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PROCEEDINGS OF THE BOONE CITY PARKS COMMISSION
MONDAY October 10, 2011

Mike Swarts called the meeting to order at 7:00 p.m.

1. Roll Call: Members present were: Mike Swarts, John Greiner, John Niemants, Dr. John Murphy, Phil Brown, John Rouse Director of Parks & Public Works, Mike Cornelis, Julie Meimann, Guests Jim Turbes KWBG, Rex Schell, Taylor Tidgren, Scott Wailes & Joni Wailes.
2. Agenda: Murphy made the motion to accept the agenda, Niemants seconded. All in favor.
3. Presentation of Petitions & Other Communication: none
4. Previous Minutes: Brown made motion to approve previous minutes, Swarts seconded. All in favor.
5. Monthly Bills: Commissioners discussed and approved monthly bills: Cemetery, Park, Pool and Urban Forestry. A motion was made by Brown and seconded by Greiner to approve bills. All in favor.

Park

Arnold Motor Supply	Repairs	5.98
Boone Construction	Herman Pavilion	8,870.00
Caffrey Wholesale Inc.	Garbage Supplies	66.22
Intensitee Inc	Clothing	190.35
Iowa Park & Recreation Association	Dues	345.00
Int. Society of Arborists	Dues	265.85
Orschelns	Supplies	3.84
Peoples Clothing Store	Clothing	218.00
Home Office	Supplies	69.86
Pritchard Bros Plumbing	Repair	35.29
R & W Power	Repairs	39.99
Van Wall Equipment	Repairs	305.53
Walter Sanitary	Waste Removal	262.81
Heartland Monument	Bronze Plaques	527.39
Boone Ace Hardware	Supplies	17.48
Steve Kelley	Cell Reimbursement	19.00
Prairie Event Supply	Folding Chairs	325.00

Cemetery

Arnold Motor Supply	Repairs	28.53
Neil Olson	Cell Reimbursement	15.00
Condons Service LTD	Supplies/Propane	420.00

Peoples Clothing Store	Clothing	159.00
Brent Shaw	Cell Reimbursement	19.00
Portable Pro	Services	75.00
Jensen Turf Inc	Sod	450.00
Probuild North LLC	Materials	16.26
Pool		
Neil Olson	Cell Reimbursement	15.00
Orschelns	Supplies	50.27
Mike Cornelis	Cell Reimbursement	30.00
American Red Cross MN/IA	Supplies	977.50

6. Old Business

- a.) **Workshop update-** Mike Swarts discussed some of the ideas that he will bring up in the workshop meeting to be determined.
- b.) **Approve 2nd pay request Herman Park Boone Construction-** motion by Greiner to pay 2nd pay request seconded by Niemants.
- c.) **Publicity for Kiosk, Flag Pole, McHose Shelter House, Herman Pk Pavilion-** discussion that Murphy would contact the Boone News to let them know that the completion of the Shelters would be done soon and what was done.
- d.) **Linwood Park Cemetery Bike Trail-** Murphy purchased new engine for the Vermeer spade at a cost of \$1300.
- e.) **Park Upgrade suggestion/plan for 2012-Grant time deadline-** Murphy informed the board that grant deadlines are coming and he is working on getting grants from Boone Co. Endowment, C.I.P. and Park Foundation. This money would be used for the renovation of the Memorial Park concessions stand into a Shelter for the North part of town. ADA requirement would be met for the sidewalk here. Grant for the Frisbee Golf course and talk with the Art teachers about painting the disc pads at each hole. Gutteridge Shelter needs some improvements like doors, window, possibly flush toilet, lights at Horse Arena. Play structure money to put a new structure at one of the other parks. Paint the pool looking at about \$40,000. Need to look at a 10 year plan for a grant.
- f.) **Sledding Hill-Legislative action Chip Baltimore-Foundation request-** Park Foundation would like to see the sledding hill restored. Motion was made by Murphy that in conjunction with the Park Foundation they speak to Chip Baltimore to introduce legislation that would make sledding hills on an equal ground liability like pools and skate pond in the state. Brown seconded then amended the motion that he would take the responsibility to stay in close contact with Baltimore. All in favor
- g.) **Approve payment of Scout Cabin Doors-**Boone Construction- approved in September and paid in September.

7. New Business

a.) **Open Bids and award contract for Tree Removal** - 3 bids were opened Rex Schell Tree Service- \$17,940—Chappy Trees- \$12,825 & Dan’s Custom Landscape Inc- \$17,950. Bid was awarded to Rex Schell Tree Service. New names on bids, board questioned qualifications and questioned the amount differences on bids of certain trees. Schell answered the boards’ questions. Motion made by Niemants that the board has been satisfied with Rex Schell’s work, the contract would be awarded to Schell seconded by Greiner. All in favor.

b.) **C.I.P. Budget**-projects to work on for next year bring to November 14th meeting.

c.) **Scouting project Scott Wailes**— Wailes presented the board with 3 projects. Board chose to have by the 17th hole of the Frisbee golf course an old bridge would be removed and replaced with a new bridge and steps on either side of the bridge. Wailes will get started as soon as possible with the project before the ground freezes.

8. **Superintendent’s Report**

a. Cornelis turned in a September jobs completed sheet. Informed the board that 200 stumps would be ground by DJ’s Tree Service. Week of October 10th thru the 15th the park would be locked at 10 p.m. and opened in the morning due it being Homecoming Week.

9. **Commissioner’s Report**

Brown reported on the Appleseed program and that he and Murphy would be going before City Council with a short list of problems with street trees. Swarts would like to get the Eagle Scout names so that signs can be printed for them.

10. **Public Comment for Items not on agenda:** none

Adjournment- Swarts ask for a motion for adjournment, Brown made the motion to adjourn seconded by Swarts. Motion approved at 8:18 p.m.

Commission Secretary_____

Commission President_____

NEXT COMMISIOM MEETING ON NOVEMBER 14TH AT 7 PM