

**PROCEEDINGS OF THE BOONE CITY PARKS COMMISSION**  
**Monday, October 14, 2013**

Mike Swarts called the meeting to order at 7:00 p.m.

1. Roll Call: Members present: Mike Swarts, Taylor Tidgren, Everett Johnson, and Dr. John Murphy, Brenda Wafful arrived at 7:22 pm. Staff Mike Cornelis, Brent Shaw, John Rouse, Julie Meimann Guests: Luke Nelson City Administrator, Jim Turbes KWBG, Amy Landas, Rex Schell.

2. Approval of Agenda: Motion by Johnson to approve the agenda seconded by Murphy. All in favor.

3. Approval of previous Minutes. Motion by Johnson to approve minutes, seconded by Tidgren. All in favor.

4. Monthly Bills: Cemetery, Park, Pool and Urban Forestry Commissioners discussed and approved monthly bill: Cemetery, Park, Pool and Urban Forestry. Motion by Murphy to approve the bills seconded by Johnson. All in favor.

**Park**

Alliant Energy	Utilities	2303.65
Arnold Motor Supply	Repairs	59.52
Caffrey Wholesale Inc	Supplies	456.56
Hy-Vee Food Store	Supplies	3.34
Moeller Electric	Building & Grounds	151.25
Orschelns	Building & Grounds	63.10
Peoples Clothing Store	Clothing Allowance	185.00
Home Office	Urban Forestry	79.25
Walters Sanitary Service	Utilities	287.81
Van Wall Equipment Inc	Repairs/Equipment Maint	2594.00
Boone Hardware	Supplies/Building & Grounds	10.98
Park Foundation	Park Equipment	4494.63
Tennis Services of IA	Buildings & Grounds	700.00
Boone Ace Hardware	Building & Grounds	256.44
Probuild North LLC	Repairs/ Equipment Maint	12.09
Dogpoopbags.com	Supplies	202.62
Kyle Kilstrom	Telephone	19.00
Steve Kelley	Telephone	19.00
Key Cooperative Boone	Utilities	126.66

**Cemetery**

Arnold Motor Supply	Repairs/Equipment	33.48
Brent Shaw	Telephone	19.00

Modeland Machine	Buildings & Grounds	61.48
Home Office	Office Supplies	270.69
Van Wall Equipment Inc	Repairs/Equipment	169.83
Portable Pro	Utilities	150.00
Boone Ace Hardware	Buildings & Grounds	23.28
Probuild North LLC	Buildings & Grounds	28.53
R & W Power	Equipment Repair/Supplies	697.92
<b>Pool</b>		
Mike Cornelis	Cell Reimbursement	30.00
ACCO Unlimited Corp	Supplies	75.00
Boone Hardware	Supplies	20.98
Boone Ace Hardware	Pool Concession Supplies	56.97
Godfathers Pizza	Pool Concession Supplies	90.00
Clair Mortenson	Repairs	50.00
Ag Source Laboratories	Services	45.00

**5. Presentation of Petitions & Other Communication:** Murphy handed out a thank you card from the Master Gardeners for the commissioners to look at.

**6. Old Business:**

a.) **Perpetual Care of Cemetery-** Nelson talked about the care sheet that the commission had and what the law required and what we could do. After some discussion it was decided that the perpetual care would remain as it has been. No motion was made.

b.) **Urban Forestry meeting scheduled for October 15<sup>th</sup>.** Murphy told the commissioners that a meeting had been set up for Tuesday, October 15<sup>th</sup> and that an ISU Extension Forester would be at the meeting to talk with the committee members. Some of the topic for discussion will be tree survey, GPS system, Ash tree removal.

**7. New Business**

a.) **Open bids and award contract for Tree Removal-** Four (4) tree bids were opened. D & J's Tree Service –John Sorenson bid \$16,300—Frye Tree Service Don Johnson \$22,030—Rex Schell Tree Service Rex Schell \$21,360 and Dan's Custom Landscape Inc Rex Johnson \$19,400. Motion by Johnson to accept D & J's Tree Service bid seconded by Murphy. All in favor.

b.) **C.I.P. budget project to work on for next year bring to November 11<sup>th</sup> meeting.-** Rouse just gave a heads up to the commissioners to be thinking of items for the C.I.P. budget for next year. Motion by Tidgren to move the November 11<sup>th</sup> meeting to Tuesday, November 12, 2013 as the city hall is closed in observance of Veterans Day seconded by Johnson. All in favor.

c.) **Discuss Freedom Rock Veterans Memorial Park** –Rouse told the commission that a citizen had contacted him about purchasing the Freedom Rock for Boone County. Discussion among the commission about placement in a park with no final decision being made, further discussion will be at the November meeting.

d.) **“In My Boots” 5k run/walk utilizing McHose Park 4-19-14**-Johnson told the commission that he was approached by the DMACC Athletic Director about using the park for the run in 2014. Motion was made by Johnson to let the DMACC group use McHose Park on April 19, 2014 for the “In My Boots” 5k run/walk seconded by Wafful. All in favor.

**8. Superintendent’s Report-** Cornelis gave the commission his report on what had been done in the parks for the month and told them that October 17<sup>th</sup>, 24<sup>th</sup> and 31<sup>st</sup> Dr. Jan Thompson from ISU will be in town with ISU students to do tree inventory’s in 3 areas of Boone. North part of town, McHose Park and all of the downtown area. Students will do a final presentation on December 12<sup>th</sup> at ISU if any of the commission would like to attend they are welcome to. Rouse told the commission that the park house will be coming down soon they are waiting for the rest of the wires attached to the house to be moved or taken down.

**9. Commissioner’s Report-** none

**10. Adjournment-** Swarts ask for a motion for adjournment, Johnson made the motion to adjourn seconded by Murphy, motion approved at 7:47 p.m.

Commission Secretary\_\_\_\_\_

Commission President\_\_\_\_\_

**NEXT COMMISSION MEETING ON November 12<sup>th</sup> at 7:00 pm**