

**PROCEEDINGS OF THE BOONE CITY PARKS COMMISSION  
MONDAY June 13, 2011**

Mike Swarts called the meeting to order at 7:01 p.m.

1. Roll Call: Members present were: Mike Swarts, John Greiner & Dr. John Murphy. Also present were Parks and Public Work Director John Rouse, Park Superintendent Neil Olson, Mike Cornelis, Brent Shaw, Greg Ekstrom BNR, Jim Turbes KWBG and Julie Meimann.

2. Agenda: Murphy made the motion to accept the agenda, Greiner seconded. All in favor.

3. Presentation of Petitions & Other Communication:

a.) Park Tennis Courts- Motion made by Murphy to proceed with placement of a net along outfield fence w/additional poles as high as electric poles with cable across top to protect tennis court area from home run balls or if not feasible Park Commission will mandate ball players using our parks, will have to use restricted flight balls. 2<sup>nd</sup> by Greiner. All in favor

4. Previous Minutes: Motion made by Greiner, seconded by Murphy to approve previous minutes. All in favor.

5. Monthly Bills: Commissioners discussed and approved monthly bills: Cemetery, Park, Pool and Urban Forestry. A motion was made by Murphy and seconded by Greiner to approve bills. All in favor.

**Park**

Caffrey Wholesale	Supplies	111.43
IA Dept of Transportation	Safety Supplies	236.34
J. Appleseed	Johnny Appleseed	1210.00
Mid-States Steel	Brackets Picnic Tables	162.00
Home Office	Park Mailings	12.49
R & W Power	Chainsaw Chains & Oil	63.08
Van Wall Equipment	Repairs	728.17
Walters Sanitary	Waste Removal	204.39
Boone Ace Hardware	Repairs	138.95
Steve Kelley	Cell Reimbursement	19.00
Commercial Capital	Truck Lease	125.00

**Cemetery**

Arnold Motor Supply	Repairs	108.60
Lowe-Berry Garden Center	Shrubs	30.00
Modeland Machine	Repairs	15.00
Neil Olson	Cell Reimbursement	15.00
Northwest Greenhouse	Memorial Flowers	610.00

Wal-Mart	Office Supplies	56.25
KCI Landscape Supply	Flowers Pool/Cemetery	189.34
Brent Shaw	Cell Reimbursement	19.00
Portable Pro	Utilities April & May	160.00
Boone Ace Hardware	Repairs	61.98
DOGPOOPBAGS.COM	Supplies	134.72
<b>Pool</b>		
ACCO Unlimited	Pool Chemicals	5955.70
Dick's Fire Extinguisher	Annual Inspection	52.00
Moeller Electric	Pool Light Repairs	2677.78
Neil Olson	Cell Reimbursement	15.00
Pritchard Bros Plumbing	Pool Improvements	5210.98
R & D Painting	Paint Pool	2975.00
Mike Cornelis	Cell Reimbursement	30.00
Sysco Food Service	Pool Concession	1188.25
Boone Ace Hardware	Repairs/Supplies	118.98
Napa Auto Parts	Pool Pump Belt	58.90

#### 6. Old Business

a.) **McHose Shelter House & Pavilion**-Discussion of Contractor Bids due June 15, 2011-possibility of portable toilet & electric or propane heat for months March 15<sup>th</sup> to November 15<sup>th</sup>. Reported that Pavilion Foundation met. Motion made by Murphy to approve projects pending the final approval of Foundation. 2<sup>nd</sup> by Greiner. All favor

b.) **Youth Memorial**- Written guidelines by Nancy Knutson approved with added Motion by Greiner: age 21 or younger-applications have to be approved by Park Commission & have to of passed away after June 13, 2011. 2<sup>nd</sup> Murphy All in favor.

c.) **Urban Forestry** –Obtain a grant & ISU Student to work on, where & what trees are in the City of Boone.

d.) **Ruling on Ornamental Lights**- Rules & Regulation Linwood Park Cemetery Item 8 already covers this. Will print Rule in City Newsletter I n coming months.

e.) **Raise for part-timers**- No discussion will leave the same. No motion

f.) **Wage Freeze**- No discussion will leave the same. No motion.

g.) **Boone City Park Sticker**- Suggested that next year they purchase removable sticker to sell.

#### 7. New Business

a.) **Approve full –time employees 1.5% raise**- Motion made by Murphy to approve 2<sup>nd</sup> by Greiner. All in favor

b.) **Certification**- No Motion made encouraged Mike Cornelis to pursue the certification.

c.) **Security Cameras**- John will check into addition cameras & cost.

d.) **Budget**- Park Commission would like monthly line items sheets to look at & possibly set up a workshop time.

e.) **Refund** - Motion by Murphy to refund \$20 to Boone Co Cares 2nd Greiner. All in favor.

f.) **Refund** - Motion by Murphy to refund \$15 to Jodi King 2<sup>nd</sup> Greiner. All in favor.

**8. Superintendent's Report**

a. Olson gave his monthly report.

**9. Commissioner's Report**

Commissioners gave report

**Adjournment-** Swarts made motion for adjournment, seconded by Greiner. Motion approved at 8:00 p.m.

Commission Secretary\_\_\_\_\_

Commission President\_\_\_\_\_

**NEXT COMMISIOM MEETING ON JUNE 13TH AT 7 PM**