

PROCEEDINGS OF THE BOONE CITY PARKS COMMISSION
MONDAY December 12, 2011

Mike Swarts called the meeting to order at 7:00 p.m.

1. Roll Call: Members present were: Mike Swarts, John Greiner, Dr. John Murphy, and Phil Brown John Rouse Director of Parks & Public Works, Mike Cornelis & Julie Meimann.
 Guests Greg Eckstrom BNR, Jim Turbes KWBG, Taylor Tidgren.

2. Agenda: Brown made the motion to accept the agenda, Greiner seconded. All in favor.

3. Presentation of Petitions & Other Communication:

4. Previous Minutes: Greiner made motion to approve previous minutes, Murphy seconded. All in favor.

5. Monthly Bills: Commissioners discussed and approved monthly bills: Cemetery, Park, Pool and Urban Forestry. A motion was made by Murphy and seconded by Brown to approve bills. All in favor.

Park

Alliant Energy	Utilities	1120.21
Arnold Motor Supply	Repairs	18.72
Boone Construction	McHose Project	3789.00
Society of Arborists	Travel	125.00
Moeller Electric	Repairs	95.00
Walter Sanitary	Waste Removal	262.81
Neil Olson	Cell Reimbursement	15.00
Orschelns	Repairs	169.36
Steve Kelley	Cell Reimbursement	19.00
Home Office	Supplies	29.98
Rex Schell Tree Service	Tree removal contract	8820.00
R & W Power	Repairs	1423.37
MNG Inc	Build/ Grounds	75.00
Boone Ace Hardware	Supplies	130.73
D & J Complete Tree	Stump Grinding	3795.00

Cemetery

Arnold Motor Supply	Repairs	37.99
Lawson Communications	Utilities	68.25
Home Office	Office supplies	34.97
Van Wall Equipment	Equipment	174.42
Boone Hardware	Office Supplies	14.49
Brent Shaw	Cell Reimbursement	19.00

Troop 132	Plant	120.00
Portable Pro	Utilities	85.00
MNG Inc	Build/Grounds	45.00
Peoples Clothing Store	Clothing Allowance	198.00

Pool

Neil Olson	Cell Reimbursement	15.00
Mike Cornelis	Cell Reimbursement	30.00
Orschelns	Repairs	10.29

6. Old Business

a.) **Tree Removal status-** 26 of the 38 contract removal trees have been removed and cleanup. Also discuss was street tree trimming. Commission was informed that all street trees from Mamie north have been trimmed & trimming will continue south of Mamie in 2012. Appleseed planting for 2012 has already been identified for DMACC ball field and Scenic Valley museum. Appleseed Street planting will resume in 2013.

b.) **Shelter House & Pavilion update-** Motion by Brown to pursue acquiring grant money in the amount of \$15,000 for permanent window covering for McHose Shelter seconded by Murphy. All in favor. Motion by Murphy to purchase plywood to cover windows at McHose Shelter until shutters can be purchased seconded by Greiner. All in favor.

7. New Business

a.) **Discuss charge for late burials after 3 pm-** After some discussion, motion made by Murphy that after 3 pm Monday- Friday a fee of \$100 will be charged for late burials seconded by Greiner. A letter will be sent to all Funeral Homes explaining the new policy.

b.) **Resolution 4% raise (2yrs) Steve Kelley** – Motion made by Murphy to approve a pay raise for Steve Kelley to \$17.80 per hr as he has completed 2 yrs of service, raise retroactive beginning August 24, 2011 seconded by Brown. Greiner, Murphy & Brown voting Ayes. Swarts voting Naye. Resolution passes 3 to 1.

8. Superintendent’s Report

a. Cornelis turned in a November’s jobs completed sheet. Cornelis told commission about speaking with REAP about the prairie areas within the city and what we can do.

9. Commissioner’s Report

a. Murphy wants to make sure that the skate pond is ready when the ice is thick enough. Volunteers are needed for the warming house. The media has been contacted to let the public know that volunteers are needed and where to call to sign up. Commission directed Rouse to purchase boom box for the skate pond.

10. Public Comment for Items not on agenda: none

Adjournment- Swarts ask for a motion for adjournment, Swarts made the motion to adjourn seconded by Brown. Motion approved at 8:13 p.m.

Commission Secretary_____

Commission President_____

NEXT COMMISIOM MEETING ON JANUARY 9TH AT 7 PM

