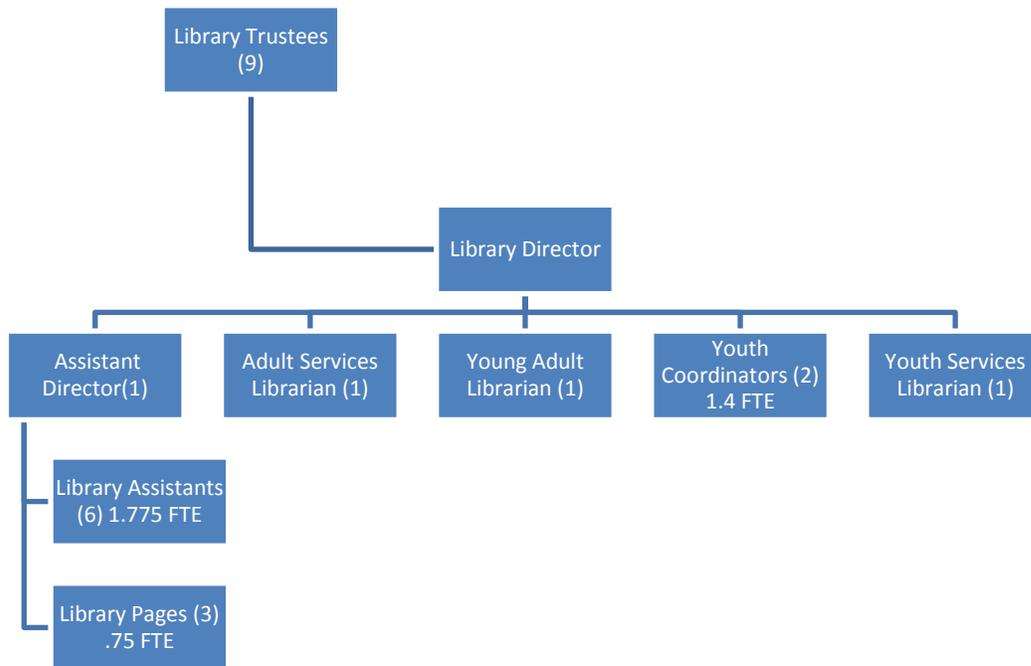


Key priorities for next FY

1. Increase young adult and adult programming.
2. Conduct an in depth evaluation of library services.
3. Add e-books to our collection.
4. Build new and enhance existing relationships with community partners.
5. Expand library hours to the public.

Library

Management Structure:



Library Budget

REVENUES

ACCOUNT	ACCOUNT TITLE	FY 2009 BUDGETED	FY2009 ACTUAL	FY 2010 BUDGETED	FY 2010 ACTUAL	FY 2011 BUDGETED	FY 2011 ACTUAL	FY 2012 PROPOSED
001-410-4465	LIBRARY/COUNTY REVENUE	43,729	46,305	48,000	47,212	48,000	23,634	48,000
001-410-4470	LIBRARY/ENRICH IOWA	4,379	4,379	4,300	4,344	4,350	3,513	3,500
001-410-4471	OPEN ACCESS	11,282	11,283	10,000	9,976	11,000	7,756	9,000
001-410-4500	LIBRARY/RECEIPTS & FINES	17,000	16,913	17,000	17,401	16,000	9,625	16,000
169-410-4300	INTEREST INCOME	0	4,595	2,000	0	500	0	1,000
169-410-4465	LIBRARY/MEMORIAL FUND	10,000	13,480	10,000	9,402	10,000	9,054	12,000
	TOTAL REVENUES:	86,390	96,955	91,300	88,334	89,850	53,582	89,500

EXPENDITURES

001-410-6010	SALARIES/LIBRARY	167,485	181,621	193,707	191,334	197,707	112,760	200,673
001-410-6020	SALARIES/PARTTIME/LIBRARY	94,944	74,312	75,274	62,650	72,000	42,031	75,125
001-410-6230	LIBRARY PROGRAMS	500	0	400	0	400	168	500
001-410-6240	TRAVEL/CONFERENCE/EXPENSE	500	774	600	1,077	1,500	1,652	2,000
001-410-6321	BUILDING/GROUNDS REPAIRS	0	0	0	5,483	5,000	5,382	6,000
001-410-6340	REPAIRS-OFFICE	6,000	5,881	6,500	13,678	6,500	4,047	3,300
001-410-6371	UTILITIES	42,000	38,843	41,500	40,448	41,500	29,723	42,000
001-410-6373	TELEPHONE	2,900	2,795	3,000	2,846	3,750	1,603	3,000
001-410-6409	CONTRACT SERVICES	29,500	25,482	29,500	29,796	35,000	17,095	35,000
001-410-6414	COPIER PRINTING/MAINTENANCE	1,750	1,478	1,750	2,498	1,750	1,194	1,750
001-410-6419	DATA PROCESSING	6,480	5,199	6,480	5,454	6,200	3,653	6,000
001-410-6496	BOOK REFUNDS	0	0	0	0	0	67	100
001-410-6499	COMPUTERS/TECHNOLOGY	12,500	13,228	13,800	13,753	13,800	11,957	16,200
001-410-6502	BOOKS/LIBRARY MATERIALS	26,000	28,835	26,000	29,288	30,000	19,182	32,000
001-410-6506	SUPPLIES/OFFICE/BINDING	15,250	17,885	15,250	15,169	15,250	4,394	14,250
001-410-6508	POSTAGE	3,600	3,488	3,600	3,162	3,600	1,800	3,500

Library Budget

001-410-6598	ENRICH IOWA	4,379	4,379	4,350	4,341	0	0	3,000
001-410-6599	DUES/MEMBERSHIP	450	708	400	287	600	116	400
112-410-6150	GROUP INSURANCE/LIBRARY	53,087	54,130	82,500	80,642	81,500	42,204	77,000
112-410-6152	SELF FUNDED INS	0	400	5,000	400	5,000	600	5,000
113-410-6110	SOCIAL SECURITY/LIBRARY	24,000	19,574	21,000	20,575	22,000	12,669	22,000
113-410-6130	IPERS/LIBRARY	19,500	15,493	18,000	15,973	19,000	10,177	23,000
113-410-6151	DENTAL INSURANCE/LIBRARY	2,268	2,544	4,700	4,274	4,000	2,100	4,500
113-410-6160	WORK COMP INS/LIBRARY	17,000	724	2,500	708	2,500	0	1,000
113-410-6170	UNEMPLOYMENT/LIBRARY	3,000	1,710	3,000	660	2,000	341	1,500
114-410-6199	UNFUNDED LIABILITY-LIBRARY	0	0	15,113	15,113	0	14,013	0
121-410-6502	LIBRARY	43,000	42,614	37,000	36,589	19,000	17,778	6,000
169-410-6599	LIBRARY/MEMORIAL FUND	40,000	23,653	25,000	27,419	11,000	8,862	12,000
TOTAL EXPENDITURES:		616,093	565,751	635,924	623,616	600,557	365,568	596,798

Local Option Sales Tax

Purpose:

In 1990 a vote of the citizens of Boone granted approval of a one percent (1%) sales and service tax. The revenue generated from this one percent (1%) of sales can be used in the following manner:

- Twenty percent (20%) of such receipts shall be used directly for property tax relief and for no other purpose;
- Five percent (5%) of such receipts shall be used for Human Services;
- Seventy-five percent (75%) of such receipts shall be used for Capital Improvements and Capital Equipment.

Accomplishments (past FY):

1. Various projects completed in conformance with the required percentages noted above.

Local Options Sales Tax

LOCAL OPTION TAX

Resources Available \$700,000

DEPARTMENT	DESCRIPTION	REQUEST INCLUDED	Total Approved
PARK	Equipment Lease	\$20,000	\$20,000
	Tile Ball Diamond	\$8,000	\$0
	Shelter Windows	\$15,000	\$10,000
	Building Study	\$2,000	
	Play Structure	\$22,000	\$22,000
TOTAL Park	67,000.00		
Family Resource Ctr.	Repairs	\$15,000	\$15,000
TOTAL FRC	15,000.00		
CEMETERY	Equipment Lease	\$11,000	\$11,000
	Shop Repairs	\$10,000	\$10,000
TOTAL Cemetery	21,000.00		
POOL	Pool Repairs	\$10,000	\$10,000
TOTAL Pool	10,000.00		
LIBRARY	Wireless Door Counter	\$2,000	\$2,000
	Convert Microfilm to Digital	\$40,800	\$4,000
TOTAL Library	42,800.00		
FIRE	Building Improvements	\$12,000	\$12,000
	POC Gear	\$15,000	\$15,000
	Equipment	\$10,000	\$10,000
	Computer	\$5,000	\$5,000
TOTAL Fire	42,000.00		
Building	Filing Cabinets	\$2,000	\$2,000
	Sidewalk Replacement	\$22,000	\$10,000
	Truck w/ Plow	\$20,000	\$24,000
TOTAL Building	44,000.00		
CITY HALL	Tuckpointing	\$20,000	\$20,000
	Windows	\$20,000	\$20,000
	Front Entrance Repair	\$7,000	\$7,000
TOTAL City Hall	47,000.00		
POLICE	1 Police Car	\$30,000	\$28,000
	Firearm buyback Program	\$2,500	\$2,500

R

R

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Local Options Sales Tax

	Ballastic Vests	\$6,000	\$6,000
	Sirens	\$8,500	\$8,500
	Computers	\$9,500	\$5,000
	Equipment	\$5,000	\$5,000
	Atech Security	\$3,700	\$0
TOTAL Police	65,200.00		
AIRPORT	Grant Match	\$30,000	\$29,000
	Carpet, Roof Rehab, Windows	\$12,500	\$5,000
	Computer/Printer	\$2,500	
	Sewer/Water for Hangar	\$8,500	\$8,500
TOTAL Airport	53,500.00		
ADMINISTRATION	Conference Speaker	\$1,500	\$1,500
	Conference Room Furniture	\$6,000	\$0
TOTAL Admin	7,500.00		
Economic Development	Computer	\$1,500	\$500
	Show Case Boone	\$1,500	\$1,500
BOND PMT/TRF	Bond Payment	\$356,973	\$356,973
	New Bond Payment Estimate	\$11,666	\$11,666
TOTAL Bond Pmt/Trf	\$368,639		
GRAND TOTAL		\$786,639	\$698,639
Balance			1,361.00

R

Park/Pool/Cemetery

Department Duties:

The Boone City Park Commission/Department is dedicated to provide facilities and promote ideas that allow all people to enjoy their leisure time in a safe and healthy environment.

Park Department - The Park Department staff performs maintenance and upkeep of 15 city parks.

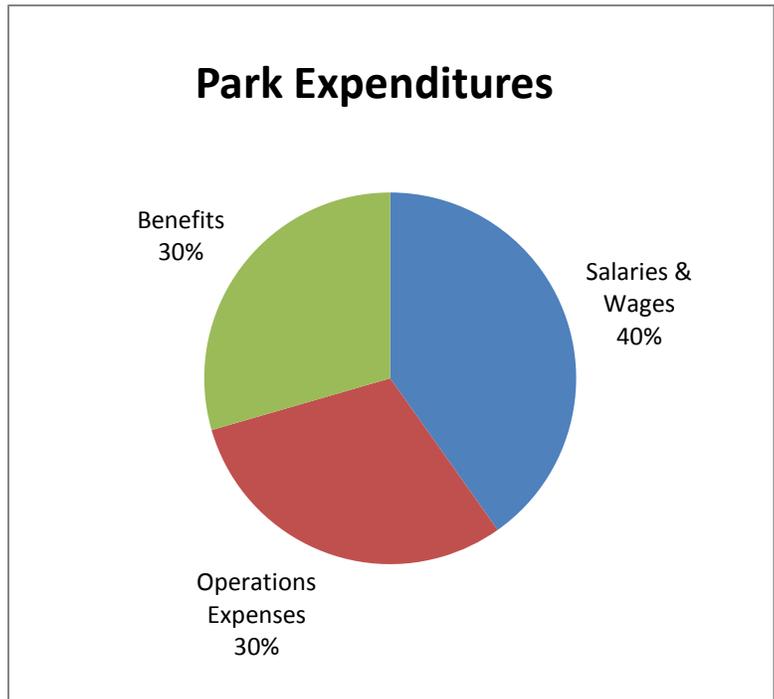
Pool Department - The Pool staff performs maintenance and upkeep of the city operated pool.

Cemetery Department - The Cemetery staff performs maintenance and upkeep of the city operated perpetual care cemetery.

Accomplishments (past FY):

Park Department -

- Painted North ball diamond restroom
- Installed new flagpole at Anderson Park
- Removed damaged flagpole in McHose Park
- Installed fencing at Herman Park Skate Pond
- Started grille replacement program in McHose Park
- Installed and repaired fencing at McHose Sledding Hill
- Storm cleanup in city, month long process
- Repair vandal damage at Herman Park Skate Pond
- Installed steps on bank at Scout Cabin (assisted Scout project)
- Built kiosk at Roosevelt statue (assisted contractor)
- Clean up of rock shelter at Roosevelt Circle
- Started parking post replacement program in McHose Park
- Brush Hog cleanup on Senholz Trail, Cap Erbe Park and McHose Park
- Remove trees at Lowell Park in natural waterway area
- Hauled sand from Ledges State Park to Boone Little League Park
- Removed shrubs and bushes at crosswalk areas in downtown Boone



Park/Pool/Cemetery

CEMETERY YEAR IN REVIEW

- Installed heat and concrete floor in newer shed at Linwood Park Cemetery
- Replaced sidewalk to Linwood Park Cemetery office
- Installed tiling to creek in Section SA in Linwood Park Cemetery

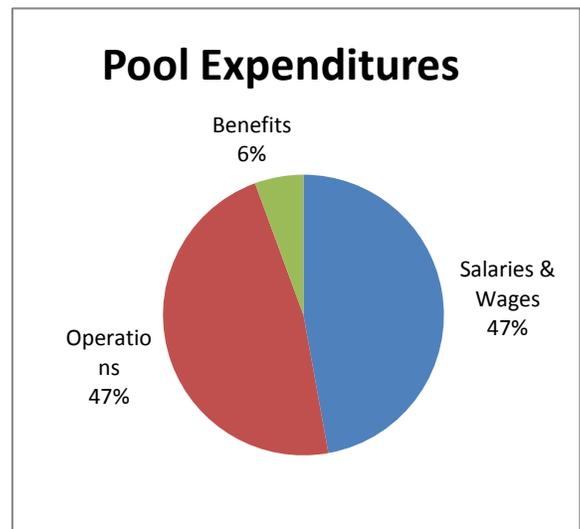
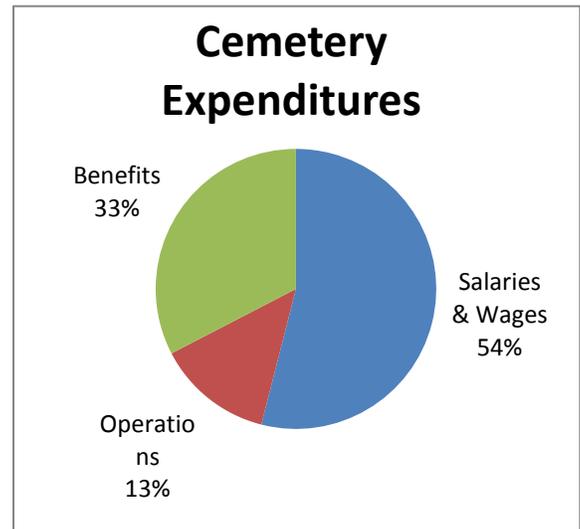
POOL YEAR IN REVIEW

- Installed new interior doorway between front office area and concession area
- Surveyed office area and solicited for bids to repaint area with Epoxy paint
- Met with ACCO pool contractor for upgrade to chemical feed system for pool

Key priorities for next FY

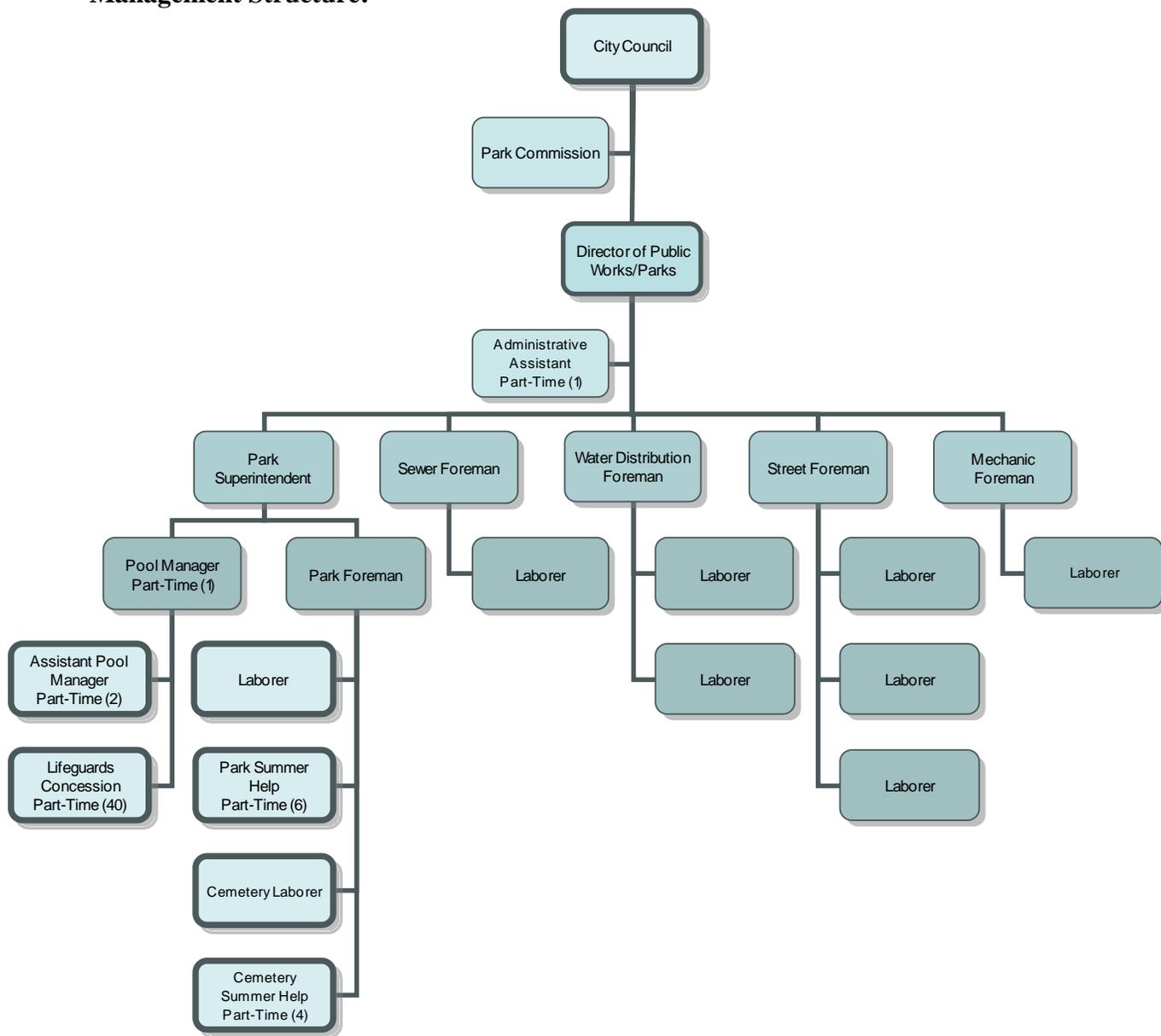
The Commissioners discussed how they wanted to plan projects in accordance to the survey that was conducted last year. They decided upon the following:

- a. Skate Pond-Park staff will put a snow fence around the perimeter of the pond, prepare the warming house with snacks and get it ready for use over the Christmas holiday season.
- b. Sand in the Volleyball courts.
- c. Lights on basketball courts.
- d. Other projects include; Anderson Park fence, Franklin Park possible hockey facility, dog park, Frisbee golf map on concrete pads, paint garbage cans, Rec Department, ski/snowshoe trail-advertise in newsletter for a possible club, skate park equipment additions, and Sledding Hill legislation changes.
- e. Shelter renovation/remodel
- f. Play Structure replacement program



Park/Pool/Cemetery

Management Structure:



Park Budget

REVENUES

ACCOUNT	ACCOUNT TITLE	FY 2009 BUDGETED	FY2009 ACTUAL	FY 2010 BUDGETED	FY 2010 ACTUAL	FY 2011 BUDGETED	FY 2011 ACTUAL	FY 2012 PROPOSED
001-430-4310	SHELTER RECEIPTS-PARK	7,000	7,080	7,000	8,330	7,000	4,231	8,000
170-430-4465	PARKS/TRUST/MEMORIAL FUND	122,364	122,364	30,000	28,419	2,000	4,000	52,000
	TOTAL REVENUES:	129,364	129,444	37,000	36,749	9,000	8,231	60,000

EXPENDITURES

001-430-6010	SALARIES/PARK	86,000	83,590	100,500	96,409	102,150	62,873	103,000
001-430-6020	SALARIES/PARTTIME/PARK	30,000	30,820	25,000	30,177	25,000	20,476	28,000
001-430-6050	SALARIES/PARK COMMISSION	1,300	1,040	1,300	1,300	1,300	1,300	1,300
001-430-6181	CLOTHING ALLOWANCE	1,050	894	1,200	1,340	1,200	594	1,200
001-430-6240	TRAVEL/CONFERENCE EXPENSE	1,500	1,361	1,500	1,527	2,100	627	2,100
001-430-6320	REPAIRS/HOUSE/SHOP	0	1,837	2,000	208	2,000	0	2,000
001-430-6321	BUILDINGS & GROUNDS	9,500	10,453	13,000	15,531	10,000	10,599	11,000
001-430-6331	GAS & OIL	9,000	10,668	13,000	11,144	13,000	6,990	13,000
001-430-6350	REPAIRS/EQUIPMENT MAINT	10,000	6,187	4,000	3,496	4,000	2,953	4,000
001-430-6371	UTILITIES	25,000	24,085	25,000	25,193	25,000	16,047	28,000
001-430-6373	TELEPHONE	2,000	1,564	2,000	1,275	2,000	754	2,000
001-430-6411	LEGAL FEES-PARKS	475	427	500	436	500	294	500
001-430-6417	STREET MAINTENANCE	1,000	0	1,000	0	1,000	0	1,000
001-430-6490	REFUNDS/DEPOSITS	0	142	0	0	0	40	100
001-430-6499	URBAN FORESTRY	2,500	2,274	2,500	1,090	2,500	1,758	2,500
001-430-6504	EQUIPMENT	100	97	1,000	942	1,000	1,271	1,500

Park Budget

001-430-6506	OFFICE SUPPLIES	400	585	400	326	400	548	1,000
001-430-6508	POSTAGE	400	136	400	385	400	149	400
001-430-6599	SUPPLIES	4,000	2,060	4,500	4,016	4,500	1,659	4,500
110-430-6490	URBAN FORESTRY	20,000	20,345	20,000	21,055	20,000	15,560	20,000
110-430-6499	TREE REPLACEMENT	5,000	5,000	5,000	5,000	0	0	5,000
112-430-6150	GROUP INSURANCE/PARK	42,627	39,749	55,000	55,913	58,100	32,719	61,500
112-430-6152	SELF FUNDED INS	0	649	2,000	1,115	2,000	11	2,000
113-430-6110	SOCIAL SECURITY/PARK	9,500	10,812	9,700	8,612	9,700	6,454	11,000
113-430-6130	IPERS/PARK	7,700	7,099	8,500	5,415	8,800	4,370	11,500
113-430-6151	DENTAL INSURANCE/PARKS	2,095	2,303	3,750	3,457	3,400	1,928	3,500
113-430-6160	WORK COMP INS/PARK	8,000	3,339	4,100	3,519	4,000	0	4,100
113-430-6170	UNEMPLOYMENT/PARK	2,710	2,709	3,000	2,639	3,000	1,364	3,500
121-430-6725	PARK EQUIPMENT	54,000	28,083	36,830	37,078	16,830	16,830	20,000
121-430-6727	PARK/TRAIL & PLAY EQUIPMENT	0	0	0	0	0	0	32,000
166-430-6799	PARK PROJECTS	0	0	0	66	0	0	51,000
170-430-6599	PARK TRUST FUND	96,000	95,754	42,000	42,132	2,000	86	52,000
952-430-6599	JOHNNY APPLESEED/CHAMBER	17,000	15,579	17,000	6,569	12,000	168	12,000
	TOTAL EXPENDITURES:	448,857	409,640	405,680	387,366	337,880	208,420	496,200

Cemetery Budget

REVENUES

ACCOUNT	ACCOUNT TITLE	FY 2009 BUDGETED	FY2009 ACTUAL	FY 2010 BUDGETED	FY 2010 ACTUAL	FY 2011 BUDGETED	FY 2011 ACTUAL	FY 2012 PROPOSED
001-450-4300	INTEREST PERPETUAL CARE FUND	12,000	11,099	10,000	6,277	6,500	4,034	6,500
001-450-4500	GRAVE FEES/OPENINGS	36,000	39,850	36,000	52,130	36,000	18,725	36,000
001-450-4550	CEMETERY INSPECT/RESEARCH	1,000	1,050	1,000	2,600	1,000	825	1,000
001-450-4705	DONATIONS	0	0	0	0	0	0	0
001-450-4740	SALE OF LOTS/80%	26,800	8,242	17,000	21,270	10,000	9,800	10,000
500-450-4300	INTEREST	0	0	0	0	0	7,736	0
500-450-4740	SALE OF LOTS/20%	6,700	2,060	2,500	5,318	2,500	2,450	2,500
	TOTAL REVENUES:	82,500	62,301	66,500	87,595	56,000	43,570	56,000

EXPENDITURES

001-450-6010	SALARIES/CEMETERY	90,000	88,326	71,500	67,546	71,600	44,891	74,000
001-450-6020	SALARIES/EXTRA/CEMETERY	25,000	23,557	20,000	25,446	20,000	16,791	20,000
001-450-6181	CLOTHING ALLOWANCE	700	516	800	514	800	150	800
001-450-6240	TRAVEL/CONFERENCE	150	145	150	52	200	57	200
001-450-6321	BUILD/GROUNDS	2,500	2,374	3,000	7,485	4,000	1,120	4,000
001-450-6331	GAS & OIL	3,000	2,877	4,000	3,342	4,000	1,862	4,000
001-450-6350	REPAIRS/EQUIPMENT	3,500	2,724	3,500	4,654	4,000	1,180	4,000
001-450-6371	UTILITIES	2,500	3,986	3,000	4,205	4,000	2,026	4,000
001-450-6373	TELEPHONE	1,000	1,294	1,000	1,168	1,300	681	1,300
001-450-6402	ADVERTISING	0	0	0	0	0	0	0
001-450-6499	GRAVE OPENINGS	10,000	5,990	6,000	1,775	3,000	0	1,000
001-450-6504	EQUIPMENT/CEMETERY	0	12	300	619	500	524	1,000
001-450-6506	OFFICE SUPPLIES	500	97	500	468	500	99	500
001-450-6507	FLOWERS/PLANTS	400	318	400	182	400	120	400

Cemetery Budget

001-450-6508	POSTAGE	150	49	150	171	150	40	150
001-450-6599	SUPPLIES	1,000	803	1,500	695	2,000	620	2,000
001-450-6730	LOT RESALES	0	0	0	0	0	0	0
112-450-6150	GROUP INSURANCE/CEMETERY	24,932	23,163	27,000	27,072	28,000	15,297	30,000
112-450-6152	SELF FUNDED INSUR	0	900	2,000	253	2,000	2	2,000
113-450-6110	SOCIAL SECURITY/CEMETERY	8,800	6,870	7,500	8,531	7,500	4,692	7,500
113-450-6130	IPERS/CEMETERY	4,500	5,060	6,200	5,763	6,500	3,120	8,000
113-450-6151	DENTAL INSURANCE/CEMETERY	922	1,010	1,100	1,307	1,400	704	1,300
113-450-6160	WORK COMP INS/CEMETERY	3,880	3,879	4,600	4,572	4,000	0	5,000
113-450-6170	UNEMPLOYMENT/CEMETERY	2,570	2,569	3,000	2,639	3,000	1,364	3,000
119-450-6504	CEMETERY LOCATOR	0	0	0	0	0	0	0
121-450-6499	CEMETERY/IMPRV & EQUIP	34,500	35,294	24,500	12,375	9,500	9,500	21,000
990-450-6399	CEMETARY REPAIRS	0	0	0	0	0	0	0
	TOTAL EXPENDITURES:	220,504	211,816	191,700	180,832	178,350	104,840	195,150

Pool Budget

REVENUES

ACCOUNT	ACCOUNT TITLE	FY 2009 BUDGETE D	FY2009 ACTUAL	FY 2010 BUDGETE D	FY 2010 ACTUAL	FY 2011 BUDGETE D	FY 2011 ACTUAL	FY 2012 PROPOSE D
001-435-4310	SWIM LESSONS/START UP REIMB	13,000	16,619	13,000	20,405	13,000	1,345	13,000
001-435-4501	POOL SERVICES	81,500	72,718	81,500	60,737	75,000	25,113	75,000
001-435-4560	SALES TAX/POOL	4,550	5,061	5,000	4,188	5,000	1,884	5,000
001-435-4760	POOL CONCESSIONS	22,000	24,541	22,000	21,110	22,000	12,903	22,000
954-435-4500	SWIM TEAM/ACTIVITY FEES	4,000	6,341	5,000	5,946	5,000	0	5,000
	TOTAL REVENUES:	125,050	125,279	126,500	112,385	120,000	41,244	120,000

EXPENDITURES

001-435-6010	SALARIES/MAINTENANCE	6,000	6,000	8,700	8,564	8,800	5,473	9,500
001-435-6030	SALARIES/POOL	80,000	61,339	80,000	59,362	80,000	50,442	65,000
001-435-6350	REPAIRS	2,500	2,591	2,500	1,150	2,500	873	12,500
001-435-6371	UTILITIES	21,000	22,323	25,000	17,828	25,000	14,244	25,000
001-435-6373	TELEPHONE	500	723	730	1,237	750	799	750
001-435-6418	SALES TAX	4,550	6,152	5,000	4,155	6,200	3,508	6,200
001-435-6490	LAB TESTS	150	89	150	224	200	0	200
001-435-6499	SERVICES	1,300	5,889	6,000	5,909	6,500	5,651	6,500
001-435-6501	CHEMICALS	5,500	5,323	5,500	6,849	6,000	2,852	6,000
001-435-6503	POOL CONCESSION SUPPLIES	14,000	12,187	14,000	14,143	14,000	10,709	14,000
001-435-6504	EQUIPMENT/TOOLS	300	196	300	274	300	352	400
001-435-6508	POSTAGE	75	100	75	170	75	36	75
001-435-6599	SUPPLIES	1,500	2,178	2,000	2,270	3,000	2,049	3,000
113-435-6110	SOCIAL SECURITY/POOL	6,600	5,308	6,800	5,039	7,000	4,254	6,800
113-435-6130	IPERS/POOL	550	513	700	435	700	380	850

Pool Budget

113-435-6170	UNEMPLOYMENT/POOL	1,200	1,138	1,200	660	1,200	341	1,200
119-435-6399	POOL FIXTURES	0	0	0	0	0	0	0
121-435-6499	SWIMMING POOL IMPROVEMENTS	29,000	19,366	28,000	24,437	20,000	8,048	10,000
954-435-6050	SWIM TEAM/COACHES FEES	3,500	3,483	3,775	3,773	3,500	3,923	4,000
954-435-6402	ADVERTISING/SWIM TEAM	180	95	100	0	125	0	0
954-435-6599	SWIM TEAM/MISC	3,000	2,902	2,000	3,633	2,000	866	3,700
	TOTAL EXPENDITURES:	181,405	157,894	192,530	160,110	187,850	114,800	175,675

Tennis Budget

REVENUES

ACCOUNT	ACCOUNT TITLE	FY 2009 BUDGETED	FY2009 ACTUAL	FY 2010 BUDGETED	FY 2010 ACTUAL	FY 2011 BUDGETED	FY 2011 ACTUAL	FY 2012 PROPOSED
005-441-4500	TENNIS ACTIVITY FEES	5,900	4,872	5,900	4,165	5,900	0	5,000
	TOTAL REVENUE	5,900	4,872	5,900	4,165	5,900	0	5,000

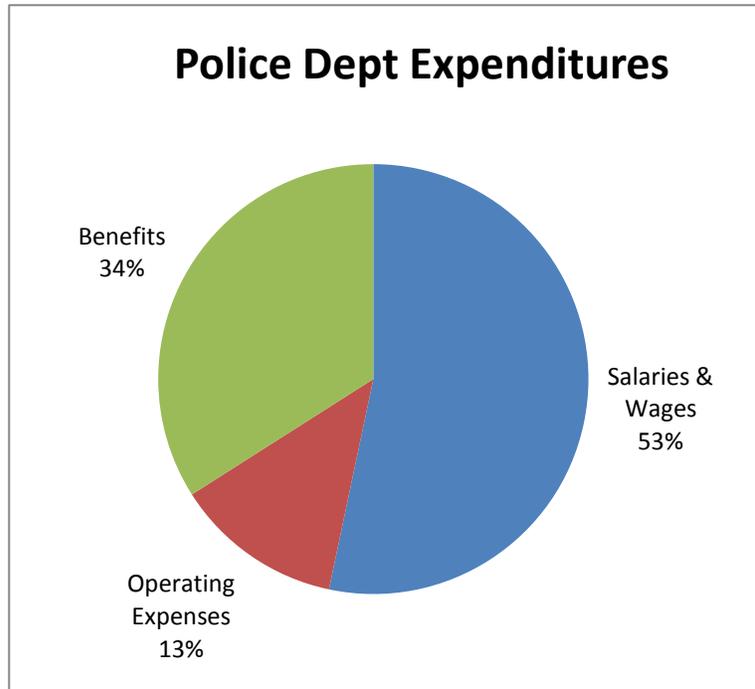
EXPENDITURES

005-441-6496	REFUNDS	0	0	100	27	100	0	100
005-441-6499	CONTRACT SERVICES-TENNIS	4,100	3,886	4,100	3,784	4,100	0	4,100
005-441-6599	TENNIS SUPPLIES	1,800	279	1,800	1,304	1,000	0	1,800
	TOTAL EXPENDITURES:	5,900	4,165	6,000	5,115	5,200	0	6,000

Police

Department Duties:

Description: The Boone Police provide a number of services to its citizens and visitors. The main task is protection to the community. In addition the officers of the Boone Police Department perform various duties such as; traffic enforcement, parking enforcement, security checks, directed patrol, criminal investigations, educational programs in identity theft, bank robbery, tobacco and alcohol compliance, child safety and driving safety. The police department has specialized areas such as bike patrol, K-9, and ERT and Community Service Officer.



Accomplishments (past FY):

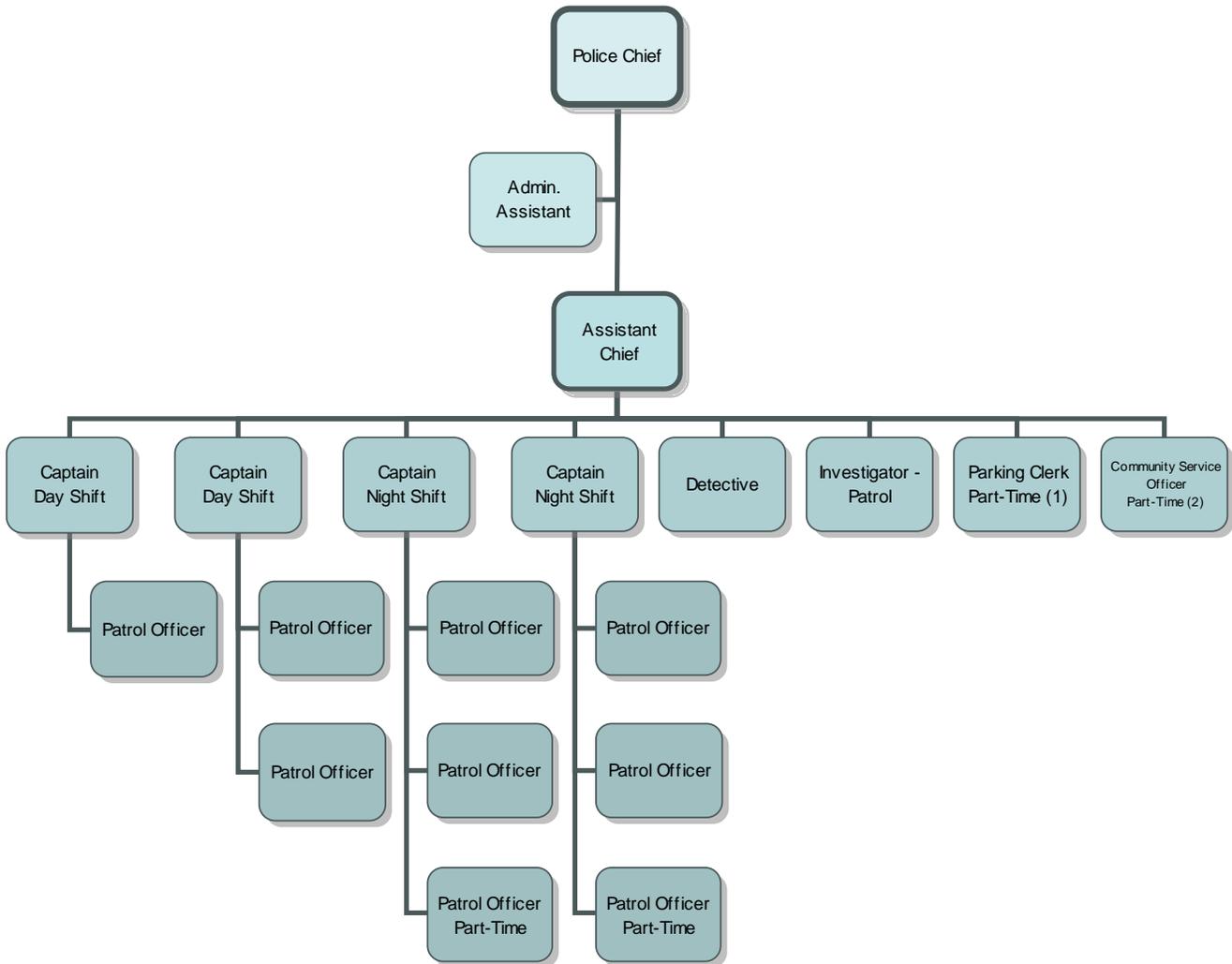
1. Start new Command Staff re-organization and successful acclimation of both new Commanders to the position
2. Increased resources to better serve citizens and school district.
3. Five (5) Officers cross trained with addition of at least four (4) more
4. Combined Police and Fire into Emergency Services
5. Successful Citizen Police Academy
6. Implementation of county wide Emergency Medical Dispatch (EMD)

Key priorities for next FY

1. Maintain fleet with purchase of two (2) new patrol vehicles at least one (1) being an SUV (4X4) to assist with cross raining/winter driving
2. Citizen Police Academy
3. Continue the Cross-Training/Emergency Services concept
4. Establish School Resource Officer in the school system
5. Monitor EMD to assure proper protocol
6. Upgrade of computers / security of Police Department
7. Continue Officer Training Program

Police

Management Structure:



Police Department Budget

REVENUES

ACCOUNT	ACCOUNT TITLE	FY 2009 BUDGETED	FY2009 ACTUAL	FY 2010 BUDGETED	FY 2010 ACTUAL	FY 2011 BUDGETED	FY 2011 ACTUAL	FY 2012 PROPOSED
001-110-4190	PARKING PERMITS	2,000	2,445	2,000	3,405	2,000	1,635	2,000
001-110-4400	GRANTS/FEDERAL	0	0	0	0	0	0	0
001-110-4465	PRISONER CARE/JAIL SERVICES	0	0	0	0	0	0	0
001-110-4550	POLICE CONTRACT SERVICES	4,000	8,497	4,500	16,653	5,000	11,457	66,200
001-110-4710	SCHOOL PATROL REIMBURSEMT	6,900	6,479	6,500	7,148	6,500	7,486	6,500
001-110-4770	COURT FINES	40,000	55,261	42,500	52,730	42,500	41,002	45,000
001-110-4775	PARKING FINES	40,000	35,772	32,500	28,846	25,000	16,455	25,000
167-110-4465	CANINE FUND	0	0	16,000	16,000	0	0	0
167-110-4705	POLICE TRUST/DONATIONS	21,000	21,049	6,000	7,649	3,000	4,162	3,000
167-110-4706	REWARD FUND	0	0	0	0	0	0	0
167-110-4745	SALE OF SALVAGE	6,700	6,759	0	0	0	0	0
167-110-4765	TOBACCO SALE VIOLATIONS	3,500	3,555	600	1,800	600	0	600
167-110-4780	DRUG FORFIETURE REVENUE	17,578	17,834	4,000	3,390	4,000	3,147	4,000
356-110-4400	JAG GRANT	0	0	47,189	20,049	0	11,625	0
	TOTAL REVENUES:	141,678	157,652	161,789	157,670	88,600	96,970	152,300

EXPENDITURES

001-110-6010	SALARIES/POLICE	910,100	878,230	894,000	910,455	924,000	592,879	990,700
001-110-6020	SALARIES/OTHER/POLICE	25,000	21,028	44,480	20,796	45,400	20,343	71,500
001-110-6040	OVERTIME/POLICE	75,000	66,473	80,000	65,152	83,200	42,231	83,200
001-110-6065	ON-CALL PAY	3,800	1,864	3,800	1,702	1,900	0	1,900
001-110-6181	CLOTHING ALLOWANCE	12,000	9,893	11,500	8,756	11,500	3,960	12,000
001-110-6240	TRAVEL/CONF/TRAINING EXP	10,000	8,048	11,000	9,977	11,000	3,365	15,000
001-110-6331	GAS & OIL	34,000	26,373	36,000	29,803	36,000	12,787	36,000
001-110-6332	REPAIRS/CARS	5,000	4,948	5,000	7,051	5,000	4,034	7,000

Police Department Budget

001-110-6350	REPAIRS/RADIO/SIRENS	2,500	2,310	2,500	2,129	3,500	1,006	3,500
001-110-6371	UTILITIES	12,000	10,659	12,000	10,730	12,000	6,794	12,000
001-110-6373	TELEPHONE	9,500	8,239	9,500	8,157	9,500	4,719	9,500
001-110-6399	BUILDING MAINT/REPAIR	3,000	3,044	3,000	2,966	3,000	2,160	4,000
001-110-6411	LEGAL FEES/POLICE	7,000	5,306	7,500	5,233	7,575	3,565	7,575
001-110-6419	SERVICES & COMPUTER SUPPORT	5,500	6,828	7,500	6,702	7,500	2,946	7,500
001-110-6490	DISPATCH/CONTRACT SERVICES	137,594	65,434	141,722	133,399	139,000	55,496	144,600
001-110-6499	PRISONER CARE	0	0	0	0	0	0	0
001-110-6506	SUPPLIES/OFFICE	4,500	4,132	4,500	4,132	4,500	1,490	4,500
001-110-6508	POSTAGE	1,500	1,304	2,000	1,290	2,000	709	2,000
001-110-6599	POLICE EQUIP/SUPPLIES	8,000	6,631	7,500	6,743	7,500	3,625	7,500
001-110-6710	EQUIPMENT/CAR	0	0	0	0	0	0	0
112-110-6150	GROUP INSURANCE/POLICE	311,710	261,044	360,000	314,928	310,000	163,843	372,000
112-110-6152	SELF FUNDED INS	0	15,416	5,000	4,965	5,000	842	8,000
113-110-6110	SS/MEDICARE/POLICE	25,000	17,180	21,500	16,767	22,500	12,480	22,500
113-110-6130	IPERS/POLICE/OTHER	3,800	3,370	5,500	4,025	6,000	2,450	6,000
113-110-6141	RETIREMENT BENEFIT / POLICE	160,000	156,852	147,000	147,155	178,000	112,183	248,000
113-110-6151	DENTAL INSURANCE/POLICE	13,024	14,633	16,000	18,334	16,000	9,346	20,000
113-110-6160	WORK COMP INS/POLICE	0	818	800	843	850	0	900
113-110-6170	UNEMPLOYMENT/POLICE	3,500	2,447	3,800	1,451	3,800	750	3,800
113-110-6199	DISPATCH BENEFITS	48,344	22,990	49,828	19,933	49,000	28,589	51,000
114-110-6199	UNFUNDED LIABILITY PD	13,667	13,667	37,000	35,255	47,000	0	0
121-110-6504	POLICE/MISC	18,500	18,407	9,100	11,616	33,000	18,115	24,500
121-110-6505	FIREARM BUYBACK PROGRAM	15,000	14,230	2,500	0	2,500	2,840	2,500
121-110-6710	POLICE CARS	24,000	23,976	52,000	51,914	28,000	42,630	28,000
167-110-6498	SALE OF SALVAGE	9,000	8,628	1,000	110	0	173	1,000
167-110-6499	MISC CONTRACTS	23,000	15,709	5,000	1,447	5,000	898	5,000
167-110-6506	MISC POLICE TRUST	3,000	2,378	6,000	7,849	1,000	333	6,000

Police Department Budget

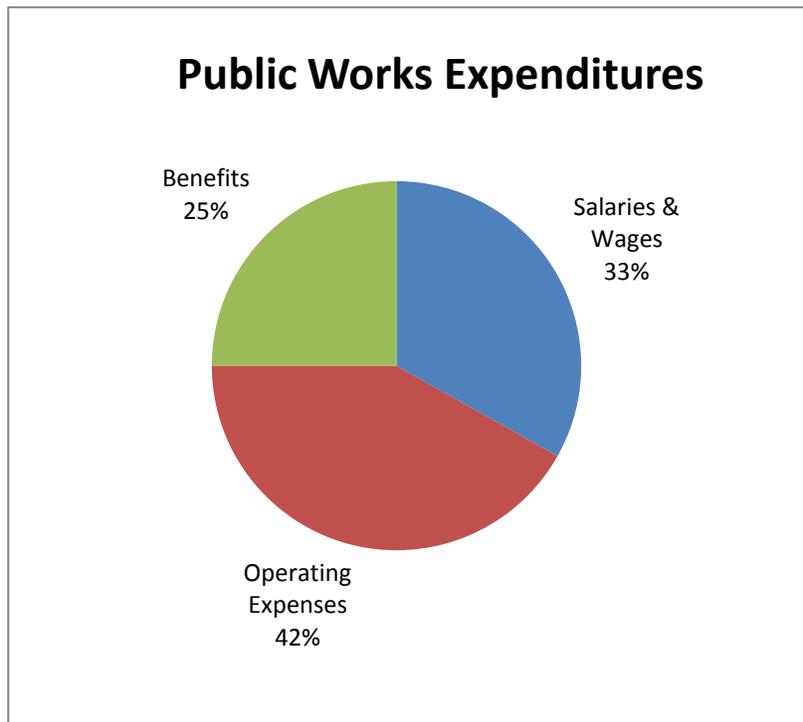
167-110-6507	TOBACCO FUND	5,000	3,529	2,500	703	3,000	375	3,000
167-110-6508	CANINE EXPENSE	0	0	16,000	10,512	0	621	3,000
167-110-6599	TRUST/DRUG PURCHASE	8,000	4,589	7,000	5,690	7,000	1,306	7,000
324-110-6750	POLICE BUILDING	0	0	0	0	0	0	0
324-110-6899	BOND FEES	0	0	0	0	0	0	0
356-110-6598	JAG GRANT-CITY	0	0	28,313	9,190	0	2,584	0
356-110-6599	JAG GRANT COUNTY	0	0	18,876	11,267	0	4,650	0
	TOTAL EXPENDITURES:	1,950,539	1,730,610	2,078,219	1,909,128	2,031,725	1,167,117	2,232,175

Public Works/Road Use Tax

Department Duties:

The Public Works Department manages the basic infrastructure of streets, water, and sewer. The Department also performs the following duties-

- Street Maintenance
- Snow Plowing
- Sidewalk Maintenance
- Sanitary & Storm Sewer Maintenance
- Water Main installation & repair
- Brush Collection
- Leaf Collection
- Tree Trimming
- Street Cleaning
- Water Meter Reading
- Maintain Signs and Traffic Signals
- City-Wide Clean-up



Accomplishments (past FY):

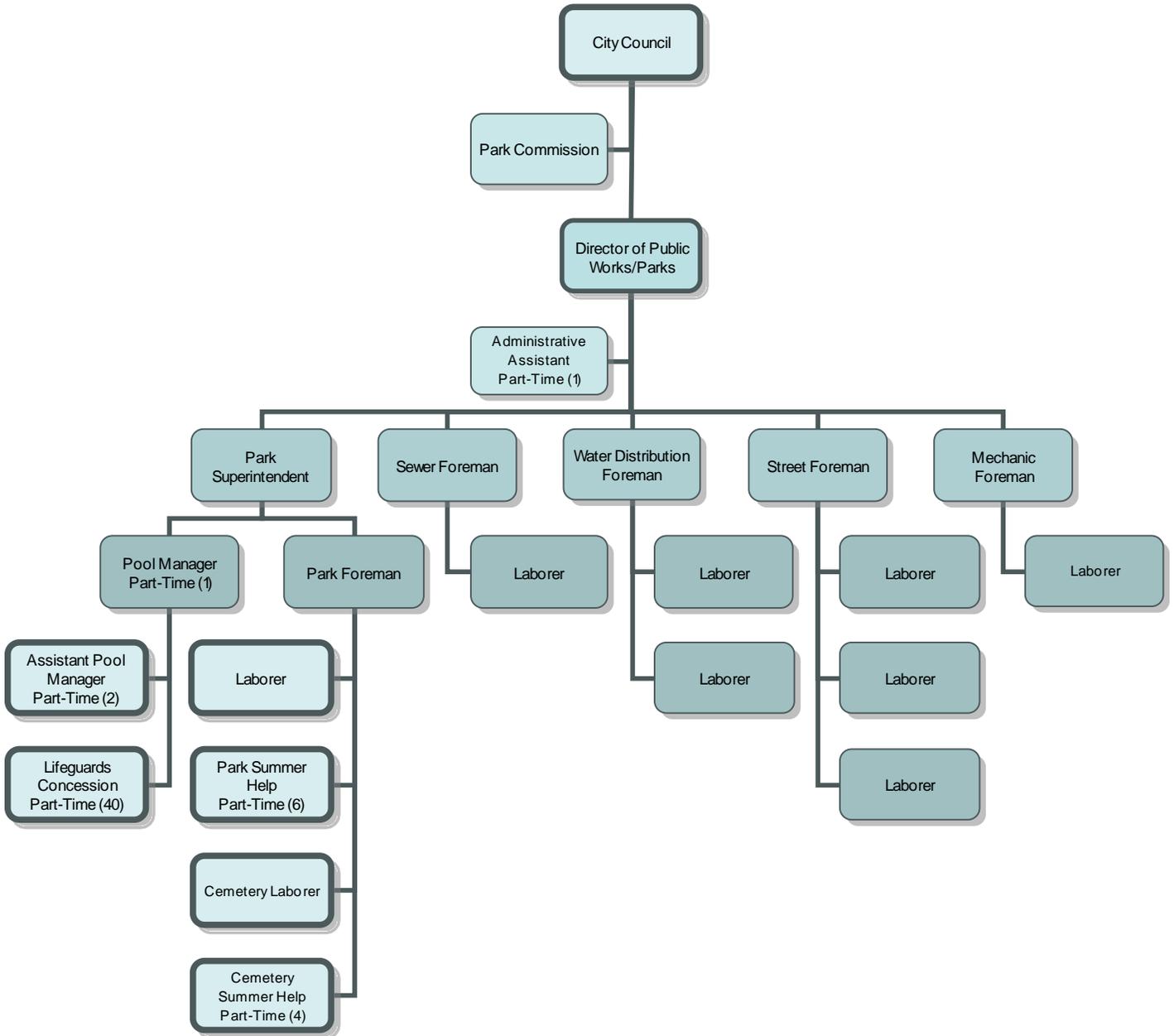
1. Extensive road repairs/patch work.
2. Snow/ice control for record snow fall year.
3. Purchase new maintainer.
4. Bonded for new equipment: Dump truck, street sweeper and mini maintainer.
5. City wide clean-up.
6. Overlay projects: South Marshal & Industrial Park Rd (Fed Stimulus Funded).
7. Crack sealing of roads (I-Jobs).
8. Complete road condition study – InTrans.

Key priorities for next FY

1. Implement street management program with information received from InTrans
2. Work on alley improvement program.
3. Maintenance/repair existing shop.
4. Stop sign/street sign replacement program (Fed Retroreflectivity Mandate)
5. Continue crack sealing program (I-Jobs)
6. Incorporate all improvements/repairs into GIS.

Public Works/Road Use Tax

Management Structure:



Public Works/Road Use Tax

REVENUES

ACCOUNT	ACCOUNT TITLE	FY 2009 BUDGETED	FY2009 ACTUAL	FY 2010 BUDGETED	FY 2010 ACTUAL	FY 2011 BUDGETED	FY 2011 ACTUAL	FY 2012 PROPOSED
001-210-4715	MISC/RUT	7,500	9,061	2,000	1,663	2,500	1,986	2,500
001-950-4440	FEMA-STATE GRANT	3,176	3,176	0	0	0	0	0
110-210-4430	RUT - REFUNDS/STATE	1,090,815	1,062,262	1,145,868	1,131,709	1,060,000	712,463	1,220,000
	TOTAL REVENUES:	1,101,491	1,074,499	1,147,868	1,133,372	1,062,500	714,449	1,222,500

EXPENDITURES

001-210-6599	MISC RUT-GENERAL FUND	4,000	9,202	4,000	1,387	2,500	0	2,500
110-210-6150	GROUP INSURANCE/RUT	0	0	0	0	0	0	100,000
110-210-6310	REPAIRS/CITY SHED	5,000	2,813	5,000	5,040	2,500	6,988	5,000
110-210-6331	GAS & OIL	45,000	49,446	50,000	35,369	50,000	20,533	40,000
110-210-6350	REPAIRS-EQUIP/MECHANIC	35,000	21,511	35,000	33,906	25,000	16,249	25,000
110-210-6371	UTILITIES	7,500	11,262	7,500	9,599	10,000	4,923	10,000
110-210-6372	LANDFILL/USERS FEES	600	243	600	0	600	0	600
110-210-6399	REPAIRS-STREET	50,000	18,849	47,000	36,929	30,000	19,644	30,000
110-210-6490	ADA SIDEWALK/RESIDENTIAL	22,500	23,107	22,500	22,252	22,500	350	22,500
110-210-6499	MISC CONTRACT WORK	100,000	33,014	87,000	40,662	49,500	34,995	50,000
110-210-6507	GRAVEL	9,000	4,755	12,000	12,277	9,875	1,820	10,000
110-210-6509	SIGNS/POSTS/SIGNALS	10,000	10,043	12,000	8,841	10,000	3,272	8,000
110-210-6599	SUPPLIES	10,000	17,445	15,000	14,087	15,000	11,034	15,000
110-210-6727	EQUIPMENT	10,000	3,380	26,000	26,527	32,000	257,440	55,000
110-210-6910	UNFUNDED LIABILITY	15,000	15	0	0	0	0	0
110-211-6010	SALARIES/RUT	372,000	427,766	341,150	346,355	358,000	229,541	350,000
110-211-6011	SALARY/ADMINISTRATION	76,000	54,369	78,000	75,328	80,000	49,137	80,000
110-211-6020	SALARIES/PART TIME	20,000	13,073	20,000	35,336	15,000	25,429	20,000
110-211-6040	OVERTIME/RUT	10,000	25,041	15,000	24,320	15,000	11,320	15,000

Public Works/Road Use Tax

110-211-6181	CLOTHING/BOOT ALLOWANCE	4,750	3,159	5,050	2,440	5,050	2,430	4,500
110-211-6210	MEMBERSHIP DUES	2,500	1,846	2,500	4,259	2,500	2,731	2,500
110-211-6230	TRAINING	2,000	268	3,000	2,958	3,000	1,026	3,000
110-211-6240	TRAVEL/CONFERENCE EXPENSE	1,000	349	3,000	2,019	3,000	1,242	3,000
110-211-6373	TELEPHONE	4,500	4,836	5,000	5,789	5,000	2,899	5,000
110-211-6401	AUDIT	6,000	4,963	6,000	5,537	6,200	5,475	6,200
110-211-6407	ENGINEERING	22,000	24,971	25,000	24,450	25,500	14,023	26,000
110-211-6408	INSURANCE/LIABILITY	15,000	15,575	14,000	12,810	16,000	0	16,000
110-211-6411	LEGAL FEES	6,000	4,376	6,200	4,361	6,325	2,938	6,325
110-211-6414	PUBLICATIONS (RADIO/PAPER)	0	0	3,000	2,885	3,000	2,183	4,000
110-211-6420	ORDINANCE UPDATE	800	1,105	800	367	800	0	800
110-211-6499	CONTRACT SERVICES	7,500	8,688	7,500	15,784	12,500	14,360	20,000
110-211-6506	SUPPLIES/OFFICE	350	965	600	2,500	900	923	900
110-211-6508	POSTAGE	1,500	1,948	2,000	1,118	2,000	1,137	2,000
110-211-6599	COMPUTER UPDATES	5,600	6,054	9,500	8,477	6,500	7,607	11,000
110-230-6371	STREET LIGHTING	85,000	104,719	190,000	151,438	155,000	77,275	155,000
110-230-6499	BEAUTIFICATION/DOWNTOWN	1,500	4,196	4,500	6,169	4,500	3,810	5,000
112-210-6150	GROUP INSURANCE/RUT	230,038	202,488	230,000	218,384	215,000	120,125	148,000
112-210-6152	SELF FUNDED INS	0	5,880	5,000	4,344	6,000	55	6,000
113-210-6130	IPERS/ICMA/RUT	37,000	37,255	40,000	36,376	34,000	22,009	40,000
113-210-6151	DENTAL INSURANCE/RUT	9,954	10,376	11,000	12,800	12,000	6,784	13,200
113-210-6160	WORK COMP INS/RUT	35,000	34,471	47,200	38,543	40,000	0	42,000
113-210-6170	UNEMPLOYMENT/RUT	600	875	600	1,319	1,000	682	1,600
113-211-6110	SOCIAL SECURITY/STREETS	37,000	44,901	51,000	40,916	45,000	24,009	38,000
121-210-6499	SIDEWALK REIMBURSEMENT	0	0	0	0	22,000	0	10,000
200-210-6801	GENERAL CORPORATE 8-95	205,000	205,000	205,000	205,000	210,000	0	45,000
200-210-6808	GO CAP LOAN 10/05 PRINCIPAL	35,000	35,000	35,000	35,000	35,000	0	35,000
200-210-6851	GO BOND STREET-INT	24,715	24,715	18,974	18,975	13,030	6,515	6,625
200-210-6858	GO CAP LOAN 10/05 INTEREST	6,300	6,300	5,110	5,110	3,885	1,943	2,625

Public Works/Road Use Tax

362-210-6505	RUT EQUIPMENT	0	0	0	0	0	68,348	0
110-299-6399	REPAIRS-STORM SEWER	15,000	44	13,000	2,892	11,000	79	11,000
	TOTAL EXPENDITURES:	1,603,207	1,520,657	1,727,284	1,601,234	1,633,165	1,083,283	1,508,875

Traffic

REVENUES

ACCOUNT	ACCOUNT TITLE	FY 2009 BUDGETED	FY2009 ACTUAL	FY 2010 BUDGETED	FY 2010 ACTUAL	FY 2011 BUDGETED	FY 2011 ACTUAL	FY 2012 PROPOSED
001-240-4720	INSURANCE REIMB	0	0	0	0	0	27,560	0
	TOTAL REVENUES:	0	0	0	0	0	27,560	0

EXPENDITURES

001-240-6020	SALARIES/TRAFFIC	18,720	4,161	6,000	5,323	6,000	3,358	6,500
001-240-6506	SUPPLIES/OFFICE	750	382	750	0	750	166	750
001-240-6508	POSTAGE	350	61	350	112	100	31	100
001-240-6599	SUPPLIES	400	4,170	850	686	1,000	27,560	4,000
110-240-6350	TRAFFIC REPAIRS	2,000	3,426	3,500	0	3,500	18,032	6,000
110-240-6371	TRAFFIC UTILITIES	4,500	5,274	4,750	5,233	4,750	3,291	4,750
113-240-6110	SOCIAL SECURITY/TRAFFIC	1,500	599	500	406	500	256	600
113-240-6130	IPERS/TRAFFIC	2,000	498	500	357	500	233	600
113-240-6170	UNEMPLOYMENT/TRAFFIC	400	349	300	132	100	68	200
	TOTAL EXPENDITURES:	30,620	18,920	17,500	12,250	17,200	52,996	23,500

Utilities/Water-Sewer

Department Duties:

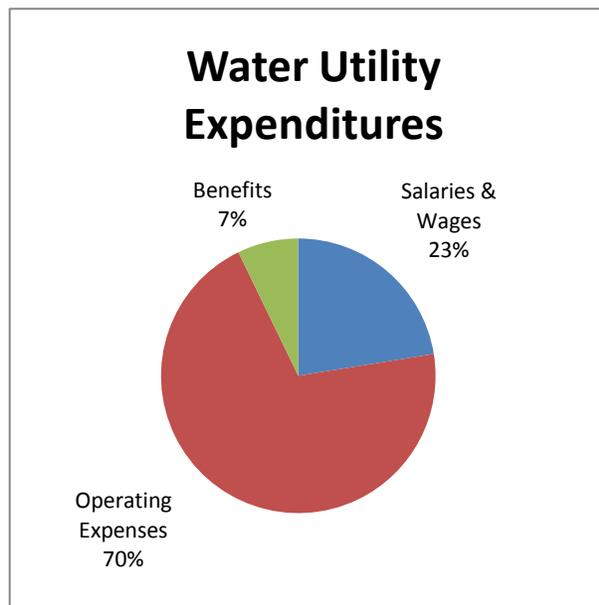
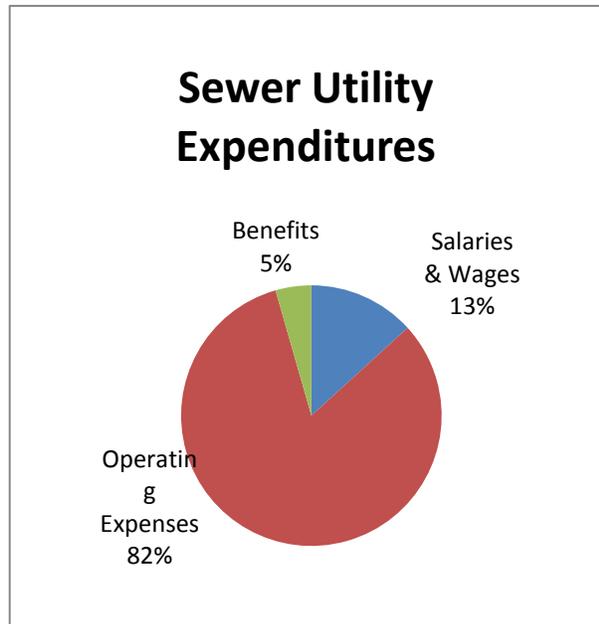
The Utility Department provides water and wastewater treatment to local citizens and some areas beyond corporate limits.

Past Fiscal Year Accomplishments

1. Assist H&W with the installation of the new sewer line (Valve work, locates, shut off water for main breaks, etc.)
2. Repair water main breaks
3. Repair /replace fire hydrants.
4. Storm sewer repairs.
5. Sanitary sewer repairs.
6. Repair and clean storm sewer intakes.
7. Clean sanitary and storm sewer lines throughout community. (Complaint driven).
8. Assist citizens with flooding issues.
9. Airport road drainage improvement.
10. Leak detection.
11. Start to develop a CMOM Program.
12. Start cleaning and videoing sanitary sewer north section of town (CMOM Program)

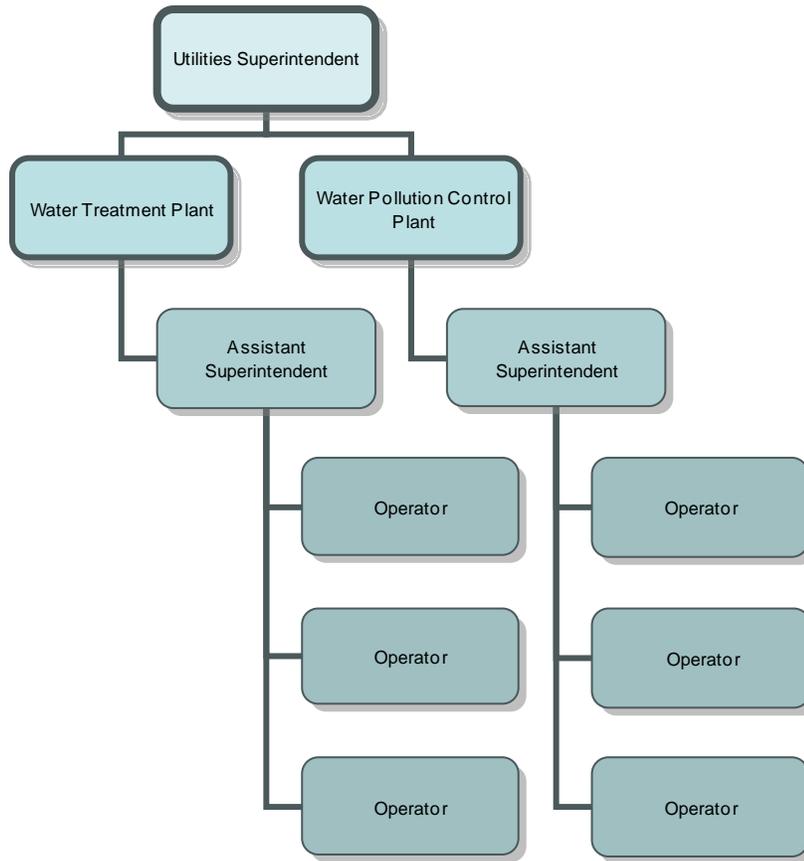
Key priorities for next FY

1. Establish and follow CMOM program.
2. Continue cleaning and videoing sanitary sewer north section of town(CMOM Program)
3. Improve storm sewer drainage on Greene St north of the railroad tracks.
4. Continue leak detection/repair of water mains and fire hydrants.
5. Record all maps/records into GIS system



Utilities

Management Structure:



Utilities (Water Utility Budget)

REVENUES

ACCOUNT	ACCOUNT TITLE	FY 2009 BUDGETED	FY2009 ACTUAL	FY 2010 BUDGETED	FY 2010 ACTUAL	FY 2011 BUDGETED	FY 2011 ACTUAL	FY 2012 PROPOSED
600-810-4300	INTEREST	100,000	92,978	55,000	47,363	45,000	3,775	45,000
600-810-4340	MISCELLANEOUS/WATER	20,000	19,467	15,000	24,776	15,000	18,284	30,000
600-810-4440	XENIA/CAPITAL IMPROVEMENT	0	0	0	0	0	0	0
600-810-4500	RECEIPTS/WATER	1,900,000	2,004,514	2,255,612	2,021,767	2,255,612	1,301,794	2,170,000
600-810-4510	BULK WATER SALES	450	416	200	460	400	99	400
600-810-4511	NEWSLETTER ADVERTISEMENTS	0	188	300	0	0	0	0
600-810-4530	PENALTIES, WATER	9,500	10,459	9,500	10,358	10,000	6,373	10,000
600-810-4550	MISC CHARGE REVENUE	12,000	12,123	12,000	19,221	12,000	12,352	14,000
600-810-4560	SALES TAX/WATER	114,000	114,975	114,000	115,345	115,000	74,898	115,000
600-810-4600	WATER SERVICE SPECIAL ASSESS	9,000	8,419	6,000	26,387	8,000	19,972	20,000
600-810-4730	METER DEPOSITS	20,000	26,455	20,000	25,650	22,000	17,562	22,000
600-810-4830	TRANSFER FROM WATER RESERVE	0	0	0	0	0	0	0
600-812-4820	BOND PROCEEDS	1,517,445	1,507,845	8,000,000	3,743,381	60,000	0	0
600-910-4830	TSF FROM WATER FUND	0	0	0	0	0	0	0
	TOTAL REVENUES:	3,702,395	3,797,839	10,487,612	6,034,708	2,543,012	1,455,109	2,426,400

EXPENDITURES

600-710-6801	WATER REV BOND PRINCIPAL	405,000	519,655	8,425,000	4,580,000	445,000	0	458,520
600-710-6851	WATER REVENUE BOND INTEREST	229,310	114,655	321,397	321,409	270,000	95,382	178,560
600-710-6899	WATER BOND FEES	300	11,848	450	21,158	1,000	11,392	1,460
600-810-6010	SALARIES/WATER	363,100	369,950	380,455	377,982	387,500	231,856	413,000
600-810-6011	SALARY/ADMINISTRATION	114,000	103,832	116,000	114,646	117,100	72,222	121,000
600-810-6020	SALARIES/PT	0	0	0	0	0	0	7,500
600-810-6040	OVERTIME SALARIES/WATER	53,000	55,902	57,000	50,379	60,000	38,494	55,000
600-810-6110	SOCIAL SECURITY/WATER	42,000	36,544	43,000	38,113	44,000	26,018	46,500

Utilities (Water Utility Budget)

600-810-6130	IPERS/ICMA/WATER	31,000	32,123	38,000	34,642	40,000	24,240	49,000
600-810-6150	GROUP INSURANCE/WATER	82,000	81,101	96,000	73,660	82,000	42,596	82,000
600-810-6151	DENTAL INSURANCE/WATER	2,600	2,566	2,800	3,291	3,100	1,798	3,200
600-810-6152	SELF FUNDED INS	0	1,125	2,000	1,276	2,000	788	2,000
600-810-6160	WORKER COMP INS	12,500	7,181	8,300	7,347	8,300	0	8,300
600-810-6170	UNEMPLOYMENT/WATER	500	857	1,000	660	1,100	341	1,100
600-810-6181	CLOTHING ALLOWANCE	0	58	0	48	100	0	100
600-810-6210	MEMBERSHIP DUES	1,000	1,222	1,000	877	1,300	877	1,300
600-810-6240	TRAVEL/CONFERENCE EXPENSE	1,300	1,519	1,400	1,334	1,350	1,138	1,400
600-810-6340	REPAIRS	200	76	200	0	200	0	200
600-810-6401	AUDIT	6,000	4,963	6,500	9,253	7,000	4,375	6,500
600-810-6407	WATER GENERAL ENGINEERING	0	0	0	0	25,500	14,023	20,000
600-810-6408	INSURANCE/LIABILITY	25,000	26,018	27,200	27,179	27,000	0	28,000
600-810-6411	LEGAL FEES	1,000	867	1,050	872	1,100	588	1,100
600-810-6414	PUBLICATIONS	400	203	3,500	2,525	3,500	2,111	3,500
600-810-6418	SALES TAX/WATER	114,000	93,909	114,000	105,179	114,000	70,226	115,000
600-810-6419	COMPUTER UPDATE	11,000	5,980	11,750	8,795	21,750	6,498	8,000
600-810-6420	ORDINANCE UPDATE	500	1,105	800	368	800	0	800
600-810-6490	WATER DEPOSIT REFUNDS	10,000	9,134	10,000	6,899	10,000	2,887	8,000
600-810-6505	EQUIPMENT/OFFICE	2,500	4,235	3,000	5,938	3,000	2,310	7,600
600-810-6506	SUPPLIES/OFFICE	4,000	6,531	7,000	4,904	7,000	2,782	6,000
600-810-6508	POSTAGE	12,000	15,468	14,500	14,979	15,000	8,353	15,000
600-810-6599	MISCELLANEOUS	14,500	15,875	7,000	8,167	10,000	7,077	14,000
600-811-6181	CLOTHING ALLOWANCE	2,300	1,370	2,300	1,841	2,800	1,914	2,800
600-811-6210	MEMBERSHIP DUES	2,000	1,447	2,000	2,307	2,000	1,539	2,000
600-811-6240	TRAVEL/CONFERENCE EXPENSE	3,200	1,562	3,200	3,172	5,200	1,278	4,000
600-811-6310	BUILDING & GROUNDS	6,000	4,216	20,000	18,055	20,000	23,611	8,500
600-811-6320	WELL FIELD MAINTENANCE	20,000	22,762	30,000	23,698	20,000	15,749	15,000

Utilities (Water Utility Budget)

600-811-6331	GAS AND OIL	2,500	4,886	8,000	4,178	8,000	2,205	6,000
600-811-6350	REPAIRS	30,000	19,431	30,000	19,396	25,000	25,874	20,000
600-811-6371	UTILITIES	170,000	154,476	170,000	165,268	175,000	113,492	175,000
600-811-6372	LANDFILL/USERS FEES	1,600	1,601	1,600	1,578	2,500	813	1,800
600-811-6373	TELEPHONE	4,000	3,483	4,000	3,484	4,000	2,136	4,000
600-811-6379	PROPANE	70,000	65,403	40,000	38,391	45,000	14,495	50,000
600-811-6399	DAM MAINTENNANCE	5,000	1,100	15,000	0	40,000	0	5,000
600-811-6407	WATER OPERATION ENGINEERING	16,000	28,696	26,000	45,064	5,000	3,078	7,000
600-811-6419	SCADA UPDATES	25,000	7,321	25,000	0	10,000	0	2,000
600-811-6470	PERMITS/STATE	2,500	2,371	3,000	3,187	3,500	1,682	3,500
600-811-6490	LAB ANALYSIS - STATE	7,000	14,668	18,000	11,340	10,000	4,381	8,000
600-811-6498	LIME DISPOSAL	70,000	61,036	70,000	68,400	40,000	9,005	5,000
600-811-6499	ROAD MAINTENANCE	1,500	1,629	1,500	75	3,000	4,254	3,000
600-811-6501	CHEMICALS	100,000	121,340	115,000	115,687	120,000	76,985	120,000
600-811-6504	EQUIPMENT	32,500	7,223	36,000	10,453	22,000	3,253	12,000
600-811-6506	SUPPLIES/OFFICE	2,000	749	2,000	1,044	2,000	1,204	2,000
600-811-6599	MISCELLANEOUS	2,000	1,071	2,000	557	3,000	443	2,000
600-812-6181	CLOTHING ALLOWANCE	1,500	1,140	1,700	1,299	2,100	1,227	2,100
600-812-6240	TRAVEL/CONFERENCE EXPENSE	2,000	1,793	3,000	3,378	3,500	1,939	3,500
600-812-6331	GAS & OIL	6,000	5,728	7,000	5,859	7,000	2,332	6,000
600-812-6350	MAIN & VALVE WORK	20,000	3,454	20,000	18,041	20,000	9,787	20,000
600-812-6351	HYDRANTS	5,000	8,962	5,000	2,004	5,000	925	5,000
600-812-6407	DISTRIBUTION ENGINEERING	0	6,035	24,000	20,495	5,000	43,586	10,000
600-812-6490	LAB ANALYSIS/STATE	4,500	4,499	6,000	4,880	6,000	3,975	5,000
600-812-6498	REPAIRS	25,000	28,771	28,500	34,498	25,000	13,954	30,000
600-812-6499	WATER TOWER MAINTENANCE	6,000	4,793	10,000	4,991	8,000	5,189	15,000
600-812-6504	EQUIPMENT	18,000	875	7,500	5,554	8,000	10,097	22,000
600-812-6599	SUPPLIES	3,000	1,409	3,000	2,923	3,000	2,343	4,000

Utilities (Water Utility Budget)

600-812-6727	METERS	50,000	61,996	210,000	116,182	0	106,808	60,000
600-812-6780	WEST BOONE WATER TOWER PRJ	0	0	28,000	1,922	28,000	4,432	5,000
600-910-6910	TRANSFERS OUT	53,418	0	343,611	290,193	176,040	0	116,544
	TOTAL EXPENDITURES:	2,308,228	2,181,797	11,022,213	6,871,272	2,574,340	1,182,355	2,426,384

Utilities (Sewer Utility Budget)

REVENUES

ACCOUNT	ACCOUNT TITLE	FY 2009 BUDGETED	FY2009 ACTUAL	FY 2010 BUDGETED	FY 2010 ACTUAL	FY 2011 BUDGETED	FY 2011 ACTUAL	FY 2012 PROPOSED
610-815-4300	INTEREST ON INVESTMENTS	55,000	58,817	45,000	26,007	45,000	172	25,000
610-815-4340	MISC SEWER-INDUSTRIAL SURCHG	12,000	8,980	12,000	33,472	18,000	35,570	35,000
610-815-4500	RECEIPTS/SEWER	1,767,700	1,749,465	3,775,417	2,736,541	3,775,417	1,899,760	3,080,000
610-815-4501	SEWER CAPITAL REVENUE	381,000	275,838	0	1,351	0	0	0
610-815-4511	NEWSLETTER ADVERTISEMENT	0	63	300	0	0	0	0
610-815-4530	PENALTIES, SEWER	9,000	10,028	9,000	11,177	9,000	7,083	10,000
610-815-4550	MISC CHARGE REVENUE	100	597	100	1,524	300	2,620	1,500
610-815-4551	BOCO LANDFILL-LEACHATE	1,500	4,554	3,500	5,104	4,000	4,332	4,500
610-815-4560	SALES TAX/SEWER	20,000	18,418	20,000	29,702	20,000	19,862	22,000
610-910-4830	TRANSFER IN	0	0	0	0	0	0	669,828
610-815-4820	PROCEEDS CAPITAL LOAN NOTE	386,000	0	0	0	60,000	0	0
	TOTAL REVENUES:	2,632,300	2,126,759	3,865,317	2,844,877	3,931,717	1,969,398	3,847,828

EXPENDITURES

610-710-6801	SEWER BOND/PRINCIPAL	457,000	513,395	1,001,000	836,000	1,055,000	0	1,125,000
610-710-6851	INTEREST/BOND PAYMENT	163,063	73,816	364,591	302,594	528,325	203,952	541,664
610-710-6899	SEWER BOND/FEES	2,500	7,918	3,000	40,948	37,100	0	36,785
610-815-6010	SALARIES/SEWER	342,500	340,894	335,020	326,344	342,600	205,540	365,000
610-815-6011	SALARY/ADMINISTRATION	118,000	93,177	120,000	118,377	124,000	81,446	125,000
610-815-6020	SALARIES/PT	0	0	0	0	0	0	7,500
610-815-6040	OVERTIME SALARIES/SEWER	29,000	28,405	27,000	18,308	30,000	16,007	30,000

Utilities (Sewer Utility Budget)

610-815-6110	SOCIAL SECURITY/SEWER	34,000	32,191	38,000	33,480	40,000	23,022	41,000
610-815-6130	IPERS/ICMA/SEWER	25,000	28,391	34,000	31,025	36,000	21,977	43,000
610-815-6150	GROUP INSURANCE/SEWER	76,000	56,972	65,100	75,331	75,500	42,623	81,000
610-815-6151	DENTAL INSURANCE/SEWER	3,100	3,313	3,300	3,782	3,500	2,037	3,600
610-815-6152	SELF FUNDED INS	0	984	2,000	1,205	2,000	788	2,000
610-815-6160	WORKER COMP INS	12,500	7,181	8,300	7,347	8,500	0	8,000
610-815-6170	UNEMPLOYMENT/SEWER	500	639	1,000	528	1,000	273	800
610-815-6181	CLOTHING ALLOWANCE	0	0	0	48	100	0	100
610-815-6210	MEMBERSHIP DUES	1,250	1,276	1,300	932	1,300	942	1,300
610-815-6230	SAFETY TRAINING	0	0	0	0	100	0	0
610-815-6240	TRAVEL/CONF ADMIN	0	0	0	134	1,350	329	1,350
610-815-6350	REPAIRS	0	76	0	0	0	0	0
610-815-6401	AUDIT	6,000	4,963	6,500	5,088	7,000	4,375	6,000
610-815-6407	GENERAL ENGINEERING	23,000	31,901	25,000	24,040	25,500	14,023	20,000
610-815-6408	INSURANCE/LIABILITY	23,000	26,018	27,200	28,176	27,000	0	29,000
610-815-6411	LEGAL FEES	1,000	867	1,326	872	1,360	9,241	1,360
610-815-6414	PUBLICATIONS	350	31	3,500	2,278	3,500	2,183	4,000
610-815-6418	SALES TAX/SEWER	20,000	38,959	20,000	44,668	40,000	17,010	45,000
610-815-6419	COMPUTER UPDATE	11,000	6,180	11,750	6,164	21,750	5,723	10,000
610-815-6420	ORDINANCE UPDATE	800	1,105	800	368	800	0	800
610-815-6505	EQUIPMENT/OFFICE	3,500	3,302	3,500	5,938	3,700	2,310	6,000
610-815-6506	SUPPLIES/OFFICE	3,000	7,481	7,000	5,184	7,000	3,599	6,000
610-815-6508	POSTAGE	12,000	14,662	14,500	14,840	15,000	8,246	15,000
610-815-6599	MISCELLANEOUS	14,500	15,387	7,000	7,885	10,000	11,119	15,000
610-816-6181	CLOTHING ALLOWANCE	2,000	2,020	2,000	1,834	2,500	1,841	2,500
610-816-6240	TRAVEL/CONFERENCE EXPENSE	3,200	3,854	3,200	3,482	4,000	1,830	3,000
610-816-6310	BUILDING & GROUNDS	30,000	37,667	30,000	26,834	35,000	10,340	10,000
610-816-6331	GAS/OIL	0	5,469	6,500	3,868	7,000	2,270	5,000

Utilities (Sewer Utility Budget)

610-816-6350	REPAIRS	50,000	76,025	98,000	87,515	60,000	30,383	40,000
610-816-6371	UTILITIES	200,000	120,560	220,000	174,710	240,000	110,349	210,000
610-816-6372	LANDFILL/USERS FEES	6,500	6,823	6,500	3,408	5,000	1,930	4,000
610-816-6373	TELEPHONE	4,000	3,858	4,000	4,275	5,000	2,936	4,500
610-816-6379	LANDFILL/SLUDGE	92,400	105,496	53,000	57,747	28,000	8,107	24,000
610-816-6399	LIFT STATION REPAIR	38,000	28,696	30,000	3,546	20,000	0	8,000
610-816-6407	OPERATIONS ENGINEERING	5,000	2,850	17,000	16,826	7,000	4,153	6,000
610-816-6419	SCADA UPDATES	30,000	781	30,000	0	65,000	286	7,000
610-816-6490	LAB TESTS	10,000	11,000	10,000	13,516	14,000	7,910	10,000
610-816-6491	SERVICE/STATE LICENSES	2,000	1,510	3,000	1,800	4,000	1,275	3,000
610-816-6495	SERVICE/PEST CONTROL	800	907	800	1,003	1,000	543	1,000
610-816-6501	CHEMICALS	20,000	27,237	30,000	12,191	32,000	6,453	18,000
610-816-6505	EQUIPMENT	65,000	33,769	67,500	59,966	70,000	4,580	30,000
610-816-6599	MISCELLANEOUS	3,000	3,182	3,000	2,948	4,000	2,523	4,000
610-817-6181	CLOTHING ALLOWANCE	1,000	250	1,100	810	2,000	822	2,000
610-817-6240	TRAVEL/CONFERENCE EXPENSE	1,500	1,514	3,000	3,042	3,500	738	3,500
610-817-6331	GAS AND OIL	5,500	5,741	7,000	4,584	7,000	3,185	6,000
610-817-6399	SEWER CLEANING/REPAIRS	17,500	4,525	17,500	14,623	17,500	4,232	10,000
610-817-6407	COLLECTION-ENGINEERING	0	0	0	0	20,000	11,032	5,000
610-817-6494	SEWER/TELEVISIONING	2,500	192	2,500	44	2,500	15	5,000
610-817-6499	I AND I PROJECT	82,000	69,260	97,000	36,493	100,000	14,745	100,000
610-817-6504	METERS	60,000	61,205	60,000	62,766	60,000	41,448	57,000
610-817-6505	EQUIPMENT	500	435	65,000	46,940	13,000	1,661	13,000
610-817-6599	SUPPLIES	4,000	2,435	4,000	947	4,000	1,891	4,000
610-910-6911	TRANSFER OUT	0	0	0	0	60,000	0	0
610-910-6912	TRANSFER OUT DEBT SERVICE	195,000	195,000	290,193	290,193	443,658	0	445,587
610-910-6913	TRF TO GEN FOR TIF ASK	0	0	0	0	27,000	0	255,288
	TOTAL EXPENDITURES:	2,313,963	2,151,745	3,293,480	2,877,790	3,812,643	954,241	3,867,634

Utilities (Storm Sewer Utility Budget)

REVENUES

ACCOUNT	ACCOUNT TITLE	FY 2009 BUDGETED	FY2009 ACTUAL	FY 2010 BUDGETED	FY 2010 ACTUAL	FY 2011 BUDGETED	FY 2011 ACTUAL	FY 2012 PROPOSED
740-865-4300	INTEREST ON INVESTMENTS	0	0	0	0	0	0	0
740-865-4340	MISCELLANEOUS/STORM WATER	500	0	1,000	1,133	1,200	510	1,000
740-865-4500	RECEIPTS/STORM WATER	187,000	188,353	180,000	186,638	188,000	116,073	188,000
740-865-4530	PENALTIES, STORM WATER	8,000	9,153	9,000	9,466	9,000	5,976	9,000
740-865-4550	MISC CHARGE REVENUE	0	0	0	25	0	0	0
740-865-4560	SALES TAX/STORMWATER UTILITY	0	0	0	1	0	3	0
	TOTAL REVENUES:	195,500	197,506	190,000	197,262	198,200	122,563	198,000

EXPENDITURES

740-865-6323	NORTH BOONE DRAINAGE	80,000	29,433	0	0	0	0	0
740-865-6324	DRAINAGE IMPROVEMENTS	86,900	10,036	1,000	915	18,000	17,445	33,000
740-865-6490	TRANSFER TO DEBT SERVICE	0	0	154,945	0	154,315	0	41,212
740-865-6599	COMPUTERS/EQUIPMENT	0	22	0	168	0	10	8,000
740-910-6910	TRANSFER OUT	158,736	158,736	36,400	167,846	0	0	0
	TOTAL EXPENDITURES:	325,636	198,227	192,345	168,929	172,315	17,455	82,212

Utility Billing and Collection

Department Duties:

The Utility Billing Department collects all revenues associated with water/sewer/sanitary sewer utilities.

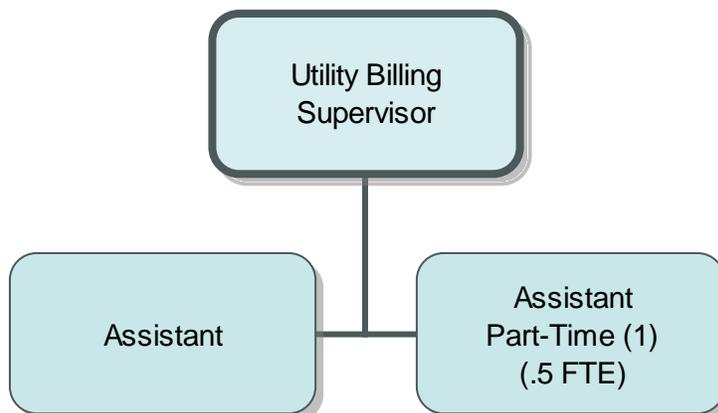
Accomplishments (past FY):

1. Implemented an Identity Theft Program
 2. Replaced 2 computers
 3. Produced an updated Landlord listing for the Police & Fire Departments and the Boone Co. Treasurer's office.
-

Key priorities for next FY

1. Additional Collections programs- Payment Services International-check scanning, remote deposit and collections
 2. Additional Identity Theft measures-replace file cabinets in Utility Billing Office with locking file cabinets
 3. Additional Ram one computer
 4. Utilize our part-time position to coordinate our account information with GIS
-

Management Structure:



Utility Billing Department

Budget Summary:

The Utility Billing and Collection Department is included with the Utility Budget.

*A Glossary of Spending Categories
can be obtained from the City Clerk.*

Appendix A – Capital Improvement Plan

City of Boone - Capital Improvement Plan

FY '12 thru FY '16

City of Boone, IA

Project # 09AIR-004
Project Name Apron Reconstruction - Phase III

Type Improvement **Priority** 2 Very Important
Useful Life 40 years **Contact** Airport Commission
Category Special Projects **Department** Airport
Account # **Estimated Cost**

Actual Cost

Description	Total Project Cost
Apron Reconstruction	\$579,958

Justification
 This project can yield substantial improvements with only a minor amount of local matching funds.

Expenditures	FY '12	FY '13	FY '14	FY '15	FY '16	Total
Construction/Maintenance	579,958					579,958
Total	579,958					579,958

Funding Sources	FY '12	FY '13	FY '14	FY '15	FY '16	Total
Grant	550,960					550,960
Local Option Sales Tax (LOST)	28,998					28,998
Total	579,958					579,958

Operational Impact/Other
 2009:
 CIP Committee has not reviewed this request. The Airport Commission submitted CIP proposals after the final CIP meeting.
 Administrator Recommendation 11/9/2010:
 Jim Hughes provided update 11/9/2010 along with revised expenditures.
 CIP Committee 11/16/2010:
 Remain active.

City of Boone - Capital Improvement Plan

FY '12 thru FY '16

City of Boone, IA

Project # 09AIR-005
Project Name Apron Reconstruction and Expansion - Phase IV

Type Improvement **Priority** 2 Very Important
Useful Life 40 years **Contact** Airport Commission
Category Special Projects **Department** Airport
Account # **Estimated Cost**

Description	Actual Cost
Total Project Cost	\$392,051
Apron Reconstruction	

Justification

This project can yield substantial improvements with only a minor amount of local matching funds.

Expenditures	FY '12	FY '13	FY '14	FY '15	FY '16	Total
Construction/Maintenance			392,051			392,051
Total			392,051			392,051

Funding Sources	FY '12	FY '13	FY '14	FY '15	FY '16	Total
Grant			372,448			372,448
Local Option Sales Tax (LOST)			19,603			19,603
Total			392,051			392,051

Operational Impact/Other

2009:
 CIP Committee has not reviewed this request. The Airport Commission submitted CIP proposals after the final CIP meeting.

Administrator Recommendation 11-9-2010
 Numbers were updated from Jim Hughes on 11/9/2010. Minor local input results in substantial improvements of great value at the Municipal Airport. Recommendation - this project remain active.

CIP Committee 11/16/2010:
 Remain active.

City of Boone - Capital Improvement Plan

FY '12 thru FY '16

City of Boone, IA

Project #	10AIR-001
Project Name	Replace AWOS III Equipment

Type	Improvement	Priority	2 Very Important
Useful Life	20 years	Contact	Airport Commission
Category	Equipment: Miscellaneous	Department	Airport
Account #		Estimated Cost	

Description	Total Project Cost	\$105,000

Justification

Expenditures	FY '12	FY '13	FY '14	FY '15	FY '16	Total
Construction/Maintenance		105,000				105,000
Total		105,000				105,000

Funding Sources	FY '12	FY '13	FY '14	FY '15	FY '16	Total
Grant		105,000				105,000
Total		105,000				105,000

Operational Impact/Other

City of Boone - Capital Improvement Plan

FY '12 thru FY '16

City of Boone, IA

Project #	08CHL-001
Project Name	City Hall Exterior Tuck Pointing

Type	Maintenance	Priority	2 Very Important
Useful Life	10 years	Contact	Scott Hull
Category	Buildings	Department	City Hall
Account #		Estimated Cost	

Description	Total Project Cost	\$160,000
City Hall has a façade of brick and mortar. The material between the bricks is intended to break down over time as it is the means by which moisture is allowed to leave the building. Periodic maintenance of this material is necessary to ensure upkeep of the building.		

Justification
Without proper maintenance our City Hall building will continue to deteriorate. This will lead to poor appearance and potential water damage on the interior of the building. Given the fact that City Hall was remodeled recently, it is a wise choice to maintain the exterior of the building.

Prior	Expenditures	FY '12	FY '13	FY '14	FY '15	FY '16	Total
60,000	Construction/Maintenance	20,000	20,000	20,000	20,000	20,000	100,000
Total	Total	20,000	20,000	20,000	20,000	20,000	100,000

Prior	Funding Sources	FY '12	FY '13	FY '14	FY '15	FY '16	Total
60,000	Local Option Sales Tax (LOST)	20,000	20,000	20,000	20,000	20,000	100,000
Total	Total	20,000	20,000	20,000	20,000	20,000	100,000

Operational Impact/Other
Administrator Recommendation 11/5/2010: Project and funding should continue.
CIP Committee 11/16/2010: Remain active

Prior	Operating Budget Impact	FY '12	FY '13	FY '14	FY '15	FY '16	Total
60,000	Maintenance	20,000					20,000
Total	Total	20,000					20,000

City of Boone - Capital Improvement Plan

FY '12 thru FY '16

City of Boone, IA

Project # 08CHL-002
Project Name City Hall Window Replacements

Type Improvement **Priority** 3 Important
Useful Life 30 years **Contact** Scott Hull
Category Buildings **Department** City Hall
Account # **Estimated Cost**

Description **Total Project Cost** \$120,000
 Many existing windows are old and less efficient.

Justification

Prior	Expenditures	FY '12	FY '13	FY '14	FY '15	FY '16	Total
60,000	Construction/Maintenance	20,000	20,000	20,000			60,000
Total	Total	20,000	20,000	20,000			60,000

Prior	Funding Sources	FY '12	FY '13	FY '14	FY '15	FY '16	Total
60,000	Local Option Sales Tax (LOST)	20,000	20,000	20,000			60,000
Total	Total	20,000	20,000	20,000			60,000

Operational Impact/Other
 CIP Committee 11/16/2010:
 Remain active

City of Boone - Capital Improvement Plan

FY '12 thru FY '16

City of Boone, IA

Project # 05STR-004
Project Name Corporal Roger Snedden Drive Overpass



Type Improvement **Priority** 3 Important
Useful Life 40 years **Contact** Economic Dev. Director
Category Street Construction **Department** Economic Development
Account # **Estimated Cost** 12,200,000

Actual Cost

Description **Total Project Cost** \$13,210,000
 New corridor extending Roger Snedden Drive beginning at Mamie Eisenhower Ave and extending north to Industrial Park Road. Project includes an overpass of UPRR and partial displacement of Swan Creek Cabinets.

Justification
 To serve current industry north of UPRR and make future industrial/commercial opportunities more marketable. This will be the tie to the city of Boone's future industrial growth area. The overpass will also assist in the avoidance of major blockages of stacking semi-trucks at the UPRR just north of Mamie Eisenhower Ave on Quartz Ave.

Prior	Expenditures	FY '12	FY '13	FY '14	FY '15	FY '16	Total
2,610,000	Construction/Maintenance	900,000		7,900,000			8,800,000
	Construction Engineering	100,000		1,700,000			1,800,000
Total	Total	1,000,000		9,600,000			10,600,000

Prior	Funding Sources	FY '12	FY '13	FY '14	FY '15	FY '16	Total
2,610,000	Bond (Levy)			2,000,000			2,000,000
	Grant (Federal Appropriation)	1,000,000	1,500,000	4,000,000			6,500,000
	Grant (ICAAP)		300,000				300,000
	Grant (RISE)		500,000				500,000
	Tax Increment Financing (TIF)			1,300,000			1,300,000
Total	Total	1,000,000	2,300,000	7,300,000			10,600,000

Operational Impact/Other
 CIP Committee:
 What is the cost to maintain the bridge in future years?
 The project is active due to continued federal appropriations. Grant funds will help to increase priorities.
 The project should continue as long as federal appropriations continue.
 This should also be tied to annexation plans given the added service to be provided by the City of Boone.
 The TIF financing should be tied to annexation of any new development in a manner that will offset the impact on the general fund.
 City should dedicate \$1.5 million of local funds (both public and private funds). This is dependent upon achieving funding streams noted above.
 Questions - what will the continued maintenance be for upcoming years?
 This will drive more critical concern for the Snedden and Highway 30 intersection.
 10-28-09 - Darrel will finalize the timelines to better explain budget needs for upcoming fiscal years.
 2-12-2010 - RISE and ICAAP are off the table at this point. Russ Ried will be funded through Enterprise Fund and use bond to assist with enterprise fund projects that are essential corporate purpose. We discovered that no match funds are required and therefore TIF is not required for FY2011. Trips to DC will become part of operational expenditures as opposed to project expenses. DC trips will be paid through Economic Development budget.

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Administrator Recommendation 11/5/2010:

Project should continue with expenditures moved forward to next year. Federal appropriations stalled due to moratorium established by republicans in the House. Key funding will be sought with Transportation Reauthorization.

CIP Committee 11/16/2010:

Remain active

Staff Recommendation 1/14/2011:

Local match will be dependent upon federal appropriations. Upon successful award of grants, modification of funding strategy of local match will be considered.

City of Boone - Capital Improvement Plan

FY '12 *thru* FY '16

City of Boone, IA

Project #	09ED-001
Project Name	CDBG - Housing Rehabilitation

Type	Improvement	Priority	1 Critical
Useful Life	40 years	Contact	Building Official
Category	Special Projects	Department	Economic Development
Account #		Estimated Cost	

Description	Total Project Cost	\$500,000
Community Development Block Grant for the rehabilitation of 11 homes in the area: east of Clinton, west of Branard, north of 1st and south of 8th St.		

Justification

Prior	Expenditures	FY '12	FY '13	FY '14	FY '15	FY '16	Total
200,000	Construction/Maintenance	100,000	100,000	100,000			300,000
Total	Total	100,000	100,000	100,000			300,000

Prior	Funding Sources	FY '12	FY '13	FY '14	FY '15	FY '16	Total
200,000	Grant	75,000	75,000	75,000			225,000
	Tax Increment Financing (TIF)	25,000	25,000	25,000			75,000
Total	Total	100,000	100,000	100,000			300,000

Operational Impact/Other
CIP Committee 11/16/2010: Remain active

City of Boone - Capital Improvement Plan

FY '12 thru FY '16

City of Boone, IA

Project #	09ED-002
Project Name	Neighborhood Stabilization Program (NSP)

Type	Improvement	Priority	1 Critical
Useful Life	40 years	Contact	Administrator
Category	Special Projects	Department	Economic Development
Account #		Estimated Cost	

Description	Total Project Cost	\$275,000
<p>The NSP Program is a Federally funded (IDED administered) grant program intended to rehabilitate residential properties. Funds are used to purchase homes for demolition or rehabilitation. After rehabilitation is complete the homes are placed on the market for purchase by LMI citizen.</p>		

Justification
<p>This project funded the downtown demolition (approximate cost \$300,000). The NSP also funded the purchase and ongoing rehabilitation of three homes that will be set for sale in 2011.</p>

Prior	Expenditures	FY '12	FY '13	FY '14	FY '15	FY '16	Total
175,000	Construction/Maintenance	100,000					100,000
Total	Total	100,000					100,000

Prior	Funding Sources	FY '12	FY '13	FY '14	FY '15	FY '16	Total
175,000	Grant	100,000					100,000
Total	Total	100,000					100,000

Operational Impact/Other
<p>Administrator Recommendation 11/5/2010: This project should continue until revolving funds are depleted.</p> <p>CIP Committee 11/16/2010: Remain active</p>

City of Boone - Capital Improvement Plan

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Operating Budget Impact	FY '12	FY '13	FY '14	FY '15	FY '16	Total
Maintenance	0					0
Total	0					0

City of Boone, IA

Project #	10PRK-001
Project Name	Park Play Structure

Type	Equipment	Priority	2 Very Important
Useful Life	20 years	Contact	Parks Director
Category	Park Improvements	Department	Parks and Recreation
Account #		Estimated Cost	

Description	Total Project Cost	\$102,000
New playground structure.		

Justification
Some current play structures are decades old and in need of repair and/or upgrade.

Expenditures	FY '12	FY '13	FY '14	FY '15	FY '16	Total
Planning/Design	2,000					2,000
Construction/Maintenance	100,000					100,000
Total	102,000					102,000

Funding Sources	FY '12	FY '13	FY '14	FY '15	FY '16	Total
Grant	80,000					80,000
Local Option Sales Tax (LOST)	22,000					22,000
Total	102,000					102,000

Operational Impact/Other
<p>Administrator Recommendation 11/2010: Specialized funding for recreation has been somewhat limited in recent years. Ongoing updating of playground equipment is important in quality of life for Boone. Funding is somewhat based on grants which should be considered for project approval. If we can achieve grant funds from Leonard Good Trust this project should move forward.</p> <p>CIP Committee 11/16/2010: Recommends seeking Lowry for grant funds also. Project should become active.</p> <p>Council action 1/12/2011: LOST dollars were approved; however, \$60k for bonding was denied. Parks will need to acquire a larger amount from grants.</p>

City of Boone, IA

Project #	10PRK-002
Project Name	Restoration of Herman Park Pavilion

Type	Maintenance	Priority	1 Critical
Useful Life	40 years	Contact	Parks Director
Category	Park Improvements	Department	Parks and Recreation
Account #		Estimated Cost	31000

Actual Cost

Description	Total Project Cost	\$51,000
Restoration of the large, nearly 100 year old, pavilion located in Herman Park. The pavilion is used for a great many public and private gatherings each year including weekly church services and band concerts.		

Justification
This is a single tier program. The plan includes a new roof, repair of the cupola and replacement of ventilating louvers, new gutters, and cleaning and recoating the riveted steel understructure. The roof and gutters are badly deteriorated, and the riveted understructure is moderately rusted and requires cleaning and recoating.
The present asphalt shingles and wooden roof support structures are at risk for fire secondary to arson or lighting. The pavilion, built in 1917 has required repair and modification over the years. A new performing stage and concrete flooring has been added in recent years. The pavilion should be good for another 100 years with proper maintenance.

Expenditures	FY '12	FY '13	FY '14	FY '15	FY '16	Total
Construction/Maintenance	50,000					50,000
Study (engineering, etc.)	1,000					1,000
Total	51,000					51,000

Funding Sources	FY '12	FY '13	FY '14	FY '15	FY '16	Total
Other	51,000					51,000
Total	51,000					51,000

Operational Impact/Other
The Boone City Park Board and the philanthropic ally, the Boone City Park Foundation strives to provide ongoing maintenance and rehabilitation to city park facilities on a scheduled basis. This is directed by the City Park Board guided by five year planning increments and cost analysis.
CIP Committee 11/16/2010: Project should be active. This structure is important and maintenance is crucial for facility longevity.
Council action 1/12/2011: Funding of \$51,000 will be used from Mary Garvey Trust.

City of Boone - Capital Improvement Plan

FY '12 thru FY '16

City of Boone, IA

Project #	10BPD-001
Project Name	Emergency Siren Replacement Program

Type	Maintenance	Priority	1 Critical
Useful Life	20 years	Contact	Public Safety Director
Category	Equipment: Miscellaneous	Department	Police
Account #		Estimated Cost	

Description	Actual Cost
	Total Project Cost \$64,500
<p>Boone has eight emergency sirens used for audio warning notification of severe weather. The replacement program will be a multi-year project, replacing the most critical sirens first. Six of the eight emergency sirens in the City of Boone need to be replaced in the coming years.</p> <p>The program will involve replacing the siren and the pole at the siren near Boone Glass and the Fairgrounds. Only the siren needs replaced at Franklin school as a new pole was used wh relocated during school construction.</p> <p>The last three involve replacing the sirens and placing them on poles at DMACC, City Hall and the Courthouse. Currently the sirens are mounted on the buildings. Sirens located in McHose Park and Lowell Park Subdivision do no need replaced at this time.</p>	

Justification
Current sirens and poles are becoming outdated and thus less reliable. For the safety of the community it is necessary to start this replacement program.

Prior	Expenditures	FY '12	FY '13	FY '14	FY '15	FY '16	Total
17,000	Construction/Maintenance	8,500	13,000	13,000	13,000		47,500
Total	Total	8,500	13,000	13,000	13,000		47,500

Prior	Funding Sources	FY '12	FY '13	FY '14	FY '15	FY '16	Total
17,000	Local Option Sales Tax (LOST)	8,500	13,000	13,000	13,000		47,500
Total	Total	8,500	13,000	13,000	13,000		47,500

Operational Impact/Other
<p>Establishing the siren replacement program will assure current functional sirens throughout Boone.</p> <p>Administrator Recommendation 12/2009: Approve.</p> <p>CIP Committee Action 1/7/2010: Seek grant funds through emegency management. Cover any non-grant covered costs with LOST, maximums according to expenditure and funding outlay in the CIP.</p> <p>CIP Committee 11/16/2010: Remain active</p>

City of Boone, IA

Project # 04STE-001
Project Name Lowell Park Drainage Improvements



Type Improvement **Priority** 2 Very Important
Useful Life 40 years **Contact** Public Works Director
Category Park Improvements **Department** Public Works
Account # **Estimated Cost**
Actual Cost

Description **Total Project Cost** \$75,000
 Lowell Park has large culverts that drain to the north central and NE portion of the park. The culvert discharge points are slightly lower than the grade surrounding the culverts. Water ponds and causes some problems during heavy rain events. Public Works has difficulty maintaining the facilities due to wet conditions (muddy, etc.). Vehicles actually get stuck while trying to maintain the drainage points. Work has been done to modify drainage swales to relieve some flow problems (completed FY2009). The next step is to make further improvements in the easement east of Clinton St (maximum of 350-feet of concrete channel for low flow) and as a final step, deepen the detention pond.

Justification
 If grading can be performed the parks will be safer with less chance of ponding, less water in basements, and less of a need for increased maintenance from Public Works.

Prior	Expenditures	FY '12	FY '13	FY '14	FY '15	FY '16	Total
18,000	Planning/Design		12,000				12,000
	Construction/Maintenance		45,000				45,000
Total			57,000				57,000

Prior	Funding Sources	FY '12	FY '13	FY '14	FY '15	FY '16	Total
18,000	Storm Sewer Receipts		57,000				57,000
Total			57,000				57,000

Operational Impact/Other

During heavy rains Public Works has to clean lines in the area. If improvements are made it will require less staff time, less water in basements and improve the safety hazard.

Administrator Recommendation 12/2009:
 Approve.

CIP Committee Action 1/7/2010:
 Committee concurs with Administrator recommendation.

Update 1/7/2010 (afternoon after CIP Committee):
 Kevin Kordick informed me that Mark Gibbons signed a contract for the Conservation Reserve Program to seed app 95 acres to prairie grass. This will likely eliminate standing water issues and flow issues for property owners to the west. This is reason to postpone easement improvements.

Update 11/5/2010:
 No easement work has taken place. The CRP/Prairie grass will become more established this next year. There may still be standing water issues in the easement area. Public Works will move forward with tile line installation utilizing current FY2011 funds. Improvements to the pond will be moved to FY2013 as we continue to gauge impacts of the prairie grass.

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CIP Committee 11/16/2010:

Remain active until we see impacts of prairie grass.

City of Boone, IA

Project #	04STR-016
Project Name	Sidewalk Replacement Program

Type	Maintenance	Priority	1 Critical
Useful Life	40 years	Contact	City Engineer
Category	Special Projects	Department	Public Works
Account #		Estimated Cost	

Description	Total Project Cost	\$142,000
<p>The purpose of the Sidewalk Improvement Program is to:</p> <ol style="list-style-type: none"> 1. Complete the construction of missing sidewalk infrastructure within the City. Priority will be given to the areas with high pedestrian facility needs such as schools, parks and commercial districts. 2. Reconstruct sidewalks that are in the poorest condition. 3. Reconstruct sidewalks in block segments where possible as opposed to spot reconstruction. 4. Evaluate, rate and monitor the condition of all sidewalks in the City. 5. Continue the desire of the City to provide property owners with financial assistance in constructing/reconstructing their sidewalks with type of street, nature of construction, and funding source as the basis for degree of assistance. <p>Note: Sidewalk construction related to new development is not eligible for this program.</p> <p>Project portion for 2010 is Story St from UPRR to 10th St. (west side of Story St)</p>		

Justification

Sidewalks are an integral transportation system for the City of Boone. They provide a safe location for pedestrian traffic for all ages of citizens. School children utilize the sidewalks to travel to and from school. They allow walking and jogging while being safely separated from vehicular traffic. Without sidewalks the intermingling of foot traffic and vehicular traffic would greatly increase the chances for serious injuries to both pedestrian as well as the motorist.

Prior	Expenditures	FY '12	FY '13	FY '14	FY '15	FY '16	Total
122,000	Construction/Maintenance	10,000	10,000				20,000
Total	Total	10,000	10,000				20,000

Prior	Funding Sources	FY '12	FY '13	FY '14	FY '15	FY '16	Total
122,000	Local Option Sales Tax (LOST)	10,000	10,000				20,000
Total	Total	10,000	10,000				20,000

Operational Impact/Other

Staff suggests restarting the sidewalk rebate program which offers cost sharing for improvements to sidewalks.

Update 11/5/2010:
 Building Official is working to reinstate the Sidewalk Replacement Program with a focus on replacement and new construction for residential and the downtown business district. This program will go to Public Safety and Transportation.

11-9-2009:
 The 2010 portion has not yet been completed due to delays in tree removal and funding limitations (Story St from UP to 10th).
 Staff is recommending that the City re-institute a previous incentive measure to rebate citizens/businesses a portion of sidewalk repair costs to

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further encourage sidewalk repairs.

Update 11/16/2010:

Building Official is moving forward with a recommendation to Council to rebate \$1.56 per sq. ft. for installation and repair of sidewalks. New forms are available upon Council approval.

CIP Committee 11/16/2010:

Remain active.

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Project #	04STR-017
Project Name	Handicap Ramp Replacement Program

Type	Improvement	Priority	1 Critical
Useful Life	40 years	Contact	Public Works Director
Category	Special Projects	Department	Public Works
Account #		Estimated Cost	

Description	Total Project Cost	\$180,000
The project provides for a city-wide program to construct handicap ramps. This project addresses a health or safety need, and maintains service level.		

Justification
<p>This project addresses a health or safety need, and maintains service level.</p> <p>TRANSITION PLAN FOR INSTALLATION OF CURB CUTS City of Boone, Iowa - September 2003</p> <p>Priority 1: Curb cuts will be installed within six months at all locations requested by disabled residents if investigation confirms any existing curb cut and/or ramp is not ADA compliant. The cost of the curb cuts completed under this priority will be funded using the annually allocated amount budgeted for the construction of curb cuts.</p> <p>Priority 2: Curb cuts will continue to be included on all newly constructed and reconstructed streets as a part of the street project. The cost of the curb cuts completed under this priority will be funded using the monies budgeted for the construction or reconstruction project.</p> <p>Priority 3: Curb cuts will be included on all rehabilitated and resurfaced streets as a part of the street project. Based on our current street improvement program, many curb cuts will be completed under this priority during the next seven years. The cost of curb cuts completed under this priority will be funded using the monies budgeted for the rehabilitation and resurfacing of streets.</p> <p>Priority 4: Curb cuts as necessary will be installed during construction of any public sidewalk project completed under the City's existing sidewalk improvement program. This program provides for an allocation for the upgrade of public sidewalks that are assessed to the property owner for payment. The cost of curb cuts completed under this priority will be funded using the annually allocated amount budgeted for the construction of curb cuts if not already depleted under a higher priority.</p> <p>Priority 5: Any portion of the annual allocation for curb cuts not expended under priorities 1 through 4 will be used to construct curb cuts at various locations throughout the City. Under priority 5 the City will solicit via the local newspaper and e-mail from the web site, for recommended locations from the public. The final determination of curb cut locations will be at the discretion of the Director of Public Works.</p> <p>Priority 6: Existing curb cuts and ramps that met ADA requirements until July 1, 2001 will be reconstructed using a dimpled surface when streets abutting these ramps are totally reconstructed. The cost of work under this priority will be funded using the monies budgeted for the street reconstruction project.</p>

Prior	Expenditures	FY '12	FY '13	FY '14	FY '15	FY '16	Total
67,500	Construction/Maintenance	22,500	22,500	22,500	22,500	22,500	112,500
Total	Total	22,500	22,500	22,500	22,500	22,500	112,500

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Prior	Funding Sources	FY '12	FY '13	FY '14	FY '15	FY '16	Total
67,500	Road Use Tax (RUT)	22,500	22,500	22,500	22,500	22,500	112,500
Total	Total	22,500	22,500	22,500	22,500	22,500	112,500

Operational Impact/Other

Committee recommends approval FY2010

Administrator Recommendation 11/5/2010:
Continue funding per DOT agreement. Agreement Attached to this database.

CIP Committee 11/16/2010:
Remain active

City of Boone - Capital Improvement Plan

FY '12 thru FY '16

City of Boone, IA

Project # 08SWR-001
Project Name Sanitary Sewer Management Program (CMOM)



Type Maintenance **Priority** 1 Critical
Useful Life 40 years **Contact** Public Works Director
Category Storm Sewer/Drainage **Department** Public Works
Account # **Estimated Cost**
Actual Cost

Description **Total Project Cost** \$470,000

This Program is intended to provide a management guide for the oversight, management, and maintenance of sanitary sewer infrastructure. The program is ongoing with periodic review of the program to determine effectiveness.

Justification

The City of Boone is constantly facing maintenance issues related to the sanitary sewer collection system. This program will provide a means for the City to review problem areas and provide funding to repair and maintain our sanitary sewer system in a manner that will prevent emergencies in the future. Furthermore, it is intended that this program will reduce any negative impacts on Boone Citizens by preventing back-ups and other ill effects from an aging sanitary sewer system.

Prior	Expenditures	FY '12	FY '13	FY '14	FY '15	FY '16	Total
276,000	Construction/Maintenance	97,000	97,000				194,000
Total	Total	97,000	97,000				194,000

Prior	Funding Sources	FY '12	FY '13	FY '14	FY '15	FY '16	Total
179,000	Sanitary Sewer Receipts	97,000	97,000	97,000			291,000
Total	Total	97,000	97,000	97,000			291,000

Operational Impact/Other

Update 11/9/2010:
 CMOM is anticipated in April of 2011. Current funds have been directed to the PPP, which is being managed by the Building Official. A next key step is the purchase of flow monitor equipment. It is our goal to purchase this equipment with monies dedicated for FY2011.

Administratort Recommendation 11/9/2010:
 Sewer management is a crucial component of infrastructure in Boone. I recommend this program remain active.

CIP Committee 11/16/2010:
 Remain active

City of Boone, IA

Project #	09STR-051
Project Name	Roadway Management Program



Type	Maintenance	Priority	1 Critical
Useful Life	40 years	Contact	Public Works Director
Category	Street Construction	Department	Public Works
Account #		Estimated Cost	
		Actual Cost	

Description	Total Project Cost	\$501,000
<p>The pavement management program is a two-tiered program. The first tier is the review and assessment of pavement (Pavement Management Study). The second tier is actual construction and maintenance of roadway.</p> <p>The Pavement Management Study is performed on a regular basis to monitor the condition of our streets. Roadware is an entity that actually performs the data collection (via video recording and analysis). They perform the monitoring of "federal aid eligible systems" every other year at an approximate cost estimated in this report.</p> <p>Street repairs and construction is based upon the analysis. The CIP should reflect dedicated funds for each year and encourage some level of improvement on those most critical street segments.</p>		

Justification
<p>The street system in Boone is a moving target. Every day of every year our streets are used by local citizens and various travelers. Some roads receive more traffic than others, which then requires a higher level of maintenance. By monitoring condition we can accurately predict when periodic maintenance will be needed. The results are well balanced repair throughout the community.</p>

Prior	Expenditures	FY '12	FY '13	FY '14	FY '15	FY '16	Total
213,000	Planning/Design	7,000	10,000	10,000			27,000
Total	Construction/Maintenance	73,000	90,000	90,000			253,000
	Study (engineering, etc.)		8,000				8,000
	Total	80,000	108,000	100,000			288,000

Prior	Funding Sources	FY '12	FY '13	FY '14	FY '15	FY '16	Total
213,000	Road Use Tax (RUT)	80,000	108,000	100,000			288,000
Total	Total	80,000	108,000	100,000			288,000

Operational Impact/Other
<p>The Public Works Department performs various "patch" projects across the community. Patching serves a purpose by fixing minor issues until substantial repair is needed. An effective Pavement Management Program will relieve some of the efforts needed for patching.</p> <p>CIP Committee: Recommendation to have DOT do analysis to determine critical road segments. Improvements could then be balanced across two fiscal years (start a project at the end of one fiscal year and finish at the beginning of the following fiscal year). This allows two fiscal years of funds to be directed for one project.</p> <p>Update 11/5/2010: Received DOT Study, next step involves analysis of DOT study, prioritize improvements, present to Council for action. -crack sealing on Story St (to continue in other areas) -key project - Marion St RR crossing -patching pavement in various areas</p> <p>Administrator Recommendation 11/5/2010:</p>

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Continue program at current funding level.

CIP Committee 11/16/2010:

Remain active. City should consider ways to increase this maintenance.

Prior

Total

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Project # 10SAN-007
Project Name Sanitary Trunk Sewer Phase IIIB - Modified

Type Improvement **Priority** 1 Critical
Useful Life 50 years **Contact** City Engineer
Category Sanitary Sewer **Department** Public Works
Account # **Estimated Cost**

Actual Cost

Description	Total Project Cost	\$785,000
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Phase IIIB was originally part of the DNR Action Plan that would extend replacement of the trunk sewer from Linn/Industrial Park Rd to 17th/Benton. Due to positive impacts from Phase I thru Phase IIIA the City has requested a modification of the final phase of the trunk sewer replacement. Phase IIIB Modified will extend from Linn/Industrial Park Rd to Linn/11th St.

Justification

These improvements will eliminate two of the last bottlenecks in the trunk sewer for NE Boone. This project is anticipated to occur in conjunction with the establishment of the CMOM program that will focus immediate attention in the NE Sanitary Sewer Drainage District A1.

Prior	Expenditures	FY '12	FY '13	FY '14	FY '15	FY '16	Total
15,000	Construction/Maintenance	700,000					700,000
	Construction Engineering	70,000					70,000
Total	Total	770,000					770,000

Funding Sources	FY '12	FY '13	FY '14	FY '15	FY '16	Total
Bond (Levy)	494,000					494,000
Grant	291,000					291,000
	Total	785,000				785,000

Operational Impact/Other

Administrator Recommendation 11/10/10:
 Administrator recommends approval with the condition that this project is dependent upon approval of the modified action plan as determined by the Iowa DNR.

CIP Committee 11/16/2010:
 Remain active

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Project #	10SAN-008
Project Name	NE Sanitary Sewer Drainage District Improvements

Type	Maintenance	Priority	1 Critical
Useful Life	40 years	Contact	Public Works Director
Category	Sanitary Sewer	Department	Public Works
Account #		Estimated Cost	

Description	Total Project Cost	\$2,100,000
Improvements for NE Sanitary Sewer Drainage District A1. These improvements will include sanitary sewer lining, manhole lining and other sanitary sewer improvements. This project will focus on removing inflow and infiltration from the sanitary sewer system.		

Justification
Inflow and infiltration will cause back-up issues and further damage at the waste water treatment plant. Reduction of I&I will help prevent those problems.

Expenditures	FY '12	FY '13	FY '14	FY '15	FY '16	Total
Planning/Design	35,000	35,000	35,000			105,000
Construction/Maintenance	600,000	600,000	600,000			1,800,000
Construction Engineering	65,000	65,000	65,000			195,000
Total	700,000	700,000	700,000			2,100,000

Funding Sources	FY '12	FY '13	FY '14	FY '15	FY '16	Total
Bond (Levy)	700,000					700,000
Grant	600,000		200,000			800,000
Other		600,000				600,000
Total	1,300,000	600,000	200,000			2,100,000

Operational Impact/Other
CIP Committee 11/16/2010: Project should become active. Staff will also research CDBG grants to offset local funding.
Council action 1/12/2011: To operate within budget constraints, Council divided this project across the next three years.
Staff notes 1/24/2011: Due to budget constraints engineering has been made aware that we need assistance in seeking out grant funds and/or federal appropriations. CDBG and STAG grants are critical.

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Project #	10WTR-008
Project Name	Low Head Dam Improvements

Type	Improvement	Priority	1 Critical
Useful Life	50 years	Contact	Administrator
Category	Water	Department	Utilities Department
Account #		Estimated Cost	

Description	Total Project Cost	\$368,000
<p>This project is a revision which combines several previous projects. Due to the availability of grant funds for the "Dam to Rapids" project, the City can leverage that project to minimize costs to repair the west wing wall.</p>		

Justification
<p>The addition of large stone wiers will eliminate the recirculating effect caused by the low-head dam.</p> <p>Repairs to the west wing wall will help assure adequate water for the well fields during low flows in the Des Moines River.</p> <p>US Fish and Wildlife Grant: \$90,000 Iowa DNR: \$184,000</p>

Expenditures	FY '12	FY '13	FY '14	FY '15	FY '16	Total
Construction/Maintenance	328,000					328,000
Construction Engineering	40,000					40,000
Total	368,000					368,000

Funding Sources	FY '12	FY '13	FY '14	FY '15	FY '16	Total
Grant	274,000					274,000
Water Receipts	94,000					94,000
Total	368,000					368,000

Operational Impact/Other
<p>Administrator Recommendation 11/12/2010: This project was created by combining three other projects into one. Grant funds have been obtained. Administrator recommendation to make the project active.</p> <p>CIP Committee 11/16/2010: Project should be active.</p> <p>Council action 1/12/2011: This project will move forward. Matching funds will come from Water Enterprise Fund reserves.</p>

City of Boone, IA

Project #	10WWF- 003
Project Name	Grit Removal System Improvements

Type	Improvement	Priority	1 Critical
Useful Life	20 years	Contact	Utilities Superintendent
Category	Wastewater	Department	Utilities Department
Account #		Estimated Cost	

Actual Cost

Description	Total Project Cost	\$100,000
This project involves upgrading the Grit Removal Facilities at the Water Pollution Control Plant with providing additional piping capacity, replacing the grit pumps, replacement of water piping in the Screening an Grit Removal Building, and installing a restroom in the Screening an Grit Removal Building.		

Justification
The grit removal system at the wastewater plant plugs during high flow. The piping needs to be upsized to allow the grit to pass to the grit pumps. When the grit system plugs, the operators must manually clean the piping to bring it back on line. The grit system can not be operated automatically by the SCADA ssystem due to these issues. There is currently no restroom in the Screening an Grit Removal Building. The nearest restroom is across Honey Creek in the Control Room. The grit pumps need to be upsized. The water piping in the Screening an Grit Removal Building is PVC and periodically fails. When this happens the grit system is not usable since it requires water. Also, cracked piping can lead to flooding the electrical equipment in the basement of the building.

Expenditures	FY '12	FY '13	FY '14	FY '15	FY '16	Total
Planning/Design	15,000					15,000
Construction/Maintenance	85,000					85,000
Total	100,000					100,000

Funding Sources	FY '12	FY '13	FY '14	FY '15	FY '16	Total
Bond (Levy)	100,000					100,000
Total	100,000					100,000

Operational Impact/Other
The grit system plugs basically every time there is high flow to the plant during rain events.
CIP Committee 2008: This project should be completed as soon as possible.
CIP Committee Action 1/7/2010: Committee concurs with Administrator recommendation. This project is dependent upon available depreciation funds. Staff will monitor revenues and modify spending accordingly.
Administrator Recommendation 11/10/10: This project should be included as part of the 2011 bonds and should move forward.
CIP Committee 11/16/2010: Project should become active.

