

**PROCEEDINGS OF THE BOONE CITY PARKS COMMISSION**  
**Monday, September 9, 2013**

Mike Swarts called the meeting to order at 7:00 p.m.

1. Roll Call: Members present: Mike Swarts, Taylor Tidgren, Everett Johnson, and Dr. John Murphy arrived at 7:05 pm. Absent Brenda Wafful. Staff Mike Cornelis, Brent Shaw and Julie Meimann Absent: John Rouse Guests: Luke Nelson City Administrator, Greg Eckstrom BNR, Jim Turbes KWBG, Mike Smith Leathernecks Motorcycle Club.

2. Approval of Agenda: Motion by Tidgren to approve the agenda seconded by Johnson. All in favor.

3. Approval of previous Minutes. Motion by Johnson to approve minutes, seconded by Tidgren. All in favor.

4. Monthly Bills: Cemetery, Park, Pool and Urban Forestry Commissioners discussed and approved monthly bill: Cemetery, Park, Pool and Urban Forestry. Motion by Tidgren to approve the bills seconded by Johnson. All in favor.

**Park**

Alliant Energy	Utilities	2646.71
Arnold Motor Supply	Repairs	192.04
IA Park & Recreation Assoc.	Travel/Conference	365.00
Momar	Buildings & Grounds	2196.16
Orschelns	Building & Grounds	262.50
Peoples Clothing Store	Clothing Allowance	108.00
Pritchard Bros Plumbing	Buildings & Grounds	207.80
Sherrill Inc	Urban Forestry	372.87
Walters Sanitary Service	Utilities	226.45
Westrum Leak Detection Inc	Buildings & Grounds	462.50
Aspen Equipment Company	Urban Forestry	172.56
Ben Meadows Company	Urban Forestry	137.33
Tree Care Industry	Urban Forestry	75.00
Boone Ace Hardware	Building & Grounds	384.19
Steve Kelley	Telephone	19.00
D & J Complete Tree Service	Urban Forestry	2050.00
Kyle Kilstrom	Telephone	19.00

**Cemetery**

Arnold Motor Supply	Repairs/Equipment	2.29
Brent Shaw	Telephone	19.00
Portables Pro	Utilities	150.00
Boone Hardware	Buildings & Grounds	22.56

Probuild North LLC	Buildings & Grounds	19.88
	<b>Pool</b>	
Mike Cornelis	Cell Reimbursement	30.00
ACCO Unlimited Corp	Chemicals	430.75
Caffreys Wholesale Inc	Supplies	84.33
Sysco Food Services of IA	Pool Concession Supplies	2242.29
Godfathers Pizza	Pool Concession Supplies	396.00

**5. Presentation of Petitions & Other Communication:**

**1.) Request bench for Col. Paul Ladd-** Smith came before the board to discuss that the Leatherneck Motorcycle Club would like to look at laying bricks instead of doing a bench as the room at the park just doesn't seem to be big enough. They would like to be able to place bricks for any fallen soldier in the park. Tidgren will go before the council to ask about moving the Caboose to another park in the city and Smith will approach the owner of the building that the mural is painted on about changing it to a Flag. Smith will return in November to inform the board about what he has found out.

**6. Old Business:**

**a.) Tree Appeals Process-** Johnson had requested that he would like to know the order of the tree appeals process. Rouse had earlier sent a message out to the board members about what City Code says. Johnson expressed that he didn't understand why the appeals process was going to the Public Safety & Transportation Committee when the Urban Forester is under the direction of the Park Board. Johnson feels the order should be Urban Forester-Park Board & then City Council. Murphy at this time also handed out a goal sheet that he would like chairperson Swarts to appoint a committee to look into the Urban Forester position to find adequate funding, restoring and maintaining our tree survey, Emerald Ash issues, review the city tree ordinance. This committee would put together a plan and present it to city council. Murphy moved that the Chairperson (Swarts) appoint a committee to review & pursue these issues based on the goals & plans on the sheet handed out seconded by Johnson. Vote Ayes Murphy-Johnson-Swarts Nays-Tidgren. Passed 3-1

**7. New Business**

**a.) Election papers for 2014-** Meimann just wanted to make sure that everyone that needed election papers had them and understood that they had to be turned in by September 19, 2013 in the clerk office at City Hall by 5 pm with 25 signatures and notary signature.

**b.) Urban Forestry, Tree Survey Status-**discuss earlier in Old Business.

**c.) Bench at Larrew Park** –Cornelis showed the board a picture of a bench that a citizen would like have put in Larrew Park in honor of his sister, two trees have been planted for his parents which he would like to also have plaques put in to honor his parents. Motion by Murphy that any donated benches or other amenities will be replaced/or repaired by the donor and not by the Park Board seconded by Johnson. All in favor. 2<sup>nd</sup> motion by Murphy to approve the plaques for the trees and bench to be put in Larrew Park seconded by Tidgren. All in favor.

**8. Superintendent's Report-** Cornelis handed out his monthly jobs report. Cornelis was asked about the dog swim at the pool, it was very well received and about \$1200 was raised for the fencing at the Canine Correl, he also informed the board that the same company that fixed the

cracks at the tennis courts in 2009 would be back to again fill and fix them at a cost of \$2100 of which the Parks will pay \$700 and the school will pay the remaining amount. Cornelis is done with his windshield Survey with 120 Urban Forester removals and 28 contract trees that will need to come down. He will be marking the trees in the coming weeks. Question by Murphy about the status of our chipper? It is 10 years old and we should be looking into replacing it along with the truck that will be 13 years old. Pool filter system also needs to be looked at in the next few years to be replaced as the equipment is outdated.

**9. Commissioner's Report-** Johnson ask about the north section of the cemetery and the old stones and if the cemetery is responsible for keeping them up under our perpetual care of the cemetery. City attorney Robbins will look into the perpetual care issue and get back to the board.

**10. Public Comment for Items not on agenda:**

**Adjournment-** Swarts ask for a motion for adjournment, Johnson made the motion to adjourn seconded by Tidgren motion approved at 7:57 p.m.

Commission Secretary\_\_\_\_\_

Commission President\_\_\_\_\_

**NEXT COMMISIOM MEETING ON October 14th @ 7:00 PM**